

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
NOVEMBER 12, 2019
2:00 PM
AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines pursuant to Resolution No. R-2019-011 residents are given three (3) minutes to speak during Citizens to be heard. Members of the public may only speak once and cannot pass the individual's time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may not deliberate on comments (Attorney General Opinion – JC0169)

4. CONSENT AGENDA

4.1 Approval – Tree Committee minutes, May 14, 2019

5. REGULAR BUSINESS

5.1 Nomination / appointment - Chairman

5.2 Nomination / appointment - Vice Chairman

5.3 Review / Discussion - Ordinance O-2019-011 amending the Citizen's Tree Committee and public tree care

5.4 Discussion / update on 2020 Arbor / Earth Day

5.5 Discussion / action - Articles for Shavano Park Roadrunner

5.6 Discussion / action - Schedule next meeting

6. CHAIRMAN ANNOUNCEMENTS

6.1a. Advise members to contact City staff to add new or old agenda items.

6.1b. Advise members of pending agenda items, as follows:

6.1c. Compliance Awareness

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Citizen Tree Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 7th day of November 2019 at 12:35 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford
City Secretary

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800 735-2989.

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m.

2. ROLL CALL

PRESENT

Randy Smith

Howard Marnan

Randi Wayland

J. David Pierce

Nancy Bula

Kim Lane

MJ Smoot

Robert Lawrence

ABSENT

Mark Kroese

Robert Lawrence

Gerald Reamey

3. CITIZENS TO BE HEARD

No one signed up to address the Tree Committee.

4. CONSENT AGENDA

Approval – Tree Committee minutes, April 1, 2019

The minutes were approved as presented.

5. REGULAR BUSINESS

a) Discussion - 2019 Arbor / Earth Day After Action Report

b) Discussion was held regarding the 2019 Arbor / Earth Day After Action Report/

c) Discussion - Commercial Compliance to City Tree Ordinances

6. CHAIRMAN ANNOUNCEMENTS

a. Advise members to contact City staff to add new or old agenda items.

b. Advise members of pending agenda items, as follows:

i. Compliance Awareness

7. Discussion / action - Scheduling next meeting

8. The next meeting will be held September 10th at 5:30 p.m.

9. ADJOURNMENT

The meeting adjourned.

J. David Pierce
Vice Chairman

Zina Tedford
City Secretary

ORDINANCE NO. O-2019-011

AN ORDINANCE AMENDING CHAPTER 14 - ENVIRONMENT, ARTICLE V. – CITIZENS TREE COMMITTEE AND PUBLIC TREE CARE OF THE CITY’S CODE OF ORDINANCES TO UPDATE THE MEMBERSHIP AND RESPONSIBILITIES OF THE CITIZENS TREE COMMITTEE; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Shavano Park desires to standardize the City’s Boards and Commissions by making the Citizens Tree Committee membership consistent with other Boards and Commissions of the City of Shavano Park; and

WHEREAS, the City Council desires to clarify the responsibilities of the Citizens Tree Committee;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

CODE AMENDMENT

Chapter 14 - ENVIRONMENT, Article V. – CITIZENS TREE COMMITTEE AND PUBLIC TREE CARE, Section 14-121. – Tree Committee creation; membership; terms, of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 14-121. - Tree Committee creation; membership; terms.

- (a) *Creation.* That a Shavano Park Citizens Tree Committee is hereby authorized to be established with membership being appointed as provided for herein. The committee is an ad hoc committee which may be abolished or suspended, and whose purposes and activities may be amended, at any time through by a majority vote of City Council.
- (b) *Membership.* Membership of the committee shall be as follows:
 - (1) One City staff member appointed by the City Manager;
 - (2) A maximum of six residents of the City of Shavano Park appointed by the City Council to represent the community at large; as described in chapter 2, article IV, section 2-87.
 - (3) One International Society of Arboriculture Certified Arborist or forester appointed by the City Council, preferably a resident, to serve as subject matter expert for the committee;
- (c) *Chairperson.* Shall be selected as described in chapter 2, article IV, section 2-87.

- (d) *Terms.* Members shall serve for two-year staggered terms with the initial membership splitting one- and two-year terms evenly distributed as determined by City Council.
- (e) *Vacancies.* Shall be filled as described in chapter 2, article IV, section 2-87.

II

CODE AMENDMENT

Chapter 14 - ENVIRONMENT, Article V. – CITIZENS TREE COMMITTEE AND PUBLIC TREE CARE, Section 14-122. – Responsibilities, of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 14-122. - Responsibilities.

- (a) To provide non-binding advice and input regarding possible oak wilt, tree trimming and generally accepted urban forestry practices.
- (b) That citizen members are tasked with walking and/or driving in their area, looking for signs of oak wilt and/or poor tree trimming practices and reporting observations to staff.
- (c) The committee shall meet a minimum of four times a year at City Hall in compliance with the Texas Open Meetings Act. All meetings will be posted and held at City Hall and open to the public. The chair may schedule additional meetings or cancel scheduled meetings as deemed.
- (d) The first meeting of each year shall be a training meeting.
- (e) The committee shall give a report to Council twice a year.
- (f) Coordinate Arbor / Earth Day educational activities to include speaker series, educational booth with information on oak wilt and tree trimming.
- (g) Promote Arbor / Earth Day event.

III

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

IV

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same

would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

V

PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

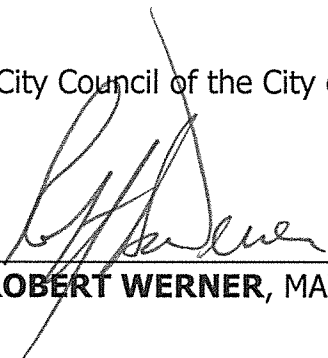
VI

EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano this the 26th day of August, 2019.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 23rd day of September, 2019.



ROBERT WERNER, MAYOR

Attest: 

ZINA TEDFORD, CITY SECRETARY