

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
MONDAY, OCTOBER 14, 2019  
6:30 PM  
AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CITIZENS TO BE HEARD**

The Water Advisory Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Water Advisory Committee may not deliberate on comments (Attorney General Opinion – JC0169)

**4. CONSENT AGENDA**

- a. Approval – Water Advisory Committee Meeting Minutes, September 9, 2019

**5. REPORTS - Public Works Director Update**

- a. Water system
  - a. Water System Infrastructure Updates
- b. Financial Report - August 2019

**6. REGULAR BUSINESS**

- a. Nomination and appointment of Chairman
- b. Nomination and appointment of Vice Chairman
- c. Discussion / action - Modifications to the rebate program – PW Director

**7. FUTURE ITEMS**

- a. N.W. Military Hwy. Expansion – Water Main Relocation
- b. Modifications to the current Water bill adjustment policy #9

**8. ADJOURNMENT**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Water Advisory Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 8th day of October 2019 at 3:25 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford  
City Secretary

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
900 SADDLETREE CT., SHAVANO PARK, TX 78231  
MONDAY, SEPTEMBER 9, 2019**

**6:30 P.M.  
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Walea

2. ROLL CALL:

PRESENT:

Al Walea  
Sam Bakke  
Tommy Peyton  
Tomas Palmer  
Steve Fleming

ABSENT:

Matt Trippy

3. CITIZENS TO BE HEARD

None

4. CONSENT AGENDA

a. Approval – WAC Minutes of July 8, 2019

Member Palmer moved to accept the minutes as submitted, Member Peyton seconded. Motion passed.

5. REPORTS - Public Works Director Update – City Manager Hill

a. Water System

a. Water System Infrastructure Update

Director Peterson presented update in attached document.

b. Financial Report

a. June Report

b. July Report

Director Peterson reviewed the June and July reports with no questions by members. Member Peyton moved to approve the Financial Reports, Member Palmer seconded. Motion passed.

6. REGULAR BUSINESS

a. Discussion/action – Consideration to lease water rights to S.A.W.S. – PW Director

Member Fleming is not inclined to take the risk at the current time and Member Peyton would like to sit on this for a time since the EAA fees wouldn't be waived. No action taken

b. Discussion/action – Removal of rebate program and modification to Ordinance 500-02-008 – PW Director

Toilet Rebate Program has been in effect since February 19<sup>th</sup>, 2008 to provide an incentive to residents for replacing a high volume toilet with a new low-flush toilet and replacing traditional clothes washers with a high efficiency washer. There was (is) a \$50.00 credit (up to 2) for toilets and a \$100.00 credit for washer machines applied to their water bill. This rebate program was going along with a S.A.W.S. conservation program at the time.

Director Peterson informed the members that they have cancelled these rebates a long time ago. The Water Budget hasn't had a line item with monies to offset these rebates so it's been coming out of revenue. Since 2015 we've given approximately \$500 in rebates. Member Palmer motioned that we remove the Ordinance, Member Fleming seconded. It was suggested that this be tabled until next meeting and come up with other conservation measures that we can replace it with in keeping with TCEQ conservation program. Member Palmer withdrew his motion. Table item until next WAC meeting.

7. FUTURE ITEMS:

- a. NW Military expansion progress - Water Main Relocation
- b. Modifications to Water Adjustment Procedure - Policy # 9

8. ADJOURNMENT

Member Palmer made a motion to adjourn, member Peyton seconded. Motion passed. Meeting adjourned at 7:35 p.m.

\_\_\_\_\_  
Peggy Stone  
PW/Water Utility  
Office Manager

\_\_\_\_\_  
Al Walea, Chairman

Date: \_\_\_\_\_

**WATER ADVISORY COMMITTEE STAFF SUMMARY**

Meeting Date: October 14, 2019

Agenda item: 5.b.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

**AGENDA ITEM DESCRIPTION:**                      Presentation of August 2019 Monthly Reports

**Attachments for Reference:**                      1) August 2019 Revenue and Expense Report

**BACKGROUND / HISTORY:**

The information provided in the attachment is for the FY 2018-19 budget period, month ending August 31, 2019. The “Current Budget” column contains the amended budget, with one amendment approved to date. This summary highlights a number of points related to the current month’s activity.

**DISCUSSION:**

As of August 31, 2019, the Water Fund total revenues are \$643,073 or 71.15% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$790,007 or 87.41% of budget.

**Revenues:**

- Water consumption (5015) billed in August for the month of July is \$94,072. Total consumption for the month is approximately 2,842,000 gallons more than the previous year or \$10,173 of revenue.
- The Water Service Fee (5019) remains on target with its annual budgeted amount as this is a flat fee and are not related to volume charges recognized, at 93.48%. This month was the first billing with the new debt service fee, raised to \$22.58 from \$6.40, causing this revenue line to go over budget.
- The EAA Pass Thru (5036) fees are charged to customers based on usage, \$11,819 was recorded for the month and 64.21% of the annual budgeted amount has been recognized to date.

**Expenses:**

Water department (606) expenses for the day-to-day operations are on budget with a total of \$63,434 for the month or 84.19% of the budget utilized. The transfer to the General Fund was recognized this month

Debt service payments were made this month – interest only. Next scheduled debt payments are in February 2020, \$151,265 for principal and interest.

**Payroll:**

The City is on a bi-weekly payroll; there have been 24 pay periods out of 26 so 92.31% of the budget should be expensed in the line items directly related to personnel. The Utility is below

budget in the Salaries (1010) due to the vacancy in the superintendent position from January to June, which is charged 50/50 between Public Works and the Water Utility. Overtime has exceeded its budget for the year and is offset by the salaries budget variance. TMRS (1040) expense is at approximately 98.46%, over budget but on track with the related compensation accounts. Expense for Workers' Comp Insurance (1037) is recognized quarterly. It is currently at 56.99% of budget due to a more favorable experience factor than what was anticipated and used for budget development and the superintendent vacancy. Special allowances also below budget due to superintendent vacancy – this account records certificate pay and cell phone allowances.

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**COURSES OF ACTION:** None related to the Report.

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**FINANCIAL IMPACT:** N/A

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**STAFF RECOMMENDATION:** N/A

CITY OF SHAVANO PARK  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: AUGUST 31ST, 2019

20 -WATER FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>903,799.00</u>	<u>129,049.23</u>	<u>643,073.32</u>	<u>260,725.68</u>	<u>71.15</u>
TOTAL REVENUES	<u>903,799.00</u>	<u>129,049.23</u>	<u>643,073.32</u>	<u>260,725.68</u>	<u>71.15</u>
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	716,584.00	63,433.52	603,263.22	113,320.78	84.19
DEBT SERVICE	<u>187,215.00</u>	<u>38,310.46</u>	<u>186,743.58</u>	<u>471.42</u>	<u>99.75</u>
TOTAL EXPENDITURES	<u>903,799.00</u>	<u>101,743.98</u>	<u>790,006.80</u>	<u>113,792.20</u>	<u>87.41</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	27,305.25	( 146,933.48)	146,933.48	0.00

20 -WATER FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	621,347.00	94,072.18	382,729.28	238,617.72	61.60
20-599-5016 LATE CHARGES	6,000.00	510.66	5,384.59	615.41	89.74
20-599-5018 DEBT SERVICE	53,453.00	15,725.46	60,388.04 (	6,935.04)	112.97
20-599-5019 WATER SERVICE FEE	58,092.00	4,878.78	54,302.05	3,789.95	93.48
20-599-5036 EAA PASS THRU CHARGE	83,319.00	11,819.50	53,500.35	29,818.65	64.21
20-599-5037 CONNECTION/DISCONNECT FEE	0.00	0.00	0.00	0.00	0.00
20-599-5040 TAPPING FEES	<u>0.00</u>	<u>0.00</u>	<u>1,800.00</u> (	<u>1,800.00)</u>	<u>0.00</u>
TOTAL WATER SALES	822,211.00	127,006.58	558,104.31	264,106.69	67.88
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	9,500.00	785.47	13,597.18 (	4,097.18)	143.13
20-599-7011 OTHER INCOME	0.00 (	211.23)	1,129.59 (	1,129.59)	0.00
20-599-7012 LEASE OF WATER RIGHTS	17,108.00	0.00	7,500.00	9,608.00	43.84
20-599-7040 ASR LEASE PROGRAM	0.00	0.00	0.00	0.00	0.00
20-599-7060 CC SERVICE FEES	1,200.00	163.64	1,113.67	86.33	92.81
20-599-7075 SITE/TOWER LEASE REVENUE	15,500.00	1,304.77	14,342.67	1,157.33	92.53
20-599-7090 SALE OF FIXED ASSETS	0.00	0.00	640.90 (	640.90)	0.00
20-599-7097 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	43,308.00	2,042.65	38,324.01	4,983.99	88.49
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	38,280.00	0.00	46,645.00 (	8,365.00)	121.85
20-599-8090 PRIOR PERIOD ADJUSTMENT	0.00	0.00	0.00	0.00	0.00
20-599-8099 TRF IN - RESERVES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	38,280.00	0.00	46,645.00 (	8,365.00)	121.85
TOTAL NON-DEPARTMENTAL	903,799.00	129,049.23	643,073.32	260,725.68	71.15
TOTAL REVENUES	903,799.00	129,049.23	643,073.32	260,725.68	71.15

20 -WATER FUND  
WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	185,260.00	14,206.65	160,751.90	24,508.10	86.77
20-606-1015 OVERTIME	7,000.00	776.43	10,566.07 (	3,566.07)	150.94
20-606-1020 MEDICARE	2,615.00	218.62	2,523.12	91.88	96.49
20-606-1025 TWC (SUI)	828.00	0.00	27.00	801.00	3.26
20-606-1030 HEALTH INSURANCE	25,991.00	2,195.76	23,159.56	2,831.44	89.11
20-606-1031 HSA	178.00	11.10	133.76	44.24	75.15
20-606-1033 DENTAL INSURANCE	1,480.00	119.74	1,266.03	213.97	85.54
20-606-1035 VISION CARE INSURANCE	325.00	28.46	300.96	24.04	92.60
20-606-1036 LIFE INSURANCE	318.00	26.36	278.14	39.86	87.47
20-606-1037 WORKERS' COMP INSURANCE	6,551.00	0.00	3,733.40	2,817.60	56.99
20-606-1040 TMRS RETIREMENT	25,157.00	2,159.36	24,769.97	387.03	98.46
20-606-1070 SPECIAL ALLOWANCES	<u>11,400.00</u>	<u>496.18</u>	<u>7,108.08</u>	<u>4,291.92</u>	<u>62.35</u>
TOTAL PERSONNEL	267,103.00	20,238.66	234,617.99	32,485.01	87.84
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,400.00	0.00	1,449.58 (	49.58)	103.54
20-606-2030 POSTAGE	2,500.00	231.35	2,898.57 (	398.57)	115.94
20-606-2035 EMPLOYEE APPRECIATION	0.00	0.00	0.00	0.00	0.00
20-606-2050 PRINTING & COPYING	600.00	0.00	970.86 (	370.86)	161.81
20-606-2060 MED EXAMS/SCREENING/TESTING	0.00	0.00	45.00 (	45.00)	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	5,100.00	470.90	4,970.33	129.67	97.46
20-606-2080 UNIFORMS	1,200.00	0.00	864.14	335.86	72.01
20-606-2090 SMALL TOOLS	2,000.00	0.00	2,669.61 (	669.61)	133.48
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,200.00</u>	<u>430.77</u>	<u>1,152.06</u>	<u>47.94</u>	<u>96.01</u>
TOTAL SUPPLIES	14,100.00	1,133.02	15,020.15 (	920.15)	106.53
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	0.00	0.00	4,635.00 (	4,635.00)	0.00
20-606-3013 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,215.00	75.00	1,057.00	1,158.00	47.72
20-606-3030 TRAINING/EDUCATION	3,000.00	111.00	2,251.00	749.00	75.03
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,438.00	0.00	1,533.55 (	95.55)	106.64
20-606-3050 INSURANCE - LIABILITY	3,795.00	0.00	3,870.13 (	75.13)	101.98
20-606-3060 UNIFORM SERVICES	3,000.00	133.39	1,568.60	1,431.40	52.29
20-606-3070 INSURANCE - PROPERTY	1,850.00	0.00	1,886.62 (	36.62)	101.98
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	300.00	37.70	217.70	82.30	72.57
20-606-3082 WATER ANALYSIS FEES	<u>6,500.00</u>	<u>279.72</u>	<u>4,683.38</u>	<u>1,816.62</u>	<u>72.05</u>
TOTAL SERVICES	22,198.00	636.81	21,702.98	495.02	97.77
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	10,292.00	170.60	6,914.04	3,377.96	67.18
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	7,006.53	72,871.76	11,212.24	86.67
20-606-4086 CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>10,851.00</u>	<u>0.00</u>	<u>12,281.50</u> (	<u>1,430.50</u> )	<u>113.18</u>
TOTAL CONTRACTUAL	105,227.00	7,177.13	92,067.30	13,159.70	87.49



20 -WATER FUND  
 WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	1,500.00	0.00	600.14	899.86	40.01
20-606-5010 EQUIPMENT MAINT & REPAIR	6,500.00	0.00	1,042.21	5,457.79	16.03
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	149.99	350.01	30.00
20-606-5020 VEHICLE MAINTENANCE	2,000.00	35.04	4,883.38 (	2,883.38)	244.17
20-606-5030 BUILDING MAINTENANCE	2,000.00	0.00	1,265.42	734.58	63.27
20-606-5060 VEHICLE & EQPT FUELS	<u>3,000.00</u>	<u>200.16</u>	<u>4,185.18</u> (	<u>1,185.18</u> )	<u>139.51</u>
TOTAL MAINTENANCE	15,500.00	235.20	12,126.32	3,373.68	78.23
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	17,000.00	457.90	15,438.78	1,561.22	90.82
20-606-6050 WATER METERS & BOXES	4,500.00	0.00	4,692.94 (	192.94)	104.29
20-606-6055 FIRE HYDRANTS & VALVES	3,000.00	0.00	11,951.42 (	8,951.42)	398.38
20-606-6060 HUEBNER STORAGE TANK	6,000.00	39.57	1,498.72	4,501.28	24.98
20-606-6061 ELEVATED STORAGE TANK- #1 W	3,000.00	0.00	3,846.00 (	846.00)	128.20
20-606-6062 WELL SITE #2-EAA MONITORED	100.00	0.00	0.00	100.00	0.00
20-606-6063 WELL SITE #3-NOT OPERATION	0.00	0.00	0.00	0.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	0.00	0.00	0.00	0.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	3,000.00	0.00	627.06	2,372.94	20.90
20-606-6066 WELL SITE #6-MUNI TRACT	1,000.00	0.00	3,719.59 (	2,719.59)	371.96
20-606-6067 WELL SITE #7	5,000.00	0.00	3,802.07	1,197.93	76.04
20-606-6068 WELL SITE #8	3,500.00	0.00	2,344.06	1,155.94	66.97
20-606-6069 WELL SITE #9-TRINITY	2,000.00	0.00	278.72	1,721.28	13.94
20-606-6070 SCADA SYSTEM MAINTENANCE	2,000.00	0.00	2,339.25 (	339.25)	116.96
20-606-6071 SHAVANO DRIVE PUMP STATION	7,000.00	0.00	21,195.93 (	14,195.93)	302.80
20-606-6072 WATER SYSTEM MAINTENANCE	13,305.00	775.67	20,966.77 (	7,661.77)	157.59
20-606-6080 STREET MAINT SUPPLIES	<u>1,500.00</u>	<u>0.00</u>	<u>57.50</u>	<u>1,442.50</u>	<u>3.83</u>
TOTAL DEPT MATERIALS-SERVICES	71,905.00	1,273.14	92,758.81 (	20,853.81)	129.00
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	70,000.00	10,548.90	51,085.58	18,914.42	72.98
20-606-7042 UTILITIES - PHONE/CELL	800.00	111.00	584.70	215.30	73.09
20-606-7044 UTILITIES - WATER	<u>300.00</u>	<u>29.66</u>	<u>165.38</u>	<u>134.62</u>	<u>55.13</u>
TOTAL UTILITIES	71,100.00	10,689.56	51,835.66	19,264.34	72.91
<u>CAPITAL OUTLAY</u>					
20-606-8010 NON-CAP ELECTRONIC EQUIPMEN	0.00	0.00	0.00	0.00	0.00
20-606-8015 NON-CAPITAL - COMPUTERS	0.00	0.00	0.00	0.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	1,000.00	0.00	0.00	1,000.00	0.00
20-606-8045 CAPITAL-COMPUTER EQUIPMENT	0.00	0.00	0.00	0.00	0.00
20-606-8050 CAPITAL - VEHICLES	0.00	0.00	0.00	0.00	0.00
20-606-8060 CAPITAL- EQUIPMENT	31,175.00	0.00	31,175.00	0.00	100.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	19,500.00	0.00	26,724.01 (	7,224.01)	137.05
20-606-8081 CAPITAL - BUILDING	0.00	0.00	0.00	0.00	0.00
20-606-8085 CAPITAL-WATER TOWER/STORAGE	0.00	0.00	0.00	0.00	0.00
20-606-8087 WATER METER REPLACEMENT	<u>3,780.00</u>	<u>0.00</u>	<u>3,185.00</u>	<u>595.00</u>	<u>84.26</u>
TOTAL CAPITAL OUTLAY	55,455.00	0.00	61,084.01 (	5,629.01)	110.15

20 -WATER FUND  
 WATER DEPARTMENT

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9000 EOY ASSET RECLASS	0.00	0.00	0.00	0.00	0.00
20-606-9010 TRF TO GENERAL FUND	22,050.00	22,050.00	22,050.00	0.00	100.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	71,946.00	0.00	0.00	71,946.00	0.00
20-606-9050 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
20-606-9090 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
20-606-9095 PENSION EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	93,996.00	22,050.00	22,050.00	71,946.00	23.46
<hr/>					
TOTAL WATER DEPARTMENT	716,584.00	63,433.52	603,263.22	113,320.78	84.19

20 -WATER FUND  
 DEBT SERVICE

% OF YEAR COMPLETED: 91.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8000 BOND PRINCIPAL EOY	0.00	0.00	0.00	0.00	0.00
20-607-8011 ACCRUED BOND INTEREST	0.00	0.00	0.00	0.00	0.00
20-607-8012 2009 CO - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
20-607-8013 2009 CO - INTEREST	0.00	0.00	0.00	0.00	0.00
20-607-8014 2009 GO REFUND - PRINCIPAL	40,072.50	0.00	40,072.50	0.00	100.00
20-607-8015 2009 GO REFUND - INTEREST	13,830.00	801.45	2,404.35	11,425.65	17.39
20-607-8016 2017 GO REFUNDING (2009) PR	65,000.00	0.00	65,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	68,162.50	33,550.00	68,162.50	0.00	100.00
20-607-8020 BOND UNAMORTIZED LOSS	0.00	0.00	0.00	0.00	0.00
20-607-8030 BOND AGENT FEES	150.00	200.00	400.00 (	250.00)	266.67
20-607-8035 BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
20-607-8056 2018 GO REFUNDING (2009) PR	0.00	0.00	5,137.50 (	5,137.50)	0.00
20-607-8057 2018 GO REFUNDING (2009) IN	<u>0.00</u>	<u>3,759.01</u>	<u>5,566.73</u> (	<u>5,566.73</u> )	<u>0.00</u>
TOTAL CAPITAL OUTLAY	187,215.00	38,310.46	186,743.58	471.42	99.75
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TOTAL DEBT SERVICE	187,215.00	38,310.46	186,743.58	471.42	99.75
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TOTAL EXPENDITURES	903,799.00	101,743.98	790,006.80	113,792.20	87.41
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	27,305.25 (	146,933.48)	146,933.48	0.00
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**WATER ADVISORY COMMITTEE STAFF SUMMARY**

Meeting Date: October 14, 2019

Agenda item: 6.c

Prepared by: Brandon Peterson

Reviewed by: Bill Hill

**AGENDA ITEM DESCRIPTION:**

Removal of rebate program and modification to ordinance – PW Director



**Attachments for Reference:**

**BACKGROUND / HISTORY:**

In 2008, City Council created a Water Conservation Rebate program as part of a Water Conservation Plan. The Water Conservation Rebate Program was available for toilets and washing machines installed after the effective date of the ordinance. Residents that installed low flow toilets and washing machines prior to the approval of the ordinance do not qualify for the rebate program. The program was created to help encourage water conservation.

**DISCUSSION:**

Since October 2015, there have been 3 washing machines (\$100 rebate each) and 8 low flushing toilets (\$50 rebate each) installed that have requested a rebate for a total of \$700. The Water System does not have money allocated to a budget line item for the rebate program. City Staff does not see this having a significant impact on the water system. Most homes are now up to date.

During the September 2019 WAC meeting city staff was requested to place the rebate program on the October agenda for further discussion. Information requested was if other small municipalities had any type of rebate program and what reasonable rebates they offered. Below is a list of Cities that provided their program information, if any, and what rebates they offered their residents.

- Alamo Heights, Balcones Heights, Castle Hills, and Terrell Hills - all serviced by SAWS.
- Fair Oaks Ranch has their own system, but does not have any type of rebate program at this time.
- City of Helotes did not respond.
- City of Leon Valley has a rebate program for the following items:
  - o Rain Barrels (1 - \$40 per household) – they had to modify the IPC ordinance in order to adopt this rebate, due to potential cross connections
  - o Zero scape (200 sf or more, \$100 – 1x rebate)
  - o Low flow toilets
  - o High-Efficiency Washer Machines
  - o Free home water audits – help residents find leaks that they are not able to find. (troubleshoot)

- City of Universal City – provides low flow shower heads and faucet attachments (aerators) to residents only.
- City of Live Oak – sponsors annual coloring contest with topics based on water conservation at 2 elementary schools.
- SAWS has several rebates:
  - o WaterSaver irrigation consultation
    - Consultant comes to your house and provides tips on how to use water conservatively
  - o WaterSaver Landscape
    - Remove 200sf or more of turf and zero scape
  - o WaterSaver Patioscape Coupon
    - Remove 200sf or more of turf and place flagstone, pavers, or stepping stones, creating an outdoor living space
  - o Irrigation Design
    - Remove all of your sprinkler system
    - Convert spray areas within flower beds to drip irrigation
    - Add a master valve
    - Convert spray heads in grass areas to pressure-reducing spray heads
  - o Swimming Pool
    - Replace your pool’s sand or diatomaceous earth (D.E.) filter(s) with a new high-efficiency cartridge filter system
  - o Water flow sensor
    - Install a water sensor after the meter, but within 5 ft of it to help detect the low flow leaks. Must have Wi-Fi within range of the meter, yourself or plumber install, watch video from manufacture you choose to use.

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**COURSES OF ACTION:** Discuss whether or not the Water System wants to continue the program and if so, do we change rebate options.

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**FINANCIAL IMPACT:** There is no money budgeted for the rebate program.

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**STAFF RECOMMENDATION:** Remove the rebate program from the ordinance.