

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Konrad Kuykendall  
Albert Aleman  
Carla Laws  
Jason Linahan  
William Stipek  
Michael Janssen  
Carlos Ortiz  
Bill Simmons  
Kerry Dike

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Linahan and a second made by Commissioner Ortiz, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No citizens signed up to be heard.

4. **Consent Agenda:**

**A. Approval - Planning & Zoning Commission minutes, August 7, 2019**

Upon a motion made by Commissioner Laws and a second made by Commissioner Stipek, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission August 7, 2019 minutes as presented. The motion carried.

5. **Discussion – Possible amendments to Chapter 36 – Zoning and Chapter 32 – Traffic and Vehicles to clarify if port cochere, porches and other entryway features are allowed in residential front setbacks – City Manager Hill.**

Assistant to the City Manager Leeth presented possible amendments to Chapter 36 – Zoning and Chapter 32 – Traffic and Vehicles to clarify if porte cocheres, porches and other entryway features are allowed in residential front setbacks. The Commissioners requested staff to review and possibly expand the definitions of porte cochere and porch and present any changes at a future meeting.

6. **Discussion / update – Presentation regarding potential rezoning of the commercial property located at the intersection of Huebner Road and Lockhill Selma Road to a PUD and discussion concerning same – City Manager Hill.**

City Manager Hill presented an update regarding potential rezoning of the commercial property located at the intersection of Huebner Road and Lockhill Selma Road to a PUD

7. **Discussion / update – Presentation on the status of the proposed improvements and conditions for access to the Salado Creek Greenway from Cliffside Drive as directed by City Council and discussions concerning same – City Manager Hill.**

Public Works Director Peterson presented an update on proposed improvement and conditions for access to the Salado Creek Greenway from Cliffside Drive.

8. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same - City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:

- i. October, 2019 – Welcome to new commissioners and thank you departing members.
- ii. October, 2019 – Nomination and appointment of Chairman.
- iii. October, 2019 – Nomination and appointment of Vice-chairman.
- iv. February, 2020 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

10. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Simmons, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 7:45 p.m.

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Chairman

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ZINA TEDFORD  
City Secretary