

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
MONDAY, APRIL 9, 2018**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Walea

2. ROLL CALL: PRESENT: ABSENT:
- Margaret Kautz
Sam Bakke
Al Walea
Tomas Palmer
Matt Trippy
Steve Fleming

3. CITIZENS TO BE HEARD

None

4. CONSENT AGENDA

- a. Approval - February 12, 2018 Minutes
Member Kautz moved to accept the minutes as written, Member Palmer seconded.
Motion passed.

5. REPORTS - Public Works Director Update

- a. Water System
- a. Wells and plant update
Director Peterson informed the members that there was a minor chlorine leak at Well # 7 – a pinhole leak which was repaired. Well #6 is out of service and he'll explain further in the meeting. One of the next projects is to fix the dead end mains.
- b. Cliffside Dr. Water Line Projects
Director Peterson informed the members that the Cliffside Dr. to Bent Oak Dr. new 6" water main was relocated and the 2" line was killed. Five (5) residents were impacted by this change and this is 100% completed – residents should have no further issues with pressure and quality of water. Director Peterson would like to extend the two mains from the center of the street to the end and put a fire hydrant to be used as a blow-off to help with quality of water to those residents.

5b. Financial Report

- a. February Report - Finance Officer – Brenda Morey reviewed the revenues & expenditures for February and everything was right on track.
- b. January Report – Finance Officer Morey indicated that January financials were provided as information only.

6. REGULAR BUSINESS

- a. Discussion/update - Proposed NW Military water line relocation – PW Director
Director Peterson explained that beginning April 26th, test holes will be done along the highway and all utility lines will be located.
- b. Discussion/update – Water Rate Study – Chairman Walea
Chairman Walea indicated that the members should review the information handed out which is a comparison of the old water rates and the current rates. These were set up with the 6 Tiers by the Water Study Committee and included is a chart of the meter fees. The committee needs to determine what they believe is the actual cost of operating the system (as close as can be) going forward including potential additional costs, what is needed in the reserves and the cost of actually producing the water to determine what the new rates should be. Possibly changing the Tiers from current 0 to 5,000 gals. to possibly a gallon separation of 10,000 gals. etc. Member Palmer offered to work on a spreadsheet using our facts with different options.
- c. Discussion/action – Well 6 operations, servicing the well – PW Director Peterson
Director Peterson reviewed the issues with the well having power drops, it was discovered that there were exposed wires in the top of the well head which is a dangerous, but possibly deadly safety hazard if anyone were to touch the metal. Three options were offered to solve the problem. Option 1 is to pull the 1st section (up to 20') and replace what is needed and wires to the control panel. Option 2 is to pull the well, inspect, televise, repairs where necessary. Option 3 is if during Option 2 it is determined that the well needs to be pulled, a full inspection of pump, motor, televise the well and replace all wire completely. Obviously costs run from \$ 2,242.50 - \$ 16,048.00. Member Palmer moved to proceed with Option 1 with the caveat to see if additional inspection is necessary and to see if the other wells need to be checked as well for deterioration, Member seconded. Motion passed. It was suggested the SCADA be checked to have some sensor on the casing connected to alarm boxes if electrical problems arise.

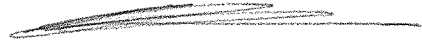
7. CHAIRMAN ANNOUNCEMENTS

Chairman Walea asked that if anyone has items they'd like to see on an agenda to contact Director Peterson, Utility Office Mgr. Stone or City Manager Hill.

8. ADJOURNMENT: Member Palmer motioned to adjourn, Member Kautz seconded.
Meeting adjourned 7:42 p.m.



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 5-7-2018