

TENTATIVE AGENDAREGULAR CITY COUNCIL MEETING
SIKESTON CITY HALLMonday, January 8, 2018
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. City Council Minutes, Exec. Session November 6, 2017
 - B. Regular City Council Minutes November 27, 2017
 - C. Regular City Council Minutes December 4, 2017
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. Housing Authority November 13, 2017
- VII. ADVISORY BOARD COUNCIL LIAISON REPORTS
- VIII. ITEMS OF BUSINESS
 - A. Appointment to Friends of the Sikeston PAWS Advisory Board
 - B. 2nd Reading & Consideration, Bill #6079, General Election
 - C. 2nd Reading & Consideration, Bill #6077, Group Home Zoning
 - D. 2nd Reading & Consideration, Bill #6080, Establishing No Parking on South Side of Center Street between Kingshighway and Moore Avenue
 - E. 2nd Reading & Consideration, Bill #6081, Removing No Parking Signs on Kingshighway
 - F. 1st & 2nd Reading & Consideration of Emergency Bill #6082, Rezoning of Wing Lake Estates
 - G. 1st Reading, Bill #6083, Replat Lot B-1 of Belz*Burrow's, 2nd Addition (Simply Swirled)
 - H. Authorize Staff to Execute Contract with Park Revitalization Group for Management of VFW Park
 - I. Authorization to Purchase Used Vehicle from Missouri Highway Patrol Inventory
 - J. Briefing: Capital Improvement Plan
 - K. 1st & 2nd Reading, Bill #6084, Authorization to Execute Agreement with MoDOT for Cost Share Project on Route Y
 - L. Other Items As May Be Determined During the Course of the Meeting
- IX. ADJOURNMENT INTO EXECUTIVE SESSION
 - Property (RSMo 610.021(2))
 - Personnel (RSMo 610.021(3))
- X. ADJOURNMENT

Dated this 4th day of January 2018


Carroll Couch, City Clerk

CITY COUNCIL EXECUTIVE SESSION
MONDAY, NOVEMBER 6, 2017

The City Council Executive Session Meeting of November 6, 2017 was called to order at 4:30 p.m. in the DED Conference Room, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Jon Gilmore, Ryan Merideth, Brian Self, Gerald Settles, Mary White-Ross and Karen Evans. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, and Public Works Director Jay Lancaster.

ADJOURNMENT INTO EXECUTIVE SESSION

Councilman Gilmore moved to adjourn into executive session for the discussion of property [RSMO 610.021 (2)] and personnel [RSMO 610.021(3)]. The motion was seconded by Councilman Self and the following roll call vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Mayor Burch called the executive session to order. Present were: Mayor Steven Burch and Councilmen Jon Gilmore, Ryan Merideth, Brian Self, Gerald Settles, Mary White-Ross and Councilwoman Evans. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, and Public Works Director Jay Lancaster.

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Councilman Settles moved to make an offer of up to \$50,000.00 to purchase the Little Peddler Building. The motion was seconded by Councilman Self and the following roll call vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

No additional action was taken.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Self moved to adjourn from executive session. The motion was seconded by Councilwoman White-Ross and the following roll call vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Self moved to adjourn. The motion was seconded by Councilman Merideth and the following roll call vote was recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

REGULAR CITY COUNCIL MEETING
NOVEMBER 27, 2017

The regular Sikeston City Council meeting of November 27, 2017 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Karen Evans, Jon Gilmore, Ryan Merideth, Gerald Settles and Brian Self. Mary White-Ross was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Public Safety Director Mike Williams, Public Works Director Jay Lancaster, Assistant DPS Director James McMillen, Street Superintendent Brian Dial, Street Supervisor Darren Martin, Parks Director Dustin Care, and Senior Building Official Collin Cecil.

ITEMS OF BUSINESS

First Reading, Bill #6073, Amending City Code Title III, Chapter 335 Section 335.040 – Stop & Yield Signs, Authorizing the Installation of Stop Signs

Councilman Gilmore moved for the first reading of Bill Number 6073. The motion was seconded by Councilman Merideth and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
Self Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6073 for reading. This bill as approved shall become Ordinance Number 6073, amending City Code Title III, Chapter 335 Section 335.040 – Stop & Yield Signs, authorizing the installation of stop signs.

Bill Number 6074, Amending City Code Title III, Chapter 20.050 Schedule I-B, Authorizing a School Zone on North West at the DAEOC Child Care Facility

Councilman Settles moved for the second reading of Bill Number 6074. The motion was seconded by Councilman Self and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
Self Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 6074

ORDINANCE Number 6074

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6074 AND SHALL AMEND TITLE III, CHAPTER 320.050 SCHEDULE I-B BY ADDING ANOTHER DESIGNATED SCHOOL ZONE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on October 4, 2017 and voted favorably to designate North West Street from Kate Street to Arthur and Wakefield Avenue from North West Street east to the Railroad Crossing as a school zone.

SECTION III: Title III, CHAPTER 320.050 SCHEDULE I-B IS AMENDED TO INCLUDE THE FOLLOWING:

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Speed Limit</u>
North West Street	Kate Street	Arthur Street	20
Wakefield Avenue	North West Street	Railroad Crossing	20

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6074 was introduced and read the first time this 6th day of November, 2017.

B. Bill Number 6074 was read the second time and discussed this 27th day of November, 2017. Councilman Merideth moved to approve Bill Number 6074. The motion was seconded by Councilwoman Evans, discussed and the following roll call vote was recorded:

Meredith Aye, Self Aye, Settles Aye, Evans Aye, White-Ross, Absent,
Gilmore, Aye, Burch, Aye, thereby being passed and becoming ordinance 6074.

C. Ordinance 6074 shall be in full force and effect from and after Thursday, December 28, 2017.

Bill Number 6076, Rescinding Ordinance #4878 and Designating the Sikeston Area Economic Development Corporation as the City's Economic Development Policy Recommending Body

Councilman Merideth moved for the second reading of Bill Number 6076. The motion was seconded by Councilman Settles and the following vote recorded:

Meredith Aye, Self Aye, Settles Aye, Evans Aye,
Gilmore, Aye, Burch, Aye, thereby being passed.

Counselor Leible presented the bill for reading.

Bill Number 6076

Ordinance Number 6076

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6076 PROVIDING FOR THE REPEAL OF ARTICLE VIII OF CHAPTER 130 OF THE SIKESTON MUNICIPAL CODE, THUS DISSOLVING THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND THE ECONOMIC DEVELOPMENT EXECUTIVE BOARD.

WHEREAS, the City intends to contract for economic development services formerly provided by the Department of Economic Development and the Economic Development Executive Board, and

WHEREAS, the Department of Economic Development is no longer staffed by the City, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: Article VIII of Chapter 130 of the Sikeston Municipal Code is hereby repealed in its entirety.

SECTION II: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION III: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION IV: Record of Passage

A. Bill Number 6076 was introduced and read the first time this 6th day of November, 2017.

B. Bill Number 6076 was read the second time and discussed this 27th day of November 2017. Councilman Gilmore moved to approve Bill Number 6076. The motion was seconded by Councilman Self, discussed and the following roll call vote was recorded:

Meredith Aye, Self Aye, Settles Aye, Evans Aye, White-Ross, Absent, Gilmore, Aye, Burch, Aye, thereby being passed and becoming ordinance 6076.

C. Ordinance 6076 shall be in full force and effect from and after December 27th, 2017.

Bill Number 6078, Subdivision Request, Wing Lake Estates 2nd Addition

Councilman Merideth moved for the first reading of Bill Number 6078. The motion was seconded by Councilman Self and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6078 for reading. This bill as approved shall become Ordinance Number 6078 providing for approval of subdividing an 5.073 acre tract or parcel of land being known as Wing Lake Estates, 2nd Addition Subdivision, City of Sikeston, New Madrid County, Missouri and which generally lies south of Colonel George E. Day Parkway and north of U.S. Highway 60.

Authorization to Submit Request to MoDOT on Route Y Designation

Public Works Director Lancaster reported that when Kingshighway was designated, it was a primary MoDOT Route and Salcedo Road terminated at North Main at a stop sign intersection. Staff would like to approach MoDOT to request Route Y follow Salcedo Road from Kingshighway to Main rather than just turning left onto Kingshighway and connecting with North Main just north of the First United Methodist Church.

Councilman Settles moved for the authorization to submit request to MoDOT on the Route Y designation. The motion was seconded by Councilman Merideth and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
Self Aye, and Burch Aye, thereby being passed.

Authorization to Proceed with CY2018 Street & Drainage Improvement Program

The Public Works Department is ready to proceed with the street and drainage projects for calendar year 2018. Public Works Director Lancaster presented a list of projects that were completed in 2017, projects proposed for 2018 and a three (3) year outlook for future street and drainage project planning.

Councilman Gilmore moved to proceed with the CY2018 street and drainage improvement program. The motion was seconded by Councilman Self and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
Self Aye, and Burch Aye, thereby being passed.

Other Items

Executive Session (Personnel) was postponed to next week's regular Council meeting.

ADJOURNMENT

There being no further business before the City Council, Councilman Settles moved to adjourn. The motion was seconded by Councilwoman Evans and the following roll call vote was recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
Self Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 4, 2017

The regular Sikeston City Council meeting of December 4, 2017 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Jon Gilmore, Ryan Merideth, Brian Self, Gerald Settles, Mary White-Ross and Karen Evans. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Deputy City Clerk Rhonda Council, Assistant Public Safety Director James McMillen, Street Superintendent Brian Dial, Street Supervisor Darren Martin, Senior Building Official Collin Cecil, Parks Director Dustin Care, Building Maintenance Supervisor Billy Smith, Animal Control Director Jamie Williams and Lieutenant Austin Henley.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of November 6, 2017 were presented for approval. Councilwoman Ross-White moved to approve the minutes as presented. Councilwoman Evans seconded the motion and the following roll call vote was recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilman Merideth moved to approve the minutes as presented. The motion was seconded by Councilman Self and voted as follows:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ADVISORY BOARD COUNCIL LIAISON REPORTS

Councilwoman Evans, Council Liaison for the Friends of the Animal Shelter Advisory Board, commented on the new animal shelter and extended the invitation for those who had not been out there to stop by and take a look at the updated facility.

Councilwoman White-Ross, Council Liaison for the Housing Authority Board, reported that Doug Friend has been hired as the new Housing Authority Director. He will replace Bobby Henry, who will be retiring at the end of this year.

ITEMS OF BUSINESS

Authorization to Purchase High School Soccer, Softball and Baseball Scoreboards

City Manager Douglass reported that after several meetings with the school district, they indicated that they could not participate financially with the purchase of the scoreboards at this time, but could include \$2,000 in their next budget and attempt to include funds in future budget years.

Council has agreed to consider the approval to purchase high school soccer, softball and baseball scoreboards contingent upon receiving a memo of understanding from the Sikeston Public Schools which indicate their pledge to pay \$2,000 over 5 years to the City of Sikeston to help toward the funding of the scoreboards.

Councilman Settles moved for the purchase of scoreboards contingent upon receiving the memo of understanding from the school district. The motion was seconded by Councilman Self and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

2nd Reading & Consideration of Bill #6073, Authorizing the Installation of Stop Signs

Councilman Merideth moved for the second reading of Bill Number 6073. The motion was seconded by Councilman Settles and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 6073

ORDINANCE Number 6073

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6073 AND SHALL AMEND TITLE III, CHAPTER 335 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on October 4, 2017 and did not vote favorably to amend the uniform traffic code by placing stop signs on North West at Wakefield in both directions.

SECTION III: Title III – Chapter 335 – Section 335.040 – Stop and Yield Signs; shall be amended by including the following:

<u>Stop Sign</u>	<u>Through Street</u>	<u>Sign Location</u>	<u>Controlled Traffic Movement</u>
North West Street	Wakefield Avenue	SE Corner	North
North West Street	Wakefield Avenue	NW Corner	South

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 6073 was introduced and read the first time this 27th day of November, 2017.
- B. Bill Number 6073 was read the second time and discussed on this 4th day of December 2017. A motion for approval was not given for this bill by Council and therefore died.

2nd Reading Bill #6078, Subdivision Request Wing Lake Estates 2nd Addition

Councilman Merideth moved for the second reading of Bill Number 6078. The motion was seconded by Councilman Self and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

Bill Number 6078

Ordinance Number 6078

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6078 PROVIDING FOR APPROVAL OF SUBDIVIDING AN 5.073 ACRE TRACT OR PARCEL OF LAND BEING KNOWN AS WING LAKE ESTATES, 2ND ADDITION SUBDIVISION, CITY OF SIKESTON, NEW MADRID COUNTY, MISSOURI, AND WHICH GENERALLY LIES SOUTH OF COLONEL GEORGE E DAY PARKWAY AND NORTH OF U.S. HIGHWAY 60.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on November 14, 2017 and passed a favorable recommendation to approve the subdividing of a tract or parcel of land the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference and legally described as follows and known as Wing Lake Estates, 2nd Addition:

"A tract or parcel of land being a part of U.S.P.S. 643, Township 26 North, Range 14 East, New Madrid County, Missouri and being further described by metes and bounds as follows:

Commencing at the Northeast corner of "South Ridge Estates, 11th Addition" to the City of Sikeston, New Madrid County, Missouri as recorded in the office of the Recorder of Deeds, New Madrid County, Missouri in Plat Book 7 on Page 132; thence N 80°52'33" E along the South right-of-way line of Col. George E. Day Parkway a distance of 847.78 feet to the point of beginning, being the Northeast corner of the Sikeston Elementary Tract; thence continuing N 80°52'44" E along said right-of-way line a distance of 127.33 feet; thence N 85°45'54" E along said right-of-way line a distance of 32.67 feet to the Northwest corner of "Wing Lake Estates" to the City of Sikeston, New Madrid County, Missouri as recorded in office of the Recorder of Deeds, New Madrid County, Missouri in Plat Book 7 on Page 146; thence S 11°16'10" E along the West line thereof a distance of 313.21 feet; thence S 50°48'42" E along said West line a

distance of 136.62 feet; thence N 82°16'25" E along the South line of said subdivision a distance of 202.25 feet; thence S 5°35'11" E along an extension of the East line of said subdivision a distance 140.67 feet to the North right-of-way line of U.S. Highway 60; thence S 66°07'00" W along said right-of-way line a distance of 86.34 feet Highway Station 1183+00, 160'LT; thence S 64°41'04" W along said right-of-way a distance of 373.03 feet; thence N 42°19'14" W a distance of 216.04 feet; thence S 47°46'54" W a distance of 5.30 feet; thence N 42°13'06" W a distance of 170.00 feet to the South line of the Elementary School Tract; thence N 47°46'54" E along the South line thereof a distance of 161.27 feet; thence N 4°08'28" E along the East line thereof a distance of 288.48 feet to the point of beginning and containing 5.073 acres, more or less.

Subject to any and all easements and rights-of-way, if any, affecting the same".

SECTION III: Said plat and subdivision is accepted and approved subject to full compliance with all applicable building and other codes and the stormwater management plan.

SECTION IV: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage

A. Bill Number 6078 was introduced and read the first time this 27th day of November, 2017

B. Bill Number 6078 was read the second time and discussed on this 4th day of November 2017. Councilman Gilmore moved to approve Bill Number 6078. The motion was seconded by Councilman Merideth, discussed and the following roll call vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed,
and becoming ordinance 6078.

C. Ordinance 6078 shall be in full force and effect from and after Wednesday, January 3, 2018.

1st Reading, Bill #6079, General Election

Councilman Merideth moved for the first reading of Bill Number 6079. The motion was seconded by Councilman Gilmore and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6079 for reading. This bill as approved shall become Ordinance Number 6079, calling for a general election in the City of Sikeston, Missouri on Tuesday, April 3, 2018 for the purpose of electing a candidate for the position of Councilman – Ward 2, Councilman – Ward 3 and Mayor.

1st Reading, Bill #6077, Group Home Zoning

Councilman Self moved for the first reading of Bill Number 6077. The motion was seconded by Councilman Merideth and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6077 for reading, an ordinance of the City of Sikeston, Missouri adding certain sections and amending certain provisions of Article VII, Section 405.450 of the city code; and enacting a policy regarding reasonable accommodation and regulations pertaining to group homes.

1st Reading, Bill #6080, Establishing No Parking on South Side of Center Street between Kingshighway and Moore Avenue

Councilwoman Evans moved for the first reading of Bill Number 6080. The motion was seconded by Councilwoman White-Ross and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6080 for reading, this bill as approved shall become Ordinance Number 6080 and shall amend Title III, Chapter 365 of the Uniform Traffic Code establishing additional traffic control measures within the City of Sikeston, Missouri.

1st Reading, Bill #6081, Removing No Parking Signs on Kingshighway in Front of DPS Headquarters

Councilman Gilmore moved for the first reading of Bill Number 6081. The motion was seconded by Councilman Merideth and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6081 for reading, this bill as approved shall become Ordinance Number 6081 and shall amend Title III, Chapter 365 of the Uniform Code establishing additional traffic control measures within the City of Sikeston, Missouri.

Authorization to Purchase Column Bases for City Hall

Repairs are being made to the columns located in front of City Hall. During this process, it was discovered that the bases of these columns need to be replaced as well. Building Maintenance Supervisor Billy Smith explained that only two companies make these parts – St. Louis Precision Casting Company uses cast iron and Century Brass Works uses aluminum. Both are good choices but by using the aluminum there won't be any rust issues. It was recommended that we use Century Brass Works to make the castings for the column bases in the amount of \$27,742.

Councilman Self moved to authorize the purchase of the column bases from Century Brass Works in the amount of \$27,742. The motion was seconded by Councilwoman Evans and the following vote recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Settles moved to adjourn.
The motion was seconded by Councilman Self and the following roll call vote was recorded:

Gilmore Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

MINUTES OF A REGULAR MEETING

HOUSING AUTHORITY OF THE

CITY OF SIKESTON, MISSOURI

HELD ON THE THIRTEENTH DAY OF NOVEMBER 2017

On the Thirteenth Day of November 2017, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in a regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairperson Michele Knickman, Commissioner Alice Tharp, Commissioner Kathy Teachout, and Commissioner John Leible

Absent: None

Also Present: Mary White-Ross, City Council Liaison, Deke Lape, Mitchell Insurance, Doug Friend, and Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the regular meeting of October 10, 2017 were presented and upon a motion duly made by Commissioner Kathy Teachout, and seconded by Vice-Chairperson Michel Knickman, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	143.36	Morlan Ford	282.78
AT&T	424.47	O'Guin Mechanical	243.00
Charter Communications	151.66	O'Reilly Auto Parts	191.97
C&K Building Supply	266.09	PDQ	391.40
City of Sikeston	6,112.30	Plumbers Supply	15.84
Custom Exhaust	665.00	Professional Commercial Service	330.00
Decota Electric	65.15	RAM Housing Specialists	17,882.00
G & D Communications	72.00	Sonny's Solid Waste	2,700.00
Larry's Mow Better	395.00	Tri-County Transfer	770.00
Liberty Utilities	3,859.95	Ultimate Flooring	100.00
Lowes	65.55		
Mid-South Office Supply	344.96	Total for October	\$35,582.48

Motion duly made by Commissioner Kathy Teachout to pay bills as presented, seconded by Vice-Chairperson Michele Knickman. Motion carried unanimously.

Deke Lape of Mitchell Insurance met with the Board of Commissioners with options for their consideration of employee health insurance for 2018. Final decision will be made at the December Board Meeting.

The Capital Fund report and requisitions for the period ending October 2017 were presented. The requisitions included \$2,400.00 to Dunker Consultants (501-16) and \$9,348 to Garrett Hutchcraft Construction (501-17). Motion duly made by Vice-Chairperson Michele Knickman, to pay requisitions for a grand total of \$11,748, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The following Resolution No 701 was introduced for consideration:

RESOLUTION NO 701

A RESOLUTION APPROVING CHANGES IN THE PUBLIC HOUSING PROGRAM FLAT RENTS IN ACCORDANCE WITH RULES PROMULGATED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Vice-Chairperson Michele Knickman, duly made the motions to adopt Resolution No 701, seconded by Commissioner John Leible, and upon the roll call the “Ayes” and “Nays” were as follows:

Ayes: Chairman Mike Jensen, Vice-Chairperson Michele Knickman, Commissioner Alice Tharp, Commissioner Kathy Teachout, and Commissioner John Leible

Nays: None

Resolution No 701 was declared adopted by Chairman Mike Jensen.

The following Resolution No 702 was introduced for consideration:

RESOLUTION NO 702

A RESOLUTION APPROVING TO AMEND THE PERSONNEL POLICY

Vice-Chairperson Michele Knickman, duly made the motions to adopt Resolution No 702, seconded by Commissioner Alice Tharp, and upon the roll call the “Ayes” and “Nays” were as follows:

Ayes: Chairman Mike Jensen, Vice-Chairperson Michele Knickman, Commissioner Alice Tharp, Commissioner Kathy Teachout, and Commissioner John Leible

Nays: None

Resolution No 702 was declared adopted by Chairman Mike Jensen.

The Board of Commissioners reviewed the FYE 2016 Public Housing Assessment Score (PHAS) received from the U.S. Department of Housing and Urban Development (HUD) Real Estate Assessment Center (REAC). The score is comprised of four indicators including physical third party inspection of public housing units, financial position, management, and capital fund program. For FYE 2016 the Sikeston Housing Authority received a total score of 89 points out of a 100 point scoring system. The Sikeston Housing Authority is classified as a Standard Housing Authority.

The Board of Commissioner discussed the employee cost of living adjustments for 2018. The Executive Director was given parameters to use for the FYE 2018 operating budget with approval at the December Board Meeting.

Being no further business to come before the Body, Commissioner Kathy Teachout moved to adjourn, seconded by Commissioner Alice Tharp. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

RESOLUTION NO 701

A RESOLUTION APPROVING CHANGES IN THE PUBLIC HOUSING PROGRAM FLAT RENTS IN ACCORDANCE WITH RULES PROMULGATED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

WHEREAS, the Housing Authority of the City of Sikeston is a Public Housing Authority duly organized and operating as a municipal corporation under Missouri Revised Statutes Chapter 99.010 – 99.230; and,

WHEREAS, the Quality Housing and Work Responsibility Act of 1998 (QHWRA) required all Public Housing Authorities to establish flat rents to be effective on or about October 1, 2002; and,

WHEREAS, the Housing Authority of the City of Sikeston did establish flat rents as a reasonable rental amount for each bedroom size for Public Housing; 1) to encourage self-sufficiency; and, 2) to avoid creating disincentives for continued residency by families who are attempting to become economically self-sufficient; and,

WHEREAS, U.S. Department of housing and Urban Development (HUD) rules requires theses flat rents to be reviewed and/or revised each and every year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SIKESTON, THAT:

Rules promulgated by the U.S. Department of Housing and Urban Development (HUD) requires PHAs to establish flat rent at no less than 80 percent of HUD issued fair market rents (FMR) by bedroom size and limits annual flat rent increases to 35 percent of the existing flat rent amount. The Housing Authority of the City of Sikeston has complied with these rules with new flat rent amounts effective November 1 , 2017.

Adopted this 13th Day of November, 2017.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

RESOLUTION NO 702

A RESOLUTION TO AMEND THE PERSONNEL POLICY

WHEREAS, the Housing Authority of the City of Sikeston is a Public Housing Authority duly organized and operating as a municipal corporation under Missouri Revised Statutes Chapter 99.010 – 99.230; and,

WHEREAS, it is deemed necessary from time to time to establish and/or amend said Programs, Policies, and/or Procedures in accordance with Local, State, or Federal Regulations.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SIKESTON AS FOLLOWS.

Amend: Section XXI. ABSENCE WITH PAY; B. VACATION to read as follows:

Vacation leave shall be granted to all full-time employees who have completed their probationary period, according to the following schedule:

<u>Years of Continuous Service Completed</u>	<u>Rate Earned Per Month</u>	<u>Vacation Days Per Year</u>
Thru 3 years	8:00 hrs.	12 working days
4 years thru 9 years	13:33 hrs.	20 working days
10 years or more	17.33 hrs.	26 working days

This Amendment shall be effective for all full-time employees on or after January 1, 2018.

Adopted this 13th Day of November 2017.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

Council Letter

Date of Meeting: 18-01-08

Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Two (2) Appointments to Friends of the Sikeston Pet & Animal Shelter Advisory Board

Attachments:
None

Action Options:

1. Make two (2) appointments; or
2. Other action as Council may deem appropriate.

Background:
Appointments to the Friends of the Sikeston Pet & Animal Shelter Advisory Board need to be filled due to two vacancies. Citizens were asked to fill out Resource Bank Applications if they were interested in serving on this Board. The following individuals have applications on file:

Crystal Stanislav, 827 Clearwater Road
Madeline Bell, 601 Tanglewood Avenue
Andy Caton, 510 Thornwood Avenue
Brittney Brashears, PO Box 466 (Morehouse)

Staff asks that Council make two appointments to fill these vacancies.

Council Letter

Date of Meeting: 18-01-08

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: 2nd Reading & Consideration of Bill #6079, Calling for 2018 General Election

Attachments:

1. Bill #6079
2. Legal Notice and Sample Ballot

Action Options:

1. 2nd Reading, Bill #6079
2. Other action Council may deem appropriate

Background:

Bill #6079 calls for a general election to be held on Tuesday, April 3, 2018, for the purpose of electing Council representatives for Ward 2, Ward 3, and Mayor. All positions are for a three (3) year term.

Staff asks for the approval of this bill.

ordinances.

Section 8: The ballots used in the aforementioned General Election shall be in substantially the following form:

WARNING: Voting for more than the total number of candidates to be chosen for any one office will invalidate this ballot.

OFFICIAL BALLOT – WARD 1 - SCOTT COUNTY

Candidates for Mayor of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Steven H. Burch

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 2 - SCOTT COUNTY

Candidates for Mayor of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Steven H. Burch

☐ John Graham

Candidates for Councilman-Ward 2 of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Gerald Settles

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 3 - SCOTT COUNTY

Candidates for Mayor of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Steven H. Burch

☐ John Graham

Candidates for Councilman-Ward 3 of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Karen R. Evans

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 4 - SCOTT COUNTY

Candidates for Mayor of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Steven H. Burch

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 3 – NEW MADRID COUNTY

Candidates for Mayor of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Steven H. Burch

☐ John Graham

Candidates for Councilman-Ward 3 of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Karen R. Evans

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 4 – NEW MADRID COUNTY

Candidates for Mayor of Sikeston, Missouri, at the General Election:

Vote for one (1) Candidate – Three (3) Year Term

☐ Steven H. Burch

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

Council Letter

Date of Meeting: 18-01-08

Originating Department: City Manager

To the Mayor and City Council:

Subject: 2nd Reading and Consideration of Bill #6077, Regarding Group Homes

Attachment(s):

1. Bill Number 6077

Action Options:

1. 2nd Reading & Consideration of Bill #6077, Regarding Group Homes
2. Other Action Council May Deem Necessary

Background:

Several months ago the Department of Housing and Urban Development (HUD) contacted the City to alert us that certain provisions of our zoning codes regarding group homes were not in compliance with current state and federal housing regulations. This was discovered during a systematic review of municipal codes by HUD, and was not the result of any complaints submitted to HUD. Nonetheless, HUD requires the City to bring its codes into compliance.

Bill Number 6077 was reviewed and favorably recommended by the Planning and Zoning Commission. The bill creates a reasonable accommodation policy for the city, by which a disabled individual may request a reasonable accommodation relating to land use or zoning rules. The bill also reduces the minimum distance restriction between group homes to 500 feet.

Staff seeks Council's approval of Bill #6077.

AN ORDINANCE OF THE CITY OF SIKESTON, MISSOURI, ADDING CERTAIN SECTIONS AND AMENDING CERTAIN PROVISIONS OF ARTICLE VII, SECTION 405.450 OF THE CITY CODE; AND ENACTING A POLICY REGARDING REASONABLE ACCOMMODATION AND REGULATIONS PERTAINING TO GROUP HOMES.

WHEREAS, legislation of the State of Missouri evidences a long-standing policy of encouraging the deinstitutionalization of persons who are affected by a mental disorder, mental illness, intellectual disability or developmental disability (herein, “Persons with Disabilities”); and

WHEREAS, the State of Missouri requires licensure for residential facilities for Persons with Disabilities. §630.715, RSMo. Missouri seeks through the licensing of group homes to place Persons with Disabilities in the least restrictive environment possible and to “enable the person to maximize his or her functioning potential to participate as freely as feasible in normal living activities.” See §630.005(21), RSMo.; and

WHEREAS, Missouri’s legislation follows the Developmental Disabilities Assistance and Bill of Rights Act, 42 U.S.C. §§ 6010(1) & (2), which similarly provided Persons with Disabilities the right to receive “appropriate treatment, services, and habilitation” in a setting that is “least restrictive of (their) personal liberty;” and

WHEREAS, also consistent with the Federal and State goals of deinstitutionalization of Persons with Disabilities, the Missouri General Assembly, in 1985, amended § 89.020 of its Zoning Enabling Act to read, in pertinent part, as follows:

2. For the purpose of any zoning law, ordinance or code, the classification single family dwelling or single family residence shall include any home in which eight or fewer unrelated mentally or physically handicapped persons reside, and may include two additional persons acting as houseparents or guardians who need not be related to each other or to any of the mentally or physically handicapped persons residing in the home. In the case of any such residential home for mentally or physically handicapped persons, the local zoning authority may require that the exterior appearance of the home and property be in reasonable conformance with the general neighborhood standards. Further, the local zoning authority may establish reasonable standards regarding the density of such individual homes in any specific single family dwelling neighborhood; and

WHEREAS, the City Council finds and determines that it is to the benefit of the health, safety and welfare of the residents of the City to establish group home dispersal requirements designed to ensure that Persons with Disabilities needing residential treatment will not be forced into enclaves of treatment facilities that would replicate and thus perpetuate the isolation resulting from institutionalization; and

WHEREAS, in order to preserve the public health, safety and welfare, it is the desire of the City to amend various provisions of the zoning code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I. That Article VII of the Sikeston City Code be and it is hereby amended by enacting a new Section 405.455 to read as follows:

SECTION 405.455 REASONABLE ACCOMMODATION POLICY AND PROCEDURE

- A. Purpose. This Section implements the policy of the City of Sikeston on requests for reasonable accommodation in its rules, policies and procedures for persons with disabilities as required by the Fair Housing Act, as amended, 42 U.S.C. Section 3604(f)(3)(B) and Title II of the Americans with Disabilities Act., 42 U.S.C. § 12132. The policy of the City of Sikeston is to comply fully with the provisions of the Fair Housing Act and Title II of the Americans with Disabilities Act.

Any person with disabilities and eligible under the Fair Housing Act or Title II of the Americans with Disabilities Act may request a reasonable accommodation with respect to the various land use or zoning laws, rules, policies, practices and/or procedures of the City as provided by the Fair Housing Act and Title II of the Americans with Disabilities Act pursuant to the procedures set out in this Section.

Nothing in this Section requires persons with disabilities or operators of group homes for persons with disabilities acting or operating in accordance with applicable zoning, licensing or land use laws or practices to seek reasonable accommodation under this Section.

B. Definitions. For the purposes of this Section, certain terms and words are hereby defined as follows:

ACTS. Collectively, the FHA and the ADA.

ADA. Title II of the Americans with Disabilities Act, 42 U.S.C. § 12131, et seq., and its implementing regulations, 28 C.F.R. Part 35.

APPLICANT. An individual, group or entity making a request for reasonable accommodation pursuant to this Section.

CODE. The Sikeston City Code

DEPARTMENT. The Code Enforcement Department of the City of Sikeston.

DISABLED PERSON. Any person who is “handicapped” within the meaning of 42 U.S.C. § 3602(h) or a “qualified individual with a disability” within the meaning of 42 U.S.C. § 12131(2).

DWELLING. A “dwelling” as defined in 42 U.S.C. § 3602(b).

FHA. The Fair Housing Act, Title III of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988, 42 U.S.C. §§ 3601 et seq., as may be amended.

C. Notice to the public of availability of accommodation process. The Department shall prominently display a notice in the Department advising those with disabilities or their representatives that they may request a reasonable accommodation in accordance with the procedures established in this Section.

D. Requesting reasonable accommodation. In order to make specific housing available to one or more individuals with disabilities, a disabled person or a person acting on his or her behalf at his or their request (collectively, the “Applicant”) may request a reasonable accommodation relating to the various land use or zoning rules, policies, practices and/or procedure of the City applicable to such housing.

1. A request by an applicant for reasonable accommodation relating to land use or zoning rules, policies, practices and/or procedures shall be made orally or in writing on a reasonable accommodation request form provided by the Department. The form shall contain:
 - a. The current zoning for the property;
 - b. The name, phone number and address of the owner of the fee interest of the property (if other than the Applicant);
 - c. The nature of the disability that requires the reasonable accommodation. In the event that the specific individuals who are expected to reside at the property are not known to the Applicant in advance of making the application, the Applicant shall not be precluded from filing the application, but shall submit details describing the range of disabilities that prospective residents are expected to have to qualify for the housing. The Applicant shall notify the Department in the event the residents at the location are not within the range described. The Department shall then determine if an amended application and subsequent determination of reasonable accommodation is appropriate;
 - d. The specific type of accommodation requested by the Applicant. To the extent practicable, this portion should include information concerning the impact of the reasonable accommodation on the adjoining properties and area, the number of people who are expected to be availing themselves of the reasonable accommodation, the estimated number of people in an average week who will be necessary to provide services to the persons(s) with disabilities at the property on an on-going basis, whether or not this type of reasonable accommodation is required to obtain a license from any state or county authority to operate, and any other information the Applicant thinks would assist in determining the reasonableness of the accommodation;
 - e. The Applicant should also note, if known, whether this accommodation requires any additional licensure from the City (e.g. , business license); and
 - f. Whether the accommodation requested may be necessary to afford one or more disabled persons equal opportunity to use and enjoy a specific dwelling.

The Department will assist the Applicant with furnishing the Department all information necessary for processing the reasonable accommodation request, including that information which the Department deems necessary to complete a reasonable accommodation request form. Upon the City’s receipt of the necessary information to process the Applicant’s request for reasonable accommodation, the Department shall use the information to complete a reasonable accommodation request form.

2. The Department will provide the assistance necessary to an Applicant in making a request for reasonable accommodation. The Department will provide any reasonable assistance necessary to any Applicant wishing to appeal a denial of a request for reasonable accommodation to ensure the process is accessible to the Applicant. The Applicant is entitled to be represented at all stages of the proceedings identified in this Section by a person designated by the Applicant.
3. Should the information provided by the Applicant to the Department include medical information or records of the Applicant, including records indicating the medical condition, diagnosis or medical history of the Applicant, the Applicant may, at the time of submitting such medical information, request that the Department to the extent allowed by law, treat such medical information as confidential information of the Applicant.
4. The Department shall provide written notice to the Applicant, and any person designated by the Applicant to represent the Applicant in the application proceeding, of any request received by the Department for disclosure of the medical information or documentation which the Applicant has previously requested be treated as confidential by the Department. The Department will cooperate with the Applicant, to the extent allowed by law, in actions initiated by the Applicant to oppose the disclosure of such medical information or documentation.

E. Jurisdiction

1. Supervisor/Designee. The Supervisor of the Department, or his/her designee ("Supervisor/Designee"), shall have the authority to consider and act on requests for reasonable accommodation. When a request for reasonable accommodation is filed with the Department, it will be referred to the Supervisor/Designee for review and consideration. The Supervisor/Designee shall issue a written determination within thirty (30) days of the date of receipt of a completed application and may (1) grant the accommodation request, or (2) deny the request, in accordance with federal law. Any such denial shall be in writing and shall state the grounds therefor. All written determinations shall give notice of the right to appeal and the right to request reasonable accommodation in the appeals process. The notice of determination shall be sent to the Applicant by certified mail, return receipt requested and by regular mail.
2. If reasonably necessary to reach a determination on the request for reasonable accommodation, the Supervisor/Designee may, prior to the end of the thirty (30) day period, request additional information for the Applicant, specifying in detail what information is required. The Applicant shall have fifteen (15) days after the date of the request for additional information to provide the requested information. In the event a request for additional information is made, the thirty (30) day period to issue a written determination shall be stayed. The Supervisor/Designee shall issue a written determination within thirty (30) days after receipt of the additional information. If the Applicant fails to provide the requested additional information within said fifteen (15) day period, the Supervisor/Designee shall issue a written determination within thirty (30) days after expiration of said fifteen (15) day period.

F. Findings for Reasonable Accommodation

The following findings, while not exhaustive of all considerations and findings that may be relevant, must be made before any action is taken to approve or deny a request for reasonable accommodation and must be incorporated into the record relating to such approval or denial:

1. Whether the accommodation requested may be necessary to afford one or more persons with disabilities equal opportunity to use and enjoy a specific dwelling;
2. Whether the requested accommodation would require a fundamental alteration to the City's zoning scheme; and
3. Whether the requested accommodation would impose undue financial or administrative burdens on the City.

A request for a reasonable accommodation shall not be denied for reasons which violate the provisions of the Acts. This ordinance does not obligate the City to grant any accommodation request unless required by the provisions of the Acts or applicable Missouri State law.

G. Appeals.

1. Within thirty (30) days after the date the Supervisor/Designee mails a written adverse determination, under subsection E of this Section, to the Applicant, the Applicant requesting reasonable accommodation may appeal the adverse determination.
2. All appeals shall contain a statement of the grounds for the appeal.
3. If an individual Applicant needs assistance in appealing a determination, the Department will provide reasonable assistance necessary to ensure that the appeal process is accessible to the

- Applicant. All Applicants are entitled to be represented at all stages of the appeal proceeding by a person designed by the Applicant.
4. Appeals shall be to the Board of Adjustment who shall hear the matter and render a determination as soon as reasonably practicable, but in no event later than forty-five (45) days after an appeal has been filed. All determinations on appeal shall address and be based upon the findings identified in subsection F of this Section and shall be consistent with the Acts.
 5. An Applicant may request reasonable accommodation in the procedure by which an appeal will be conducted.
- H. Fee. The City shall not impose any additional fees or costs in connection with a request for reasonable accommodation under the provisions of this Section or an appeal of a denial of such request by the Supervisor/Designee. Nothing in this ordinance obligates the City to pay an applicant's attorney fees.
- I. Stay of Enforcement. While an application for reasonable accommodation or appeal of a denial of said application is pending before the City, the City will not enforce the subject zoning ordinance against the Applicant.
- J. Record-keeping. The City shall maintain records of all oral and written requests submitted under the provisions of this Section, and the City's responses thereto, as required by State law.

SECTION II. That Section 405.450 Paragraph 4 of the Sikeston City Code be amended as follows:

Deleting Paragraph Four (4) in its entirety and replacing with the following:

4. Group Homes.

SECTION III. That Article VII of the Sikeston City Code be and is hereby amended by enacting a new Section 405.452 to read as follows:

SECTION 405.452: REGULATIONS FOR GROUP HOME PROVIDERS

Purpose: It is necessary and desirable to provide suitable sites for group homes in residential areas provided that, in furtherance of the goals of de-institutionalization and dispersal, group homes are not unduly concentrated in neighborhoods so as to ensure that mentally or physically disabled persons are afforded the opportunity to be integrated in the community.

1. In order to promote deinstitutionalization and dispersal of group homes, no group home may be located within 500 feet of another group home, measured by the straight line distance between the nearest points of their exterior walls, (exclusive of overhangs) of the buildings within which the relevant facilities or uses are located; or (a) adjoin any lot upon which another group home already exists or (b) be separated from any lot upon which an existing group home already exists only by a street or roadway.
2. The exterior appearance of the home and property, occupancy limitation, signage and other standards applicable to single family residences shall apply equally to group homes.
3. In order to achieve the deinstitutionalization and dispersal goals referenced herein, owners and operators of group homes must register the facility with the Code Enforcement Department on forms provided for that purpose and certify compliance with all applicable ordinances of the City. Owners and operators of group homes must also notify the Code Enforcement Department of any change of use, transfer or termination of a group home use and revise the facility registration as appropriate.
4. Notwithstanding any other provision of this Section to the Contrary, any individual, group or entity may make a request for reasonable accommodation from the provisions of this Section pursuant to the procedures set forth in Section 405.455 of this Code.

SECTION IV. Any other ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6077 was introduced and read the first time this 4th day of December, 2017.

B. Bill Number 6077 was read the second time and discussed on this 8th day of January, 2018, and was voted as follows:

Gilmore _____, Settles _____, Evans _____,

White-Ross _____, Burch _____, Self _____,

and Merideth _____,
thereby being _____.

C. Upon passage by the City Council, this bill shall become Ordinance 6077 and shall be in full force and effect from and after February 7, 2018.

STEVEN BURCH, Mayor

Approved as to Form:

CHARLES LEIBLE, City Counselor

SEAL/ATTEST:

CARROLL COUCH, City Clerk

Council Letter

Date of Meeting: 17-01-08

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 2nd Reading & Consideration of Bill #6080, Establishing No Parking on the South Side of Center Street between Kingshighway and Moore Avenue

Attachment(s):

1. Bill 6080
2. Google Earth Map

Action Options:

1. 2nd Reading of Bill Number 6080
2. Other action Council may deem appropriate

Background:

For some time there have been traffic issues at the above listed location due to the parking on both sides of the roadway. A vast majority of the parking is customers at Quick Chek 2, which has two parking lots on each side of its building. This street is a normal size street which would allow parking on one side of the roadway and still allow east and west bound traffic flow. When vehicles are parked on each side of the roadway, it limits vehicles to only one direction of traffic flow. The parking on the South side is only big enough for two vehicles. Customers parking on the south side of the road, routinely cross the roadway. This creates traffic issues and increases the possibility of pedestrian vs motor vehicle.

Recently Ralph Sexton from Ralphs Hair Center came to the City requesting that the parking described above be removed from the permitted parking and be deemed as no parking and properly marked as such. He advised the two parking spaces do not benefit his business and has caused issues that have cost him business.

The 40 feet in question, is the only permitted parking on the Southside of Center Street. On November 27, 2017, the Traffic Committee met and approved the request as presented.

Staff asks for Council's approval of this bill.

BILL Number 6080

ORDINANCE Number 6080

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6080 AND SHALL AMEND TITLE III, CHAPTER 365 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on November 27, 2017 and voted favorably to amend the uniform traffic code by placing no parking signs on the south side of East Center Street from the intersection of Center Street and Moore Avenue.

SECTION III: Title III – Chapter 365 – Section 365.030 – Parking Prohibited at all Times on Certain Streets (Schedule IV); shall be amended by including the following:

<u>Name of Street</u>	<u>From</u>	<u>To</u>	<u>Side of Street</u>
Center Street	N. Kingshighway	Moore Avenue	South

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 6080 was introduced and read the first time this 4th day of December, 2017.
- B. Bill Number 6080 was read the second time and discussed this 8th day of January, 2018, and voted as follows:

Evans, _____, Gilmore, _____, Merideth, _____,

Self, _____, Settles, _____, White-Ross, _____,

Burch, _____, thereby being

_____,

becoming ordinance 6080.

- C. Ordinance 6080 shall be in full force and effect from and after Wednesday, February 7, 2018.

Steven Burch, Mayor

Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk



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Council Letter

Date of Meeting: 18-01-08

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 2nd Reading & Consideration of Bill 6081, Removing No Parking Signs on Kingshighway, in Front of DPS Headquarters

Attachment(s):

1. Bill 6081
2. Google Earth Map

Action Options:

1. 2nd Reading & Consideration, Bill Number 6081
2. Other action Council may deem appropriate

Background:

The area in front of the new Sikeston Department of Public Safety building, located at 201 S. Kingshighway, is zoned as No Parking. This area is currently marked indicating that parking is permitted.

The Sikeston Department of Public safety is requesting the area directly in front of the building be reclassified to allow parking.

The area is described as the west side of Kingshighway, fifteen feet north of the Trotter Street corner (already marked with paint and signage) to fifteen feet south of the corner of the DPS Parking lot (already marked with paint and signage). The total footage is approximately 132 feet.

This parking benefits not only Sikeston Department of Public Safety with its parking needs but also Missouri Career Center at 202 S. Kingshighway.

Please see attached map showing the highlighted area that we are requesting to be marked for parking.

On November 27, 2017 the Traffic Committee reviewed the request and approved it as presented.

Staff seeks approval of this bill.

BILL Number 6081

ORDINANCE Number 6081

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6081 AND SHALL AMEND TITLE III, CHAPTER 365 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on November 27, 2017 and voted favorably to amend the uniform traffic code by removing no parking signs on South Kingshighway, fifteen feet north of Trotter Street corner to fifteen feet south of the corner of the DPS parking lot, approximately 132 feet.

SECTION III: Title III – Chapter 365 – Section 365.030 – Parking Prohibited at all Times on Certain Streets (Schedule IV); shall be amended by deleting the following:

<u>Name of Street</u>	<u>From</u>	<u>To</u>	<u>Side of Street</u>
S. Kingshighway	Trotter	150' North	West

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 6081 was introduced and read the first time this 4th day of December, 2017.
- B. Bill Number 6081 was read the second time and discussed this 8th day of January, 2018, and voted as follows:

Evans, _____, Gilmore, _____, Merideth, _____,

Self, _____, Settles, _____, White-Ross, _____,

Burch, _____, thereby being

_____,

becoming ordinance 6081.

- C. Ordinance 6081 shall be in full force and effect from and after Wednesday, February 7, 2018.

Steven Burch, Mayor

Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk



Council Letter

Date of Meeting: 18-01-08

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 1st and 2nd Reading and Consideration, Emergency Bill #6082, Authorization to Rezone

Attachment(s):

1. Bill #6082
2. Plat

Action Options:

1. Conduct 1st and 2nd Reading and approve request to rezone a tract of land (Wing Lake Estates, 2nd Addition), which consists of approximately 5.073 acres and is generally located South of Colonel George E. Day Parkway and North of U.S. Highway 60 from "AG" Agriculture to "R-4" Two Family Dwellings, in the City of Sikeston, New Madrid County, Missouri.
2. Other action Council may deem appropriate

Background:

This is a request to rezone a tract of land (Wing Lake Estates, 2nd Addition) which consists of approximately 5.073 acres and is generally located South of Colonel George E. Day Parkway and North of U.S. Highway 60 from "AG" Agriculture to "R-4" Two Family Dwellings, in the City of Sikeston, New Madrid County, Missouri.

The Planning & Zoning Commission did meet and approved this request on December 12, 2017.

This rezoning would change the current zoning from Agriculture to Two Family Dwellings, so that a planned commercial subdivision could be developed. Due to the time requirements, this matter is being presented as an emergency measure.

THIS BILL AS APPROVED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6082 PROVIDING FOR THE REZONING FROM AGRICULTURE “AG” TO TWO FAMILY DWELLING “R-4” THE FOLLOWING DESCRIBED REAL ESTATE TO-WIT: A TRACT OF LAND, WHICH CONSISTS OF APPROXIMATELY 5.073 ACRES AND IS LOCATED GENERALLY SOUTH OF COLONEL GEORGE E DAY PARKWAY AND NORTH OF U.S. HIGHWAY 60, IN THE CITY OF SIKESTON, NEW MADRID COUNTY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on December 12, 2017 and voted to approve the rezoning from Agriculture “AG” to Two Family Dwelling “R-4” the following described real estate to-wit: A tract of land, which consists of approximately 5.073 acres and is located generally South of Colonel George E Day Parkway and North of U.S. Highway 60 in the City of Sikeston, New Madrid County, Missouri.

SECTION III: A plat of said real estate is marked as Exhibit “A” attached hereto and incorporated by reference.

SECTION IV: The above tract of land is hereby rezoned from “AG” Agriculture to “R-4” Two Family Dwelling.

SECTION V: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Emergency Clause. Due to the time requirements, this matter is being presented as an emergency measure.

SECTION VIII: Record of Passage

A. Bill Number 6082 was introduced and read the first time this 8th day of January 8, 2018.

B. Bill Number 6082 was read the second time and discussed this 8th day of January 8, 2018 and was voted as follows:

Self _____, White-Ross _____, Evans _____,
Settles _____, Meredith _____, Gilmore _____,
and Burch _____,

thereby being _____, and becoming ordinance 6082.

C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6082 and shall be in full force and effect.

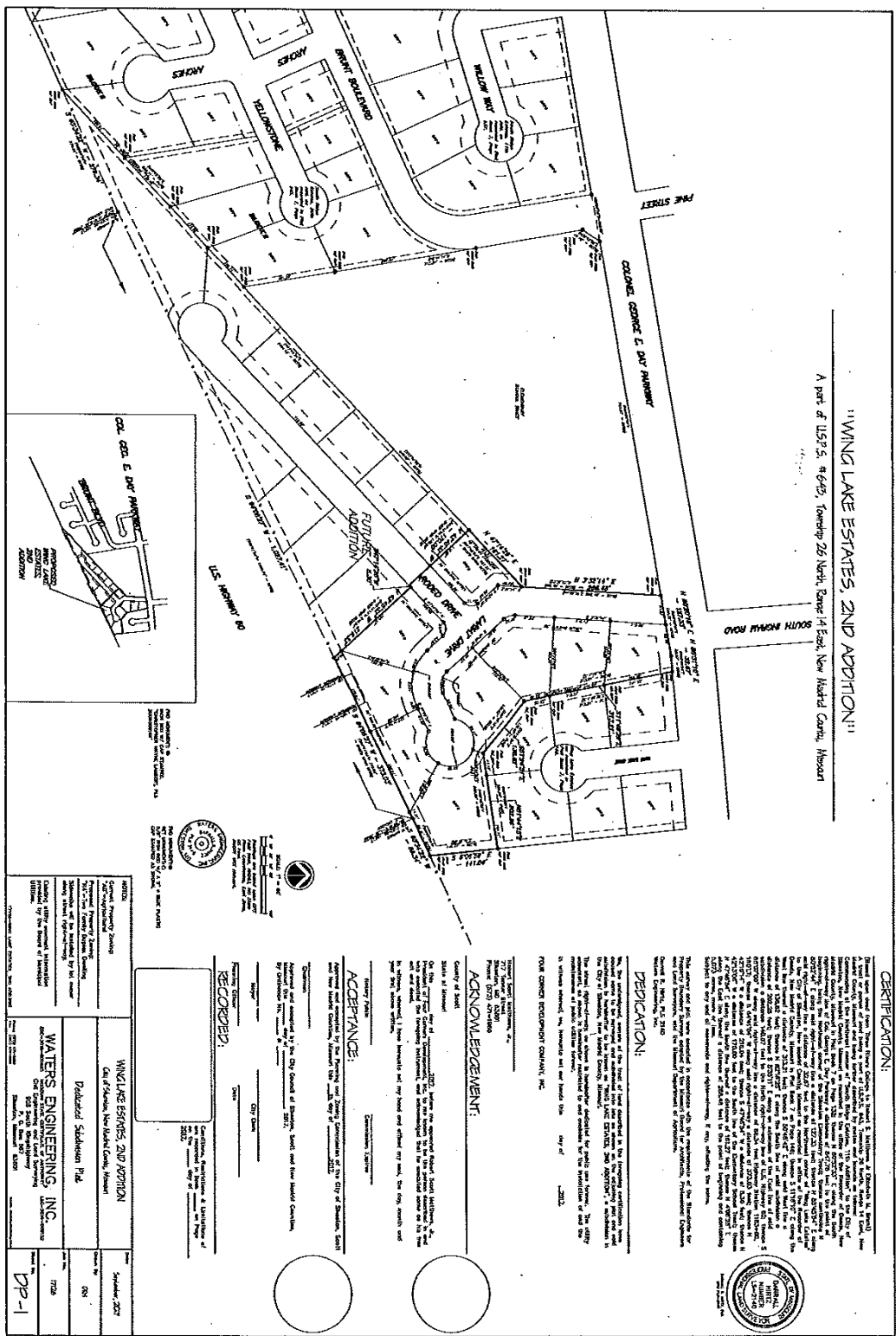
Steven Burch, Mayor

Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk

Exhibit “A”



Council Letter

Date of Meeting: 18-01-08

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 1st Reading Bill #6083, Replat Request

Attachment(s):

1. Bill #6083
2. Plat

Action Options:

1. 1st Reading and Briefing only. Council action will be requested on January 29, 2018.
2. Other action Council may deem appropriate

Background:

Staff received a request from Lambert Engineering and Surveying to replat Lot B-1, of Belz*Burrow's, 2nd Addition to the City of Sikeston, New Madrid County, Missouri. This is the lot with the former Simply Swirled building.

The Planning & Zoning Commission met on December 12, 2017 and approved the request.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6083 PROVIDING FOR APPROVAL OF THE RE-PLAT OF LOT B-1 OF BELZ*BURROW'S, 2ND ADDITION TO THE CITY OF SIKESTON, NEW MADRID COUNTY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on December 12, 2017 and passed a favorable recommendation to approve the replat of Lot B-1, of Belz*Burrow's, 2nd Addition to the City of Sikeston, New Madrid County, Missouri, the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference.

SECTION III: Aforesaid replat is accepted and approved subject to its recording in Scott County, Missouri and full compliance with the building codes and housing ordinances of the City of Sikeston, Missouri, and in the event the provision of aforesaid codes of this City conflict with said replat, the Code shall be determinative.

SECTION IV: Aforesaid replat is accepted subject to full compliance with the stormwater management plan.

SECTION V: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of Passage

A. Bill Number 6083 was introduced and read the first time this 8th day of January 2018.

B. Bill Number 6083 was read the second time and discussed on this 29th day of January 2018 and was voted as follows:

Self_____, Evans_____, Settles_____,
Merideth_____, White-Ross_____, Gilmore_____,
and Burch_____

thereby being _____, and becoming ordinance 6083.

C. Ordinance 6083 shall be in full force and effect from and after Wednesday, February 28, 2018.

Steven Burch, Mayor

Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk

Re-Plat of Lot B-1, of Belz*Burrow's, 2nd Addition

TO THE CITY OF SKESTON, NEW MADRID COUNTY, MISSOURI

DEDICATION:

I, THE UNDERSIGNED, OWNER OF THE TRACT OF LAND HEREIN, DO HEREBY CERTIFY THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY.

ACKNOWLEDGEMENT:

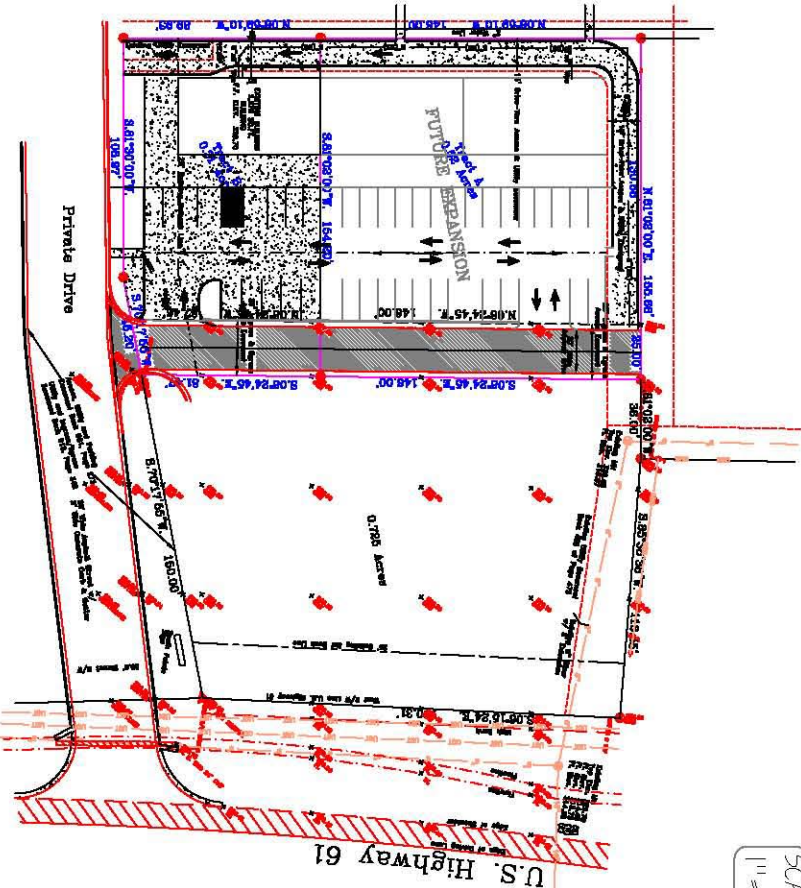
I, THE UNDERSIGNED, OWNER OF THE TRACT OF LAND HEREIN, DO HEREBY CERTIFY THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY.

ACCEPTANCE:

I, THE UNDERSIGNED, OWNER OF THE TRACT OF LAND HEREIN, DO HEREBY CERTIFY THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY.

ZONING:

I, THE UNDERSIGNED, OWNER OF THE TRACT OF LAND HEREIN, DO HEREBY CERTIFY THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY.



CERTIFICATION:

I, THE UNDERSIGNED, OWNER OF THE TRACT OF LAND HEREIN, DO HEREBY CERTIFY THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY.

RECORD:

I, THE UNDERSIGNED, OWNER OF THE TRACT OF LAND HEREIN, DO HEREBY CERTIFY THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY.

ACKNOWLEDGEMENT:

I, THE UNDERSIGNED, OWNER OF THE TRACT OF LAND HEREIN, DO HEREBY CERTIFY THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY, AND THAT THE SAID TRACT OF LAND IS BEING OFFERED TO THE CITY OF SKESTON, MISSOURI, FOR THE PURPOSE OF BEING USED AS A PUBLIC HIGHWAY.

LAMBERT ENGINEERING & SURVEYING

125 North New Madrid Street
Sikeston, Missouri 65801

Professional Engineer
Missouri License No. 0000000000

Re-Plat of Lot B-1, of Belz*Burrow's, 2nd Addition
City of Sikeston, New Madrid County, Missouri
Dedicated Re-Plat Subdivision Plat

Record No. PP-1
Tract No. 17-7777

Council Letter

Date of Meeting 18-08-01

Originating Department: Public Works

To the Mayor and City Council:

Subject: VFW Ballpark Lease and Management Care Contract Renewal

Attachments:

1. Proposed 2018 contract between the VFW Park Revitalization Group and the City

Action Options:

1. Award contract renewal to VFW Park Revitalization Group
2. Other action the City Council deems appropriate.

Background:

The VFW Park Revitalization Group (PRG) is seeking a renewal of the current contract for the 2018 calendar year. The contract agreement and terms would be similar to the 2017 contract.

Late last year the Council approved the purchase of a new scoreboard for VFW Stadium. The PRG wants to manage the scoreboard revenue.

The City would like to renew the contract with PRG for the oversight and maintaining of the VFW Baseball Facility. PRG assuming day to day operations and maintenance of the facility allowed the Parks and Recreation Department more time to focus on other tasks and the group was a great asset in terms of making significant improvements to VFW Stadium.

**CONTRACT AGREEMENT
BY AND BETWEEN
THE CITY OF SIKESTON, MISSOURI
AND
VFW PARK REVITALIZATION GROUP**

This Contract, made and entered into this _____ day of _____, 2018, by and between the City of Sikeston, Missouri, (hereinafter referred to as the "City") and VFW Park Revitalization Group. (hereinafter referred to as the "PRG").

WITNESSETH:

WHEREAS, the City has solicited bids for the oversight and management of the VFW Baseball Facility located off Malone Ave and Mitchell Street in Sikeston, MO (Property), and

WHEREAS, the City desires to turn over the day to day operations and management of the facility; and

WHEREAS, PRG submitted the best proposal for said services; and

WHEREAS, the City desires to enter into an agreement with PRG for said oversight and management of the Property.

NOW, THEREFORE, in consideration of mutual undertakings and mutual benefits provided by this agreement, the parties agree as follows:

I. SCOPE OF SERVICES:

1. The PRG shall provide the following actions:

- a. Maintain and improve the infield and outfield of the baseball field at VFW stadium
- b. Mow the infield and outfield of the baseball stadium.
- c. Mow outside of the playing field's fence line, along the ditch and everything north of the VFW Stadium parking lot
- d. Spray for weeds behind bleachers, around the concession stand, and other areas as needed
- e. Clean, maintain, and improve the dugouts, concession stand, locker room, and batting cage
- f. Pick up loose trash and empty the trash barrels on a regular basis
- g. Provide cleaning supplies for the restrooms, trash barrels, and concession stand
- h. Be responsible for any damages occurring to the fencing by PRG or a contractor hired by PRG

- i. Be responsible for any damages occurring to the light poles by PRG or a contractor hired by PRG
- j. Be responsible for any damages occurring to the irrigation system or irrigation heads by PRG or a contractor hired by PRG
- k. Provide a list of users and schedules for any activity at VFW Stadium to the City
- l. Provide an update on all projects at VFW stadium to the City
- m. Be responsible for the “dropping” and “re-install” of the backstop netting and overall maintenance of the netting.
- n. Purchase future replacement backstop netting
- o. Be responsible for replacing lightbulbs for the VFW Stadium scoreboard
- p. Provide \$ 1,000,000 liability insurance and name the City of Sikeston as an additional insured
- q. Manage all revenue from the VFW scoreboard ad panels

2. The City shall provide the following actions:

- a. Provide all utilities
- b. Provide property insurance
- c. Repair, replace, and maintain parking lots, fencing structures, lights and light poles, and bleachers
- d. Fix any electrical issues for the scoreboard, concession stand, restrooms, and locker room
- e. Fix plumbing issues for the concession stand and restrooms
- f. Replace any irrigation heads that do not work properly due to malfunction.
- g. Provide payment for the annual sprinkler/backflow inspection
- h. Provide a dumpster for Sonny’s to empty for trash cleanup at VFW Stadium
- i. Provide mowing services for everything south of VFW Stadium parking lot

II. TIME AND TERM OF PERFORMANCE:

The contract will be a one year term with annual renewals. A 60 day notice prior to renewal by either party to terminate arrangement is required.

III. COMPENSATION AND METHOD OF PAYMENT:

- 1. The City shall pay the PRG the sum of \$2,500.00 due upon execution of the contract.

2. The PRG is assessing Sikeston Public Schools a usage fee not to exceed \$5,000.00.
3. The American Legion Baseball Program will not be assessed a usage fee, but will have assigned responsibilities to uphold in lieu of payment.

IV. COMPLIANCE WITH THE LAW:

All parties shall comply with all applicable federal, state and local laws, ordinances and regulations.

V. INTEREST OF LOCAL PUBLIC OFFICE

No member of the City Council, or any officer, employee, or agent of the City who exercises any functions or responsibilities in connection with review or approval of the work to which this Contract pertains, shall have any personal interest, direct or indirect, in the Contract or the proceeds thereof except as permitted by laws of the State of Missouri.

VI: SEVERABILITY:

It is mutually agreed that in case any provision of the Contract is judicially determined to be unconstitutional, illegal, or unenforceable, it is the intention of the parties that all the other provisions of the Contract shall remain in full force and effect.

VII: ASSIGNMENT

The Contractor shall not assign the contract or subcontract any portion of this contract without the written consent of the City. The request for assignment must be addressed to the City Manager. The Contractor is responsible for all work carried out by any subcontractor. No subcontract shall be issued to any officers or employee of the City.

VIII: VFW REVITALIZATION GROUP ORGANIZATION

The VFW Revitalization Group is an organization comprised of the following members: Brian Self, Dan O'Brien, Matt Gilmer, Jacob Friday, Kevin Rone, and Blake DeWitt.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the date and year first above written.

CITY OF SIKESTON

VFW PARK REVITALIZATION GROUP

STEVEN BURCH, Mayor

BRIAN SELF

Council Letter

Date of Meeting: 18-01-08

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Authorization to proceed with purchase of used 2013 Dodge Charger from Missouri Highway Patrol Inventory

Attachments:

1. Facsimile quote from Missouri Highway Patrol

Action Options:

1. Authorization to purchase replacement vehicle
2. Other action as recommended by the City Council

Background:

In September 2017, Detective Lawson was responding to a call in his city issued detective vehicle when he was involved in a motor-vehicle accident. The accident was not his fault and we received around \$8000 from the other insurance company to replace his vehicle. The estimates to replace his vehicle will be 12,000.00-14,000.00 plus equipment.

There is some funding left in our current vehicle budget to cover the additional cost.

FACSIMILE COVER SHEET

MISSOURI STATE HIGHWAY PATROL

PATROL GARAGE
POST OFFICE BOX 568
JEFFERSON CITY, MISSOURI 65102
TELEPHONE: 573-526-6147
FACIMILE: 573-526-2277

DATE: _____ TIME _____ PAGE 1 OF 1

FROM: Todd Diehl TELEPHONE NO: 573-526-6147

TO: _____

FACSIMILE NO.: _____

COMMENTS:

To Whom It May Concern,

-The Missouri State Highway Patrol has to offer for sale the following used patrol vehicles in various colors.

*2015 Dodge Charger 50 to 55,000 miles \$17,500.00(HEMI,AWD)
*2014 Dodge Charger 50 to 55,000 miles \$15,850.00(HEMI,AWD)
*2014 Dodge Charger 50 to 55,000 miles \$14,000.00(HEMI)
*2013 Dodge Charger 50 to 55,000 miles \$12,000.00(HEMI)

-These vehicles will have bucket seats, power windows & locks, tilt, cruise control, am-fm stereo, rear window defrost and police package.

-Other specialty vehicles available. Please call for more information.

-If you have any questions, please call Todd Diehl, Fleet Control Coordinator at 573-526-6147 or www.mshp.dps.mo.gov

Thank You

CONFIDENTIALITY NOTICE:

THE DOCUMENTS ACCOMPANYING THIS TELECOPY TRANSMISSION MAY CONTAIN CONFIDENTIAL INFORMATION BELONGING TO THE SENDER WHICH IS LEGALLY PRIVILEGED. THE INFORMATION IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY RECIPIENT NAMED ABOVE. IF YOU ARE NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISCLOSURE, COPYING, DISTRIBUTION, OR THE TAKING OF ANY ACTION IN RELIANCE ON THE CONTENTS OF THIS TELECOPIED INFORMATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS TELECOPY IN ERROR, PLEASE IMMEDIATELY NOTIFY US BY TELEPHONE TO ARRANGE FOR RETURN OF THE ORIGINAL DOCUMENTS TO US.

Council Letter

Date of Meeting: January 8, 2018

Originating Department: City Manager

To the Mayor and City Council:

Subject: 2019-2023 Capital Improvement Plan

Attachment(s):

1. 2019-2023 Capital Improvement Plan

Action Options:

1. Accept the 2019-2023 Capital Improvement Plan
2. Other Action Council May Deem Necessary

Background:

The Capital Improvement Plan (CIP) is the city's 5 year plan for investment in capital assets. Development of the 2019-2023 CIP began in November with city staff. Staff requests that Council accept the attached Capital Improvement Plan. This plan will inform decisions made in the FY2019 budget process which will begin this spring. For more information please see the introductory letter in the attached plan.

CITY OF SIKESTON

2019-2023 Capital Improvement Plan



MAYOR

Steven Burch

CITY COUNCIL

Karen Evans

Jon Gilmore

Ryan Merideth

Brian Self

Gerald Settles

Mary White-Ross

CITY MANAGER

Jonathan "J.D." Douglass



2019-2023 Capital Improvement Plan

Introduction

What is a Capital Improvement Plan?

The Capital Improvement Plan (CIP) is a tool for the city's leaders – elected officials and management staff – to plan for future investments in city services. The CIP is not a budget, but it will be used to help formulate the upcoming budget. Although the CIP contains far more projects than the city will realistically be able to afford, they are all projects with value to the city and its residents. City leaders will use the CIP to weigh the value of those projects against each other, and eventually choose which ones should be funded in upcoming budgets.

Development of the CIP helps city leaders look beyond the current or upcoming budget year, and think about the community's needs several years into the future. This is especially important as we contemplate large projects that require several years of planning. The CIP helps the City Council and staff to take a long-range view of the city's activities and responsibilities.

The Capital Improvement Plan is not to be confused with the Capital Improvement Fund or Capital Improvement Budget. Annually, the city adopts a budget for the upcoming fiscal year. Within that budget is a Capital Improvement Fund, which will fund some of the projects identified in the Capital Improvement Plan. Other projects contained in the Plan will be budgeted from other city funds, and many projects will not be funded at all because the resources are not available. Those projects will likely be deferred to a future year.

Capital Project Defined

Capital projects are defined as purchases and projects of \$5,000 or more for assets with a useful life of 5 years or greater. Infrastructure projects are defined as capital projects if they are major street, drainage, construction or reconstruction projects over and above routine street maintenance such as mill and overlay work.

Capital Improvement Plan Development Process

Departmental Submittals

The Administrative Services Director prepares spreadsheets upon which departments are to enter their capital improvement requests. The spreadsheets are distributed to department heads in early September, and are due back to the Administrative Services Director no later than October 1. During the months of October and early November, the City Manager reviews the submittals with the department heads for clarification and additional information.



Capital Improvement Plan Evaluation Committee

After the City Manager receives and reviews the initial submittals from the departments, the CIP Evaluation Committee is convened to evaluate the projects. The CIP Evaluation Committee consists of the City Manager, all of the department heads, the city treasurer and a City Council member. Councilman Settles served as the Council representative on the committee this year. The committee met to review the requested projects and allow the other department heads the opportunity to explain their requests and answer questions. The committee then met to give numerical ratings to all of the projects requested for fiscal year 2019 (FY2019). Projects for years beyond FY2019 were not rated at this time.

Following the committee's review of the projects, a City Council study session is normally held to brief the Council and solicit their input on the preliminary CIP. Per the City Charter, the City Council should then accept the CIP by December 31, or at least 6 months prior to the beginning of the upcoming fiscal year. Due to several staff illnesses in November and December, a study session was not held and this process ran slightly behind this year.

Evaluation Committee Results

FY2019 projects were rated and ranked using the Evaluation Criteria List and Scoring Matrix, which may be found after this letter. **A word of caution about the ratings: A project's rating and ranking will not be an absolute determinant of funding.** The ratings and rankings will be an important decision making tool as future budgets are developed, but final funding decisions will also take into account financial realities and the professional judgment of city management and the City Council during budget deliberations.

With the above disclaimer in place, here are the rankings of the projects based on the average score of all the committee members. There is not a cut and dried answer to the "best" way to rank the projects. The rankings are a tool to inspire discussion and serious thought regarding the projects and their merit. The rankings do not include projects which show up in the CIP but have already been approved, such as fire apparatus and dump truck lease purchases. The rankings also do not include individual street and drainage projects funded through the Transportation Sales Tax, which are ranked and chosen in a separate process by the Planning and Zoning Commission and then the City Council. The rankings do, however, consider additional funding for street and drainage projects from the Capital Improvement Sales Tax.

Project Ranking By Average Score		
<i>Rank</i>	<i>Project</i>	<i>Estimate</i>
1	Additional Street and Drainage Projects	\$150,000
2	Sidewalk maintenance (ADA)	\$50,000
3	Ditch maintenance	\$50,000
4	DPS Patrol Vehicles (4)	\$200,000
5	New Fire Station	\$4M
6	Rail Trail Phase 2	\$400,000
7	Complex parking lots	\$50,000
8	DPS In-Car Cameras (3)	\$30,000
9	Salt Storage Building	\$25,000

10	Junior Babe Ruth and Field 4 Scoreboards	\$9,000
11	Playground surfacing	\$15,000
12	DPS Admin Vehicles (2)	\$100,000
13	DPS Refurbished Vehicles (4)	\$100,000
14	Complex Field Timers, Fields 1-8	\$65,000
15	Add on to Complex T-ball Restroom	\$25,000
16	Bleachers	\$7,000
17	Bullet Proof Vests (16)	\$15,000
18	Dump Truck	\$150,000
19	Various trail improvements	\$30,000
20	T-Hangar upgrades	\$17,000
21	Fire Turn Out Gear (15)	\$35,000
22	Cisco VOIP W/VM Upgrade, City Hall	\$100,000
23	Patrol Car Radars (2)	\$6,000
24	Computers and Equip. (10) - DPS	\$32,000
25	DPS Camera and Video Equipment (fixed cameras)	\$20,000
26	Pull Behind Lift	\$50,000
27	48" Level Best (box blade), Parks	\$7,000
28	Scanner/Copier & Server for Plans/Blueprints	\$7,100
29	DPS Portable Radios (11)	\$30,000
30	1/2 Ton Work Truck, Animal Control	\$30,000
31	Hoses and Appliances	\$15,000
32	Dog Box for Animal Control Truck	\$8,000
33	Portable Pitching Mounds	\$20,000
34	Tasers (6)	\$15,000
35	1/2 ton work truck (for potential additional code enforcement staff)	\$30,000
36	1/2 Ton Work Truck (for potential complex maintenance supervisor)	\$30,000
37	Foam Trailer	\$12,000
38	1 Ton Work Truck (replacing 1999 flatbed, Parks)	\$40,000
39	Weapons - Rifles (2)	\$5,000
40	3/4 Ton Work Truck (additional vehicle for summer street crews)	\$34,000
41	Backhoe (replacement)	\$120,000
42	Christmas Lights/Amenities	\$8,000
43	City Hall security	\$15,000
44	Snow Plow Attachment for Pickup Truck	\$6,000
45	Alley maintenance	\$25,000
46	Building renovation (painting, carpets, misc.) - DPS	\$25,000
47	1/2 Ton Work Truck (possible additional PW mgmt position)	\$30,000
48	Minor office machines - DPS	\$5,000
49	City Hall HVAC Unit 4	\$40,000

50	Furniture and fixtures - DPS	\$5,000
51	Vehicle Lift	\$24,000
52	Flag, sidewalk, lighting (airport)	\$10,000
53	City Hall 1st Floor Restroom	\$10,000
54	Lil Peddler Improvements	\$100,000
55	City Hall 2nd Floor restroom	\$10,000
56	Addition to Dump Truck Storage Bldg w/ Wash Bay	\$8,000
57	1/2 Ton Work Truck, Garage	\$30,000
58	Collectors Office, Lobby, and Hall Carpeting	\$6,000
59	DPW Complex Fencing	\$5,000
60	1/2 Ton Work Truck, Airport	\$30,000
61	Municipal Court Interior Painting	\$5,000

I hope that this Capital Improvement Plan, and the process that created it, will bring attention to the needs of the city and its operational departments, and will help city leaders effectively allocate limited resources.

Respectfully Submitted,



Jonathan M. Douglass
City Manager

Capital Improvement Plan Evaluation Criteria List and Scoring Matrix

Criteria	Possible Scores		
	0	1	2
Consistency with community goals and plans	Project is inconsistent with, or does nothing to advance, the City Council's goals.	Project falls within a major City Council goal category, but does not address a specific goal.	Project directly and explicitly advances one or more of the City Council's goals.
Public health and safety	Project would have minimal impact on existing public health and/or safety.	Project would increase public health and/or safety but is not an urgent, continual need or hazard.	Project addresses an immediate, continual safety hazard or public health and/or safety need.
Public infrastructure and facilities	Project would have a negative impact on existing infrastructure and/or facilities.	Project would not have a significant impact on existing infrastructure and/or facilities.	Project would improve existing infrastructure and/or facilities.
Supports economic development	Project would discourage or directly prevent capital investment, decrease the tax base, decrease valuation or decrease job opportunities.	Project would have little to no impact on capital investment, the tax base, valuation, or job opportunities.	Project would directly result in capital investment, increased tax base, increased valuation, or improved job opportunities.
Mandates or other legal requirements	Project is not mandated or otherwise required by court order, judgment, or interlocal agreements.	Project would address anticipated mandates, other legal requirements, or interlocal agreements.	Project required by federal, state, or local mandates, grants, court order and judgments; or required as part of interlocal agreements.
Maintains or improves standard of service	Project not related to maintaining an existing standard of service.	Project would maintain existing standard of service.	Project would address deficiencies or problems with existing services; or would establish a new service.
Extent of benefit	Project would benefit only a small percentage of citizens or only a particular neighborhood or area.	Project would benefit a large percentage of citizens or many neighborhoods or areas.	Project would benefit most or all citizens, neighborhoods, or areas.
Related to other projects	Project is not related to other projects in the CIP which are already underway (e.g. another phase of an existing project).	Project is linked to other projects in the CIP which are already underway, but is not essential to their completion.	Project is essential to the success of other projects in the CIP which are already underway.
Public perception of need	Project has no public support or established voter appeal, or the public is unaware of the need.	Project has been identified by the some of the citizenry as a need in the community, but lacks strong support.	Project has strong political support; project was suggested by or advocated for by a large number of citizens.
Efficiency of service	Project would have minimal or no impact on the efficiency of service.	Project would result in savings by eliminating obsolete or inefficient equipment or facilities.	Project would result in significant savings by increasing the efficiency of a service, or by reducing on-going cost of a service or facility.
Feasibility of project	Project is unable to proceed in the upcoming fiscal year due to obstacles such as land acquisition, legal hurdles, partnerships needed, major public outreach needed.	Minor obstacles exists; project is not entirely ready to proceed.	Project is entirely ready to proceed; no significant obstacles exist.
Operational budget impacts	Project would significantly increase debt service, installment payments, personnel or other operating costs, or decrease revenues.	Project would not significantly impact debt service, installment payments, personnel or other operating costs, or revenues.	Project would significantly decrease debt service, installment payments, personnel or other operating costs, or increase revenues.

CITY OF SIKESTON
SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENT
FOR FISCAL YEARS ENDING JUNE 30, 2019 THROUGH JUNE 30, 2023

	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>	<u>FY-22 Requests</u>	<u>FY-23 Requests</u>
<u>GENERAL GOVERNMENT</u>					
General Government	\$181,000	\$27,000	\$27,000	\$20,000	\$20,000
City Counselor	\$0	\$0	\$0	\$0	\$0
City Manager	\$0	\$0	\$0	\$0	\$0
Municipal Court	\$5,000	\$0	\$0	\$0	\$0
Department Total	<u>\$186,000</u>	<u>\$27,000</u>	<u>\$27,000</u>	<u>\$20,000</u>	<u>\$20,000</u>
<u>ADMINISTRATIVE SERVICES</u>					
City Clerk/Director	\$0	\$0	\$0	\$0	\$0
City Treasurer	\$0	\$0	\$0	\$0	\$0
City Collector	\$0	\$0	\$0	\$0	\$0
Information Technology	\$100,000	\$90,000	\$0	\$0	\$0
Department Total	<u>\$100,000</u>	<u>\$90,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>DEPARTMENT OF PUBLIC SAFETY</u>					
Administration/Detention	\$431,017	\$431,017	\$431,017	\$431,017	\$939,517
Patrol	\$485,000	\$390,000	\$390,000	\$395,500	\$434,000
Fire	\$70,000	\$158,000	\$58,000	\$88,000	\$98,000
Emergency Management	\$0	\$0	\$0	\$0	\$20,000
Department Total	<u>\$986,017</u>	<u>\$979,017</u>	<u>\$879,017</u>	<u>\$914,517</u>	<u>\$1,491,517</u>
<u>DEPARTMENT OF PUBLIC WORKS</u>					
Director	\$30,000	\$10,000	\$0	\$0	\$0
Street Division					
Vehicles & Equipment	\$479,429	\$333,843	\$164,300	\$186,000	\$224,000
Buildings & Maintenance	\$38,000	\$0	\$0	\$0	\$0
Streets & Drainage Improvements	\$875,000	\$875,000	\$875,000	\$875,000	\$0
Garage	\$54,000	\$0	\$0	\$0	\$0
Code Enforcement	\$37,100	\$0	\$0	\$0	\$0
Animal Control	\$34,000	\$0	\$6,000	\$6,000	\$6,000
Parks & Recreation					
Vehicles & Equipment	\$97,000	\$140,000	\$0	\$0	\$0
Buildings & Maintenance	\$601,000	\$1,167,000	\$1,807,000	\$755,000	\$400,000
Airport	\$57,000	\$717,000	\$717,000	\$0	\$750,000
Department Total	<u>\$2,302,529</u>	<u>\$3,242,843</u>	<u>\$3,569,300</u>	<u>\$1,822,000</u>	<u>\$1,380,000</u>
CAPITAL IMPROVEMENT REQUESTS					
ALL DEPARTMENTS	<u>\$3,574,546</u>	<u>\$4,338,860</u>	<u>\$4,475,317</u>	<u>\$2,756,517</u>	<u>\$2,891,517</u>

<u>Department</u>	<u>5-Year Program Total</u>	<u>Percentage of Total</u>
General Government	\$280,000	1.55%
Administrative Services	\$190,000	1.05%
Public Safety	\$5,250,085	29.11%
Public Works	\$12,316,672	68.29%
Total Requests, all Departments	<u>\$18,036,757</u>	<u>100.00%</u>

DEPARTMENT OF PUBLIC WORKS CAPITAL IMPROVEMENT PLAN, FY-18 THROUGH FY-23

(11/2/2017)

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

Funding Source Legend:

GF-General Fund

TST-Transportation Sales Tax Fund

CI-Capital Improvement Sales Tax Fund

Asset Category Legend:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS-General Operations Support: Assets used to support routine/on-going municipal operations

QL-Quality of Life: Assets used to promote/enhance the City's general environment, physical health or recreation facilities

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description:	Estimated Life	Year of Purchase	Funding Source	Category	FY-19 Qty	Amount	FY-20 Qty	Amount	FY-21 Qty	Amount	FY-22 Qty	Amount	FY-23 Qty	Amount
Public Works, Director 7540												\$0		\$0
1/2 Ton Work Truck			CI	IN	1	\$30,000								
DPW Mobile App			CI	QL			1	\$10,000						
DPW ADMINISTRATION DIVISION TOTAL						\$30,000		\$10,000		\$0		\$0		\$0

Department/Description:	Estimated Life	Year of Purchase	Funding Source	Category	FY-19 Qty	Amount	FY-20 Qty	Amount	FY-21 Qty	Amount	FY-22 Qty	Amount	FY-23 Qty	Amount
Public Works, STREETS												\$0		\$0
VEHICLES & EQUIPMENT														
3/4 Ton Work Truck			TST	IN		\$34,000								
1 Ton Work Truck			TST	IN			1	\$40,000	1	\$40,000				
Lease Purchase - 3 Tandem Dump Trucks			CI	IN	1	\$53,429	1	\$52,843	1	\$52,300	1	\$52,000		
Dump Truck			CI	IN	1	\$150,000								
Snow Plow - Attachment Only (3/4 Ton Work Truck)			CI	IN	1	\$6,000			1	\$6,000				
Portable Radio Equipment			TST	IN										
Crack Sealing Equipment/Materials			CI	IN		\$14,000		\$14,000		\$14,000		\$14,000		\$14,000
Street Sweeper Lease			CI	IN		\$52,000		\$52,000		\$52,000				
Utility Vehicle			CI	IN										
Side Arm Tractor Package (Including Tractor)			CI	IN										
Lift (Pull Behind) (Usable by DPW & DPS)			CI	IN	1	\$50,000								
Storm Sewer Vac-Con Truck			CI	IN										
Backhoe			CI	IN	1	\$120,000					1	\$120,000		
Propatch Truck (Pothole Patching)			CI	IN			1	\$175,000						
Air Compressor			CI	IN									1	\$10,000
Front End Loader			CI	IN									1	\$200,000
VEHICLES & EQUIPMENT SUBTOTAL						\$479,429		\$333,843		\$164,300		\$186,000		\$224,000

Department/Description:	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works, STREETS														
BUILDINGS & MAINTENANCE														
Construct Salt Storage Building			CI	IN		\$25,000								
Addition to Dump Truck Storage Bldg w/ Wash Bay			CI	IN		\$8,000								
DPW Fencing			CI	IN		\$5,000								
BUILDING & MAINTENANCE SUBTOTAL						\$38,000		\$0		\$0		\$0		\$0
STREET DIVISION TOTAL						\$517,429		\$333,843		\$164,300		\$186,000		\$224,000

STREET & DRAINAGE PROJECTS

Annual Street & Drainage Program			TST	IN	1	\$600,000	1	\$600,000	1	\$600,000	1	\$600,000		
Additional Street & Drainage Program			CI	IN	1	\$150,000	1	\$150,000	1	\$150,000	1	\$150,000		
Ditch Maintenance			CI	IN	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000		
Alley Maintenance			TST	IN	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000		
Sidewalk Improvements (ADA)			CI	IN	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000		

STREET & DRAINAGE PROJECTS TOTAL

\$875,000	\$875,000	\$875,000	\$875,000	\$0
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Department/Description:	Estimated	Year of	Funding	FY-19		FY-20		FY-21		FY-22		FY-23		
Public Works, GARAGE	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
VEHICLES & EQUIPMENT														
1/2 Ton Work Truck			CI	GS	1	\$30,000								
New Lift for Garage Use			CI	GS	1	\$24,000								
GARAGE DIVISION TOTAL						\$54,000		\$0		\$0		\$0		\$0

Department/Description:	Estimated	Year of	Funding		FY-19		FY-20		FY-21		FY-22		FY-23	
Public Works, CODE ENFORCEMENT	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
VEHICLES & EQUIPMENT														
1/2 Ton Work Truck			CI	GS	1	\$30,000								
Scanner/Copier & Server			CI	GS	1	\$7,100								
CODE ENFORCEMENT DIVISION TOTAL						\$37,100		\$0		\$0		\$0		\$0

Department/Description:	FY-19		FY-20		FY-21		FY-22		FY-23	
Public Works, ANIMAL CONTROL	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount

Flagpole/ Sidewalk/Lighting	CI	IN	1	\$10,000				
1/2 Ton Work Truck	CI	IN	1	\$30,000				
AIRPORT DIVISION TOTAL				\$57,000	\$717,000	\$717,000	\$0	\$750,000
PUBLIC WORKS DEPARTMENT TOTAL				\$2,302,529	\$3,242,843	\$3,569,300	\$1,822,000	\$1,380,000

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

Funding Source Legend:

911-911 Tax Fund

Asset Category Legend:

GS-General Operations Support: Assets used to support routine/on-going municipal operations

QL-Quality of Life: Assets used to promote/enhance the City's general environment, physical health or recreation facilities

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description:	Estimated	Year of	Funding		FY-19		FY-20		FY-21		FY-22		FY-23	
Public Safety, Patrol 7532	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5601-Sedan/Patrol Vehicles	3		CI	HS	R4	\$200,000		\$200,000		\$200,000		\$200,000		\$220,000
558.5603-Sedan/Administrative Vehicles	3		CI	HS	R2		\$100,000		\$100,000		\$100,000			\$110,000
558.5604 - Refurbish Vehicles			GF	HS	R4	\$100,000								
558.5668-Weapons/Restraints			GF	HS										
a) (67) Glock 9mm	12		CI											\$5,000
b) (2) Shotguns 16 REM 3 BENNILLI			CI		R2		\$5,000		\$5,000					
c) (2) Rifles					R2	\$5,000	\$5,000		\$5,000		\$7,500			\$9,000
d) (4) MP-5			CI		R2									
e) (66) Handcuffs														
f) Taser			CI		R6	\$15,000	\$15,000		\$15,000		\$18,000			\$20,000
558.5669- C.O.P.S. Equipment			GF	HS										
a) (5) Raleigh bikes			CI											
558.5674 - Portable Radios			CI	HS	R11	\$30,000	\$30,000		\$30,000		\$30,000			\$30,000
558.5677 - Camera & Video Equipment			CI	HS	R3	\$20,000	\$20,000		\$20,000		\$25,000			\$25,000
558.5678-Crime Prevention Equipment			GF	HS										
a) Intoxilyzer 5000 (2)														
558.5679 - Bullet Proof Vests			GF	HS	R16	\$15,000	\$15,000		\$15,000		\$15,000			\$15,000
PATROL DIVISION TOTAL						\$485,000	\$390,000		\$390,000		\$395,500			\$434,000

Estimated	Year of	Funding	FY-19	FY-20	FY-21	FY-22	FY-23
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Department/Description:	Life	Purchase	Source	Category	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Safety, Fire 034								\$0		\$0		\$0		\$0
558.5603-Sedans/Pickups														
a) Unit 12 (97 Ford)		1997	CI	HS										\$30,000
b) Unit 34 (98 Ford)		2016	CI	HS										
c) Unit 14 (93 Ford)		1995	CI	HS			R1	\$50,000						
d) Unit 30 (99 Ford Exp.)	5	2001	CI	HS			R1	\$50,000						
558.5605-Fire Pumpers and Ladders			GF	HS										
a) 72 Ford pumper (unit 03)	15	1973												
b) 90 Ford pumper (unit 02)	15	1990												
c) 92 C933 pumper (unit 04)	15	1992												
d) 93 E-ONE 75' ladder L-2	15	1993												
e) 01 E-ONE 75' Ladder L-1	15	2001												
558.5637-Mobile Command Post			GF	HS										
a) EMCC (unit 7400)		2007												
558.5652-Trailers			GF	HS										
a) Foam		1999			R1	\$12,000						\$5,000		\$5,000
b) Light Unit	15	1996												\$20,000
558.5660-Hose and Appliances			CI	HS	R1	\$15,000		\$15,000		\$15,000		\$15,000		
558.5664-SCBA Breathing Equipment			GF	HS										
a) S.C.B.A.S. (30)														
b) Cylinders (115)														
558.5665-Compressors & Cascade System			GF	HS										
a) Cascade CSR System		1993												
558.5695-Copiers & Recording Equipment			GF	IN										
a) Sharp 7370 Copier			CI			\$8,000		\$8,000		\$8,000		\$8,000		\$8,000
558.5662 Turn-out Gear			CI	HS	R15	\$35,000		\$35,000		\$35,000		\$35,000		\$35,000
558.5702-Building Renovation			GF	IN										
a) New Station														
b) Air Shelter														
c) Norstar Phone System														
d) Renovations for Fire Station #1 & #3														
558.5666 - Thermal Imager			GF	HS								\$25,000		
FIRE DIVISION TOTAL						\$70,000		\$158,000		\$58,000		\$88,000		\$98,000

Department/Description:	Estimated	Year of	Funding		FY-19	FY-20	FY-21	FY-22	FY-23	
Public Safety, Emergency Management 7538	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount
558.5671-Warning Sirens & Batteries			GF	HS		\$0		\$0		\$20,000
EMERGENCY MANAGEMENT DIVISION TOTAL						\$0		\$0		\$20,000
					FY-19	FY-20	FY-21	FY-22	FY-23	
PUBLIC SAFETY DEPARTMENT TOTAL					\$986,017	\$979,017	\$879,017	\$914,517	\$1,491,517	

11/2/2017

CI-Capital Improvement Sales Tax Fund

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description	Est. Life	Year of Purchase	Funding Source	Category	FY-19 Qty	FY-19 Amount	FY-20 Qty	FY-20 Amount	FY-21 Qty	FY-21 Amount	FY-22 Qty	FY-22 Amount	FY-23 Qty	FY-23 Amount
General Government, 7510														
558.5694 - Furniture & Fixtures			CI	IN								\$0		\$0
a) Carpeting City Hall - 1st Floor (5,400 Sq. Ft.)	20	1999												
1) Collectors Office/Lobby/Hallways					R	\$6,000								
2) Chambers/CD Matthews/Finance/City Clerk							R	\$7,000						
3) CM/Gen Gov/HR/DPW/Conference									R	\$7,000				
b) Paint & Drapes, 1st Floor City Hall (12 Pr.)	10	1984												
1) Collector/Lobby/Foyers/Hallways (Drapes-1)														
2) Chambers/CD Matt./Finance/Clerk (Drapes-6 pr)														
3) CM/Gen Gov/HR/DPW/Conference (Drapes-5)														
c) Carpeting - Chamber Offices (1,600 Sq. Ft.)	25	2000												
d) Carpeting - 2nd Floor Hallways & City Offices (3,308 Sq. Ft.)	15	2006												
Total Furniture & Fixtures			CI	IN		\$6,000		\$7,000		\$7,000		\$0		\$0

[illegible]

c) South Wall	15	2006	GF	IN				\$20,000		
5. 2nd Floor Restroom Rehab			CI	IN	\$10,000					
6. 1st Floor Restroom Rehab			CI	IN	\$10,000					
7. Awning & Support Poles		2017	CI	IN						
8. Security Improvements		2017	CI	IN	\$15,000					
9. Lil Peddler Building Stabilization		2017	CI	IN	\$100,000					
Total Building Renovation					\$175,000	\$20,000	\$20,000	\$20,000	\$20,000	
GENERAL GOVERNMENT DIVISION TOTAL					\$181,000	\$27,000	\$27,000	\$20,000	\$20,000	
Department/Description	Est.	Year of	Funding		FY-19	FY-20	FY-21	FY-22	FY-23	
General Government, City Manager, 7514	Life	Purchase	Source	Category	Qty	Amount	Qty	Amount	Qty	Amount
558.5694 - Furniture & Fixtures										
CITY MANAGER DIVISION TOTAL					\$0	\$0	\$0	\$0	\$0	
Department/Description	Est.	Year of	Funding		FY-19	FY-20	FY-21	FY-22	FY-23	
General Government, City Counselor, 7516:	Life	Purchase	Source	Category	Qty	Amount	Qty	Amount	Qty	Amount
CITY COUNSELOR DIVISION TOTAL					\$0	\$0	\$0	\$0	\$0	
General Government, Municipal Court, 7518	Life	Purchase	Source	Category	Qty	Amount	Qty	Amount	Qty	Amount
558.5690 - Computers & Equipment			GF	GS						
558.5693 - Files, Storage, & Routing			GF	GS						
556.5358 - Building Maint (Painting)			GF	GS		\$5,000				
MUNICIPAL COURT DIVISION TOTAL					\$5,000	\$0	\$0	\$0	\$0	
GOVERNMENTAL SERVICES DEPARTMENT TOTAL					\$186,000	\$27,000	\$27,000	\$20,000	\$20,000	

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

CI- Capital Improvement Sales Tax Fund

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

	Estimated	Year of	Funding		FY-19		FY-20		FY-21		FY-22		FY-23	
Department/Description:	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Admin. Services, City Clerk 7520												\$0		\$0
558.5690 Computers & Equipment	2		GF	IN										
558.5693 Files, Storage & Routing	20	1986	GF	IN										
558.5694 Furniture & Fixtures	20		GF	IN										
CITY CLERK/DIRECTOR DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description:	Estimated	Year of	Funding		FY-19		FY-20		FY-21		FY-22		FY-23	
Admin. Services, City Treasurer 7522	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5690 Computers & Equipment	2		GF	IN								\$0		\$0
558.5693 Files, Storage, & Routing	20		GF	IN										
558.5694 Furniture & Fixtures	20		GF	IN										
CITY TREASURER DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description:	Estimated	Year of	Funding		FY-19		FY-20		FY-21		FY-22		FY-23	
Admin. Services, City Collector 7524	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5690 Computers & Equipment	2		GF	IN										
558.5693 Files, Storage, & Routing	20	1996	GF	IN										
558.5694 Furniture & Fixtures	20	2000	GF	IN										
558.5695 Copiers & Recording Equip	5	2012	GF	IN										
CITY COLLECTOR DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description	Est.	Year of	Funding		FY-19		FY-20		FY-21		FY-22		FY-23	
Admin. Services, Information Tech. 7526	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5673 - Telephone System & Equipment														
a) CISCO VOIP W/VM Upgrade	5	2014	CI	IN	R1	\$100,000						\$0		\$0
Total Telephone System & Equipment						\$100,000		\$0		\$0		\$0		\$0
a) Magnavox Color TV-CD Matthews Room	15	1991												
b) Panasonic VCR - CD Matthews Room	15	1991												
c) VCR Cart - CD Matthews Room	20	1991												
d) Projector (Laptop compatible, IT Classroom)	10	2003												
e) Ceiling project for Council Chambers	5	2014		IN										
f) TV, CM Conference Room	15	1999												
g) VCR for CM Conference Room	15	1999												
h) IT Digital Camera	5													
i) TV Employee Lounge	10	2009												

					Information Technology	Public Works	Police	Fire	Public Works
588.5690 - Server/WAN Hardware									
a) VMWare Virtual Server, Storage Expansion	8	2016	CI	IN					
b) City Hall WAN Router/Switch Replacement	8	2016	CI	IN					
c) WAN Router/Switch Replacement	8								
1) Clinton Buiding		2017	CI	IN					
2) DPW Complex		2017	CI	IN					
3) Fire Stations (3)		2017	CI	IN					
4) Airport		2017	CI	IN					
d) EMC Data Storage (EOL-3/18)	8	2011	CI	IN					
e) Outlook Exchange Software Upgrade	8	2015	GF	GS	R2	\$90,000			
f) Domain Migration	8	2008	GF	GS					
g) CISCO Core Switch (Nexus - located at DPS)	8	2014	CI	IN					
Total Server/WAN Hardware					\$0	\$90,000	\$0	\$0	\$0
INFORMATION TECH. DIVISION TOTAL					\$100,000	\$90,000	\$0	\$0	\$0
ADMINISTRATIVE SERVICES DEPT. TOTAL					\$100,000	\$90,000	\$0	\$0	\$0

Council Letter

Date of Meeting: 18-01-08

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 1st and 2nd Reading of Emergency Bill #6084 Authorizing the Mayor to execute a contract between the City of Sikeston and the Missouri Highways and Transportation Commission for Cost Share Project# J9S3507 on Route Y

Attachment(s):

1. Bill # 6084
2. Agreement

Action Options:

1. 1st and 2nd Readings and consideration on Emergency Bill #6084, Authorizing the Mayor to execute a contract between the City of Sikeston and the Missouri Highways and Transportation Commission
2. Other action Council may deem appropriate

Background:

This bill is to authorize the execution of a cost share agreement between the City of Sikeston and the Missouri Department of Transportation/Missouri Highway and Transportation Commission. It is regarding the 50/50 cost share project to address drainage along Salcedo Road between Northwest Street and the ridge to the west. We just received the agreement on 12/28/17, but due to time constraints at MoDOT, the agreements is required to be submitted to MoDOT on or before 1/22/18. That is why it is being presented as an emergency ordinance. The total project cost estimate for this project is \$473,372. The city's portion is \$236,686.

THIS BILL AS APPROVED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6084 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF SIKESTON, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR COST SHARE PROJECT# J9S3507 ON ROUTE Y.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: That the Agreement set forth on "Exhibit A" set forth the various responsibilities and liabilities of the parties regarding the Cost Share Project# J9S3507 on Route Y.

SECTION III: The Mayor and such other officials as may be necessary are hereby authorized, empowered and directed to execute any documents necessary and proper to effectuate the same and specifically "Exhibit A" which is attached hereto and incorporated by reference.

SECTION IV: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Emergency Clause. This Ordinance is adopted as an emergency measure to comply with Missouri Highways and Transportation Commission requirements.

SECTION VII: Record of Passage:

A. Bill Number 6084 was introduced to Council and read the first time this 8th day of January 2018.

B. Bill Number 6084 was read the second time this 8th day of January 2018 discussed and was voted as follows:

Self _____, White-Ross _____, Evans _____,

Settles _____, Meredith _____, Gilmore _____,

and Burch _____,

thereby being _____, becoming Ordinance 6084.

C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6084 and shall be in full force and effect.

Steven Burch, Mayor

Approved as to Form
Charles Leible, City Counselor

SEAL/ATTEST:

Carroll Couch, City Clerk

CCO Form: FS08
Approved: 03/04 (BDG)
Revised: 03/17 (MWH)
Modified:

Route Y, Scott County
Project No. J9S3507
City of Sikeston

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
COST SHARE AGREEMENT**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Sikeston (hereinafter, "Entity").

WITNESSETH:

WHEREAS, the Entity applied to the Commission's Cost Share Committee for participation in the Commission's *Cost Share Program*; and

WHEREAS, on August 25, 2017, the Cost Share Committee approved the Entity's application to the *Cost Share Program* subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) PURPOSE: The purpose of this Agreement is to co-ordinate the participation by the Entity of the City of Sikeston in the cost of the Commission's Project for Route Y, Scott County, Job No. J9S3507. The project will provide drainage improvements along Route Y (Salcedo Road) in City of Sikeston.

(2) LOCATION: The transportation improvement that is the subject of this Agreement is contemplated at the following location:

Along Route Y (Salcedo Road) from the West City Limits of Sikeston to the intersection of N West Street.

The general location of the project is shown on attachment marked "Exhibit A" and incorporated herein by reference.

(3) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the Entity and the Commission.

(4) COMMISSION REPRESENTATIVE: The Commission's Southeast District Engineer is designated as the Commission's representative for the purpose of

administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(5) ASSIGNMENT: The Entity shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(6) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The Entity shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(7) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations or for convenience by providing the Entity with written notice of cancellation. Should the Commission exercise its right to cancel this Agreement for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Entity.

(8) PLANS AND CONSTRUCTION: The Commission shall be responsible for preparation of plans, specifications and construction for the herein improvements. This includes design, letting of project, and inspection of project. The plans shall be prepared in accordance with and conform to Commission requirements.

(9) FINANCIAL RESPONSIBILITIES: With regard to work under this Agreement, the Entity agrees as follows:

(A) The Entity shall remit a check in the amount of Two Hundred Thirty Six Thousand Six Hundred Eighty Six dollars (\$236,686) no later than five (5) days prior to the Commission's advertisement of the project for bids. This check should be made payable to *Director of Revenue – Local Road Fund*. If the Entity fails to make the deposit, the Commission is under no obligation to continue with the project.

(B) The Commission will pay for fifty percent (50%), up to a maximum of Two Hundred Thirty Six Thousand Six Hundred Eighty Six dollars (\$236,686), of the total project cost. The total project cost is currently estimated at Four Hundred Seventy Three Thousand Three Hundred Seventy Two dollars (\$473,372). Of this amount, the Commission shall provide One Hundred Seventy One Thousand Three Hundred Ninety Four dollars (\$171,394) from the Commission's Cost Share program, available in State Fiscal Year 2018, and Engineering services by its Southeast District personnel estimated to total Sixty Five Thousand Two Hundred Ninety Two dollars (\$65,292).

(C) The Entity is responsible for the balance of the project in excess of Four Hundred Seventy Three Thousand Three Hundred Seventy Two Dollars (\$473,372). Regarding financial and other project responsibilities, "Exhibit B" is incorporated herein by reference.

(D) If, at the time of the letting, the lowest responsive bid is higher than the estimated construction and inspection cost amount, the Entity, upon written notification from the Commission shall remit a check in the amount of its share of the difference between the estimated amount and the lowest responsive bid no later than one (1) day prior to the date of the Commission meeting wherein the subject bid will be considered for award or a later date set by the Commission in its sole discretion. In the event the Commission, in its sole discretion, extends the day the Entity payment is due, it shall notify the entity of the new due date in writing, which shall be binding immediately upon the Entity's receipt of the written notice. The check must be made payable to the *Director of Revenue –Local Road Fund*. The Commission, in its sole discretion, reserves the right to take action at the said Commission meeting and either reject all bids if the City fails to make the payment by the due date, or award the contract to the lowest responsive bidder contingent upon receipt of the additional funds from the Entity by the extended due date. If the Commission makes a contingent award of the contract and the Entity fails to make the required deposit(s) by the extended due date, the contingency of the contract award by the Commission shall be deemed unsatisfied, the award of the contract shall be deemed null and void and the Commission shall be under no obligation to continue with the project.

(10) COMMINGLING OF FUNDS: The Entity agrees that all funds deposited by the Entity, pursuant to this Agreement with the Commission, may be commingled by the Commission with other similar monies deposited from other sources. Any deposit may be invested at the discretion of the Commission in such investments allowed by its Investment Policy. All interest monies shall be payable to the Local Road Fund. If the amount deposited with the Commission shall be less than the actual obligation of the Entity for this project, the Entity, upon written notification by the Commission, shall tender the necessary monies to the Commission to completely satisfy its obligation. Upon completion of the project, any excess funds, including interest, shall be refunded to the Entity based on its pro rata share of the investment.

(11) COMMISSION RIGHT OF WAY: All improvements made within the state-owned right-of-way shall become the Commission's property, and all future alterations, modifications, or maintenance thereof, will be the responsibility of the Commission.

(12) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(13) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the Entity.

(14) NO INTEREST: By contributing to the cost of this project or improvement, the Entity gains no interest in the constructed roadway or improvements whatsoever. The Commission shall not be obligated to keep the constructed improvements or

roadway in place if the Commission, in its sole discretion, determines removal or modification of the roadway or improvements, is in the best interests of the state highway system. In the event the Commission decides to remove the landscaping, roadway, or improvements, the Entity shall not be entitled to a refund of the funds contributed by the Entity pursuant to this Agreement.

(15) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(16) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(17) ADDITIONAL FUNDING: In the event the Commission obtains additional federal, state, local, private or other funds to construct the improvement being constructed pursuant to this Agreement that are not obligated at the time of execution of this Agreement, the Commission, in its sole discretion, may consider any request by the Entity for an off-set for the deposited funds, a reduction in obligation, or a return of, a refund of, or a release of any funds deposited by the Entity with the Commission pursuant to this Agreement. In the event the Commission agrees to grant the Entity's request for a refund, the Commission, in its sole discretion, shall determine the amount and the timing of the refund. Any and all changes in the parties' financial responsibilities resulting from the Commission's determination of the Entity's request for a refund pursuant to this provision must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Entity and the Commission.

(18) NO ADVERSE INFERENCE: This Agreement shall not be construed more strongly against one party or the other. The parties to this Agreement had equal access to, input with respect to, and influence over the provisions of this Agreement. Accordingly, no rule of construction which requires that any allegedly ambiguous provision be interpreted more strongly against one party than the other shall be used in interpreting this Agreement.

(19) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(20) VOLUNTARY NATURE OF AGREEMENT: Each party to this Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

(21) NOTICES: Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be deemed given three (3) days after delivery by United States mail, regular mail postage prepaid, or immediately after

delivery in person, or by facsimile or electronic mail addressed as follows:

Commission to: Missouri Department of Transportation
Attn: Mark Shelton
Southeast District
PO Box 160
Sikeston, MO 63801
Email: mark.shelton@modot.mo.gov

Sikeston to: City of Sikeston
Attn: Jay Lancaster, Director of Public Works
105 East Center Street
Sikeston, MO 63801
Email: jlancaster@sikeston.org

or to such other place as the parties may designate in accordance with this Agreement.

*[Remainder of Page Intentionally Left Blank; Signatures and Execution Appear on
Following Page]*

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the Entity this ____ day of _____, 2017.

Executed by the Commission this ____ day of _____, 2017.

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF SIKESTON

Title _____

By _____
Title _____

ATTEST:

ATTEST:

Secretary to the Commission

By _____
Title _____

Approved as to Form:

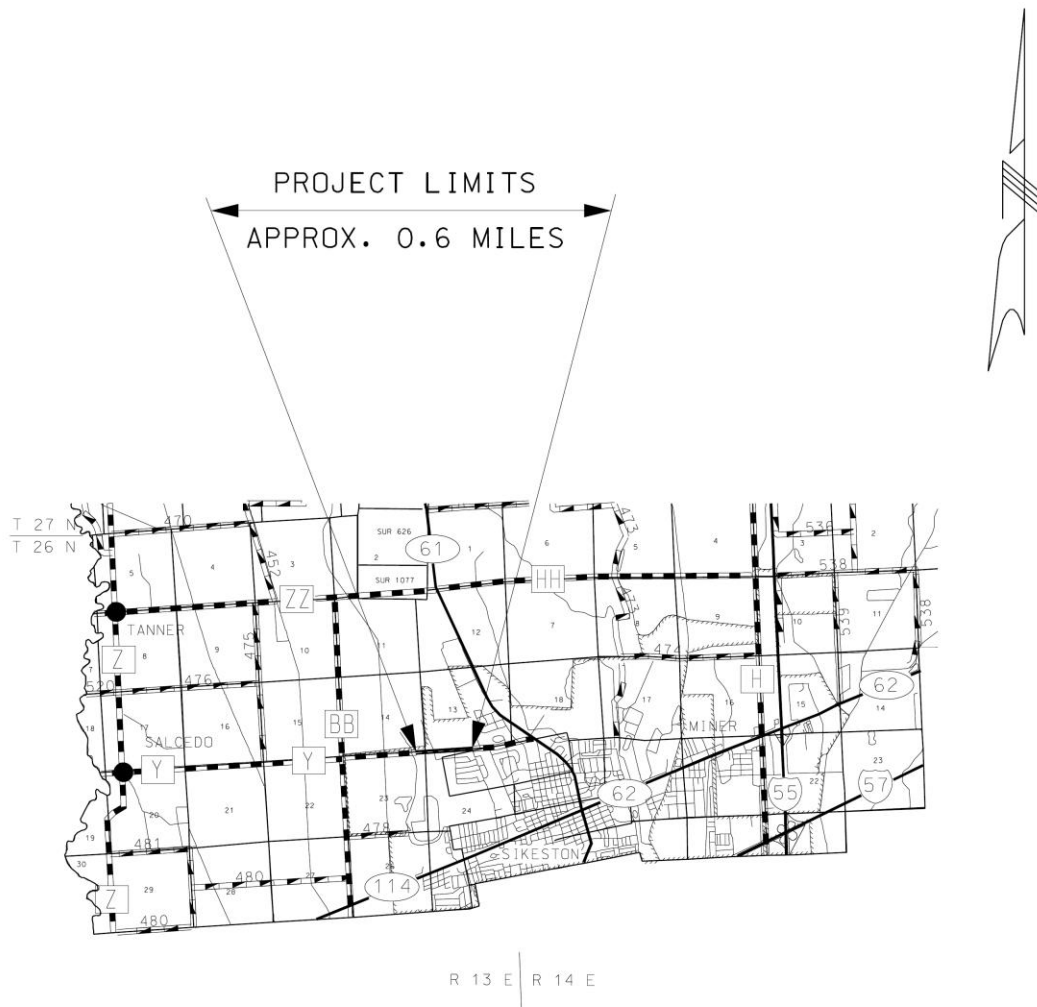
Approved as to Form:

Commission Counsel

Title: _____

Ordinance No _____

IF A SPREAD SHEET OR THIS SHEET IS USED IN ANY MANNER, IT HAS BEEN ELECTRONICALLY SIGNED AND DATED



PROJECT LIMITS
APPROX. 0.6 MILES

EXHIBIT A
ROUTE Y
SCOTT COUNTY
JOB NO.: J9S3507

Exhibit B

Project Name: Cost Share with the City of Sikeston

MoDOT Project Number: J9S3507

Description: Drainage improvements along Route Y (Salcedo Road) from the West City Limits of Sikeston to the intersection of N West Street

Total Project Estimate: \$473,372

Local Entity: Sikeston

Total Project Cost

	Current Estimate
Preliminary Engineering (5%)	\$32,646
Right of Way	\$0
Right of Way Incidentals	\$0
Utilities	\$0
Construction	\$408,080
Construction Engineering (5%)	\$32,646
Total	\$473,372

Financial Responsibilities

Sikeston	\$236,686
MoDOT Cost Share	\$171,394
MoDOT SE District Engineering	\$65,292
Total	\$473,372

Project Responsibilities

Design	MoDOT
Right of Way Acquisition	N/A
Letting	MoDOT
Inspection	MoDOT

Overruns will be entirely the responsibility of Sikeston. Underruns will be shared in proportion to the amounts shown above.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

I. COURT INFORMATION		Contact information same as last report <input type="checkbox"/>	
Municipality: SIKESTON		Reporting Period: December, 2017	
Mailing Address: 105 E. CENTER ST.		Software Vendor: Tyler Technologies	
Physical Address: 105 E. CENTER ST.		County SCOTT COUNTY	Circuit: 33RD
Telephone Number: (573) 475-3705		Fax Number: (573) 471-1526	
Prepared By: PAT COX	E-mail Address courtclerk@sikeston.org		iNotes <input type="checkbox"/>
Municipal Judge(s): FRANKLIN MARSHALL		Prosecuting Attorney: RYAN KYE LAWRENCE	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	134	1,784	3,140
B. Cases (citations / informations) filed	1	71	36
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	9	3
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	74	31
6. dismissed by court	0	8	1
7. nolle prosequi	0	1	1
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	0	92	36
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	135	1,763	3,140
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	23
2. # Served/withdrawn during reporting period	26
3. # Outstanding at end of reporting period	175
<input type="checkbox"/> Court staff does not process parking tickets	

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

OSCA Help Desk: 1-888-541-4894

Fax: 573-526-0338

E-mail: MunicipalDivision.Reports@courts.mo.gov

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: SIKESTON	Reporting Period: December, 2017
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V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 4,625.20		\$
Clerk Fee - Excess Revenue	\$ 926.40		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$ 28.56		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 450.00		\$
Total Excess Revenue	\$ 6,030.16		\$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			\$
Fines - Other	\$ 6,877.00		\$
Clerk Fee - Other	\$ 452.71		\$
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 344.78		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$ 819.40		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$ 13.95		\$
Law Enforcement Training (LET) Fund surcharge	\$ 0.00		\$
Domestic Violence Shelter surcharge	\$ 459.68		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 229.86		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 344.79		\$
Restitution	\$ 393.17		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 0.00		\$
Total Other Revenue	\$ 9,935.34	Total Other Disbursements	\$ 0.00
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$ 15,965.50
	\$	Bond Refunds	\$ 479.50
	\$	Total Disbursements	\$ 16,445.00

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

January 2018

Monthly Planner

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February 2018

Monthly Planner

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March 2018

Monthly Planner

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