

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING
CITY HALL
COUNCIL CHAMBERS
105 E. CENTER ST., SIKESTON MO
MONDAY, FEBRUARY 27, 2023
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. ITEMS OF BUSINESS
 - A. Authorization to Purchase Two Additional City-Wide Cameras
 - B. Recommendation for Use of Proposed Marijuana Sales Tax
 - C. Authorization to Select Engineering Consultant for Northwest Sidewalk, Phase 2
 - D. Authorization to Select Engineering Consultant for Rail-to-Trail, Phase 3
 - E. Award Bids #23-46, 47, 48 & 49 – Ditch Mopping/Clean-Out
 - F. Award Bid #23-50 – Snowplow/Salt Spreader Unit
 - G. Other Items as May Be Determined During the Course of the Meeting
- VI. ADJOURNMENT INTO EXECUTIVE SESSION

Property (RSMo 610.021(2))
- VII. ADJOURNMENT

Dated this 22nd day of February 2023.

Rhonda Council

Rhonda Council, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

Council Letter

Date of Meeting: 23-02-27

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Contract approval for Flock Camera addition to City-Wide Camera Infrastructure

Attachments:

Flock Safety Quote (Quote ID: Q-13998)

Action Options:

1. Approve 5 year contract for Flock Safety cameras
2. Other action Council may deem appropriate.

Background:

The Department of Public Safety would like to enter into a 5-year agreement with Flock Safety to add two Flock cameras to the existing city-wide camera infrastructure. This camera technology would be beneficial to investigators when trying to locate vehicles used in various crimes. The camera system is also utilized by multiple agencies in Missouri to include Cape Girardeau PD, Jackson PD, and St. Louis County. Entering this agreement will give Sikeston DPS access to the full database for those agencies and all others in Missouri. Flock Safety is a sole vendor of this LPR and its database. The cost quoted is a total of \$25,700.00 billed annually with the first payment being \$5,700. The remaining years will bill at \$5,000 per year. This amount would be covered by the current DPS camera budget.

flock safety

Created Date: 02/06/2023

Expiration Date: 03/02/2023

Quote Number: Q-13998

Prepared By: Lisa Dunn

Phone: 3146032079

Email: lisa.dunn@flocksafety.com

Address Information

Bill To:

201 S Kings Hwy
Sikeston, Missouri 63801

Ship To:

201 S Kings Hwy
Sikeston, Missouri 63801

Billing Company Name: MO - Sikeston Dept of Public Safety

Billing Contact Name:

Billing Email Address:

Billing Phone:

Billing Fax:

Terms and Conditions

Contract Start Date: 08/25/2023

Subscription Term: 60 Months

Billing Frequency: 50% of Annual Contract + 100% of Implementation Invoiced at Signing. 25% of Annual Contract Invoiced at First Camera Validation. 25% of Annual Contract Invoiced at Last Camera Validation. Annual payments invoiced for remainder of subscription term.

flock safety

Professional Services and One-Time Purchases

| Services and One Time Fees | Service Description | Sales Price | Quantity | Total Price |
|---|--|-------------|----------|-------------|
| Professional Services - Standard Implementation Fee | One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief. | \$350.00 | 2.00 | \$700.00 |

Hardware and Software Products

Annual recurring amounts over subscription term

| Products | Product Description | Product Sales Price | Product Quantity | Annual Product Price |
|----------|---|---------------------|------------------|----------------------|
| Falcon | Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users. | \$2,500.00 | 2 | \$5,000.00 |

| | |
|-----------------------------------|-------------|
| Subtotal Year 1: | \$5,700.00 |
| Annual Recurring Subtotal: | \$5,000.00 |
| Subscription Term: | 60 Months |
| Estimated Tax: | \$0.00 |
| Contract Total: | \$25,700.00 |

Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice – this document is a non-binding proposal for providing informational purposes only. Pricing is subject to change. This proposal shall be valid until the documented expiration date.

Council Letter

Date of Meeting: 23-02-27

Originating Department: Finance Department

To the Mayor and City Council:

Subject: Designating Usage of Marijuana Sales Tax

Attachment(s):

1. Ordinance Number 6293

Action Options:

1. Council may approve the use of marijuana sales tax to offset the funding for a new firestation.
2. Other action Council may deem appropriate.

Background:

On November 8, 2022, Missouri voters passed Amendment 3, a ballot initiative to legalize recreational marijuana in the State of Missouri. The law became effective on December 8, 2022. On January 9th, the City Council passed Ordinance Number 6293 placing a 3% sales tax on the April 4, 2023, General Election ballot, on the sale of adult use marijuana sold within the City of Sikeston.

Since the passage of Ordinance Number 6293, staff has discussed where the new funds might best serve the community. At this time, we would like to suggest they be used for the construction of a new fire station on Malone. The City has already purchased the property and selected an architect for the project. The tax is not anticipated to generate the full amount needed, the remainder will be paid from fund balance or future revenues.

Staff recommends dedicating the marijuana sales tax to the construction of a new fire station.

AN ORDINANCE IMPOSING A SALES TAX AT A RATE OF THREE PERCENT ON ALL TANGIBLE PERSONAL PROPERTY RETAIL SALES OF ADULT USE MARIJUANA SOLD WITHIN THE CITY OF SIKESTON, MISSOURI, PURSUANT TO ARTICLE XIV, SECTION 2.6(5) OF THE MISSOURI CONSTITUTION SUBJECT TO THE APPROVAL BY THE VOTERS OF THE CITY AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON APRIL 4, 2023; DESIGNATING THE FORM OF BALLOT; AND DIRECTING THE CITY CLERK TO PROVIDE NOTICE OF SAID ELECTION.

WHEREAS, on November 8, 2022, the electors of the State of Missouri approved Amendment 3 to the Missouri Constitution enacting Section 2 of Article XIV of the Missouri Constitution effective December 8, 2022; and

WHEREAS, the newly enacted Article XIV, section 2.6(5) of the Missouri Constitution authorizes the City of Sikeston, Missouri to impose, by ordinance, an additional sales tax in amount not to exceed three percent on all tangible personal property retail sales of adult use marijuana sold in such political subdivision subject to approval by voters of the City of Sikeston, Missouri; and

WHEREAS, the CITY COUNCIL finds that it is in the best interests of the citizens of the City of Sikeston, Missouri to impose a sales tax of three percent on all tangible personal property retail sales of adult use marijuana sold in the City of Sikeston, Missouri and to submit the same to the voters of the City for approval by a majority of those voting at the general municipal election to be held on April 4, 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I. Adult Use Marijuana Sales Tax. A sales tax at the rate of three percent on all tangible personal property retail sales of adult use marijuana sold in the City of Sikeston, Missouri, as authorized by Article XIV, section 2.6(5) of the Missouri Constitution, is hereby imposed. The tax imposed hereunder shall be in addition to any and all other sales taxes allowed by law.

SECTION II. Effective Date. The sales tax imposed by this Ordinance shall not be effective unless approved by a majority of the votes cast by the qualified voters voting thereon at the General Municipal Election to be held on April 4, 2023, at which election a proposal to authorize the CITY COUNCIL of the City of Sikeston, Missouri, to impose the tax herein provided for shall be submitted to the voters of the City of Sikeston.

SECTION III. Form of Ballot. The ballot to be used in such election shall contain the following question:

Question 1

Shall the City of Sikeston, Missouri impose a sales tax of three percent (3%) on all retail sales of adult use marijuana sold in the City of Sikeston, Missouri?

Yes

No

SECTION IV. Notice of Election. The City Clerk is hereby directed to notify the County Clerks Scott and New Madrid County, Missouri, of the enactment of this Ordinance no later than 5:00 p.m. on Tuesday, January 24, 2023, in accordance with the Comprehensive Election Act, Chapter 115 of the Revised Statutes of Missouri, as amended.

SECTION V: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION VI: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

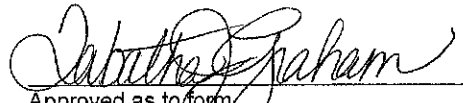
SECTION VII: Emergency Clause. This Ordinance is adopted as an emergency measure to meet the certification date required by State Statute.

SECTION VIII: Record of Passage:

- A. Bill Number 6293 was introduced and read the first time this 9th day of January 2023.
- B. Bill Number 6293 was read the second time and discussed this 9th day of January 2023, and voted as follows:

Baker Aye, Leible Aye, Robison Aye,
Self Aye, Teachout Absent, Williams Aye,
and Turnbow Aye, thereby being passed,
and becoming Ordinance 6293.

- C. Ordinance 6293 shall be in full force and effect from and after January 9, 2023.


Approved as to form
Tabatha J. Graham, City Counselor


Greg Turnbow, Mayor

Seal / Attest:


Rhonda Council, City Clerk

Council Letter

Date of Meeting 23-02-27

Originating Department: Public Works

To the Mayor and City Council:

Subject: Authorization to select a Consulting Engineer.

Action Options:

1. Seeking the authorization to select an consulting engineer.
2. Other action the City Council deems appropriate.

Attachments:

1. Consultant Scoring Sheet Totals

Background:

On 01/17/23 the City posted a RFQ with MoDOT for purpose of soliciting a consulting engineer for the Northwest Sidewalk - Phase 2 project. We received submissions from two consultants: Waters Engineering and Bacon, Farmer, Workman Engineering. Our professional consulting committee met on 02/15/23 to evaluate the qualifications. For this project the committee is recommending Bacon/Farmer/Workman to serve as our consultant for both design and inspection services. Staff is seeking Council's authorization to approve this recommendation and proceed with executing Engineering services contract.

Consultant Scoring Sheet Summary – Northwest Sidewalk – Phase 2

| Consultant Name | Firm's Physical Location | Overall | Ranking | Comments |
|----------------------|--------------------------|---------|---------|---|
| | | Total | | |
| Waters Engineering | Sikeston, MO | 241 | 2 | |
| Bacon/Farmer/Workman | Cape Girardeau, MO | 247 | 1 | Good Experience with US 61 Widening Project |

General Overall Comments:

Reviewer:

Scoring Team:

Jay Lancaster - City of Sikeston Public Works Director

Brian Self - City of Sikeston City Council

John Leible - City of Sikeston City Council

Vest Baker - City of Sikeston City Council

Council Letter

Date of Meeting 23-02-27

Originating Department: Public Works

To the Mayor and City Council:

Subject: Authorization to select a Consultant Engineer.

Action Options:

1. Seeking the authorization to select an Engineering Consultant.
2. Other action the City Council deems appropriate.

Attachments:

1. Consultant Scoring Sheet Totals

Background:

On 01/17/23 the City posted a RFQ with MoDOT for the purpose of soliciting a consulting engineer for the Rail-To-Trail - Phase 3 project. We received submissions from two consultants: Waters Engineering and Bacon, Farmer, Workman Engineering. Our professional consulting committee met on 02/15/23 to evaluate the qualifications. For this project the committee is recommending Waters Engineering to serve as our consultant for both design and inspection services. Staff is seeking Council's authorization to approve this recommendation and proceed with executing Engineering services contract.

Consultant Scoring Sheet Summary - Rail-To-Tail - Phase 3

| Consultant Name | Firm's Physical Location | Overall | Ranking | Comments |
|----------------------|--------------------------|---------|---------|------------------------------|
| | | Total | | |
| Waters Engineering | Sikeston, MO | 249 | 1 | Partnership W/Gateway Design |
| Bacon/Farmer/Workman | Cape Girardeau, MO | 244 | 2 | |

General Overall Comments:

Reviewer:

Scoring Team:

Jay Lancaster - City of Sikeston Public Works Director

Brian Self - City of Sikeston City Council

John Leible - City of Sikeston City Council

Vest Baker - City of Sikeston City Council

Council Letter

Date of Meeting 23-02-27

Originating Department: Public Works

To the Mayor and City Council:

Subject: Award Bids #23-46,47,48, & 49 – Ditch Mopping/Clean-out

Action Options:

1. Award Bids
2. Other action the City Council deems appropriate.

Attachments:

1. Bid Tabulation Sheet

Background:

On February 8th, 2023 The City opened bids for ditch mopping in several locations. We received bids from 5 different contractors. The information for these packages are summarized below and is shown in the attached bid tabulation sheet.

Bid #23-46 Complex Ditches: along N. Ingram (from where it comes under N. Ingram to the south end of the Complex) and the one going through the park that runs from the northside beside soccer fields to N. Ingram ditch. Approximate Length -5315 ft. (Rip Rap Placement will be required around the out flow and east side of the ditch on N. Ingram)
Salcedo Ditch - from N. Main to inlet east of Plaza Dr.- Approximate Length-3295 ft. (Rip Rap placement will be required south side at Plaza on west side of the box culvert).

Low Bidder: Jeff Hall Excavating

Low Bid: \$13,500.00

Bid #23-47 Tanglewood Ditch: approximate Length 803 ft. (Tanglewood Ditch will require you to haul away the materials removed)

Butler St. Ditch – (Vaughn St. to HWY 60) 9312 ft. (place debris on bank and leveled smooth so it can be mowed)

N. Kingshighway Ditches: Approximate Length 3548 ft (The Kingshighway ditches will require you to Haul away the materials removed) and reestablish flow line) Must work from the eastside of ditch approximately 8275 ft.

Low Bidder: Jeff Hall Excavating
Low Bid: \$29,600.00

Bid #23-48 Lateral B Ditch: from E. Malone south to St. John's Ditch (Reset flow line and place debris on bank and leveled smooth so it can be mowed) approximately 3850 ft. long. (Rip Rap Placement will be needed on the east bank just south of E. Malone Ave. and another area just south of the walk bridge on Ables Rd will need Rip Rap on both sides)

Low Bidder: Jeff Hall Excavating
Low Bid: \$11,000.00

Bid #23-49 Railroad Ditch: on the east side of Alan Wire on S. West St. (Reestablish flow line remove any trees approximately 4610 ft. (The first 1740 ft. will need to be done with a small excavator because of power lines and room to maneuver)
Stallcup Ditch reestablish flow line approximately 3,453 ft. (place debris on bank and leveled smooth so it can be mowed)

Low Bidder: Jeff Hall Excavating
Low Bid: \$12,500.00

Staff is recommending award of these bids. These are a budgeted item.

In addition to these projects, there are 2 other ditch projects that are included with our budget, but will be bid at a later time.

St John Bayou Basin - Lateral C

We are working on a project to clean out Lateral C south of 60 to where it connects with the main channel (about a mile south). This project is now possible after our agreement with the St Johns Bayou Basin Drainage District. Staff is finalizing access/easements and permissions, then we hope for this to be bid out in the Spring.

Greenbriar Ditch

We also have budgeted to clean out Greenbriar Ditch from US 61 west to its termination point. We are currently working with Lambert Engineering and BNSF Railroad to address some concerns at the railroad/ditch intersection. Once these issues are addressed, we hope to bid out this project in the next coming months.

**CITY OF SIKESTON BID TABULATION SHEET
FY 2023 DITCH CLEAN OUT**

Bid # 23-46
Bid # 23-47
Bid # 23-48
Bid # 23-49

February 8, 2023
2:00 PM

| | Bid # 23-46 | Bid # 23-47 | Bid # 23-48 | Bid # 23-49 | |
|----------------------|-------------|--------------|-------------|-------------|--------------|
| Contractor | Bid | Bid | Bid | Bid | TOTAL BID |
| Jeff Hall Excavating | \$13,500.00 | \$29,600.00 | \$11,000.00 | \$12,500.00 | \$66,600.00 |
| Kevin Manning | \$31,000.00 | \$47,800.00 | \$35,000.00 | \$29,500 | \$143,300.00 |
| PUTZ Construction | No Bid | \$327,600.00 | No Bid | No Bid | \$327,600.00 |
| Ferrell Enterprise | \$18,983.00 | \$69,600.00 | \$42,000.00 | \$36,283.00 | \$166,866.00 |
| Kinder Brothers | \$25,815.00 | \$117,940.00 | \$42,000.00 | \$37,500.00 | \$223,255.00 |
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Chairman: Brian Dial

RECORDER: Leann Simmons

VERIFIER:

Darren Martin

Council Letter

Date of Meeting 23-02-27

Originating Department: Public Works

To the Mayor and City Council:

Subject: Award Bid #23-50 – Snowplow/Salt Spreader

Action Options:

1. Award Bid #23-50
2. Other action the City Council deems appropriate.

Attachments:

1. Bid Tabulation Sheet

Background:

The City of Sikeston staff opened bids on February 8th, 2023 for a new snowplow and salt spreader unit for one of our supervisor's work pickups. We only received one bid from Viking-Cives, of Morley, in the amount of \$16,975.00. Staff is recommending award of this bid to Viking-Cives. This will match our other units we have already purchased. This is a budgeted item.

CITY OF SIKESTON BID TABULATION SHEET

FY 2023 SNOW PLOW/ SPREADER PACKAGE

Bid # 23-50

February 8, 2023

1:30pm

| Vendor | Cost |
|----------------------|-------------|
| Viking-Cives Midwest | \$16,975.00 |
| | |
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Chairman: Brian Dial

RECORDER: Darren Martin

**VERIFIER: Darren
Martin**