

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING  
CITY HALL  
COUNCIL CHAMBERS  
105 E. CENTER STREET, SIKESTON

Monday, August 1, 2022  
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
  - A. Regular Council Minutes May 19, 2022
  - B. Regular Council Minutes June 06, 2022
  - C. Regular Council Minutes June 27, 2022
- VI. ACCEPTANCE OF BOARDS AND COMMISSION MINUTES
  - A. Library Board May 9, 2022
- VII. ITEMS OF BUSINESS
  - A. Authorization to Purchase New SCBA Fill Station
  - B. Authorization to Purchase Mobile LPR 3-Camera High-Definition System
  - C. Authorization to Make Parking & Sidewalk Changes to 104 Front St.
  - D. Resolution 22-08-01, Surplus Computers
  - E. 1<sup>st</sup> Reading, Bill #6271, Authorize the Installation of Stop Signs at Various Locations
  - F. 2<sup>nd</sup> Reading & Consideration, Bill #6273, Request to Annex 8.227 Acres known as Saddleridge South Second Addition on S. Illinois Ave.
  - G. 2<sup>nd</sup> Reading & Consideration, Bill #6274, Request to Rezone 8.227 Acres known as Saddleridge South Second Addition from Agriculture (AG) to Residential (R-1)
  - H. 2<sup>nd</sup> Reading & Consideration, Bill #6275, Request to Subdivide 8.227 Acres known as Saddleridge South Second Addition
  - I. 2<sup>nd</sup> Reading & Consideration, Bill #6276, Amending City Code Chapter 135, Municipal Court
  - J. Other Items as May Be Determined During the Course of the Meeting
- VIII. ADJOURNMENT

Dated this 27<sup>th</sup> day of July 2022

Rhonda Council

Rhonda Council, City Clerk

**REGULAR CITY COUNCIL MEETING**  
**MAY 19, 2022**

The regular Sikeston City Council meeting of May 19, 2022 was called to order at 5:00 p.m. at City Hall located at 105 E. Center St., Sikeston. Present at the meeting were: Mayor Greg Turnbow, Brian Self, David Teachout, John Leible and Tom Robison. Councilmembers Onethia Williams and Vest Baker were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, HR Director Amanda Groves, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Street Supervisor Darren Martin, Building Maintenance Supervisor Billy Smith, Parks Director Dustin Care, Community Development Director Barry Blevins, Public Safety Director James McMillen, Captain Ryan Smith and Jimmy Harrell.

**PROCLAMATION – NATIONAL GUN VIOLENCE AWARENESS DAY**

Mayor Turnbow presented a proclamation on National Gun Violence Awareness Day.

**PUBLIC HEARING – FY23 BUDGET HEARING**

Councilman Self motioned to begin the Public Hearing to discuss the City's FY23 Budget. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

City Manager Douglass presented a draft of the City's FY23 budget. Council is not bound to the draft of the budget. It can be adjusted up or down until the day it is adopted. The Budget will be discussed at the next meeting later this month and formally adopted at the June 6<sup>th</sup> Council meeting.

No remarks were heard from the public.

There being no further discussion before the City Council, Councilman Self moved to adjourn from the public hearing. The motion was seconded by Councilman Teachout and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

**ITEMS OF BUSINESS**

**Interim Appointment to Tax Increment Financing (TIF) and PAWS Advisory Board**

John Leible was a member of the Tax Increment Financing (TIF) Commission prior to being elected to Council. His position needed to be replaced but we did not have applications on file at our previous meeting. Staff recently received applications from Clay Driskill, Austin Curtis and Ron Eifert. This will be an interim appointment with the term expiring in 2025.

Councilman Leible moved to appoint Clay Driskill to the Tax Increment Financing Commission with his term expiring in 2025. The motion was seconded by Councilman Self and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,

Williams Absent, and Turnbow Aye, thereby being passed.

Staff received a letter from Pete Burns of his resignation from PAWS Advisory Board. We have the applications from the following individuals in our Resource Bank: Derrick Pullen, Hailey Driskill, Sam Gleason, Tiara Riggs-Butler, Mandy Leible and Natalie Bohannon. This will be an interim appointment with the term expiring in 2023.

Councilman Robison moved to appoint Sam Gleason to the PAWS Advisory Board with his term expiring in 2023. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

#### Authorization to Purchase Generator for Airport Operations

Staff is seeking authorization to purchase a Koehler Model 55REOZT4 Diesel Generator from CK Power out of St. Louis, MO to assist in airport operations in times of an emergency. The cost of this purchase is \$52,020.00 and includes cables and camlocks for hookup. The current lead time for this generator is 28 weeks. It is a portable unit that will be designate for airport use but can be used in other sites when needed.

Councilman Self moved to approve the purchase of the Koehler Model 55REOZT4 Diesel Generator from CK Power in St. Louis, MO in the amount of \$52,020.00. The motion was seconded by Councilman Teachout, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

#### Approve Unilever Acquisition of Real Property in the North Industrial Park

In December 2017 the City of Sikeston and Unilever executed a land swap wherein the City took possession of the vacated Unilever south plant on County Line Rd and Unilever was granted an option to acquire 16.85 acres just south of their plant on Rose Parkway in the north industrial park. Unilever has notified the City that they are ready to exercise that option. Staff requests City Council approval to execute documents necessary to transfer the property.

Councilman Leible moved to approve the execution of documents for Unilever to acquire 16.85 acres just south of their plant on Rose Parkway in the North Industrial Park. The motion was seconded by Councilman Teachout, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

#### Authorize Renewal of Contract for Prosecuting Attorney

Kye Lawrence has been the city's prosecutor since February 2015. The proposed contract does not include an increase for his services but does provide an additional sixteen thousand eight hundred dollars (\$16,800) for his cost in providing prosecutorial staff. This brings the total annual cost to forty-eight thousand eight hundred dollars (\$48,800) per year.

Councilman Self moved to authorize the renewal of the prosecuting attorney's contract in the amount of \$48,800 which includes an additional \$16,800 for his cost in providing prosecutorial

staff. The motion was seconded by Councilman Teachout, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye, Williams Absent, and Turnbow Aye, thereby being passed.

#### Authorize Renewal of Contract for Municipal Judge

Frank Marshall has been the municipal judge since 1993. The proposed contract does not include an increase. The fee is \$30,000 per year.

New language in the contract clarifies the responsibilities of the municipal judge:

- The judge is responsible for the daily operations of the Municipal Court Division of Sikeston.
- The judge is responsible for the Municipal Court's compliance with Missouri State Statutes and OSCA's rules and regulations.
- The judge is responsible for meeting all of the 33<sup>rd</sup> Judicial Circuit Court's requirements.

Councilman Self moved to renew the municipal judge contract in the amount of \$30,000.00 per year along with the listed responsibilities. The motion was seconded by Councilman Teachout, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye, Williams Absent, and Turnbow Aye, thereby being passed.

#### 1<sup>st</sup> Reading, Bill #6266, FY22 Budget Amendment

Councilman Teachout moved for the first reading of Bill Number 6266. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye, Williams Absent, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as approved shall become Emergency Ordinance Number 6266 and shall amend Ordinance Number 6223, the FY-22 Budget.

#### 1<sup>st</sup> Reading, Bill #6262, FY23 Budget

Councilman Leible moved for the first reading of Bill Number 6262. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye, Williams Absent, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as adopted shall become Emergency Ordinance Number 6262 and shall be referred to as "The FY-23 Budget" (July 1, 2022 through June 30, 2023), it shall repeal Ordinance 6223, being the "FY-2022 Budget" and all amendments thereto, it shall provide for the appropriation of monies and administration of expenditures of monies received by the City of Sikeston in accordance with the ordinance.

1<sup>st</sup> Reading, Bill #6263, FY23 Staffing & Compensation Ordinance

Councilman Self moved for the first reading of Bill Number 6263. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as adopted shall become Emergency Ordinance Number 6263 and shall repeal Ordinance Number 6222 being the FY-22 Compensation Plan and Employee Staffing Level Authorization, and all amendments thereto; and shall establish the employee compensation plan and staffing levels, and administration thereof for Fiscal Year 2023 (July 1, 2022 through June 30, 2023).

Juneteenth has been added as an additional holiday for FY2023 but not for the current year. Staff seeks Council's authorization to observe Juneteenth (June 19<sup>th</sup>) as a holiday for 2022. Councilman Robison moved to declare June 19, 2022 as a holiday (since June 19<sup>th</sup> falls on a Sunday, it will be observed on Monday, June 20<sup>th</sup>). The motion was seconded by Councilman Leible, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

1<sup>st</sup> Reading, Bill #6264, Re-Adoption of Ethics Ordinance

Councilman Self moved for the first reading of Bill Number 6264. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed

City Counselor Thurman presented the bill for reading. This bill, as adopted, shall become Ordinance Number 6264, establishing a procedure to disclose potential conflicts of interest and substantial interest for certain municipal officials.

1<sup>st</sup> Reading, Bill #6265, Statement of Candidacy – When Filed

Councilman Leible moved for the first reading of Bill Number 6265. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as approved shall become Ordinance Number 6265 amending Chapter 107, Article II – Elections, Section 107.050 – Statement of Candidacy-When Filed, of the City Code of the City of Sikeston, Missouri.

1<sup>st</sup> Reading, Bill #6267, Establishing City Purchasing Agent

Councilman Self moved for the first reading of Bill Number 6267. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,

Williams Absent, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as approved shall become Ordinance Number 6267 and shall amend Chapter 145, Purchasing Policy, within the City of Sikeston, Missouri.

Consent to Assignment of Sublease at 130/134 Industrial Drive (walk-on item)

In May 1967, the City leased certain ground now known as 130/134 Industrial Drive to the Sikeston Industrial Development Company (SIDC) for a 99-year term ending May 2066. The intent of the lease was to allow SIDC to sublease the property for economic development purposes, while still protecting the adjacent airport property and airspace. In June 1967, the SIDC entered into a 99-year sublease with Lowry Tims and John D. Stacey. That sublease has been re-assigned numerous times over the years, most recently to Robert Meyer, Donald Pratt and Marian Pratt in 1989. The Pratts now desire to sell the building improvements and leasehold interest to Sam Thomas, and Mr. Thomas has requested that the City consent to the re-assignment of the sublease from the Pratts to him. Also, Mr. Thomas has requested to negotiate a new long-term lease directly between him and the City of Sikeston.

Councilman Self moved to consent to assign the sublease at 130/134 Industrial Drive to Sam Thomas and also to negotiate a new long-term lease directly with Mr. Thomas. The motion was seconded by Councilman Teachout, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

Other Items:

Mayor Turnbow recognized this week as Police and Public Works Week.

**ADJOURNMENT**

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Leible and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

APPROVED:

\_\_\_\_\_  
GREG TURNBOW, MAYOR

ATTEST:

\_\_\_\_\_  
RHONDA COUNCIL, CITY CLERK

SEAL:

**REGULAR CITY COUNCIL MEETING**  
**JUNE 6, 2022**

The regular Sikeston City Council meeting of June 6, 2022 was called to order at 5:00 p.m. at City Hall located at 105 E. Center St., Sikeston. Present at the meeting were: Mayor Greg Turnbow, Onethia Williams, David Teachout, John Leible and Tom Robison. Councilmembers Brian Self and Vest Baker were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, HR Director Amanda Groves, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Parks Director Dustin Care, Community Development Director Barry Blevins, Public Safety Director James McMillen, Captain Derick Wheetley.

**APPROVAL OF CITY COUNCIL MINUTES**

City Council minutes of the regular meeting of April 25, May 2 and May 6, 2022 were presented for approval. Councilman Teachout moved to approve the minutes as presented. Councilman Leible seconded the motion and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

**ACCEPTANCE OF BOARD AND COMMISSION MINUTES**

Minutes from various board and commission meetings were presented to the City Council. Councilman Teachout moved to approve the minutes as presented. The motion was seconded by Councilman Leible and voted as follows:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

**ITEMS OF BUSINESS**

Appointment to Library Board

State statute mandates Library Board of Trustee terms take effect on July 1 of each year and Library Board members are limited to two full terms. The following individuals terms expire this year:

Connie Thompson, 1 Full Term, Eligible for reappointment  
Jay Leible, 2 Full Terms, Not eligible for reappointment  
Laura Tongate, 1 Full Term, Eligible for reappointment

Resource bank applications include: Shelley McTigue, Karen Evans and Holly Greene

Councilman Robison moved to reappoint Connie Thompson to the Library Board for a second term. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

Councilman Leible moved to appoint Karen Evans to replace Jay Leible. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,

Williams Aye, and Turnbow Aye, thereby being passed.

Councilman Teachout moved to reappoint Laura Tongate for a second term. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

#### Interim Appointment to PAWS Advisory Board

Erica Wilson resigned from the PAWS Advisory Board due to moving out of state and her interim position will need to be filled. This will be an interim appointment with the term expiring in 2023. Resource Bank Applications include: Blake Bain, Derrick Pullen, Hailey Driskill, Tiara Riggs-Butler, Mandy Leible and Natalie Bohannon.

Councilman Teachout moved to appoint Blake Bain to an interim appointment to the PAWS Advisory Board with his term expiring in 2023. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

#### Authorization to Purchase New Rescue Pumper

Department of Public Safety seeks to purchase a 2022 E-One Cyclone Rescue Pumper from Banner Fire Equipment, Inc. in the amount of \$928,000.00. This will replace the 1992 E-One pumper and will serve as the main pumper for Fire Station #2. This purchase will be made using American Rescue Plan Act (ARPA) Funds that was authorized in the amount of \$1,000,000.00. The delivery time is estimated at 19 months.

Councilman Teachout moved to approve the purchase of the 2022 E-One Cyclone Rescue Pumper from Banner Fire Equipment, Inc. in the amount of \$928,000.00. The motion was seconded by Councilwoman Williams, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

#### Approve Purchase of New Reporting System for Fire Division

Department of Public Safety is requesting to purchase a new report management software system to replace the current system in Fire Division that will no longer be in effect after 2022. ESO submitted a quote in the amount of \$15,665.00 for a first-time setup and twelve-month term. The yearly rate will be \$12,840.00. With this new reporting system, Code Enforcement will have access to keep up with fire structure calls.

Councilwoman Williams moved to approve the purchase of a new reporting system for fire division in the amount of \$15,665.00 with a yearly rate of \$12,840.00. The motion was seconded by Councilman Leible, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Authorization to Purchase Hydraulic Rescue Equipment using Grant Funds

Department of Public Safety seeks to purchase Stanley hydraulic rescue equipment from Schulte Supply, Inc. out of St. Peters, MO. using funds awarded through the Regional Homeland Security Oversight Committee Grant in the amount of \$32,442.97. This equipment will be used for structural collapse and includes a 90 lb. hydraulic breaker, core drill, hammer drill, hydraulic chain saw and twin hydraulic power unit. Quote for this equipment is \$32,367.45.

Councilman Leible moved to authorize the purchase of the hydraulic rescue equipment from Schulte Supply, Inc. using funds awarded through the Regional Homeland Security Oversight Committee Grant in the amount of \$32,367.45. The motion was seconded by Councilwoman Williams, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Approve Air Rights Easement Agreement

Community Development Department has been approached by Boulder Construction, LLC on behalf of Center Street Properties, LLC (owner of the former Stalcup Building) to obtain authorization to construct a balcony along the Front Street public right-of-way with an additional two (2) balconies along New Madrid Street public right-of-way. The balconies are to be cantilevered back into the building structure as to not use any posts for support and any pedestrian right-of-way along the streets. A written agreement needs to be signed by the City Manager and Center Street Properties LLC owner Alan Keenan.

Councilman Teachout moved to approve the air rights easement agreement. The motion was seconded by Councilman Robison, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Authorize Expenditures Required to Move Ameren Poles for Highway 61 Widening Project

As part of the Highway 61 widening project, it will be necessary for Ameren to move certain power poles. The cost to relocate four (4) utility poles is \$33,096.51.

Councilman Teachout moved to authorize payment of \$33,096.51 for relocating four Ameren utility poles as part of the Highway 61 widening project. The motion was seconded by Councilman Leible, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

South Sikeston Infrastructure Bids

The City of Sikeston and MoDOT have recently been in the process of bidding out multiple infrastructure projects, including the Highway 61 widening, the outer road, and the Ingram overpass.

One bid was received for the widening of Highway 61 from two lanes to five lanes. This bid was from Lappe Cement in the amount of \$1,913,012.00. Staff would like to reject the bid and rebid this project. Councilman Robison moved to reject the bid from Lappe Cement for the widening

of Highway 61 and rebid the project. The motion was seconded by Councilman Teachout, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Staff suggested approving a portion of the paving of the outer road (75%) to allow development to begin in that area. This portion would include Station 55+40 to the intersection of Raider Way extension for a total of \$1,156,482.09. Councilman Robison moved to authorize Lappe Cement to pave 75% of the south outer road up to Station 55+40 and Raider Way extension in the amount of \$1,156,482.09. The motion was seconded by Councilwoman Williams, discussed and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

One bid for the Ingram overpass was received by MoDOT in the amount of \$5.6 million, which was \$1 million over the projected amount. MoDOT has asked to reject the bid and rebid the project in August.

#### 2<sup>nd</sup> Reading & Consideration, Bill #6266, FY22 Budget Amendment

Councilman Teachout moved for the second reading of Bill Number 6266. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading.

Bill Number 6266

Ordinance Number 6266

THIS BILL AS ADOPTED SHALL BECOME AN EMERGENCY ORDINANCE NUMBER 6266, AND SHALL AMEND ORDINANCE NUMBER 6223, THE FY-22 BUDGET.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

#### SECTION I: General

##### A. Codification:

1. This ordinance shall not be codified as part of the SIKESTON MUNICIPAL CODE.
2. Ordinance Number 6223 is hereby amended to read as follows:

#### SECTION II: Appropriations

A. General Fund 0010: The sum of \$13,408,743 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of operating and capital expenses, for designated governmental services.

B. American Rescue Plan Act Fund 0015: The sum of \$223,954 is hereby appropriated out of the American Rescue Plan Act funds received from the Department of Treasury Coronavirus Municipal Non-Entitled Cities, Towns and Villages Recover Funds for the payment of expenditures as allowed by The Treasury Department's Final Rule governing the Local Fiscal

## Recovery Funds.

C. Drug Seizure Fund 0016: The sum of \$11,210 is hereby appropriated out of drug seizure proceeds accruing to the City and available fund balance, to provide financial support for law enforcement activities as authorized by the Department of Justice.

D. Sales Tax 0020: The sum of \$3,339,779 is hereby appropriated out of Sales Tax Revenue accruing to the CITY and available Fund balance, for payment of operating and capital expenditures for designated governmental functions. in accordance with the provisions of the Sales Tax Ordinance Number 3798.

E. Economic Development Fund 0030: The sum of \$259,648 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available fund balances for the payment of operating expenses designated for economic development functions.

F. S Sikeston Infrastructure Fund 0041: The sum of \$6,384,000 is hereby appropriated out of Special Obligation Bonds, transfers from other funds, and available Fund balance for the purpose of making capital improvements on the southern side of Sikeston.

G. Municipal Court 0050: The sum of \$222,564 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment or expenses resulting from designated capital items and capital improvements

H. Tourism Tax Fund 0065: The sum of \$230,000 is hereby appropriated out of revenues accruing to the Tourism Tax Fund, transfers from other funds, and available Fund balance, for the payment of operating and capital expenses designated for tourism promotion and marketing functions.

I. E911 Fund {0070}: The sum of \$757,890 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the payment or expenses related to E-911 operations.

J. Capital Improvement Sales Tax Fund 075: The sum of \$3,818,471 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available Fund balance, for the payment of expenses resulting from designated capital items.

K. Debt Service 0080: The sum of \$493,858.00 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Notes.

L. 60 West TIF District Fund 0091: The sum of \$268,900 is hereby appropriated out of revenues accruing to the City, transfers from other funds and Fund balance, for the payment of Public Improvements.

M. Main and Malone TDD 0095: The sum of \$183,762 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Bond issuances.

N. SEDC Fund 0096: The sum of \$3,627,806 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of loan from U.S.D.A. for the DPS Headquarters Building.

SECTION III: Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

- A. Bill Number 6266 was introduced to Council and read the first time this 19<sup>th</sup> day of May 2022.
- B. Bill Number 6266 was read the second time and discussed on this 6<sup>th</sup> day of June 2022. Following discussion, Councilman Teachout moved to approve Bill Number 6266. The motion was seconded by Councilman Leible, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6266 and shall be in full force and effect from and after July 1, 2022.

2<sup>nd</sup> Reading & Consideration, Bill #6262, FY23 Budget

Councilman Teachout moved for the second reading of Bill Number 6262. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading.

Bill Number 6262

Bill Number 6262

THIS BILL AS ADOPTED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6262 AND SHALL BE REFERRED TO AS "THE FY-2023 BUDGET" (JULY 1, 2022 THROUGH JUNE 30, 2023), IT SHALL REPEAL ORDINANCE 6223, BEING THE "FY-2022 BUDGET" AND ALL AMENDMENTS THERETO, IT SHALL PROVIDE FOR THE APPROPRIATION OF MONIES AND ADMINISTRATION OF EXPENDITURES OF MONIES RECEIVED BY THE CITY OF SIKESTON IN ACCORDANCE WITH THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: General

A. Ordinances Repealed:

1. Ordinance Number 6223 and all amendments to the FY-2021 Budget are hereby repealed.

B. Codification:

1. This ordinance as may be amended and the attached detailed financial plan shall not be codified as part of the SIKESTON MUNICIPAL CODE.

C. Purpose and Responsibility:

This financial plan or budget, as submitted by the City Manager of the City of Sikeston, hereinafter referred to as "MANAGER" and "CITY" respectively and approved by the City Council, hereinafter referred to as "COUNCIL", shall represent the entire financial plan of anticipated revenues, fund balances and expected expenses of the CITY for the period aforesaid, and shall be referred to collectively as the "FY-2023 BUDGET".

SECTION II: Appropriations

- A. General Fund 0010: The sum of \$14,453,577 is hereby appropriated out of revenues accruing to the CITY, transfers from other Funds and Fund balance, for the payment of operating and capital expenses, for designated governmental services as itemized, to wit.
- B. American Rescue Plan Act Fund 0015: The sum of \$2,910,000 is hereby appropriated out of the American Rescue Plan Act funds received from the Department of Treasury Coronavirus Municipal Non-Entitled Cities, Towns and Villages Recover Funds for the payment of expenditures as allowed by The Treasury Department's Final Rule governing the Local Fiscal Recovery Funds.
- C. Sales Tax Fund 0020: The sum of \$3,665,000 is hereby appropriated out of Sales Tax Revenue accruing to the CITY and available Fund balance, for payment of operating and capital expenditures for designated governmental functions, in accordance with the provisions of the Sales Tax Ordinance Number 3798.
- D. Transportation Sales Tax 0025: The sum of \$2,264,519 is hereby appropriated out of Sales Tax Revenue accruing to the City and available Fund balance, for payment of capital item purchases and capital improvements for designated governmental projects and related equipment only, in accordance with the provisions of the Transportation Sales Tax Ordinance Number 4775.
- E. Economic Development 0030: The sum of \$252,000 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available fund balances for the payment of operating expenses designated for economic development functions.
- F. Essex Fund 0031: The sum of \$455,000 is hereby appropriated out of revenues accruing to the City, available fund balances, and transfers from other funds for the purpose of maintaining the Essex building, and other economic development functions.
- G. Park Fund 0040: The sum of \$898,470 is hereby appropriated out of revenues accruing to the Park Fund, transfers from other funds, and available Fund balance, for the payment of operating and capital expenses designated for public park functions.
- H. Building Reserves Fund 0041: The sum of \$100,000 is hereby appropriated out of revenues accruing to the City, available fund balances, and transfers from other funds for the purpose of establishing a building fund for a new fire station.
- I. South Sikeston infrastructure 0045: The sum of \$14,589,542 is hereby appropriated out of Special Obligation Bonds, transfers from other funds, and available Fund balance for the purpose of making capital improvements on the southern side of Sikeston.
- J. Municipal Court Fund 0050: The sum of \$224,312 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment or expenses resulting from designated capital items and capital improvements.

- K. Tourism Fund 0065: The sum of \$200,000 is hereby appropriated out of revenues accruing to the Tourism Tax Fund, transfers from other funds, and available Fund balance, for the payment of operating and capital expenses designated for tourism promotion and marketing functions.
- L. Airport Fund 0066: The sum of \$1,538,054 is hereby appropriated out of revenues accruing to the City, transfers from other funds, and available Fund balance, for the payment of Airport Improvements.
- M. 911 Fund 0070: The sum of \$803,348 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the payment or expenses related to E-911 operations.
- N. Capital Improvement Fund 0075: The sum of \$ 2,100,582 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the payment or expenses resulting from designated capital items.
- O. Debt Service Fund 0080: The sum of \$3,515,860 is hereby appropriated out of revenues accruing to the City, transfers from other Funds and Fund balance, for the repayment of Special Obligation Bonds.
- P. 60/61 TIF District Fund 0090: The sum of \$58,000 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Notes.
- Q. 60 West TIF District Fund 0091: The sum of \$212,250 is hereby appropriated out of revenues accruing to the City, transfers from other funds and Fund balance, for the payment of Public Improvements.
- R. Main & Malone TIF District Fund 0095: The sum of \$141,500 is hereby appropriated out of revenues accruing to the City, transfers from other funds and fund balance, for the payment of TIF Bond issuances.

### SECTION III: Administration

- A. The MANAGER shall be responsible for:
  - 1. Ensuring compliance with the provisions of this ordinance; the general and specific administration of the FY-2023 Budget plan and may adopt any supportive policy or procedure he deems appropriate to and in support of such administration.
  - 2. Monitoring revenues, fund balances and expenditures to ensure compliance with this ordinance and appropriate use of City funds.
  - 3. Disapproving any expenditure and/or disallowing any claim, which in his sole opinion is not justified or not in compliance with this ordinance or City Code or established policy or procedure.
  - 4. Authorizing minor transfers, re-appropriation and/or expenditure in excess of specific accounts or Divisional appropriations, provided Fund appropriations based on revenue receipts plus fund balance are not exceeded.
  - 5. Drafting or causing to be drafted for Council consideration any amendment to this Ordinance when 1) significant change may be required; 2) to address Council action; revenue(s) and/or expenditure(s) which differ from estimates by greater than ten percent (10%) of the estimates or plan.
- B. The CITY TREASURER shall be responsible for:

1. Confirming and certifying that total expenditures plus encumbrances shall not at any time exceed the total of actual revenue received plus fund balances.
  2. Providing quarterly financial statements to the:
    - a. Council and Manager, summarizing all financial activity of all Funds, in a format to be approved by the Manager.
    - b. Manager containing detailed budget summaries of all Fund, Department and Division financial activity, including direct expenditures and encumbrances, in a format to be approved by the Manager.
    - c. Department heads containing detailed budget summaries of all Personnel, Maintenance and Operation accounts, and Capital Items/Improvements, by line item, for which they are responsible, including expenditures and encumbrances, in a format to be approved by the Manager.
  3. Ensuring no expenditure is authorized from the Capital Improvement Fund, except as approved by Council and/or Manager action as appropriate and in compliance with the Municipal Code Title 3 et.seq.
  4. Developing, implementing, monitoring, revising and/or upgrading the City's accounting system and purchasing policy and procedures, at the direction and with the approval of the Manager.
- C. All Department Heads are responsible for:
1. Exercising prudent management control over each account assigned to their respective department.
  2. Ensuring compliance with this ordinance and policy and procedure currently or as may be established.
  3. Continually striving for the most cost-effective method(s) of operation of their department, in all areas including personnel, maintenance, operations and capital expenditures.
- D. No expenditure shall be made for any fund which is not in compliance with this ordinance and/or with the formal detailed financial plan or Budget, City Code and policy or procedure as approved by the Manager.

SECTION IV: Compensation and staffing levels. Administration of Compensation and Staffing Levels shall be in accordance with Ordinance Number 6222.

SECTION V: Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION VI: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Emergency Clause. This Ordinance is adopted as an emergency measure so that the effective date corresponds with the fiscal year.

SECTION VIII: Record of Passage:

- A. Bill Number 6262 was introduced to Council and read the first time this 19<sup>th</sup> day of May 2022.
- B. Bill Number 6262 was read the second time and discussed on this 6<sup>th</sup> day of June 2022. Following discussion, Councilman Teachout moved to approve Bill Number 6262. The motion

was seconded by Councilman Robison, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6266 and shall be in full force and effect from and after July 1, 2022.

2<sup>nd</sup> Reading & Consideration, Bill #6263, FY23 Staffing & Compensation Ordinance

Councilman Leible moved for the second reading of Bill Number 6263. The motion was seconded by Councilman Teachout and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading.

BILL Number 6263

ORDINANCE Number 6263

THIS BILL AS ADOPTED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6263 AND SHALL REPEAL ORDINANCE NUMBER 6222 BEING THE FY-22 COMPENSATION PLAN AND EMPLOYEE STAFFING LEVEL AUTHORIZATION, AND ALL AMENDMENTS THERETO; AND SHALL ESTABLISH THE EMPLOYEE COMPENSATION PLAN AND STAFFING LEVELS, AND THE ADMINISTRATION THEREOF FOR FISCAL YEAR 2023 (JULY 1, 2022 THROUGH JUNE 30, 2023).

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: General

- A. This ordinance shall not be codified as part of the Sikeston Municipal Code.
- B. This ordinance and all attachments hereto as may be amended shall be incorporated with and become part of the FY-23 BUDGET CODE.

SECTION II: Administration.

- A. The City Manager hereinafter referred to as "MANAGER" shall be responsible for the general and specific provisions of this Ordinance, including but not necessarily limited to:
  1. Development, implementation, monitoring and revision of supporting policy and procedure he deems necessary for proper administration and good business practices.
  2. Certifying employee compensation records for compliance to the provisions set forth herein and with supporting policy and procedure of II.A.I. Above.
- B. The MANAGER may:
  1. Approve higher initial compensation for any staff position authorized, when in his sole opinion such action is appropriate based on:
    - a. Degree of difficulty in attracting the most wholly qualified applicant at the published beginning rate; or
    - b. Specific or special qualifications are required for the position; or
    - c. Preferred/best candidate(s) background, experience and/or special qualifications result in extreme difficulty in recruiting at the regular entrance

- rate; or
- d. The current local compensation trend for the skills required is substantially greater than the published beginning rate.
- 2. Approve the hiring at a lesser initial compensation when, in his sole opinion, such action is appropriate based on:
  - a. An otherwise eligible candidate will require a period of specialized training; or
  - b. The current local compensation trend for the skills required is substantially less than the published beginning rate.
- 3. Increase any employee's paid compensation when sustained performance indicates such action is appropriate:
  - a. Within the guidelines of the merit pay plan; or
  - b. When a given position responsibility and/or scope is significantly broadened; or
  - c. When a specific employee displays consistent and noteworthy performance, behavior and supportive attitude, which in the MANAGER'S sole opinion, collectively warrant such action.
- 4. Decrease any employee's paid compensation:
  - a. When sustained or severe single case performance or behavior is below expected standards or represents severe disregard or violation of policy or procedure; or
  - b. Upon employee demotion or transfer as appropriate.
- C. Changes to and Offers of Compensation:
  - 1. No change to any part of any employee's compensation in total or in part, either increase or decrease, may be made without the approval of the MANAGER.
  - 2. No offer shall be made to any prospective or current employee of paid compensation or benefits, either greater or lesser than those allowed by this ordinance, except as may be approved by the MANAGER.
  - 3. Entry range compensation and benefits as specified herein may be discussed with potential employees, including whatever action a respective Department Head may intend to make, provided no actual offer is made without the approval of the MANAGER.
- D. DEPARTMENT HEAD shall be responsible for:
  - 1. Becoming and remaining knowledgeable with the provisions of this Ordinance including any amendment thereto and supporting policy or procedure as in effect currently or as may be established or revised in future.
  - 2. Ensuring compliance with the provisions of this Ordinance and supporting policy or procedure, as currently in effect or as may be amended.
  - 3. Training their Division Heads and Supervisors on the provisions of this Ordinance and supporting policy and procedure.
  - 4. Recommending any change to the compensation of each employee assigned to their Department, in support of the provisions of this Ordinance and supporting Personnel Policy.
  - 5. Ensuring timeliness and accuracy of any change, either increase or decrease, upon:
    - a. Each Anniversary Date
    - b. Upon Hiring, Promotion, Transfer, Discipline or Termination
  - 6. May suspend any employee within their Department, pending an appeals hearing in accordance with the provisions of the Discipline Policy, without pay.
- E. HUMAN RESOURCES DIRECTOR shall be responsible for:

1. Ensuring compliance with the provisions of this Ordinance and supporting policy, reporting any violation of either, immediately to the MANAGER.
2. Generating and maintaining employee compensation records as needed including any change thereto, in a timely fashion.
3. Generating and maintaining personnel rosters, in a format to be approved by the MANAGER, and shall contain as a minimum:
  - a. A complete POSITION listing, including current status of each, as authorized by this Ordinance or the MANAGER under the provisions of this Ordinance.
  - b. Current EMPLOYEE information including, department/division assignment, pay classification code, FLSA Classification code, hiring date, anniversary date, date of eligibility for next increase, and any other as required by the MANAGER.
  - c. Said roster to be updated at least monthly and a working copy updated daily, as may be required, and maintained by the City Treasurer.
4. Generating and forwarding to responsible Department Head, any employee compensation record as needed to support the provisions of this Ordinance and ensuring the completeness and accuracy of any such compensation record.
5. Ensuring timely entry and/or change, as approved by the MANAGER, to any employee's compensation as specified in the compensation record.

### SECTION III: Paid Compensation.

#### A. Pay Plan (See Tables IIA or IIB as applicable.)

1. Shall be a merit (performance) plan.
2. Shall be constructed of twenty-three (23) levels called GRADES for all employees, and sixteen (16) ranges called STEPS for all employees except Commissioned Public Safety Officers, which have five (5) GRADES and sixteen (16) STEPS. STEPS are based upon years in service and the ability to maintain compliance with ongoing job requirements associated with the merit pay plan. (Please note: Commissioned Public Safety employees are subject to an alternate compensation plan. See Table IIB).
3. Employees must be eligible in all respects on the appropriate anniversary date to receive the indicated increase in paid compensation.
4. Employees ineligible for any reason on the appropriate anniversary date shall be awarded as follows:
  - a. The appropriate STEP assignment without any resulting increase in salary or wages.
  - b. Any benefit in terms of sick leave, vacation or other such, as would otherwise be awarded had the ineligibility not occurred.
  - c. Once an employee's eligibility is restored, they will receive a merit raise.

#### B. Allowances are hereby authorized as follows:

1. Clothing allowance for employees of the Department of Public Safety serving in the positions of Command Staff, Communications Officers, Communications Supervisor, all Public Safety Officers, Investigators, Sergeants, and Lieutenants, will be earned at a rate of \$850.00 annually. This will be paid by installment on the first pay date in March and the second one-half (1/2) of the allowance to be paid on the first pay date in September, excluding new hires which will receive the first portion of their uniform allowance on their first pay check and the second portion either on the first pay date in March or the first pay date in September.
2. Clothing and boot allowance for Entry Level Maintenance Workers, Skilled Workers, Mechanic, Airport Linemen, Shelter Director, DPW Supervisors, Code Enforcement Officers and Code Enforcement Supervisor, Community

- Development Director at a rate of \$450 annually.
3. Clothing allowance for administrative assistants, account clerks, city collector, human resources director, secretary/receptionist, IT technician, network administrator, court clerk and deputy court clerk at a rate of \$250 annually.
  4. Mileage in the amount currently established by the United States Internal Revenue Service (IRS) Regulations per documented mile, when a privately owned vehicle is required to be used for CITY business, upon the responsible Department Heads certification of the claim for reimbursement. Said certification to be both for requirement of use and accuracy of the respective claim.
  5. Direct reimbursement of "out-of-pocket" expenses of any employee incurred in the performance of their duties subject to Per Diem rates and completion/submission of appropriate claim and required supporting documentation within three (3) working days of return to work.

SECTION IV: Benefits:

- A. Vacation banking shall be limited to two (2) times the annual accrual rate.
  1. Vacation in excess of this amount shall be lost, without compensation, on the employee's anniversary date of employment.
  2. An employee may submit a request to cash-in vacation time, to the MANAGER. The MANAGER may authorize the payment (cashing in) of vacation, if it is warranted. An employee may request the cashing in of no more than two weeks of vacation within a fiscal year.
  3. Vacation in excess of the limits as herein established, shall be forfeited on the appropriate anniversary date, without recourse or grievance to or by the employee so affected.
  4. Vacation shall be earned and accrued monthly after the first anniversary date as follows:
    - a. Employees will begin accruing vacation time upon employment but will be unable to use it until their six-month anniversary. At six months they will receive five and ½ days (5 ½) or 2 and ¼ (2.25) shifts into their vacation bank. Employees leaving the service of the City prior to their one-year anniversary, as established in Section VII of this Ordinance, shall forfeit any and all claim to any vacation time.
    - b. Beginning six months to end of year four (4), eleven (11) days or four and ½ (4.5) shifts.
    - c. Beginning year five (5) to end of year eight (8), thirteen (13) days or five and ½ (5.5) shifts.
    - d. Beginning year nine (9) to end of year twelve (12), fifteen (15) days or six and ½ (6.5) shifts.
    - e. Beginning of year thirteen (13) to end of year sixteen (16), seventeen (17) days or seven and ½ (7.5) shifts.
    - f. Beginning of year seventeen (17) to end of year twenty (20), nineteen (19) days or eight and ½ (8.5) shifts.
    - g. Beginning of year twenty-one (21) to end of year twenty-five (25), twenty-one (21) days or nine and ½ (9.5) shifts.
    - h. Beginning year twenty-six (26) to end of employment, twenty-six (26) days or twelve and ½ (12.5) shifts.
  5. Accrued banked vacation shall be bought back at the employee's regular rate of pay when the employee leaves the service of the City.
  6. After the six month anniversary of employment, vacation earned at the rates as set out herein above, shall accrue to the employee as follows:
    - a. Initial year's (six (6) days) shall be accrued (provided employee is

recommended for continual employment) as a lump sum (in hours), the first pay period immediately following the anniversary date as set forth in Section VII of this Ordinance.

- b. An amount in hours, equal to the rates established herein above, shall be accrued on a one-twelfth (1/12) per year pro-ration, to each eligible employee's vacation bank and stated on the employee's check stub on the first pay date immediately following the month the vacation time was earned. Vacation time used, as indicated on the employee time cards, shall be deducted from this balance on the pay date immediately following use.
- 7. For the purpose of this Ordinance, a work month shall be defined as thirty (30) consecutive days.
- 8. Accrual of vacation time shall continue up to the end of the first work month of authorized sick leave usage. Accrual of vacation time shall cease upon the completion of the first work month of sick leave usage, medical leave or leave of absence. Accrual of vacation time shall resume, as herein above set forth, upon the employee's return to work, upon doctor's release. Accrual rates may be prorated, to reflect actual work hours, if less than full-time.

**Vacation Earned Per Year, Accrued Monthly**

Assigned Hours Per Shift	Leave Based on Years of Completed Service						
	0-4	5-8	9-12	13-16	17-20	21-25	26+
	11 Days/ 4.5 Shifts	13 Days/ 5.5 Shifts	15 Days/ 6.5 Shifts	17 Days/ 7.5 Shifts	19 Days/ 8.5 Shifts	21 Days/ 9.5 Shifts	26 Days/ 12.5 Shifts
8	88	104	120	136	152	168	208
8.3	91.3	107.9	124.5	141.1	157.7	174.3	215.8
8.5	93.5	110.5	127.5	144.5	161.5	178.5	221
24	108	132	156	180	204	228	300

- B. Sick leave shall be considered an insurance type benefit, the use of which represents a claim against the City and the banking of which shall be limited to 1,040 hours for general and supervisory personnel, 1079 hours for patrol and communication hourly employees, 1,105 hours for patrol sergeants, and 1404 hours for fire division personnel assigned to 24 hour shifts.
  - 1. Abuse of sick leave shall be considered a false claim against the City and sufficient reason for immediate discharge of any employee when, in the sole opinion of the MANAGER, any such abuse may exist.
  - 2. Sick leave in excess of banked limits shall be lost, without compensation, on the employee's anniversary date of employment. Employees, which have exceeded the bank limit, shall only be reduced to the bank limit. Employees, who have received their sick leave bank limit and forfeited the excess, shall begin to accrue sick leave in the routine manner until their next anniversary.
  - 3. The MANAGER may authorize carry over, not to exceed one (1) additional year of sick leave accrual when, in his sole opinion, such action is warranted, upon receipt of an appropriate request at least thirty (30) days prior to the anniversary date the employee would otherwise forfeit sick leave time accrued.
  - 4. Trading, transferring or giving of sick leave time is only authorized through the Shared Leave Program.
  - 5. Sick leave shall be accrued monthly beginning after the first six (6) months of employment, upon department head recommendation and MANAGER approval as follows:

<b>Sick Leave Earned Per Month</b>				
<b>Leave Based on Years of Completed Service</b>				
Assigned Hours per Shift	<6 months	6 months – 2 years & 11 months	3-4 Years & 11 months	5 years +
8	0	4	6	8
8.3 & communications	0	4.15	6.225	8.3
8.5	0	4.25	6.38	8.5
24	0	6	8	10

6. Unused sick leave banked at the time the employee leaves the service of the City shall be forfeited and no paid compensation is authorized for any such time, unless the employee has at least 10 continuous years of service and leaves in good standing, then the employee will be paid for 25% of his accrued sick leave bank at his regular hourly rate.
7. Accrual of sick leave shall continue up to the end of the first work month of authorized sick leave usage. Accrual of sick leave shall cease upon the completion of the first work month of sick leave usage, medical leave or leave of absence. Accrual of sick leave shall resume, as hereinabove set forth, upon the employee's return to work; upon doctor's release. Accrual rates may be prorated, to reflect actual work hours, if less than full-time.

C. Holiday time shall be provided at a rate of thirteen (14) days per year, which shall be:

- New Year's Day (January 1)
- Martin Luther King, Jr. Day (3<sup>rd</sup> Monday in January)
- President's Day (3<sup>rd</sup> Monday in February)
- Memorial Day (Last Monday in May)
- Juneteenth (June 19)
- Independence Day (July 4)
- Labor Day (First Monday in September)
- Columbus Day (2<sup>nd</sup> Monday in October)
- Veteran's Day (November 11)
- Thanksgiving Day (4<sup>th</sup> Thursday in November)
- Friday following Thanksgiving (4<sup>th</sup> Friday in November)
- Christmas Eve (December 24)
- Christmas Day (December 25)
- Floating Holiday (City offices remain open)  
Good Friday

1. When any authorized holiday shall fall on a Saturday, that holiday shall be observed on the preceding Friday. When any authorized holiday shall fall on a Sunday, that holiday shall be observed on the following Monday.
2. Whenever an eligible employee is required to work or whenever a scheduled City Holiday shall fall on an eligible employee's regularly scheduled day off then an employee may be choose to be paid the holiday or that holiday (in hours) shall be credited to the employee's Personal Hours as follows:

<b>Holiday/Personal Hours Banked Per Shift</b>			
<b>Salaried/40E</b>	<b>171E (8.3 hour shifts)</b>	<b>171E (8.5 hour shifts)</b>	<b>212 E (24 hours shifts)</b>
8	8.3	8.5	12

3. Banked holiday/personal hours shall be reflected in the appropriate box on the next paycheck stub.
  4. Banked holiday time shall accrue until the employee requests to be paid or until the employee's anniversary date, at which time all banked time shall be bought back from the employee at the employee's regular hourly rate.
  5. The MANAGER may authorize a carryover of greater than that referenced in C(4) above, when in his sole opinion such action is warranted and upon written request at least thirty (30) days prior to the employee's anniversary date, and with Department Head recommendations.
  6. Banked holiday time shall be bought back at the employee's regular rate of pay, when any employee leaves the service of the City.
  7. Employees absent for more than 30 consecutive days will not accrue holiday/personal hours.
- D. The City shall participate in the Local Government Employee Retirement System (LAGERS) LT8-65 (65)-retirement plan. This retirement plan increases employee benefits to 1.50% for a life allowance; plus, an additional 50% allowance to age 65. Effective FY-92 the City changed from a "Contributory" to "Non-Contributory" Plan and is subject to the administrative requirements of State Statute and LAGERS regulations.
- E. The City shall provide an employee health insurance plan to be effective the first of the month following thirty (30) days of continued employment.
2. Employees hired prior to July 1, 2022, the City shall pay eighty percent (80%) of the established premium contribution amount. Employees shall contribute twenty percent (20%) of the established premium.
  3. Employee hired July 1, 2022, and thereafter the City shall pay one hundred percent (100%) of the employee only premium. The employee may elect to cover their spouse and/or dependents at their own expense.
  4. Employees have the opportunity to enroll, when hired, for the health insurance coverage for themselves and any dependents. If coverage is declined at initial employment, employees can only enroll under special circumstances as a special enrollee or late enrollee. Please see the City of Sikeston Employee Health Benefits booklet for descriptions of special enrollee and late enrollee.
- F. The City shall offer a public employees' cafeteria plan, as allowed under Internal Revenue Code Section 125. All full-time employees of the City are eligible for participation in the cafeteria plan. Benefit categories to be offered are as follows:
1. City sponsored medical insurance
  2. Flexible medical benefits
  3. Dependent care assistance
  4. Additional features or benefits the City may desire to add.

SECTION V: Classification.

- A. Each employee shall be assigned a compensation code; it shall be a three (3)-part code to track, in order: grade, step and longevity. The Compensation Code shall be upgraded at least annually, with an effective date the same as the employee's anniversary date, or upon any compensation change with the new anniversary date as herein set out, as follows, the:
1. First two (2) digits designate Pay Grade.
  2. Letter Designation indicates Pay Step.
  3. Last two (2) digits designate completed years of service.

- B. In general, higher pay grades reflect:
  - 1. Greater responsibility
  - 2. Hierarchy within the Organization
  - 3. Higher pay and/or allowances

SECTION VI: Eligibility.

- A. Eligibility shall encompass any and all criteria established by this Ordinance, and/or City policy and procedure. The absence or loss of any such or part of such eligibility shall limit or disallow pay increase as herein or otherwise authorized. Employees ineligible for, at the time they might normally expect to receive a pay increase, shall be assigned the next higher step designator. Any increase in compensation will be delayed until eligibility is restored.
- B. Ineligibility may occur, but may not be limited to the following:
  - 1. Qualifying Periods
    - a. Initial employment qualifying period for MERIT adjustment only.
    - b. An employee under investigation which may result in disciplinary action or who is under assignment to a disciplinary qualifying period shall:
      - 1. Have the outcome of the investigation applied retroactive to the date of eligibility.
      - 2. Not be eligible for any compensation increase but shall be assigned the next STEP as appropriate or as determined by due process, until eligibility is restored.
  - 2. When the average evaluation grade for the most recent merit period averages five point five (5.5) or less.
  - 3. When repeated or severe violations of policy or procedure occur.
  - 4. Upon department head or MANAGER recommendation.
- C. Merit Eligibility:
  - 1. Generally:
    - a. All positions except MANAGER and DEPARTMENT HEADS shall be eligible for merit increase upon completed service (see Tables II-A and II-B), and compliance with all criteria established by ordinance and/or City policy and procedure.
    - b. Merit increases shall be based on the mathematical average of all evaluations received since the employee's last merit increase, as determined in the Pay Plan Tables II-A and II-B.
    - c. Merit increases for the MANAGER and DEPARTMENT HEADS shall be individually determined
  - 2. General Service Employees, for purposes of this ordinance, shall be defined as all employees of the City of Sikeston other than Commissioned Employees. Merit increases shall be awarded to General Service Employees, when eligible in all respects, as set forth in Pay Plan Table II-A.
  - 3. Commissioned Employees, for the purposes of this ordinance, shall be defined as all rookie and commissioned public safety officers employed within the Sikeston Department of Public Safety. Merit increases shall be awarded to Commissioned Employees, when eligible in all respects, as set forth in Pay Plan Table II-B.
- D. Reclassifications and Other Compensation Increases:
  - 1. General Service Employees:
    - a. Public Works Skilled Workers, when classified as a leadsman by their Department Head shall receive an additional \$.75 per hour.

- b. Rookie Communications Officers shall be assigned to Grade 6. Upon successful completion of their training, and upon Department Head recommendation and City Manager approval, the employee will be reclassified to Communications Officer, Grade 8, and receive appropriate compensation for that grade.
  - c. Communications Field Training Officer (FTO) - Communications Officers filling this position shall receive an additional one dollar and twenty-five cents (\$1.25) per hour. This additional compensation will only be paid when training a rookie communications officer.
  - d. Firefighter - A sub-classification of "Firefighter" will exist within the general classification of PSO. This class is used for non-commissioned officers assigned to Fire Division. Compensation for these employees shall be set by the City Manager, as determined by their training, education and performance.
2. Commissioned Employees:
- a. Public Safety FTO – Additional compensation of One Dollar and twenty-five cents (\$1.25) per hour is available for any commissioned Public Safety Officer trained, and designated as a Field Training Officer. This additional compensation will only be paid when training a rookie public safety officer.
  - b. Canine Officer – Any commissioned Public Safety Officer trained and designated as the City's Canine Officer shall receive additional, annualized, compensation of three thousand six hundred dollars (\$3,600).

#### SECTION VII: Anniversary Date.

- A. Shall be rounded to the first day of the month when the employee begins employment on or before the sixteenth (16<sup>th</sup>) day of the employment month, or to the first of the month following the employment month when the employee begins work after the sixteenth (16<sup>th</sup>) day of the employment month.
- B. This anniversary date shall be used when computing all eligibility times throughout the employee's employment.
- C. Merit changes, (pay or benefits) shall be based on employment anniversary dates of consecutive years of service.
- D. Employees leaving the service of the City prior to their 1<sup>st</sup> anniversary shall forfeit any and all claim to any vacation time.

#### SECTION VIII: Less Than Full Time Employees.

- A. The MANAGER shall determine hourly rates for employees working part time or temporary (seasonal) in accordance with sound business practices, the minimum wage laws and provisions of FLSA.
- B. The MANAGER may authorize up to one-half (1/2) the holiday time benefits to such employee when in his opinion such is warranted by the nature of the position and the specific employee's performance both warrant such action and provided said employee(s) is/are regularly scheduled for twenty-five (25) or more hours per week.

#### SECTION IX: Staffing Generally

- A. The City Manager shall be authorized for the following, including but not limited to:
  - 1. Development, monitoring and revision of supporting policy and procedure.
  - 2. Ensuring best-qualified candidate is selected for any given position.
  - 3. Appropriate discipline including removal from the City employ any person he

- deems necessary, in his sole opinion.
4. Elimination of any position he deems appropriate due to lack of work, changing work process, or reorganization.
- B. The MANAGER shall not be required to fill any position simply because a vacancy exists.
- C. The MANAGER may amend staffing levels or authorized positions within any specific department, provided
1. Such amendment does not exceed the total number of City employees established herein.
  2. Such amendment does not cause the anticipated appropriation budgeted for Personnel Services within said department to be exceeded.
- D. The MANAGER may employ additional temporary personnel when regular employees are not available (illness, injury, medical or military leave) or a specific increase in a work process requires such action to maintain levels of service.

SECTION X: Authorized Staffing Levels & Compensation Classifications.

FY-2023 Authorized Staffing Level Totals,

1. 128 Full Time Employees
2. 16 Part Time Employees
3. 30 Seasonal/Temporary Employees

SECTION XI: Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION XII: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION XIII: Emergency Clause. This ordinance is adopted as an emergency measure so that the effective date corresponds with the fiscal year.

SECTION XIV: Record of Passage:

- A. Bill Number 6263 was introduced to Council and read the first time this 19<sup>th</sup> day of May 2022.
- B. Bill Number 6263 was read the second time and discussed on this 6<sup>th</sup> day of June 2022. Following discussion, Councilman Leible moved to approve Bill Number 6263. The motion was seconded by Councilwoman Williams, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6263 and shall be in full force and effect from and after July 1, 2022.

2<sup>nd</sup> Reading & Consideration, Bill #6264, Re-Adoption of Ethics Ordinance

Councilman Teachout moved for the second reading of Bill Number 6264. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading.

BILL Number 6264

ORDINANCE Number 6264

THIS BILL, AS ADOPTED, SHALL BECOME ORDINANCE NUMBER 6264, ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTEREST FOR CERTAIN MUNICIPAL OFFICIALS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This ordinance shall be codified in the Sikeston Municipal Code as follows:

SECTION II: Chapter 120 "Conflicts of Interest", Disclosure of Personal Financial Interests, hereby established to read as follows:

"120.010 Declaration of Policy. The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

120.020 Conflicts of Interest

A. All elected and appointed officials as well as employees of The City of Sikeston must comply with Section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.

B. Any member of the governing body of The City of Sikeston who has a "substantial personal or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the City Clerk of the City and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial personal or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

120.030 Disclosure Reports. Each elected official, the City Manager, and the City Treasurer shall disclose the following information by May 1 if any such transactions occurred during the previous calendar year.

A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the City of Sikeston, other than compensation received as an employee or payment of any tax, fee or penalty due to the City, and other than transfers for no consideration to the City.

B. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the City, other than payment of any tax, fee or penalty due to

the City or transactions involving payment for providing utility service to the City, and other than transfers for no consideration to the City.

C. The City Manager and the City Treasurer also shall disclose by May 1 for the previous calendar year the following information:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by statement.

2. The name and address of each sole proprietorship that he owned, the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or coparticipant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

#### 120.040 Filing of Reports

A. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year.

1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the (city council) may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.

2. Each person appointed to office shall file the statement within thirty days of such appointment or employment.

B. Financial disclosure reports giving the financial information required in Section 120.020 shall be filed with the City and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

120.050 Filing of Ordinance. A certified copy of this ordinance shall be sent to the Missouri Ethics Commission within ten days of its adoption."

SECTION III: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION IV: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage.

A. Bill Number 6264 was introduced to Council and read the first time this 19<sup>th</sup> day of May 2022.

B. Bill Number 6264 was read the second time and discussed on this 6<sup>th</sup> day of June 2022. Following discussion, Councilwoman Williams moved to approve Bill Number 6264. The motion was seconded by Councilman Teachout, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,

Williams Aye, and Turnbow Aye, thereby being passed.

C. Ordinance Number 6264 shall be in full force and effect from and after July 2, 2022.

2<sup>nd</sup> Reading & Consideration, Bill #6265, Statement of Candidacy – When Filed

Councilman Teachout moved for the second reading of Bill Number 6265. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading.

BILL Number 6265

ORDINANCE Number 6265

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6265 AMENDING CHAPTER 107, ARTICLE II – ELECTIONS, SECTION 107.050 - STATEMENT OF CANDIDACY-WHEN FILED, OF THE CITY CODE OF THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in of the Sikeston Municipal Code.

SECTION II: Title 1, Chapter 107, Article II-Elections, Section 107.050 Statement of Candidacy-When Filed, shall be amended to read as follows:

Section 107.050. Statement of Candidacy – When Filed.

No statement of candidacy for the position of Mayor or City Council member shall be accepted for filing by the City Clerk prior to 8:00 A.M. on the seventeenth (17<sup>th</sup>) Tuesday preceding the City primary election. No statement of candidacy for City Council member shall be accepted for filing by the City Clerk after 5:00 P.M. on the fourteenth (14<sup>th</sup>) Tuesday prior to the City primary election.

SECTION III: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

- A. Bill Number 6265 was introduced to Council and read the first time this 19<sup>th</sup> day of May 2022.
- B. Bill Number 6265 was read the second time and discussed on this 6<sup>th</sup> day of June 2022. Following discussion, Councilwoman Williams moved to approve Bill Number 6265. The motion was seconded by Councilman Robison, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,

Williams Aye, and Turnbow Aye, thereby being passed.

C. Ordinance Number 6265 shall be in full force and effect from and after July 7, 2022.

2<sup>nd</sup> Reading & Consideration, Bill #6267, Establishing City Purchasing Agent

Councilman Teachout moved for the first reading of Bill Number 6267. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Aye, Teachout Aye,  
Williams Absent, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading.

BILL Number 6267

ORDINANCE Number 6267

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6267 AND SHALL AMEND CHAPTER 145, PURCHASING POLICY, WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in Chapter 145 of the Sikeston Municipal Code.

SECTION II: Section 145.020 Definitions shall be amended to include the following definition for City Purchasing Agent or Agent:

CITY PURCHASING AGENT OR AGENT

The City Treasurer or his/her appointee as approved by the City Manager.

SECTION III: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

A. Bill Number 6267 was introduced to Council and read the first time this 19<sup>th</sup> day of May 2022.

B. Bill Number 6267 was read the second time and discussed on this 6<sup>th</sup> day of June 2022. Following discussion, Councilman Teachout moved to approve Bill Number 6267. The motion was seconded by Councilman Robison, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye,  
Williams Aye, and Turnbow Aye, thereby being passed.

C. Ordinance Number 6267 shall be in full force and effect from and after July 6, 2022

Other Items:

Regular Council meeting scheduled for July 4 has been rescheduled for July 5 at 5:00 p.m.

### **ADJOURNMENT INTO EXECUTIVE SESSION**

There being no further business before the City Council, Councilman Leible moved to adjourn into Executive Session (Contract Negotiation and Personnel). The motion was seconded by Councilman Teachout and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Mayor Turnbow called the Executive Session to order. Present were: Mayor Turnbow and Councilmembers Brian Self, Onethia Williams, Vest Baker and David Teachout. Staff present were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey HR Director Amanda Groves and Public Safety Director James McMillen.

Councilman Teachout motioned to Approve (1) Joint Ownership Agreement, (2) a Purchase Agreement, and (3) an Option to Purchase Agreement, relating to the Board of Municipal Utilities Comstock Substation and Transmission Line project. The motion was seconded by Councilman Leible, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

Councilman Teachout motioned to approve the amendment to the City Manager's contract. The motion was seconded by Councilwoman Williams, discussed and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

### **ADJOURNMENT OUT OF EXECUTIVE SESSION**

Councilman Teachout moved to adjourn from executive session. The motion was seconded by Councilman Leible and the following roll call vote recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

### **ADJOURNMENT**

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Robison and the following roll call vote was recorded:

Baker Absent, Leible Aye, Robison Aye, Self Absent, Teachout Aye, Williams Aye, and Turnbow Aye, thereby being passed.

APPROVED:

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GREG TURNBOW, MAYOR

ATTEST:

\_\_\_\_\_  
RHONDA COUNCIL, CITY CLERK

SEAL:

**REGULAR CITY COUNCIL MEETING**  
**JUNE 27, 2022**

The regular Sikeston City Council meeting of June 27, 2022 was called to order at 5:00 p.m. at City Hall located at 105 E. Center St., Sikeston. Present at the meeting were: Mayor Greg Turnbow, Brian Self, Onethia Williams, Vest Baker, John Leible and Tom Robison. Councilmember David Teachout was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, HR Director Amanda Groves, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Parks Director Dustin Care, Community Development Director Barry Blevins, Community Development Supervisor Bruce Copeland, Public Safety Director James McMillen and Captain Ryan Smith.

**ITEMS OF BUSINESS**

**1<sup>st</sup> & 2<sup>nd</sup> Reading, Emergency Bill #6268, BMU/Comstock Substation Agreement**

Councilman Self moved for the first reading of Bill Number 6268. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,  
Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as approved shall become Emergency Ordinance Number 6268, authorizing the City of Sikeston to enter into a joint ownership agreement, option to purchase agreement and purchase agreement with Ameren Transmission Company of Illinois and Missouri Joint Municipal Electric Utility Commission.

Board of Municipal Utilities has been working for some time to draft the documents for the construction of a new substation near the power plant. This substation project includes selling 25% of the capacity on our existing 161 kv power line. Once completed, the new substation and the existing transmission line will be jointly owned by Sikeston, Ameren, and the Missouri Electric Utility Commission (MEUC), of which Sikeston is a member. Sikeston will remain the majority owner of all jointly owned facilities.

Councilman Self moved for the second reading of Bill Number 6268. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,  
Williams Aye, and Turnbow Aye, thereby being passed.

Counselor Thurman presented the bill for a second reading.

Bill No. 6268

Ordinance No. 6268

THIS BILL AS APPROVED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6268, AUTHORIZING THE CITY OF SIKESTON TO ENTER INTO A JOINT OWNERSHIP AGREEMENT, OPTION TO PURCHASE AGREEMENT AND PURCHASE AGREEMENT WITH AMEREN TRANSMISSION COMPANY OF ILLINOIS AND MISSOURI JOINT MUNICIPAL ELECTRIC UTILITY COMMISSION.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: Whereas, previously in a closed session on Monday, June 6, 2022, the City of

Sikeston, Missouri, ("City") and the Board of Municipal Utilities of the City of Sikeston, Missouri, ("BMU") entered into a Joint Ownership Agreement, Option to Purchase Agreement, and Purchase Agreement with Ameren Transmission Company of Illinois ("AMEREN") and Missouri Joint Municipal Electric Utility Commission ("MEUC"); under RSMO 610.021 (2)&(3), Property and Personnel, and

SECTION III: Whereas, said agreements were found to further the City's best interest in economic development by assisting the Board of Municipal Utilities in building a new substation by the Power Plant.

SECTION IV: In summary, said referenced agreements will allow the following steps to occur: The City of Sikeston will provide the land for the new substation and shall maintain sole ownership of such land. The City of Sikeston will become the owner of certain substation equipment assets in the new jointly owned substation. The assets covered need both the Power Plant and the City's distribution systems. The City of Sikeston will grant Ameren and MEUC an easement at the new substation site. The City of Sikeston will sell a 25% interest in the BMU's current 161 ky power line. The City of Sikeston will sell Ameren and MEUC an option to rebuild the line in a manner that serves the best interest of both parties. The City of Sikeston will assign existing easements for the 161 ky transmission line to Ameren and MEUC.

SECTION V: This ordinance will make public for inspection the three agreements listed above and said agreements shall remain in the possession of the City Manager of the City of Sikeston and shall not become attachments hereto.

SECTION VI: The provisions of this ordinance are hereby declared to be severable so that if any section, subsection, paragraph, sentence, clause, or phrase shall be declared invalid for any reason, such decision shall not affect or invalidate the remaining portions of this ordinance.

SECTION VII: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION VIII: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION IX: Emergency Clause. In order to meet time restraints, this is being presented as an emergency ordinance.

SECTION X: Record of Passage:

- A. Bill Number 6268 was introduced and read the first time this 27<sup>th</sup> day of June 2022.
- B. Bill Number 6268 was read the second time on this 27<sup>th</sup> day of March 2022. Following discussion, Councilman Robison moved to approve Bill Number 6268. The motion was seconded by Councilman Self, discussed and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,  
Williams Aye, and Turnbow Aye, thereby being passed.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6268 and shall be in full force and effect.

1<sup>st</sup> Reading, Bill #6270, Sewer Rate Increase

Councilman Robison moved for the first reading of Bill Number 6270. The motion was seconded by Councilman Leible and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent, Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as approved shall become Ordinance Number 6270 and shall amend Chapter 705 Section 705.040 – Sewer-Rate Schedule, of the City Code of the City of Sikeston, Missouri.

The rates presented for approval will increase the average residential customer's monthly sewer bill by \$14.23 over a period of three years to address engineering cost estimates of building a new wastewater plant.

1<sup>st</sup> & 2<sup>nd</sup> Reading, Emergency Bill #6269, Request to Subdivide Tract of Land at 1330 S. Main St.

Councilman Leible moved for the first reading of Bill Number 6269. The motion was seconded by Councilman Baker and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent, Williams Aye, and Turnbow Aye, thereby being passed.

City Counselor Thurman presented the bill for reading. This bill as approved shall become Emergency Ordinance Number 6269, providing for the approval of a proposed subdivision of a tract or parcel of land being known as 1330 S. Main Street in the City of Sikeston, Missouri.

Councilman Leible moved for the second reading of Bill Number 6269. The motion was seconded by Councilman Baker and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent, Williams Aye, and Turnbow Aye, thereby being passed.

Counselor Thurman presented the bill for a second reading.

Bill No. 6269

Ordinance No. 6269

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6269 PROVIDING FOR THE APPROVAL OF A PROPOSED SUBDIVISION OF A TRACT OR PARCEL OF LAND BEING KNOWN AS 1330 S. MAIN STREET IN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on June 14, 2022 and passed a favorable recommendation to approve the proposed subdivision of a tract or parcel of land in the City of Sikeston, Missouri. The tract or parcel of land, which is attached hereto, marked Exhibit "A" and incorporated by reference and legally described as follows and known as 1330 S. Main:

"A tract or parcel of land situated in USPS 1127, township 26 North, range 14 East of the 5th principal meridian in the City of Sikeston, county of New Madrid and state of Missouri and being

known as a part of parcel of land conveyed to Montgomery Associates, L.P. By deed recorded in instrument 20181286 in the New Madrid County recorder of deeds office. Subject to all easements, if any, affecting the same.”

SECTION III: Said plat and subdivision is accepted and approved subject to full compliance with all applicable building and other codes and the stormwater management plan.

SECTION IV: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Emergency Clause. This ordinance is adopted as an emergency measure in order to meet time restraints.

SECTION VII: Record of Passage:

- A. Bill Number 6269 was introduced and read the first time this 27<sup>th</sup> day of June 2022.
- B. Bill Number 6269 was read the second time on this 27<sup>th</sup> day of March 2022. Following discussion, Councilman Robison moved to approve Bill Number 6269. The motion was seconded by Councilman Leible, discussed and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,  
Williams Aye, and Turnbow Aye, thereby being passed.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6269 and shall be in full force and effect.

Request for Conditional Use Variance for In-Home Dog Grooming Business at 506 E. Center St.

Staff received a request from Kent McDonnald for conditional variance use for an in-home dog grooming business, to be located at 506 E Center St. The business will be by appointment only and one client at a time. Two rooms on the ground floor will be converted into the office space and grooming space. This business is currently located at 134 E. Front St. (Sandy Paws Grooming). The Planning and Zoning committee met June 14, 2022 and passed a favorable recommendation to approve the rezoning request.

Councilman Baker motioned to approve the request for conditional use variance for an in-home dog grooming business at 506 E. Center St. The motion was seconded by Councilman Baker, discussed and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,  
Williams Aye, and Turnbow Aye, thereby being passed.

Briefing: Derelict Vehicles

Community Development has seen an increase in derelict vehicles on private properties and abandoned vehicles on City of Sikeston properties. We are starting to take more action against these violations.

Examples of the offences are as follows:

- No visible registration on vehicles or 6 months expired
- Car covers on vehicles
- Vehicles in state of disrepair or disassembly
- Major mechanical repair

**STEP 1:**

- Code Enforcement Officer identifies property with possible Violation of City Municipal Code 500.670 and 2018 IPMC Section 302.8.
- Vehicle is considered "derelict" from one or more of the following conditions:
  - - Unlicensed
  - - Expired License (6 months)
  - - Inoperable
  - - Dismantled

**STEP 2:**

- Code Enforcement Officer affixes Notification of Violation to vehicle found to be in violation (if accessible).
- Notice affixed to vehicle includes Officers Name, Reason for Violation, and Assigned Abatement Date (10 days from notice)
- Officer takes pictures of vehicle found to be in violation. Pictures include all sides of vehicle, license number and VIN (if visible), as well as picture of the interior of said vehicle.

**STEP 3:**

- Code Enforcement Officer sends Legal Notice to Property Owner, Property Manager (if available), and Current Resident of property.
- Legal Notice includes description of vehicle found to be in violation, violation and why notice is being issued, correction order allowing reasonable time for repairs or improvements, right to appeal, statement of right to file lien on property as established by 2018 IPMC.

**STEP 4:**

- 10 days after Legal Notice is mailed Officer checks property for abatement of Derelict Vehicle.
- If Vehicle is still found on property, then Officer at that time assembles a "Formal Request for Administrative Warrant" to remove vehicle from privately owned property.
- Request is submitted to supervisor for approval.
- Request is submitted to Community Development Director to sign.
- Taken to City Clerk for sign and seal.
- Request is then submitted to City Prosecuting Attorney.

- Once Administrative Warrant is granted, Code Enforcement Officer with the assistance of Sikeston DPS and local towing service legally remove vehicle from private property.

#### Consideration of Legion Park West Conceptual Plan

The City Staff have been working with Gateway Design Studio as our contracted landscape architect/park designer to develop a conceptual plan for Legion Park incorporating the area directly west. Staff met with various stakeholders including Historic Downtown Sikeston, the Sikeston Chamber, Mr. Alan Keenan, the previous Leadership Sikeston class, and the Woods/Collum families to discuss various ideas. We also held a public meeting to review different variations of the conceptual plan with the general public on April 14, 2022.

Prior to seeking any grants for this project, staff is seeking council's approval of the conceptual plan. This is strictly a conceptual plan only at this time. It is understood that during the actual project design phase that changes may be required to the conceptual plan.

Councilman Baker moved to approve conceptual design CP-1C. The motion was seconded by Councilman Leible, discussed and the following vote recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,  
Williams Aye, and Turnbow Aye, thereby being passed.

#### Other Items:

Mayor Turnbow asked Staff to obtain costs and a plan for a bathroom at the east end of Legion Park by Collins bandstand. He indicated that money has been in the budget for this project for several years.

Council meeting for July 4<sup>th</sup> has been cancelled. Next meeting is scheduled for July 25<sup>th</sup>.

#### ADJOURNMENT

There being no further business before the City Council, Councilman Self moved to adjourn. The motion was seconded by Councilman Leible and the following roll call vote was recorded:

Baker Aye, Leible Aye, Robison Aye, Self Aye, Teachout Absent,  
Williams Aye, and Turnbow Aye, thereby being passed.

APPROVED:

\_\_\_\_\_  
GREG TURNBOW, MAYOR

ATTEST:

\_\_\_\_\_  
RHONDA COUNCIL, CITY CLERK

SEAL:

**Sikeston Public Library  
Board of Trustees Meeting  
Monday, May 9, 2022  
4:30pm**

The Board of Trustees of Sikeston Public Library met at 4:30 p.m. on Monday, May 9, in the McAmis Community Room of the Sikeston Public Library. Present were board members Libby Caskey, Greg Colwick, Colleen Flaker, Carolyn Harris, and Jay Leible; and Ron Eifert, Director. Melissa Kelley, Trevor Miller, Connie Thompson, and Laura Tongate were absent.

The meeting was called to order at 4:35 p.m. by president Greg Colwick.

**MINUTES**

Mrs. Caskey made the motion to approve the minutes of the April 4, 2022 meeting. Mr. Leible seconded the motion, which passed unanimously.

**PETTY CASH**

Mrs. Flaker made a motion to accept the Petty Cash Report for April 2022. Mr. Leible seconded and the motion carried.

**BILLS**

Mrs. Flaker made a motion to accept the bills for April 2022 as presented. Mrs. Caskey seconded and the motion carried.

**CITY FINANCIAL STATEMENT**

The city financial statement for March 2022 was reviewed and discussed.

**COMMITTEES**

**FINANCE**—The finance committee presented a proposed budget for the 2022-2023 fiscal year which begins on July 1, 2022. After discussion, Mrs. Flaker moved to adopt the budget as presented. Mr. Leible seconded, and the motion passed unanimously.

**PERSONNEL**—Mr. Eifert presented six months of data on Sunday use of the library. The data shows a pattern of reduced use compared to previous years. Mrs. Flaker made the motion of modify Policy 101 to eliminate Sunday hours of operation year-round. Mrs. Caskey seconded the motion, which passed unanimously.

**OPERATIONS**—No report

### **LIBRARIAN'S REPORT**

- We netted \$1,136.25 from the used book sale in April.
- Mrs. Munger has submitted the interim report for the Summer Reading Program grant.
- The library has received a \$4,000 grant from the State Library to purchase STEM kits for use by teachers, homeschoolers, and in-library programming.
- We have two CDs that are due this year: one on June 30 and one in October. We will check rates to receive the best rate before renewing.
- Mr. Eifert reported that he will bring budget revisions to the board at the June meeting.
- The site supervisor from Big Oak Tree State Park will be presenting a program on animal adaptations at the library on Saturday, June 11.
- Mr. Eifert reported on issues with a patron that resulted in the patron's removal from and ban from re-entering library property.

### **ADJOURNMENT**

Mrs. Caskey moved to adjourn the meeting. Mr. Leible seconded, and the meeting adjourned at 5:15 p.m.

## Council Letter

---

Date of Meeting: 22-08-01

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Purchase of new SCBA bottle fill station

Attachments:

1. Quote from Banner Fire Equipment
2. Picture of Bottle Fill Station

Action Options:

1. Request approval to proceed with quoted project

Background:

Sikeston DPS is requesting we enter a purchase agreement with Banner Fire Equipment to purchase a new three position SCBA fill station, model CFS5.5-3S. Sikeston DPS determined Banner Fire Equipment because they are the sole vendor that sales Bauer equipment for this area since it's split up in territories for fire departments. They also currently service all our fill stations and compressors for breathing air that goes into the SCBA bottles. We have prior knowledge of Bauer equipment and must stay with the brand fill station to match up with the compressor that goes with the system. The fill station we are replacing has been in service since 1994 and it is almost impossible to find parts when issues occur due to its age.

Sikeston DPS would like to select Banner Fire Equipment/ Bauer as our vendor. The Quote for the equipment is \$13,426.44. Sikeston DPS did budge for this equipment for FY-23 and currently have \$41,000 in this line item.



**\*\*\* Customer Review \*\*\***

Date / Time: 7/25/2022 11:17:43AM  
 Repair Order: 234  
 Customer: 586965  
 Branch: UNIT 03  
 Invoice Total: \$13,426.44

\*\*\*on account\*\*\*  
 Page 1 of 1

**Bill To:** CITY OF SIKESTON  
 ATTN:A/P  
 105 E. CENTER  
 SIKESTON, MO 63801  
 Shop: 573-471-2560

**Ship To:** CITY OF SIKESTON  
 ATTN:A/P  
 105 E. CENTER  
 SIKESTON, MO 63801

Fax: 573/471-1526

Customer P/O: mikejr

Completion Date:

**Task: 1      83-010005      add/install new components to existing air system      Department: Service**  
**Complaint:** Estimate to provide and install CFS5.5-3S fill station and plumb to existing air system. Estimate includes travel fees

Supp.	Part	Description / Ref Number		U/M	Quantity	Price	Extended Price
	SUPPLIES	Misc hardware/supplies	Misc		1.00	42.00	42.00
	CFS5.5-3S	3 Pos Fill Station Stationary	Part	Each	1.00	10,669.44	10,669.44
	AC80049-15	6000 PSI HOSE ASSY 15' LONG	Part	Each	1.00	275.00	275.00
	EQUIP IN	Shipping and Handling Inbound - Equipment	Misc		1.00	1,600.00	1,600.00

Customer Tax ID:

*Quote*

Totals	
<b>Total Parts:</b>	<b>\$10,944.44</b>
<b>Total Core Chg:</b>	<b>\$0.00</b>
<b>Total Core Ret:</b>	<b>\$0.00</b>
<b>Total EHC:</b>	<b>\$0.00</b>
<b>Total Labor:</b>	<b>\$840.00</b>
<b>Total Miscellaneous:</b>	<b>\$1,642.00</b>
<b>Invoice Subtotal:</b>	<b>\$13,426.44</b>
<b>Total Tax:</b>	<b>\$0.00</b>
<b>Invoiced Total:</b>	<b>\$13,426.44</b>

Payment Method

Charge

ESTIMATE ONLY!  
 PRICES SUBJECT TO CHANGE. CUSTOMER WILL BE NOTIFIED OF ANY CHANGES PRIOR TO ADDITIONAL WORK BEING PERFORMED. PRICING GOOD FOR (90) DAYS. STOCK PARTS RETURNED AFTER (30) DAYS ARE SUBJECT TO 25% RESTOCK FEE. ELECTRONIC COMPONENTS AND SPECIAL ORDER PARTS ARE NOT RETURNABLE. DUE TO VARIANCES IN COSTS AND AVAILABILITY THIS ESTIMATE CAN VARY UP TO 5%. IF ANY QUESTIONS, PLEASE CALL 618-251-4200.  
 THANK YOU FOR YOUR BUSINESS!



# Council Letter

---

Date of Meeting: 22-08-01

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Purchase of Vigilant Solutions 3-Camera Mobile License Plate Reader (Buy One Get One-Exclusive for Sikeston MO)

Attachments:

Vigilant Solutions Project Quotation Form (Quote ID: DSP-0168-04)

Action Options:

1. Approval purchase of Vigilant Solutions 3-Camera Mobile LPR System
2. Other action Council may deem appropriate.

Background:

The Department of Public Safety would like to purchase a 3-Camera Mobile License Plate Reader System from Vigilant Solutions. Vigilant Solutions put together an exclusive package for the department that includes a buy one get one, 2 years of CLKs and IDP included for year one and two years of hardware warranty. The total price for the package is \$17,655.00.

		<b>Vigilant Solutions, LLC</b> 1152 Stealth Street Livermore, California 94551 (P) 925-398-2079 (F) 925-398-2113			
Issued To:	Sikeston Department Of Public Safety - Attention: Ryan Smith			Date:	06-15-22
Project Name:	Mobile LPR			Quote ID:	DSP-0168-04

## **PROJECT QUOTATION**

We at Vigilant Solutions, LLC are pleased to quote the following systems for the above referenced project:

### **3-Camera Mobile LPR (Buy One Get One - Exclusive for Sikeston MO)**

2 years of CLKs included

IDP Included for Year 1 & 2 years of Hardware warranty

Installation not included

Qty	Item #	Description
(1)	<b>Mobile LPR SYS-2</b> CDM-3-345-L5M	<b>Mobile LPR 3-Camera L5M High-Definition System (Expandable to 4 Cams)</b> <u>Hardware:</u> <ul style="list-style-type: none"> <li>• Qty=1 12mm lens package</li> <li>• Qty=1 16mm lens package</li> <li>• Qty=1 25mm lens package</li> <li>• VLP-5200 Processing Unit</li> <li>• Wiring harness w/ ignition control (Direct to Battery) <ul style="list-style-type: none"> <li>◦ Single point power connection</li> </ul> </li> <li>• Field installed GPS antenna</li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>• CarDetector Mobile LPR software application for MDC unit <ul style="list-style-type: none"> <li>◦ LPR vehicle license plate scanning / real time alerting</li> <li>◦ Full suite of LPR tools including video tool set</li> </ul> </li> </ul>
(1)	<b>Mobile LPR SYS-1</b> CDM-3-344-L5M	<b>Mobile LPR 3-Camera L5M High-Definition System (Expandable to 4 Cams)</b> <u>Hardware:</u> <ul style="list-style-type: none"> <li>• Qty=1 12mm lens package</li> <li>• Qty=2 16mm lens package</li> <li>• VLP-5200 Processing Unit</li> <li>• Wiring harness w/ ignition control (Direct to Battery) <ul style="list-style-type: none"> <li>◦ Single point power connection</li> </ul> </li> <li>• Field installed GPS antenna</li> </ul> <u>Software:</u> <ul style="list-style-type: none"> <li>• CarDetector Mobile LPR software application for MDC unit <ul style="list-style-type: none"> <li>◦ LPR vehicle license plate scanning / real time alerting</li> <li>◦ Full suite of LPR tools including video tool set</li> </ul> </li> </ul>

(2)	VSBSVC-01	<b>Vigilant LPR Basic Service Package for Hosted/Managed LPR Deployments</b> <ul style="list-style-type: none"> <li>Managed/hosted server account services by Vigilant <ul style="list-style-type: none"> <li>Includes access to all LEARN or Client Portal and CarDetector software updates</li> </ul> </li> <li>Priced per camera per year for up to 14 total camera units registered</li> <li>Requires new/existing Enterprise Service Agreement (ESA)</li> </ul>
(1)	VS-IDP-01A	<b>Investigative Data Platform - Annual Subscription for up to 50 Sworn - State and Local</b> <ul style="list-style-type: none"> <li>Commercial LPR Data access - Up to 50 Sworn <ul style="list-style-type: none"> <li>Access to all Vigilant commercially acquired national vehicle location data</li> <li>Unlimited use by authorized agency personnel to complete suite of LEARN data analytics</li> <li>Includes full use of hosted/managed LPR server account via LEARN</li> </ul> </li> <li>FaceSearch with Vigilant Image Gallery Access For up to 50 Sworn <ul style="list-style-type: none"> <li>Access to all agency/shared images and Vigilant Image Gallery</li> <li>Unlimited use by authorized agency personnel to all FaceSearch tools</li> <li>Image gallery of up to 5,000 images</li> </ul> </li> </ul>
(2)	SSU-SYS-COM	<b>Vigilant System Start Up &amp; Commissioning of 'In Field' LPR system</b> <ul style="list-style-type: none"> <li>Vigilant technician to visit customer site</li> <li>Includes system start up, configuration and commissioning of LPR system</li> <li>Includes CDM/CDF Training</li> <li>Applies to mobile (1 System) and fixed (1 Camera) LPR systems</li> </ul>
(1)	VS-TRVL-01	<b>Vigilant Travel via Client Site Visit</b> <ul style="list-style-type: none"> <li>Vigilant certified technician to visit client site</li> <li>Includes all travel costs for onsite support services</li> </ul>
(2)	VS-LBB-02-E	<b>LPR Camera Mounting Brackets - Light Bar Mounting Style - Complete Set</b> <ul style="list-style-type: none"> <li>LPR Camera Mounting Bracket - Rooftop under light bar</li> <li>Compatible with most Whelen, Code3, TOMAR, Federal Signal, Arjent S2 Light Bars</li> <li>Mounts up to four (4) LPR cameras</li> </ul>
(2)	VS-SHP-01	<b>Vigilant Shipping Charges - Mobile</b> <ul style="list-style-type: none"> <li>Applies to each Mobile LPR System</li> <li>Shipping Method is FOB Shipping</li> </ul>
(2)	CDMS31HWW	<b>3-Camera Mobile LPR System - Extended Hardware Warranty - 1 Additional Year</b> <ul style="list-style-type: none"> <li>Full mobile LPR hardware component replacement warranty</li> <li>Applies to 3-Camera hardware system kit</li> <li>Valid for 1 year from warranty expiration</li> </ul>
<b>Subtotal Price</b> (Excluding sales tax)		<b>\$17,655.00</b>

**Quote Notes:**

- All prices are quoted in USD and will remain firm and in effect for 60 days.
- Returns or exchanges will incur a 15% restocking fee.
- Orders requiring immediate shipment may be subject to a 15% QuickShip fee.

4. No permits, start-up, installation, and or service included in this proposal unless explicitly stated above.
5. All hardware components to have standard One (1) year hardware warranty.
6. All software to have standard one (1) year warranty for manufacturer defects.
7. Motorola's Master Customer Agreement and all applicable addenda, available at [https://www.motorolasolutions.com/en\\_us/about/legal.html](https://www.motorolasolutions.com/en_us/about/legal.html) shall govern the products and services, and is incorporated herein by this reference.

**Quoted by:**

**Daniel Ploesser - Regional Sales Manager - Central US - 314-691-6046 - [daniel.ploesser@motorolasolutions.com](mailto:daniel.ploesser@motorolasolutions.com)**

<b>Total Price</b>	<b>\$17,655.00</b> (Excluding sales tax)
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## Council Letter

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Date of Meeting: 22-08-01

Originating Department:

To the Mayor and City Council: Community Development Department

Subject: Authorize sidewalk and parking changes to 104 Front Street.

Attachment(s):

1. Conceptual exhibit drawing
2. Drainage map
3. Existing parking and drainage
4. Concrete expansion

Action Options:

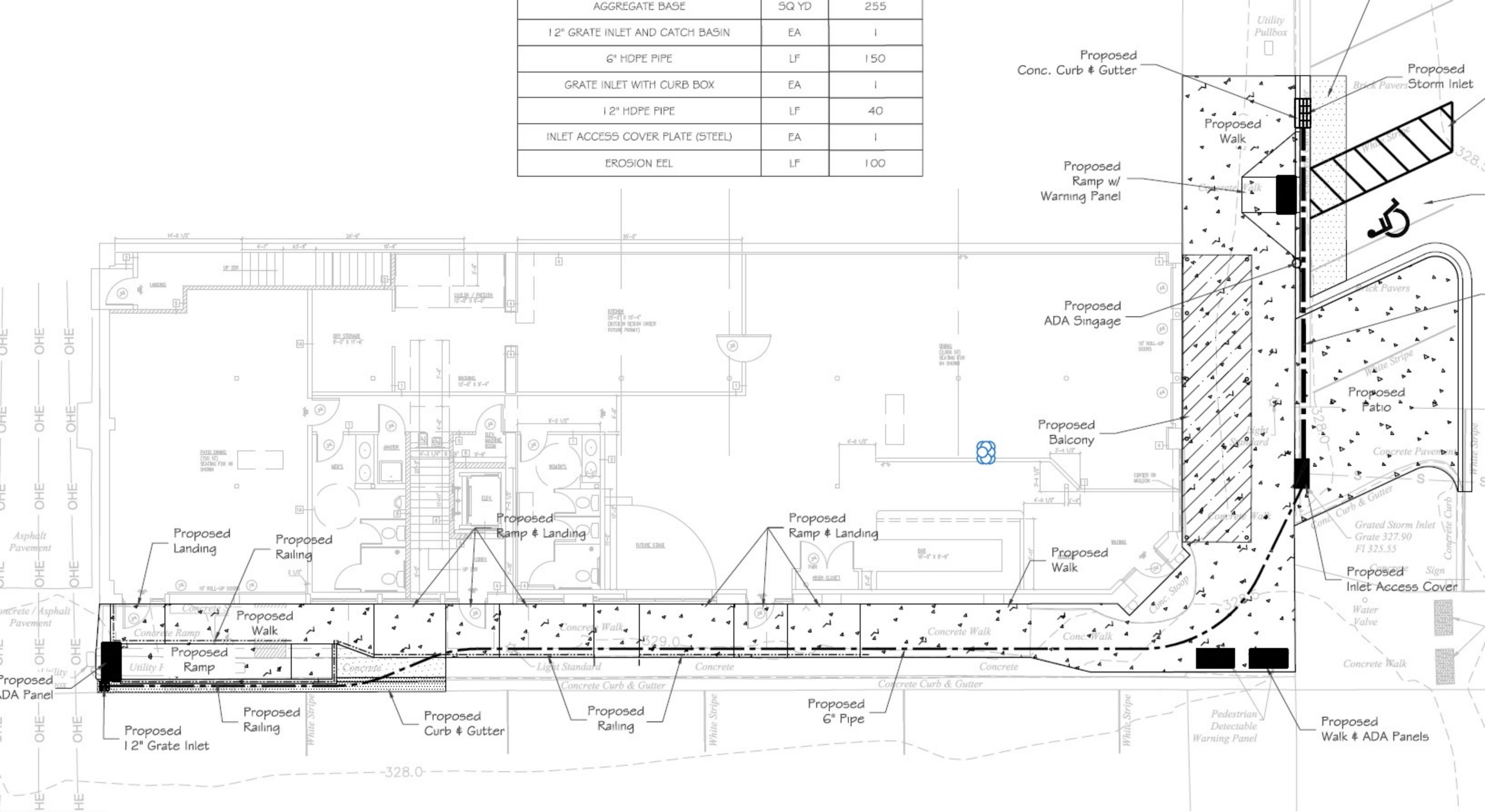
1. Approval to make changes to parking and sidewalk on Front Street.
2. Other action Council may deem appropriate

Background:

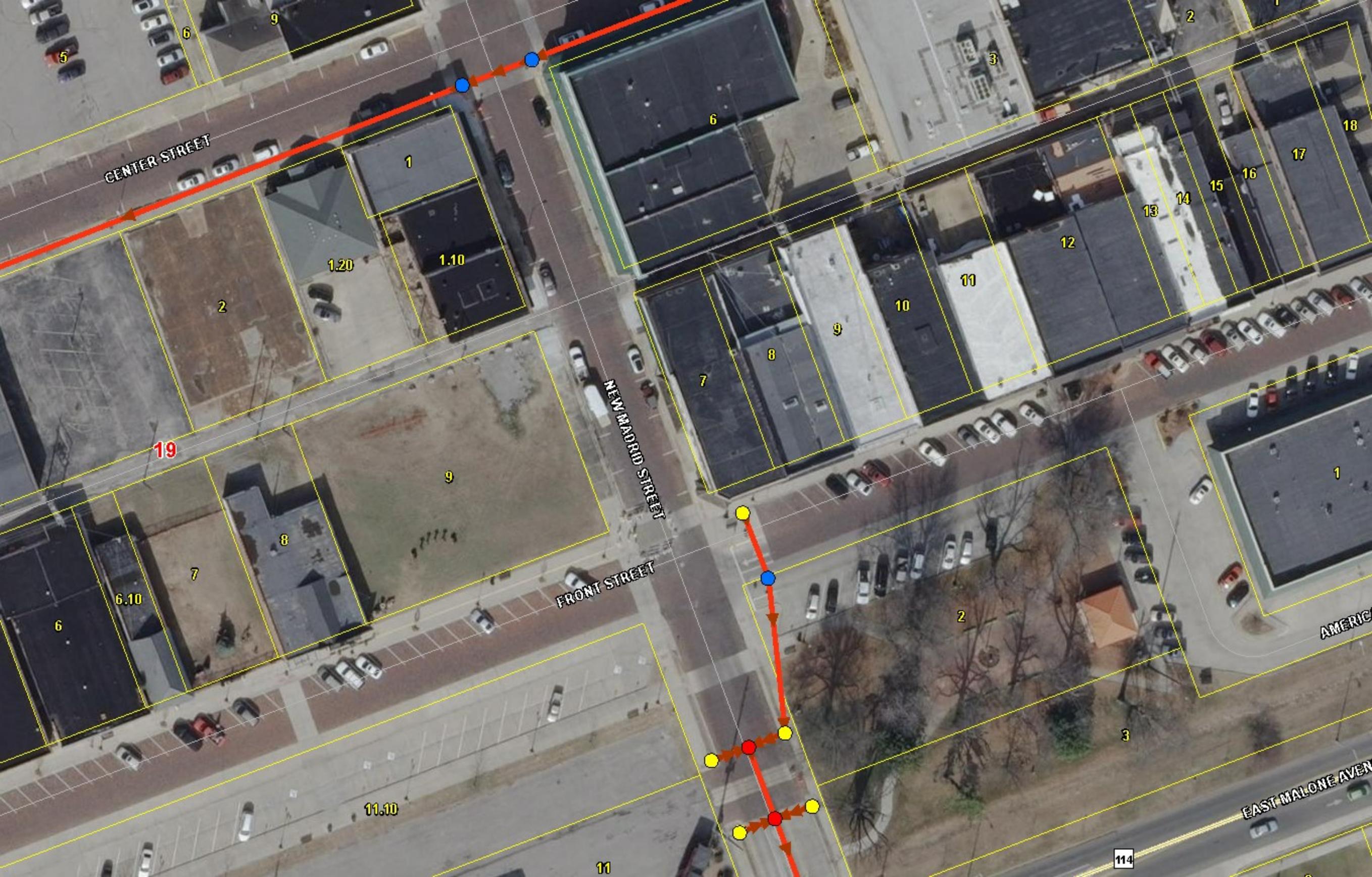
104 Front Street is under renovation with intent to locate a restaurant on the ground floor. The owner has requested conversion of two parking spaces on Front Street to a patio area. The proposed patio and parking changes give means for more public benches and access. This will also help locate drainage and provide more ADA compliance with our sidewalks.

The project has shown some infrastructure drainage problems for our city. As you will see in the drainage map, we have limited drainage for storm water. This addition will help with storm water control on the New Madrid Street side and give relief from Center Street. These changes have been reviewed by CDD and DPW with recommendations given to the owner. These changes would be an improvement to the downtown drainage.

AGGREGATE BASE	SQ YD	255
1 2" GRATE INLET AND CATCH BASIN	EA	1
6" HDPE PIPE	LF	150
GRATE INLET WITH CURB BOX	EA	1
1 2" HDPE PIPE	LF	40
INLET ACCESS COVER PLATE (STEEL)	EA	1
EROSION EEL	LF	100



AGGREGATE BASE	SQ YD	255
1 2" GRATE INLET AND CATCH BASIN	EA	1
6" HDPE PIPE	LF	150
GRATE INLET WITH CURB BOX	EA	1
1 2" HDPE PIPE	LF	40
INLET ACCESS COVER PLATE (STEEL)	EA	1
EROSION EEL	LF	100



CENTER STREET

NEW MADRID STREET

FRONT STREET

EAST MALONE AVENUE

19

1.20

1.10

6.10

11.10

114





ENTER



© 2014 Google



McDONALD'S  
BRIDAL  
AND  
READY TO WEAR

©2016 Google



STOP

THE LILY  
PEDDLER  
SHOPPE  
779-228-...



Google



© 2019 Google

THE LITTLE SHOP OF SEWING

DO NOT



Proposed  
Conc. Curb & Gutter

Proposed  
Walk

Proposed  
Ramp w/  
Warning Panel

Proposed  
ADA Singage

Proposed  
Balcony

Proposed  
Walk

Pullbox

Proposed  
Storm Inlet

Proposed  
ADA 5' Wide Access Aisle

Proposed  
Walk

Concrete Walk

Brick Pavers

White Stripe

Proposed  
ADA 9' Wide Stall



Concrete Pavement

E. Front Str

Proposed  
12" Pipe

Brick Pavers

White Stripe

Proposed  
Patio

Brick Pavers

Concrete Pavement

12" HDPE  
Concrete Pavement

Light Stand

CENTER ON MULLION

WARNING

Conc. Stoop

Grated Storm Inlet  
Grate 327.90  
Fl 325.55

Proposed  
Inlet Access Cover

Water Valve

Pedestrian  
Detectable  
Warning Panel

Concrete Pavement

Concrete Walk

Pedestrian  
Detectable  
Warning Panel

Grated Storm  
Grate 327.8  
Fl 325.40

CP

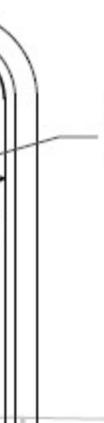
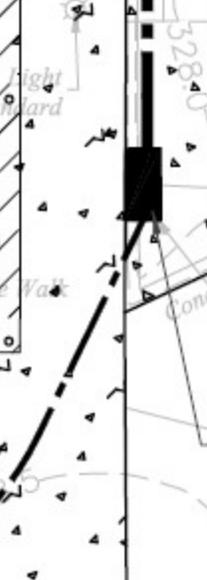
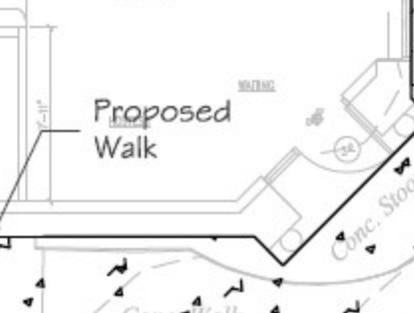
Concrete Pavement

Sign

White Stripe

White Stripe

12" HDPE



# Council Letter

---

Date of Meeting: 22-08-01

Originating Department: Information Technology Department

To the Mayor and City Council:

Subject:

Resolution 22-08-01, Surplus of Miscellaneous Computers

Attachments:

1. Resolution #22-08-01, Surplus of Computers

Action Options:

1. Approve Resolution 22-08-01
2. Other action Council may deem appropriate

Background:

Certain Computers in the City's inventory, due to their age or state of disrepair, can no longer adequately perform the day-to-day operations of the City. The City of Sikeston seeks to remove such items from its inventories to maximize operations and to provide a safe and efficient environment for its employees.

Computers:

1. Thirty (30) miscellaneous computers only (no monitors, hard drives or data)

These computers are to be donated to the Sikeston High School SCTC Computer Science Program.

RESOLUTION 22-08-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES, AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

The item enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of this item from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Computers:

30 Miscellaneous Computers (no monitors or hard drives)

Read this 1<sup>ST</sup> day of August 2022, discussed, and voted as follows:

Leible \_\_\_\_\_, Self \_\_\_\_\_, Teachout \_\_\_\_\_, Williams \_\_\_\_\_,  
Robison \_\_\_\_\_, Baker \_\_\_\_\_ and Turnbow \_\_\_\_\_  
thereby being \_\_\_\_\_.

\_\_\_\_\_  
Greg Turnbow, Mayor

\_\_\_\_\_  
Approved as to Form:  
Tabatha Thurman, City Counselor

ATTEST:

\_\_\_\_\_  
Rhonda Council, City Clerk

## Council Letter

---

**Date of Meeting:** 22-08-01

**Originating Department:** Public Works Department / Street Division

**To the Mayor and City Council:**

**Subject:** 1<sup>st</sup> Reading, Bill #6271 Amending City Code Title III, Chapter 300, Schedule III, Table III-A Stop Locations, Authorizing the Installation of Stop Signs at Various locations, and a Three-Way Stop on Marion at Pam.

**Attachment(s):**

1. Bill #6271

**Action Options:**

1. 1<sup>st</sup> Reading of and briefing only. Council action will be requested on August 29, 2022.
2. Other action Council may deem appropriate

**Background:**

The Traffic Committee met on July 26, 2022, and did favorably pass this agenda item to amend the uniform traffic code to add the following stop signs:

<b><u>Stop Sign</u></b>	<b><u>Through St</u></b>	<b><u>Sign Location</u></b>	<b><u>Controlling Traffic</u></b>
Yosemite	Brunt Blvd	SE Corner	North
Rushmore	Brunt Blvd	SE Corner	North
S. Illinois Ave	Citation Dr	SW Corner	East
Seabiscuit Dr	Citation Dr	NW Corner	South

<b><u>Three-Way Stop</u></b>	<b><u>Sign Location</u></b>	<b><u>Controlled Traffic Movement</u></b>
Marion Ave at Pam St	SE Corner	North
Marion Ave at Pam St	NW Corner	South

**BILL Number 6271**

**ORDINANCE Number 6271**

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6271 AND SHALL AMEND TITLE III, CHAPTER 300, SCHEDULE III, TABLE III-A OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on July 26, 2022, and did favorably vote to amend the uniform traffic code by placing stop signs on Yosemite at Brunt, Rushmore at Brunt, S. Illinois at Citation, Seabiscuit at Citation and a Three-Way Stop on Marion at Pam.

SECTION III: Title III – Chapter 300 – Schedule III, Table III-A – Stop Locations; shall be amended by including the following:

<u>Stop Sign</u>	<u>Through Street</u>	<u>Sign Location</u>	<u>Controlled Traffic Movement</u>
Yosemite	Brunt Blvd	SE Corner	North
Rushmore	Brunt Blvd	SE Corner	North
S. Illinois Ave	Citation Dr	SW Corner	East
Seabiscuit Dr	Citation Dr	NW Corner	South

<u>Three-Way Stop</u>	<u>Sign Location</u>	<u>Controlled Traffic Movement</u>
Marion Ave at Pam St	SE Corner	North
Marion Ave at Pam St	NW Corner	South

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 6271 was introduced and read the first time this 1<sup>st</sup> day of August 2022.
- B. Bill Number 6271 was read the second time and discussed this 29<sup>th</sup> day of August 2022, and voted as follows:

Williams, \_\_\_\_\_, Baker, \_\_\_\_\_, Self, \_\_\_\_\_,  
 Leible, \_\_\_\_\_, Teachout, \_\_\_\_\_, Robison, \_\_\_\_\_,  
 Turnbow, \_\_\_\_\_, thereby being

\_\_\_\_\_  
becoming Ordinance 6271.

- C. Ordinance 6239 shall be in full force and effect from and after Wednesday, September 28, 2022.

\_\_\_\_\_  
Greg Turnbow, Mayor

\_\_\_\_\_  
Approved as to form  
Tabatha Thurman, City Counselor

Seal / Attest:

\_\_\_\_\_  
Rhonda Council, City Clerk

# **Council Letter**

---

Date of Meeting: 22-08-01

Originating Department: Department of Community Development

To the Mayor and City Council:

Subject: 2<sup>nd</sup> Reading, Bill # 6273, Authorization to Annex 8.227 acres to be known as Saddleridge South 2<sup>nd</sup> Addition

Attachment(s):

1. Bill # 6273
2. Plat

Action Options:

1. Conduct 2<sup>nd</sup> Reading and approve request
2. Other action Council may deem appropriate

Background:

Staff received a request from Waters Engineering on behalf of Saddleridge South, LLC, to annex a tract of land consisting of approximately 8.227 acres which generally lies along the west side of S. Illinois Ave and South of Ables Rd, Scott County Missouri and to be known as Saddleridge South 2<sup>nd</sup> Addition in the City of Sikeston, Missouri.

The Planning and Zoning committee met July 12, 2022 and passed a favorable recommendation to approve the annexation request.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6273 PROVIDING FOR APPROVAL TO ANNEX A TRACT OF LAND WHICH GENERALLY LIES ALONG THE WEST SIDE OF S. ILLINOIS AVE AND SOUTH OF ABLES ROAD AN ADJACENT, UNINCORPORATED AREA INTO THE CITY OF SIKESTON, MISSOURI.

WHEREAS, a verified Petition, signed by all owners of the real estate described below and requesting annexation of the area into the City of Sikeston, Missouri, was filed with the City Clerk; and

WHEREAS, the real estate is adjacent and contiguous to the present corporate limits of the City of Sikeston, Missouri; and

WHEREAS, a public hearing concerning this matter was held at the City Hall Council Chambers in the City of Sikeston, Missouri, at 4:00 p.m. on July 12, 2022; and

WHEREAS, notice of this public hearing was published on June 26, 2022; in the Standard Democrat, a daily newspaper of general circulation in the County of Scott, Missouri; and

WHEREAS, at the public hearing, all interested persons, corporations, and political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objection to the proposed annexation was filed with the City Council of the City of Sikeston, Missouri, within fourteen (14) days after the public hearing; and

WHEREAS, the City Council of the City of Sikeston, Missouri, does find and determine that the annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City of Sikeston, Missouri, is able to furnish normal municipal services to the area within a reasonable time after annexation; and

WHEREAS, the City Council of the City of Sikeston, Missouri, finds that it is in the best interest of the City and its citizens to annex the property described in the verified Petition.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: Pursuant to § 71.012, RSMo 2013, the following described real estate is hereby annexed into the City of Sikeston, Missouri, to-wit:

See Exhibit "A" which is attached hereto and incorporated by reference.

SECTION II: The boundaries of the City of Sikeston, Missouri, are hereby altered so as to encompass the above-described tract of land lying adjacent and contiguous to the present corporate limits.

SECTION III. The City Clerk of the City of Sikeston, Missouri, is hereby ordered to cause three (3) certified copies of this Ordinance to be filed with the Scott County Clerk.

SECTION IV. The City Engineer, the City Planner, and other pertinent City personnel are hereby authorized and directed to conform all maps, directories, drawings, plats and other appropriate documents to the altered corporate limits of the City of Sikeston, Missouri, as herein provided.

SECTION V. All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed insofar as they do conflict.

SECTION VI: Record of Passage:

A. Bill Number 6273 was introduced and read the first time this 25<sup>th</sup> day of July, 2022.

B. Bill Number 6273 was read the second time and discussed on this 1<sup>th</sup> day of August, 2022, and was voted as follows:

Self \_\_\_\_\_, Baker \_\_\_\_\_, Leible \_\_\_\_\_,

Robison \_\_\_\_\_, Teachout \_\_\_\_\_, Williams \_\_\_\_\_.

and Turnbow\_\_\_\_\_.

thereby being \_\_\_\_\_, and becoming ordinance 6273.

C. Ordinance 6273 shall be in full force and effect from and after August 31, 2022.

\_\_\_\_\_  
Greg Turnbow, Mayor

\_\_\_\_\_  
Approved as to form  
Tabatha Thurman, City Counselor

Seal / Attest:

\_\_\_\_\_  
Rhonda Council, City Clerk

**EXHIBIT "A"**

A part of the Northwest Quarter of Section 28, Township 26 North, Range 14 East Scott County, Missouri and being more fully described by metes and bounds as follows: Commencing at the Southeast corner of Southridge South-First Addition as recorded in office of the Recorder of Deeds for Scott county, Missouri in Book 2020 on Page 5108 for the point of beginning, said point of beginning being in the center of Illinois Avenue, and also the West line of Glenn & Clara Matthews, East Acres, 5th Addition; thence S 1°17'11" E along the centerline of Illinois Avenue and West line of said Glenn & Clara Matthews, East Acres, 5th Addition a distance of 560.00 feet; thence S 89°14'44" W parallel with the South line of said Saddleridge South- First Addition a distance of 640.00 feet, monumented with 5/8" iron rod and a cap stamped, "Darrall R. Hirtz, PLS 2140"; thence N 1°17'11" W parallel with the East line thereof a distance of 560.00, monumented the same and being the Southwest corner of said Southridge South- First Addition; thence N 89 °14'44" E along the South line of thereof a distance of 640.00 feet to the point of beginning an containing 8.227 acres, more or less. Subject to any and all easements, if an affecting the same.

### " SADDLERIDGE SOUTH - SECOND ADDITION "

A part of the Northwest Quarter of Section 28, Township 26 North, Range 14 East, Scott County, Missouri

**RECORDED:**

CONDITIONS, RESTRICTIONS & LIMITATIONS of Saddleridge South Subdivision - 2nd Addition are recorded in Book \_\_\_\_\_ of Page \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Recorder of Deeds  
Scott County, Missouri

#### CERTIFICATION:

A part of the Northwest Quarter of Section 28, Township 26 North, Range 14 East, Scott County, Missouri and being more fully described by metes and bounds as follows: Commencing at the Southeast corner of Southridge South - First Addition as recorded in the office of the Recorder of Deeds for Scott County, Missouri in Book 2020 on Page 5108 for the point of beginning, said point of beginning being in the center of Illinois Avenue, and also the West line of Glenn & Clara Matthews, East Acres, 5th Addition; thence S 1°17'11" E along the centerline of Illinois Avenue and West line of said Glenn & Clara Matthews, East Acres, 5th Addition a distance of 560.00 feet, monumented with a 5/8" iron rod and a cap stamped, "Darrall R. Hirtz, PLS 2140"; thence S 89°14'44" W parallel with the South line of said Saddleridge South - First Addition a distance of 640.00 feet, monumented with the same and being the Southwest corner of said Southridge South-First Addition; thence N 89°14'44" E along the South line of thereof a distance of 640.00 feet to the point of beginning and containing 8.227 acres, more or less. Subject to any and all easements, if any, affecting the same.

This is to certify that the adjoining plot is in accordance with a survey made by me in accordance with the requirements of the Standards for Boundary Surveys adopted by the Missouri Board for Architects, Professional Engineers and Land Surveyors.

\_\_\_\_\_  
Notary Seal

#### DEDICATION:

We, the undersigned, owners of the tract of land described in the foregoing certification have caused same to be surveyed and subdivided into lots as shown on the adjoining plat and add subdivision in hereinafter to be known as "Saddleridge South - Second Addition", in subdivision in Scott County, Missouri.

The street right-of-way, as shown is heretofore dedicated for public use forever. The utility easement, as shown is heretofore restricted to and available for the installation of and the maintenance of public utilities forever.

In witness whereof, we hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

SADDLERIDGE SOUTH, LLC

Kevin P. Mohrard, Manager of Saddleridge South, LLC      Martin A. Hutchison, Manager of Saddleridge South, LLC

#### ACKNOWLEDGEMENT:

County of \_\_\_\_\_  
State of Missouri

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me appeared Kevin P. Mohrard and Martin A. Hutchison to me known to be the persons mentioned in and who executed the foregoing instrument in behalf of said limited liability company, and acknowledged that they executed same on their free will and deed for the purposes therein stated.

In witness whereof, I have hereunto set my hand and affixed my seal, this day, month and year first above written.

\_\_\_\_\_  
Notary Seal

#### CONSENT OF LIENHOLDER:

First Midwest Bank, a Missouri Banking Corporation, as the Lienholder on the Tract described herein hereby consents to the subdivision and dedication of the Tract in the Dedication of the same as set forth herein. Said Lienholder hereby consents to said Dedication and agrees that the liens it holds on said Tract shall be subject to all Restrictions, Easements and Covenants shown on this Plat.

In Witness Whereof, the Lienholder has caused this present to be executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

STATE OF MISSOURI  
COUNTY OF SCOTT

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me appeared Steve Millington, to me personally known, who, being by me duly sworn, did state that he is the Community Bank President of First Midwest Bank, a Missouri Banking Corporation, and that he executed the foregoing instrument by authority of its Board of Directors as the free and deed of said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the State and County aforesaid, the day and year first above written.

\_\_\_\_\_  
Notary Seal

#### ACCEPTANCE:

Approved and accepted by the Planning and Zoning Commission of the City of Skeaton, Scott and New World Counties, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Chairman \_\_\_\_\_  
By Ordinance No. \_\_\_\_\_ of \_\_\_\_\_, 2022.

Mayor \_\_\_\_\_ City Clerk \_\_\_\_\_  
Planning Officer \_\_\_\_\_ Date \_\_\_\_\_ City Seal \_\_\_\_\_

**FLOOD CERTIFICATION**

ACCORDING TO FLOOD INSURANCE RATE MAP "79042" COMMUNITY 399835, PANEL NO. 0480, EFFECTIVE DATE: 6/05/12, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X" BASE FLOOD ELEVATION 308.0

**NOTES:**

Current Property Zoning: "R1" Single Family Residential

Sidewalks will be installed in subdivision by the lot owners by the completion of any house construction.

Storm runoff management will be temporarily allowed to be carried south along a drainage levee created by the landowner then east and discharged into their property until such time that a detention basin.

The finished floor of all new construction must be 1 foot above the Base Flood Elevation.

**RECORDED:**

CONDITIONS, RESTRICTIONS & LIMITATIONS of Saddleridge South Subdivision - 2nd Addition are recorded in Book \_\_\_\_\_ of Page \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Recorder of Deeds  
Scott County, Missouri

<p>WATERS ENGINEERING, INC. LIC-2018-00005      MISSOURI STATE CORPORATION      LIC-2018-00012 Civil Engineering and Land Surveying 828 South Kingshighway P. O. Box 262 Skeaton, Missouri 63801</p>	<p style="text-align: center;">Saddleridge South - Second Addition City of Skeaton, Scott County, Missouri</p> <p style="text-align: center;">Proposed Subdivision Plat</p> <p style="text-align: center;">Date: 11/6/2022</p> <p style="text-align: center;">Sheet No: 2 of 2</p> <p style="text-align: center;">Scale: 1" = 40'</p>
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# **Council Letter**

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Date of Meeting: 22-08-01

Originating Department: Department of Community Development

To the Mayor and City Council:

Subject: 2<sup>nd</sup> Reading, Bill # 6274, Authorization to Rezone from AG to R1

Attachment(s):

1. Bill # 6274
2. Plat

Action Options:

1. Conduct 2<sup>nd</sup> Reading and approve request
2. Other action Council may deem appropriate

Background:

Staff received a request from Waters Engineering on behalf of Saddleridge South, LLC, to rezone 8.227 acres on S. Illinois Ave. to be known as Saddleridge South Second Addition from Agricultural (AG) to Single Family Residential (R-1) in the City of Sikeston, Missouri.

The Planning and Zoning committee met July 12, 2022 and passed a favorable recommendation to approve the rezoning request.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6274 PROVIDING FOR THE REZONING FROM "AG" AGRICULTURAL TO "R-1" SINGLE FAMILY RESIDENTIAL THE FOLLOWING DESCRIBED REAL ESTATE TO-WIT: 8.227 ACRES WHICH GENERALLY LIES ALONG THE WEST SIDE OF ILLINOIS AVENUE SOUTH OF ABLES ROAD, SCOTT COUNTY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

Section II: The Planning And Zoning Commission met On July 12, 2022 and voted to approve the rezoning from "AG" Agricultural To "R-1" Single Family Residential the following described real estate to-wit: A part of the Northwest Quarter of Section 28, Township 26 North, Range 14 East Scott County, Missouri and being more fully described by metes and bounds as follows: Commencing at the Southeast corner of Southridge South-First Addition as recorded in office of the Recorder of Deeds for Scott county, Missouri in Book 2020 on Page 5108 for the point of beginning, said point of beginning being in the center of Illinois Avenue, and also the West line of Glenn & Clara Matthews, East Acres, 5th Addition; thence S 1°17'11" E along the centerline of Illinois Avenue and West line of said Glenn & Clara Matthews, East Acres, 5th Addition a distance of 560.00 feet; thence S 89°14'44" W parallel with the South line of said Saddleridge South- First Addition a distance of 640.00 feet, monumented with 5/8" iron rod and a cap stamped, "Darrall R. Hirtz, PLS 2140"; thence N 1°17'11" W parallel with the East line thereof a distance of 560.00, monumented the same and being the Southwest corner of said Southridge South- First Addition; thence N 89 °14'44" E along the South line of thereof a distance of 640.00 feet to the point of beginning an containing 8.227 acres, more or less. Subject to any and all easements, if an affecting the same.

SECTION III: A plat of said real estate is marked as Exhibit "A" attached hereto and incorporated by reference.

SECTION IV: The above tract of land is hereby rezoned from "AG" Agricultural to "R-1" Single Family Residential.

SECTION V: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of Passage

- A. Bill Number 6274 was introduced and read the first time this 25<sup>th</sup> day of July 2022.
- B. Bill Number 6274 was read the second time and discussed on this 1<sup>st</sup> day of August 2022 and was voted as follows:

Self, \_\_\_\_\_, Baker, \_\_\_\_\_, Leible, \_\_\_\_\_, Robison, \_\_\_\_\_  
 Teachout, \_\_\_\_\_, Williams, \_\_\_\_\_, and Turnbow \_\_\_\_\_,  
 hereby being \_\_\_\_\_.

- C. Ordinance 6274 shall be in full force and effect from and after August 31, 2022.

\_\_\_\_\_  
Greg Turnbow, Mayor

\_\_\_\_\_  
Approved as to form  
Tabatha Thurman, City Counselor

Seal / Attest:

\_\_\_\_\_  
Rhonda Council, City Clerk

Exhibit "A"

**" SADDLERIDGE SOUTH - SECOND ADDITION "**  
 A part of the Northwest Quarter of Section 28, Township 26 North, Range 14 East, Scott County, Missouri

**SADDLERIDGE SOUTH - FIRST ADDITION**  
 BOOK 2020, PAGE 5108  
 N 89°14'44" E = 640.00'

**SECRETARIAT**

**ASTER LANE**

**TEAKWOOD DRIVE**

**ALBIN AVENUE**

**GLENN & CLARA MATTHEWS EAST ACRES 5TH ADDITION**  
 PLAN BOOK 15, PAGE 42

**RECORDED:**  
 CONDITIONS, RESTRICTIONS & LIMITATIONS  
 of Saddle Ridge South Subdivision - 2nd  
 Addition are recorded in Book \_\_\_\_\_ on Page \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**FLOOD CERTIFICATION**  
 ACCORDING TO FLOOD INSURANCE RATE MAP "19047" (COMMUNITY DEVELOPMENT PLAN NO. 19047) EFFECTIVE DATE: 6/15/12, THIS PROPERTY IS LOCATED IN FLOOD ZONE "X". BASE FLOOD ELEVATION 309.9

**NOTES:**  
 Current Property Zoning "R1" Single Family Residential  
 Sidewalks will be installed in subdivision by the lot owners by the completion of any house construction.  
 Storm runoff management will be temporarily allowed to be carried south along a drainage swale created by the landowner then east and downhill into their frontyard until such time that a detention basin.  
 The finished top of all new construction must be 1 foot above the Base Flood Elevation.

**RECORD OF DEEDS**  
 Scott County, Missouri

**SEAL**  
 STEVE WILKINSON  
 Notary Public  
 State of Missouri

**CERTIFICATION:**  
 A part of the Northwest Quarter of Section 28, Township 26 North, Range 14 East, Scott County, Missouri and being more fully described by metes and bounds as follows:  
 Commencing at the Southeast corner of Saddle Ridge South - First Addition as recorded in the office of the Recorder of Deeds for Scott County, Missouri in Book 2020 on Page 5108 for the West line of Glenn & Clara Matthews, East Acres, 5th Addition; thence S 17°17'11" E along the centerline of Albin Avenue and West line of said Glenn & Clara Matthews, East Acres, 5th Addition a distance of 560.00 feet, thence S 89°14'44" E parallel with the South line of said Saddle Ridge South - First Addition a distance of 640.00 feet, instrumented with a 5/8" iron rod and a cap stamped, "Donal K. Hertz, PLS 2140", thence N 17°17'11" W parallel with the East line thereof a distance of 560.00 feet, monumented the same and being the Southwest corner of said Saddle Ridge South - First Addition; thence N 89°14'44" E along the South line of West's a distance of 640.00 feet to the point of beginning and containing 8,227 acres, more or less. Subject to any and all assessments, if any, affecting the same.  
 This is to certify that the adjoining plat is in accordance with a survey made by me in accordance with the requirements of the Standards for Boundary Surveys adopted by the Missouri Board of Architects, Professional Engineers and Land Surveyors.

**DEDICATION:**  
 We, the undersigned, owners of the tract of land described in the foregoing certification have caused same to be surveyed and subdivided into lots as shown on the adjoining plat and subdivision in hereinafter to be known as "Saddle Ridge South - Second Addition", a subdivision in Scott County, Missouri.  
 The street right-of-way as shown is heretofore dedicated for public use forever. The utility easement, as shown is heretofore reserved to and for the use and maintenance of public utilities forever.  
 It witnesses whereof, we hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2022.  
 SADDLERIDGE SOUTH, LLC  
 Kevin P. Mohrard, Manager of Saddle Ridge South, LLC  
 Martin K. Hutchesson, Manager of Saddle Ridge South, LLC

**ACKNOWLEDGEMENT:**  
 County of \_\_\_\_\_  
 State of Missouri  
 On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me appeared Kevin P. Mohrard and Martin K. Hutchesson to me known to be the persons described in and who executed the foregoing instrument in behalf of said limited liability company and sponsored that they executed same as their free act and deed for the purpose therein stated.  
 It witnesses whereof, I have hereunto set my hand and affixed my seal, the day, month and year first above written.  
 Notary Public \_\_\_\_\_ Commission Expires \_\_\_\_\_

**CONSENT OF LIENHOLDER:**  
 First Midwest Bank, a Missouri Banking Corporation, as the Lienholder on the Tract described herein hereby executes this Plat for the purpose of joining with the owner of the Tract in the Dedication of the same as set forth herein. Said Lienholder hereby consents to said Dedication and agrees that the terms it holds an said Tract shall be subject to all Restrictions, Covenants and Conditions shown on this Plat.  
 In Witness Whereof, the Lienholder has caused these presents to be executed in this \_\_\_\_\_ day of \_\_\_\_\_, 2022.  
 FIRST MIDWEST BANK  
 by STEVE WILKINSON  
 Community Bank President  
 STATE OF MISSOURI  
 COUNTY OF SCOTT  
 On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me appeared Steve Wilkinson, to me personally known, who, being by me duly sworn, did state that he is the Community Bank President of First Midwest Bank, a Missouri Banking Corporation, and that he executed the foregoing instrument by authority of its Board of Directors or the free and deed of said Corporation.  
 It witnesses whereof, I have hereunto set my hand and affixed my official seal in the State and County aforesaid, the day and year first above written.  
 Notary Public \_\_\_\_\_

**ACCEPTANCE:**  
 Approved and accepted by the Planning and Zoning Commission of the City of Sikeston, Scott and New Madrid Counties, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 2022.  
 Chairman \_\_\_\_\_  
 Approved and accepted by the City Council of Sikeston, Scott and New Madrid Counties, Missouri by Ordinance No. \_\_\_\_\_ of \_\_\_\_\_, 2022.  
 Mayor \_\_\_\_\_ City Clerk \_\_\_\_\_  
 Planning Officer \_\_\_\_\_ Date \_\_\_\_\_

Saddle Ridge South - Second Addition	Date	Nov. 2022
Proposed Subdivision Plat	Drawn by	WE
<b>WATERS ENGINEERING, INC.</b> <small>1320-1001 Sikeston Blvd. Sikeston, MO 63801        636-481-1100</small>	Job No.	2121
	Sheet No.	2

# **Council Letter**

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Date of Meeting: 22-08-01

Originating Department: Department of Community Development

To the Mayor and City Council:

Subject: 2<sup>nd</sup> Reading, Bill # 6275, Subdivision of Saddleridge South Second Addition

Attachment(s):

1. Bill # 6275
2. Plat

Action Options:

1. Conduct 2<sup>nd</sup> Reading and approve request
2. Other action Council may deem appropriate

Background:

Staff received a request from Waters Engineering on behalf of Saddleridge South, LLC to subdivide a tract of land containing approximately 8.227 acres to be known as Saddleridge South Second Addition on S. Illinois Ave in the City of Sikeston, Missouri.

The Planning and Zoning committee met July 12, 2022 and passed a favorable recommendation to approve the rezoning request.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6275 PROVIDING FOR THE APPROVAL OF SUBDIVIDING A 8.227 ACRE TRACT OR PARCEL OF LAND BEING KNOWN AS SADDLERIDGE SOUTH SECOND ADDITION, WHICH GENERALLY LIES ALONG THE WEST SIDE OF S. ILLINOIS AVENUE SOUTH OF ABLES ROAD.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on July 12, 2022 and voted to approve the subdividing of a tract or parcel of land the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference and legally described as follows and known as Saddleridge South Second Addition:

A part of the Northwest Quarter of Section 28, Township 26 North, Range 14 East Scott County, Missouri and being more fully described by metes and bounds as follows: Commencing at the Southeast corner of Southridge South-First Addition as recorded in office of the Recorder of Deeds for Scott county, Missouri in Book 2020 on Page 5108 for the point of beginning, said point of beginning being in the center of Illinois Avenue, and also the West line of Glenn & Clara Matthews, East Acres, 5th Addition; thence S 1°17'11" E along the centerline of Illinois Avenue and West line of said Glenn & Clara Matthews, East Acres, 5th Addition a distance of 560.00 feet; thence S 89°14'44" W parallel with the South line of said Saddleridge South- First Addition a distance of 640.00 feet, monumented with 5/8" iron rod and a cap stamped, "Darrall R. Hirtz, PLS 2140"; thence N 1°17'11" W parallel with the East line thereof a distance of 560.00, monumented the same and being the Southwest corner of said Southridge South- First Addition; thence N 89 °14'44" E along the South line of thereof a distance of 640.00 feet to the point of beginning an containing 8.227 acres, more or less. Subject to any and all easements, if an affecting the same.

SECTION III: Said plat and subdivision is accepted and approved subject to full compliance with all applicable building and other codes and the stormwater management plan.

SECTION IV: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage

- A. Bill Number 6275 was introduced and read the first time this 25<sup>th</sup> day of July 2022.
- B. Bill Number 6275 was read the second time and discussed on this 1<sup>st</sup> day of August 2022 and was voted as follows:

Self, \_\_\_\_\_, Baker, \_\_\_\_\_, Leible, \_\_\_\_\_, Robison, \_\_\_\_\_  
 Teachout, \_\_\_\_\_, Williams, \_\_\_\_\_, and Turnbow \_\_\_\_\_,  
 hereby being \_\_\_\_\_.

- C. Ordinance 6275 shall be in full force and effect from and after August 31, 2022.

\_\_\_\_\_  
Greg Turnbow, Mayor

\_\_\_\_\_  
Approved as to form  
Tabatha Thurman, City Counselor

Seal / Attest:

\_\_\_\_\_  
Rhonda Council, City Clerk

Exhibit "A"

**" SADDLERIDGE SOUTH - SECOND ADDITION "**  
A part of the Northwest Quarter of Section 28, Township 28 North, Range 14 East, Scott County, Missouri

**SADDLERIDGE SOUTH - FIRST ADDITION**  
BOOK 2028 PAGE 5108  
N 89°14'44" E - 640.00'

**SECRETARIAT**

**ASTER LANE**

**TEAKWOOD DRIVE**

**LEAVINS AVENUE**

N 17°27'11" W - 560.00'

S 17°27'11" E - 560.00'

S 85°14'44" W - 640.00'

GLENN & CLARA MATTHEWS EAST ACRES 5TH ADDITION  
PLAN BOOK 15, PAGE 42

**CERTIFICATION:**

A part of the Northwest Quarter of Section 28, Township 28 North, Range 14 East, Scott County, Missouri and being more fully described by metes and bounds as follows: Commencing at the Southeast corner of Saddle Ridge South - First Addition as recorded in the office of the Recorder of Deeds for Scott County, Missouri in Book 2028 on Page 5108 for the point of beginning, said point of beginning being in the center of Illinois Avenue, and also the West line of Glenn & Clara Matthews East Acres, 5th Addition, thence S 17°27'11" E along the centerline of Illinois Avenue and West line of said Glenn & Clara Matthews East Acres, 5th Addition a distance of 560.00 feet, thence S 85°14'44" W parallel with the South line of said Saddle Ridge South - First Addition a distance of 640.00 feet, monumented with a 5/8" iron rod and a cap stamped, "Glenn & Clara Matthews, 5th Addition, 17°27'11" E parallel with the East line thereof a distance of 560.00 feet, monumented the same and being the Southwest corner of distance of 640.00 feet to the point of beginning and containing 8.22 acres, more or less. Subject to any and all encumbrances, if any, affecting the same.

This is to certify that the adjoining plat is in accordance with a survey made by me in accordance with the requirements of the Standards for Boundary Surveys adopted by the Missouri Board for Architects, Professional Engineers and Land Surveyors.

**DEDICATION:**

We, the undersigned, owners of the tract of land described in the foregoing certification have caused same to be surveyed and subdivided into lots as shown on the adjoining plat and said subdivision is hereinafter to be known as "Saddle Ridge South - Second Addition", a subdivision in Scott County, Missouri.

The street right-of-way, as shown is herewith dedicated for public use forever. The utility easement, as shown is herewith restricted to and outside for the installation of and the maintenance of public utilities forever.

In witness whereof, we hereunto set our hands this \_\_\_\_ day of \_\_\_\_\_, 2022.

SADDLERIDGE SOUTH, LLC

Kevin P. Mohrland, Manager of Saddle Ridge South, LLC  
Mark H. Hutchinson, Manager of Saddle Ridge South, LLC

**ACKNOWLEDGEMENT:**

County of \_\_\_\_\_  
State of Missouri

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me appeared Kevin P. Mohrland and Mark H. Hutchinson to me known to be the persons described in and who executed the foregoing instrument in behalf of said Saddle Ridge South, LLC, and acknowledged that they executed same as their free act and deed for the purpose therein stated.

In witness whereof, I have hereunto set my hand and affixed my seal, the day, month and year first above written.

Notary Public  
Commission Expires \_\_\_\_\_  
NOTARY SEAL

**CONSENT OF LIENHOLDER:**

First Midwest Bank, a Missouri Banking Corporation, as the Lienholder on the Tract described herein hereby executes this Plat for the purpose of joining with the owner of the Tract in the Dedication of the same as set forth herein. Said Lienholder hereby consents to said Dedication and agrees that the liens it holds on said Tract will be subject to all Restrictions, Covenants and Conditions shown on this Plat.

In Witness Whereof, the Lienholder has caused these presents to be executed on this \_\_\_\_ day of \_\_\_\_\_, 2022.

FIRST MIDWEST BANK

By: \_\_\_\_\_  
Stacy Wilkinson  
Community Bank President

STATE OF MISSOURI  
COUNTY OF SCOTT

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me appeared Stacy Wilkinson, to me personally known, who being by me duly sworn, did state that he is the Community Bank foregoing instrument by authority of its Board of Directors as the free and deed of said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the State and County aforesaid, the day and year first above written.

Notary Public  
NOTARY SEAL

**ACCEPTANCE:**

Approved and accepted by the Planning and Zoning Commission of the City of Staxton, Scott and New Madrid Counties, Missouri this \_\_\_\_ day of \_\_\_\_\_, 2022.

Chairman \_\_\_\_\_  
Approved and accepted by the City Council of Staxton, Scott and New Madrid Counties, Missouri this \_\_\_\_ day of \_\_\_\_\_, 2022.

By Ordinance No. \_\_\_\_\_  
Mayor \_\_\_\_\_ City Clerk \_\_\_\_\_  
Planning Officer \_\_\_\_\_ Date \_\_\_\_\_  
CITY SEAL

**RECORDED:**

CONDITIONS, RESTRICTIONS & LIMITATIONS of Saddle Ridge South Subdivision - 2nd Addition are recorded in Book \_\_\_\_\_ on Page \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 2022.

**FLOOD CERTIFICATION**

ACCORDING TO FLOOD INSURANCE RATE MAP "FIRM" COMMUNITY ZONING PLAN NO. 04360, EFFECTIVE DATE: 6/15/12, THIS PROPERTY IS LOCATED IN FLOOD ZONE "S1". BASE FLOOD ELEVATION 308.0

**NOTES:**

Current Property Zoning: "R1" Single Family Residential

Sidewalk will be installed in subdivision by the lot owner by the completion of any house construction.

Storm runoff management will be temporarily allowed to be carried south along a drainage swale created by the landowner then east and elevated until their formation until such time that a detention basin.

The finished floor of all new construction must be 1 foot above the Base Flood Elevation.

SEAL OF SCOTT COUNTY MISSOURI

Recorder of Deeds  
Scott County, Missouri

Saddle Ridge South - Second Addition City of Staxton, Scott County, Missouri	Date: 1/6, 2022
Proposed Subdivision Plat	Drawn by: [Signature]
<b>WATERS ENGINEERING, INC.</b> 1501-2011-20055 MISSOURI STATE REGISTERED PROFESSIONAL ENGINEERS Civil Engineering and Land Surveying 808 South Kingshighway P. O. Box 565 Staxton, Missouri 63501	Scale: 1" = 200'
	Sheet No: 2

## Council Letter

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Date of Meeting: 22-08-01

Originating Department: Finance Department

To the Mayor and City Council:

Subject: Bill Number 6276 Amending City Code Chapter 135, Municipal Court

Attachment(s):

1. Ordinance Number 6276
2. Sikeston City Code Prior to Amendment

Action Options:

1. 2<sup>nd</sup> Reading of Bill Number 6276
2. Other action Council may deem appropriate

Background:

Municipal Court recently underwent a review by the Office of the State Court Administrator. Some of the findings of their visit are addressed in this ordinance. Several court costs assessed by City Code are no longer permissible. Our court has not been assessing these costs, but City Code was never amended. Changes are:

- Defendants can not be assessed boarding fees for time held in confinement in the county jail.
- Mileage and interpreter fees are no longer assessed to defendants as court costs.
- Costs cannot be assessed for the issuance of a warrant, a commitment, or a summons.
- The court clerk will remit Crime Victims' Fund and Peace Officers Training Fund to the State of Missouri and the city treasury as required.

Staff seeks Council's approval of this bill.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6276 AND SHALL AMEND CHAPTER 135, MUNICIPAL COURT, WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in Chapter 135 of the Sikeston Municipal Code.

SECTION II: Section 135.180 Jailing of Defendants shall be amended to read as follows:

“If, in the opinion of the Municipal Judge, the City has no suitable and safe place of confinement, the Municipal Judge may commit the defendant to the County Jail and it shall be the duty of the Sheriff, if space for the prisoner is available in the County Jail, upon receipt of a warrant of commitment from the Judge, to receive and safely keep such prisoner until discharged by due process of law. The municipality shall pay the board of such prisoner at the same rate as may now or hereafter be allowed to such Sheriff for the keeping of such prisoner in his/her custody.”

SECTION III: Section 135.270 Costs – Amount shall be amended to read as follows:

“A. In addition to any fine that may be imposed by the Municipal judge, there shall be assessed as costs in all cases, Costs of Court in the amount of twelve dollars (\$12.00).”

SECTION IV: Section 135.280 Additional Fee – Crime Victims’ Fund shall be amended to read as follows:

“A. In addition to all other Court Costs and/or fees provided for in Chapter 135 herein, in accordance with Section 595.045, RSMo., there shall be assessed a fee of seven dollars fifty cents (\$7.50) following a conviction or plea of guilty in all cases involving the violation of a municipal ordinance, except those cases where the charge has been dismissed by the Court or when costs are to be paid by the State, County, or municipality.

B. The said seven dollars fifty cents (\$7.50) fee required in Subsection (A) above shall be collected by the Municipal Court Clerk who shall, at least monthly, transmit ninety-five percent (95%) (seven dollars thirteen cents (\$7.13)) of all such fees referred to in Subsection (A) above to the Missouri Director of Revenue. Five percent (5%) of such monies shall be paid to the City Treasury.”

SECTION V: Section 135.290 Additional Fee – Police Officers Training Fund shall be amended to read as follows:

“A. In addition to the Court costs provided for in Chapter 135, Section 135.270 herein, there shall be assessed an additional fee of two dollars (\$2.00) on any violation of municipal ordinances, provided no such fee shall be collected in any proceeding when the proceedings or defendant has been dismissed by the court or where the costs are to be paid by the State, County or municipality.

B. The Clerk of the Municipal Court shall collect the two-dollar (\$2.00) fee provided for in Subsection (A) above and shall monthly transmit all such fees to the City Treasury.

C. All fees received pursuant to this Section may be used only to pay for the pre-regular-employment training of public safety officers or other Law Enforcement Officers employed or appointed by the City of Sikeston, Missouri.

D. An additional surcharge in the amount of one dollar (\$1.00) shall be assessed and collected as provided in this Section. This fee shall be deposited with the Treasurer of the State to the credit of the Peace Officer Standards and Training Commission Fund to be used statewide for training of Peace Officers. Collection of this surcharge shall commence on July 1, 1997.

E. The Clerk of the Municipal Court shall collect the surcharge provided for in subsection (D) above and shall transmit monthly all such fees to the City Treasury.”

SECTION VI: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION VII: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VIII: Record of Passage:

- A. Bill Number 6276 was introduced and read the first time this 25<sup>th</sup> day of July 2022.
- B. Bill Number 6276 was read the second time and discussed this 1<sup>st</sup> day of August 2022, and voted as follows:

Baker \_\_\_\_\_, Leible \_\_\_\_\_, Robison \_\_\_\_\_,  
Self \_\_\_\_\_, Teachout \_\_\_\_\_, Williams \_\_\_\_\_,  
and Turnbow \_\_\_\_\_, thereby being \_\_\_\_\_,  
and becoming Ordinance 6276.

- C. Ordinance 6276 shall be in full force and effect from and after September 1, 2022.

\_\_\_\_\_  
Greg Turnbow, Mayor

\_\_\_\_\_  
Approved as to form  
Tabatha Thurman, City Counselor

Seal / Attest:

\_\_\_\_\_  
Rhonda Council, City Clerk

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: SIKESTON	Reporting Period: Jun 1, 2022 - Jun 30, 2022	
Mailing Address: 131 NORTH NEW MADRID STREET, SIKESTON, MO 63801				
Physical Address: 131 NORTH NEW MADRID STREET, SIKESTON, MO 63801			County: Scott County	Circuit: 33
Telephone Number: (573)4753705		Fax Number:		
Prepared by: CINDY L HARRELL		E-mail Address:		
Municipal Judge: MARSHALL				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>				
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		4	287	119
B. Cases (citations/informations) filed		1	81	30
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	1
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		1	126	42
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	10	0
6. dismissed by court		0	16	8
7. <i>nolle prosequi</i>		0	4	4
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		1	156	55
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		4	212	94
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>				
<b><u>IV. PARKING TICKETS</u></b>				
1. # Issued during reporting period	0	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	0	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	2			

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: SIKESTON	Reporting Period: Jun 1, 2022 - Jun 30, 2022
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### V. DISBURSEMENTS

<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$3,919.75	Court Automation	\$712.09
Clerk Fee - Excess Revenue	\$883.63	<b>Total Other Disbursements</b>	\$712.09
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$27.24	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$10,445.75
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	<b>Bond Refunds</b>	\$403.00
<b>Total Excess Revenue</b>	<b>\$4,830.62</b>	<b>Total Disbursements</b>	<b>\$10,848.75</b>
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>			
Fines - Other	\$2,921.00		
Clerk Fee - Other	\$337.09		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$101.74		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$725.31		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$10.40		
Law Enforcement Training (LET) Fund surcharge	\$202.00		
Domestic Violence Shelter surcharge	\$403.50		
Inmate Prisoner Detainee Security Fund surcharge	\$202.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	<b>\$4,903.04</b>		