

REGULAR CITY COUNCIL MEETING
JULY 5, 2023

The regular Sikeston City Council meeting of July 5, 2023 was called to order at 5:00 p.m. at City Hall located at 105 E. Center St., Sikeston. Present at the meeting were: Mayor Greg Turnbow, John Leible, Ryan Lindsey, David Teachout, Tom Robison and Onethia Williams (arriving at 5:05 p.m.). Councilman Vest Baker was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Graham, Finance Director Karen Bailey, Finance Director Amanda Groves, Communications Manager David Jenkins, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Street Supervisor Darren Martin, Parks Director Dustin Care, Community Development Director Barry Blevins, Public Safety Director James McMillen, Captain Ryan Smith, Captain Zak Haskin and Captain Derick Wheatley.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of the regular meeting of June 5 and June 26, 2023 were presented for approval. Councilman Robison moved to approve the minutes as presented. Councilman Lindsey seconded the motion and the following vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

ITEMS OF BUSINESS

Renewal of Convention & Visitors Bureau (CVB) Agreement

In June 2020, the City of Sikeston entered into a contract with the Sikeston Regional Chamber of Commerce for Tourism Marketing & Promotion Services for a period of three (3) years that is set to expire on June 30, 2023. This agreement would renew the previous agreement for an additional three (3) years, commencing on July 1, 2023 and continuing through June 30, 2026.

Councilman Teachout moved to approve the renewal of the Convention & Visitors Bureau Agreement with the Sikeston Regional Chamber of Commerce for a three year period commencing on July 1, 2023 and continuing through June 30, 2026. The motion was seconded by Councilman Leible, discussed and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye,
Williams Absent, and Turnbow Aye, thereby being passed.

Councilwoman Williams arrived.

Authorization to Add City Clerk to City Bank Accounts

City Charter requires that all bank accounts shall be supervised by the city treasurer and that the treasurer not be a signatory to any disbursement of city funds. Staff requests a motion by the Council to add City Clerk Rhonda Council as a signer on all city accounts and check or draft disbursements.

Councilman Leible moved to authorize the addition of Rhonda Council as a signer on all city accounts and check or draft disbursements. The motion was seconded by Councilman Teachout, discussed and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye,
Williams Aye, and Turnbow Aye, thereby being passed.

Authorization to Purchase Various Vehicles for Public Works Department

Public Works is seeking to purchase several vehicles this year that are in the current budget for various divisions. Over the past 2 years we have had great difficulty finding/ordering work vehicles that were available. This year we are seeking council's authorization to find and purchase used/new vehicles wherever we can find them to serve our needs. This includes the following:

- ¾ ton work truck – Building Maintenance - \$45,000.00 Budget
- 1-1½ ton flatbed work truck – Parks - \$75,000.00 Budget
- 1-1½ ton flatbed work truck – Streets - \$75,000.00 Budget
- 1 ton dual axle work truck – All Divisions - \$70,000.00 Budget

Councilman Teachout moved to authorize the purchase of various vehicles for the Public Works Department. The motion was seconded by Councilman Leible, discussed and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Authorization to Purchase Two New SUV Patrol Vehicles

The Department of Public Safety is requesting to purchase two (2) 2023 Dodge Durangos from Landmark Dodge at the price of \$84,270.00 and use remaining budgeted dollars to outfit it with necessary equipment. The car will be assigned to our frontline patrol fleet and will replace vehicles that will be surplus. The funds for the car and the equipment needed to outfit it were included in the FY24 budget for DPS.

Councilman Robison moved to authorize the purchase of two 2023 Dodge Durangos from Landmark Dodge in the amount of \$84,270, using remaining funds to outfit the vehicles with necessary equipment. The motion was seconded by Councilman Lindsey, discussed and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Authorization to Purchase Used Patrol Car

The Department of Public Safety is requesting approval to purchase one (1) used AWD Highway Patrol 2020 Dodge Charger at the price of \$23,000. The purchase of this car was included in the FY24 budget. The remaining budgeted funds will be used to outfit the cars with emergency equipment.

Councilman Leible moved to authorize the purchase of a used AWD Highway Patrol 2020 Dodge Charger in the amount of \$23,000, utilizing remaining funds to outfit the vehicle with emergency equipment. The motion was seconded by Councilman Lindsey, discussed and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Authorization to Accept Local Emergency Planning Committee Grant

Sikeston DPS is requesting we enter into a contract with the Bootheel LEPC for a grant for Hazmat items. Sikeston DPS has written the grant for Bootheel LEPC/Sikeston DPS and has

been awarded \$27,230.83. The equipment purchased with this grant is approved will be paid for upfront by Bootheel LEPC. Once all items have been paid for and Bootheel LEPC shows proof of payment the city will reimburse the Bootheel LEPC up to the grant value which is \$27,230.83.

Councilman Leible moved to authorize Sikeston Department of Public Safety to enter into a contract with Bootheel Local Emergency Planning Commission for their Local Emergency Planning District Grant in the amount of \$27,230.83 to purchase hazmat materials. The motion was seconded by Councilman Teachout, discussed and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Authorization to Purchase Hazmat Items Using Bootheel Local Emergency Planning Committee/District Grant

Sikeston Department of Public Safety has been awarded a grant from Bootheel Local Emergency Planning Committee/District in the amount of \$27,230.83 to purchase hazmat materials. Staff seeks to enter into an agreement with JSR Environmental in the amount of \$14,336.82 to purchase hazmat booms and pads.

Councilman Robison moved to approve the purchase of hazmat materials from JSR Environmental in the amount of \$14,336.82. The motion was seconded by Councilman Lindsey, discussed and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Discussion – Knox Box Requirements

This program has been in place prior to 2010 and has been an invaluable asset to the protection of both Life Safety and Property conservation.

1. What the requirement is, when Knox boxes are required, etc.

The current requirement and procedure Sgt. Whitley and I enforce. New Construction buildings, change of occupancy and major renovation buildings must have a Knox Box. But we do not stop the forward progress of a business from obtaining a license or operation because they do not have a Knox Box. Interconnected buildings are a priority where stand alone buildings are given more leniency. We currently use this method of discretion to help relieve the burden of chasing off small business but still try to maintain the level of safety and security a Knox Box Offers

2. The actual language from the fire code that requires them.

SECTION 506 KEY BOXES

506.1 Where required. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type listed in accordance with UL 1037, and shall contain keys to gain necessary access as required by the fire code official.

506.1.1 Locks. An approved lock shall be installed on gates or similar barriers where required by the fire code official.

506.1.2 Key boxes for non standardized fire service elevator keys. Key boxes provided for non standardized fire service elevator keys shall comply with Section 506.1 and all of the following:

1. The key box shall be compatible with an existing rapid entry key box system in use in the jurisdiction and approved by the fire code official.
2. The front cover shall be permanently labeled with the words "Fire Department Use Only—Elevator Keys."
3. The key box shall be mounted at each elevator bank at the lobby nearest to the lowest level of fire department access.
4. The key box shall be mounted 5 feet 6 inches (1676 mm) above the finished floor to the right side of the elevator bank.
5. Contents of the key box are limited to fire service elevator keys. Additional elevator access tools, keys and information pertinent to emergency planning or elevator access shall be permitted where authorized by the fire code official.
6. In buildings with two or more elevator banks, a single key box shall be permitted to be used where such elevator banks are separated by not more than 30 feet (9144 mm). Additional key boxes shall be provided for each individual elevator or elevator bank separated by more than 30 feet (9144 mm). Exception: A single key box shall be permitted to be located adjacent to a fire command center or the non-standard fire service elevator key shall be permitted to be secured in a key box used for other purposes and located in accordance with Section 506.1.

506.2 Key box maintenance. The operator of the building shall immediately notify the fire code official and provide the new key where a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

3. Why we support having them (safety, response time, property damage, etc.).

Support for the Knox box program comes from all avenues of the job we perform. With out a Knox Box for example Wendell apartments would be replacing a new door every week as it's a locked facility and no one staffs it 24/7. This is an issue because we often enter this building for Life Safety of the residents, false alarms, actual Fires and calls. Without a Knox Box I'm certain a life of a resident would be lost, the apartments could have burned down and we would have caused unnecessary damage to the building.

Safety is a priority of the department as well as property conservation in fact it is the main focus of Fire departments everywhere to Save Lives and Property. If we have to break open a store front door and there is a fire we have no way to control air flow and prevent the fire from flowing through the building unnecessarily. If a fire starts in an adjoining business the uninvolved business needs to be inspected for extension of the original fire. An unaffected business without a Knox box will then suffer a loss of a door and building security for no reason when all it took was for the Department to open a Knox Box retrieve a key and do what work needs to be done and then resecure the same business as it was found.

We often deal with overly extended wait times for business owners to respond when an alarm has been set off. If we are unable to address this issue immediately we may be holding up the ability of the department to correct the issue. If the issue is nothing then no harm or foul has happened. If there are items on fire in the building that are not easily observed from the store front (example, storage area) the fire is now going unchecked causing damage which can be prevented.

The damage we may do to a door or store front is completely avoidable when a Knox Box is in place we avoid damage even when we are warranted to cause necessary damage.

4. Estimated cost of the box.

Minimum cost for the box \$487.00 plus tax, Installation cost on average by a contractor is \$350.00.

5. Other Information

The Knox Box program is a well established nation wide program. Locally Cape Girardeau, Poplar Bluff and Jackson all use the Knox Box program. The box can be tied to an alarm system. It can be recess mounted. The keys to access them are strictly specific to the city. They are near impossible to pick, break open, or remove from a building without causing major damage. There are a multitude of things which can be discussed.

ADJOURNMENT

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Williams and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Lindsey Aye, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

APPROVED:

GREG TURNBOW, MAYOR

ATTEST:

RHONDA COUNCIL, CITY CLERK

SEAL: