

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, June 29, 2020
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. ITEMS OF BUSINESS
 - A. Approval of Purchase of Tractor and Side Arm Mower
 - B. Receive Proposal Regarding Billboard on City Property
 - C. Renewal of Convention & Visitors Bureau (CVB) Agreement
 - D. Briefing on Strengthening Police and Community Partnerships Planning Meeting
 - E. Other Items As May Be Determined During the Course of the Meeting
- VI. ADJOURNMENT

Dated this 25th day of June 2020

Rhonda Council

Rhonda Council, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

Council Letter

Date of Meeting: 20-06-29

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Authorization to Purchase a Tractor and Side Arm Mower

Attachments:

1. Quotations

Action Options:

1. Authorization to proceed with purchase of a Tractor and Side Arm Mower
2. Other action the City Council deems appropriate

Background:

Staff would like to purchase a 2019 John Deere 6120 Cab Tractor from Greenway Equipment, Inc. for \$93,712.98. Greenway holds the state contract for this tractor and is the only retailer that has it available for purchase.

Staff would also like to purchase the Side Arm Mower from Woody's Municipal Supply Co for \$50,918.00. Woody's holds the Sourcewell contract for this mower, therefore; it does not require a bid-out procedure.

This item is budgeted under Capital Improvements for FY2021. These items are over budget, but staff plans to auction off the old equipment to recoup some of the costs. In total after selling the old equipment we should be approximately \$5,000 over budget.

We seek Council's approval to proceed with the purchase.

Woody's Municipal Supply Co.
P.O. Box 432, Edwardsville, IL 62025

June 16, 2020

City of Sikeston

Attn. Brian

We are pleased to quote you as follows;

One 22' reach, Diamond Boom Mower Model number DBM-C-N with rear cradle, to be used with your tractor with factory cab. This will include: 50" deck, mainframe, reservoir, oil, tandem pump, hoses, lift valve, 4 function **joystick control**, hydraulic actuator, hydraulic trap door, auxiliary oil cooler, pump and grill guard, polycarbonate lexon window for safety on right side of cab, calcium in left rear tire and wheel weights.

\$50,918.00

Notes for 6120M:

- 1) The hydraulic trap door to be operated by existing tractor remote.
- 2) Front tire size to be 380/85R24
- 3) Must have standard fuel tank
- 4) Must have Crankshaft Pulley and Bushing DZ107758 R517237 & bolt R515311
- 5) Tractor must be delivered to Woody's, we will deliver back to Sikeston when completed.

Steve Stahlhut

618-656-5404
800-223-2466

Quote Id: 22099168

Prepared For:
City Of Sikeston



Prepared By: **Charles Williams**

Greenway Equipment, Inc.
801 Woods Lane
Sikeston, MO 63801

Tel: 573-471-3170
Fax: 573-471-9600
Email: cwilliams@gogreenway.com

Date: 10 June 2020

Offer Expires: 17 June 2020

Confidential



JOHN DEERE

Selling Equipment



Quote Id: 22099168

Customer: CITY OF SIKESTON

8300	COLD START PACKAGE I
873D	LIGHT PACKAGE - ECONOMY
8742	ALTERNATOR 14V/200A
8747	BATTERY 12V / 174AH
8765	POWERFILL BRAKE
878M	CONDENSER SCREEN
891E	LOADER READY MECH.SCV 2FUNCT



JOHN DEERE



Quote Summary

Prepared For:

City Of Sikeston
316 N West St
Sikeston, MO 63801
Business: 573-475-3731
abdial@sikeston.org

Prepared By:

Charles Williams
Greenway Equipment, Inc.
801 Woods Lane
Sikeston, MO 63801
Phone: 573-471-3170
cwilliams@gogreenway.com

Quote Id: 22099168
Created On: 10 June 2020
Last Modified On: 16 June 2020
Expiration Date: 17 June 2020

Equipment Summary

2019 JOHN DEERE 6120M Cab
Tractor - 1L06120MPKH947742

Selling Price	Qty	Extended
\$ 93,712.98 X	1 =	\$ 93,712.98

Equipment Total

\$ 93,712.98

Quote Summary

Equipment Total	\$ 93,712.98
SubTotal	\$ 93,712.98
Est. Service Agreement Tax	\$ 0.00
Total	\$ 93,712.98
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 93,712.98

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment



Quote Id: 22099168

Customer: CITY OF SIKESTON

2019 JOHN DEERE 6120M Cab Tractor - 1L06120MPKH947742

Hours: 1

Stock Number: 801853

Selling Price

\$ 93,712.98

Code	Description	Qty	Unit	Extended
4298L	6120M STAND.CAB TRACTOR	1	\$ 108,756.00	\$ 108,756.00
Standard Options - Per Unit				
4298L0202	UNITED STATES	1	\$ 0.00	\$ 0.00
4298L0409	ENGLISH	1	\$ 0.00	\$ 0.00
4298L0501	NO PACKAGE	1	\$ 0.00	\$ 0.00
4298L873D	LIGHT PACKAGE - ECONOMY	1	\$ 201.00	\$ 201.00
4298L878M	CONDENSER SCREEN	1	\$ 22.00	\$ 22.00
4298L891E	LOADER READY MECH.SCV 2FUNCT	1	\$ 5,095.00	\$ 5,095.00
4298L1437	POWRQUAD PLUS LHR 16/16 30K	1	\$ -1,992.00	\$ -1,992.00
4298L1834	NO GREENSTAR READY	1	\$ 0.00	\$ 0.00
4298L1835	NO STARFIRE RECEIVER	1	\$ 0.00	\$ 0.00
4298L1845	W/O AUTOTRAC ACTIVATION	1	\$ 0.00	\$ 0.00
4298L2073	STANDARD CAB	1	\$ 2,801.00	\$ 2,801.00
4298L2127	ECONOMY SEAT	1	\$ 0.00	\$ 0.00
4298L2511	MIRROR-LH&RH MANUAL TELESCOP	1	\$ 0.00	\$ 0.00
4298L2631	PANORAMA FRONT WINDSHIELD	1	\$ 0.00	\$ 0.00
4298L2663	BUSINESS RADIO PACKAGE	1	\$ 337.00	\$ 337.00
4298L3223	HYDRAULIC PUMP - 114 L/MIN	1	\$ 1,800.00	\$ 1,800.00
4298L3338	1,2&3 MECHANIC.SCV 450SERIES	1	\$ 1,040.00	\$ 1,040.00
4298L3820	REAR PTO 540/1000 REVERSIBLE	1	\$ 0.00	\$ 0.00
4298L4120	DLINKS W/ TEL.BALL CAT2	1	\$ 0.00	\$ 0.00
4298L4210	CLINK WITH BALL END - CAT 2	1	\$ 0.00	\$ 0.00
4298L4421	ST.BARS - ADJUST. BOTH SIDES	1	\$ 630.00	\$ 630.00
4298L5010	FLANGE TYPE REAR AXLE	1	\$ 0.00	\$ 0.00
4298L5090	ADJUSTABLE STEEL WHEELS REAR	1	\$ 0.00	\$ 0.00
4298L5212	REAR WHEEL SIZE 460/85R34	1	\$ 0.00	\$ 0.00
4298L5999	NO TIRE PREFERENCE(REAR/FRO)	1	\$ 0.00	\$ 0.00
4298L6045	MFWD FA - UNSUSPENDED	1	\$ 0.00	\$ 0.00
4298L6092	ADJUSTAB. STEEL WHEELS FRONT	1	\$ 0.00	\$ 0.00
4298L6220	FRONT WHEEL SIZE 380/85R24	1	\$ 0.00	\$ 0.00
4298L7706	SP. BY SHIP OVERSEAS W/ CONS	1	\$ 58.00	\$ 58.00
4298L8011	FRONT FENDERS FOR MFWD	1	\$ 600.00	\$ 600.00
4298L8300	COLD START PACKAGE I	1	\$ 340.00	\$ 340.00
4298L8742	ALTERNATOR 14V/200A	1	\$ 280.00	\$ 280.00
4298L8747	BATTERY 12V / 174AH	1	\$ 126.00	\$ 126.00

Confidential

**JOHN DEERE**

Selling Equipment



Quote Id: 22099168

Customer: CITY OF SIKESTON

4298L8765	POWERFILL BRAKE	1	\$ 531.00	\$ 531.00
Standard Options Total				\$ 11,869.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 550.48	\$ 550.48
	PACK	1	\$ 441.34	\$ 441.34
	DELIVERY	1	\$ 207.87	\$ 207.87
Other Charges Total				\$ 1,199.69
Suggested Price				\$ 121,824.69
Customer Discounts				
Customer Discounts Total			\$ -28,111.71	\$ -28,111.71
Total Selling Price				\$ 93,712.98

Original Factory Build Codes

Code	Description
0202	UNITED STATES
0409	ENGLISH
0501	NO PACKAGE
1437	POWRQUAD PLUS LHR 16/16 30K
1834	NO GREENSTAR READY
1835	NO STARFIRE RECEIVER
1845	W/O AUTOTRAC ACTIVATION
2073	STANDARD CAB
2127	ECONOMY SEAT
2511	MIRROR-LH&RH MANUAL TELESCOP
2631	PANORAMA FRONT WINDSHIELD
2663	BUSINESS RADIO PACKAGE
3223	HYDRAULIC PUMP - 114 L/MIN
3338	1,2&3 MECHANIC.SCV 450SERIES
3820	REAR PTO 540/1000 REVERSIBLE
4120	DLINKS W/ TEL.BALL CAT2
4210	CLINK WITH BALL END - CAT 2
4421	ST.BARS - ADJUST. BOTH SIDES
5010	FLANGE TYPE REAR AXLE
5090	ADJUSTABLE STEEL WHEELS REAR
5212	REAR WHEEL SIZE 460/85R34
5999	NO TIRE PREFERENCE(REAR/FRO)
6045	MFWD FA - UNSUSPENDED
6092	ADJUSTAB. STEEL WHEELS FRONT
6220	FRONT WHEEL SIZE 380/85R24
7706	SP. BY SHIP OVERSEAS W/ CONS
8011	FRONT FENDERS FOR MFWD

Council Letter

Date of Meeting: June 29, 2020

Originating Department: City Manager

To the Mayor and City Council:

Subject: Billboard Proposal on City Property

Attachment(s):

1. None.

Action Options:

1. Briefing Only
2. Other Action Council May Deem Necessary

Background:

In 2014 the City purchased the former Union Pacific Railroad right-of-way along Malone Avenue. The railroad had multiple ground leases for businesses and signs located along the property. The City acquired the railroad's interest in those leases with the purchase. The City's former legal counsel reviewed the leases at the time of purchase and was of the opinion that the leases were all on a month to month basis until such time as longer-term leases were executed directly between the City and the lessees.

The City was recently approached by a billboard company who submitted an unsolicited proposal to install either a two- or four-sided digital billboard on the northeast corner of Main and Malone, and pay the city annual lease payments in an amount far greater than the current lease amount. This arrangement would require the City to terminate the leases for one sign currently on the northeast corner of Main and Malone, and two signs on the northwest corner.

Sometime in the past year, General Outdoor Advertising sold their 6 signs at various locations along the railroad to Boatner Adworks out of Poplar Bluff, including the three signs at Main and Malone. The City recently found out about the sale after the fact and contacted Adworks, who was not aware that General Outdoor Advertising was leasing the ground for the signs from the City. They have not yet been invoiced by the City or paid the City for any lease payments.

If the Council is willing to entertain this proposal to locate a new sign near Main and Malone on City property, staff recommends sending a lease termination notice to Adworks, and releasing a Request for Proposals for new ground leases at those locations. This would allow Adworks a shot at maintaining their signs with new market level lease rates, and would also allow other sign companies an opportunity as well. The other option would be to simply pursue a new lease directly with Adworks for the amount previously paid by General Outdoor Advertising.

Council Letter

Date of Meeting: June 29, 2020

Originating Department: Finance Department

To the Mayor and City Council:

Subject: Convention and Visitors Bureau Operating Agreement Renewal

Attachment(s):

1. Original CVB Operating Agreement

Action Options:

1. Approve the renewal and amendment of the current Operating Agreement
2. Other action as Council may deem appropriate

Background:

In 2017 the City of Sikeston entered into a contract with the Sikeston Regional Chamber of Commerce for Tourism Marketing & Promotion Services for a period of three (3) years that is set to expire on June 30, 2020. The original agreement included maintenance of the city-owned billboard on I-57. In January 2020 the Chamber was contacted by Wayne Wheatly, the new owner of the property where the city-owned billboard resides, wishing to enter into a contract for mowing the area around the sign for approximately \$200-\$300 per month. The Tourism Advisory Board met and opted not to enter into the contract and does not wish to use the sign anymore because the sign is blocked by several small trees and needs some repairs and a new design face. This agreement would renew the previous agreement for an additional three (3) years and remove section 4h of the original agreement.

Convention and Visitors Bureau Operating Agreement

This Convention and Visitors Bureau ("CVB") Operating Agreement ("Agreement") entered into as of the 26th day of June, 2017, by and between the City of Sikeston ("City") and the Sikeston Regional Chamber of Commerce ("Chamber").

WHEREAS, the City and Chamber desire that the Chamber provides Convention and Visitors Bureau services on behalf of the City, the parties hereby agree as follows:

- 1) Term. The term of this agreement shall be a period of three (3) years, commencing on July 1, 2017, and continuing through June 30, 2020.
- 2) Renewal. This agreement may be renewed by mutual consent of the parties for additional three year periods.
- 3) City Obligations.
 - a) City shall remit to the Chamber all proceeds of City's guest tax received during the term of this contract within 30 days of receipt by the City, subject to the following exceptions:
 - i) In that the Chamber currently does not meet Missouri Division of Tourism requirements for certification as a Destination Marketing Organization (DMO), the City shall retain its certification as Scott County's DMO.
 - ii) As the Scott County DMO, the City shall be responsible for all tourism marketing and promotional activities associated with approved Missouri Division of Tourism Promote Missouri Fund – Marketing Matching Grant Program(s).
 - iii) Until such time as Chamber is certified by the Missouri Division of Tourism as Scott County DMO, the City shall retain from City's guest tax proceeds an amount equal to the local funding match as listed in the Missouri of Division Marketing Matching Grant Application.
 - b) City shall remit to the Chamber ten thousand dollars (\$10,000.00) of the Guest Tax Fund Balance within thirty (30) days of execution of this agreement for the purposes of cash management and emergency operations.
 - c) City shall in a timely manner forward to the Chamber all invoices payable by the Chamber under this agreement.
 - d) City shall maintain www.visitsikeston.com domain name and will transfer control of that website to the Chamber.
 - e) City shall port the existing 800 number for the CVB to the Chamber, and the Chamber shall port that number back to the City should this agreement terminate or expire.
 - f) City shall give username and password for existing CVB Facebook page to the Chamber.
 - g) City shall transfer to the Chamber digital copies of all files relevant to ongoing CVB services.
 - h) City shall transfer to Chamber existing stock of brochures, stationary, and other existing hard copy marketing materials.
- 4) Chamber Obligations.
 - a) Chamber shall promote Sikeston and Scott County as a tourist and visitor destination through marketing, public relations, and visitor services, and shall strive to increase overnight visitor stays.
 - b) Guest tax funds received from the City shall only be used for the purpose of promoting and funding tourism marketing and promotional purposes.

- c) Chamber shall process all inquiries and information requests received by the DMO from marketing/promotions funded through the Promote Missouri Fund Program. This data shall be compiled and distributed to the City and Tourism Advisory Board on a monthly basis.
- d) In its capacity as CVB, Chamber shall represent the Sikeston and Scott County hospitality industry as a whole regardless of individual businesses' affiliation with or membership in the Sikeston Regional Chamber of Commerce.
- e) Chamber shall maintain the CVB webpage (www.visitsikeston.com).
- f) Chamber shall maintain the existing CVB Facebook page.
- g) Chamber shall pay within 30 days any invoices forwarded by City which are payable by the Chamber under this agreement.
 - i) Wayfinding Sign Program:
 - (1) Chamber shall pay on behalf of the City for the remaining term of wayfinding sign contract with Geograph Industries, Inc. (see Exhibit A – Existing Contracts/Agreements).
 - (2) Chamber shall maintain existing wayfinding signs and any more that are to be installed under the City's existing contract with Geograph Industries, Inc.
 - (3) Chamber shall coordinate with the City and obtain city manager approval of design and installation of signs and monuments still pending under the contract with Geograph Industries, Inc.
 - ii) Other existing agreements.
 - (1) Chamber shall pay on behalf of the City the following agreements and contracts, until termination dates of said agreements and contracts (see Exhibit A – Existing Contracts/Agreements):
 - (a) DSW Signs for billboards on I-55 and US-60.
 - (b) Visitors Information Center contract with Sikeston Cultural Development Corporation.
 - (c) Revize website design/maintenance.
 - (2) Renewal of existing contracts/agreements upon their termination shall be at the discretion of the Chamber.
 - (3) Chamber shall enter into or renew contacts/agreements in the Chamber's name even if existing contracts/agreements assumed under this agreement were in the City's name.
- h) Chamber shall maintain the city-owned billboard on I-57.
- i) Chamber shall obtain and maintain designation from the Missouri Division of Tourism as the Designated Marketing Organization (DMO) for Scott County as soon as Chamber is eligible per Missouri Division of Tourism rules, and shall comply with all State reporting requirements.
- j) Chamber shall comply with State Marketing Fund grant requirements, including reporting.
- k) Chamber shall submit to City monthly financial statements reflecting Sikeston Lodging Tax expenditures, data compilation and analysis of marketing efforts.
- l) Chamber shall not take any action, or enter into any agreements, that create any obligations, indebtedness or liabilities in behalf of the City.
- m) Tourism Advisory Board.
 - i) Chamber shall regularly hold meetings with the City's Tourism Advisory Board, which meeting times and meeting frequency shall be determined by the Tourism Advisory Board.
 - ii) Chamber shall advertise and hold meetings with the Tourism Advisory Board, and maintain records thereof, in compliance with the Missouri Sunshine Law.

- iii) Chamber shall prepare minutes of Tourism Advisory Board meetings and submit them to the Tourism Advisory Board for review and approval. Chamber shall forward approved Tourism Advisory Board minutes to City immediately following approval, for review and acceptance by the City Council.
- iv) Chamber shall comply with the Missouri Sunshine Law as applicable to CVB operations, meetings, and records. Chamber shall immediately notify City of any records requests made under the Missouri Sunshine Law.

5) Relationship of the Parties. In its role as providing CVB services on behalf of the City, the Chamber shall not be considered an employee, agent, or representative of the City, but shall be considered an independent contractor.

6) Termination.

- a) Either party may terminate this agreement with or without cause upon six (6) months written notice to the other party.
- b) Upon termination or expiration of this agreement, Chamber shall return control of www.visitsikeston.com, the CVB Facebook page, and CVB files to the City.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF SIKESTON

SIKESTON REGIONAL CHAMBER OF
COMMERCE

Steven H. Burch, Mayor

Mike Marshall, CEO and President

Attest:

Carroll Couch, City Clerk

Council Letter

Date of Meeting: 20-06-29

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject: Briefing on “Strengthening Police & Community Partnerships” Planning Meeting

Attachments:

None

Action Options:

None

Background:

Department of Public Safety’s Chief James McMillen will give an update on the first planning meeting for “Strengthening Police & Community Partnerships”. This group’s first meeting is scheduled for Friday, June 26th.