

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT, SHAVANO PARK, TX 78231
MONDAY, MAY 11th, 2020**

5:00 P.M.
MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:07 p.m. by Chairman Walea. This is a Live Stream/telephone meeting with those in attendance as follows:

2. ROLL CALL

PRESENT:

Al Walea, Chairman
Tommy Peyton
Sam Bakke
Tomas Palmer
Matt Trippy
Steve Fleming

ABSENT:

None

3. CITIZENS TO BE HEARD

None

4. CONSENT AGENDA

- a. Approval - Water Advisory Committee Meeting Minutes, April 20th, 2020, with correction.

Member Palmer moved to approve above minutes with correction, Member Peyton seconded. Motion passed.

5. REPORTS – Public Works Director Update

a. Water System

i. Water System Infrastructure Update

Director Peterson relayed that there have been issues with Well # 5 chlorine pump, waiting for replacement and well # 6 chlorine pump was replaced. Annual tank inspections were completed last week. All tanks passed, but there are a few things to monitor; Huebner exterior roof is continuing to flake but it doesn't need immediate attention. Shavano GST has paint peeling off on the interior, staff will monitor and take action when required. Huebner GST and Shavano EST cathodic protection systems are both in manual mode currently, awaiting Corrpro to call back with instructions. TCEQ is taking well #5, well #6, and two distribution samples on Friday as part of the annual inspections.

ii. NW Military Water Line Replacement Updates

There are 3 areas on NW Military that need to be relocated. Wagon trail to the drainage culverts south of End gate, 15608 NW Military to Fawn, and between Bent Oak and Cliffside approximately 200 ft. Staff located the approximate tie in locations

and determine the size of the main we were replacing and the tie in sizes. KFW is working on getting us a cost (approximately \$400,000). City Manager Hill indicated that he has been in contact with Bexar County looking for support to help fund the project and has applied for a TxDOT SIB loan to be re-paid over 20 years. Discussion regarding the COVID-19 monies sent to Texas was held and determined that those monies are for cities and counties over 500K population for COVID-19 incurred expenses or shortfalls.

b. Financial Report March 2020

Finance Director Morey reviewed the revenues and expenditures for March. The Revenues look better than last year and Expenditures were below expectations. Debt Service payment will be done in August – interest only. Payroll is below due to vacancy of Superintendent position. This does not include the Budget Amendment. Member Palmer made a motion to accept the financials as is, Member Bakke seconded. Motion passed.

6. REGULAR BUSINESS

a. Discussion/action – Replacement options for future water meters: “Drive-by” vs “Cellular” data collection – PW Director

Director Peterson reviewed the options available to the City with regard to either the ME or Cellular meters. Residents if interested in the Cellular would be able to monitor their usage easily with any cellular device (phone, I-pad, etc.) There is a fee of \$.89/ month that is added to their bill for software costs, there is currently 6 residents that have opted for cellular meters. Currently the City pays \$.06/month for all the other meters. The ME meter – drive-by system can be switched to Cellular by changing out the register. This fiscal year there are monies for 82 meter to be replaced. City Manager Hill said that for the rest of this year it’s probable that the City could absorb the cost of the cellular \$.89 per meter. As the replacements continue, the committee might want to add an additional fee, this would be up for further discussion at a later date. Member Palmer moved that the committee recommend to City Council that we move forward with the Cellular meters. Member Peyton seconded. Motion passed. Chairman Walea asked that we look into how we could recover some of these costs.

b. Discussion/Update - Trinity Well Update - PW Peterson/Engineer

Director Peterson reviewed the 3 options – Restoration - \$120,000, Abandon – not an option, or Idling - \$ 32,000. After discussion Member Palmer moved that we move the well to “stand-by” position, make sure all equipment is in reasonable condition and preserve all equipment, documentation and put in storage for future if necessary. Member Trippy seconded, motion passed. Member Peyton would like more information regarding any corrosion equipment.

c. Discussion – Water Goals and Objectives for FY 2020 Budget – PW Director

Director Peterson reviewed his goals and objectives with the committee. Member Palmer moved to accept the Goals and Objectives for FY 2020 as presented. Member Fleming Seconded. Motion passed.

7. FUTURE ITEMS

d. NW Military Water Line relocation

8. ADJOURNMENT

Member Palmer made a motion to adjourn, Member Peyton seconded. Motion to adjourn passed. Meeting adjourned at 6:03p.m.

Peggy Stone
PW/Water Utility
Office Manager

Al Walea, Chairman
Date: _____