

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
SATURDAY, February 28, 2015**

**Workshop
9:00 A.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Mary Werner
Andrew Walters
Margaret Kautz (Maggie)
Brian Eck

ABSENT:

Marshall Fairbanks

3. WORKSHOP

- a. Discussion – Water rates and possible one time good faith rebate to water users.

Discussion and education of new members on how the water system fees and rates were set up by a previous rate study group and what data needs to be taken into account to determine if the rates and fees need to be updated.

Points to be looked at are as follows:

- All costs involved in replacing meters and getting water to each resident in street
- Revenues – explanation on where these fees are applied in the water fund
- Elevated Storage Tower refurbishment - how to accomplish it now - how was it done in the past (Standpipe storage was at # 1 previously and used to keep pressure in system – since removed)
- Debt Service Fee – is this covering both the old bond fees and the Trinity bond fees
- Water Service Fee – what is its purpose and how was it developed and how is it to be used – using size of meter
- Monies needed each year to be put into reserves

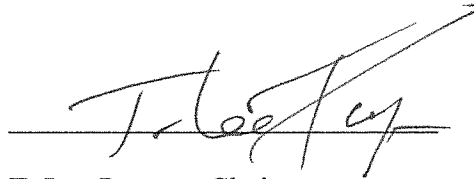
4. Adjournment

Workshop adjourned at 10:30 a.m.

WAC Workshop Minutes
February 28, 2015
Page Two



Peggy Stone
PW/Water Utility
Office Manager



T. Lee Powers, Chairman

4-29-15
Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
THURSDAY, MARCH 12, 2015**

**Workshop
6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Mary Werner
Andrew Walters
Margaret Kautz (Maggie)
Brian Eck
Marshall Fairbanks

3. WORKSHOP

- a. Discussion – Water rates and possible one time good faith rebate to water users.
Mr. Mintz, Public Works Director presented information listed below as requested.
1. Water Rate History Spreadsheet
 2. 2000 CO Debt Service Fee Spreadsheet
 3. 2009 CO Debt Spreadsheet
 4. Edwards Aquifer Authority Fee Spreadsheets
 5. Five Year Revenue and Expenses Incode Report.

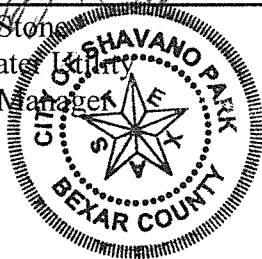
Ms. Feagins, Finance Officer presented the reports in detail and answered questions.
Ms. Werner asked that the callable amounts for the bonds be made available.

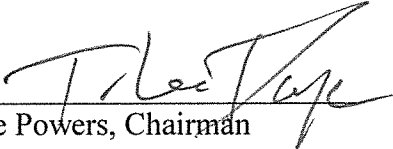
Next meeting set up for April 29th - with EAA representative to give a presentation.

4. Adjournment

Workshop adjourned at 8:05 p.m.


Peggy Stone
PW/Water Utility
Office Manager




T. Lee Powers, Chairman

4-29-15
Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
THURSDAY, APRIL 29, 2015**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Mary Werner
Andrew Walters
Margaret Kautz (Maggie)
Brian Eck
Marshall Fairbanks

3. CITIZENS TO BE HEARD:

None

4. MINUTES:

a. February 28, 2015 – Workshop

Mary Werner made a motion to accept the minutes as written, Marshall Fairbanks seconded.

Motion passed.

b. March 12, 2015 – Workshop

Mary Werner made a motion to accept the minutes as written, Marshall Fairbanks seconded.

Motion passed.

5. PUBLIC WORKS/FINANCE REPORTS:

Andrew Walters moved that item 6.a. be moved before 5.a. Mary Werner seconded. Motion passed.

- 6.a. Discussion/Presentation – Edwards Aquifer Authority (EAA) Aquifer Storage and Recovery (ASR) Lease Program – Rick Illgner (EAA).
Mr. Illgner presented the ASR Program.

Marshall Fairbanks moved that 6.b. be combined with 6.a. and moved to before 5.a. Mary Werner seconded. Motion passed.

- 6.b. Discussion/action – Consideration to participate in the ASR Lease Program; possible recommendation to City Council – Public Works Director Mintz. Director Mintz reviewed the amount of Leases & Owned acre feet as well

as what we've experienced over the past year with the Trinity pumpage. City Manager discussed the Critical Period amounts that are required if we enter into Stage IV or higher and the impact and cost potential.

Andrew Walters made a motion to have staff prepare options to lease for 1 year: 200 acre feet, 150 acre feet, 100 acre feet and 50 acre feet and what the benefits/costs would be if the City were to opt in and have that presented at the next meeting. Maggie Kautz seconded. Motion passed.

Chairman Powers suggested a 5 minute break at 7:30 p.m. Return at 7:35 p.m.

- a. Update – Public Works/Water building construction and budget – Lou Mintz
Mr. Mintz passed out a few pictures of the progress of the new building and read a list of the items that have been completed as well as the upcoming work to be done.
- b. Update – Water consumption status – PW Director Mintz
Mr. Mintz confirmed that the Trinity static pressure gauge and the switch have been installed and are working properly.
- c. The tents will be removed, the fans are in and working. The generator for the Elevated Storage Tank and back up # 8 and Huebner have been installed. Mary Werner asked that something be done with the back side of the Trinity Well since she's been taking complaints that it's not pretty. Mr. Mintz will look into that and possibly put up a wind screen to cover the equipment.
- d. Review – Financial Reports – Finance Director Feagins
FD Feagins went over the March Revenue and Expense report
- e. Review – Investment Report – Finance Director Feagins
FD Feagins reviewed the Investment Accounts with the Committee

6. REGULAR BUSINESS:

- c. Discussion/action Consideration of approval of the Capital Replacement Program Inventory.
PW Director Mintz suggested that items that are valued at \$5,000 or lower be removed from the Capital Replacement Inventory and considered as normal operating expenses. After, Mary Werner made a motion that the Capital Replacement Program Inventory represent only items valued at above \$ 5,000. Andrew Walters seconded. Motion Passed.
- d. Discussion/action – Consideration of (1) one-time rebate to water user accounts; possible recommendation to City Council – committee Member Werner.
Mary Werner moved to table this item until next meeting to see where we stand with the ASR commitment. Andrew Walters seconded. Motion Passed.
- e. Discussion/action – Review of future water rates for FY 2015 – 16 budget – Finance Director Feagins.
Andrew Walters made a motion to table this item. Motion died for lack of a second.
- f. Discussion/action – FY 2014 – 15 Water Fund Budget Amendment; possible recommendation to City Council – Finance Director Feagins. Additional information was requested on this item.

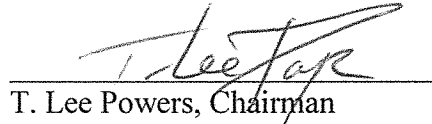
Next meeting set up for Monday, May 11th at 6:30 p.m.

7. Adjournment

Mary Werner made a motion to adjourn at 8:45 p.m. Maggie Kautz seconded. Motion passed.



Peggy Stone
PW/Water Utility
Office Manager



T. Lee Powers, Chairman


Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
MONDAY, MAY 11, 2015**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:37 p.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Mary Werner
Andrew Walters
Margaret Kautz (Maggie)
Brian Eck

3. CITIZENS TO BE HEARD:

David Ross - 99 Bent Oak Dr. informed the Committee that he is against raising rates to pay for the Trinity Bond of 2009 and will discourage anyone from supporting rate increases.

4. MINUTES:

a. Meeting Minutes – April 29, 2015

Mary Werner made a motion to accept the minutes as written, Margaret Kautz seconded. Motion passed.

5. REGULAR BUSINESS:

a. Discussion/action – City of Shavano Park participation in the ASR lease program; possible recommendation to City Council – Public Works Director Mintz

Director Mintz summarized that the City could afford to lease back two (2) 100 acre feet of water leases for one (1) year. Mary Werner made a motion to recommend leasing back two (2) separate 100 acre feet of water agreements in the ASR Program subject to RWRDG (Regional Water Resource Development Group) approval. Andrew Walters seconded. Motion Passed

b. Discussion/presentation – Staff Budget Goals and Objectives for 2015 – 16 Proposed Budget

Director Mintz discussed the goals and objectives for the next budget year and indicated that he was requesting feedback from the committee prior to budget workshops coming up. Director Mintz asked members to send their suggestions,

comments, etc. via e-mail to Chairman Powers, Director Mintz prior to May 25th, 2015.

- c. Discussion/review – Budget calendar and process
City Manager Hill discussed the Budget Calendar and process with the members
- d. Discussion – Water rates for FY 2015-16 Proposed Budget related to the 2009 Debt – Finance Director Feagins

Director Feagins discussed Bond payments and water rates for of various rate options. Consensus of the committee was to do nothing until after further information relating to the budget is determined.

- e. Discussion/action – setting date and time for next meeting(s)
Consensus of the committee to accept the future meetings as scheduled.

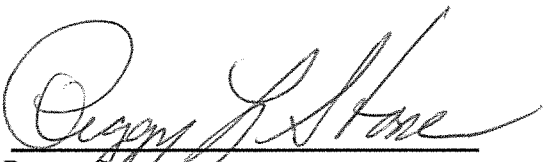
June meeting/budget workshop is Monday, June 15th, 2015.

July meeting/budget workshop is Monday, July 13th, 2015

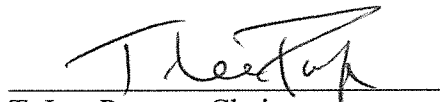
August meeting/budget workshop is Monday, August 3rd, 2015

6. ADJOURNMENT

Brian Eck made a motion to adjourn at 8:35 p.m., Margaret Kautz seconded.
Meeting adjourned



Peggy Stone
PW/Water Utility
Office Manager



T. Lee Powers, Chairman
4/16/15

Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
MONDAY, JUNE 15, 2015**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL: PRESENT: ABSENT

Al Walea Mary Werner Andrew Walters Margaret Kautz (Maggie) Brian Eck	T. Lee Powers, Chairman
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3. CITIZENS TO BE HEARD:

None

4. MINUTES:

a. Meeting Minutes – May 11, 2015

Margaret Kautz made a motion to accept the minutes as written. Brian Eck seconded the motion. Motion passed.

Mary Werner introduced and welcomed Al Walea to the Committee

5. REGULAR BUSINESS:

- a. Presentation / Discussion – April 2, 2015 Water Tank Inspection Report results
Director Mintz presented the results of the Tank Inspection. Discussion regarding the painting of the Huebner Tank and that the top of the tank is experiencing areas of paint coming off. Mr. Walea informed the Committee that the tank was painted December of 2010 and suggested that Director Mintz contact the contractor about peeling paint and warranty.
- b. Discussion/Action – Budget amendment for Aquifer Storage and Recovery (ASR) program
Finance Officer Feagins reviewed the budget amendment for the ASR program for this budget year and presented in the budget for FY 2015-16.

Al Walea moved to accept the Budget Amendment as presented with further explanation of revenue loss and revenue offsets and directed staff to present approval of the budget amendment to City Council. Andrew Walters seconded the motion. Motion passed.

- c. Discussion – Water budget for proposed FY 2015/16
No action taken.
- d. Discussion – Regional Water Resources Development Group (RWRDG) 2016 Lease Renewals (151.4 Acre Feet (AF) and 20.16 Acre Feet (AF))
No action taken.

July meeting/budget workshop is Monday, July 13th, 2015 – Add to next agenda – further Rebate information – Mary Werner
August meeting/budget workshop is Monday, August 3rd, 2015

6. ADJOURNMENT

Andrew Walters made a motion to adjourn, Brian Eck seconded. Brian Eck seconded.
Meeting adjourned 8:20 p.m.


Peggy Stone
PW/Water Utility
Office Manager


T. Lee Powers, Chairman
7/16/15
Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
MONDAY, JULY 13, 2015**

**7:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 7:32 p.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Al Walea
Margaret Kautz (Maggie)
Brian Eck

ABSENT

Andrew Walters
Mary Werner

3. CITIZENS TO BE HEARD:

None

4. MINUTES:

a. Meeting Minutes – June 15, 2015

Margaret Kautz made a motion to accept the minutes as written. Brian Eck seconded the motion. Motion passed.

5. REGULAR BUSINESS:

a. Review/discussion – Revenue and Expense Report

Finance Director Feagins gave a briefing on the current status

c. Discussion – Presentation by Ron Perrin Water Technologies on Water Tank Inspection

Mr. Perrin indicated on conference call the first time the tank was inspected by them was 1999. Inspection in 2012 of the ground storage tank showed top was peeling, elevated tank was fair, but corrosion is deep. Triamatic & Sherwin Williams paint best for future, lighter color is better for heat control, top of tank could be painted lighter color. Al Walea has requested a written review of the tank, a proposal from an engineer as to what is needed, timeline and costs.

d. Discussion – Water Tower Bypass option

City Manager Hill gave a brief overview. Al Walea would like an estimate of tank rehab - what has to be done, amount of time involved, engineering costs, etc.

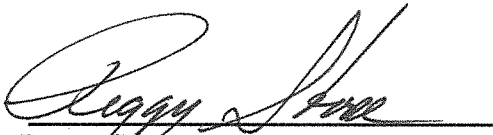
b. Discussion/action – Review draft proposed FY 2015-16 Water Budget and forward to City Council

Al Walea motioned to forward to City Council the draft budget as presented with the knowledge that this is a “draft” budget subject to change by WAC as well as

City Council until adopted by Council. Margaret Kautz seconded. Motion passed.

6. ADJOURNMENT

Al Walea made a motion to adjourn, Brian Eck seconded. Meeting adjourned 8:20 p.m.



Peggy Stone
PW/Water Utility
Office Manager



T. Lee Powers, Chairman

8/3/15
Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
MONDAY, AUGUST 3, 2015**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

PRESENT:

Andrew Walters
Al Walea – Acting Chair
Margaret Kautz (Maggie)
Brian Eck

ABSENT

T. Lee Powers, Chairman

3. CITIZENS TO BE HEARD:

None

4. PRESENTATION –

a. Recognition of Mary Werner

Acting Chair Walea thanked Mrs. Werner for her dedication and years of service to the City of Shavano Park and her sincere involvement in the water department, the development of the Trinity Well as well as her involvement on City Council.

Director Mintz presented Mrs. Werner with a plaque and thanked Mrs. Werner for her commitment to the Citizens of Shavano Park.

5. MINUTES:

a. Meeting Minutes – July 13, 2015

Margaret Kautz made a motion to accept the minutes as written. Brian Eck seconded. Motion passed.

6. PUBLIC WORKS/FINANCE REPORTS:

a. Update – Water consumption status

Director Mintz distributed water consumption reports for the actual Budget Year for members to better relate to Budget dollars and consumption for same time in previous years. Members suggested that both Trinity numbers and EAA numbers should be shown the same. (in thousands of gallons or millions, but should be same)

b. Update – Wellhead tents and fans

Director Mintz informed members that staff have installed wooden awnings at #1 well site and will be putting up shingles and fans over SCADA control panels and have done the same at #9. There have been fewer interruptions since the installation. Director Mintz has been in contact with CPS to get a priority listing when power goes down for the water system.

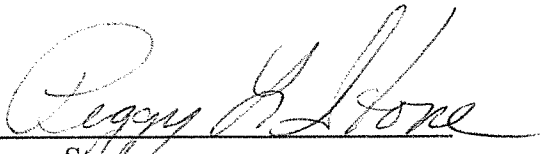
- c. Update 5 year Revenue and Expense Report
Finance Officer Feagins reviewed the report and indicated that the water fund may be short about \$200,000 this year.

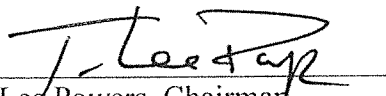
7. REGULAR BUSINESS

- a. Discussion/action – Water Tower Bypass option
Director Mintz reviewed the Engineer's report, Jan/Feb is downtime projection. Recommendation of using a pressure relief valve that can control the pressure within the system and can be monitored and adjusted as needed. Mr. Andrews requested that there should be strict penalties for contractor living up to timeline of project completion. Staff & engineer need to be overseeing project. Members were informed that nothing can be done at this point until Budget has been approved. Consensus of WAC is to go ahead with the RFP after Budget approval.
- b. Discussion/action – Recommend draft FY2015-16 Water Budget for the City Manager Proposed FY 2015-16 Budget
Andrew Walters moved to recommend draft of FY2015-16 Water Budget be presented with no further changes to City Council for approval. Margaret Kautz seconded. Motion passed.

8. ADJOURNMENT

Margaret Kautz motioned to adjourn, Andrew Walters seconded. Meeting adjourned 7:36 p.m.


Peggy Stone
PW/Water Utility
Office Manager


T. Lee Powers, Chairman

8/4/15
Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
WEDNESDAY, OCTOBER 14, 2015**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Andrew Walters
Al Walea
Margaret Kautz (Maggie)
Tomas Palmer

ABSENT

Matthew Trippy

3. CITIZENS TO BE HEARD:

None

4. Introduction of Interim Public Works Director -

City Manager Hill introduced Johnny Bierschwale, recently retired, Deputy City Manager from Schertz with 37 years of water experience who came to us through Texas First, as a governmental temporary.

5. Nomination and appointment of Chairman of the Water Advisory Committee -

Chairman Powers informed the members that this position was changed from an appointment position to a voted position. Member Kautz motioned that Mr. Powers remain the Committee Chairman and Member Palmer seconded. Motion passed.

6. Nomination and appointment of Vice Chairman of the Water Advisory Committee -

Member Walters nominated Member Walea as Vice Chairman, Member Kautz seconded. Motion passed.

7. Welcome to new members and thank you to departing members -

Chairman Powers thanked Mrs. Werner for her dedication to the Committee as well as to the City and hope that she will stay active in other boards or committees or commissions. He then welcomed Member Palmer who was asked to give the committee some of his background and enthusiasm for joining the committee.

8. MINUTES

- a. Meeting Minutes – August 3, 2015
Member Palmer made a motion to accept the minutes as written. Member Walters seconded. Motion passed.

9. PUBLIC WORKS REPORTS

- a. Orientation – Water Advisory Committee Resource book -
City Manager Hill explained that normally a copy of the Finance Report would be included in their packet showing the Revenues and Expenses, but since the FY2014 – 15 just concluded and year end reports still need to be completed, they will be furnished at a later date. Public Works/Water Office Manager, Stone briefly explained the historical reports furnished each month to the Committee for their future data reference. She also indicated that a hard copy of each report is put in the Permanent Records binders.

10. REGULAR BUSINESS

- a. Discussion/action – Aquifer Storage and Recovery (ASR) program -
City Manager Hill reviewed the City's involvement with this program to discuss the feasibility of renewing our previous agreement to lease back 200 a/f (2015) or for now 100 a/f for 2016 and review the pumpage numbers again in March 2016 to determine if the City should lease back another 100 a/f or more for 2016. June 30th is the deadline to sign up for the additional. EAA is introducing a new program called the "Pool Program" and there will be additional information coming on this program at a later date.

Member Walters would like clarification of the wording on page 1, 1st paragraph, the last sentence. (The EAA has eliminated the rebate program and our revenues collected no longer covers the expense.)

Member Palmer made a motion to keep one of the 100 a/f in and one of the 100 a/f out for now and reevaluate pumpage in March 2016, Member Walters seconded. Review whether to join the "Pool Program" at that time.

- b. Discussion/action – proposed schedule for Elevated Water Storage tank repainting project -
Interim PW Director Bierschwale informed the committee of the tentative timeline for rehabilitating the elevated storage tank,
 - designing, including by-pass options
 - bids – Nov 2nd – 24th
 - Engineer review – Nov 25th

- Present to City Council consideration for approval and awarding the bid – Dec 21st
- Issue Contract by Jan 6th
- Begin Phase I - deadline Feb 5th
- Phase II from Feb 2th – March 11th (weather permitting).
- Final deadline April 1st.

Original estimate was \$ 100K, but new rough quotes are coming in \$ 300K – \$ 500K. No action taken

- c. Discussion/action – Water Tower Bypass option
Discussion was in conjunction to item 10b. No action taken
- d. Discussion – Water system assessment – distribution, production, crew and SCADA
Interim PW Director Bierschwale mentioned there are distribution mains and service lines in cul de sacs due to age need to be replaced (i.e. Elm Spring Ln). The service lines are the originally installed lines and are breaking and crumbling. Currently, the main stops at the beginning of the cul de sac and services are shoot offs from there. These copper services are crumbling and already have sustained many breaks/leaks and clamp repairs. The main line should be extended to the end of the cul de sac with a fire hydrant and have services tapped into the main and these services should be sand bedded for better flow and would better serve these customers.

Interim PW Director Bierschwale also is going to change a procedure regarding the backwashing of the filters to two times a week to see if that brings up the producing pressure of the Trinity well.

Assessment of the crew is that they work very hard and have good knowledge of the system. They do need to be licensed and there has been arranged to have a cluster course presented here at Shavano Park on October 26, 27th and 28th and to have testing done at the Alamo Community College on the morning of the 29th – if necessary the afternoon as well.

SCADA System – City Manager Hill gave updated information regarding the system and their meeting with Prime Controls to go over the issues the City has been experiencing. It was explained that # 6 well has been down for several months due to outdated equipment. Motorola no longer makes replacement parts for the equipment the City uses Prime only has two technicians who can work on Motorola

products. They recommend that the City go to the Allan Bradley Brand equipment where there are thousands of technicians who can work on their products. A suggestion was made that the City needs to have other City experts with SCADA systems to come in to discuss their systems and what they would suggest.

- e. Discussion – recent inquiry by Texas Commission on Environmental Quality (TCEQ)

City Manager Hill informed the committee that he researched public water system licensing requirements and spoke to TCEQ representative about our situation with PW Director Mintz leaving and that Interim PW Director Johnny Bierschwale was taking over and all of his licensing information was submitted to TCEQ ahead of time. Interim PW Director Bierschwale contacted TCEQ and confirmed the information and was very involved with the operators and had a plan to have a cluster course given later in October after which the operator will take the test. TCEQ indicated that they were taking a harder look at systems for licensed operators to be in compliance.

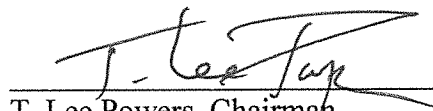
- f. Discussion/action – scheduling a water system tour for new members – City Manager

City Manager Hill suggested that all new members and anyone else who wanted to take a tour of the water system should so they are familiar with how the system works. Chairman Powers said he would contact Member Trippy and suggest he call PW/W Office Mgr Stone to set up date and time for tour.

11. ADJOURNMENT

Andrew Walters motioned to adjourn, Margaret Kautz seconded. Meeting adjourned 8:47 p.m.


Peggy Stone
PW/Water Utility
Office Manager


T. Lee Powers, Chairman
12-7-2015
Date

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
WEDNESDAY, DECEMBER 7, 2015**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

PRESENT:

ABSENT

T. Lee Powers, Chairman
Matthew Trippy – 6:35 p.m.
Al Walea
Margaret Kautz (Maggie)
Tomas Palmer

Andrew Walters

3. CITIZENS TO BE HEARD:

None

4. MINUTES

Member Walea motioned to accept the minutes as written, Member Kautz seconded.
Motion passed.

5. PUBLIC WORKS/WATER DIRECTOR REPORTS

a. Director's report:

Public Works Director Peterson introduced himself to all the members of the committee. Director Peterson stated that Well # 6 had been hit by lightning and was down. Rhodes Electric will repair when he can get a new can from CPS Energy. An insurance claim has been filed with TML. The Trinity well is offline due to 6 of 10 valves having to be replaced. A new sensor needed to be placed in the Miox system and a main pipe blew out due to valves being closed and not labelled. Bob Johnson & Associates will be out to repair the pipe on Thursday. Member Walea requested that an e-mail be sent to the members indicating when the Trinity is back online. Director Peterson updated the members on the status of the operators and their testing for licenses.

b. Financials:

FO Feagins reviewed the Revenues and Expenses for October and indicated that year end has not been completed.

6. REGULAR BUSINESS

a. Discussion/action – review of proposed bids for Water Storage tank repainting – City Manager. Mr. Hill indicated that there were 4 bids submitted and the lowest one was Utility Services at \$ 163,300. Mr. Hill is also working on an interlocal agreement with Bexar County to be able to advertise for future bids. There will need to be a budget adjustment done in the spring to cover the additional costs not addressed in the current budget for this painting. The ground storage tank painting cost was approximately \$ 198,000 when it was painted a few years ago. Utility Services has very good references and have plenty of experience doing this type of work. T-Mobile might be willing to add a safer corral at the top of the tower to cover safety concerns. They will have engineers take a look at it and a change order would be done for T-Mobile to pay directly for this action.

Member Palmer asked if Utility Service bid included sandblasting clean the tank – he assumes they will do it right. Mr. Hill indicated that there were no contingency plans, they will take problems as they come up.

Member Walea moved to accept the low bid of \$ 163,300 from Utility Services since it meets all the qualifications and City Manager Hill recommends it. Member Palmer seconded. Motion passed.

b. Discussion – proposed schedule for Elevated Water Storage tank repainting project – Public Works/Water Director.

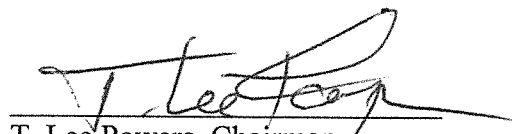
Director Peterson reviewed the schedule with the City Manager taking the WAC recommendation to City Council on December 21st. A copy of the schedule will be attached with completion date of April 15, 2016. Chairman Powers asked if the Fire Department had checked on neighbors (5 houses) that may have asthma, and if the paint has been tested for lead and what type of quality.

c. Discussion/action – scheduling a water system tour for new members – Public Works/Water Director.

Consensus of the members was that the tour should be on January 19th at 1:00 p.m. for any members who would like to see how the water system works. Chairman Powers asked if they would like to meet for lunch before the tour. Member Palmer moved that January 19th @ 1:00 p.m. be set for the tour. Member Kautz seconded. Motion passed.

7. ADJOURNMENT: Member Kautz motioned to adjourn, Member Palmer seconded. Meeting adjourned 7:25 p.m.


Peggy Stone
PW/Water Utility Office Manager


T. Lee Powers, Chairman
Date: 3/10/16