TENTATIVE AGENDA

SPECIAL CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, June 25, 2018
11:30 A.M.

I. CALL TO ORDER

II. RECORD OF ATTENDANCE

III. OPENING PRAYER

IV. PLEDGE OF ALLEGIANCE

V. ITEMS OF BUSINESS
   A. Briefing: Pawnshop Regulations
   B. 2nd Reading & Consideration, Bill #6104, Re-adoption of Ethics Ordinance
   C. Award Purchase of DPS Vehicles
   D. Award Purchase of DPW Vehicles
   E. Award Bids 18-16, 18-47 & 18-48, Ditch Mopping/Clean-Out
   F. Discuss & Approve Local Transportation Priorities
   G. Other Items As May Be Determined During the Course of the Meeting

VI. ADJOURNMENT INTO EXECUTIVE SESSION

    Security (RSMo 610.021(19)) - Disclosure would impair the public governmental
    body's ability to protect the security or safety of persons or real property, and that the
    public interest in nondisclosure outweighs the public interest in disclosure of the
    records

VII. ADJOURNMENT

Dated this 19th day of June 2018.

Rhonda Council, Deputy City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any
reasonable accommodation needed to participate in the City Council’s Meeting.
Council Letter

Date of Meeting: June 25, 2018

Originating Department: City Manager

To the Mayor and City Council:

Subject: Pawnshop Regulations

Attachment(s):

1. None

Action Options:

1. Briefing Only
2. Other Action Council May Deem Necessary

Background:

The City has been approached by a pawnshop owner who would like to relocate his business. Under the current City Code, he is unable to locate from his current location to his intended location because, although his current location is already within 500 feet of another pawnshop but was “grandfathered”, the new location is within 500 feet of another location, which is prohibited under Section 620.080. The current language of the City Code is as follows:

Section 620.080 – Pawnbrokers, Limitations.

A. No license shall be issued for the operation of a pawnshop, as defined herein, when the pawnshop will be located within three hundred (300) feet of any church or school, or within one hundred fifty (150) feet of residentially zoned property.

B. No license shall be issued for the operation of a pawnshop, as defined herein, when the pawnshop will be located within five hundred (500) feet of another pawnshop.

C. Licensed pawnshop(s) in operation within the City limits of the City of Sikeston on or before December 1, 2010, shall be exempted from Section 620.080(A) and (B). Any subsequent relocation or change in ownership of the pawnshop may do so only within the prescribed requirements of this Section.
If the City Council would like to allow the relocation of a “grandfathered” pawnshop (one in existence at the time the pawnshop ordinance was adopted) to another location within 500 feet of another pawnshop, there are several options. City staff seeks City Council direction as to whether any of these options should be pursued:

1. The language about subsequent relocation of grandfathered pawnshops could be stricken from the Code, as follows:

   C. Licensed pawnshop(s) in operation within the City limits of the City of Sikeston on or before December 1, 2010, shall be exempted from Section 620.080(A) and (B). Any subsequent relocation or change in ownership of the pawnshop may do so only within the prescribed requirements of this Section.

   This would essentially allow any grandfather pawnshops to relocate without any restriction other than that they would be restricted to zoning categories that allow pawnshops.

2. All of Section 620.080 could be stricken from the Code. This would remove any distance restrictions from pawnshops (new or grandfathered) and leave them restricted only by zoning. If a location was properly zoned, any number of pawnshops could be located within it without any consideration given to proximity to churches, schools, residentially zoned properties, or other pawnshops.

3. Language could be added to allow relocation of a grandfathered pawnshop to another location within the same exempted distance limitation. For example, there are currently two pawnshops downtown, which both have grandfathered status, and which are within 500 feet of another. The following language (new language in red) would allow either one to relocate to another downtown location within 500 feet of the other pawnshop, but would not allow them to move across town to a location within 500 feet of another pawnshop:

   C. Licensed pawnshop(s) in operation within the City limits of the City of Sikeston on or before December 1, 2010, shall be exempted from Section 620.080(A) and (B). Any subsequent relocation or change in ownership of the pawnshop may do so only within the prescribed requirements of this Section, except that any such exempted pawnshop(s) shall be permitted to move from their present location within a distance limitation set forth in Section 620.080(A) or (B) to another location within the same distance limitation. An exempted pawnshop shall not be permitted to move from within one distance limitation to a location within a wholly different distance limitation.

Staff seeks Council direction as to whether any of these options should be written into an ordinance for consideration, and whether said ordinance should be sent to the Planning and Zoning Commission prior to City Council consideration.
Date of Meeting: 18-06-25

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: 2nd Reading, Bill # 6104, Re-adoption of Ethics Ordinance

Attachments:

1. Bill #6104

Action Options:

1. 2nd Reading & Consideration, Bill # 6104
2. Other Action Council may deem appropriate

Background:

Bill #6104, commonly called the ethics ordinance, or conflict of interest ordinance, is required by State law to be on file with the Missouri Ethics Commission. This ordinance is renewed every other year and requires the City Manager, and City Clerk to file a personal financial statement with the Ethics Commission on an annual basis, however exempts the City Council from the same requirement except if any member of the Council receives more than $500 in remuneration from the City.

Staff asks for Council’s approval of Bill #6104.
BILL Number 6104  ORDNANCE Number 6104

THIS BILL, AS ADOPTED, SHALL BECOME ORDNANCE NUMBER 6104, ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTEREST FOR CERTAIN MUNICIPAL OFFICIALS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This ordinance shall be codified in the Sikeston Municipal Code as follows:

SECTION II: Chapter 120 “Conflicts of Interest”, Disclosure of Personal Financial Interests, hereby established to read as follows:

"120.010 Declaration of Policy. The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

120.020 Conflicts of Interest
A. All elected and appointed officials as well as employees of The City of Sikeston must comply with Section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
B. Any member of the governing body of The City of Sikeston who has a "substantial personal or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the City Clerk of the City and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial personal or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of $10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of $5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

120.030 Disclosure Reports. Each elected official, the City Manager, and the City Clerk shall disclose the following information by May 1 if any such transactions occurred during the previous calendar year.
A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the City of Sikeston, other than compensation received as an employee or payment of any tax, fee or penalty due to the City, and other than transfers for no consideration to the City.
B. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the City, other than payment of any tax, fee or penalty due to the City or transactions involving payment for providing utility service to the City, and other than transfers for no consideration to the City.
C. The City Manager and the City Clerk also shall disclose by May 1 for the previous calendar year the following information:
   1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by statement;
   2. The name and address of each sole proprietorship that he owned, the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or coparticipant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corpora-
tion or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

120.040 Filing of Reports
A. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year.
   1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the (city council) may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.
   2. Each person appointed to office shall file the statement within thirty days of such appointment or employment;
   B. Financial disclosure reports giving the financial information required in Section 120.020 shall be filed with the City and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

120.050 Filing of Ordinance. A certified copy of this ordinance shall be sent to the Missouri Ethics Commission within ten days of its adoption."

SECTION III: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION IV: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage.
A. Bill Number 6104 was introduced to Council and read the first time this 11th day of June, 2018.
B. Bill Number 6104 was read the second time this 25th day of June, 2018, discussed and voted as follows:
   Gilmore ________, Evans ________, Self ________,
   White-Ross ________, Settles ________, Merideth ________,
   and Burch ________, thereby being ________.
C. Ordinance 6104 shall be in full force and effect from and after, July 25, 2018.

Steven Burch, Mayor

Approved As To Form
Charles Leible, City Counselor

Seal/Attest:

Carroll L. Couch, City Clerk
To the Mayor and City Council:

Subject:

Award State Contract Patrol Vehicle’s

Attachments:
  1. State Contract Price Sheet

Action Options:
  1. Award State Contract Patrol Vehicles
  2. Other action Council may deem appropriate.

Background:

The Department of Public Safety would like to purchase two (2) 2019 Chevrolet Tahoe’s PPV 4wd at the state contract price of $36,249 each from Don Brown Chevrolet of St. Louis and use remaining dollars to outfit them with necessary equipment. Due to increased demand from other departments we are asking to place the order early.

The Department of Public Safety would also like to purchase three (3) used AWD Highway Patrol 2015 Dodge Chargers at the price of $17,200 each with additional dollars used to outfit each vehicle with emergency equipment.
# QUOTE

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>MO STATE CONTRACT CC180382001</td>
<td></td>
</tr>
<tr>
<td>2 ITEM 1 TAHOE PPV 2WD</td>
<td>$31,968.00</td>
</tr>
<tr>
<td>2 ITEM 2 4WD</td>
<td>$2,946.00</td>
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<tr>
<td>2 ITEM 4 (6) ADDITIONAL KEY FOBS</td>
<td>$69.00</td>
</tr>
<tr>
<td>2 ITEM 8 PREPARATION COST</td>
<td>$965.00</td>
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<tr>
<td>BLACK IN COLOR</td>
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</tr>
<tr>
<td>2 OPTION 5HP - 6 ADDITIONAL KEYS</td>
<td>$40.00</td>
</tr>
<tr>
<td>8 EXTRA KEY FOBS</td>
<td>$45.00</td>
</tr>
<tr>
<td>2 OPTION UT7 - REAR GROUND STUDS</td>
<td>$81.00</td>
</tr>
<tr>
<td>GRAND TOTAL</td>
<td>$72,498.00</td>
</tr>
</tbody>
</table>

If you should have any questions, please don't hesitate to give me a call. Thank you!

![Signature with date: 06/15/2018](image)

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Dave Helterbrand  
Fleet Department Manager  

*This quote is good for 30 days*
MISSOURI STATE HIGHWAY PATROL
Fleet & Facilities Division
P.O. Box 568
Jefferson City, MO 65102
VEHICLE SALES INVOICE

Invoice Number: 20180196
Page 1 of 1

Under provisions of 43.260 RSMo, the Missouri State Highway Patrol is authorized to sell the following used vehicles.

(1) Year and Make of Vehicle: 2015 Dodge Charger AWD Title Number: 
    Serial Number: __________________ P Number: _______ Price: $17,200.00
    Comments: Mileage 54,000

(2) Year and Make of Vehicle: 2015 Dodge Charger AWD Title Number: 
    Serial Number: __________________ P Number: _______ Price: $17,200.00
    Comments: Mileage 54,000

(3) Year and Make of Vehicle: 2015 Dodge Charger AWD Title Number: 
    Serial Number: Mileage 54,000 P Number: _______ Price: $17,200.00
    Comments: 

(4) Year and Make of Vehicle: __________________ Title Number: 
    Serial Number: __________________ P Number: _______ Price: 
    Comments: 

(5) Year and Make of Vehicle: __________________ Title Number: 
    Serial Number: __________________ P Number: _______ Price: 
    Comments: 

Agency: Sikeston Department of Public Safety
Address: 201 South Kingshighway Sikeston, MO 63801

By: ___________________ Title: ___________________ Date: ____________

Upon receipt of a check in the amount of $51,600.00, payable to the Missouri State Highway Patrol, title(s) to the above identified vehicle(s) will be transferred to the above buyer. No guarantee on the used vehicle(s) is expressed or implied by the Missouri State Highway Patrol.

MISSOURI STATE HIGHWAY PATROL

Brad Adams ___________________ Garage Superintendent 06/18/2018
By ___________________ Title: ___________________ Date: ____________
To the Mayor and City Council:

Subject: Award Purchase of Pick-Up Truck for Public Works

Attachments:

1. Quotations from Don Brown Chevrolet – MoDOT State Contract Bid Amount

Action Options:

1. Award Bid
2. Other Action Council May Deem Necessary

Background:

The Department of Public Works is purchasing a ¾ ton pickup truck for Street Division with state contract vendor Don Brown Chevrolet of St. Louis.

This purchase is included in the FY19 budget. Procurement of these trucks typically takes 3-6 months.

Staff requests Council approval of the purchase of this vehicle.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODOT CONTRACT 3-170105TV</td>
<td></td>
</tr>
<tr>
<td>1 2017 Silverado 2500HD Crew Cab 4WD Short Box Line Item #3</td>
<td>$28,535.00</td>
</tr>
<tr>
<td>1 Option 3B - Full Length Cab Steps</td>
<td>$573.00</td>
</tr>
<tr>
<td>1 Option 3C - Bluetooth Capability</td>
<td>Standard</td>
</tr>
<tr>
<td>1 Option - Snow Plow Prep Package</td>
<td>$595.00</td>
</tr>
</tbody>
</table>

**SNOW PLOW PACKAGE INCLUDES:**
- Power feed for backup & roof emergency light,
- (KW5) 220-amp alternator with gas or diesel engine, forward lamp wiring lamp harness, (TRW)
- provision for cab roof mounted lamp/beacon,
- (NZZ) underbody shields & Heavy-Duty front-springs.

| Option - 18" Amber LED Mini Bar                                            | $348.00   |
| Option - 2 Clear Strobe Lights in Rear Taillights                          | $291.00   |
| Option PCR - Includes Keyless Entry, Remote Locking Tailgate, & Power Exterior Mirrors | $348.00   |
| Option Z82 - Trailering Package                                            | $298.00   |

| GRAND TOTAL                                                                | $30,988.00|

If you should have any questions, please don't hesitate to give me a call. Thank you!

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Dave Helterbrand  
Fleet Department Manager

*This quote is good for 30 days*
To the Mayor and City Council:

Subject: Award, Bids #18-46, 18-47 & 18-48, Ditch Mopping/ Clean-out

Background:

On June 6, 2018, the city opened bids for a project to clean out three drainage ditches in town. We received bids from Ferrell’s Enterprises and Todd’s Excavating. Each ditch was bid as a separate bid package. At this time we ask that Council award the bids as follows:

Todd’s Excavating: $16,000.00 for Packages 1 & 2 (Bids # 18-46 & 18-47)

Ferrell Enterprises: $4,200.00 for Package 3, (Bid# 18-48)

The bid tabulation sheet is attached for your review. The Ditches that will be cleaned as a part of this project include:

- Package 1- Bid #18-46, Stallcup Ditch
- Package 2- Bid #18-47, Cotton Square Ditch
- Package 3- Bid #18-48, Stroms Ditch (North of Kindergarten)
## CITY OF SIKESTON BID TABULATION SHEET

**Ditch Cleanout Bid 18-46 through 18-48**  
**June 6, 2018**

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ferrell Enterprises</td>
<td></td>
</tr>
<tr>
<td>Bid 18-46</td>
<td>$12,565</td>
</tr>
<tr>
<td>Bid 18-47</td>
<td>$15,000</td>
</tr>
<tr>
<td>Bid 18-48</td>
<td>$4,200</td>
</tr>
<tr>
<td>Todd’s Excavating</td>
<td></td>
</tr>
<tr>
<td>Bid 18-46</td>
<td>$6,000</td>
</tr>
<tr>
<td>Bid 18-47</td>
<td>$10,000</td>
</tr>
<tr>
<td>Bid 18-48</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

**CHAIRMAN:** Brian Dial  **RECORER:** Angie Keller  **VERIFIER:** Darren Martin
Council Letter

Date of Meeting: 18-06-25

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Discuss and Approve Local Transportation Priorities

Action Options:

1. Approve List of Transportation Priorities
2. Other Action Council May Deem Necessary

Background:

Each year MoDOT asks all of the Regional Planning Commissions in the state to identify and prioritize transportation needs in the state of Missouri. Each RPC has a Transportation Advisory Committee or TAC that leads this effort. For Bootheel RPC the TAC meets quarterly, with the next meeting scheduled for July 17th. MoDOT has recently asked the TAC to provide identified and prioritized needs/projects for our six county region sorted by county. We will discuss these priorities at the TAC meeting and vote on priorities. It is through this process that a project makes its way on to the MoDOT construction program or STIP.

We would like to present to council the needs identified by staff with suggested priorities for your input and approval. When approved, these will be forwarded to the counties, RPC, and MoDOT.
Transportation Needs – City of Sikeston – June 2018

Road & Bridge Projects:

New Madrid County

1) New Interchange on US60 between I-55 and US61
2) Intersection Capacity Improvements – US61 (South Main) @ Hennings (Walmart)

Scott County

1) Construction of Center Turn Lane along East Malone (US62) from US 61 to I-55
2) Improved School Crossing for Sikeston JHS across RT Y (Salcedo Road)
3) Pedestrian Crossing across North Main (61) at Missouri Delta Medical Center
4) Left Turn and Right Turn Lanes at RT HH and North Ingram Intersection
5) Pedestrian Accessibility through Main (61) and Malone (62) intersection to accommodate north-south and east-west trails
6) Geometric Improvements to RT Y and North Kingshighway intersection
7) Consideration for railroad overpass along east-west corridors to accommodate emergency management traffic (RT Y, RT HH, 114, etc)

Aviation Projects:

Scott County

1) Construct New Municipal Hangar
2) Apron Reconstruction including establishing new fuel site for Sikeston Memorial Airport

Bicycle / Pedestrian Projects:

Scott County

1) Continue Phase 2 of the Sikeston Rail-to-Trail
2) Safe Routes to School Sidewalk Project along North West Street to accommodate Sikeston JHS student pedestrians from Salcedo (Rt Y) to Malone Avenue (114) and on to Murray Lane
3) Extend Recreation Trail along Salcedo Road from Kingshighway to North Ingram

New Madrid County

1) Construct Sidewalks along Col. Day Parkway from US 61 (South Main) to South Ingram