

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:

Konrad Kuykendall

Albert Aleman

Carla Laws

Bill Simmons

Shawn Fitzpatrick

Kerry Dike

Jason Linahan

Michael Janssen

ABSENT:

Carols Ortiz

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Aleman and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, August 1, 2018

Upon a motion made by Commissioner Linahan and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission August 1, 2018 minutes as presented. The motion carried.

5. **Discussion / action – Consider the changes proposed by City Staff to the Local Schools section of the 2018 Town Plan – City Manager Hill.**

City Manager Hill discussed an outline of events regarding changes proposed by City Staff in the Local Schools section of the 2018 Town Plan. Commissioner Kuykendall presented a letter on behalf of Commissioner Ortiz, who is unable to attend tonight’s meeting. The letter presented Commissioner Ortiz’s concerns about the additional schools in the area that are not named in the Town. Plan.

Upon a motion made by Commissioner Fitzpatrick and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve revisions to the Local Schools section as recommended by the Planning & Zoning Commission. The motion carried.

6. **Discussion / action – Consider change or elimination of the term “Disproportionate aging population” included as one of the Weaknesses in the 2018 Town Plan – City Manager Hill.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Simmons, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve elimination of the term “Disproportionate aging population” and replace it with the following 2 bullets:

- Limited sales and property tax revenue
- Challenges attracting younger families

The motion carried.

7. Discussion / update – Progress update on drainage improvements by City Staff and discussion on recent flooding experience across City – City Manager Hill.

City Manager Hill and City Engineer Ott presented an update on drainage improvements and then led a discussion regarding the recent flooding experienced in various locations of the City.

8. Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. Chairman Announcements:

A. Advise members to contact City staff to add new or old agenda items.

B. Advise members of pending agenda items, as follows:

- i. October Special – Public Hearing and consideration of proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164.
- ii. October Special - Public Hearing and consideration of proposed re-plat of Lot 2188, Block 32, CB 4784 of Shavano Park, Unit-19C, Phase II (PUD) to revise the rear lot line.
- iii. November – Discussion regarding possible changes in the City’s ordinances regarding minimum gate width in Residential Zoning District A-1.
- iv. November – Discussion regarding possible changes in the City’s ordinances regarding landscaping and trees in commercial zoning districts.
- v. November – Nomination and appointment of Chairman.
- vi. November – Nomination and appointment of Vice-chairman.
- vii. Welcome new members and thanks to department members and presentation on opening meeting and open records training.
- viii. February, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

10. Adjournment

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting. The meeting adjourned at approximately 8:00 p.m.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD, City Secretary