

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Carla Laws

Konrad Kuykendall

Bill Simmons

Kerry Dike

Carlos Ortiz

Albert Aleman

Jason Linahan

Shawn Fitzpatrick

Michael Janssen

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Ortiz and a second made by Commissioner Laws, the Planning & Zoning Commission vote eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, January 11, 2018

Upon a motion made by Commissioner Dikes and a second made by Commissioner Aleman, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission January 11, 2018 minutes as presented. The motion carried.

5. **Discussion / action – Re-approval of Final Plat establishing Shavano Park, Unit 19C Phase IV (Huntington), a 32.86 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Ortiz, the Planning & Zoning Commission voted eight for and none (0) opposed to approve Re-approval of Final Plat establishing Shavano Park, Unit 19C Phase IV (Huntington), a 32.86 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD. The motion carried.

6. **Discussion / action – Re-approval of Final Plat establishing Pond Hill East Commercial Subdivision, a 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD.**

Upon a motion made by Commissioner Linahan and a second made by Commissioner Aleman, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to re-approval of Final Plat establishing Pond Hill East Commercial Subdivision, a 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, LTD, such re-approval subject to receiving final approval from the Texas Department of Transportation for the release of the drainage easement. The motion carried.

7. Discussion – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same – Denton Communities and City Manager Hill.

Laddie Denton/ Darryl Lange presented an update of the residential and commercial development in Shavano Park and surrounding areas

8. **Discussion – Presentation by the City Attorney regarding the Open Meetings Act, Public Information Requirements and discussion regarding the same – City Attorney and City Manager Hill.**

City Attorney Zech made a presentation regarding the Open Meetings Act and Public Information Requirements for Texas government officials.

9. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

10. **Chairman Announcements:**

A. Advise members to contact City staff to add new or old agenda items.

B. Advise members of pending agenda items, as follows:

- i. March, 2018 – Discussion and action regarding possible updates and amendments to the City’s 2010 Town Plan.
- ii. March, 2018 – Review of the City’s zoning ordinances to correct a conflict between Chapters 32 and 36 regarding the minimum allowable sizing of parking spaces.
- iii. April, 2018 – Discussion / action regarding possible updates and amendments to the City’s 2010 Town Plan.
- iv. May, 2018 – Discussion / action regarding possible updates and amendments to the City’s 2010 Town Plan.
- v. August, 2018 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

11. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Laws, the Planning and Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting. The meeting adjourned.

MICHAEL JANSSEN

Chairman

ZINA TEDFORD

City Secretary