

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
TUESDAY, JANUARY 17, 2017
6:30 PM
AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may no deliberate on comments (Attorney General Opinion – JC0169)

4. INTRODUCTION

a. Newly appointed members

5. MINUTES

a. September 20, 2016

6. REGULAR BUSINESS

- a. Update / Report from the Oak Wilt Sub-Committee – Chairman Smith
- b. Discussion – Tree Inventory process for City of Shavano Park – PW Director Peterson
- c. Update / Signage – Creating signage that informs residents of Tree Trimming schedule - PW Director Peterson
- d. Discussion – Organizing a local city task force or coalition on oak wilt – Chairman Smith
- e. Discussion / action – Arbor / Earth Day 2017 (April 22)
 - I. Theme
 - II. Selection of Subcommittee and Chairman
 - III. Tree Planting Ceremony

7. Future Agenda Items

No items listed as a potential future agenda will be considered unless listed as a regular agenda item.

a. Tree City USA

8. Discussion / action - Scheduling next meeting

9. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Citizen Tree Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 13th day of January 2017 at 10:30 a. m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford
City Secretary

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
TUESDAY, MARCH 21, 2017
6:30 PM
AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may no deliberate on comments (Attorney General Opinion – JC0169)

4. MINUTES

a. January 21, 2017

5. REGULAR BUSINESS

a. Discussion / action – Arbor / Earth Day 2017 (April 22)

6. Future Agenda Items

No items listed as a potential future agenda will be considered unless listed as a regular agenda item.

a. Tree City USA

7. Discussion / action - Scheduling next meeting

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Citizen Tree Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 15th day of March 2017 at 10:45 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford
City Secretary

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
TUESDAY, JUNE 20, 2017
6:30 PM
AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may no deliberate on comments (Attorney General Opinion – JC0169)

4. MINUTES

a. March 21, 2017

5. REGULAR BUSINESS

- a. Update / Report from the Oak Wilt Sub-Committee – Chairman Smith
- b. Discussion – Tree Inventory process for City of Shavano Park – PW Director Peterson
- c. Discussion – Organizing a local city task force or coalition on oak wilt – Chairman Smith

6. Future Agenda Items

No items listed as a potential future agenda will be considered unless listed as a regular agenda item.

- a. Tree City USA
- b. Arbor Day 2018

7. Discussion / action - Scheduling next meeting

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Citizen Tree Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 16th day of June 2017 at 2:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford
City Secretary

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
MONDAY, NOVEMBER 20, 2017
5:30 PM
AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may not deliberate on comments (Attorney General Opinion – JC0169)

4. CONSENT AGENDA

- a. Approval – Tree Committee minutes, September 19, 2017

5. REGULAR BUSINESS

- a. Update / discussion - Report from the Oak Wilt Sub-Committee and review tree regulations that apply to commercial contractors for tree damage at a commercial site - Chairman Smith
b. Discussion / action - Update Tree City USA application
c. Discussion / action - Planning for Arbor Day 2018 events and consideration for 5K run - City Manager Hill & Randi Wayland

6. CHAIRMAN ANNOUNCEMENTS

- a. Advise members to contact City staff to add new or old agenda items.
b. Advise members of pending agenda items, as follows:
ii. Arbor Day 2018
iii. Compliance Awareness
iv. Tree Inventory process for City of Shavano Park

7. Discussion / action - Scheduling next meeting: March 13th or 20th, 2018

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Citizen Tree Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 17th day of November 2017 at 9:40 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford
City Secretary

Accessibility Statement

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**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
TUESDAY, SEPTEMBER 19, 2017
6:30 PM
AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may not deliberate on comments (Attorney General Opinion – JC0169)

4. NOMINATION / APPOINTMENT

- a. Chairman
- b. Vice – Chairman

5. CONSENT AGENDA

- a. Approval – Tree Committee minutes, June 20, 2017

6. REGULAR BUSINESS

- a. Update - Report from the Oak Wilt Sub-Committee - Chairman Smith
- b. Discussion / action - Size of Tree Committee - Chairman Smith
- c. Discussion - Update on Tree City USA - Chairman Smith
- d. Discussion - Overview of the National Wildlife Foundation Certification Program
- e. Discussion / Feedback – Online Tree Permitting Process – Chairman Smith
- f. Discussion / Appointment - Arbor Day 2018 and selection of Event Chairman - Chairman Smith
- g. Discussion - Update on Firewise / Shaded Fuel Break - Chief Naughton

7. CHAIRMAN ANNOUNCEMENTS

- a. Advise members to contact City staff to add new or old agenda items.
- b. Advise members of pending agenda items, as follows:
 - i. Tree City USA
 - ii. Arbor Day 2018
 - iii. Compliance Awareness
 - iv. Tree Inventory process for City of Shavano Park

8. Discussion / action - Scheduling next meeting: **December, (12th or 19th) 2017**

9. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Citizen Tree Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 13th day of September 2017 at 2:05 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford
City Secretary

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