

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
MONDAY, February 12, 2018**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:29 p.m. by Chairman Walea

2. ROLL CALL: PRESENT: ABSENT:
- Margaret Kautz
Sam Bakke
Al Walea
Tomas Palmer
Matt Trippy
Steve Fleming

3. CITIZENS TO BE HEARD

Resident David Ross of 99 Bent Oak addressed the committee and informed them of his concern regarding the large amount of reserve monies spent over the last 3 years. The reserves of the water department have been depleted each of the previous years to a balance of approximately \$ 750,000. He also does not support a rate increase to replenish the reserves to the original amount of \$1.2 million but says it needs to be back to that level.

4. CONSENT AGENDA

- a. Approval - January 8, 2018 Minutes
Member Palmer moved to accept the minutes, Member Kautz seconded. Motion passed.

5. REPORTS - Public Works Director Update

- a. Water System
- a. Wells and plant update
Director Peterson informed the members that Well #5 is working fine. Well # 6 has been having some power issues. The power line was put underground and power outages started on 1/31 to 2/6/18. On 2/7/18 one phase of the 3 phases kept tripping. CPS came out and checked the connections, tightened things down and from February 7th to today there have been no more issues. Wells # 7 and # 8 have chlorine pump issues. The new pumps arrived last week and should be installed by the end of this week. The sand filters small air compressor was having issues and kept burning out. We purchased a larger one and have had no further issue. And to get the sand filters on SCADA would cost approximately \$ 70,000 – so it was determined that it wasn't a necessary expense at this point.

b. Cliffside Dr. Water Line Projects

Director Peterson informed the members that the 100 – 200 blocks of Cliffside have been trenched and are ready to tap the services and convert from the 2” line to the 6” line and should be backfilled and done as soon as possible. The line from Bent Oak to Cliffside which is a 4” line is exposed and under a concrete column it will be disconnected and services will be relocated to the 6” main in front of the residence. Three (3) residents will be impacted by this and will experience better pressure and will help with water quality.

5b. Financial Report

a. City Manager Hill reviewed the revenues & expenditures for the first quarter ending December and everything was right on track.

b. Year End Report

City Manager Hill explained how the end of year finances were supported by the Audit. Chairman Walea would like to have the actual balance of the money in the Reserves and a list of ticket items and costs that were spent over the past 3 years.

6. REGULAR BUSINESS

- a. Discussion/update - Proposed NW Military water line relocation – PW Director
Director Peterson explained that the listed conflicts are slowly being eliminated. He has met with the engineers and we need to know if our water lines are out far enough for the crossings or if we’ll have to move them. Test holes still need to be done, but they need TxDOT permits – should be 2 weeks before those are completed. KCI will be doing the locating. Plans are in progress and moving towards the 60% completion point. CPS gas locates still need to be completed. TxDOT needs to contact residents, they haven’t done that yet, things have been pushed back – may be March, April, etc. The area north of 1604 has been delayed. Grants and loans are being investigated to see if we can actively pursue other financing.
- b. Discussion/update – Water Rate Study – Chairman Walea/Dave Burns
Chairman Walea introduced Dave Burns who was a key member of the original Water Study Group of 2004-05, to give the committee members a history of how the six-tier rate system was developed. The group was compiled of four (4) residents on our water system and four (4) residents on the SAWS water system (which at that time was Shavano Creek which we had annexed in 1999 and was serviced by SAWS). How they reviewed every single item that would play a part in the costs of upkeep and operating of the system which included personnel,

equipment, vehicles, all revenues, expenses, etc. As a whole they came up with the six-tier method and then had to determine the actual rates. Once the report was completed it was presented to City Council for them either to adopt or accept. City Council accepted the Study but didn't adopt it. They studied the report and made some minor rate changes for those in the lower two tiers and increased the upper two tiers to encourage conservation.


7. CHAIRMAN ANNOUNCEMENTS

Chairman Walea asked that if anyone has items they'd like to see on an agenda to contact Director Peterson, Utility Office Mgr. Stone or City Manager Hill.

8. ADJOURNMENT: Member Palmer motioned to adjourn, Member Bakke seconded.
Meeting adjourned 8:52 p.m.



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 4-9-2018