

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING
CITY HALL
COUNCIL CHAMBERS
105 E. CENTER STREET, SIKESTON

Monday, June 6, 2022
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular Council Minutes April 25, 2022
 - B. Regular Council Minutes May 2, 2022
 - C. Regular Council Minutes May 6, 2022
- VI. ACCEPTANCE OF BOARDS AND COMMISSION MINUTES
 - A. Board of Adjustments March 14, 2022
 - B. LCRA April 18, 2022
 - C. Tourism Advisory Board March 22, 2022
- VII. ITEMS OF BUSINESS
 - A. Appointment to Library Board
 - B. Interim Appointment to PAWS Advisory Board
 - C. Approve Purchase of New Rescue Pumper
 - D. Approve Purchase of New Reporting System for Fire Division
 - E. Authorization to Purchase Hydraulic Rescue Equipment using Grant Funds
 - F. Approve Air Rights Easement Agreement
 - G. Authorize Expenditures Required to Move Ameren Poles for Highway 61 Widening Project
 - H. South Sikeston Infrastructure Bids
 - I. 2nd Reading & Consideration, Bill #6266, FY22 Budget Amendment
 - J. 2nd Reading & Consideration, Bill #6262, FY23 Budget Ordinance
 - K. 2nd Reading & Consideration, Bill #6263, FY23 Staffing & Compensation Ordinance
 - L. 2nd Reading & Consideration, Bill #6264, Re-Adoption of Ethics Ordinance
 - M. 2nd Reading & Consideration, Bill #6265, Amending Statement of Candidacy – When Filed
 - N. 2nd Reading & Consideration, Bill #6267, Establishing City Purchasing Agent
 - O. Other Items as May Be Determined During the Course of the Meeting

VIII. ADJOURNMENT INTO EXECUTIVE SESSION

Property (RSMo 610.021(2))

Personnel (RSMo 610.021(3))

XI. ADJOURNMENT

Dated this 31st day of May 2022

Rhonda Council

Rhonda Council, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

REGULAR CITY COUNCIL MEETING
APRIL 25, 2022

The regular Sikeston City Council meeting of April 25, 2022 was called to order at 5:00 p.m. at City Hall located at 105 E. Center St., Sikeston. Present at the meeting were: Mayor Greg Turnbow, Vest Baker, John Leible, Tom Robison, Brian Self and David Teachout. Councilmember Onethia Williams was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, HR Director Amanda Groves, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Street Supervisor Darren Martin, Parks Director Dustin Care and Public Safety Director James McMillen.

ITEMS OF BUSINESS

Mayor Turnbow recused himself from the meeting. Mayor Pro Tem Self presided the meeting.

Approval of Alan Wire Purchase Agreement

Alan Wire is currently expanding their operation at their 1500 West Malone facility and faced a challenge in their expansion plan because they needed more space to allow truck access to the new building extension. The Board of Municipal Utilities (BMU) power plant property adjoins the Alan Wire property in the congested area and, over the past several months, the two parties have been discussing possible solutions. From these discussions, the preferred solution is to sell a 50 foot strip of the power plant property to Alan Wire. In addition, since there are currently BMU electric and sewer utilities in this 50 foot strip, Alan Wire will declare the 50 foot strip a BMU utility easement. The BMU Board approved this transaction at their April 12th meeting.

Councilman Baker motioned to approve the purchase agreement between Board of Municipal Utilities (BMU) and Alan Wire in the amount of \$5,000.00 per acre for a total of \$7,650.00. The motion was seconded by Councilman Robison and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Abstain, thereby being passed.

Mayor Turnbow returned to the meeting.

2nd Reading & Consideration, Bill #6258, Amending Qualifications for Appointment to Tourism Board

Councilman Teachout moved for the second reading of Bill Number 6258. The motion was seconded by Councilman Self and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading.

BILL NUMBER 6258

ORDINANCE NUMBER 6258

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6258 AMENDING CHAPTER 130, ARTICLE XI - TOURISM ADVISORY BOARD, SECTION 130.880 (A), OF THE CITY CODE OF THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in of the Sikeston Municipal Code.

SECTION II: Title 1, Chapter 130, Article XI-Tourism Advisory Board, Section 130.880 (A) shall be amended to read as follows:

Section 130.880. Qualifications For Appointment-Terms-Compensation-Vacancies-Removal.

A. Members shall be residents of Sikeston or be employed by a Sikeston business with a demonstrated interest in tourism.

SECTION III: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

A. Bill Number 6258 was introduced and read the first time this 28th day of March, 2022.

B. Bill Number 6258 was read the second time and discussed on this 25th day of April, 2022. Following discussion, Councilman Teachout moved to approve Bill Number 6258. The motion was seconded by Councilman Baker, discussed and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

C. Ordinance 6288 shall be in full force and effect from and after May 25, 2022.

2nd Reading, Bill #6259, Re-adoption of Fair Housing Policy

Councilman Leible moved for the second reading of Bill Number 6259. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

Counselor Thurman presented the bill for reading.

Bill Number 6259

Ordinance Number 6259

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6259, PROVIDING "FAIR HOUSING" FOR THE CITY OF SIKESTON, MISSOURI, DEFINING DISCRIMINATORY HOUSING PRACTICES, AND CREATING A FAIR HOUSING COMMITTEE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: Declaration of Policy: The City Council of the City of Sikeston hereby declares it to be the public policy of the City to eliminate discrimination and safeguard the right of any person to sell, purchase, lease, rent or obtain real property without regard to race, sex, color, national origin, ancestry, religion, religious affiliation, handicap and without regard to whether a family has children. This ordinance shall be deemed an exercise of the police powers of the City of Sikeston, Missouri, for the protection of the public welfare, prosperity, health and peace of the people of Sikeston.

SECTION III. Definitions. For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein unless the context otherwise indicates.

- A. Person shall include any individual, firm, partnership or corporation.
- B. Aggrieved Person shall include any person who is attempting to provide housing for himself and/or his family in the City of Sikeston, Missouri.
- C. Discriminate shall mean distinctions in treatment because of race, sex, color, religion, handicap, familial status or national origin of any person.

SECTION IV. Discriminatory Practices. It shall be a discriminatory practice and a violation of this ordinance for any person to:

- A. Refuse to sell or rent after the making of a bona fide offer, or to refuse to negotiate for the sale or rental of, or otherwise make unavailable or deny, a dwelling to any person because of race, sex, color, religion, religious affiliation, handicap, familial status, or national origin of any person.
- B. Discriminate against any person in the terms, conditions, or privileges of sale or rental of a dwelling, or in the provision of services or facilities in connection therewith, because of race, sex, color, religion, religious affiliation, handicap, familial status, or national origin.
- C. Make, print, or publish, or cause to be made, printed or published any notice, statement, or advertisement, with respect to the sale or rental of a dwelling that indicates any preference, limitation, or discrimination based on race, sex, color, religion, religious affiliation, handicap, familial status, or national origin, or an intention to make any such preference, limitation, or discrimination.
- D. Represent to any person because of race, sex, color, religion, religious affiliation, handicap, familial status, or national origin that any dwelling is not available for inspection, sale or rental when such dwelling is in fact so available.
- E. For profit, to induce or attempt to induce any person to sell or rent any dwelling by representations regarding the entry or prospective entry into the neighborhood of a person or persons of a particular race, sex, color, religion, religious affiliation, handicap, familial status, or national origin.
- F. Bars discrimination in the sale or rental of housing on the basis of a handicap, and requires the design and construction of new multi-family dwelling with four (4) or more units to meet certain adaptability and accessibility requirements.

- G. Bars discrimination in the sale or rental of housing because a family has children, but exempts certain types of buildings that house older persons, e.g. Section 202 housing.

SECTION V: Discrimination in the Financing of a House. It shall be unlawful for any bank, building and loan association, insurance company or other corporation, association, firm or enterprise whose business consists in whole or in part in the making of commercial real estate loans, to deny a loan to a person applying therefore for the purpose of purchasing, constructing, repairing, or maintaining a dwelling, or discriminate against any person in the fixing of the amount or conditions of such loan, because of the race, sex, color, religion, religious affiliation, handicap, familial status, or national origin of such person or of any person associated with him in connection with such financing.

SECTION VI. Exemptions. The provisions of this ordinance and particularly Section IV hereof, shall not apply to the following:

- A. The sale or rental of a dwelling unit in a building, which contains housing accommodations with no more than four (4) families living independently of each other, if the owner resides in one of the units.
- B. Housing need not be made available to a person who is a direct threat to the health or safety of others or who currently uses illegal drugs.
- C. Religious organizations and private clubs may limit the sale, rental or occupancy of housing owned or operated for other than a commercial purpose, to their members.
- D. Any single family house sold or rented by an owner provided that such house is sold or rented:
 - 1. without the use of sales or rental facilities or services of real estate brokers, agents, salesmen, or persons in the business of selling or renting dwelling, and
 - 2. without the publication, posting or mailing of any advertisement in violation of Section 3c of this ordinance.

provided however, that:

- 1. nothing in this provision shall prohibit the use of attorneys, escrow agents, abstractors, title companies, and other such professional assistance as necessary to perfect or transfer the title, and
 - 2. that any such private individual owner does not own any interest in, nor is there owned or reserved on his behalf, under any express or voluntary agreement, title to or any right to all or a portion of the process, from the sale or rental of more than three such single family houses at any one time.
- E. For the purposes of subsection e, a person shall be in the business of selling or renting dwelling if:
 - 1. he has, within the preceding twelve months, participated as a principal in three or more transactions involving the sale or rental of any dwelling or any interest therein, or
 - 2. he has, within the preceding twelve months, participated as an agent, other than in the sale of his own personal residents in providing sales or rental facilities or sales or rental services in two or more transactions involving the sale or rental of any dwelling or any interest therein, or

3. he is the owner of any dwelling designed or intended for occupancy, by or occupied by five or more families.

SECTION VII. Administration:

- A. There is hereby created a Fair Housing Committee whose membership shall consist of five members, who shall be appointed by the Mayor of the City with the approval of the City Council.
- B. Every complaint of a violation of this ordinance shall be referred to the Fair Housing Committee. The Fair Housing Committee shall forthwith notify the person against whom the complaint is made. The identity of the aggrieved person shall be made known to the person against whom the complaint is made at that time. If the Fair Housing Committee, after investigation, finds there is no merit to the complaint, the same shall be dismissed. If the Fair Housing Committee finds that there is merit in the complaint, in their opinion, then and in that event, the Fair Housing Committee will endeavor to eliminate the alleged discriminatory practice by conference and conciliation.
- C. If the Fair Housing Committee is unable to eliminate the alleged discriminatory practice by a conference and conciliation, then and in the event, the Fair Housing Committee shall forward said complaint to the City Attorney for handling. The final determination of whether or not to prosecute on said complaint shall be left to the City Attorney.

SECTION VIII. Enforcement.

- A. Any person convicted of a violation of this ordinance shall be punished by a fine of not more than two hundred (\$200.00) or confinement in the County jail for not more than thirty (30) days, or both such fine and imprisonment.
- B. The City Attorney, instead of filing a complaint in Municipal Court of said City, may, as an alternative remedy, seek to have the alleged discriminatory practices abated by an action for an injunction to be maintained in the appropriate Circuit Court of the State of Missouri.

SECTION IX: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION X: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION XI: Savings Clause. This ordinance shall not affect violations of any other ordinance, code or regulation of the City of Sikeston existing prior to the effective date hereof. Any such violations shall be governed and shall continue to be punishable to the full extent of the law under the provisions of those ordinances, codes or regulations in effect at the time the violation was committed.

SECTION XII: Record of Passage:

- A. Bill Number 6259 was introduced to Council and read the first time this 28th day of March 2022.
- B. Bill Number 6259 was read the second time and discussed on this 25th day of April 2022. Following discussion, Councilman Baker moved to approve Bill Number 6259. The motion

was seconded by Councilman Robison, discussed and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

C. Ordinance 6259 shall be in full force and effect from and after May 25, 2022.

Interim Appointments to LCRA, SEMO University – Sikeston Advisory Council and TIF Commission

With the appointment of John Leible to City Council, his position as a member on the Land Clearance for Redevelopment Authority (LCRA), SEMO University-Sikeston Advisory Council and Tax Increment Financing (TIF) will need to be replaced. His term on LCRA expires in 2023, SEMO University in 2024 and TIF in 2025.

Councilman Robison motioned to nominate Brenda Robinson-Echols for the interim appointment to LCRA Commission with the term expiring in 2023. The motion was seconded by Councilman Self. There being no further nominations, the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

Councilman Baker motioned to nominate Jessica Merideth to the SEMO University-Sikeston Advisory Council with the term expiring in 2024. The motion was seconded by Councilman Robison. There being no further nominations, the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Abstain,
Williams Absent, and Turnbow Aye, thereby being passed.

No applications were on file for the Tax Increment Financing (TIF) Commission. Once applications are received, an interim appointment will be made.

Award Bids 22-67, 22-68 and 22-69, CY2022 Street Program – Waters Engineering

On April 7, 2022, the City opened bids for the reconstruction of Baker Lane (N. Kingshighway to Allen Blvd.) (Bid #22-67) and for the reconstruction of S. New Madrid/Trotter Street intersection replacement with associated drainage work. (Bid #22-68). Bid # 22-69 for Crack Repair and Seal Coating will not be awarded at this time.

For Bid #22-67, Lappe Cement Finishing of Friedham, Missouri submitted a low bid with a price of \$248,721.70. We ask that Council award Bid #22-67 to Lappe Cement Finishing.

For Bid #22-68, Fronabarger Concreters of Oak Ridge, Missouri submitted a low bid with a price of \$71,790.00. We ask that Council award Bid #22-68 to Fronabarger Concreters.

Councilman Self moved to award Bid #22-67 to Lappe Cement Finishing in the amount of \$248,721.70 and Bid #22-68 to Fronabarger Concreters in the amount of \$71,790.00. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

Award Bid 22-61, CY2022 Street Program – Lambert Engineering

On March 29, 2022, the City opened base bid # 22-61 for the milling and asphaltting of the following:

N. Scott St- Mill and Resurface (W. Malone to W. North)
 W North St- Mill & Resurface (Luther to N. West)
 Shady Lane- Mill and Resurface (Ables to Oklahoma)
 Comstock- Mill and Resurface (Crowe to Cul-de-sac)
 Collins Drive- Mill and Resurface (S Prairie to Cul-de-sac)
 Benton St- Mill and Resurface (Warner to Cul-de-sac)

This bid also included one alternate (Alternate Bid #1) which includes the milling and asphaltting of W. Wakefield- Mill and Resurface (Ditch #4 to Hwy BB).

ASA Asphalt Company of Cape Girardeau, Missouri submitted a low bid with a price of \$282,645.61 for the Base Bid and a bid of \$147,161.05 for Alternate Bid #1. We ask that Council award both the base Bid #22-61 and Alternate Bid #1 to ASA Asphalt Company for a total of \$429,806.66.

Councilman Leible motioned to award Bid 22-61 to ASA Asphalt Company for the base bid of \$282,645.61 and Alternate Bid #1 for \$147,161.05 for a total amount of \$429,806.66. The motion was seconded by Councilman Self, discussed and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
 Williams Absent, and Turnbow Aye, thereby being passed.

Renew Property & Casualty Insurance

Marsh Wortham provided the following quote for the City's liability and casualty coverages. Costs increased \$37,761 above last year, mainly due to this year's increase in property values-in 2021 the property limit was \$40,174,616 and in 2020 \$53,889,165.

Coverage	5/1/2021	5/1/2022
	Travelers	Travelers
Commercial Package Insurance Policy: General Liability, Employee Benefits Liability, Inland Marine, Crime, Law Enforcement Liability, Public Officials Liability, and Employment Practices Liability	\$124,264	\$128,172
Commercial Automobile Insurance Policy	\$78,328 \$10,000 Deductible	\$87,039 \$10,000 Deductible
Commercial Umbrella Insurance Policy	\$50,262	\$55,864
Deluxe Property	\$51,964	\$71,504
Total all Premiums	\$304,818	\$342,579

Councilman Baker motioned to renew the City's property and casualty insurance with Marsh Wortham in the amount of \$342,579 for the period of May 1, 2022 through May 1, 2023. The motion was seconded by Councilman Robison, discussed and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

Renew Cyber Security Insurance

Two quotes were received for the City's Cyber and Multimedia Liability coverages. Marsh Wortham presented two options with both having identical coverages and the only difference being the deductible and premium. Option 1 has a \$25,000 deductible with a premium of \$25,000 and Option 2 has a \$50,000 deductible for \$21,250 premium. Beazley presented the quote of \$25,000 deductible with a premium of \$18,220.

Councilman Baker motioned to award the Cyber Security Insurance to Beazley in the amount of \$18,220.00. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

Authorize Lease Agreement with Montgomery Bank -Office Space for Carlisle Construction
(walk-on item)

As part of the Carlisle Construction project, the City of Sikeston would like to execute a lease with Montgomery Bank for the lease of office space at One Montgomery Bank Plaza Suite L1 for use by Carlisle Construction. The lease would be for one year in the amount of \$10,500.00 payable in equal monthly installments of \$875.00. This lease will end March 31, 2023 unless sooner terminated or renewed.

Councilman Robison motioned to authorize the lease agreement for office space with Montgomery Bank for use by Carlisle Construction for one year in the amount of \$10,500.00 payable in equal monthly installments of \$875.00. The motion was seconded by Councilman Baker and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Self and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

APPROVED:

GREG TURNBOW, MAYOR

ATTEST:

RHONDA COUNCIL, CITY CLERK

SEAL:

REGULAR CITY COUNCIL MEETING
MAY 2, 2022

The regular Sikeston City Council meeting of May 2, 2022 was called to order at 5:00 p.m. at City Hall located at 105 E. Center St., Sikeston. Present at the meeting were: Mayor Pro Tem Brian Self, Vest Baker, John Leible and Tom Robison. Mayor Greg Turnbow and Councilmembers Onethia Williams and David Teachout were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, HR Director Amanda Groves, City Collector Vicky Lewis, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Street Supervisor Darren Martin, Parks Director Dustin Care, Community Development Director Barry Blevins, Public Safety Director James McMillen and Captain Ryan Smith.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of the regular meeting of February 28, March 7, March 28 and April 15, 2022, were presented for approval. Councilman Baker moved to approve the minutes as presented. Councilman Robison seconded the motion and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,
Williams Absent, and Turnbow Absent, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilman Robison moved to approve the minutes as presented. The motion was seconded by Councilman Leible and voted as follows:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,
Williams Absent, and Turnbow Absent, thereby being passed.

PUBLIC HEARING – FY23 BUDGET HEARING

Councilman Baker motioned to begin the Public Hearing to discuss the City's FY23 Budget. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,
Williams Absent, and Turnbow Absent, thereby being passed.

City Manager Douglass presented a draft of the City's FY23 budget. Council is not bound to the draft of the budget. It can be adjusted up or down until the day it is adopted. The Budget will be discussed at the next meeting later this month and formally adopted at the June 6th Council meeting.

No remarks were heard from the public.

There being no further discussion before the City Council, Councilman Leible moved to adjourn from the public hearing. The motion was seconded by Councilman Baker and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,
Williams Absent, and Turnbow Absent, thereby being passed.

ITEMS OF BUSINESS**Award Bid 22-72, Garage Doors**

Staff opened bids on April 25, 2022 and one bid was received from Garage Door Company of Sikeston in the amount of \$15,990.00. This bid includes five (5) insulated 12'2" x1 2' doors with lift operators and 3-button remotes for each. All costs for labor, materials, tools and installation are included with the price. This is for the building that houses the City's dump trucks at the Public Works Complex.

Councilman Baker moved to award Bid 22-72 to Garage Door Company of Sikeston in the amount of \$15,990.00. The motion was seconded by Councilman Robison and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent, Williams Absent, and Turnbow Absent, thereby being passed.

Award Bid 23-01, Air Conditioning Units for Public Safety Headquarters

The City of Sikeston solicited bids for the installation of two York commercial electric roof top AC Units. Bid packets were sent to the only York distributors in the area: Quality Air Solutions of Poplar Bluff, Rick Leonard Heating and Cooling of Sikeston and Marty Presley's Heating and Cooling, also of Sikeston. Staff also posted the bid on the city's website. Marty Presley's Heating and Cooling provided the only bid response:

Roof Top Unit 3 - York with 5 -ton package heat pump unit with hail guard and a 10 KW electric heat package, crane rental, labor, material and all necessary electrical equipment.
Total – \$9350.00

Roof Top Unit 5 - York commercial electric 10-ton package heat pump unit with hail guard and a18 KW electric heat package, crane rental, labor, material and all necessary electrical equipment.
Total – \$14,450.00

GRAND TOTAL: \$23,800.00

There is an estimated 36 week build time on these units from the manufacturer. Therefore, this is a 2023 budgetary purchase item even though the order will be placed in 2022.

Councilman Baker motioned to award Bid 23-01, air conditioning units for Public Safety Headquarters, to Marty Presley's Heating & Cooling in the amount of \$23,800 with the units will be being ordered in FY2022 fiscal year but taken out of the FY23 budget. The motion was seconded by Councilman Leible, discussed and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent, Williams Absent, and Turnbow Absent, thereby being passed.

OTHER ITEMS

Council meeting scheduled for May 30 is a holiday (Memorial Day) and will need to be rescheduled. With May 23 being high school graduation, Staff will poll Council to determine the date of the next Council meeting.

City Manager Douglass introduced the new Community Development Director Barry Blevins to Council.

ADJOURNMENT

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Self and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,
Williams Absent, and Turnbow Absent, thereby being passed.

APPROVED:

GREG TURNBOW, MAYOR

ATTEST:

RHONDA COUNCIL, CITY CLERK

SEAL:

REGULAR CITY COUNCIL MEETING
MAY 6, 2022

The special Sikeston City Council meeting of May 6, 2022 was called to order at 7:30 a.m. at City Hall located at 105 E. Center St., Sikeston. Present at the meeting were: Mayor Greg Turnbow, Vest Baker, John Leible, Tom Robison, Brian Self and David Teachout. Councilmember Onethia Williams and City Counselor Tabatha Thurman were absent. Staff in attendance were: City Manager Jonathan Douglass, City Clerk Rhonda Council, Finance Director Karen Bailey, Public Safety Captains Derick Wheatley and Zak Haskin.

ITEMS OF BUSINESS

Authorize Purchase of Used 2002 E-One Hurricane 95' Platform Ladder Fire Apparatus

Sikeston Department of Public Safety seeks authorization to purchase a 2002 E-One 95' platform ladder fire truck from Brindlee Mountain Fire Apparatus of Union Grove, Alabama in the amount of \$185,000.00. This truck will replace the 2001 E-One ladder that was involved in an accident and totaled. A settlement in the amount of \$100,017.50 was received from the insurance company. The cost to purchase the truck with a warranty was significantly higher so no warranty was purchased. This apparatus has 37,000 miles and Brindlee Mountain will pay to have the apparatus pump tested, aerial certified, pump packing and aerial controls repaired by Banner Fire.

Councilman Self motioned to authorize the purchase of the 2002 E-One 95' platform ladder fire apparatus in the amount of \$185,000.00. The motion was seconded by Councilman Teachout, discussed and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

Other Items

A date was needed for the next Council meeting since the regular date falls on Memorial Day. After discussion, Council agreed on May 19th.

ADJOURNMENT

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Leible and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

APPROVED:

GREG TURNBOW, MAYOR

ATTEST:

RHONDA COUNCIL, CITY CLERK

SEAL:

Board of Adjustments

March 14, 2022

4:00 p.m.

Sikeston City Hall

C.D. Matthews

Members Present: Glidewell, Nace, Galemore, Wheatley, Miller

Members Absent: Redd, Murphy, Roberson

Staff Present: Bruce Copeland, Code Enforcement
Amy Gosnell – Interim Code Enforcement Director
Victoria Williams, Code Enforcement Secretary

Guests: Ronald Hollies

Approval of Minutes:

Minutes of February 8, 2021 were presented for approval. A motion was made by Glidewell to approve the minutes. Galemore seconded the motion. Roll call vote was as follows:

Ayes: Glidewell, Nace, Galemore, Wheatley, Miller

Nays: None

Motion Passed: 5-0

Item(s) of Business:

A request, from Ronald Hollies 3' flood plain variance for a shed to be located at 110 Clara Dr., Sikeston, Missouri.

After further discussion of the request, a motion was made by Wheatley to approve the request from Ronald Hollies 3' flood plain variance for a shed to be located at 110 Clara Dr., Sikeston, Missouri. Glidewell seconded the motion. Roll call vote was as follows:

Ayes: Nace, Galemore, Wheatley, Miller, Glidewell

Nays: None

Motion Passed: 5-0

There being no further business items, a motion was made by Miller to adjourn. The vote was unanimous. The meeting adjourned.

Board of Adjustments

March 14, 2022

4:00 p.m.

Respectfully submitted by:

Victoria Williams, Community Development Secretary

Attested by:

William Nace, Chairman

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY
CITY OF SIKESTON
MEETING**

Monday, April 18, 2022
11:30 a.m.

Council Chambers
105 E. Center Street
Sikeston, MO 63801

MEETING MINUTES

I. MEETING CALLED TO ORDER

Dan Marshall called the meeting to order at 11:43 am

II. ROLL CALL

Members Attending: Dan Marshall, Carrie Lape, and Clayton Driskill

Members Absent: John Leible and Michael Harris

Council Liaison: None (Vest Baker Absent)

Staff Attending: Amy Gosnell, Jon Douglas, and Victoria Williams

Guest Attending: Myron Holman

III. APPROVAL OF MINUTES

Lape made a motion to approve the minutes from the meeting of March 21, 2022. Driskill seconded the motion. Motion carried unanimously.

IV. BILLS AND COMMUNICATIONS

Lape made the motion to approve the bills as follows:

A. David Crader Law Firm (March-Paid)	- \$ 3,674.00
B. City of Sikeston (Paid)	- \$ 6.79
(820 Ruth Taxes)	
C. Dexter Bar-B-Que (March-Paid)	- \$ 178.83
D. David Crader Law Firm (April)	- \$ 980.00
E. Dexter Bar-B-Que (April)	- \$ 167.83
F. City of Sikeston	- \$ 42.95
(Taxes for 827 SW, 705 W. Gladys & 405 Clayton)	

Driskill seconded the motion. Motion carried unanimously.

V. LCRA BUSINESS:

A. Report from Crader Law Firm

Sale Needing Approval

225 Dorothy- We received a bid from Ronald Armstrong for \$1,000.00 (List 1) Driskill made a motion to approve the offer. Lape seconded the motion. Motion carried unanimously.

319 William- We received a bid from Ronald Armstrong for \$1,000.00. (List 1) Driskill made a motion to approve the offer. Lape seconded the motion. Motion carried unanimously.

402 Dorothy- We received a bid from Austin Newman and Jordan Newman for \$500.00. (List 2) Lape made a motion to approve the offer. Driskill seconded the motion. Motion carried unanimously.

1600 W. North- We received a bid from Alive Estates, LLC for \$800.00. (List 1) Driskill made a motion to approve the offer. Lape seconded the motion. Motion carried unanimously.

210 Ruth- We received a bid from Alive Estates, LLC for \$1,000.00. (List 1) Driskill made a motion to approve the offer. Lape seconded the motion. Motion carried unanimously.

507 William- We receive a bid from Alive Estates, LLC for \$1,000.00 (List 1) Driskill made a motion to approve the offer. Lape seconded the motion. Motion carried unanimously.

841 William- We receive a bid from Alive Estates, LLC for \$1,000.00 (List1). Driskill made a motion to approve the offer. Lape seconded the motion. Motion carried unanimously.

124 Fourth- We received a bid from Daniel Long for \$525.00 (List 2) Lape made a motion to approve the offer. Driskill seconded the motion. Motion carried unanimously.

214 Ruth- We have received a bid form Anderson Revocery (Jamie Polluck) for \$500.00 (List 2) Lape made a motion to approve the offer. Driskill seconded the Motion. Motion carried unanimously.

315 Alabama- We have received a bid from Myron Donell Holman for \$500.00 (List 2) Lape made a motion to approve the offer. Driskill seconded the motion. Motion carried unanimously.

108 Alabama- We have received a bid from Myron Donell Holman for \$500.00 (List 2) Lape made a motion to approve the offer. Driskill seconded the motion. Motion carried unanimously.

201 Adams- We have received a bid from Latonia Townsend for \$400.00 (List 2) Lape made a motion to approve the offer. Driskill seconded the motion. Motion carried unanimously.

203 Adams- We have received a bid from Latonia Townsend for \$400.00 (List 2) Lape made a motion to approve the offer. Driskill seconded the motion. Motion carried unanimously.

209 Adams- We have received a bid from Latonia Townsend for \$400.00 (List 2) Lape made a motion to approve the offer. Driskill seconded the motion. Motion carried unanimously.

B. Report from Amy Gosnell

Mowing bid has been signed to McClellon Mowing.

VII. ADJOURNMENT

The next LCRA meeting will be on Monday May 16, 2022 at 11:30 am in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 12:02 pm.

Amy Gosnell
Code Enforcement Operations Specialist

Dan Marshall
LCRA Chairman



TOURISM ADVISORY BOARD MINUTES Tuesday, March 22, 2022

The Tourism Advisory Board met Tuesday, January 25, 2022, at 8am. Attending: Onethia Williams, Susanne Chitwood, Shelly McTigue, Mandy Leible, Hunter Crowley, and Derek Hale. Ex-Officio Members; Jonathan Douglass, Jason Davis, Dustin Care. Staff; Kathy Medley, Mike Marshall, Marcie Lawson, Katie Merideth.

MINUTES:

Susanne Chitwood made the motion to approve the January 25, 2022, minutes. The motion was seconded by Shelly McTigue. All were in favor, none opposed, and the motion was approved.

David Carnell presented the idea of creating an amphitheater in the wooded property along S. Ingram Road. The project could be a public/private partnership and would include the amphitheater, seating on the sloped property, parking lot, and possibly a covered bridge along Ables Road. The board suggested that he present the idea to city council.

FINANCIAL REPORT:

The Sikeston CVB Profit & Loss statement for January-March 17, 2022, shows the net income of \$31,906.39, and the Balance Sheet shows total liabilities and equity at \$275,113.40 as of March 17, 2022. Shelly McTigue made a motion to approve the financial report. The motion was seconded by Mandy Leible. All were in favor, none opposed, and the motion was approved.

OPERATIONS REPORT:

Kathy Medley gave the operations report. The city's lodging tax collected as of January 2022, was \$16,146.96. The CVB has filled for the 2nd quarter reimbursement. Spring advertising has been placed in USA Today, Rural Missouri magazine, and a digitally sponsored content ad has been placed in Missouri Lifelines magazine. Susanne Chitwood made a motion to approve the operations report. The motion was seconded by Shelly McTigue. All were in favor, none opposed, and the motion passed.

OLD BUSINESS

The Tourism & Hospitality Luncheon was successful and had a good turnout. The Sikeston Jaycees were presented the Sikeston Tourism & Hospitality Award.

The Drive-in Movie is being planned for May 21 at the rodeo grounds. It will be Teachers Appreciation Night and teachers will get in free.

Dustin Care presented information on the Farmer's Market Pavilion which included adding an ice-skating rink to the design footprint. This has been done in other Missouri communities and has been very successful. The architect will redesign the Legion Park concept and include the possibility of adding a skating to the project. Final designs would go to City Council for approval.

NEW BUSINESS:

Kathy Medley gave an update on ARPA funding and the RFI process. Several projects were submitted from Chamber staff including the Legion Park Project, renovation of the old Post Office to house Chamber/DED/CVB/HDS offices, and a daycare center in the North Industrial Park.

The board reviewed the new Sikeston in any Season -WINTER video. It had favorable reviews. There being no further business, the meeting adjourned. The next meeting is May 24, 2022.

Approved and accepted this date:

Onethia Williams, Chairman

May 24, 2022

Council Letter

Date of Meeting: 22-06-06

Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Library Board of Trustees Appointments

Attachments:
None

Action Options:

1. Make three appointments to Library Board of Trustees
2. Other action as Council may deem appropriate.

Background:

State statute mandates Library Board of Trustee terms take effect on July 1 of each year and Library Board members are limited to two full terms. Council is asked to take action on three Library Board positions, as follows:

Trustee Appointments being considered

Connie Thompson
Jay Leible
Laura Tongate

Terms Served

1 Full Term, Eligible for reappointment
2 Full Terms, Not eligible for reappointment
1 Full Term, Eligible for reappointment

Current Board Members:

Greg Colwick, Libby Caskey, Trevor Miller, Melissa Kelley, Colleen Flaker, Carolyn Harris

Council Representative: David Teachout

Length of Term: 3-Years

Resource Bank Applicants:

Shelley McTigue, 120 Autumn Dr.
Karen Evans, 1112 Daffodil
Holly Greene, 912 Stanford

Council Letter

Council Letter: 22-06-06

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Interim Appointment to PAWS Advisory Board

Attachments:

1. None

Action Options:

1. Make one (1) interim appointment to PAWS
2. Other action as Council may deem appropriate

Background:

Erica Wilson resigned from the PAWS Advisory Board (term expires 2023) due to moving out of state and her interim position will need to be filled. In our Resource Bank we have applications from the following individuals: Blake Bain, Derrick Pullen, Hailey Driskill, Tiara Riggs-Butler, Mandy Leible, and Natalie Bohannon.

Staff seeks Council's approval to make an interim appointment to replace Erica Wilson with the term expiring in 2023.

Council Letter

Date of Meeting: 22-06-06

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Purchase of new 2022 E-One Cyclone Rescue Pumper

Attachments:

1. Quote for the project.

Action Options:

1. Request approval to proceed with quoted project.

Background:

Sikeston DPS is requesting we enter a purchase agreement with Banner/E-One for the purchase the following:

- 2022 E-One Cyclone Rescue Pumper

This apparatus will replace the 1992 E-One pumper that's also past the NFPA standard of 25 years' service life. This pumper will serve as the main pumper that the crew will run out of Station #2. We are requesting Banner and E-One due to our fleet being all E-One apparatus and Banner is the regional sales agent for E-One. Banner also does most of our yearly maintenance and our officers are familiar with E-One apparatus which helps with overall training issues.

This agenda has been addressed by the council before and DPS was allowed \$1,000,000 to spend on a new apparatus. This money which was allowed by the council is from the American Rescue Plan Act (ARPA). The cost of this apparatus is \$970,000.00. The vendor as also offered the following prepayment option to save money on this purchase:

Prepayment Option:

Prepayment discounts can also be calculated on a per day basis based upon a 3% annual percentage rate. Prepayments earn interest beginning three business days after funds are received at our Roxana office and ending the day the truck is completed at the manufacturing plant.

Example 1: \$928,000.00 down payment with a 560- day delivery:

$\$928,000.00 \times 0.03 / 365 \text{ days} \times 560 \text{ days} = \text{\$42,717.00}$ discount

DPS is also requesting to spend the remaining funds of \$47,717.00 on new equipment for the apparatus which will be sole vendor items provided by Banner Fire. This gear will be new extrication equipment such as JAWS of Life and airbags. This apparatus will run a large number of accidents in the city and will help make these calls safer for all involved.

The specs for the apparatus are available if requested by not provided due to there being over hundred pages.



FIRE APPARATUS PROPOSAL

=====

DATE: May 16, 2022

This proposal has been prepared for:

**CITY OF SIKESTON
DEPARTMENT OF PUBLIC SAFETY
105 E. CENTER
SIKESTON, MO. 63801**

We hereby propose to furnish to you, subject to proper execution of the attached agreement by you and by an officer of this Company, the following apparatus and equipment to be built in accordance with the attached specifications:

UNIT QUANTITY	MODEL	PRICE
1	E-One 2000gpm Rescue Pumper mounted on an E-One Cyclone stretched long custom chassis with Cummins X12 500hp engine, 780-gallon tank (630-gallons water, 150-gallons foam), 2000 gpm e-Max pump, Extruded aluminum rescue pumper body.	\$970,750.00

Delivery will be FOB Roxana, Il. and will be made approximately 570 calendar days after receipt of order at the Florida plant, based upon proper execution of the attached agreement by both parties. Terms of Payment are 90% of the purchase price due upon arrival of the unit at our Roxana, Il facility with the balance due upon pick up.

Price listed above is firm for 30 days. Price is subject to increase after that time.

Company: BANNER FIRE EQUIPMENT, INC.

By: Tom Pour
Tom Pour

Title: Apparatus Sales



ITEMS INCLUDED ON CUSTOM PUMPER

- Ground Ladder Package
- Akron 3433 High Riser Deck and Ground Monitor package
- Set of Zico Folding Wheel Chocks with brackets
- Performance Bond

OPTION:

Worry Free Maintenance Package:

The seven year maintenance package includes the following services performed once per year:

Level 1 Preventative Maintenance including filters and oil

Transfer case service including oil

On site fire pump testing

Ground ladder testing

Add: \$14,500.00

PREPAYMENT OPTION:

The City may elect to exercise the following prepayment option:

Prepayment Option:

Prepayment discounts can also be calculated on a per day basis based upon a 3% annual percentage rate. Prepayments earn interest beginning three business days after funds are received at our Roxana office and ending the day the truck is completed at the manufacturing plant

Example 1: \$928,000.00 down payment with a 560- day delivery:

$\$928,000.00 \times 0.03 / 365 \text{ days} \times 560 \text{ days} = \text{\$42,717.00}$ discount

Council Letter

Date of Meeting: 22-06-06

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Purchase of new report management system for Fire Division.

Attachments:

1. Quote for the project.

Action Options:

1. Request approval to proceed with quoted project.

Background:

Sikeston DPS is requesting we enter a purchase agreement with ESO for the report management software. This software provides:

- Vehicle inspection, management, and training checklist.
- Fire Incident Reporting
- Fire Inspections
- Fire Properties
- CAD Integration
- NFIRS Date Import
- IFC 2018-National Code set
- Setup and Online Training

This software has a first-time setup and a twelve-month term of \$15,665.00. After this the yearly rate will be \$12,840.00. Fire Division is currently using a system that will no longer be in effect after 2022. This system is known as Firehouse (owned by ESO). We decided on ESO due to them being the same company that ran our current software and good relationship. They were also the only company I found that could provide all options as we wanted them.

We feel this is the best route to go due to others not being able to provide all options and had higher rates with less details. For example another company wanted over \$100,000 to setup and then a yearly fee of \$15,000.



Quote Date: 05/03/2022
Customer Name: Sikeston Fire Department
Quote #: Q-67390
Quote Expiration date: 06/30/2022
ESO Account Manager: Colin Carter

CUSTOMER CONTACT

Customer Sikeston Fire Department
Name Zak Haskin
Email zhaskin@sikeston.org
Phone (314) 808-2634

BILLING CONTACT

Payor Sikeston Fire Department
Name Austin Henley
Email ahenley@sikeston.org
Phone 573-475-3755
Address 201 South Kingshighway
Sikeston MO, 63801
Billing Frequency Annual
Initial Term 12 months

Asset Management/Checklist

Product	Volume	Price	Discount	Total	Fee Type
Assets-Checklist Bundle	8 Vehicles	\$2,095.00	(\$0.00)	\$2,095.00	Recurring
Asset Management and Checklist - Training and Implementation	8 Vehicles	\$950.00	(\$0.00)	\$950.00	One-time

Fire

Product	Volume	Price	Discount	Total	Fee Type
ESO Properties	3 Stations	\$1,285.00	(\$0.00)	\$1,285.00	Recurring
ESO Inspections	3 Stations	\$1,485.00	(\$0.00)	\$1,485.00	Recurring
ESO Fire Incidents	3 Stations	\$3,285.00	(\$0.00)	\$3,285.00	Recurring
Fire Incidents CAD Integration	1200 Incidents	\$1,495.00	(\$0.00)	\$1,495.00	Recurring
Fire Setup & Online Training	2 Sessions	\$1,190.00	(\$0.00)	\$1,190.00	One-time
Fire Incidents NFIRS Data Import	1200 Incidents	\$1,995.00	(\$1,995.00)	\$0.00	One-time
IFC 2018 - National Codeset	3 Stations	\$685.00	(\$0.00)	\$685.00	One-time
Properties/Inspections Data Import	3 Stations	\$1,385.00	(\$1,385.00)	\$0.00	One-time

Personnel Management

Product	Volume	Price	Discount	Total	Fee Type
Personnel Management	80 Employees	\$3,195.00	(\$0.00)	\$3,195.00	Recurring
Personnel Management Data Migration	80 Employees	\$350.00	(\$350.00)	\$0.00	One-time

Total Recurring Fees	\$	12,840.00
Total One-Time Fees	\$	6,555.00
Discounts	\$	(3,730.00)
TOTAL FEES	\$	15,665.00

*Additional fees may be applied by Customer's billing or CAD vendor for certain integrations or interfaces, and Customer is encouraged to discuss this with the applicable vendor.



Quote Date: 05/03/2022
Customer Name: Sikeston Fire Department
Quote #: Q-67390
Quote Expiration date: 06/30/2022
ESO Account Manager: Colin Carter

TERMS AND CONDITIONS:

1. If the Customer indicated above has an ESO Master Subscription and License Agreement (MSLA) dated on or after February 20, 2017, then that MSLA will govern this Quote. **Otherwise, Customer intends and agrees that this Quote adopts and incorporates the terms and conditions of the MSLA and associated HIPAA business associate agreement hosted at the following web address, and that the products and services ordered above are subject thereto:**

<https://www.eso.com/legal-terms/>

2. The Effective Date of this Quote shall be the final date of signature.

3. Customer shall be responsible for the payment of all Fees listed herein. If Customer has elected to use a Third Party Payor (as indicated above as Payor) and such party has executed an appropriate agreement with ESO, ESO shall accept payment of Fees from such Third Party Payor.

Sikeston Fire Department

Signature: _____

Print Name: _____

Title: _____

Date: _____

For Asset Management/Checklist, Fire, Personnel Management, the following payment terms apply:

Fees are invoiced at the Billing Frequency 15 days after the Effective Date, with recurring fees due on the anniversary.



Quote Date: 05/03/2022
Customer Name: Sikeston Fire Department
Quote #: Q-67390
Quote Expiration date: 06/30/2022
ESO Account Manager: Colin Carter

Asset Management/Checklist

Product	Description
Assets-Checklist Bundle	Web-based asset management and apparatus checklist for Fire and EMS.
Asset Management and Checklist - Training and Implementation	Training and configuration to include; group admin training, agency specific web-based sessions, online training and pre-recorded end user training.

Fire

Product	Description
Fire Setup & Online Training	Setup and Webinar Training Session for ESO Fire.
Fire Incidents CAD Integration	Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.
Fire Incidents NFIRS Data Import	Data migration from previous RMS platform.
ESO Fire Incidents	Includes Auto EHR-import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.
ESO Inspections	Includes the ability to manage multiple code sets, using those to develop customized Check-lists for inspections. The application allows you to schedule, manage, execute and finalize inspections as well as reschedule any required follow up inspections.
ESO Properties	Includes CAMEO integration, Pre-Plan view. Stores property and occupant history (presence of chemicals and tanks, Incidents, and previous inspections).
IFC 2018 - National Codeset	Complete set of IFC 2018 codes to be used within the Inspections application.
Properties/Inspections Data Import	Data migration of Properties data and inspection reports into ESOs Properties and Inspections applications from a previously used RMS.

Personnel Management

Product	Description
Personnel Management Data Migration	Migration of Information in Personnel Management that includes Demographics, Training Classes, Certifications, and Drivers License information.
Personnel Management	Includes tracking of Training classes, certifications, credentials, immunization records. Integrated with ESO EHR and Ad Hoc Reporting.



Quote Date: 05/03/2022
Customer Name: Sikeston Fire Department
Quote #: Q-67390
Quote valid until: 06/30/2022
ESO Account Manager: Colin Carter

Please fill in your contact information below:

	Name	Email	Phone
Primary Business Contact			
Invoicing Contact			
Legal Contact			
Software Administrator Contact			
Privacy HIPAA Contact			
Tax Exempt	YES OR NO	If YES, return Exempt Certificate with Agreement	
Purchase Order Required?	YES OR NO	If YES, return PO with Agreement	

Please email the signed sales order to legal@eso.com and your sales representative.

Council Letter

Date of Meeting: 22-06-06

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Region Homeland Security Oversight Committee Grant (RHSOC)

Attachments:

1. Introduction of RHSOC Grant.
2. Quotes for the project covered by the RHSOC Grant.

Action Options:

1. Request approval to proceed with quoted project.

Background:

Sikeston DPS is requesting we enter a purchase agreement with Schulte Supply Inc. (Saint Peter, MO) to purchase Stanley hydraulic rescue equipment for structural collapse. Sikeston DPS determined Schulte Supply because they are the only vendor that sales Stanley Hydraulic rescue equipment for this area since it's split up in territories. We have prior knowledge with Stanley hydraulic equipment and would like to stay with this brand.

The Stanley tools to be purchased are:

- 90 lb. Stanley hydraulic breaker
- Stanley core drill
- Stanley Hammer drill
- Stanley hydraulic chain saw
- Stanley twin hydraulic power unit.

Sikeston DPS would like to select Schulte/Stanley as our equipment vendor. The Quote for the equipment is \$32,367.45. Sikeston DPS was awarded \$32,442.97 for Fy-21 RHSOC.

Missouri Department of Public Safety

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Grant Tracking

Grant: EMW-2021-SS-00038-06-06 - FY21 - SHSP - Region E - Sikeston DPS HSRT - 2021

Status: Underway

Program Area: State Homeland Security Program (SHSP)

Grantee Organization: Southeast Missouri Regional Planning Commission

Program Officer: Joni McCarter

Budget Total: \$32,442.97

Personnel

[Return to Components](#)

To include personnel in your budget, click "Add". If the project includes more than one individual, repeat this step for each person.

Line Item Code:	Name:	Position Title:	Position Status:	Employment Status:	%of time spent on this grant funded activities:	Requested Personnel Cost:	Discipline: Function:	Allowable Activity:
\$0.00								

Narrative Justification - Personnel

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), click 'Edit' at top of page.

If you request a new position or an increase for a current position, please explain why it is being requested.

Include a separate justification for each position requested as well as the name of the staff member filling the position, job duties and annual salary.

5000 Character Limit

Personnel Benefits

To include a fringe benefit in your budget, click "Add". If an individual is eligible for multiple benefits, repeat this step for each person.

Line Item Code:	Name:	Benefits % of Salary	Requested Benefit Cost:	Discipline:	Function:	Allowable Activity:
\$0.00						

Narrative Justification - Benefits

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), click 'Edit' at top of page.

Please list all benefits that will be covered, as well as the cost of each benefit as a percentage of the employees annual salary. Provide separate justifications for each line of the budget if requesting different percentages for each position.

5000 Character Limit

Travel

1. To include travel related costs in the budget, click "Add". Repeat this step to include each expense.
2. Enter total cost for each item. Cost includes all categories for the expense item. (ie. Conferences may include hotel, mileage, per diem, etc.)
3. Per diem is only allowed when persons are on 12 hour travel status.
4. Travel must be by the most direct, practical route. The amount of mileage allowance shall not exceed \$0.37 per mile.
5. Lodging and meal expenses shall adhere to the State per diem rates, which can be found at [Per Diem Rates](#). Incidentals will not be allowed.
6. Agency travel policy will apply if such is more restrictive than those mentioned herein.

Line Item Code:	Item Name:	Category:	Explanation of Other Travel:	Total Cost:	Discipline:	Function:	Allowable Activity:
\$0.00							

Narrative Justification - Travel

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), click 'Edit' at top of page.

Provide separate justifications for each line item being requested. Address why requested travel is necessary for the success of the proposed project. Provide a schedule of travel, duration, location, frequency and cost basis. For example: (Mileage to travel to regional meetings, estimated 3 trips from Jefferson City to St. Louis, estimated miles 780 @ \$0.37 per mile.)

For conferences or trainings, provide the name of the conference/training, anticipated date and location, number of staff requested to attend, address why it is necessary for the success of the proposed project, and a cost basis for the amount being requested.

Travel Justification

5000 Character Limit

Equipment

All equipment items are defined as tangible property having an acquisition cost of \$1,000 or more, and a useful life of more than one year.

All Equipment purchased has to be an allowable item on the **Authorized Equipment List (AEL)**.

Equipment quotes may be uploaded in Names Attachment component of the application.

Line Item Code:	Line Item Name:	AEL #:	Qty:	Unit Cost:	Total Cost:	Sustainment:	Discipline:	Function:	Allowable Activity:
10001	3/4 Hex Hydraulic Hammer Drill	03SR-02-TPHY	1.0	\$4,200.00	\$4,200.00	Yes	Fire Service	Equipment	CBRNE Operational Search and Rescue Equipment
10002	Hydraulic Power Unit- Dual Circuit	03SR-02-TPHY	1.0	\$8,600.00	\$8,600.00	Yes	Fire Service	Equipment	CBRNE Operational Search and Rescue Equipment
10003	87 Lbs Hydraulic Breaker - 1 1/8 Hex	03SR-02-TPHY	1.0	\$2,900.00	\$2,900.00	Yes	Fire Service	Equipment	CBRNE Operational Search and Rescue Equipment
10004	Cone Drill With Cap Stand	03SR-02-TPHY	1.0	\$7,800.00	\$7,800.00	Yes	Fire Service	Equipment	CBRNE Operational Search and Rescue Equipment
10005	Diamond Chain Saw	03SR-02-SAWS	1.0	\$3,400.00	\$3,400.00	Yes	Fire Service	Equipment	CBRNE Operational Search and Rescue Equipment
10006	Hydraulic Sinker Drill 1" x 4"-1/4" Hex Shank	03SR-02-TPHY	1.0	\$4,730.00	\$4,730.00	Yes	Fire Service	Equipment	CBRNE Operational Search and Rescue Equipment
					\$31,630.00				

Narrative Justification - Equipment

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), click 'Edit' at top of page

Provide separate justifications for each line item being requested. Address why the requested item is necessary for the success of the proposed project. Indicate who will use the item, how the item will be used and where the item will be housed. Also provide a cost basis for the amount requested. For example: (3 mobile radios @ \$5,500.00 each)

The community of Sikeston sits on the New Madrid County Fault line; in the event of a catastrophe, it will be important to identify and mitigate collapsed buildings. Additionally, the City of Sikeston is home to a 235 megawatt power station, which is susceptible to a terroristic attack. The addition of the heavy equipment to the Sikeston Department of Public Safety HSRT team will serve as an immediate asset to community of Sikeston, neighboring communities, as well as the Region E HSRT team. Similar equipment requested is being used by the Region E Homeland Security Response Team, however, the only available units are located in Cape Girardeau Missouri. Having multiple units will not only allow each entity to sustain itself in a time of emergency, it will also allow more equipment to be utilized in the region during a time of emergency.

3/4 Hex Hydraulic Hammer Drill 1 @ \$4,200.00 per attached quote

Hydraulic Power Unit- Dual Circuit 1 @ \$8,600.00 per attached quote

87 Lbs Hydraulic Breaker - 1 1/8 Hex 1 @ \$2,900.00 per attached quote

Cone Drill With Cap Stand 1 @ \$7,800.00 per attached quote

Diamond Chain Saw 1 @ \$3,400.00 per attached quote

Hydraulic Sinker Drill 1" x 4"-1/4" Hex Shank 1 @ \$4,730.00 per attached quote

5000 Character Limit

Supplies/Operations

Supplies and Operations items are defined as property with acquisition cost of \$1,000 or less, or a useful life of less than one year.

To include a supply or operational expense in the budget, click "Add". To include more than one supply or operational expense, repeat this step for each budget item.

Line Item Code:	Supply/Operation Type:	Item Name:	Qty:	Unit Cost:	Total Supply or Operation Expense Cost:	Discipline:	Function:	Allowable Activity:
11001	Other (computer, projector, chair, etc.)	HSRT Structural Collapse Supplies	1.0	\$812.97	\$812.97	Fire Service	Equipment	CBRNE Operational Search and Rescue Equipment
					\$812.97			

Narrative Justification - Supplies/Operations

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), click 'Edit' at top of page.

Provide separate justifications for each line item being requested. Justifications should include specific items and cost basis. For example: (Office Supplies: pens, paper, ink cartridges, \$100.00 based on prior year expenses.)

For training, provide the name of the training, the anticipated date and location, estimated number of attendees, a brief overview of what the training will cover and a cost basis for the amount being requested. For example: (CERT training, estimated date of training, June 2017, estimated number of attendees 30, items to be purchased include: 30 student manuals @ \$2.00 ea., 15 instructor manuals @ \$2.00 ea., 30 student backpacks @ \$10.00 ea.)

HSRT Structural Collapse Supplies:

The below listed supplies will be necessary to maintain the requested equipment; to keep it in service. \$812.97 funded for the following supplies.

Asphalt Wedge - 2 @ \$121.50 = \$243.00 per attached quote

Carbide Bits - 1"-1/2" x 24" - HD 45 \$1 @ \$254.64 per attached quote

18" Chainsaw Bar 2 @ \$375.00 = \$750.00 per attached quote

Chisel Bit for BR87 2 @ \$40.00 = \$80.00 per attached quote

Chainsaw Chain 3 @ \$775.00 = \$2,325.00

Carbide Bits - 1"x24" - HD45 1 @ \$160.33 per attached quote

5000 Character Limit

Contractual

To include Contractual in your budget, click "Add". If the project includes more than one contractual item, repeat this step for each contract.

Line Item Code:	Item Name:	Type of Contract:	Contract Amount:	Discipline:	Function:	Allowable Activity:
			\$0.00			

Narrative Justification - Contractual

Detailed narrative justification is required for all budget line(s). This justification should fully explain the need for acquisition. To provide the required justification for a budget line item(s), click 'Edit' at top of page.

Provide separate justifications for each line item being requested. Address the need for the contract, services provided by the contract, dates covered by the contract, and a cost basis for the amount requested.

5000 Character Limit

Total Budget

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$31,630.00
Total Supplies/Operation:	\$812.97
Total Contractual:	\$0.00
Total Project Cost:	\$32,442.97

Last Edited By: Maggie Glick, 02/22/2022

Schulte Supply, Inc.
150 Neptune Ct
SAINT PETERS MO 63376
636-387-5353 Fax 636-387-5383

Quotation

QUOTE DATE	QUOTE NUMBER
03/10/22	S1183462
ORDER TO: Schulte Supply, Inc. 150 Neptune Ct SAINT PETERS MO 63376 636-387-5353 Fax 636-387-5383	PAGE NO. 1

QUOTE TO: 573-475-3755 Fax 573-275-1743
 City of Sikeston, Public Safety
 Capt. Derick Wheatley
 201 S. Kingshighway
 Sikeston, MO 63801

SHIP TO:
 City of Sikeston, Public Safety
 Capt. Derick Wheatley
 201 S. Kingshighway
 Sikeston, MO 63801

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON	
2051	Stanley Tools		Tom Brickey	
WRITER	SHIP VIA	TERMS	BID DATE	FREIGHT ALLOWED
Jim Belangee	BW BEST WAY	NET 30 DAYS	03/10/22	Yes
ORDER QTY	PART NO	DESCRIPTION	Net Pric	Est Pric
1ea	48257	BR87120 90lb Stanley Hydraulic Breaker with EZ Ride Foot & 1 1/8" Hex Bit Capacity	2974.350	2974.35
1ea	49007	CD12100 Stanley Core Drill, 12" Cap w/Stand	8071.200	8071.20
1ea	53145	DS113000 DS11 Diamond Chain Saw Hand Held Hydraulic Saw, 26lb ** Nonstock item **	3410.500	3410.50
1ea	55637	HD4511001 Stanley Hammer Drill-OC-3/4" Hex CE ** Nonstock item **	4229.250	4229.25
1ea	48433	HP28B02 Stanley Model HP28 Twin Hydraulic Power Unit The New HP28 Twin Circuit Hydraulic Power Unit offers a Revolutionary Design Capable of Operating Two Tools at 8gpm Simutaneously. Active Thermal Management Optimizes Performance in Cold Weather Conditions. By Managing Oil Temperatures, Preheat Time is Decreased adn Tool Running Time Increases. New Side Lifting Handles Improve East of Lifting the Unit While Adding Side Protection. Solid Tires	8766.650	8766.65
*** Continued on Next Page ***				

Schulte Supply, Inc.
150 Neptune Ct
SAINT PETERS MO 63376
636-387-5353 Fax 636-387-5383

Quotation

QUOTE DATE	QUOTE NUMBER
03/10/22	S1183462
ORDER TO:	
Schulte Supply, Inc. 150 Neptune Ct SAINT PETERS MO 63376 636-387-5353 Fax 636-387-5383	
PAGE NO.	
2	

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 201 S. Kingshighway
 Sikeston, MO 63801

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON		
2051	Stanley Tools		Tom Brickey		
WRITER	SHIP VIA	TERMS	BID DATE	FREIGHT ALLOWED	
Jim Belangee	BW BEST WAY	NET 30 DAYS	03/10/22	Yes	
ORDER QTY	PART NO	DESCRIPTION	Net Pric	Ext Pric	
1ea	55638	Recessed Control Panel Lifting Hook Auto Choke Capacity: 2 each at 5 or 8 gpm Pressure: 2000psi Weight: 360lbs Length: 37.5" Width: 25.75" Height: 30" Engine: Briggs & Stratton Connection: 3/8" Flush Face Quick Disconnect Couplers SK58110 Stanley Sinker Drill Air Flush Open Center System 1" Hex ** Nonstock item ** TAXES NOT INCLUDED	4915.500	4915.50	

This is a Quotation.

Prices are subject to change without notice.
 Applicable taxes extra.

Subtotal	32367.45
S&H CHGS	0.00
Amount Due	32367.45

Council Letter

Council Letter: 22-06-06

Originating Department: Community Development Department

To the Mayor and City Council:

Subject: Approve Air Rights Easement Agreement

Attachments:

1. Stallcup Diagram

Action Options:

1. Approve Air Rights Easement Agreement
2. Other action as may be deemed appropriate

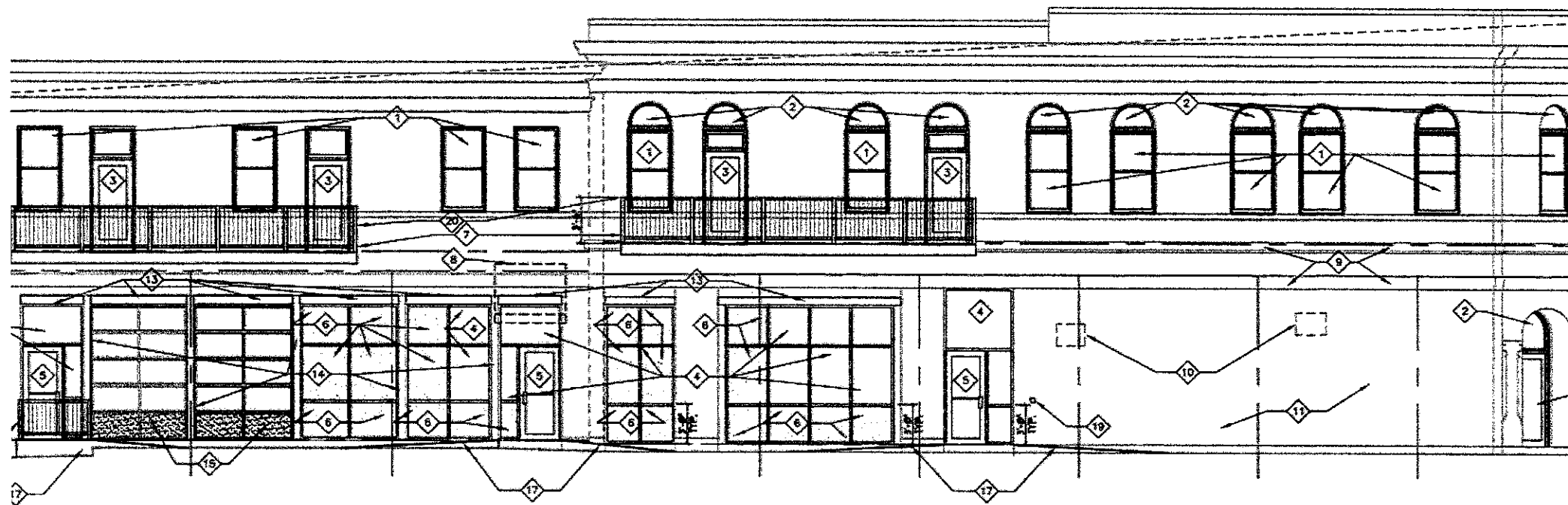
Background:

Community Development Department has been approached by the Contractor, Boulder Construction L.L.C., on behalf of Center Street Properties L.L.C., the owner of the building at the corner of Front Street and New Madrid Street. Boulder Construction has been undergoing a major rehabilitation of this building, with a focus on the upstairs living space. Boulder Construction would like to improve the living space on the second floor and street frontage of the building.

Boulder Construction has brought forth a set of plans to construct a balcony along the Front Street public right-of-way with an additional two (2) balconies along New Madrid Street public right-of-way. The balconies are to be cantilevered back into the building structure as to not use any posts for support. The balconies should not use any pedestrian right-of-way along the streets. We have asked the Historic Downtown Sikeston Director to review the diagrams proposed and to give his input. The question now is whether or not the City will allow the balconies to be built in the public airspace.

Boulder Construction L.L.C. has submitted a set of engineered drawings ensuring that the balconies can withstand proper loading and determine the proper reinforcement without use of post support. We also have a written agreement that needs signatures by the City Manager, Johnathan Douglass, and Center Street Properties L.L.C. owner, Alan Keenan, to determine the roles and responsibilities associated with the public right-of-way airspace lease.

We are asking Council to give us direction as to whether to approve this request. If approved, we ask the Council to give us authorization to sign the lease agreement of right-of-way airspace between the City and Center Street Properties L.L.C.



EST ELEVATION (N NEW MADRID STREET)

SCALE: 1/8" = 1'-0"

ELEVATION KEY NOTES

1. NEW REPLACEMENT BOXED GLAZ DOUBLE-HUNG WINDOWS.
2. RE-GLAZE EXISTING TRANSOM AS REQ'D.
3. NEW FULL LIGHT PATIO DOOR.
4. WHITE ANODIZED ALUMINUM STOREFRONT SYSTEM BY T&P. INCL. TYPE II GLASS. TYP. INCL.
5. WHITE ANODIZED ALUMINUM STOREFRONT DOOR BY T&P. INCL. TYPE II GLASS.
6. SPANDREL GLASS PANEL.
7. FABRICATED METAL BALCONIES - SEE STRUCTURAL DRAWINGS.
8. PREPARE FABRIC ARMING.
9. REPAIR OR REPLACE DECORATIVE METAL BANDS.
10. REPAIR EXISTING OPENINGS WITH BRICK TO MATCH EXISTING.
11. TUCKPOINT AND PAINT EXISTING BRICK.
12. REINSTALL EXISTING ENTRY DOOR TO REMAIN.
13. ALUMINUM FININGS ON SHEATHING AND NO. BLOCKING TYP.
14. PROTECT EXISTING COLUMNS TO REMAIN.
15. NEW OVERHEAD DOOR BY INCL. T&P. TYPE I SAFETY GLASS TYP.
16. FABRICATED METAL GUARD 36" APF 24" MAXIMUM 4" BAR PICKETS.
17. NEW CONCRETE RAMP TO EXIST. GRADE - SEE CIVIL DRAWINGS.
18. NOT USED.
19. KNOX BOX AS DIRECTED BY FIRE MARSHAL.
20. FABRICATED METAL GUARD 42" APF 24" MAXIMUM 4" BAR PICKETS.



SOUTH ELEVATION (E FRONT STREET)

SCALE: 1/8" = 1'-0"

Council Letter

Date of Meeting: June 6, 2022

Originating Department: Public Works

To the Mayor and City Council:

Subject: Moving Ameren Poles for Highway 61 Widening Project

Attachment(s):

1. None

Action Options:

1. Authorize expenditures required to move Ameren poles for Highway 61 widening project
2. Other Action Council May Deem Necessary

Background

As part of the Highway 61 widening project, it will be necessary for Ameren to move certain of their power poles. Staff requests that the City Council authorize the expenditures required to move the Ameren poles for the Highway 61 widening project. More information including the estimated cost will be provided at the Council meeting.

Council Letter

Date of Meeting: June 6, 2022

Originating Department: Public Works

To the Mayor and City Council:

Subject: South Sikeston Infrastructure Bids

Attachment(s):

1. None

Action Options:

1. Take Action on Bids
2. Other Action Council May Deem Necessary

Background

The City of Sikeston and MoDOT have recently been in the process of bidding out multiple infrastructure projects, including the Highway 61 widening, the outer road, and the Ingram overpass. Staff will provide an update on these projects at the Council meeting, and will request action on any of the bids, as appropriate. *[At the time of the posting of the Council agenda, final numbers and recommendations were not yet available.]*

Council Letter

Date of Meeting: 22-06-06

Originating Department: Governmental Services

To the Mayor and City Council:

Subject: Second Reading of Bill Number 6266, Amendment of the FY22 Budget Ordinance

Attachment(s):

1. Ordinance 6266
2. Line-item analysis

Action Options:

1. Conduct the second reading of Bill Number 6226
2. Approve Bill Number 6226
3. Other action Council may deem appropriate

Background:

Bill Number 6266 amends the original FY22 budget to reflect material appropriations as a result of activities since its original adoption in June 2021.

Several TIF line items were impacted. Sales taxes were better than expected. More sales tax was disbursed to the TIF Funds and this in turn resulted in TIF reimbursements being higher than budgeted.

Scott and New Madrid County collect a commercial surcharge on commercial real property (railroad and utilities). In the past, the Scott County has netted our assessment fees against this tax. We now expense the assessment fee and record the commercial surcharge as a revenue.

The fuel depot and elevator maintenance projects were budgeted for FY2021. Due to COVID and supply chain issues, those projects were not completed or billed until this fiscal year. Remodeling of the elevator remains to be completed.

We purchased property for the site of Fire Station 2.

We received several grants that were not budgeted. Even though we will be reimbursed, we budget the expenditure of those funds.

Staffing expenditures were a mixture. Several departments were short staffed throughout the year. Salaries were less but overtime was much higher. Health insurance premiums and work comp insurance were higher. Academy expenses are also up as we have been paying for the academy as a recruitment tool.

No budget was submitted last year for the American Rescue Plan Act Fund as we were waiting for the final guidelines on how the monies could be spent. The Drug Seizure Fund is not budgeted until the end of the fiscal year because revenue is received for our participation with the Federal Drug Enforcement Agency. We don't know what we are going to spend as we don't know what we are going to receive.

No budget was adopted for the S. Sikeston Infrastructure Fund. Proceeds from the sale of Special Obligation Bonds have provided funds to begin the projects associated with the south Sikeston improvements. Much of the cost will be reimbursed by grants, but the bonds are providing a 'construction fund'.

The original Municipal Court budget did not include a full year of operations.

The Capital Improvement Fund received \$146,000 in insurance reimbursements. Those funds were then used to replace damaged vehicles. We planned to lease purchase the vac sewer truck and the leaf machine together. Since the leaf machine was covered by ARPA funds, the decision was made to forego purchasing the street sweeper and use budgeted funds as well as higher than anticipated sales tax revenue to pay for the vac sewer truck. One of our pumper/ladder trucks was totaled in an accident. We located a used replacement for \$185,000. When the notes on the DPS headquarters building were paid, \$508,084 in excess funds from SEDC Fund were transferred to the Capital Improvement Fund.

The Debt Service Fund was established after the issuance of the Special Obligation Bonds to record repayment of the bonds.

Part of the proceeds from the Special Obligation Bonds were deposited into the SEDC Fund and used to pay the outstanding loans on the DPS headquarters building. These payments are reflected in the amendment as well as the aforementioned transfer to the Capital Improvement Fund.

Staff recommends passage of Bill Number 6266.

THIS BILL AS ADOPTED SHALL BECOME AN EMERGENCY ORDINANCE NUMBER 6266, AND SHALL AMEND ORDINANCE NUMBER 6223, THE FY-22 BUDGET.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: General

A. Codification:

1. This ordinance shall not be codified as part of the SIKESTON MUNICIPAL CODE.
2. Ordinance Number 6223 is hereby amended to read as follows:

SECTION II: Appropriations

- A. General Fund 0010: The sum of \$13,408,743 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of operating and capital expenses, for designated governmental services.
- B. American Rescue Plan Act Fund 0015: The sum of \$223,954 is hereby appropriated out of the American Rescue Plan Act funds received from the Department of Treasury Coronavirus Municipal Non-Entitled Cities, Towns and Villages Recover Funds for the payment of expenditures as allowed by The Treasury Department's Final Rule governing the Local Fiscal Recovery Funds.
- C. Drug Seizure Fund 0016: The sum of \$11,210 is hereby appropriated out of drug seizure proceeds accruing to the City and available fund balance, to provide financial support for law enforcement activities as authorized by the Department of Justice.
- D. Sales Tax 0020: The sum of \$3,339,779 is hereby appropriated out of Sales Tax Revenue accruing to the CITY and available Fund balance, for payment of operating and capital expenditures for designated governmental functions. in accordance with the provisions of the Sales Tax Ordinance Number 3798.
- E. Economic Development Fund 0030: The sum of \$259,648 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available fund balances for the payment of operating expenses designated for economic development functions.
- F. S Sikeston Infrastructure Fund 0041: The sum of \$6,384,000 is hereby appropriated out of Special Obligation Bonds, transfers from other funds, and available Fund balance for the purpose of making capital improvements on the southern side of Sikeston.
- G. Municipal Court 0050: The sum of \$222,564 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment or expenses resulting from designated capital items and capital improvements
- H. Tourism Tax Fund 0065: The sum of \$230,000 is hereby appropriated out of revenues accruing to the Tourism Tax Fund, transfers from other funds, and available Fund balance, for the payment of operating and capital expenses designated for tourism promotion and marketing functions.
- I. E911 Fund {0070}: The sum of \$757,890 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the payment or expenses related to E-911 operations.
- J. Capital Improvement Sales Tax Fund 075: The sum of \$3,818,471 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available Fund balance, for the payment of expenses resulting from designated capital items.
- K. Debt Service 0080: The sum of \$493,858.00 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Notes.
- L. 60 West TIF District Fund 0091: The sum of \$268,900 is hereby appropriated out of revenues accruing to the City, transfers from other funds and Fund balance, for the payment of Public Improvements.

- M. Main and Malone TDD 0095: The sum of \$183,762 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Bond issuances.
- N. SEDC Fund 0096: The sum of \$3,627,806 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of loan from U.S.D.A. for the DPS Headquarters Building.

SECTION III: Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

- A. Bill Number 6266 was introduced to Council and read the first time this 19th day of May 2022.
- B. Bill Number 6266 was read the second time this 6th day of June 2022, discussed, and was voted as follows:

Baker _____, Leible _____, Robison _____,
Self _____, Teachout _____, Williams _____,
and Turnbow _____, thereby being _____,

and becoming Ordinance 6266.
- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6266 and shall be in full force and effect from and after July 1, 2022.

Greg Turnbow, Mayor

Approved as to Form
Tabatha Thurman, City Counselor

SEAL/ATTEST:

Rhonda Council, City Clerk

ORDINANCE NUMBER 6266

FY 22 Budget Amendment

FUND	ACCOUNT DESCRIPTION	OBJ	ORG	FROM	TO	VARIANCE	COMMENT
General Revenue							
	Other Professional Services	1010552	5248	\$ 5,000.00	\$ 26,000.00	\$ 21,000.00	HR survey and personnel policy review
	Malco/Watami Eats 60 W TIF	1010554	5257	\$ 7,000.00	\$ 16,760.00	\$ 9,760.00	Received more sales tax than expected
	Tax Collection Expense	1010554	5297	\$ -	\$ 30,000.00	\$ 30,000.00	Previously charged against merchant surtax (revenues)
	Elevator Maintenance	1010554	5315	\$ 6,000.00	\$ 69,000.00	\$ 63,000.00	Budgeted in FY21, Completed in FY22
	LCRA Mowing	1010554	5326	\$ -	\$ 40,000.00	\$ 40,000.00	Not able to hire seasonals, moved exoense to contractual
	EATS Main & Malone TIF	1010554	5346	\$ 25,000.00	\$ 38,025.00	\$ 13,025.00	Received more sales tax than expected
	Solid Waste	1010554	5328	\$ 1,633,079.00	\$ 1,676,500.00	\$ 43,421.00	
	Fuel Depot Maintenance	1010556	5409	\$ 2,000.00	\$ 35,000.00	\$ 33,000.00	FY21 prOject completed in FY22
	Land/Property Acquisition	1010558	5742	\$ -	\$ 349,230.00	\$ 349,230.00	Purchase of fire station property on Malone Ave
	Legal (City Counselor)	1016552	5232	\$ 50,000.00	\$ 62,000.00	\$ 12,000.00	Condemnations, liens, deed releases
	Academy Training	1030556	5441	\$ 39,000.00	\$ 51,500.00	\$ 12,500.00	Increased costs to attrack new employees
	EMW-2021-SS-00038-55 LETPA Grant	1030556	5481	\$ -	\$ 9,000.00	\$ 9,000.00	Grant awarded after budget adopted
	Overtime	1032550	5203	\$ 130,000.00	\$ 290,000.00	\$ 160,000.00	
	CESF Grant	1032554	5246	\$ -	\$ 10,000.00	\$ 10,000.00	Grant awarded after budget adopted
	Salaries & Wages	1034550	5201	\$ 944,016.00	\$ 870,000.00	\$ (74,016.00)	
	Overtime	1034550	5203	\$ 160,000.00	\$ 290,000.00	\$ 130,000.00	
	Homeland Security Expense	1034554	5240	\$ -	\$ 22,000.00	\$ 22,000.00	Grant awarded after budget adopted
	Veterinary Expense	1046556	5371	\$ 25,000.00	\$ 30,000.00	\$ 5,000.00	
	Transfer to building reserves	1087562	5897	\$ 212,808.00	\$ -	\$ (212,808.00)	
					Subtotal	\$ 676,112.00	
					FY 22 Original Budget	\$ 12,732,631.00	
					FY22 Revised Budget	\$ 13,408,743.00	
ARPA							
	Leaf Machine	1542558	5713	\$ -	\$ 197,954.00	\$ 197,954.00	ARPA Funding received in July 2022, no budget adopted
	Cameras & Video Equipment	1510558	5677	\$ -	\$ 16,000.00	\$ 16,000.00	ARPA Funding received in July 2022, no budget adopted
	Website Maintenance	1510558	5701	\$ -	\$ 10,000.00	\$ 10,000.00	ARPA Funding received in July 2022, no budget adopted
					Subtotal	\$ 223,954.00	
					FY 22 Original Budget	\$ -	
					FY22 Revised Budget	\$ 223,954.00	
Drug Seizure Fund							
	Investigatory Resources	1632556	5380	\$ -	\$ 11,210.00	\$ 11,210.00	
					Subtotal	\$ 11,210.00	
					FY 22 Original Budget	\$ -	
					FY22 Revised Budget	\$ 11,210.00	
Sales Tax							
	Malco/Watami Eats 60 W TIF	2000554	5257	\$ 7,000.00	\$ 16,754.00	\$ 9,754.00	Received more sales tax than expected
	EATS Main & Malone TIF	2000554	5346	\$ 25,000.00	\$ 38,025.00	\$ 13,025.00	Received more sales tax than expected
					Subtotal	\$ 22,779.00	
					FY 22 Original Budget	\$ 3,317,000.00	
					FY22 Revised Budget	\$ 3,339,779.00	

**ORDINANCE NUMBER 6266
FY 22 Budget Amendment**

FUND	ACCOUNT DESCRIPTION	OBJ	ORG	FROM	TO	VARIANCE	COMMENT
Economic Development							
	Industrial Park Maintenance	3015556	5364	\$ 10,445.00	\$ 14,500.00	\$ 4,055.00	
	City Memberships & Assoc.	3015556	5448	\$ 5,000.00	\$ 9,200.00	\$ 4,200.00	Unexpected increase in BRPC membership fees
					Subtotal	\$ 8,255.00	
					FY 22 Original Budget	\$ 251,393.00	
					FY22 Revised Budget	\$ 259,648.00	
S Sikeston Infrastructure							
	Bond Expense	4542554	5263	\$ -	\$ 120,000.00	\$ 120,000.00	Established Fund with proceeds of Special Obligation Bonds
	Industrial Park Dev-EDA/DRA	4542558	5640	\$ -	\$ 3,500,000.00	\$ 3,500,000.00	Grants were not budgeted until awarded.
	61 Widening/Signal MODOT	4542558	5641	\$ -	\$ 536,000.00	\$ 536,000.00	Grants were not budgeted until awarded.
	Governor's Cost Share Grant Overpass	4542558	5642	\$ -	\$ 2,000,000.00	\$ 2,000,000.00	Grants were not budgeted until awarded.
	Outer road-City	4542558	5645	\$ -	\$ 228,000.00	\$ 228,000.00	
					Subtotal	\$ 6,384,000.00	
					FY 22 Original Budget	\$ -	
					FY22 Revised Budget	\$ 6,384,000.00	
Municipal Court							
	Salaries & Wages	5018550	5201	\$ 52,940.00	\$ 77,000.00	\$ 24,060.00	Did not budget for full year, considered moving court to Circuit
	Overtime	5018550	5203	\$ 500.00	\$ 1,500.00	\$ 1,000.00	
	FICA	5018550	5213	\$ 3,972.00	\$ 5,275.00	\$ 1,303.00	
	Retirement - LAGERS	5018550	5215	\$ 3,901.00	\$ 5,600.00	\$ 1,699.00	
	Health Insurance	5018550	5217	\$ 4,588.00	\$ 14,150.00	\$ 9,562.00	
	Life Insurance	5018550	5218	\$ 70.00	\$ 265.00	\$ 195.00	
	Workers Compensation	5018550	5219	\$ 101.00	\$ 156.00	\$ 55.00	
	Legal	5018552	5232	\$ 50,000.00	\$ 74,000.00	\$ 24,000.00	Judge & Prosecutor Services
	Internet & Cable TV Service	5018554	5317	\$ 667.00	\$ 1,400.00	\$ 733.00	
	Other Contractual Services	5018554	5339	\$ 8,000.00	\$ 10,200.00	\$ 2,200.00	Software
	Office Machine Maintenance	5018556	5351	\$ -	\$ 2,150.00	\$ 2,150.00	printer/copier for court building
	Office Supplies	5018556	5352	\$ 625.00	\$ 1,500.00	\$ 875.00	
	Computer Maintenance	5018556	5355	\$ -	\$ 4,300.00	\$ 4,300.00	
	Building Maintenance	5018556	5358	\$ -	\$ 3,000.00	\$ 3,000.00	
	Janitorial Supplies	5018556	5362	\$ -	\$ 100.00	\$ 100.00	
	Professional Development	5018556	5450	\$ -	\$ 1,000.00	\$ 1,000.00	
	Per Diem	5018556	5452	\$ -	\$ 1,000.00	\$ 1,000.00	
	Postage	5018556	5460	\$ 417.00	\$ 1,000.00	\$ 583.00	
	Crime Victim Costs	5018556	5465	\$ 3,128.00	\$ 8,200.00	\$ 5,072.00	
	POST Expenses	5018556	5468	\$ 626.00	\$ 1,300.00	\$ 674.00	
	Domestic Shelter	5018556	5471	\$ 2,377.00	\$ 5,300.00	\$ 2,923.00	
					Subtotal	\$ 86,484.00	
					FY 22 Original Budget	\$ 136,080.00	
					FY22 Revised Budget	\$ 222,564.00	

ORDINANCE NUMBER 6266

FY 22 Budget Amendment

FUND	ACCOUNT DESCRIPTION	OBJ	ORG	FROM	TO	VARIANCE	COMMENT
Tourism Tax Fund							
	Transfer to Conv. & Visitor's Bureau	6587562	5889	\$ 120,442.00	\$ 230,000.00	\$ 109,558.00	Received more sales tax than expected
	Subtotal					\$ 109,558.00	
	FY 22 Original Budget					\$ 120,442.00	
	FY22 Revised Budget					\$ 230,000.00	
Capital Improv Sales Tax							
	Sedans/Pursuit Vehicles	7532558	5601	\$ 40,000.00	\$ 72,000.00	\$ 32,000.00	wrecked patrol units (\$20,360.28 for 85, \$17,400 for Unit 85)
	Vac Sewer Truck	7542558	5616	\$ -	\$ 355,456.00	\$ 355,456.00	
	Street Sweeper Lease	7542558	5699	\$ 113,000.00	\$ -	\$ (113,000.00)	
	Trucks, Pumpers & Ladders	7534558	5605	\$ 98,000.00	\$ 293,000.00	\$ 195,000.00	Used ladder truck to replace wrecked firetruck
	Playground Equipment	7547558	5753	\$ 31,000.00	\$ 50,000.00	\$ 19,000.00	
	Shelters	7547558	5755	\$ 45,000.00	\$ 85,000.00	\$ 40,000.00	
	Transfer to Debt Service	7587562	5894	\$ -	\$ 493,860.00	\$ 493,860.00	Received Transfer from SEDC of \$508,084
	Subtotal					\$ 1,022,316.00	
	FY 22 Original Budget					\$ 2,796,155.00	Insurance Refund of \$145,976, prior year accident
	FY22 Revised Budget					\$ 3,818,471.00	
Debt Service							
	Bond Interest	8010554	5249	\$ -	\$ 343,558.00	\$ 343,558.00	Received Xfer from Cap Imp Sales Tax of \$493.860
	Bond Principal	8010554	5250	\$ -	\$ 150,000.00	\$ 150,000.00	
	Trustee Fees	8010554	5269	\$ -	\$ 300.00	\$ 300.00	
	Subtotal					\$ 493,858.00	
	FY 22 Original Budget					\$ -	
	FY22 Revised Budget					\$ 493,858.00	
Highway 60 W TIF							
	RPA1 Malco Developer Reimb.	9101554	5258	\$ 67,600.00	\$ 120,200.00	\$ 52,600.00	
	RPA1 Malco Essex Fund Reimb.	9101554	5259	\$ 69,000.00	\$ 40,200.00	\$ (28,800.00)	
	Watami Reimbursement	9101554	5260	\$ 16,000.00	\$ 26,000.00	\$ 10,000.00	
	RPA1 Malco Developer Reimb.	9102554	5258	\$ 39,000.00	\$ 45,000.00	\$ 6,000.00	
	Hampton Reimbursement	9101554	5332	\$ 26,000.00	\$ 30,500.00	\$ 4,500.00	
	Subtotal					\$ 44,300.00	
	FY 22 Original Budget					\$ 224,600.00	
	FY22 Revised Budget					\$ 268,900.00	
Main & Malone TDD							
	Bond Interest	9501554	5249	\$ 164,000.00	\$ 20,825.00	\$ (143,175.00)	
	Bond Principal	9501554	5250	\$ -	\$ 159,725.00	\$ 159,725.00	
	TIF Expenses	9501554	5250	\$ 3,000.00	\$ 3,212.00	\$ 212.00	
	Subtotal					\$ 16,762.00	
	FY 22 Original Budget					\$ 167,000.00	
	FY22 Revised Budget					\$ 183,762.00	

ORDINANCE NUMBER 6266
FY 22 Budget Amendment

FUND	ACCOUNT DESCRIPTION	OBJ	ORG	FROM	TO	VARIANCE	COMMENT
SEDC	OTHER PROFESSIONAL SERVICES	9651552	5248	\$ 500.00	\$ 120.00	\$ (380.00)	
	PRINCIPAL	9651554	5251	\$ 12,000.00	\$ 3,107,409.00	\$ 3,095,409.00	
	INTEREST	9651554	5252	\$ 145,000.00	\$ 12,193.00	\$ (132,807.00)	
	INSURANCE - PROPERTY	9651554	5286	\$ 6,500.00	\$ -	\$ (6,500.00)	
	SEDC LOAN PAYMENTS	9651558	5500	\$ 256,493.00	\$ -	\$ (256,493.00)	
	DEBT SERVICE	9651558	5501	\$ -	\$ -	\$ -	
	TRANSFER TO CAP IMP SALES TAX	9687562	5876	\$ -	\$ 508,084.00	\$ 508,084.00	
					Subtotal	\$ 3,207,313.00	
					FY 22 Original Budget	\$ 420,493.00	
					FY22 Revised Budget	\$ 3,627,806.00	

Council Letter

Date of Meeting: 22-06-06

Originating Department: Finance Department

To the Mayor and City Council:

Subject: Second Reading of Bill Number 6262

Attachment(s):

1. Bill Number 6262, FY23 Budget Ordinance

Action Options:

1. Second Reading of Bill Number 6262
2. Passage of Bill Number 6262
3. Other action Council may deem appropriate

Background:

At first glance, it appears the FY23 Budget is significantly more than the FY22 Budget. This is primarily due to the planned south Sikeston infrastructure projects which were made possible by Special Obligation Bonds and ARPA Funds received. Of the budgeted \$48,366,013 in the FY23 Budget, \$10,038,521 is transfers to other city funds where they are allocated. Actual expenditures for FY23 are \$38,327,492. When you subtract the S Sikeston Infrastructure and ARPA funds, expenditures are much more in line with FY22.

Staff requests passage of Bill Number 6262.

THIS BILL AS ADOPTED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6262 AND SHALL BE REFERRED TO AS "THE FY-2023 BUDGET" (JULY 1, 2022 THROUGH JUNE 30, 2023), IT SHALL REPEAL ORDINANCE 6223, BEING THE "FY-2022 BUDGET" AND ALL AMENDMENTS THERETO, IT SHALL PROVIDE FOR THE APPROPRIATION OF MONIES AND ADMINISTRATION OF EXPENDITURES OF MONIES RECEIVED BY THE CITY OF SIKESTON IN ACCORDANCE WITH THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: General

A. Ordinances Repealed:

1. Ordinance Number 6223 and all amendments to the FY-2021 Budget are hereby repealed.

B. Codification:

1. This ordinance as may be amended and the attached detailed financial plan shall not be codified as part of the SIKESTON MUNICIPAL CODE.

C. Purpose and Responsibility:

This financial plan or budget, as submitted by the City Manager of the City of Sikeston, hereinafter referred to as "MANAGER" and "CITY" respectively and approved by the City Council, hereinafter referred to as "COUNCIL", shall represent the entire financial plan of anticipated revenues, fund balances and expected expenses of the CITY for the period aforesaid, and shall be referred to collectively as the "FY-2023 BUDGET".

SECTION II: Appropriations

- A. General Fund 0010:** The sum of \$14,453,577 is hereby appropriated out of revenues accruing to the CITY, transfers from other Funds and Fund balance, for the payment of operating and capital expenses, for designated governmental services as itemized, to wit.

- B. American Rescue Plan Act Fund 0015:** The sum of \$2,910,000 is hereby appropriated out of the American Rescue Plan Act funds received from the Department of Treasury Coronavirus Municipal Non-Entitled Cities, Towns and Villages Recover Funds for the payment of expenditures as allowed by The Treasury Department's Final Rule governing the Local Fiscal Recovery Funds.

- C. Sales Tax Fund 0020:** The sum of \$3,665,000 is hereby appropriated out of Sales Tax Revenue accruing to the CITY and available Fund balance, for payment of operating and capital expenditures for designated governmental functions, in accordance with the provisions of the Sales Tax Ordinance Number 3798.

- D. Transportation Sales Tax 0025:** The sum of \$2,264,519 is hereby appropriated out of Sales Tax Revenue accruing to the City and available Fund balance, for payment of capital item purchases and capital improvements for designated governmental projects and related equipment only, in accordance with the provisions of the Transportation Sales Tax Ordinance Number 4775.

- E. Economic Development 0030:** The sum of \$252,000 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available fund balances for the payment of operating expenses designated for economic development functions.

- F. Essex Fund 0031:** The sum of \$455,000 is hereby appropriated out of revenues accruing to the City, available fund balances, and transfers from other funds for the purpose of maintaining the Essex building, and other economic development functions.

- G. Park Fund 0040:** The sum of \$898,470 is hereby appropriated out of revenues accruing to the Park Fund, transfers from other funds, and available Fund balance, for the payment of operating and capital expenses designated for public park functions.

- H. Building Reserves Fund 0041:** The sum of \$100,000 is hereby appropriated out of revenues accruing to the City, available fund balances, and transfers from other funds for the purpose of establishing a building fund for a new fire station.

- I. South Sikeston infrastructure 0045:** The sum of \$14,589,542 is hereby appropriated out of Special Obligation Bonds, transfers from other funds, and available Fund balance for the purpose of making capital improvements on the southern side of Sikeston.

- J. Municipal Court Fund 0050:** The sum of \$224,312 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment or expenses resulting from designated capital items and capital improvements.

- K. Tourism Fund 0065: The sum of \$200,000 is hereby appropriated out of revenues accruing to the Tourism Tax Fund, transfers from other funds, and available Fund balance, for the payment of operating and capital expenses designated for tourism promotion and marketing functions.
- L. Airport Fund 0066: The sum of \$1,538,054 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available Fund balance, for the payment of Airport Improvements.
- M. 911 Fund 0070: The sum of \$803,348 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the payment or expenses related to E-911 operations.
- N. Capital Improvement Fund 0075: The sum of \$ 2,100,582 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the payment or expenses resulting from designated capital items.
- O. Debt Service Fund 0080: The sum of \$3,515,860 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the repayment of Special Obligation Bonds.
- P. 60/61 TIF District Fund 0090: The sum of \$58,000 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Notes.
- Q. 60 West TIF District Fund 0091: The sum of \$212,250 is hereby appropriated out of revenues accruing to the City, transfers from other funds and Fund balance, for the payment of Public Improvements.
- R. Main & Malone TIF District Fund 0095: The sum of \$141,500 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Bond issuances.

SECTION III: Administration

- A. The MANAGER shall be responsible for:
 - 1. Ensuring compliance with the provisions of this ordinance; the general and specific administration of the FY-2023 Budget plan and may adopt any supportive policy or procedure he deems appropriate to and in support of such administration.
 - 2. Monitoring revenues, fund balances and expenditures to ensure compliance with this ordinance and appropriate use of City funds.
 - 3. Disapproving any expenditure and/or disallowing any claim, which in his sole opinion is not justified or not in compliance with this ordinance or City Code or established policy or procedure.
 - 4. Authorizing minor transfers, re-appropriation and/or expenditure in excess of specific accounts or Divisional appropriations, provided Fund appropriations based on revenue receipts plus fund balance are not exceeded.
 - 5. Drafting or causing to be drafted for Council consideration any amendment to this Ordinance when 1) significant change may be required; 2) to address Council action; revenue(s) and/or expenditure(s) which differ from estimates by greater than ten percent (10%) of the estimates or plan.
- B. The CITY TREASURER shall be responsible for:
 - 1. Confirming and certifying that total expenditures plus encumbrances shall not at any time exceed the total of actual revenue received plus fund balances.
 - 2. Providing quarterly financial statements to the:
 - a. Council and Manager, summarizing all financial activity of all Funds, in a format to be approved by the Manager.
 - b. Manager containing detailed budget summaries of all Fund, Department and Division financial activity, including direct expenditures and encumbrances, in a format to be approved by the Manager.
 - c. Department heads containing detailed budget summaries of all Personnel, Maintenance and Operation accounts, and Capital Items/Improvements, by line item, for which they are responsible, including expenditures and encumbrances, in a format to be approved by the Manager.
 - 3. Ensuring no expenditure is authorized from the Capital Improvement Fund, except as approved by Council and/or Manager action as appropriate and in compliance with the Municipal Code Title 3 et.seq.

- 4. Developing, implementing, monitoring, revising and/or upgrading the City's accounting system and purchasing policy and procedures, at the direction and with the approval of the Manager.
- C. All Department Heads are responsible for:
 - 1. Exercising prudent management control over each account assigned to their respective department.
 - 2. Ensuring compliance with this ordinance and policy and procedure currently or as may be established.
 - 3. Continually striving for the most cost-effective method(s) of operation of their department, in all areas including personnel, maintenance, operations and capital expenditures.
- D. No expenditure shall be made for any fund which is not in compliance with this ordinance and/or with the formal detailed financial plan or Budget, City Code and policy or procedure as approved by the Manager.

SECTION IV: Compensation and staffing levels. Administration of Compensation and Staffing Levels shall be in accordance with Ordinance Number 6222.

SECTION V: Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION VI: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Emergency Clause. This Ordinance is adopted as an emergency measure so that the effective date corresponds with the fiscal year.

SECTION VIII: Record of Passage:

- A. Bill Number 6262 was introduced to Council and read the first time this 19th day of May 2022.
- B. Bill Number 6262 was read the second time this 6th day of June 2022, discussed, and was voted as follows:

Baker _____, Leible _____, Robison _____,

Self _____, Teachout _____, Williams _____,

and Turnbow _____, thereby being _____,

and becoming Ordinance 6262.
- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6262 and shall be in full force and effect from and after July 1, 2022.

Greg Turnbow, Mayor

Approved as to Form
Tabatha Thurman, City Counselor

SEAL/ATTEST:

Rhonda Council, City Clerk

Council Letter

Date of Meeting: 22-06-06

Originating Department: Government Services

To the Mayor and City Council:

Subject: Bill 6263 Establishing Staffing and Compensation Levels for FY-23

Attachment(s):

1. Bill 6263 with associated tables

Action Options:

1. Second Reading of Bill Number 6263
2. Other actions as Council may deem appropriate

Background:

In accordance with the City Charter, Bill 6263 establishing staffing levels and the basic compensation plan for the fiscal year ending June 30, 2023, is presented for second reading. As set forth in Table 1-A of Bill 6263 staffing for FY2023 will consist of 128 full time employees, 16 part-time and 30 seasonal.

Changes to the staffing ordinance include:

- A 6% across the board wage adjustment with a larger adjustment in two areas.
 - Starting pay for skilled workers will increase to \$31,200 annually or \$15.00 per hour.
 - The starting pay for public safety officer will increase to \$44,066.36 or \$20.42 per hour in patrol division or \$15.69 per hour in fire division.
- Addition of one full-time position in the City Manager Department for a communications director.
- Elimination of a vacant lieutenant position in the Public Safety Department.
- Elimination of two seasonal mowing positions in Community Development Division.
- Juneteenth National Independence Day holiday observation.
- Changes to employee health insurance, creating a two-tiered system for employees hired after July 1, 2022.

As indicated in Section XIV: Record of Passage, the effective date of this bill will be July 1, 2022.

THIS BILL AS ADOPTED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6263 AND SHALL REPEAL ORDINANCE NUMBER 6222 BEING THE FY-22 COMPENSATION PLAN AND EMPLOYEE STAFFING LEVEL AUTHORIZATION, AND ALL AMENDMENTS THERETO; AND SHALL ESTABLISH THE EMPLOYEE COMPENSATION PLAN AND STAFFING LEVELS, AND THE ADMINISTRATION THEREOF FOR FISCAL YEAR 2023 (JULY 1, 2022 THROUGH JUNE 30, 2023).

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: General

- A. This ordinance shall not be codified as part of the Sikeston Municipal Code.
- B. This ordinance and all attachments hereto as may be amended shall be incorporated with and become part of the FY-23 BUDGET CODE.

SECTION II: Administration.

- A. The City Manager hereinafter referred to as "MANAGER" shall be responsible for the general and specific provisions of this Ordinance, including but not necessarily limited to:
 - 1. Development, implementation, monitoring and revision of supporting policy and procedure he deems necessary for proper administration and good business practices.
 - 2. Certifying employee compensation records for compliance to the provisions set forth herein and with supporting policy and procedure of II.A.I. Above.
- B. The MANAGER may:
 - 1. Approve higher initial compensation for any staff position authorized, when in his sole opinion such action is appropriate based on:
 - a. Degree of difficulty in attracting the most wholly qualified applicant at the published beginning rate; or
 - b. Specific or special qualifications are required for the position; or
 - c. Preferred/best candidate(s) background, experience and/or special qualifications result in extreme difficulty in recruiting at the regular entrance rate; or
 - d. The current local compensation trend for the skills required is substantially greater than the published beginning rate.
 - 2. Approve the hiring at a lesser initial compensation when, in his sole opinion, such action is appropriate based on:
 - a. An otherwise eligible candidate will require a period of specialized training; or
 - b. The current local compensation trend for the skills required is substantially less than the published beginning rate.
 - 3. Increase any employee's paid compensation when sustained performance indicates such action is appropriate:
 - a. Within the guidelines of the merit pay plan; or
 - b. When a given position responsibility and/or scope is significantly broadened; or
 - c. When a specific employee displays consistent and noteworthy performance, behavior and supportive attitude, which in the MANAGER'S sole opinion, collectively warrant such action.
 - 4. Decrease any employee's paid compensation:
 - a. When sustained or severe single case performance or behavior is below expected standards or represents severe disregard or violation of policy or procedure; or
 - b. Upon employee demotion or transfer as appropriate.
- C. Changes to and Offers of Compensation:
 - 1. No change to any part of any employee's compensation in total or in part, either increase or decrease, may be made without the approval of the MANAGER.
 - 2. No offer shall be made to any prospective or current employee of paid compensation or benefits, either greater or lesser than those allowed by this ordinance, except as may be approved by the MANAGER.
 - 3. Entry range compensation and benefits as specified herein may be discussed with potential employees, including whatever action a respective Department Head may intend to make, provided no actual offer is made without the approval of the MANAGER.
- D. DEPARTMENT HEAD shall be responsible for:
 - 1. Becoming and remaining knowledgeable with the provisions of this Ordinance

- including any amendment thereto and supporting policy or procedure as in effect currently or as may be established or revised in future.
 - 2. Ensuring compliance with the provisions of this Ordinance and supporting policy or procedure, as currently in effect or as may be amended.
 - 3. Training their Division Heads and Supervisors on the provisions of this Ordinance and supporting policy and procedure.
 - 4. Recommending any change to the compensation of each employee assigned to their Department, in support of the provisions of this Ordinance and supporting Personnel Policy.
 - 5. Ensuring timeliness and accuracy of any change, either increase or decrease, upon:
 - a. Each Anniversary Date
 - b. Upon Hiring, Promotion, Transfer, Discipline or Termination
 - 6. May suspend any employee within their Department, pending an appeals hearing in accordance with the provisions of the Discipline Policy, without pay.
- E. HUMAN RESOURCES DIRECTOR shall be responsible for:
- 1. Ensuring compliance with the provisions of this Ordinance and supporting policy, reporting any violation of either, immediately to the MANAGER.
 - 2. Generating and maintaining employee compensation records as needed including any change thereto, in a timely fashion.
 - 3. Generating and maintaining personnel rosters, in a format to be approved by the MANAGER, and shall contain as a minimum:
 - a. A complete POSITION listing, including current status of each, as authorized by this Ordinance or the MANAGER under the provisions of this Ordinance.
 - b. Current EMPLOYEE information including, department/division assignment, pay classification code, FLSA Classification code, hiring date, anniversary date, date of eligibility for next increase, and any other as required by the MANAGER.
 - c. Said roster to be updated at least monthly and a working copy updated daily, as may be required, and maintained by the City Treasurer.
 - 4. Generating and forwarding to responsible Department Head, any employee compensation record as needed to support the provisions of this Ordinance and ensuring the completeness and accuracy of any such compensation record.
 - 5. Ensuring timely entry and/or change, as approved by the MANAGER, to any employee's compensation as specified in the compensation record.

SECTION III: Paid Compensation.

- A. Pay Plan (See Tables IIA or IIB as applicable.)
- 1. Shall be a merit (performance) plan.
 - 2. Shall be constructed of twenty-three (23) levels called GRADES for all employees, and sixteen (16) ranges called STEPS for all employees except Commissioned Public Safety Officers, which have five (5) GRADES and sixteen (16) STEPS. STEPS are based upon years in service and the ability to maintain compliance with ongoing job requirements associated with the merit pay plan. (Please note: Commissioned Public Safety employees are subject to an alternate compensation plan. See Table IIB).
 - 3. Employees must be eligible in all respects on the appropriate anniversary date to receive the indicated increase in paid compensation.
 - 4. Employees ineligible for any reason on the appropriate anniversary date shall be awarded as follows:
 - a. The appropriate STEP assignment without any resulting increase in salary or wages.
 - b. Any benefit in terms of sick leave, vacation or other such, as would otherwise be awarded had the ineligibility not occurred.
 - c. Once an employee's eligibility is restored, they will receive a merit raise.
- B. Allowances are hereby authorized as follows:
- 1. Clothing allowance for employees of the Department of Public Safety serving in the positions of Command Staff, Communications Officers, Communications Supervisor, all Public Safety Officers, Investigators, Sergeants, and Lieutenants, will be earned at a rate of \$850.00 annually. This will be paid by installment on the first pay date in March and the second one-half (1/2) of the allowance to be paid on the first pay date in September, excluding new hires which will receive the first portion of their uniform allowance on their first pay check and the second portion either on the first pay date in March or the first pay date in September.
 - 2. Clothing and boot allowance for Entry Level Maintenance Workers, Skilled Workers, Mechanic, Airport Linemen, Shelter Director, DPW Supervisors, Code Enforcement Officers and Code Enforcement Supervisor, Community Development Director at a rate of \$450 annually.

3. Clothing allowance for administrative assistants, account clerks, city collector, human resources director, secretary/receptionist, IT technician, network administrator, court clerk and deputy court clerk at a rate of \$250 annually.
4. Mileage in the amount currently established by the United States Internal Revenue Service (IRS) Regulations per documented mile, when a privately owned vehicle is required to be used for CITY business, upon the responsible Department Heads certification of the claim for reimbursement. Said certification to be both for requirement of use and accuracy of the respective claim.
5. Direct reimbursement of "out-of-pocket" expenses of any employee incurred in the performance of their duties subject to Per Diem rates and completion/submission of appropriate claim and required supporting documentation within three (3) working days of return to work.

SECTION IV: Benefits:

- A. Vacation banking shall be limited to two (2) times the annual accrual rate.
 1. Vacation in excess of this amount shall be lost, without compensation, on the employee's anniversary date of employment.
 2. An employee may submit a request to cash-in vacation time, to the MANAGER. The MANAGER may authorize the payment (cashing in) of vacation, if it is warranted. An employee may request the cashing in of no more than two weeks of vacation within a fiscal year.
 3. Vacation in excess of the limits as herein established, shall be forfeited on the appropriate anniversary date, without recourse or grievance to or by the employee so affected.
 4. Vacation shall be earned and accrued monthly after the first anniversary date as follows:
 - a. Employees will begin accruing vacation time upon employment but will be unable to use it until their six-month anniversary. At six months they will receive five and ½ days (5 ½) or 2 and ¼ (2.25) shifts into their vacation bank. Employees leaving the service of the City prior to their one-year anniversary, as established in Section VII of this Ordinance, shall forfeit any and all claim to any vacation time.
 - b. Beginning six months to end of year four (4), eleven (11) days or four and ½ (4.5) shifts.
 - c. Beginning year five (5) to end of year eight (8), thirteen (13) days or five and ½ (5.5) shifts.
 - d. Beginning year nine (9) to end of year twelve (12), fifteen (15) days or six and ½ (6.5) shifts.
 - e. Beginning of year thirteen (13) to end of year sixteen (16), seventeen (17) days or seven and ½ (7.5) shifts.
 - f. Beginning of year seventeen (17) to end of year twenty (20), nineteen (19) days or eight and ½ (8.5) shifts.
 - g. Beginning of year twenty-one (21) to end of year twenty-five (25), twenty-one (21) days or nine and ½ (9.5) shifts.
 - h. Beginning year twenty-six (26) to end of employment, twenty-six (26) days or twelve and ½ (12.5) shifts.
 5. Accrued banked vacation shall be bought back at the employee's regular rate of pay when the employee leaves the service of the City.
 6. After the six month anniversary of employment, vacation earned at the rates as set out herein above, shall accrue to the employee as follows:
 - a. Initial year's (six (6) days) shall be accrued (provided employee is recommended for continual employment) as a lump sum (in hours), the first pay period immediately following the anniversary date as set forth in Section VII of this Ordinance.
 - b. An amount in hours, equal to the rates established herein above, shall be accrued on a one-twelfth (1/12) per year pro-rata, to each eligible employee's vacation bank and stated on the employee's check stub on the first pay date immediately following the month the vacation time was earned. Vacation time used, as indicated on the employee time cards, shall be deducted from this balance on the pay date immediately following use.
 7. For the purpose of this Ordinance, a work month shall be defined as thirty (30) consecutive days.
 8. Accrual of vacation time shall continue up to the end of the first work month of authorized sick leave usage. Accrual of vacation time shall cease upon the completion of the first work month of sick leave usage, medical leave or leave of absence. Accrual of vacation time shall resume, as herein above set forth, upon the employee's return to work, upon doctor's release. Accrual rates may be prorated, to reflect actual work hours, if less than full-time.

Vacation Earned Per Year, Accrued Monthly

Assigned Hours Per Shift	Leave Based on Years of Completed Service						
	0-4	5-8	9-12	13-16	17-20	21-25	26+
	11 Days/ 4.5 Shifts	13 Days/ 5.5 Shifts	15 Days/ 6.5 Shifts	17 Days/ 7.5 Shifts	19 Days/ 8.5 Shifts	21 Days/ 9.5 Shifts	26 Days/ 12.5 Shifts
8	88	104	120	136	152	168	208
8.3	91.3	107.9	124.5	141.1	157.7	174.3	215.8
8.5	93.5	110.5	127.5	144.5	161.5	178.5	221
24	108	132	156	180	204	228	300

B. Sick leave shall be considered an insurance type benefit, the use of which represents a claim against the City and the banking of which shall be limited to 1,040 hours for general and supervisory personnel, 1079 hours for patrol and communication hourly employees, 1,105 hours for patrol sergeants, and 1404 hours for fire division personnel assigned to 24 hour shifts.

1. Abuse of sick leave shall be considered a false claim against the City and sufficient reason for immediate discharge of any employee when, in the sole opinion of the MANAGER, any such abuse may exist.
2. Sick leave in excess of banked limits shall be lost, without compensation, on the employee's anniversary date of employment. Employees, which have exceeded the bank limit, shall only be reduced to the bank limit. Employees, who have received their sick leave bank limit and forfeited the excess, shall begin to accrue sick leave in the routine manner until their next anniversary.
3. The MANAGER may authorize carry over, not to exceed one (1) additional year of sick leave accrual when, in his sole opinion, such action is warranted, upon receipt of an appropriate request at least thirty (30) days prior to the anniversary date the employee would otherwise forfeit sick leave time accrued.
4. Trading, transferring or giving of sick leave time is only authorized through the Shared Leave Program.
5. Sick leave shall be accrued monthly beginning after the first six (6) months of employment, upon department head recommendation and MANAGER approval as follows:

Sick Leave Earned Per Month				
Leave Based on Years of Completed Service				
Assigned Hours per Shift	<6 months	6 months – 2 years & 11 months	3-4 Years & 11 months	5 years +
8	0	4	6	8
8.3 & communications	0	4.15	6.225	8.3
8.5	0	4.25	6.38	8.5
24	0	6	8	10

6. Unused sick leave banked at the time the employee leaves the service of the City shall be forfeited and no paid compensation is authorized for any such time, unless the employee has at least 10 continuous years of service and leaves in good standing, then the employee will be paid for 25% of his accrued sick leave bank at his regular hourly rate.
7. Accrual of sick leave shall continue up to the end of the first work month of authorized sick leave usage. Accrual of sick leave shall cease upon the completion of the first work month of sick leave usage, medical leave or leave of absence. Accrual of sick leave shall resume, as hereinabove set forth, upon the employee's return to work; upon doctor's release. Accrual rates may be prorated, to reflect actual work hours, if less than full-time.

C. Holiday time shall be provided at a rate of thirteen (14) days per year, which shall be:

- New Year's Day (January 1)
- Martin Luther King, Jr. Day (3rd Monday in January)
- President's Day (3rd Monday in February)
- Memorial Day (Last Monday in May)
- Juneteenth (June 19)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Columbus Day (2nd Monday in October)
- Veteran's Day (November 11)
- Thanksgiving Day (4th Thursday in November)
- Friday following Thanksgiving (4th Friday in November)
- Christmas Eve (December 24)

- Christmas Day (December 25)
- Floating Holiday (City offices remain open)
Good Friday

1. When any authorized holiday shall fall on a Saturday, that holiday shall be observed on the preceding Friday. When any authorized holiday shall fall on a Sunday, that holiday shall be observed on the following Monday.
2. Whenever an eligible employee is required to work or whenever a scheduled City Holiday shall fall on an eligible employee’s regularly scheduled day off then an employee may be choose to be paid the holiday or that holiday (in hours) shall be credited to the employee’s Personal Hours as follows:

Holiday/Personal Hours Banked Per Shift			
Salaried/40E	171E (8.3 hour shifts)	171E (8.5 hour shifts)	212 E (24 hours shifts)
8	8.3	8.5	12

3. Banked holiday/personal hours shall be reflected in the appropriate box on the next paycheck stub.
4. Banked holiday time shall accrue until the employee requests to be paid or until the employee’s anniversary date, at which time all banked time shall be bought back from the employee at the employee’s regular hourly rate.
5. The MANAGER may authorize a carryover of greater than that referenced in C(4) above, when in his sole opinion such action is warranted and upon written request at least thirty (30) days prior to the employee’s anniversary date, and with Department Head recommendations.
6. Banked holiday time shall be bought back at the employee’s regular rate of pay, when any employee leaves the service of the City.
7. Employees absent for more than 30 consecutive days will not accrue holiday/personal hours.

D. The City shall participate in the Local Government Employee Retirement System (LAGERS) LT8-65 (65)-retirement plan. This retirement plan increases employee benefits to 1.50% for a life allowance; plus, an additional 50% allowance to age 65. Effective FY-92 the City changed from a “Contributory” to “Non-Contributory” Plan and is subject to the administrative requirements of State Statute and LAGERS regulations.

E. The City shall provide an employee health insurance plan to be effective the first of the month following thirty (30) days of continued employment.

1. Employees hired prior to July 1, 2022, the City shall pay eighty percent (80%) of the established premium contribution amount. Employees shall contribute twenty percent (20%) of the established premium.
2. Employee hired July 1, 2022, and thereafter the City shall pay one hundred percent (100%) of the employee only premium. The employee may elect to cover their spouse and/or dependents at their own expense.
3. Employees have the opportunity to enroll, when hired, for the health insurance coverage for themselves and any dependents. If coverage is declined at initial employment, employees can only enroll under special circumstances as a special enrollee or late enrollee. Please see the City of Sikeston Employee Health Benefits booklet for descriptions of special enrollee and late enrollee.

F. The City shall offer a public employees’ cafeteria plan, as allowed under Internal Revenue Code Section 125. All full-time employees of the City are eligible for participation in the cafeteria plan. Benefit categories to be offered are as follows:

1. City sponsored medical insurance
2. Flexible medical benefits
3. Dependent care assistance
4. Additional features or benefits the City may desire to add.

SECTION V: Classification.

A. Each employee shall be assigned a compensation code; it shall be a three (3)-part code to track, in order: grade, step and longevity. The Compensation Code shall be upgraded at least annually, with an effective date the same as the employee’s anniversary date, or upon any compensation change with the new anniversary date as herein set out, as follows, the:

1. First two (2) digits designate Pay Grade.
2. Letter Designation indicates Pay Step.
3. Last two (2) digits designate completed years of service.

B. In general, higher pay grades reflect:

1. Greater responsibility
2. Hierarchy within the Organization
3. Higher pay and/or allowances

SECTION VI: Eligibility.

- A. Eligibility shall encompass any and all criteria established by this Ordinance, and/or City policy and procedure. The absence or loss of any such or part of such eligibility shall limit or disallow pay increase as herein or otherwise authorized. Employees ineligible for, at the time they might normally expect to receive a pay increase, shall be assigned the next higher step designator. Any increase in compensation will be delayed until eligibility is restored.
- B. Ineligibility may occur, but may not be limited to the following:
 1. Qualifying Periods
 - a. Initial employment qualifying period for MERIT adjustment only.
 - b. An employee under investigation which may result in disciplinary action or who is under assignment to a disciplinary qualifying period shall:
 1. Have the outcome of the investigation applied retroactive to the date of eligibility.
 2. Not be eligible for any compensation increase but shall be assigned the next STEP as appropriate or as determined by due process, until eligibility is restored.
 2. When the average evaluation grade for the most recent merit period averages five point five (5.5) or less.
 3. When repeated or severe violations of policy or procedure occur.
 4. Upon department head or MANAGER recommendation.
- C. Merit Eligibility:
 1. Generally:
 - a. All positions except MANAGER and DEPARTMENT HEADS shall be eligible for merit increase upon completed service (see Tables II-A and II-B), and compliance with all criteria established by ordinance and/or City policy and procedure.
 - b. Merit increases shall be based on the mathematical average of all evaluations received since the employee's last merit increase, as determined in the Pay Plan Tables II-A and II-B.
 - c. Merit increases for the MANAGER and DEPARTMENT HEADS shall be individually determined
 2. General Service Employees, for purposes of this ordinance, shall be defined as all employees of the City of Sikeston other than Commissioned Employees. Merit increases shall be awarded to General Service Employees, when eligible in all respects, as set forth in Pay Plan Table II-A.
 3. Commissioned Employees, for the purposes of this ordinance, shall be defined as all rookie and commissioned public safety officers employed within the Sikeston Department of Public Safety. Merit increases shall be awarded to Commissioned Employees, when eligible in all respects, as set forth in Pay Plan Table II-B.
- D. Reclassifications and Other Compensation Increases:
 1. General Service Employees:
 - a. Public Works Skilled Workers, when classified as a leadsman by their Department Head shall receive an additional \$.75 per hour.
 - b. Rookie Communications Officers shall be assigned to Grade 6. Upon successful completion of their training, and upon Department Head recommendation and City Manager approval, the employee will be reclassified to Communications Officer, Grade 8, and receive appropriate compensation for that grade.
 - c. Communications Field Training Officer (FTO) - Communications Officers filling this position shall receive an additional one dollar and twenty-five cents (\$1.25) per hour. This additional compensation will only be paid when training a rookie communications officer.
 - d. Firefighter - A sub-classification of "Firefighter" will exist within the general classification of PSO. This class is used for non-commissioned officers assigned to Fire Division. Compensation for these employees shall be set by the City Manager, as determined by their training, education and performance.
 2. Commissioned Employees:
 - a. Public Safety FTO – Additional compensation of One Dollar and twenty-five cents (\$1.25) per hour is available for any commissioned Public Safety Officer trained, and designated as a Field Training Officer. This additional compensation will only be paid when training a rookie public

safety officer.

- b. Canine Officer – Any commissioned Public Safety Officer trained and designated as the City's Canine Officer shall receive additional, annualized, compensation of three thousand six hundred dollars (\$3,600).

SECTION VII: Anniversary Date.

- A. Shall be rounded to the first day of the month when the employee begins employment on or before the sixteenth (16th) day of the employment month, or to the first of the month following the employment month when the employee begins work after the sixteenth (16th) day of the employment month.
- B. This anniversary date shall be used when computing all eligibility times throughout the employee's employment.
- C. Merit changes, (pay or benefits) shall be based on employment anniversary dates of consecutive years of service.
- D. Employees leaving the service of the City prior to their 1st anniversary shall forfeit any and all claim to any vacation time.

SECTION VIII: Less Than Full Time Employees.

- A. The MANAGER shall determine hourly rates for employees working part time or temporary (seasonal) in accordance with sound business practices, the minimum wage laws and provisions of FLSA.
- B. The MANAGER may authorize up to one-half (1/2) the holiday time benefits to such employee when in his opinion such is warranted by the nature of the position and the specific employee's performance both warrant such action and provided said employee(s) is/are regularly scheduled for twenty-five (25) or more hours per week.

SECTION IX: Staffing Generally

- A. The City Manager shall be authorized for the following, including but not limited to:
 1. Development, monitoring and revision of supporting policy and procedure.
 2. Ensuring best-qualified candidate is selected for any given position.
 3. Appropriate discipline including removal from the City employ any person he deems necessary, in his sole opinion.
 4. Elimination of any position he deems appropriate due to lack of work, changing work process, or reorganization.
- B. The MANAGER shall not be required to fill any position simply because a vacancy exists.
- C. The MANAGER may amend staffing levels or authorized positions within any specific department, provided
 1. Such amendment does not exceed the total number of City employees established herein.
 2. Such amendment does not cause the anticipated appropriation budgeted for Personnel Services within said department to be exceeded.
- D. The MANAGER may employ additional temporary personnel when regular employees are not available (illness, injury, medical or military leave) or a specific increase in a work process requires such action to maintain levels of service.

SECTION X: Authorized Staffing Levels & Compensation Classifications.

FY-2023 Authorized Staffing Level Totals,

1. 128 Full Time Employees
2. 16 Part Time Employees
3. 30 Seasonal/Temporary Employees

SECTION XI: Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION XII: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION XIII: Emergency Clause. This ordinance is adopted as an emergency measure so that the effective date corresponds with the fiscal year.

SECTION XIV: Record of Passage:

1. Bill Number 6263 was introduced to Council and read the first time this 19th day of May 2022.
2. Bill Number 6222 was read and discussed the second time this 6th day of June 2022, discussed and was voted as follows:

Baker _____, Leible _____, Self _____, Robinson _____,

Teachout _____, Williams _____, and Turnbow _____,

thereby being adopted and becoming Ordinance 6263.

Upon passage by a majority of the Council, this Bill shall be in full force and effect from and after July 1, 2022.

Greg Turnbow, Mayor

Approved as to Form
Tabatha Thurman, City Counselor

Seal/Attest:

Rhonda Council, City Clerk

ORDINANCE NUMBER 6263 - TABLE I-A
FY-2023 STAFFING AUTHORIZATION

I. STAFFING LEVEL AUTHORIZATION (by Department, Division and Classification)

F – full-time; P – part-time; S – seasonal)		FY-2023			FY-2022		
		F	P	S	F	P	S
A.	<u>GOVERNMENTAL SERVICES</u>						
	City Manager	<u>3</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>
	TOTAL Governmental Services	3	0	0	2	0	0
B.	<u>ADMINISTRATIVE SERVICES</u>						
	Director	1	0	0	1	0	0
	Finance (Includes Human Resources)	4	0	0	4	0	0
	City Collector	3	0	0	3	0	0
	Information Technology	2	0	0	2	0	0
	City Court	<u>2</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>
	TOTAL Administrative Services	12	0	0	12	0	0
C.	<u>PUBLIC SAFETY</u>						
	Administration/Detention	8	0	0	8	0	0
	Communications	9	0	0	9	0	0
	Patrol/Fire	<u>62</u>	<u>10</u>	<u>0</u>	<u>63</u>	<u>10</u>	<u>0</u>
	TOTAL Public Safety	79	10	0	80	10	0
D.	<u>PUBLIC WORKS</u>						
	Director	4	0	0	4	0	0
	Street	10	0	1	10	0	1
	Garage	2	0	0	2	0	0
	Parks	8	2	29	8	2	29
	Airport	<u>2</u>	<u>1</u>	<u>0</u>	<u>2</u>	<u>1</u>	<u>0</u>
	TOTAL Public Works	26	3	30	26	3	30
E.	<u>COMMUNITY DEVELOPMENT</u>						
	Seasonal Mowing	0	0	0	0	0	2
	Planning	6	1	0	6	1	0
	Animal Control	<u>2</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>2</u>	<u>0</u>
	TOTAL Community Development	8	3	0	8	3	2
F.	TOTAL Authorized Positions	128	16	30	128	16	32
		FY-2023=174			FY-2022=176		
G.	FY-2023 CHANGES IN STAFFING:						
	<ul style="list-style-type: none">• One full-time position, Communications Director, was added to City Manager's Office.• One Lieutenant position was removed from Patrol Division.• Seasonal mowing positions were removed.						

ORDINANCE NUMBER 6263 – TABLE I-B						
FY-2023 INDIVIDUAL FUNDING AUTHORIZATION BY DEPARTMENT & POSITION						
Department	Division	Position/Title	Grade	Authorization		
				F	P	S
Gov. Services	City Manager	City Manager	23	1	0	0
		Communications Director	23	1	0	0
		City Clerk	23	1	0	0
	TOTAL GOVERNMENTAL SERVICES			3		0
Admin. Services	Director	Director	23	1	0	0
	Finance	Human Resource Director	23	1	0	0
		Human Resource Assistant	18	1	0	0
		Account Clerk	10	2	0	0
	Collector	City Collector	16	1	0	0
		Account Clerk	10	2	0	0
	Information Tech.	Network Administrator	22	1	0	0
		IT Technician	18	1	0	0
	Municipal Court	Court Clerk	13	1	0	0
		Deputy Court Clerk	7	<u>1</u>	<u>0</u>	<u>0</u>
	TOTAL ADMINISTRATIVE SERVICES			12	0	0
Public Safety*	Admin./Detention	Director	23	1	0	0
		Captain	21	4	0	0
		Admin. Assistant	7	1	0	0
		Secretary	6	2	0	0
	Communications	Comm. Supervisor	20	1	0	0
		CTO/Comm. Officer	8	8	0	0
	Patrol	Lieutenant	20	3	0	0
		Sergeant	17	7	0	0
		Investigator	16	8	0	0
		PSO*	15	23	0	0
		PSO/Canine Officer	15	1	0	0
	Fire	Lieutenant	20	1	0	0
		Sergeant	17	3	0	0
		PSO	15	16	0	0
		Firefighter	15	<u>0</u>	<u>10</u>	<u>0</u>
	TOTAL PUBLIC SAFETY			79	10	0
Public Works	Director	Director	23	1	0	0
		Administrative Assistant	7	1	0	0
		Building Maintenance Supervisor	13	1	0	0
		Building Maintenance Worker	5	1	0	0
	Street	Superintendent	21	1	0	0
		Supervisor	13	1	0	0
		Skilled Worker	5	8	0	1
	Garage	Vehicle Maintenance Supervisor	19	1	0	0
		Mechanic	15	1	0	0
	Parks	Parks & Recreation Director	21	1	0	0
		Parks & Recreation Assistant	5	1	0	0
		Supervisor	13	1	0	0
		Sports Complex Supervisor	13	1	0	0
		Skilled Worker	5	4	0	3
		Building Attendant	1	0	2	0
		Field Supervisor	1	0	0	1
		Grounds Maintenance	1	0	0	2
		Concession Stand Supervisors	1	0	0	2
		Concession Stand Assistant Supervisor	1	0	0	2
		Concession Stand Workers	1	0	0	10
		Tournament Supervisor	1	0	0	1
		Complex Cleanup Crew	1	0	0	2
		Field Maintenance Workers	1	0	0	6
	Airport	Airport Supervisor	13	1	0	0
		Lineman	7	1	1	0
	TOTAL PUBLIC WORKS			26	3	30

ORDINANCE NUMBER 6263 – TABLE I-B Continued						
FY-2023 INDIVIDUAL FUNDING AUTHORIZATION BY DEPARTMENT & POSITION						
Department	Division	Position/Title	Grade	Authorization		
Community Dev.	Planning	Director	23	1	0	0
		Code Enforcement Supervisor	16	1	0	0
		Code Enforcement Officer	10	4	0	0
		Secretary	6	0	1	0
	Animal Control	Shelter Director	16	1	0	0
		Animal Attendant	4	1	2	0
	TOTAL COMMUNITY DEVELOPMENT			8	3	0
	TOTAL FY-2023 AUTHORIZED POSITIONS			128	16	30

* The Public Safety Department will be allowed to hire two (2) additional PSO’s to cover staffing shortages, brought about by military commitments of existing personnel.

ORDINANCE NUMBER 6263 – TABLE II-A
FY-2023 COMPENSATION AND BENEFITS – GENERAL SERVICES EMPLOYEES

I. ENTRY GRADES AND RANGES:

A. General Service Employees Pay Plan Summary
(All employees except commissioned Public Safety Officers)

Grade	Position	Entry Compensation
1	Seasonal or Temporary	Determined by city mgr.
2	Part-time	Determined by city mgr.
3	Shelter Attendant	\$26,593
4	Secretary	\$30,187
5	Skilled Worker ^{1,2} , Parks & Recreation Assistant	\$31,200
6	Rookie Communications Officer ³	\$31,270
7	Deputy Court Clerk, Lineman, Administrative Assistant	\$33,210
8	Communications Officer ⁴ ,	\$36,320
10	Code Enforcement Officer, Account Clerk, HR Assistant	\$35,201
13	Court Clerk, DPW Supervisor	\$39,655
15	Mechanic, Chief Building Inspector	\$41,796
16	City Collector, Shelter Director, Code Enforcement Supervisor	\$42,866
18	Information Technology Technician, Staff Accountant, Deputy City Clerk	\$46,229
19	Vehicle Maintenance Supervisor	\$51,743
20	Communications Supervisor	\$52,765
21	Street Superintendent, Parks & Recreation Director,	\$57,256
22	Network Administrator	\$62,770
23	Management ⁵	****

II. ADMINISTRATION – GENERAL SERVICES EMPLOYEES

A. Entry Range (See Section I, above)
Compensation Increases and Merit Eligibility (See Ord. 6222, Section III). Step changes and associated merit increase eligibility occurs as follows:

Step Assignment	Year	
A	0	Entry
B	1	Eligible for standard pay plan increase
C	3	Eligible for standard pay plan increase
D	5	Eligible for standard pay plan increase
E	7	Eligible for standard pay plan increase
F	10	Eligible for standard pay plan increase
G	13	Eligible for standard pay plan increase
H	16	Eligible for standard pay plan increase
I	19	Eligible for standard pay plan increase
J	22	Eligible for standard pay plan increase
K	25	Eligible for standard pay plan increase
L	28	Eligible for standard pay plan increase
M	31	Eligible for standard pay plan increase
N	34	Eligible for standard pay plan increase
O	37	Eligible for standard pay plan increase
P	40	Eligible for standard pay plan increase

B. Calculation of Merit Increase based on overall average evaluation grade:

Grade Range:	<5.5	5.5-5.99	6.0-6.49	6.5-6.99	7.0-7.49	7.5-7.99	8.0-8.49	8.5-Up
Salary Increase	-0-	\$500	\$675	\$850	\$1025	\$1200	\$1375	\$1550

¹ Skilled Workers must be able to operate all Level1 equipment to be removed from probation. They will be compensated \$0.50 per hour for the ability/willingness to operate Level 2 equipment and another \$0.50 per hour for the ability/willingness to operate Level 3 equipment.

² Additional compensation is available, at a rate of \$.75 per hour, when a Public Works Skilled Worker or the Public Works Mechanic is assigned as a Leadsman.

³ Rookie Communications Officer designations shall be assigned to all newly appointed “Communications Officer” employees and such designations shall be classified as a GRADE 6 for all assignments and maintained until the employee completes required Department/Division training, and upon Department Head recommendation, the compensation shall be adjusted to GRADE 8.

⁴ Additional compensation is available for a Communications Officer who is assigned as a Communications Training Officer (CTO). This additional salary is one dollar and twenty-five cents per hour while training.

⁵ Individually determined

ORDINANCE NUMBER 6263 – TABLE II-B
FY 2023 COMPENSATION AND BENEFITS
COMMISSIONED PUBLIC SAFETY EMPLOYEES PAY PLAN SUMMARY

I. ENTRY GRADES AND RANGES:

<u>Grade</u>	<u>Step</u>	<u>Assignment</u>	<u>Minimum Salary</u>
15	A	Rookie Public Safety Officer (PSO)	\$44,073
	AP	Completion of State Training and OJT/FTO for Police Functions	\$44,073
	AF	Completion of Fire Training & Firefighter I, OJT/FTO	\$44,073
	B	Completion of Total Certification ^{1, 2} Requirements: Police & Fire Training Completed	\$44,073
16		Investigator	\$47,703
17		Sergeant	\$52,865
20		Lieutenant	\$60,182
21		Captain	\$67,294

II. ADMINISTRATION

- A. Entry Range (See Section I, herein above).
B. Step Assignment and Merit Increase Eligibility (See Ord. 6222, Section III).
Step changes and associated merit increase eligibility occur as follows:

<u>Step Assignment</u>	<u>Year</u>	
A	1	Eligible for standard pay plan increase
C	3	Eligible for standard pay plan increase
D	5	Eligible for standard pay plan increase
E	7	Eligible for standard pay plan increase
F	10	Eligible for standard pay plan increase
G	13	Eligible for standard pay plan increase
H	16	Eligible for standard pay plan increase
I	19	Eligible for standard pay plan increase
J	22	Eligible for standard pay plan increase
K	25	Eligible for standard pay plan increase
L	28	Eligible for standard pay plan increase
M	31	Eligible for standard pay plan increase
N	34	Eligible for standard pay plan increase
O	37	Eligible for standard pay plan increase
P	40	Eligible for standard pay plan increase

- D. Calculation of Merit Increase based on overall average evaluation grade:

<u>Grade Range:</u>	<u><5.</u>	<u>5.5-5.99</u>	<u>6.0-6.49</u>	<u>6.5-6.99</u>	<u>7.0-7.49</u>	<u>7.5-7.99</u>	<u>8.0-8.49</u>	<u>8.5-Up</u>
	<u>5</u>							
Salary Increase	-0-	\$500	\$675	\$850	\$1025	\$1200	\$1375	\$1550

¹ FTO – Additional compensation is available for any commissioned Public Safety Officer trained and designated as a Field Training Officer (FTO). This additional salary one dollar and twenty-five cents per hour while training.

² Canine Officer – Additional compensation is available to the Public Safety Officer serving in the position of Canine Officer. Upon City Manager approval of the Canine Officer’s training and certification as a dog handler, additional annualized compensation of three thousand six hundred dollars (\$3,600) will be paid.

Council Letter

Date of Meeting: 22-06-06

Originating Department: Finance Department

To the Mayor and City Council:

Subject: Second Reading of Bill Number 6264

Attachment(s):

1. Bill Number 6264

Action Options:

1. Second Reading of Bill Number 6264
2. Passage of Bill Number 6264
3. Other action Council may deem appropriate

Background:

Bill Number 6264, often referred to as the ethics ordinance or conflict of interest ordinance, is required by State Statute to be on file with the Missouri Ethics Commission. This ordinance is renewed every other year and requires the City Manager and City Treasurer to file a personal financial disclosure statement with the Ethics Commission on an annual basis. The ordinance also exempts the City Council from the same requirement unless a councilman receives more than \$500 remuneration from the City.

THIS BILL, AS ADOPTED, SHALL BECOME ORDINANCE NUMBER 6264, ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTEREST FOR CERTAIN MUNICIPAL OFFICIALS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This ordinance shall be codified in the Sikeston Municipal Code as follows:

SECTION II: Chapter 120 "Conflicts of Interest", Disclosure of Personal Financial Interests, hereby established to read as follows:

"120.010 Declaration of Policy. The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

120.020 Conflicts of Interest

A. All elected and appointed officials as well as employees of The City of Sikeston must comply with Section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.

B. Any member of the governing body of The City of Sikeston who has a "substantial personal or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the City Clerk of the City and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial personal or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

120.030 Disclosure Reports. Each elected official, the City Manager, and the City Treasurer shall disclose the following information by May 1 if any such transactions occurred during the previous calendar year.

A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the City of Sikeston, other than compensation received as an employee or payment of any tax, fee or penalty due to the City, and other than transfers for no consideration to the City.

B. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the City, other than payment of any tax, fee or penalty due to the City or transactions involving payment for providing utility service to the City, and other than transfers for no consideration to the City.

C. The City Manager and the City Treasurer also shall disclose by May 1 for the previous calendar year the following information:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by statement.

2. The name and address of each sole proprietorship that he owned, the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or coparticipant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

120.040 Filing of Reports

A. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year.

1. Every person required to file a financial interest statement shall file the statement

annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the (city council) may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.

2. Each person appointed to office shall file the statement within thirty days of such appointment or employment.

B. Financial disclosure reports giving the financial information required in Section 120.020 shall be filed with the City and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

120.050 Filing of Ordinance. A certified copy of this ordinance shall be sent to the Missouri Ethics Commission within ten days of its adoption."

SECTION III: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION IV: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage.

A. Bill Number 6264 was introduced to Council and read the first time this 19th day of May 2022.

B. Bill Number 6264 was read the second time this 6th day of June 2022, discussed and voted as follows:

Baker _____, Leible _____, Robison _____,
Self _____, Teachout _____, Williams _____,
and Turnbow _____, thereby being _____,
and becoming Ordinance 6264.

C. Ordinance 6264 shall be in full force and effect from and after, July 6, 2022.

Greg Turnbow, Mayor

Approved As To Form
Tabatha Thurman, City Counselor

Seal/Attest:

Rhonda Council, City Clerk

Council Letter

Council Letter: 22-06-06

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: 2nd Reading, Bill #6265, Amending Chapter 107, Section 107.050-Statement of Candidacy-When Filed

Attachments:

1. Bill 6265

Action Options:

1. 2nd Reading & Consideration, Bill #6265
2. Other action as may be deemed appropriate

Background:

In 2021, the Missouri Legislature passed HB 271 changing local election filing periods. To keep our ordinance more aligned and not put us against the Thanksgiving holiday, we would like to change the ordinance to reflect no one filing for any Council position prior to the 17th Tuesday preceding the City primary election and no one filing after the 14th Tuesday prior to City primary election.

Staff seeks the adoption of this ordinance.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6265 AMENDING CHAPTER 107, ARTICLE II – ELECTIONS, SECTION 107.050 - STATEMENT OF CANDIDACY-WHEN FILED, OF THE CITY CODE OF THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in of the Sikeston Municipal Code.

SECTION II: Title 1, Chapter 107, Article II-Elections, Section 107.050 Statement of Candidacy-When Filed, shall be amended to read as follows:

Section 107.050. Statement of Candidacy – When Filed.

No statement of candidacy for the position of Mayor or City Council member shall be accepted for filing by the City Clerk prior to 8:00 A.M. on the seventeenth (17th) Tuesday preceding the City primary election. No statement of candidacy for City Council member shall be accepted for filing by the City Clerk after 5:00 P.M. on the fourteenth (14th) Tuesday prior to the City primary election.

SECTION III: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

- A. Bill Number 6265 was introduced and read the first time this 19th day of May 2022.
- B. Bill Number 6265 was read the second time and discussed this 6th day of June, 2022, and voted as follows:

Baker, _____, Leible, _____, Self, _____,
Robison _____, Teachout, _____, Williams _____,
and Turnbow, _____,
thereby being _____
and becoming Ordinance 6265.

- C. Ordinance 6265 shall be in full force and effect from and after July 7, 2022.

Greg Turnbow, Mayor

Approved as to form
Tabatha Thurman, City Counselor

Seal / Attest:

Rhonda Council, City Clerk

Council Letter

Date of Meeting: 22-06-06

Originating Department: Finance Department

To the Mayor and City Council:

Subject: Amendment of City Code, Chapter 145 Purchasing Policy

Attachment(s):

1. Bill Number 6267
2. Chapter 145, Section 145.020 City Purchasing Agent, current City Code

Action Options:

1. Second Reading of Bill Number 6267
2. Passage of Bill Number 6267
3. Other action Council may deem appropriate

Background:

Until June of 2020 the Director of Administrative Services served as the City's chief financial officer and city clerk. The Administrative Services Department became the Finance Department and purchasing authorizations are now the responsibilities of the City Treasurer. Bill Number 6267 will amend city code and establish the City Treasurer as the City Purchasing Agent.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6267 AND SHALL AMEND CHAPTER 145, PURCHASING POLICY, WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in Chapter 145 of the Sikeston Municipal Code.

SECTION II: Section 145.020 Definitions shall be amended to include the following definition for City Purchasing Agent or Agent:

“CITY PURCHASING AGENT OR AGENT

The City Treasurer or his/her appointee as approved by the City Manager.”

SECTION III: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

A. Bill Number 6267 was introduced and read the first time this 19th day of May 2022.

B. Bill Number 6267 was read the second time and discussed this 6th day of June 2022, and voted as follows:

Baker _____, Leible _____, Robison _____,
Self _____, Teachout _____, Williams _____,
and Turnbow _____, thereby being _____,
and becoming Ordinance 6267.

C. Ordinance 6267 shall be in full force and effect from and after July 6, 2022.

Greg Turnbow, Mayor

Approved as to form
Tabatha Thurman, City Counselor

Seal / Attest:

Rhonda Council, City Clerk

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: SIKESTON		Reporting Period: May 1, 2022 - May 31, 2022	
Mailing Address: 131 NORTH NEW MADRID STREET, SIKESTON, MO 63801					
Physical Address: 131 NORTH NEW MADRID STREET, SIKESTON, MO 63801				County: Scott County	Circuit: 33
Telephone Number: (573)4753705			Fax Number:		
Prepared by: CINDY L HARRELL			E-mail Address: cindy.sturgeon@courts.mo.gov		
Municipal Judge: Franklin Marshall					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		3	210	103	
B. Cases (citations/informations) filed		1	115	28	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	0	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		0	18	6	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	17	1	
6. dismissed by court		0	2	5	
7. <i>nolle prosequi</i>		0	0	0	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		0	37	12	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		4	288	119	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>					
1. # Issued during reporting period		0	<u>IV. PARKING TICKETS</u>		
2. # Served/withdrawn during reporting period		1	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period		2			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: SIKESTON	Reporting Period: May 1, 2022 - May 31, 2022
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$1,960.25	Court Automation	\$232.28
Clerk Fee - Excess Revenue	\$313.09	Total Other Disbursements	\$232.28
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$9.65	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$4,271.25
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Bond Refunds	\$0.00
Total Excess Revenue	\$2,282.99	Total Disbursements	\$4,271.25
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$1,112.50		
Clerk Fee - Other	\$85.09		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$33.18		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$236.59		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$2.62		
Law Enforcement Training (LET) Fund surcharge	\$70.00		
Domestic Violence Shelter surcharge	\$144.50		
Inmate Prisoner Detainee Security Fund surcharge	\$71.50		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$1,755.98		

Municipal Division Summary Reporting

33rd Judicial Circuit - Scott County - Sikeston Municipal Division

I. COURT INFORMATION

Reporting Period:		
May	2022	Court activity occurred in reporting period: Yes
Clerk's Physical Address:	Mailing Address:	Vendor
105 E. Center Street Sikeston, MO 63801	105 E. Center Street Sikeston, MO 63801	Incode (Tyler Technologies)
Telephone Number:	Fax Number:	
(573) 475-3705		
Prepared by:	Prepared by E-mail Address:	Municipal Judge(s) Active During Reporting Period:
Cindy Sturgeon Harrell	cindy.sturgeon@courts.mo.gov	Frank Marshall

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month		140	2,158	3,158
B. Cases (citations / informations) filed		0	0	0
C. Cases (citations / informations) disposed				
	1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
	2. court / bench trial - GUILTY	0	0	1
	3. court / bench trial - NOT GUILTY	0	0	0
	4. plea of GUILTY in court	0	2	2
	5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	7	0
	6. dismissed by court	0	4	0
	7. nolle prosequi	0	0	0
	8. certified for jury trial (not heard in the Municipal Division)	0	0	0
	9. TOTAL CASE DISPOSITIONS	0	13	3
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) – C9]		140	2,145	3,155
E. Trial de Novo and / or appeal applications filed		0	0	0

Municipal Division Summary Reporting

Court Information	Municipality: 33rd Judicial Circuit - Scott County - Sikeston Municipal Division	Reporting Period: May - 2022
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	14	Does court staff process parking tickets? No	
2. # Served/withdrawn during reporting period:	29	1. # Issued during reporting period:	
3. # Outstanding at end of reporting period:	298		

V. DISBURSEMENTS	
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)	
Fines – Excess Revenue	\$543.50
Clerk Fee – Excess Revenue	\$76.42
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$2.36
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
Total Excess Revenue	\$622.28
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)	
Fines – Other	\$1,036.50
Clerk Fee – Other	\$45.27
Judicial Education Fund (JEF) Court does not retain funds for JEF: No	\$0.00
Peace Officer Standards and Training (POST) Commission surcharge	\$30.42
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$72.30
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$1.40
Law Enforcement Training (LET) Fund surcharge	\$0.00
Domestic Violence Shelter surcharge	\$40.56
Inmate Prisoner Detainee Security Fund surcharge	\$20.27
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$0.00
Total Other Revenue	\$1,246.72
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Total Other Disbursements	\$0.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$1,869.00
Bond Refunds	\$592.00
Total Disbursements	\$2,461.00