



## TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING  
SIKESTON CITY HALL

City of Sikeston

Tuesday, September 8, 2015  
5:30 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
  - A. Regular Council Minutes August 3, 2015
  - B. Special City Council Minutes August 20, 2015
  - C. Special City Council Minutes August 24, 2015
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
  - A. DED June 9, 2015
  - B. DED July 14, 2015
  - C. Housing Authority June 8, 2015
  - D. Housing Authority July 13, 2015
  - E. LCRA July 20, 2015
  - F. Library Board June 8, 2015
  - G. Park Board March 9, 2015
  - H. Park Board April 13, 2015
  - I. Park Board May 11, 2015
  - J. Planning & Zoning March 2, 2015
  - K. Stormwater Board July 10, 2014
  - L. Strategic Plan May 28, 2015
  - M. Tourism Advisory Board August 25, 2015
- VII. ITEMS OF BUSINESS
  - A. Award of Bid 16-06, Professional Administration Services for CDBG Project
  - B. Award of Bid 16-07, Building Demolition at 822 E. Malone (formerly Brown's Automotive)
  - C. Authorization to Enter into 2-Year Lease Agreement with New Madrid County Ambulance District
  - D. Briefing: Surplus Public Safety Vehicles
  - E. 2015-2016 Boards & Commissions Appointments
  - F. Other Items As May Be Determined During the Course of the Meeting
- VIII. ADJOURNMENT

Dated this 3<sup>rd</sup> day of September 2015

Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.



**REGULAR CITY COUNCIL MEETING**  
**AUGUST 3, 2015**

The Sikeston City Council meeting of August 3, 2015 was called to order at 5:00 p.m. in the CD Matthews Room, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Ryan Merideth, and Gerald Settles. Councilmen Jon Gilmore and Maude Harris were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Safety Director Drew Juden, and Public Works Director Jay Lancaster.

**ADJOURNMENT INTO EXECUTIVE SESSION**

Councilman Depro moved to adjourn into executive session for the discussion of litigation, [RSMO 610.021 (1)]. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Councilman Depro moved to authorize the City Manager to send a letter to James Brown of Brown Automotive, indicating they will not be required to tear down the vacated building on the railroad property and to demolish said property using monies from the Essex Fund. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

No further action was taken in executive session.

**ADJOURNMENT OUT OF EXECUTIVE SESSION**

Councilman Merideth moved to adjourn from executive session. The motion was seconded by Councilman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

**CALL TO ORDER**

The City Council reconvened in regular session at 6:00 p.m. in the City Council Chambers. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Ryan Merideth, and Gerald Settles. Councilmen Jon Gilmore and Maude Harris were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Safety Director Drew Juden, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Parks Director Jiggs Moore, and Street Superintendent Brian Dial.

Mayor Burch called the regular session of August 3, 2015 to order.

**APPROVAL OF CITY COUNCIL MINUTES**

City Council minutes of July 6 and July 27 were presented for approval. Councilman Depro moved to approve the minutes as presented. Councilman Merideth seconded the motion and the following roll call vote was recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

**ACCEPTANCE OF BOARD AND COMMISSION MINUTES**

Minutes from various board and commission meetings were presented to the City Council. Councilman Settles moved to approve the minutes as presented. The motion was seconded by Councilman Evans and voted as follows:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

**ITEMS OF BUSINESS****Bill Number 5994, Request to Vacate Platted, Undeveloped Street Right-of-Way, West of Malcolm Avenue**

Councilman Depro moved for the second reading of Bill Number 5994. The motion was seconded by Councilman Evans and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

**BILL NUMBER 5994****ORDINANCE NUMBER 5994**

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5994 PROVIDING FOR THE VACATING OF 115 FEET OF A PLATTED BUT UNDEVELOPED STREET KNOWN AS RUTH STREET, WEST OF THE INTERSECTION OF MALCOLM AVENUE AND CONSISTING OF A 60' RIGHT OF WAY, SIKESTON, SCOTT COUNTY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

**SECTION I:** This Ordinance shall not be codified in the City Municipal Code.

**SECTION II:** The Planning & Zoning Commission met on July 14, 2015 and passed a favorable recommendation to approve the request to vacate 115 feet of a platted but undeveloped street known as Ruth Street, West of the intersection of Malcom Avenue but reserving an easement for utilities in favor of the Board of Municipal Utilities.

**SECTION III.** The street described above and shown on Exhibit "A", which is attached hereto and incorporated by reference, is hereby vacated.

**SECTION IV.** General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V. Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

- A. Bill Number 5994 was introduced and read the first time this 27<sup>th</sup> day of July, 2015.
- B. Bill Number 5994 was read the second time and discussed on this 3<sup>rd</sup> day of August, 2015. Councilman Depro moved to approve Bill Number 5994. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye,  
thereby being passed, and becoming Ordinance 5994.

- C. Ordinance 5994 shall be in full force and effect from and after Friday, September 4, 2015.

Bill Number 5995, Request from South Main Development, LLC to Subdivide Property located at 912 South Main

Councilman Settles moved for the second reading of Bill Number 5995. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL NUMBER 5995

ORDINANCE NUMBER 5995

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5995 PROVIDING FOR THE APPROVAL OF SUBDIVIDING A PROPERTY LOCATED AT 912 SOUTH MAIN, SIKESTON, MO 63801 AND LEGALLY DESCRIBED AS FOLLOWS: ALL OF TRACT 1 OF LOT 4 AND ALL OF LOTS 3, 5, 6, 7, 8, 11, 12 AND 13 OF THE SUBDIVISION OF U.S.P.S 1032, TOWNSHIP 26 NORTH, RANGE 14 EAST, NEW MADRID COUNTY, MISSOURI AND WHICH SHALL BE KNOWN AND RECORDED AS SOUTH MAIN ONE SUBDIVISION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on July 14, 2015 and passed a favorable recommendation to approve the subdividing of a tract or parcel of land the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference and legally described as follows and located at 912 South Main and to be known and recorded as South Main One subdivision:

"COMMENCE AT THE INTERSECTION OF THE EAST RIGHT OF WAY LINE OF U.S. HIGHWAY 61 AND THE NORTH LINE OF SAID UNITED STATES PRIVATE SURVEY NO. 1032; THENCE WITH SAID EAST RIGHT OF WAY LINE, SOUTH 24°19'21" WEST, 170.80 FEET TO THE POINT OF BEGINNING; THENCE LEAVING SAID EAST RIGHT OF WAY

LINE, SOUTH 78°58'07" EAST 224.46 FEET; THENCE NORTH 80°58'37" EAST, 470.06 FEET; THENCE SOUTH 09°07'11" EAST, 370.81 FEET; THENCE SOUTH 76°45'03" EAST, 243.59 FEET; THENCE SOUTH 80°20'39" WEST, 968.48 FEET; THENCE NORTH 29°58'36" WEST, 309.60 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF SOUTH MAIN STREET; THENCE WITH SAID EAST RIGHT OF WAY, NORTH 24°19'21" EAST, 313.24 FEET TO THE POINT OF BEGINNING AND CONTAINING 394,870 SQUARE FEET, 9.065 ACRES, MORE OR LESS, BEING SUBJECT TO ANY EASEMENTS OF RECORD."

SECTION III: Said plat and subdivision is accepted and approved subject to full compliance with all applicable building and other codes and the stormwater management plan.

SECTION IV: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage

- A. Bill Number 5995 was introduced and read the first time this 27th day of July, 2015.
- B. Bill Number 5995 was read the second time this 3<sup>rd</sup> day of August, 2015. Councilman Depro moved to approve Bill Number 5995. The motion was seconded by Councilman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye,  
thereby being passed and becoming Ordinance 5995.

- C. Ordinance 5995 shall be in full force and effect from and after September 4, 2015.

Bill Number 5998, Authorization to Enter into an Agreement for Lease Purchase of Fire Trucks

Councilman Merideth moved for the first reading of Bill Number 5998. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 5998 for reading, an ordinance approving the selection of a bank for financing the acquisition of new fire trucks and related equipment, authorizing the City of Sikeston, Missouri to enter into an agreement in connection therewith, and authorizing certain other documents and actions in connection with the financing.

City Clerk Couch reviewed the bids received for the financing of a standard pumper and a 75' ladder. Staff recommended award of the proposal to Regions Bank, for the low bid of 2.35%. Adoption of Bill 5998 authorizes the execution of the appropriate finance documents.

Councilman Settles moved for the second reading of Bill Number 5998. The motion was seconded by Councilman Depro and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for a second reading.

BILL NO. 5998

ORDINANCE NO. 5998

AN ORDINANCE APPROVING THE SELECTION OF A BANK FOR FINANCING THE ACQUISITION OF NEW FIRE TRUCKS AND RELATED EQUIPMENT, AUTHORIZING THE CITY OF SIKESTON, MISSOURI TO ENTER INTO AN EQUIPMENT LEASE PURCHASE AGREEMENT IN CONNECTION THEREWITH, AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION WITH THE FINANCING

WHEREAS, the City Council of the City of Sikeston, Missouri (the "City") has previously solicited proposals from qualified banks and financial institutions in connection with the proposed financing of the acquisition of a new 75' ladder fire truck and a standard pumper truck (the "Equipment"), and in response Regions Financial Corporation (the "Lessor") has submitted its proposal for the financing of the acquisition of the Equipment (the "Proposal"), a copy of which is incorporated by reference in this Ordinance and attached hereto as **Exhibit A**; and

WHEREAS, to facilitate the acquisition of the Equipment and to pay the cost thereof, it is necessary and desirable for the City to enter into an Equipment Lease Purchase Agreement (the "Lease") with the Lessor, pursuant to which the City will lease the Equipment from the Lessor with an option to purchase;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

Section 1. Acceptance of Proposal. The Proposal is hereby accepted and Regions Financial Corporation is hereby selected to finance the acquisition of the Equipment in accordance with and subject to the terms of the Proposal.

Section 2. Approval of the Lease. The City is hereby authorized to enter into the Lease with the Lessor, which Lease shall be in substantially the form presented to the City Council at this meeting, a copy of which is attached hereto as **Exhibit B**, with such changes therein as shall be approved by the officials of the City executing such document, such officials' signatures thereon being conclusive evidence of their approval thereof.

Section 3. Approval of the Escrow Agreement. The City is hereby authorized to enter into the Escrow Agreement (the "Escrow Agreement") among the City, the Lessor and the escrow agent named therein, which Escrow Agreement shall be in substantially the form presented to the City Council at this meeting, a copy of which is attached hereto as **Exhibit C**, with such changes therein as shall be approved by the officials of the City executing such document, such officials' signatures thereon being conclusive evidence of their approval thereof.

Section 4. Execution of Documents. The Mayor, the City Clerk, the City Manager and other appropriate officers of the City are hereby authorized and directed to execute, attest, acknowledge, deliver and record, as appropriate, for and on behalf of and as the act and deed of the City, the Lease, the Escrow Agreement and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.



Section 5. Further Authority. The officers, agents and employees of the City, including the Mayor, the City Manager and the City Clerk, are hereby authorized and directed to execute all documents and take such actions as they may deem necessary or advisable to carry out and perform the purposes of this Ordinance, and to carry out, comply with and perform the duties of the City with respect to the Lease.

Section 6. Reimbursement of Expenditures. The City Council hereby finds it necessary and declares its intent to finance the costs of the Equipment through delivery of the Lease. The City has made, or expects to make, expenditures in connection with the Equipment, and the City may reimburse itself for such expenditures with the proceeds of the tax exempt financing by, or on behalf of, the City. The maximum principal amount of the tax-exempt financing expected to be issued for the Equipment is \$1,040,345.

Section 7. Appropriation of Basic Rent. The City Council hereby irrevocably budgets and appropriates moneys in the amount of \$90,158.01 for Fiscal Year ending June 30, 2016, to be used to make the Rental Payments (as defined in the Lease) due under the Lease during the Original Term of the Lease coextensive with Fiscal Year ending June 30, 2016.

Section 8. Emergency Ordinance. The City is scheduled to take delivery of the Equipment the week of August 24<sup>th</sup>. The City will be required to pay for the Equipment upon delivery. In order to have sufficient funds on hand prior to the delivery of the Equipment, this Ordinance and the actions authorized and approved herein must be taken immediately. The City Council hereby finds and declares that this Ordinance shall be an emergency ordinance as described in the City's Charter.

Section 9. Record of Passage:

- A. Bill Number 5998 was introduced to Council and read the first time on this 3<sup>rd</sup> day of August, 2015.
- B. Bill Number 5998 was read for the second and final time and discussed this 3<sup>rd</sup> day of August, 2015, and final passage thereon was voted as follows:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye,  
thereby being approved and becoming  
Ordinance Number 5998.
- C. Upon passage by a two-thirds majority of the Council, this Bill shall become Ordinance Number 5998 and shall be in full force and effect upon its passage.

Authorization to Purchase Hydraulic Breaker Attachment for DPW Bobcat

The Department of Public Works requested authorization to purchase a hydraulic jackhammer attachment for the new Bobcat skid steer equipment. It can be purchased through State bid for \$6,114.50 from Bobcat. This item was included in the FY16 Budget, in the Transportation Sales Tax Fund.

Councilman Settles moved to authorize the purchase of a hydraulic breaker attachment through State bid from Bobcat, in the amount of \$6,114.50. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Award Purchase of Pickup Trucks for Parks and Street Division

The Department of Public Works is procuring two new trucks: one for the Park Division and the other for Street Division. Both are being purchased through the State bid contract from Don Brown Chevrolet. The Park Division vehicle will be a 2016 Silverado ½ ton, 4 wheel-drive, with extended double cab. The cost of the pickup is \$24,372 and will be purchased from Capital Improvement Funds. The Street Division vehicle will be a 2015 Silverado ¾ ton, 4 wheel drive, crew cab pickup with an add on package to accommodate a snow plow. It will be purchased with Transportation Sales Tax Funds for a cost of \$28,291.

Councilman Depro moved to authorize the purchase of the pickup trucks from Don Brown Chevrolet, for a total price of \$52,663. The motion was seconded by Councilman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Authorization to Execute a Change Order for Additional Asphalt Overlay Work

The City Council previously awarded the 2015 Street Program bids. The total bids were \$81,970.32 less than estimated. Director Lancaster requested he be allowed to utilize these savings to order additional asphalt overlay work on the existing Chester Bross contract to finish improvement along Wakefield Avenue by providing necessary cold milling and asphalt overlay of Wakefield in two segments: between Allen and Davis and between Allen and Kingshighway.

The proposed change order totals \$93,124. The remaining \$11,153.68 will be paid from the streets and alley line item.

Councilman Depro moved to authorize a change order in the amount of \$93,124 to the Chester Bross Contract for additional repairs. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Authorization to Advertise for Bids, Construction of TIF Infrastructure

Staff is seeking council approval to advertise for bids related to the phase 1 infrastructure work for the TIF development related to the new Malco Theater. The work will include concrete pavement, water lines, sanitary sewer lines, and storm sewer lines. The engineer's estimate for this work is \$702,260. Essex Funds will be used to pay for the construction, but will be reimbursed with TIF proceeds.

Staff anticipates seeking award in September, with a 90 day construction period. The theater is expected to open in late May/early June 2016.

Councilman Depro moved to authorize the advertisement of bids for construction of the TIF infrastructure. The motion was seconded by Councilman Merideth and the following roll call vote recorded:



Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Emergency Bill 5999, Authorization to Execute Missouri Highway and Transportation Commission Agreement for Airport Terminal Construction Funding

Councilman Settles moved for the first reading of Bill Number 5999. The motion was seconded by Councilman Evans and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for a first reading. This bill as approved shall become Emergency Ordinance Number 5999 authorizing the Mayor to execute a contract between the City of Sikeston, Missouri and the Missouri Highways and Transportation Commission providing for the funding and construction of a new terminal building at the Sikeston Municipal Airport.

Director Lancaster explained the use of Federal Aviation Administration Funds being administered through MODOT Aviation, for the purpose of constructing a new airport terminal building, require that an agreement be executed between MODOT and the City to define roles and responsibilities.

Councilman Settles moved for the second reading of Bill Number 5999. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for a second reading.

Bill No. 5999

Ordinance No. 5999

THIS BILL AS APPROVED SHALL BECOME EMERGENCY ORDINANCE NUMBER 5999 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF SIKESTON, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION PROVIDING FOR THE FUNDING AND CONSTRUCTION OF A NEW TERMINAL BUILDING AT THE SIKESTON MUNICIPAL AIRPORT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: That the Agreements described on Exhibit "A" shall be conveyed to the Missouri Highways and Transportation Commission.

SECTION III: That the Mayor and the other officials as may be necessary are hereby authorized, empowered and directed to execute any documents necessary and proper to effectuate the same.

SECTION IV: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Emergency Clause. This Ordinance is adopted as an emergency measure to comply with Missouri Highways and Transportation Commission requirements.

SECTION VII: Record of Passage:

- A. Bill Number 5999 was introduced to Council and read the first time this 3<sup>rd</sup> day of August 2015.
- B. Bill Number 5999 was read the second time this 3<sup>rd</sup> day of August 2015 and discussed. Councilman Depro moved to approve Bill Number 5999. The motion was seconded by Councilman Merideth and the following roll call vote recorded:
- Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye,  
thereby being passed, becoming Ordinance 5999.
- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 5999 and shall be in full force and effect.

Bill 5996, Calling for November Special Election

Councilman Evans moved for the first reading of Bill Number 5996. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill, as approved, shall become Ordinance Number 5996, providing for an election to present the question of a City sales tax for capital improvements within the City, with moratorium.

**ADJOURNMENT**

There being no further business before the City Council, Councilman Depro moved to adjourn. The motion was seconded by Councilman Merideth and the following roll call vote was recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

APPROVED:

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STEVEN BURCH, MAYOR

ATTEST:

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CARROLL L. COUCH, CITY CLERK  
SEAL:

**SPECIAL JOINT CITY COUNCIL MEETING**  
**WITH THE PLANNING AND ZONING COMMISSION**  
**AND THE BOARD OF ADJUSTMENTS**  
**AUGUST 20, 2015**

**CALL TO ORDER/RECORD OF ATTENDANCE**

The special Sikeston City Council meeting of August 20, 2015 was called to order at 6:00 p.m., in the Clinton Building, located at 501 Campanella, Sikeston. Present at the meeting were: Mayor Pro Tem Bob Depro and Councilmen Karen Evans, Jon Gilmore, Maude Harris, Ryan Merideth and Gerald Settles. Mayor Burch was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Public Safety Captain Jim McMillen, Network Administrator Dave Warren, Street Superintendent Brian Dial, and Senior Building Official Collin Cecil.

Board of Adjustment members present were: Ron Galemore, William Nace, Mike Ziegenhorn, James Miller and George Steck. Members of the Planning and Zoning Commission in attendance were: Ed Cohen, Edward Miller, James Miller, Ricky Murray, Gary Ozment, and Mike Ziegenhorn.

**ITEMS OF BUSINESS**

**Granting of Flood Plain Free-Board Variances**

Counselor Leible recused himself from the meeting.

Director Lancaster reported that in 2009, the State Emergency Agency requested the City incorporate freeboard into the flood plain regulations. Sikeston City Council amended the section of the Municipal Code pertaining to Flood Plain Regulations, to comply. Municipal Code requires one foot of freeboard above the base flood elevation.

Dickie Dockins Construction had requested the one foot freeboard requirement be waived, for a house he was building. Due to time required to obtain the waiver, Dockins withdrew his request.

Director Lancaster briefed the City Council on other cities and their free board requirements. Dr. Charles Patterson of Allgeier Martin explained why the freeboard was needed and answered questions from the Council and attendees.

Director Lancaster indicated he was not prepared to make a recommendation to the Council and he requested time for additional research.

**Authorization to Accept Proposal with Allgeier Martin to Prepare LOMR**

Counselor Leible returned to the meeting at 6:26 p.m.

Director Lancaster explained the City had been working with the Allgeier Martin firm for several months on the most recent FEMA flood plain map revisions. Because of their background and familiarity with Sikeston, he requested the City's Purchasing Policy be waived, and award a contract to Allgeier Martin for the preparation of the new map revision which includes

topographic surveying, all pertinent calculations and presentation/communication with FEMA. The process is expected to take 180 days until the LOMR is ready for submission to FEMA.

Rick Murray of 106 Holmes Drive, John Graham of 104 North Sixth Street, Bo Ozment of 302 N. Ingram, Lloyd Smith of 1204 Sikes, and Mrs. Schumacher (address unknown) commented about the proposal.

Councilman Gilmore moved to waive the City's Purchasing Policy and to award the contract to Allgeier Martin for the preparation of a Letter of Map Revision for a not-to exceed price of \$95,300. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye, Merideth Aye,  
and Settles Aye, thereby being passed.

#### City Council Meeting Calendar

The revised 2015 meeting schedule for council meetings was reviewed by City Manager Douglass.

#### **ADJOURNMENT**

There being no further business before the City Council, Councilman Gilmore moved to adjourn. The motion was seconded by Councilman Harris and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye, Merideth Aye,  
Settles Aye, and Burch Aye, thereby being passed.

APPROVED:

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STEVEN BURCH, MAYOR

ATTEST:

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CARROLL L. COUCH, CITY CLERK

SEAL:

**SPECIAL CITY COUNCIL MEETING**  
**AUGUST 24, 2015**

**CALL TO ORDER/RECORD OF ATTENDANCE**

The special Sikeston City Council meeting of August 24, 2015 was called to order at 11:30 a.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Jon Gilmore, Maude Harris, Ryan Merideth and Gerald Settles. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Director of Public Safety Drew Juden, Parks Director Jiggs Moore, Street Superintendent Brian Dial, Senior Building Official Collin Cecil, and Network Administrator Dave Warren.

**PUBLIC HEARING**

Establishment of 2015 Municipal Tax Levy

Councilman Depro moved to open the Public Hearing for establishment of the 2015 Municipal Tax Levy. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

City Clerk Carroll Couch explained that in accordance with RSMO 67.110, all political subdivisions must establish their 2015 property tax rates by September 1, after a public hearing. After receiving assessed valuation data from both Scott and New Madrid Counties, the State Auditor's Office calculates rates permitted in order to be in compliance with laws pertaining to revenue restrictions established by the Hancock Amendment and those subdivisions with voluntary reduction restrictions.

No comments were heard.

Councilman Gilmore moved to close the Public Hearing. The motion was seconded by Councilman Harris and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

**ITEMS OF BUSINESS**

Ordinance Number 5997, Approval of the 2015 Tax Rates

Councilman Depro moved for the first reading of Bill Number 5997. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 5997 for reading, an emergency bill, which upon adoption and passage, shall become Ordinance Number 5997, an ordinance fixing the rate of taxation on all taxable property in the City of Sikeston, Missouri, for the Fiscal Year 2015-2016.

Due to the requirements of the State of Missouri, this is presented as an emergency bill which upon approval, shall be forwarded to Scott and New Madrid Counties and the State Auditor's Office for final approval.

Councilman Depro moved for the second reading of Bill Number 5997. The motion was seconded by Councilman Gilmore and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for a second reading.

BILL Number 5997

ORDINANCE Number 5997

AN EMERGENCY BILL, WHICH UPON ADOPTION AND PASSAGE, SHALL BECOME ORDINANCE NUMBER 5997, AN ORDINANCE FIXING THE RATE OF TAXATION ON ALL TAXABLE PROPERTY IN THE CITY OF SIKESTON, MISSOURI, FOR THE FISCAL YEAR 2015-2016.

WHEREAS, the Sikeston City Council held a public hearing in accordance with Section 67.110 RSMO prior to the adoption of the City's 2015-2016 Tax Rate.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Sikeston, Missouri, as follows:

Section I. This ordinance will not be codified in the Municipal Code Book of the City of Sikeston.

Section II. That for the purpose of maintaining a general fund, there is hereby levied a tax rate of forty and twenty-four thousandths cents (\$.4024) per one hundred dollars (\$100.00) of assessed valuation on all taxable property in the City of Sikeston, Missouri, for the year 2015-2016.

Section III. That for the purpose of maintaining a public library fund, there is hereby levied a tax rate of seventeen and fifty four thousandths cents (\$.1754) per one hundred dollars (\$100.00) of assessed valuation on all taxable property in the City of Sikeston, Missouri, for the year 2014-2015.

Section IV. That for the purpose of maintaining public parks, there is hereby levied a tax rate of seventeen and fifty four thousandths cents (\$.1754) per one hundred dollars (\$100.00) of assessed valuation on all taxable property in the City of Sikeston, Missouri, for the year 2015-2016.

Section V. General Repealer: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

Section VI. Severability: Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

Section VII. Emergency Clause: Due to requirements of the State of Missouri, this ordinance will become effective upon its passage.

Section VIII. Record of Passage:

- A. Bill Number 5997 was introduced to Council and read the first time this 24<sup>th</sup> day of August 2015.
- B. Bill Number 5997 was read the second time this 24<sup>th</sup> day of August 2015. Councilman Depro moved to approve Bill Number 5997. The motion was seconded by Councilman Settles, discussed and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

- C. Ordinance 5997 shall be in full force and effect from and after Monday, August 24, 2015.

Bill Number 5996, Calling for the November Special Election

Councilman Settles moved for the second reading of Bill Number 5996. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 5996

ORDINANCE Number 5996

THIS BILL, AS APPROVED, SHALL BECOME ORDINANCE NUMBER 5996, PROVIDING FOR AN ELECTION TO PRESENT THE QUESTION OF A CITY SALES TAX FOR CAPITAL IMPROVEMENTS WITHIN THE CITY, WITH MORATORIUM.

SO NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This ordinance shall be codified in the City Municipal Code.

SECTION II: That the Sikeston City Council has established that a City election be held to submit to the voters the question:

"SHALL THE MUNICIPALITY OF THE CITY OF SIKESTON, MISSOURI  
IMPOSE A SALES TAX OF ONE HALF CENT FOR THE PURPOSE OF  
FUNDING CAPITAL IMPROVEMENTS?"

☐

YES

☐

NO



IF YOU ARE IN FAVOR OF THE QUESTION, PLACE AN 'X' IN THE BOX OPPOSITE 'YES'. IF YOU ARE OPPOSED TO THE QUESTION, PLACE AN 'X' IN THE BOX OPPOSITE 'NO'.

SECTION III: That said election be held on the 3<sup>rd</sup> day of November, 2015, and that appropriate steps be taken to ensure that said election be held on said day.

SECTION IV: That said election, should it be successful, shall terminate on the tenth (10<sup>th</sup>) anniversary of the institution of the tax thus collected.

SECTION V: General Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION VI: Severability. Should any other part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of passage:

- A. Bill number 5996 was introduced to Council and read the first time this 3<sup>rd</sup> of August, 2015.
- B. Bill number 5996 was read the second time and discussed this 24<sup>th</sup> day of August, 2015. Councilman Settles moved to approve Bill Number 5996. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed,  
becoming ordinance 5996.

- C. Ordinance 5996 shall be in full force and effect from and after September 24, 2015.

#### Authorization to Seek Bids for Ditch Cleanout

Director Lancaster reported that many of the drainage ditches in town are in dire need of being cleaned out. The FY2016 Budget includes \$50,000 for this purpose. Public Works staff has identified and prioritized the cleanout projects and requested permission to seek bids. If the cost exceeds \$50,000, then staff will remove the lower priority items. Bidding and specifications will be handled by staff. A construction time frame of 60-90 days is expected.

Councilman Depro moved to authorize city staff to proceed with bids for ditch cleanout. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

#### Briefing, Boards and Commissions Appointments

Director Lowes reported that 36 board and commission positions will expire in October 2015. Of this number, 24 are open to reappointment and 12 are new appointments or those where the appointee has served two consecutive, complete terms.

Staff will provide a complete summary of appointee attendance, as well as those appointees/applicants with unpaid taxes.

Authorization to Proceed with Wayfinding/Monument Sign Project

During the FY-16 budget process, Staff was asked to design and implement a program for the placement of wayfinding and monument signage throughout the community. Through the collaborative efforts of CVB and DPW staff with Historic Downtown Sikeston and Chamber of Commerce representatives, a preliminary mast plan was developed.

Council agreed to go forward with the proposed design and to obtain professional assistance for formal design with engineering specifications.

**ADJOURNMENT INTO EXECUTIVE SESSION**

Councilman Harris moved to adjourn into executive session for the discussion of property [RSMO 610.021 (2)]. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Councilman Depro moved to offer the railroad right-of-way trail rights, east of Lambert's property line, keeping rights for signage, for sale to the City of Miner for not less than \$100,000. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

No further action was taken in executive session.

**ADJOURNMENT OUT OF EXECUTIVE SESSION**

Councilman Harris moved to adjourn from executive session. The motion was seconded by Councilman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

**ADJOURNMENT**

There being no further business before the City Council, Councilman Harris moved to adjourn. The motion was seconded by Councilman Evans and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

APPROVED:

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STEVEN BURCH, MAYOR

ATTEST:

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CARROLL L. COUCH, CITY CLERK

SEAL:

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

*Tuesday, June 9, 2015 – 11:15 A.M.*

128 N. New Madrid St., Sikeston, MO 63801

**BOARD OF DIRECTORS MEETING**

**CALL TO ORDER/RECORD OF ATTENDANCE**

Chairman Steven Burch called the meeting to order at 11:20 A.M. Board Members Present: Steven Burch, Alan Keenan, Jeff Sutton, Rick Landers, Bob Depro, and ex-officio member Jonathan Douglass. Also in attendance: Ed Dust, Kathy Medley, and City Counselor Chuck Leible.

**ITEMS OF BUSINESS:**

Bob Depro made a motion to approve the May 12, 2015 minutes. The motion was seconded by Alan Keenan and the following roll call vote was recorded: Keenan Aye, Landers Aye, Depro Aye, Burch Aye, Sutton Aye, thereby being passed.

The Industrial Park farmland lease was discussed. Ed Dust and Chuck Leible will begin the bid process for the farm rent.

Ed Dust reported on several industry projects and the Village Green prospects.

Bob Depro made a motion to adjourn at 11:50 A.M. The motion was seconded by Jeff Sutton and the following roll call vote was recorded: Keenan Aye, Landers Aye, Depro Aye, Burch Aye, Sutton Aye, thereby being passed.

The next DED board meeting will be July 14 at 11:30 P.M.

Respectfully Submitted By:

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ED DUST, Secretary

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STEVEN BURCH, Chairman

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

*Tuesday, July 14, 2015 – 11:30 A.M.*

128 N. New Madrid St., Sikeston, MO 63801

**BOARD OF DIRECTORS MEETING**

**CALL TO ORDER/RECORD OF ATTENDANCE**

Chairman Steven Burch called the meeting to order at 11:30 A.M. Board Members Present: Jon Gilmore, Steven Burch, Alan Keenan, Jeff Sutton, Rick Landers, Bob Depro, and ex-officio member Jonathan Douglass. Also in attendance: Ed Dust, Kathy Medley, Jay Lancaster and City Counselor Chuck Leible.

**ITEMS OF BUSINESS:**

Bob Depro made a motion to approve the June 9, 2015 minutes. The motion was seconded by Jeff Sutton and the following roll call vote was recorded: Gilmore Aye, Keenan Aye, Landers Aye, Depro Aye, Burch Aye, Sutton Aye, thereby being passed.

The Board directed the DED staff to submit the DRA grant for improved infrastructure in the Industrial Park.

Ed Dust reported on the status of several industry prospects. The industrial building at 821 W. Wakefield has been leased.

Jon Douglass reported on the railroad trail. Chuck Leible is reviewing the leases. The City is bringing all leases to an annual billing cycle. Jay Lancaster is getting survey quotes and the City is requesting RFS for a City Master Plan Trail. The DED Board recommended that City Council not renew the Brown Automotive lease so that the area could be aesthetically improved. They also recommended that the City pursue selling the railroad trail rights from past Lambert's Café to Steward Steel to the City of Miner.

Jeff Sutton made a motion to adjourn at 12:45 P.M. The motion was seconded by Bob Depro and the following roll call vote was recorded: Gilmore Aye, Keenan Aye, Landers Aye, Depro Aye, Burch Aye, Sutton Aye, thereby being passed.

The next DED board meeting will be August 11 at 11:30 P.M.

Respectfully Submitted By:

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ED DUST, Secretary

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STEVEN BURCH, Chairman

## **MINUTES OF THE REGULAR MEETING**

### **HOUSING AUTHORITY OF THE**

### **CITY OF SIKESTON, MISSOURI**

### **HELD ON THE EIGHTH OF JUNE 2015**

On the Eight Day of June 2015, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in Regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay, Commissioner Michele Knickman, and Commissioner Alice Tharp

Absent:

Also Present: Gerald Settles, City Council Liaison, and Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the Regular Meeting of April 9, 2015 and May 11, 2015 were presented and upon a motion duly made by Commissioner David Hay, and seconded by Vice-Chairman Larry Tetley, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	197.56	Meyer Supply	166.01
AT&T	299.28	Mid-South Office Supply	306.02
Auto Tire & Parts	29.44	Raben Tire	16.00
Beaver Janitor Supply	48.00	RAM Housing Specialist	61.55
Board of Municipal Utilities	14,647.25	Santie Wholesale	461.92
Charter Communications	80.00	Service Master	330.00
C & K Building Materials	31.75	Sonny's Solid Waste	2,000.00
G&D Communications	72.00	The PI Company	210.00
Greenway Equipment	118.46	Tri-County Recycling	385.00
Liberty Utilities	5,028.07	Ultimate Flooring	363.23
Lowes	59.32		
Menards	826.70	Total for MAY	\$25,737.56

Motion duly made by Commissioner David Hay to pay bills as presented, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending May 2015 were presented. The requisitions included \$2,400.00 to Dunker Consultants (501-14), and \$6,594.00.00 to Ryan Construction (501-13). Motion duly made by Vice-Chairman Larry Tetley, to pay requisitions for a grand total of \$8,994.00, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The following Resolution No. 680 was introduced for consideration:

RESOLUTION NO. 680

A RESOLUTION AMENDING THE BEDBUG ERADICATION PLAN

Commissioner David Hay, duly made the motion to adopt Resolution No. 680, seconded by Commissioner Michele Knickman, and upon the roll call the “Ayes” and “Nays” were as follows:

Ayes: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay, Commissioner Michele Knickman, and Commissioner Alice Tharp

Nays: None

Resolution No. 680 was declared adopted by Chairman Mike Jensen.

The Board of Commissioner reviewed the FYE 2014 score received for our Public Housing Program from the U.S. Department of Housing and Urban Development (HUD) Real Estate Assessment Center (REAC). The score is comprised of four indicators including physical inspection, financial position, management, and capital fund program. For FYE 2014 the Sikeston Housing Authority received a total score of 92 points out of a 100 point scoring system. The Sikeston Housing Authority is classified as a High Performing Housing Authority.

The Board of Commissioners reviewed financial reports for the first quarter of FY 2015.

Being no further business to come before the Body, Commissioner Michele Knickman moved to adjourn seconded by Commissioner Alice Tharp. Meeting adjourned.

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Mike Jensen, Chairman

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Bobby K. Henry, Secretary



**RESOLUTION NO. 680**

**A RESOLUTION AMENDING THE BEDBUG ERADICATION PLAN INCLUDING A BEDBUG TREATMENT AGREEMENT WITH PUBLIC HOUSING RESIDENTS**

**WHEREAS**, the Housing Authority of the City of Sikeston, Missouri is a Housing Authority duly organized and operating as a municipal corporation under Missouri Revised Statutes, Chapter 99.001- 99.230; and,

**WHEREAS**, it is deemed necessary to establish and at times to amend said Program, Policy, and/or Procedures in accordance with local, state, and/or federal regulations.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONS OF THE HOUSING AUTHORITY OF THE CITY OF SIKESTON, AS FOLLOWS:**

The amended Bedbug Eradication Plan and the Bedbug Treatment Agreement with Public Housing residents is hereby approved.

Adopted this 8<sup>th</sup> day of June 2015.

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Mike Jensen, Chairman

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Bobby K. Henry, Secretary

**MINUTES OF THE REGULAR MEETING**

**HOUSING AUTHORITY OF THE**

**CITY OF SIKESTON, MISSOURI**

**HELD ON THE THIRTEENTH OF JULY 2015**

On the Thirteenth Day of July 2015, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in Regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner Michele Knickman, and Commissioner Alice Tharp

Absent: Commissioner David Hay

Also Present: Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the Regular Meeting of June 8, 2015 were presented and upon a motion duly made by Vice-Chairman Larry Tetley, and seconded by Commissioner Alice Tharp, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	190.12	Plumbmaster	548.12
AT&T	299.28	O'Reilly Auto Parts	5.99
Auto Tire & Parts	23.98	Raben Tire	40.00
Board of Municipal Utilities	17,615.72	RAM Enterprises	240.00
Cape Electrical	18.97	RAM Housing Specialist	106.00
Charter Communications	80.00	Santie Wholesale	562.29
City of Sikeston	3,695.85	Service Master	330.00
C & K Building Materials	279.52	Sonny's Solid Waste	2,000.00
G&D Communications	72.00	Steward, Rebecca	1,432.50
Decota Electric	273.52	The PI Company	370.00
Liberty Utilities	4,392.11	Tri-County Recycling	385.00
Lowes	194.83	Walmart	75.77
Meyer Supply	109.56		
Mid-South Office Supply	586.11	Total for JUNE	\$33,927.24

Motion duly made by Commissioner Michele Knickman to pay bills as presented, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending June 2015 were presented. The requisitions included \$7,375.00 to Sikeston Housing Authority (501-14) for second quarter prorated salaries, \$2,400.00 to Dunker Consultants (501-14), and \$70,655.00 to Ryan Construction (501-14). Motion duly made by Vice-Chairman Larry Tetley, to pay requisitions for a grand total of \$80,430.00, seconded by Commissioner Alice Tharp. Motion carried unanimously.

Lisa Hicks, Director of the OAKS Sikeston Senior Nutrition Center presented a program on the Nutrition Center clients, programs, and activities.

Consideration of vacated Tenant Account Receivable (TAR) Write-offs for the first half of FY 2015

Acc. No.	Name	Address	Write-off Amount	Reason
77.11	Davis, Johnny	346 Magnolia	\$1,102.00	Evicted
72.17	Young, Vinieshya	336 Magnolia	\$199.00	Evicted
100.10	Moore, Jason	323 Magnolia	\$2,114.00	Evicted
61.17	Ray, Billy	314 Sunset	\$39.00	Moved
113.18	Hammett, Tonya	413 Fletcher	\$720.00	Abandoned
49.17	Moore, Shunita	605 Cleveland	\$431.00	Moved
08.23	Atchley, Andrew	118 Cardinal	\$26.00	Evicted
127.21	Gilmore, Cynthia	416 Fletcher	\$160.00	Moved
117.22	Hammon, Amanda	421 Fletcher	\$628.00	Evicted
91.21	Evans, Marchelo	374 Magnolia	\$1,218.00	Moved
19.21	Williams, Willie	140 Cardinal	\$575.00	Abandoned
149.15	Smith, Miranda	228 Watson	\$109.00	Moved
76.19	Huttson, Sophelia	344 Magnolia	\$298.00	Evicted
94.22	Jones, Raynisha	380 Magnolia	\$1,273.00	Evicted
66.11	Ellis, Pauline	324 Sunset	\$108.00	Moved
101.28	Bryant, Charde	351 Magnolia	\$151.00	Moved
43.25	Parks, Jayshel	236 Thrush	\$158.00	Moved
68.21	Williamson, Onetia	328 Sunset	\$265.00	Evicted
114.16	Cobbins, Lindsay	415 Fletcher	\$784.00	Evicted
51.26	Seeley, Kaydee	609 Cleveland	\$166.00	Evicted
184.08	Campbell, Karen & David	114 School	\$363.00	Abandoned
97.14	Hill, Analisha	317 Sunset	\$2,338.50	Evicted
44.16	Tanner, Heather	234 Thrush	\$497.00	Evicted
72.018	Moore, Nastasia	336 Magnolia	\$111.00	Moved
250.13	Cook, Christina	103 Ingram	\$435.36	Evicted
103.19	Laird, Moneshia	355 Magnolia	\$1,026.50	Evicted
		<b>Total Tenant Accounts Written-Off</b>	<b>Total Amount Written – Off</b>	
		<b>28</b>	<b>\$15,295.36</b>	

Motion duly made by Commissioner Michele Knickman to write-off vacated Tenant Account Receivable (TAR) for the first half of FY 2015 as presented. Motion seconded by Commissioner Alice Tharp. Motion passed unanimously.

The Executive Director discussed with the Commissioners the Section Eight Management Assessment Program (SEMAP) score for Fiscal Year Ending December 31, 2014. The Department of Housing and Urban Development (HUD) scores all Section 8 Housing Choice Voucher Programs across the county on at least ten indicators. The indicators include, selection from the waiting list, reasonable rent, determination of adjusted income, utility allowance schedule, HQS quality control, HQS enforcement, payment standard, timely annual reexaminations, correct tenant rent calculations, and lease up percentage. The Sikeston Housing Authority scored 85% and is classified as a Standard Performer for FY 2014.

Being no further business to come before the Body, Vice-Chairman Larry Tetley moved to adjourn seconded by Commissioner Michele Knickman. Meeting adjourned.

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Mike Jensen, Chairman

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Bobby K. Henry, Secretary

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY  
CITY OF SIKESTON  
MEETING**

Monday, July 20, 2015  
11:30 a.m.

Council Chambers  
105 East Center Street  
Sikeston, Missouri

**MEETING MINUTES**

**I. MEETING CALLED TO ORDER**

Dan Marshall called the meeting to order at 11:44 a.m.

**II. ROLL CALL**

Members Attending: Mike Jenson, Dan Marshall, and Bill Mitchell  
Council Liaison: Karen Evans  
Staff Attending: Jonathan Douglass, Jay Lancaster, and Angie Keller  
Guest Attending: David Crader & Edie Bartlett - Crader Law Firm

**III. APPROVAL OF MINUTES**

Bill Mitchell made a motion to approve the minutes from the meeting of April 20, 2015, as submitted. Mike Jensen seconded the motion. Motion carried unanimously.

**IV. BILLS AND COMMUNICATIONS**

Bill Mitchell made the motion to approve the bills as follows:

- A. David Crader, Attorney at Law, LLC - \$5,468.50
- C. James Hailey - \$1,162.50
- D. Buffalo Wild Wings- \$71.89

Mike Jensen seconded the motion. Motion carried unanimously.

**V. LCRA BUSINESS:**

A. Dan Marshall informed the Board that he received communication from Berkley Insurance stating that the liability insurance would not be renewed. He asked the City to inquire if there might be a local company that can handle this. Discussion Only. No vote.

B. Dan Marshall informed the Board that the annual audit was completed with a score of Outstanding and that there were no other issues. Discussion Only. No vote.

C. Jonathan Douglass informed the Board that a Mr. Boyce Church spoke to him about purchasing LCRA property. Mr. Church was directed to contact the Board with further details. Discussion Only. No Vote.

D. Jay Lancaster inquired if the Board would consider boarding up dilapidated structures that are on LCRA property. Dan Marshall questioned if it would create a liability issue and directed the City to discuss this topic with the Department of Public Safety to see if there might be safety concerns with doing so. Discussion Only. No vote.

E. Jonathan Douglass informed the Board that Mr. Odell Howard would like to donate his property located on Alabama to the LCRA.

F. David Crader informed the Board that the sale of 212 Fuchs to Bruce Cheney has closed. Discussion only. No Vote.

G. David Crader informed the Board that the Contracts to Sell 419 William, 533 Coleman and 219 W. Gladys have been prepared and are due to close on or before August 14, 2015. Discussion only. No Vote.

H. David Crader informed the Board that 10 prior Petitions for Condemnation have been dismissed by the Circuit Court of Scott County. Discussion only. No Vote.

I. David Crader informed the Board that Charlotte Stone would like to convey her vacant lot at 1326 Murray Lane to the LCRA in lieu of delinquent City and County Real Estate Taxes and demolition lien. Bill Mitchell made the motion to accept the vacant lot from Mrs. Stone, on the condition that she pays all delinquent taxes and liens on property. Mike Jensen seconded the motion. Motion carried unanimously.

J. David Crader informed the Board that Charlotte Stone would like to convey her property at 805 William to the LCRA in lieu of delinquent City and County Real Estate Taxes. Bill Mitchell made the motion to accept the vacant lot from Mrs. Stone, on the condition that she pay all delinquent taxes and demolish the structure on the property at her cost. Mike Jensen seconded the motion. Motion carried unanimously.

K. David Crader informed the Board that the sales of 144 Bynum to John Graham; 210 Bynum to Tony Bennett and 325 Petty to Fabian Driver have been voided and properties placed back on LCRA Property Lists for lack of action on Buyers' side. Discussion only. No Vote.

L. David Crader passed out Exhibit 7-1-15-Sikeston (Abandoned Structures) to all Board Members and informed them of the status of individual properties. Discussion only. No Vote.

M. Mike Jensen made the motion that the LCRA reaffirm 16 structures owned by LCRA, shown on Exhibit 7-1-15-Sikeston (Abandoned Structures) cannot be reasonably repaired for habitation; and are all blighted, unsanitary and health risks; LCRA consents to City and/or Department of Public Works further confirm same and proceed with funding from CDBG to demolish structures and clean lots of debris and vegetation. Bill Mitchell seconded the motion. Motion carried unanimously.

N. Mike Jensen made the motion that the LCRA approve CDBG funds for demolition of any and all other properties on Exhibit 7-1-15-Sikeston (Abandoned Structures); and expenses of administrative costs and demolition costs as allowed by CDBG, subject to City Counsel review and consent. Bill Mitchell seconded the motion. Motion carried unanimously.

O. David Crader informed the Board that there has not been any further contact made with his office by John Graham regarding his Freedom of Information Act Request. Discussion only. No vote.

## **VI. ADJOURNMENT:**

The next LCRA meeting will be on Monday, August 17, 2015 at 11:30 a.m. in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 1:02 p.m.

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**Angie Keller, Administrative Assistant**

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**Dan Marshall, Chairman**



## **Board of Trustees Meeting**

**Monday June 8, 2015**

**4:30pm**

**The Board of Trustees of Sikeston Public Library met on Monday, June 8, 2015 at 4:30 pm. All members were present, Mrs. Tangeman, Director and Mr. Eifert, Assistant Director.**

### **MINUTES**

**Mrs. Chitwood made a motion to accept the Minutes from the May meeting. Ms. Thompson seconded and the motion carried.**

### **PETTY CASH**

**Mrs. Tetley made a motion to accept the Petty Cash Report for May. Mrs. Brown seconded and the motion carried.**

### **BILLS**

**Mrs. Lawson made a motion to accept the Bills for May as presented. Mrs. Chitwood seconded and the motion carried.**

**CITY FINANCIAL STATEMENT—The City Financial Statement for April was reviewed.**

### **COMMITTEES**

**FINANCE—Mrs. Tetley reported that she checked with several banks for the best rate for renewing our CD that matures the end of June. After reviewing the information, Mrs. Chitwood made a motion that we keep the CD at Focus Bank at a rate of .85%. Mr. Polivick seconded and the motion carried.**

**PERSONNEL—Each member was given a copy of the current Acceptable Use Policy for the use of the McAmis Community Room. We will need to adapt the policy to include the basement renovated space. Members were asked to review the current policy and come to the July meeting with suggestions for adapting the policy to both spaces and/or necessary changes. Justin Jones, our Tech Service person resigned effective May 23<sup>rd</sup>.**

**OPERATIONS—None**

### **LIBRARIAN**

**-None**

### **BASEMENT RENOVATION**

**-HD Media has been here and completed their work. They will come and do training on how to use the equipment.**

**-Mrs. Caskey will have one more opportunity for the Tile Project this coming Saturday June 13 from 10:30am to 1:30pm. She will need help during that time.**

**-We will anticipate having a grand unveiling of the newly renovated basement space sometime in September.**

**-Mrs. Caskey is checking on the prices of tables and chairs. She will check locally with Scheffer's to see what they have to offer. It looks as though the price of furnishings will run between \$20,000.00 and \$25,000.00.**

**ADJOURNMENT**

**Ms. Thompson made a motion to adjourn and Mrs. Chitwood seconded. All in favor, none opposed and the motion carried. The meeting adjourned at 5:05pm.**

# **SIKESTON PARK BOARD MEETING**

**March 9, 2015**

**The Clinton Building**

**5:15 p.m.**

The Sikeston Park Board met at 5:15 p.m. Monday, March 9, 2015 at the Clinton Building. Members present were Rod Anderson, Ellen Brandom, Susanne Chitwood, Paul Cohen, Jackie Cowan, Chad Crow, Jason Davis, and Jeff Hay. Member absent was Larry Williams.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

## **MINUTES**

Cowan moved that the minutes of the February 9, 2015 meeting be approved. Chitwood seconded.

Roll call:

Anderson	- Yes	Cowan	- Yes
Brandom	- Yes	Crow	- Yes
Chitwood	- Yes	Davis	- Yes
Cohen	- Yes	Hay	- Yes

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

2015 Honors Board Selection. The Park Board considered three nominees for the 2015 Honors Board induction ceremony: Ron Newton, Jeff Miles, and Floyd Williams. In discussion on the three candidates, Anderson commented that Newton did a lot of work at VFW Stadium and with the Legion Baseball program. Cowan noted that Floyd was nominated primarily for his involvement in youth football. Hay said he had played football for Floyd. Crow said that Miles was “a great guy”, and Brandom added he had done a lot for young players who needed financial assistance. Moore reminded the Park Board that they could vote for either one or two candidates, and to be selected, a candidate would have to be named on at least 75% of the ballots cast, or six out of the eight ballots of the members present. The Park Board members filled out their ballots which were then counted by Chairman Hay and Moore. Miles was the only nominee to receive the required 75%. Moore said the installation ceremony for Miles will be held on Wednesday, May 20 at 4:00 p.m.

## **COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD**

- Chitwood asked about the status of the Bootheel Golf Club building. Moore said it was close to being ready for use, but there was some question at this point as to whether the City or the Board of Municipal Utilities will oversee its operation.
- Cowan noted there were a number of limbs down in the parks in the wake of the recent icing conditions. Moore said the Park Division will clean those up as soon as conditions are drier. Cowan also asked about the status of the development of a trail on the abandoned railroad right-of-way for which the City has acquired the trail rights. Moore said the City

will go through a design process for a trail with an engineering firm first, but that firm has not been identified. He added that the Park Board will probably be asked to be involved in the development process for the trail.

- Davis said he had heard comments about damage to ballfields during the construction process for the new backstops. Moore said he has been in contact with the Little League about the damage and is waiting to hear from the league as to what needs to be done.

#### COMMUNICATIONS FROM STAFF

- Moore updated the Park Board on the status of the capital improvement budget. He said of the two projects that had been funded in this budget year, the backstop replacement has been completed, and the bid has been awarded for the replacement of the Park Division's skid steer. The Park Division's current Bobcat skid steer will be auctioned.
- Moore referred to the Clinton Building report for February.

#### ADJOURNMENT

Following a motion by Chitwood and a second by Anderson the meeting was unanimously adjourned.

---

Chairman

# **SIKESTON PARK BOARD MEETING**

**April 13, 2015**

**The Clinton Building**

**5:15 p.m.**

The Sikeston Park Board met at 5:15 p.m. Monday, April 13, 2015 at the Clinton Building. Members present were Rod Anderson, Ellen Brandom, Susanne Chitwood, Jackie Cowan, Chad Crow, Jason Davis, Jeff Hay, and Larry Williams. Member absent was Paul Cohen.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

## **MINUTES**

Chitwood moved for approval of the minutes of the March 9, 2015 Park Board meeting. Brandom seconded. Roll call:

Anderson	- Yes	Crow	- Yes
Brandom	- Yes	Davis	- Yes
Chitwood	- Yes	Hay	- Yes
Cowan	- Yes	Williams	- Yes

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD**

- Hay asked about the City Council representative to be appointed to the Park Board. Moore said this is something new for the Park Board. Other advisory boards have had Council representatives. This individual will be appointed as part of the upcoming Council reorganization following last week's election.
- Anderson asked if the backstop project was completed. Moore said the replacement of four backstops has been completed, and repairs are pending to the Little League field that was damaged during the installation of the new backstop.

## **COMMUNICATIONS FROM STAFF**

- Moore updated the Park Board on budget preparations for the next fiscal year. This year, the Park Division was allocated \$75,000 for capital improvement projects. Moore said preliminary discussions indicate there will be considerably less money available for park capital improvements in the new budget, however, staff is trying to get enough to replace one of the restroom buildings in the Recreation Complex.

- Moore said the bronze plaque for the Honors Board ceremony for Jeff Miles has been ordered. The ceremony will be held Wednesday, May 20 at 4:00 p.m. at the Honors Board and encouraged everyone to attend.
- The Fishing Derby will be held Saturday, May 16, 8:00 a.m.-11:00 a.m. at the Recreation Complex lake. Moore invited the Park Board members to come out and help with the event. He said a chemical blower and chemical have been ordered to treat the nuisance vegetation in the Complex lake which will be done by the end of April. Cowan asked about the other option of addressing the vegetation problem that has been discussed – deepening the lake. Moore said that will be something that will be considered in the future when funds are available. He said preliminary estimate for that project was approximately \$18,000.
- Moore encouraged the Park Board members to go by Legion Park and look at the new bandstand which is nearing completion.
- Moore referred to the Clinton Building report for March.

### ADJOURNMENT

Following a motion by Anderson and a second by Williams, the meeting was unanimously adjourned.

---

Chairman

# **SIKESTON PARK BOARD MEETING**

**May 11, 2015**

**The Clinton Building**

**5:15 p.m.**

The Sikeston Park Board met at 5:15 p.m. Monday, May 11, 2015 at the Clinton Building. Members present were Susanne Chitwood, Paul Cohen, Jackie Cowan, Chad Crow, Jason Davis, Maude Harris (ex officio), and Jeff Hay. Members absent were Rod Anderson, Ellen Brandom, and Larry Williams.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

## **MINUTES**

Cowan moved that the minutes of the April 13, 2015 Park Board meeting be approved. Crow seconded. Roll call:

Anderson	- Yes	Cowan	- Yes
Chitwood	- Yes	Crow	- Yes
Cohen	- Yes	Hay	- Yes

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD**

- Hay asked about the status of the painting project in VFW Stadium. Moore said they are waiting for the “window” between the end of the high school baseball season and the start of the summer programs for the contractor to return to finish the project. Hay also noted that the front gutter was off the soccer concession stand building.
- Chitwood asked about the Challenger Baseball program. Davis said the start of the spring season was delayed because of the weather, but added that the fundraising for the accessible ballfield is going well.

## **COMMUNICATIONS FROM STAFF**

- Moore reminded the Park Board of the Honors Board induction ceremony for Jeff Miles on Wednesday, May 20 at 4:00 p.m. He said the ceremony will take approximately 15 minutes and encouraged the members to attend. In case of rain the ceremony will be held in the Clinton Building.



- Moore also reminded the Park Board members of the Kids' Fishing Derby on Saturday, May 16 8:00-11:00 a.m. adding that any board member who wanted to volunteer to help with the event would be welcome. He added that the lake was treated for the nuisance milfoil on April 30 and May 1. Moore said it will take two weeks to start seeing results and a month for a complete kill. He said the lake will be treated for filamentous algae this week.
- Unless something of an emergency nature comes up, the Park Board will not meet in June or July.
- Moore informed the board that construction on the new bandstand in Legion Park has been completed.
- Moore referred to the Clinton Building report for April noting that revenues exceeded expenditures for the estimated personnel expenses.

### ADJOURNMENT

Following a motion by Chitwood and a second by Cohen the meeting was unanimously adjourned.

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Chairman

## **Planning and Zoning Minutes**

**March 2, 2015**

**Sikeston City Hall**

**4:00 p.m. - Meeting**

### **Roll Call:**

**Members Present:** Cohen, Gilmore, E. Miller, J. Miller, Murray, Ozment, Thornton, Ziegenhorn

**Absent Members:** Depro, Howard

**Other Staff Members Present:** Jay Lancaster – Director of Public Works  
Angie Keller- Administrative Assistant  
Collin Cecil- Sr. Building Official  
Chuck Leible- City Counselor  
Jonathan Douglass- City Manager

**Guests:** Mike Bohannon, Jerry Freshour II, Chris Lambert

### **APPROVAL OF MINUTES:**

Minutes of the January 13, 2015 meeting were presented for approval. A motion was made by Cohen to approve the minutes. Thornton seconded the motion. Roll call vote was as follows:

Ayes: Cohen, Gilmore, E. Miller, J. Miller, Ozment, Thornton, Ziegenhorn

Nays: None

Abstain: Murray

Motion Passed 7 - 0

### **ITEMS OF BUSINESS:**

**A request from Lambert Engineering on behalf of Sikeston Development Co., LLC to rezone a tract of land, which consists of approximately 36.18 acres and is located generally south of Stallcup Drive, west of Lawrence Street and north of Hennings Drive as extended from "IL" Light Industrial to "C-3" Highway Commercial in the City of Sikeston, New Madrid County, Missouri.**

After discussion, a motion was made by Murray, to approve the request from Lambert Engineering on behalf of Sikeston Development Co., LLC to rezone a tract of land, which consists of approximately 36.18 acres and is located generally south of Stallcup Drive, west of Lawrence Street and north of Hennings Drive as extended from "IL" Light Industrial to "C-3" Highway Commercial in the City of Sikeston, New Madrid County, Missouri. J. Miller seconded the motion. Roll call vote was as follows:

Ayes: Cohen, Gilmore, E. Miller, J. Miller, Murray, Ozment, Thornton,  
Ziegenhorn

Nays: None

Motion Passed: 8– 0

**A request from Lambert Engineering on behalf of Sikeston Development Co., LLC for the approval of a proposed subdivision (Cotton Ridge Development, 1<sup>st</sup> Addition) which consists of approximately 36.18 acres and is located generally south of Stallcup Drive, west of Lawrence Street and north of Hennings Drive as extended, in the City of Sikeston, New Madrid County, Missouri.**

After discussion, a motion was made by Thornton, to approve the request from Lambert Engineering on behalf of Sikeston Development Co., LLC for the approval of a proposed subdivision (Cotton Ridge Development, 1<sup>st</sup> Addition) which consists of approximately 36.18 acres and is located generally south of Stallcup Drive, west of Lawrence Street and north of Hennings Drive as extended, in the City of Sikeston, New Madrid County, Missouri. Gilmore seconded the motion. Roll call vote was as follows:

Ayes: Cohen, Gilmore, E. Miller, J. Miller, Murray, Ozment, Thornton,  
Ziegenhorn

Nays: None

Motion Passed: 8– 0

**Adjournment:** There being no further business, a motion was made by Thornton to close the public hearing and adjourn. The motion was seconded by Ziegenhorn. The motion was carried by unanimous vote. The meeting adjourned.

Respectfully submitted by:

Attested by:

\_\_\_\_\_  
Angie Keller, Administrative Assistant

\_\_\_\_\_  
Gary Ozment, Chairman

**Sikeston Municipal Stormwater Board**

**July 10, 2014**

**4:00 p.m.**

**Sikeston City Hall  
Council Chambers**

**Members Present: Cecil, Chittenden, Dial, Hart, Lancaster, Martin, Moore, Mygatt, Smith, Winders**

**Members Absent: Graham, Lowes**

**Staff Present: Amy Gosnell, Code Enforcement Officer**

**Guests: None**

**Approval of Minutes:**

Minutes of December 20, 2013 were presented for approval. A motion was made by Cecil to approve the minutes. Smith seconded the motion. Roll call vote was as follows:

Ayes: Chittenden, Dial, Hart, Lancaster, Martin, Moore, Mygatt, Smith, Winders, Cecil

Nays: 0

Motion Passed: 10-0

**Items of Business:**

**Enforcement of Code 505.350, Debris in Street and Curbs:**

Discussion was opened on the enforcement of Code 505.350, Debris in Street and Curbs. Martin suggested door hangers to inform citizens of violations. Lancaster stated Code Enforcement currently sends letters regarding violations. Martin suggested keeping door hangers in vehicles and using them to inform citizens upon discovery of a violation. Lancaster also stated that the City could attempt to make contact with local mowing companies to inform them of the ordinance. Mygatt stated DPS could stop and inform citizens of violations as well.

**Implementation of Door Hangers:**

Martin shared a sample of a door hanger to use as notification. Moore suggested adding a phone number and contact information onto the door hanger.

## **Sikeston Municipal Stormwater Board**

**July 10, 2014**

**4:00 p.m.**

A motion was made by Cecil to approve the door hanger and proceed to Council for approval. Smith seconded the motion. Roll call vote was as follows:

Ayes: Dial, Hart, Lancaster, Martin, Moore, Mygatt, Smith,  
Winders, Cecil, Chittenden

Nayes: 0

Motion Passed: 10-0

### **Efforts to Acquire new Members:**

Recommendations were given by the board for possible new member candidates. Chittenden suggested individuals being impacted by storm water issues, such as realtors, contractors, citizens. Lancaster stated that if anyone had a person to add to send the names to Darren or himself.

### **Other items:**

Smith discussed the enforcement of the storm water ordinances on agriculture/farmers for storm water debris runoff. Some farm fields are dumping sand & dirt onto the roadway. Lancaster stated he would visit with Leible to see how the ordinance addresses these issues.

### **Adjournment:**

There being no further business items, a motion was made by Mygatt to adjourn and seconded by Smith to adjourn. The vote was unanimous. The meeting adjourned.

## **STRATEGIC PLAN IMPLEMENTATION COMMISSION MINUTES, MEETING OF MAY 28, 2015**

DED Conference Room, 105 E. Center Street, Sikeston, MO

Michael Harris called the meeting to order at 11:35 AM. Those attending were Michael Harris, Jared Straton, Jon Gilmore, Steven Burch, and Steve McPheeters. Ryan Merideth was absent. John Bob Wilson arrived at 12:25 p.m. Staff members present included City Manager J.D. Douglass, Governmental Services Director Linda Lowes and Administrative Assistant Rhonda Council. Guest attending was Rick Murray.

### **Approval of Minutes:**

Minutes from April 30, 2015 were presented for approval. Gilmore motioned for approval of minutes and Straton gave a second. All were in favor.

### **Business Item:**

With Co-Chairman Wilson running late, Michael Harris opened the floor for nominations for Chairman. Gilmore nominated John Bob Wilson. With no other selections, Gilmore motioned for Wilson to be appointed Chairman. McPheeters gave a second and all were in favor.

Gilmore nominated Michael Harris to serve at Co-Chairman. No other names were presented. McPheeters motioned for Harris to be appointed Co-Chairman. Gilmore gave a second and all were in favor.

Several ideas were presented for discussion regarding the future of the Strategic Plan Implementation Commission. McPheeters suggested that we update the Strategic Plan booklet with what has been accomplished and to focus on obtainable goals for the future. He also mentioned putting a “virtual tour” of the City of Sikeston on the website. This will show people what Sikeston has to offer other the few places visitors are familiar with, such as Lambert’s. Gilmore presented a sample of the Small Business Survey that US Bank is sponsoring in other cities. He suggested that Cooper McKelvey of US Bank come and speak to our group about the survey and how they are working with the Chamber of Commerce to focus on the community of Sikeston and their resources.

Harris mentioned the commission attending Council meetings and to recap to Council the goals of the Strategic Plan and to get their input and recommendations. He also suggested having Town Hall meetings in each ward to improve community wide communication.

Burch informed the commission of an upcoming “State of the Union” meeting that Council will be hosting on June 25<sup>th</sup> at the Clinton Building. This will be an invitation for all Boards & Commission members and the public to attend to inform them of what’s going on in Sikeston and to get their thoughts and ideas on the betterment of Sikeston. Rick Murray suggested that the meeting be called “Boards and Commission Appreciation Dinner”. This way you can get the intended audience that you want to focus on. Once you have your meeting, establish the few people that will be spokesmen to get one single message out to the public. Those selected will update citizens on the progress that is occurring in the community.

**Other Item:**

Since information from the “State of the Union” meeting will be relevant to our group, it was decided that the June meeting of the Strategic Plan Implementation Commission group be cancelled. Our next meeting will be July 23<sup>rd</sup> at 11:30 a.m.

**Adjournment:**

There being no further business, Harris adjourned the meeting at 12:40 p.m.

Respectfully submitted:

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Chairman, John Bob Wilson



## TOURISM ADVISORY BOARD MINUTES

### MEETING OF TUESDAY, AUGUST 25, 2015

The Sikeston Convention & Visitors Bureau Tourism Advisory Board meeting convened Tuesday, August 25, 2015 in the C.D. Matthews Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were: board members Susanne Chitwood, Ron Payne; Councilmen Jon Gilmore and Ryan Merideth; ex-officio members Marla Moore, Jiggs Moore; and CVB Director Linda Lowes.

#### FINANCIAL REPORT:

Director Lowes presented the CVB's financial report for

- A. Fiscal year ending June 30, 2015: Total sales tax revenues were \$111,494.49, 227% over projected FY-15 sales tax revenue estimates. All expenses have been submitted to the State for reimbursement. Monies should arrive within the next 3-4 weeks. As of 8/25/15, FY-15 annual revenues exceeded expenditures by \$77,746.17.
- B. Period July 1, 2015 through August 10, 2015: Sales tax revenues are \$11,034.21 or 10% of the projected budget. It should be noted that Days Inn's receipts are higher than those reported for the same period last year. Either they have raised their rates or occupancy has increased. Total expenditures are 4% of the annual budget. This period's revenues exceed expenditures by \$6,430.62.

#### OPERATIONS REPORT:

- A. FY-15 Advertising Campaign: All ads have been placed. CVB Staff will be compiling statistics for a Missouri Division of Tourism Report. Preliminary numbers are as follows:

WEBSITE "VISITSIKESTON.COM" PERFORMANCE		
	Year ended June 30, 2014	Year ended June 30, 2015
Sessions	18,278	34,505
Users	14,601	27,699
Pageviews	40,306	72,519
Pages/Session	2.21	2.10

SEARCH ENGINE MANAGEMENT (SEM) TRACKING				
Month	Clicks	Impressions	Click-thru-Rate	Most Popular Ad Groups
May	1,085	34,596	3.14%	Restaurants, Festivals, Visit Sikeston, Events Shopping
June				
Bing	794	8,861	3.23%	Visit Sikeston, Restaurants, Events, Parks
Google	1,750	50,378	3.47%	Sikeston, Lamberts, Rodeo, Parks,

TRAVELGRAM (e-Newsletter) PROMOTION			
Month	Circulation	Open Rate	Most Popular Click-through Destinations
May	4,181	19.9%	VisitSikeston.Com; Wine Trail; Antique Trail; SEMO Wine Festival; Nature Trails
June	1,275	19.5%	VisitSikeston.Com; Tourdecorn.com; Wine Trail; SEMO Wine Festival; Nature Trails, Antique Trail



SUMMARY, FY-15 SPRING/SUMMER CAMPAIGN LEAD COUNT				
Publication	Circulation	Cost	Leads Received	Cost per Inquiry
Madden Spring/Summer Insert	1,010,000	\$5,455	7,239	\$0.75
Midwest Traveler, May/June Edition	580,000	\$1,700	318	\$5.35
TravelerFun Spring/Summer Insert	800,000	\$2,635	599	\$4.40
Totals	2,390,000	\$9,790	8,156	\$1.20

- B. FY-16 Advertising Campaign: All fall-winter advertising has been submitted to vendors. I-55 Billboards are up. The CVB's Digital Behavioral Targeting is active in targeted St. Louis zip codes. (If successful, this program will drive more individuals to the CVB website.) August edition of Midwest Traveler has dropped.

WEBSITE "VISITSIKESTON.COM" PERFORMANCE		
Period	June 2015	July 2015
Sessions	3,504	5,632
Users	2,931	4,863
Pageviews	7,412	11,428
Pages/Session	2.12	2.03

SEARCH ENGINE MANAGEMENT (SEM) TRACKING				
Month	Clicks	Impressions	Click-thru-Rate	Most Popular Ad Groups
June				
Bing	794	8,861	3.23%	Visit Sikeston, Restaurants, Events, Parks
Google	2,202	50,378	4.47%	Sikeston, Lamberts, Rodeo, Parks,
July				
Bing	794	19,965	3.98%	Visit Sikeston, Restaurants, Events, Lamberts, Rodeo, Places near
Google	2,202	47,254	4.66%	St. Louis

TRAVELGRAM (e-Newsletter) PROMOTION			
Month	Circulation	Open Rate	Most Popular Click-through Destinations
June	1,275	19.5%	VisitSikeston.Com; Tourdecorn.com; Wine Trail; SEMO Wine Festival; Nature Trails, Antique Trail
July	5,308	16.5%	VisitSikeston.Com; Sikeston Rodeo; Nature Trails; Antique Lovers Trail

New for FY-16 Campaign:

1. Completed first year of Community Collaboration Committee efforts. 2015 group promoted Rodeo; 2016 group will look at spring, Rodeo and Fall Promotions. Next Committee meeting to be held 5:30 PM, September 22, Council Chambers of City Hall.
2. KBSI/CVB Business Videos (June 2015)
3. MO Division of Tourism Film Commission Tour (July 2015)
4. MO Division of Tourism filming of 2015 Rodeo. Will be used in State's 2016 promotion of Sikeston Rodeo.
5. MO Division of Tourism participation in 2016 Tributary Film Festival.
6. Securing services of professional videographer for web, Facebook and YouTube promotions
7. Use of Digital Behavioral Targeting to drive St. Louis Smart-phone users to [www.visitsikeston.com](http://www.visitsikeston.com)

Creation of "Get-Away" Itineraries: Division of Tourism suggested CVB develop full itineraries for "get-away" weekends. Board was asked for recommendations.

Madden Media (SEM Provider) indicated CVB numbers dropped when we removed MIZZOU page. Board was asked for their recommendations regarding adding this page once again. Staff concern: amount of time/manpower needed to produce quality material.

The next meeting of the Advisory Board will be at 4:30 PM, Tuesday, October 20.

There being no further business, the meeting as convened.

Approved and accepted this date:

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Chairman

Date

## Council Letter

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Date of Meeting: 15-09-08

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Award, RFP# 16-6 Professional Administration Services (CDBG Demo Project)

Action Options:

1. Award Contract for Project Administration to Bootheel Regional Planning Commission (CDBG Demo Project)
2. Other Action Council May Deem Necessary

Background:

Staff has begun to work to utilize the remaining CDBG funds to be used toward the demolition of several structures. To best utilize these funds in a timely manner and comply with all policies and protocols of the CDBG program, staff is recommending the procurement of a grant administrator. Staff has worked with CDBG staff and has successfully advertised for this service in accordance with program policy.

We received two responses to our Request for Proposals. We opened and discussed the proposals on August 25, 2015 with the Professional Services Committee. The professional services committee recommended that the council award the administration contract to Bootheel Regional Planning Commission. BRPC has served as administrator of former city projects. The cost of administration set forth in the proposal is \$16,000. This will be 100% funded with the CDBG grant. A remainder of approximately \$187,000 will be available for demolition and asbestos removal costs.

We request Council's authorization to award the contract to Bootheel Regional Planning Commission.

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# **Council Letter**

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Date of Meeting: 15-09-08

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Award, Bid #16-7, Demolition of Buildings at 822 E. Malone (Formerly Brown Automotive)

Action Options:

1. Award Bid
2. Other Action Council May Deem Necessary

Background:

Per Council's request, staff has advertised for bids to demolish the two structures, remove any and all pavement and rock from the site and finish grade and seed the property at 822 East Malone. Bids were opened August 26, 2015, and we only received one bid from Ferrell Excavating for an amount of \$5,900.

Staff is presenting this for City Council authorization. To proceed with this project at this time will utilize funds from the Essex Fund.

# **Council Letter**

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Date of Meeting: 15-09-08

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject: 2 Year Lease Agreement with New Madrid County Ambulance District

Attachments:

1. Lease Agreement

Action Options:

1. Approve Lease Agreement with New Madrid County Ambulance District
2. Other action deemed appropriate by Council

Background:

The Department of Public Safety is asking for Council to approve the 2 year lease agreement with New Madrid County Ambulance District. This lease is for the use of the facility located at 2003 Ables Road.

## LEASE AGREEMENT

The Parties to this Lease are the City of Sikeston (the "Lessor") and the New Madrid County Ambulance District (the "Lessee").

The purpose of this Lease (hereinafter, "the Lease Agreement") is to allow the Lessee sufficient time to purchase or build a permanent facility to serve the north side of New Madrid County with first responder services.


The Lease Agreement pertains to the property located at **2003 Ables Road, Sikeston, Missouri 63801**. The terms of the Lease Agreement are as follows:

1. The Lease Agreement shall run for twenty-four (24) months starting on September 1, 2015, and concluding on August 31, 2017.
2. Lessee agrees to pay \$1,500.00 per month in exchange for its use of the facility located at 2003 Ables Road, Sikeston, Missouri 63801.
3. Payments shall be paid by Lessee to Lessor on or before the first (1st) day of each month during the duration of the Lease Agreement.
4. If at any time during this twenty-four (24) month Lease, the South Scott County Ambulance District revokes, withdraws, or otherwise cancels its Agreement with Lessee to Temporarily Waive Public Convenience and Necessity Objection Rights, the Lease Agreement may be terminated at the option of Lessee.
5. Upon termination of the Lease Agreement pursuant to Paragraph 4 above, the obligation of Lessee to make payments for any months remaining under the original Lease Agreement will terminate.
6. The Lessee agrees to pay \$150.00 (one hundred and fifty dollars) per month for utilities. Said payment will be due on the first day of each month through the duration of the Lease Agreement. Should the Lease Agreement be terminated in accordance with Paragraphs 4 and 5, the obligation of Lessee to pay utilities will also terminate.
7. The Lessor shall purchase a policy of liability insurance for the mutual benefit of Lessor and Lessee. This policy of insurance shall be primary coverage for any claims, damages, losses, injuries, or expenses incurred due to the negligence of the Lessor, its agents, or employees. The policy of insurance shall name Lessee as an additional insured.
8. The Lessee shall purchase a policy of liability insurance for the mutual benefit of Lessor and Lessee. This policy of insurance shall be primary coverage for any claims, damages, losses, injuries, or expenses incurred due to the negligence of the Lessee, its agents, or employees. The policy of insurance shall name Lessor as an additional insured.

The Parties to this agreement have read the above terms and agree to these terms by proof of their signature below.

\_\_\_\_\_  
Agent for City of Sikeston (Lessor)

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Agent for New Madrid County Ambulance District (Lessee)

8-28-15  
\_\_\_\_\_  
Date

Briefing:

Surplus Public Safety Vehicles



## Council Letter

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Date of Meeting: 15-09-08

Originating Department: General Government

To the Mayor and City Council:

Subject: Boards & Commissions Appointments

Attachments:

1. Summary, Boards & Commissions membership, terms and applicants
2. Listing of residents seeking appointment
3. Listing of residents currently serving on boards and commissions

Action Options:

1. Make Appointments for the 2015-2016 term
2. Other Action Council May Deem Necessary

Background:

Council is asked to take action on the 36 boards and commission terms that will expire October 1. They are as follows:

BOARD OF ADJUSTMENTS: 2 appointments requested, at least 1 will be new;

BOARD OF APPEALS: 3 appointments requested, at least 1 will be new;

BMU COMMISSION: 1 reappointment requested;

ENHANCED ENTERPRISE ZONE BOARD: 2 appointments requested;

HOUSING AUTHORITY COMMISSION: 1 reappointment requested;

INDUSTRIAL DEVELOPMENT AUTHORITY: 2 reappointments requested;

LAND CLEARANCE REDEVELOPMENT AUTHORITY: 2 reappointments requested;

PARK BOARD: 3 appointments requested, at least 1 will be new;

PLANNING & ZONING COMMISSION: 1 new appointment requested;

PUBLIC SAFETY ADVISORY BOARD: 3 appointments requested;

RENTAL ORDINANCE APPEALS BOARD: 3 appointments requested;

STRATEGIC PLAN IMPLEMENTATION COMMISSION: 2 reappointments requested;

TOURISM ADVISORY BOARD: 2 reappointments requested;

TRAFFIC COMMITTEE: 5 appointments requested, at least 2 will be new appointments;

SEMO UNIVERSITY SIKESTON CAMPUS ADVISORY COUNCIL: 6 appointments requested, at least 3 are new appointments.

Oath of Office Ceremonies will be conducted at 11 AM, Monday, September 28 and again at 5:30 PM, Monday, October 5 in Council Chambers of City Hall. Per the City Charter, all Council appointees must execute an oath of office prior to the start of their term.

# CITY OF SIKESTON

## 2015 BOARDS AND COMMISSIONS APPOINTMENT SUMMARY

### APPOINTEES WITH TERMS EXPIRING IN 2015

**Appointment Policy:** With no board and commission term limits established in the Charter or City Code, Council policy has been to limit appointments to two full terms. This has been superseded, however, when qualified candidates are not available, or when the board or commission is undertaking a project where a change in membership could be detrimental to the project's outcome. In regard to the Library Board, State Statute establishes a limit of two consecutive terms which commence on July 1 of each year.

#### BOARD OF ADJUSTMENTS

#### APPOINTMENTS REQUESTED: 2

<u>Term Expiring:</u>	<u>Length of Service</u>	<u>Eligible/Seeks Reappointment</u>
Phil Black	One Term	Yes
George Steck (Alternate Member)	One Term	No

#### Remaining Board Members:

Full members - Harvey Cooper, William Nace, Jessie Redd, and Ron Galmore

Alternates - Mike Ziegenhorn and James Miller

#### Attendance: Three meetings conducted during period 10/1/14-8/14/15

Galemore	3 of 3	Miller	3 of 3	Steck	1 of 3
Nace	2 of 3	Rogers	5 of 6	Redd	3 of 3
Cooper	2 of 3	Black	1 of 3	Ziegenhorn	2 of 3

#### Qualifications for Appointment: Must be citizen of Sikeston (RSMo 89.080)

#### Term Length: 5 Years

#### Applicants:

Frieda Cardwell, 132 Greenbriar

Ellen Brandom, 115 Greenbrier

Jodi Glidewell, 1718 Oklahoma St.

#### BOARD OF APPEALS

#### APPOINTMENTS REQUESTED: 3

<u>Terms Expiring:</u>	<u>Length of Service</u>	<u>Eligible/Seeks Reappointment</u>
Reade Ferguson	Two Terms	Council Discretion
Richard Murray	Interim term	Yes
Paul Cohen	One Term	No

#### Remaining Board Members:

Michael Limbaugh, Carl "Jack" Vincent, James Beaird, Ron Galemore

#### Attendance: No meetings were conducted during the period 10/1/14-8/14/15

#### Qualifications for Appointment:

Municipal Code requires members to be a registered architect, registered engineer or have experience in the following occupations: licensed general contractor, electrical supplier, licensed heating and cooling contractor, plumbing supplier, licensed plumber, building supplier, licensed electrician, or licensed real estate broker. Should a candidate from any of the above professions not be available for appointment, Council at its discretion, may duplicate or substitute a field.

#### Term Length: 3 Years

#### Applicants:

None

**BOARD OF MUNICIPAL UTILITIES****APPOINTMENTS REQUESTED: 1**Term Expiring:

Jeff Sutton (Democrat)

Length of Service

1 Interim &amp; 1 Full Term

Eligible/Seeks Reappointment

Yes

Remaining Commission Members:

Brian Menz (Independent), Tim Merideth (Independent), Allan Keenan

Attendance: Of the 15 meetings conducted, members attended as follows

Merideth	14 of 15	Sutton	14 of 15
Keenan	15 of 15	Menz	13 of 15

Qualifications for appointment:

Must be a resident of Sikeston for four years prior to appointment; may hold no other public office or be an employee of city government; and may have no business relationship with the Board other than as a consumer. No more than two Board members may be of the same political party.

Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement	Party
Bill Odum	513 Lindenwood	Yes	Republican
Chad Crow	613 Thornwood	Yes	Undeclared
Missy Marshall	510 N. Kingshighway	Yes	Independent
John Leible	1018 Pine St.	No	Independent
Mike Ziegenhorn	558 Park Ave.	Yes	Independent
Bill Lawson	522 W. Salcedo Rd.	Yes	Independent
James Bucher	205 E. Malone	Yes	Republican
Jay Elliott	412 Missouri	Yes	Undeclared
Anna Warf	627 Taylor	Yes	Undeclared
Bill Mitchell	101 Wickerwood Dr.	Yes	Republican
Alice Fowler	1304 W. Murray Lane	Yes	Libertarian/Democrat
James Miller	516 W. Lindenwood Ave	Yes	Republican
Jim Burden	811 Ladue Dr.	Yes	Conservative
Jim McClure	104 Meadowbrook	Yes	Democrat
Gordon Jones	226 N. Kingshighway	Yes	Republican
Rick Adams	815 N. Kingshighway	Yes	Republican

**ENHANCED ENTERPRISE ZONE BOARD****APPOINTMENTS REQUESTED: 2**Term Expiring:

Don Newton

Length of Service

2 Terms

Eligible/Seeks Reappointment

Council Discretion

Ed Dust

2 Terms

Council Discretion

Remaining City Appointees: Geoff Comer, James Miller, Steve Matthews

Attendance: One meeting was conducted. Council appointees in attendance were Ed Dust, Don Newton, Steve Matthews, James Miller, Geoff Comer, Dennis Ziegenhorn and Tom Williams.

Qualifications for City Appointment: None

Sikeston Public School Appointee: Tom Williams; County Commission Appointee: Dennis Ziegenhorn

Length of Term: 5-YearsApplicants:

Rick Adams, 815 N. Kingshighway

Greg Colwick, 103 Wickerwood

Don Hastings II, 1205 S. Main

(Lives outside City Limits, associated with Southern Bank)

**HOUSING AUTHORITY BOARD OF COMMISSIONERS****APPOINTMENTS REQUESTED: 1**Terms ExpiringLength of ServiceEligible/Seeks Reappointment

Alice Tharp (Resident Commissioner)

1 Term

Yes

Remaining Commission Members:

David Hay, Larry Tetley, Michelle Knickman and Mike Jensen

Attendance: 9 meetings were conducted with attendance as follows

Jensen	9 of 9	Hay	6 of 9	Tharp	7 of 9
Tetley	7 of 9	Knickman	9 of 9		

Qualifications for appointment:

Appointees shall be resident taxpayers for at least one year immediately prior to their appointment. No director shall be an officer or employee of the county or municipality. (RSMo 349.045)

Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement
Kathy Teachout	713 Hickory Dr.	Yes
John Leible	1018 Pine St.	Yes
Audrey "Gail" Emanuel	103 Holmes Dr.	Yes
Matthew Wright	607 Lindenwood	Yes
Bill Mitchell	101 Wickerwood	Yes
Claudia Thompson*	1104 Tulip Trace	Yes
Ellen Brandom	115 Greenbrier	Yes
Alice Fowler	1304 W. Murray Lane	Yes

**INDUSTRIAL DEVELOPMENT AUTHORITY****APPOINTMENTS REQUESTED: 2**Terms Expiring:Length of ServiceEligible/Seeks Reappointment

Matt Wright

One Term

Yes

Terry Williams

One Term

Yes

Remaining Board Members:

Steve McPheeters, Steve Millington and Anna Warf

Attendance: 1 Meeting conducted, members in attendance included Anna Warf, Matt Wright, Terry Williams and Steve McPheeters.

Qualifications for appointment:

Directors shall be resident taxpayers for at least one year immediately prior to appointment. No director shall be an officer of the county or city.

Length of Term: 6-YearsApplicants:

Name	Address	Meets Residency Requirement
Larry Tetley	141 Greenbrier	Yes
James Miller	516 W. Lindenwood	Yes
Freida Cardwell	132 Greenbrier	Yes
Rick Lovall	PO Box 771	Yes
Mary Dement Below	721 N. West St.	Yes
Mike Ziegenhorn	558 Park	Yes
Missy Marshall	510 N. Kingshighway	Yes
James Bucher	205 W. Malone	Yes

**LCRA COMMISSION****APPOINTMENTS REQUESTED: 2**Term Expiring:

Mike Jensen

Length of Service

One Term

Eligible/Seeks Reappointment

Yes

Larry Williams

One Term

Yes

Remaining Members:

Bill Mitchell, Dan Marshall, and Matthew Wright

Attendance: Of the 8 meetings conducted, members attended as follows

Marshall	8 of 8	Mitchell	7 of 8	Williams	5 of 8
Wright	5 of 8	Jensen	8 of 8		

Qualifications for appointment:

Appointees shall be taxpayers who have resided within Sikeston for five years prior to their appointment.

Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement
Kathy Teachout	713 Hickory Dr.	Yes
Larry Tetley	141 Greenbrier	Yes
Mike Ziegenhorn	558 Park	Yes
Matthew Wright	607 W. Lindenwood	Yes
Jim Burden	811 Ladue	Yes
Chad E. Crow	613 Thornwood	Yes
Richard Sherman	133 Greenbriar Dr.	Yes
Jared Straton	1302 Primrose Dr.	No
Ellen Brandom	115 Greenbrier	Yes
Morgan Hough	105 Grove St.	Yes
Freida Cardwell	132 Greenbrier	Yes

**LIBRARY BOARD OF TRUSTEES****APPOINTMENTS REQUESTED: NONE**Board Members

Lew Polivick, Dorothy Brown, Carolyn Tetley, Jay Leible, Greg Colwick, Larry Bohannon, Lisa Lawson, Susanne Chitwood, and Connie Thompson

Attendance: Of the 11 meetings conducted, members attended as follows

Brown	7 of 12	Leible	12 of 12	Chitwood	10 of 12
Bohannon	7 of 12	Colwick	10 of 12	Thompson	8 of 12
Tetley	12 of 12	Lawson	12 of 12	Polivick	10 of 12

Qualifications for appointment: Must be a citizen of SikestonLength of Term: 3-Years, expiring June 30 of each year

**PARK BOARD****APPOINTMENTS REQUESTED: 3**Terms Expiring:

	<u>Length of Service</u>	<u>Eligible/Seeks Reappointment</u>
Chad Crow	One Term	Yes
Paul Cohen	One Term	No
Ellen Brandom	One Term	Yes

Remaining Members:

Rod Anderson, Jeff Hay, G. Wendell Weathers, Jason Davis, Jackie Cowan, and Larry Williams.

Attendance: Of the 8 meetings conducted, members attended as follows

Crow	6 of 8	Cohen (interim)	4 of 8	Chitwood	7 of 8
Weathers		Anderson	5 of 8	Williams	5 of 8
Hay	8 of 8	Cowan	7 of 8	Davis	7 of 8
Brandom	4 of 8				

Qualifications for appointment:

Must be a citizen of Sikeston. No member of municipal government may be appointed to the board (RSMo 90.520)

Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Jared Straton	1302 Primrose Dr.	Yes
Holly Greene	912 Stanford	Yes
Emily Deuster	1015 Pine St.	Yes

**PLANNING & ZONING COMMISSION****APPOINTMENTS REQUESTED: 1**Terms Expiring:

	<u>Length of Service</u>	<u>Eligible/Seeks Reappointment</u>
Paul Cohen	One Term	No

Remaining Members:

Rick Murray, Mike Ziegenhorn, Harry Howard, Edward Miller, James Miller, Chip Thornton, and Gary Ozment

Attendance: Of the 4 meetings conducted, members attended as follows

Ziegenhorn	4 of 4	Thornton	4 of 4	Ozment	4 of 4
Howard	2 of 4	Cohen	4 of 4	Miller, J	3 of 4
Murray	3 of 4	Miller, E	4 of 4		

Qualifications for appointment: Must be a citizen of Sikeston.Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement
Kathy Teachout	713 Hickory Dr.	Yes
Ron Payne II	447 N. Ingram	Yes
Gordon Jones	226 N. Kingshighway	Yes
Ellen Brandom	115 Greenbriar	Yes

**PUBLIC SAFETY ADVISORY BOARD****APPOINTMENTS REQUESTED: 3**Terms Expiring:

David Teachout  
Charles Gardner, Jr.  
Patrick Douglas

Length of Service

Two Terms  
Two Terms  
Resigned

Eligible/Seeks Reappointment

Council Discretion  
Council Discretion

Remaining Members:

Michelle Williams, Ned Matthews, Nathan Cox, Daniel Martinez, and David Terrell

Attendance: Of the 3 meetings conducted, members attended as follows:

Teachout	3 of 3	Williams	3 of 3	Terrell	3 of 3
Martinez	1 of 3	Cox	3 of 3	Matthews	3 of 3
Gardner (health)	0 of 3	Douglas	1 of 3		

Qualifications for appointment: Must be a registered voter of Sikeston.Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Ron Payne, II	447 N. Ingram	Yes
Jeff Hay	612 Laurelwood Ave	Yes
Deborah K. Sherrard	937B Cambridge	Yes
Jesse Bonner	1308 Butler	Yes
Jay Elliott	412 Missouri	Yes
Larry Tetley	141 Greenbrier	Yes
Bill Mitchell	101 Wickerwood	Yes
Mary Below	721 N. West St.	Yes
Jim McClure	104 Meadowbrook	Yes
Gordon Jones	226 N. Kingshighway	Yes
Morgan Hough	105 Grove St.	Yes

**RENTAL ORDINANCE APPEALS BOARD****APPOINTMENTS REQUESTED: 3**Terms Expiring:

Bobby Tyrone  
Carrie Lape  
Michael Harris

Length of Service

Three Terms  
One Term  
One Term

Eligible/Seeks Reappointment

Yes  
Yes  
Yes

Remaining Members:

James Crowe, Dan Marshall, Larry Tetley, Jim Burden, Scott Jenkins, Anderson Walker, Jr., Chester Yarber & Bart Grant

Attendance: No meetings were heldQualifications for appointment:

Must be a Sikeston resident for one year prior to appointment. Council shall provide representation for landlords, tenants, construction trades and citizens at-large.

Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Mike Ziegenhorn	558 Park	Yes
Deborah Sherrard	937B Cambridge	Yes



**STRATEGIC PLAN IMPLEMENTATION COMMISSION****APPOINTMENTS REQUESTED: 2**Term Expiring:Length of ServiceEligible/Seeks Reappointment

Michael Harris

One Term

Yes

John Bob Wilson

One Term

Yes

Remaining Members:

Resident Members: Jared Straton and Steve McPheeters; Council Representatives: Steven Burch, Ryan Merideth & Jon Gilmore

Attendance: Of the 5 meetings conducted, members attended as follows

Wilson 5 of 5	Straton 5 of 5	Burch 1 of 5
Harris 5 of 5	McPheeters 3 of 5	Merideth 3 of 5
Gilmore 2 of 5		

Qualifications for appointment:

Must be a Sikeston resident for one year prior to appointment.

Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Matthew Wright	607 W. Lindenwood	Yes
Lisa Hicks	205 Andrea	Yes
Richard "Rick" Murray	106 Holmes	Yes
Jason Davis	209 Sharp Ave.	Yes
Freida Cardwell	132 Greenbriar	Yes

**TAX INCREMENT FINANCING COMMISSION****APPOINTMENTS REQUESTED: None**Members:

Missy Marshall, Matt Marshall, Rik LaPlant, Nathan Cox and John Leible

Attendance: Per Staff Representative no meetings were held.

**TOURISM ADVISORY BOARD****APPOINTMENTS REQUESTED: 2**Term Expiring:

David Carnell  
Ron Payne II

Length of Service

Partial Term  
Partial Term

Eligible/Seeks Reappointment

Yes  
Yes

Remaining Members:

Susanne Chitwood, John Tarter, De Bizzell (JC Rep. replacing Ziegenhorn)

Attendance: Of the 7 meetings conducted, members attended as follows

Carnell	4 of 7	Tarter	5 of 7	Rogers (Interim)	1 of 1
Justice	3 of 7	Ziegenhorn	3 of 7	Payne (Interim)	2 of 2

Qualifications for appointment: Reside in the Sikeston area and have a demonstrated interest in tourismLength of Term: 3-YearsApplicants:

Lisa Hicks, 205 Andrea Dr.	Jodi Glidewell, 1718 Oklahoma St.
Alice Fowler, 1304 W. Murray Lane	Emily Deusler, 1015 Pine St.
Morgan Hough, 105 Grove St.	Sarah Mitchell Garner, 605 Lindenwood
Lisa Huering (Non-resident)	

**TRAFFIC COMMITTEE****APPOINTMENTS REQUESTED: 5**Terms Expiring:

Jim Burden  
Deborah Sherrard  
Anna Warf  
Emory McCauley, Jr. (Alternate)  
Paul Cohen (Alternate)

Length of Service

One Term  
Interim  
Three Terms  
One Term  
Three Terms

Eligible/Seeks Reappointment

No  
Yes  
Council Discretion  
Yes  
No

Remaining Members:

Full Members - Ellen Brandom, Mike Ziegenhorn; Alternate member - David Carnell

Attendance: No meetings were held.Qualifications for appointment: None set forth in City Code.Length of Term: 3-YearsApplicants:

Jim McClure, 104 Meadowbrook

**SCOTT COUNTY EXTENSION COUNCIL****NO APPOINTMENT REQUIRED**Appointee:

Alice Jackson

Term expires February 2016

<u>Terms Expiring:</u>	<u>Length of Service</u>	<u>Eligible/Seeks Reappointment</u>
Trisha Bill	One Term	Yes
Jeffery Hay	One term	Yes
Bill Lawson	One Term	No Response
Julie Ann Palmer	Two Terms	No
Michele Knickman	Two Terms	Council Discretion
Patrick Douglas	Partial Term	Resigned

Remaining Sikeston Appointees:

Mary Below, James Miller, David Ross, Jan Barkett, Libby Caskey, Mike Parker, Carrie Lape, Terry Williams and Michele Williams.

Attendance: To be provided at later date.

Length of Term: 3-Years beginning January 1, 2016

Applicants:

Bill Odum, 513 Lindenwood

Matthew Wright, 607 W. Lindenwood

Freida Cardwell, 132 Greenbriar

Holly Greene, 912 Stanford

Sarah Mitchell Garner, 605 Lindenwood\*

Mike Ziegenhorn, 558 Park Avenue

Jodi Glidewell, 1718 Oklahoma

Toni Dee, 107 Holmes Avenue

Carolyn Harris, 622 Blanton

## RESOURCE BANK APPLICANTS

Residents may access Resource Bank Applications on-line at [www.sikeston.org](http://www.sikeston.org), apply via telephone, or pick up an application from City Hall or the Sikeston Public Library. Resource Bank Applications are valid for a period of 24 months from date of submission to the City. Questions regarding the application process may be addressed to Linda Lowes, [lllowes@sikeston.org](mailto:lllowes@sikeston.org) or by phone at 471-2512.

<u>Last Name</u>	<u>First Name</u>	<u>Appointment(s) Requested</u>	<u>Unpaid Taxes</u>
Adams	Rick	Enhanced Enterprise Zone Board, Board of Municipal Utilities	
Beaver	Mrs. Gordon (Mary)	Library Board	
Below	Mary Dement	Industrial Development Authority, Public Safety Advisory Board, SEMO U Sikeston Campus Advisory Council	
Bonner	Jesse	Housing Authority Board, Public Safety Advisory Board, Traffic Committee	PP: \$69.43
Brandom	Ellen	Board of Adjustments, Housing Authority Board, LCRA Commission, Park Board, Traffic Committee, P&Z	
Bryant	Cully	Library Board	
Bucher	James	Board of Municipal Utilities, Industrial Development Authority	
Burden	Jim	Board of Municipal Utilities, LCRA Commission, Rental Ordinance Appeals Board	
Cardwell	Freida	Board of Adjustments, IDA, Strategic Plan Implementation Commission; SEMO U Sikeston Campus Advisory Council; LCRA Commission	
Cohen	Paul	Board of Municipal Utilities, Library Board	WITHDREW
Colwick	Greg	Enhanced Enterprise Zone Board	
Crow	Chad	Board of Municipal Utilities, Industrial Development Authority, LCRA	
Davis	Jason	Park Board, SEMO U Sikeston Campus Advisory Council, Strategic Plan Implementation Commission	
Deuster	Emily	Park Board, Tourism Advisory Board	
Elledge	Cindy	Library Board	
Elliott	Jay	Board of Municipal Utilities, DPS Advisory Board	
Emanuel	Audrey "Gail"	Housing Authority Board	
Fowler	Alice	Board of Municipal Utilities, Housing Authority Commission, Tourism Advisory Board	
Garner	Sarah Mitchell	SEMO University Sikeston Campus Advisory Council, Tourism Advisory Board	PP: \$108.67
Glidwell	Jodi	Board of Adjustments, Tourism Advisory Board	
Granger	Katherine "Danice"	Library Board, Public Safety Advisory Board, SEMO U Sikeston Campus Advisory Council	

## RESOURCE BANK APPLICANTS

<u>Last Name</u>	<u>First Name</u>	<u>Appointment(s) Requested</u>	<u>Unpaid Taxes</u>
Greene	Holly	Library Board, SEMO University-Sikeston Campus Advisory Council, Park Board	
Harris	Carolyn	SEMO U Sikeston Campus Advisory Council	
Hastings	Don	Enhanced Enterprise Zone	
Hay	Jeffrey	Public Safety Advisory Board	
Heuring	Lisa	Tourism Advisory Board	
Hicks	Lisa	Housing Authority Board, Strategic Plan Implementation Commission, Tourism Advisory Board	
Hough	Morgan	LCRA, Public Safety Advisory Board, Tourism Advisory Board	
Jones	Gordon	Board of Municipal Utilities, Planning & Zoning, Public Safety Advisory Board	
Lawson	Bill	BMU Board	
Leible	John	Board of Municipal Utilities, Housing Authority	
Lovall	Rick	Industrial Development Authority	
Marshall	Missy	Board of Municipal Utilities, Industrial Development, TIF Commission	
Martinez	Daniel	SEMO U Sikeston Campus Advisory Council, Scott County Extension, TIF Commission	
Matthews	Steve	Enhanced Enterprise Zone Board	
McClure	Jim	Board of Municipal Utilities, Public Safety Advisory Board, Traffic Committee	
Miller	James	Industrial Development Authority, Board of Municipal Utilities, SEMO U Sikeston Campus Advisory Council	
Mitchell	Bill	Board of Municipal Utilities, Housing Authority, Public Safety Advisory Board	
Murray	Richard "Rick"	Strategic Plan Implementation Commission	
Odum	Bill	Board of Municipal Utilities, SEMO U Sikeston Campus Advisory Council	
Palmer	William	Library Board	
Payne, II	Ron	Planning & Zoning Commission; DPS Advisory Board	
Sherman	Richard	LCRA Commission	
Sherrard	Deborah	Rental Ordinance Appeals Board, Public Safety Advisory Board	
Straton	Jared	LCRA Commission, Park Board	
Teachout	Kathy	Planning & Zoning, LCRA Commission, Housing Authority Commission	
Tetley	Larry	IDA, Public Safety Advisory Board, LCRA Commission	
Thompson	Claudia	Housing Authority Board, Tax Increment Finance Commission	PP: \$33.09

## RESOURCE BANK APPLICANTS

<u>Last Name</u>	<u>First Name</u>	<u>Appointment(s) Requested</u>	<u>Unpaid Taxes</u>
Warf	Anna	Board of Municipal Utilities, Industrial Development, Traffic Committee	
Williams	Michele	Public Safety Advisory Board, SEMO U Sikeston Campus Advisory Council	
Wright	Matthew	Housing Authority Board, LCRA Commission, Strategic Plan Implementation Commission, SEMO U Sikeston Campus Advisory	
Ziegenhorn	Mike	LCRA Commission, Board of Municipal Utilities, Rental Ordinance Appeals Board, Planning & Zoning Commission, Industrial Development Authority	

## BOARDS AND COMMISSIONS MEMBERS

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Unpaid Taxes</u>
Anderson	Rod	Park Board	
Barkett	Jan	SEMO U Sikeston Campus Advisory Council	
Beaird	James	Board of Appeals	
Below	Mary	SEMO U Sikeston Campus Advisory Council	
Bill	Trish	SEMO U Sikeston Campus Advisory Council	
Bizzell	Dwight "D"	Tourism Advisory Board (JC Rep.)	
Black	Phil	Board of Adjustments	
Bohannon	Larry	Library Board	
Brandom	Ellen	Park Board; Traffic Committee	
Brown	Dorothy	Library Board	
Burden	James	Traffic Committee, Rental Ordinance Appeals Board	
Carnell	David	Traffic Committee, Tourism Advisory Board	
Caskey	Libby	SEMO U Sikeston Campus Advisory Council	
Chitwood	Susanne	Library Board, Tourism Advisory Board	
Cohen	Paul	Traffic Committee, Planning & Zoning, Bd. of Appeals, Park Board	RESIGNED
Colwick	Greg	Library Board	
Comer	Geoff	Enhanced Enterprise Zone Board	
Cooper	Harvey	Board of Adjustments (Alternate)	
Cowan	Jackie	Park Board	
Cox	Nathan	DPS Advisory Board, TIF Commission	
Crow	Chad	Park Board, SEMO U Sikeston Campus Advisory Council	
Crowe	James	Rental Ordinance Appeals Board	
Davis	Jason	Park Board	
Douglas	Patrick	DPS Advisory Board, SEMO U Sikeston Campus Advisory Council	RESIGNED
Dust	Edward	Enhanced Enterprise Zone Board	
Ferguson	Reade	Board of Appeals	
Galemore	Ron	Board of Adjustments, Board of Appeals	
Gardner, Jr.	Charles	DPS Advisory Board	
Grant	Bart	Rental Ordinance Appeals Board	
Harris	Carolyn	SEMO U Sikeston Campus Advisory Council	
Harris	Michael	Rental Ordinance Appeals Board, Strategic Plan Implementation Commission	
Hay	David	Housing Authority Board	
Hay	Jeffrey	Park Board, SEMO U Sikeston Campus Advisory Council	

## BOARDS AND COMMISSIONS MEMBERS, continued

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Unpaid Taxes</u>
Howard	Harry	Planning & Zoning Commission	
Jackson	Alice	Scott County Extension Council	
Jenkins	Scott	Rental Ordinance Appeals Board	
Jensen	Mike	Housing Authority Board, LCRA Commission	
Keenan	Alan	BMU Board	
Knickman	Michele	SEMO U Sikeston Campus Advisory Council	
Lape	Carrie	SEMO U Sikeston Campus Advisory Council, Rental Ordinance Appeals Board	
LaPlant	Rik	TIF Commission	
Lawson	Bill	SEMO U Sikeston Campus Advisory Council	
Lawson	Lisa	Library Board	
Leible	Jay	Library Board	
Leible	John	TIF Commission	
Limbaugh	Mike	Board of Appeals	
Marshall	Dan	LCRA Commission, Rental Ordinance Appeals Board	
Marshall	Matt	TIF Commission	
Marshall	Missy	TIF Commission	
Martinez	Daniel	DPS Advisory Board	
Matthews	Ned	DPS Advisory Board	
Matthews	Steve	Enhanced Enterprise Zone Board	
McCauley	Emory	Traffic Committee	
McGill	Richard	Planning & Zoning Commission	
McPheeters	Steve	Industrial Development Authority, Strategic Plan Implementation Commission	
Menz	Brian	BMU Board	
Merideth	Tim	BMU Board	
Miller	Edward	Planning & Zoning Commission	
Miller	James	Bd of Adjustments (Alternate), Enhanced Enterprise Zone, Planning & Zoning Commission, SEMO U-Sikeston Campus Advisory Council	
Millington	Steve	Industrial Development Authority	
Mitchell	Bill	LCRA Commission	
Murray	Richard	Board of Appeals, Planning & Zoning Commission	
Nace	William	Board of Adjustments	



## BOARDS AND COMMISSIONS MEMBERS, continued

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Unpaid Taxes</u>
Newton	Don	Enhanced Enterprise Zone Board	
Ozment	Gary	Planning & Zoning Commission	
Palmer	Julie Ann	SEMO U Sikeston Campus Advisory Council	
Parker	Mike	SEMO U Sikeston Campus Advisory Council	
Payne, II	Ron	Tourism Advisory Board	
Polivick	Lew	Library Board	
Redd	Jessie	Board of Adjustments	
Ross	David	SEMO U Sikeston Campus Advisory Council	
Sherrard	Deborah	Traffic Committee	
Steck	George	Board of Adjustments (Alternate)	
Straton	Jared	Strategic Plan Implementation Commission	
Sutton	Jeff	BMU Board	
Tarter	John	Tourism Advisory Board	
Teachout	David	DPS Advisory Board	
Terrell	David	DPS Advisory Board	
Tetley	Carolyn	Library Board	
Tetley	Larry	Housing Authority, Rental Ordinance Appeals Board	
Tharp	Alice	Housing Authority	
Thompson	Connie	Library Board	
Thornton	Chip	Planning & Zoning Commission	
Tyrone	Bobby	Rental Ordinance Appeals Board	
Vincent	Jack	Board of Appeals	
Walker	Anderson	Rental Ordinance Appeals Board (Unpaid taxes are disputed)	
Warf	Anna	Industrial Development Authority, Traffic Committee	
Weathers	G. Wendell	Park Board	
Williams	Larry	Park Board, LCRA Commission	
Williams	Michelle	DPS Advisory Board, SEMO U Sikeston Campus Advisory Council	
Williams	Terry	SEMO U Sikeston Campus Advisory Council, Industrial Development Authority	
Wilson	John Bob	Strategic Plan Implementation Commission	
Wright	Matt	Industrial Development Authority, TIF Commission, LCRA Commission	
Yarber	Chester	Rental Ordinance Appeals Board	
Ziegenhorn	Mike	Traffic Committee, Planning & Zoning Commission	

## MUNICIPAL DIVISION REPORTING FORM

I. COURT INFORMATION		Contact information same as last report	
Municipality:SIKESTON		Period:June, 2015	
Mailing Address:105 E. CENTER ST.	Vendor: Tyler Technologies		
Physical Address:105 E. CENTER ST.	County:SCOTT COUNTY	Circuit:33RD	
Telephone Number: (573) 475-3705	Fax Number: (573) 471-1526		
Prepared by:PAT COX	E-mail:courtclerk@sikeston.org		Notes
Municipal Judge(s):FRANKLIN MARSHALL	Prosecuting Attorney:RYAN KYE LAWRENCE		

II. MONTHLY CASELOAD INFORMATION	A/D Traffic	Other	Non-Traffic
A. Cases pending - 1st Month	108	1,436	3,013
B. Cases filed	3	102	48
C. Cases Disposed			
1. Jury Trial	0	0	0
2. Court/Bench Trial -Guilty	0	0	0
3. Court/Bench Trial -Not Guilty	0	0	0
4. Plea of Guilty in Court	1	6	9
5. BF and Viol. Bureau Citations	0	117	48
6. Dismissed by Court	1	16	16
7. Nolle Prosequi	0	1	0
8. Certified for Jury Trial	0	0	0
9. TOTAL CASE DISPOSITIONS	2	140	73
D. Cases pending - End of Month	109	1,398	2,988
E. Trial de Novo - Appeal filed	0	0	0

III. WARRANT INFORMATION	IV. PARKING TICKETS
1. Total Issued	27 Issued
2. Total served/withdrawn EOM	19 [ ] No parking tickets
3. Total Outstanding EOM	162

V. NET REVENUE COLLECTED			
Fines	\$ 18,584.70	Restitution	\$ 3,436.32
Clerk/Court Fee (Costs)	\$ 2,051.98	Parking Ticket	\$ 0.00
Jud Ed Fund	\$ 0.00	Bond Forf	\$ 500.00
[ X] No JEF collection			
Peace Officer (POST)	\$ 513.09	Bond refunds	\$ 5,927.50
Crime Victims Comp (CVC)	\$ 1,282.55	Total Other Disbursements	
Law Enf Training (LET)	\$ 0.00		\$ 25.30
Domestic Viol Shelter	\$ 671.05		
Inmate Sec Fund	\$ 342.05	Tot Disbursements \$	33,836.68
Sheriffs' Retirement Fund	\$ 502.14		

Office of State Court Administrator, Statistics  
 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110  
 OSCA Help Desk: 1-888-541-4894 Research Unit Fax: 573-526-0338  
 E-mail: swjis.reports@courts.mo.gov

Missouri Office of State Courts Administrator

MUNICIPAL DIVISION REPORTING FORM  
Supplemental

Section V. NET DISBURSEMENTS

Other Disbursements		\$ Amount
OCVC	\$	0.00
OILF	\$	0.00
OCOURT COST	\$	0.00
OILCF	\$	0.00
OTRAIN	\$	0.00
DISMISSED	\$	0.00
RETURN CHECK FEE	\$	0.00
COLLECTION AGENCY FEE	\$	25.30
SHERIFF'S RETIREMENT SUR.	\$	0.00
Total for Other Disbursements		\$ 25.30

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## MUNICIPAL DIVISION REPORTING FORM

I. COURT INFORMATION		Contact information same as last report	
Municipality:SIKESTON		Period:July, 2015	
Mailing Address:105 E. CENTER ST.	Vendor: Tyler Technologies		
Physical Address:105 E. CENTER ST.	County:SCOTT COUNTY	Circuit:33RD	
Telephone Number: (573) 475-3705	Fax Number: (573) 471-1526		
Prepared by:PAT COX	E-mail:courtclerk@sikeston.org		Notes
Municipal Judge(s):FRANKLIN MARSHALL	Prosecuting Attorney:RYAN KYE LAWRENCE		

II. MONTHLY CASELOAD INFORMATION	A/D Traffic	Other	Non-Traffic
A. Cases pending - 1st Month	109	1,398	2,988
B. Cases filed	1	158	52
C. Cases Disposed			
1. Jury Trial	0	0	0
2. Court/Bench Trial -Guilty	0	0	0
3. Court/Bench Trial -Not Guilty	0	0	0
4. Plea of Guilty in Court	1	10	8
5. BF and Viol. Bureau Citations	2	110	37
6. Dismissed by Court	0	23	12
7. Nolle Prosequi	0	3	4
8. Certified for Jury Trial	0	0	0
9. TOTAL CASE DISPOSITIONS	3	146	61
D. Cases pending - End of Month	107	1,410	2,979
E. Trial de Novo - Appeal filed	0	0	0

III. WARRANT INFORMATION	IV. PARKING TICKETS
1. Total Issued	40 Issued
2. Total served/withdrawn EOM	39 [ ] No parking tickets
3. Total Outstanding EOM	163

V. NET REVENUE COLLECTED			
Fines	\$ 16,199.17	Restitution	\$ 2,877.38
Clerk/Court Fee (Costs)	\$ 1,798.76	Parking Ticket	\$ 0.00
Jud Ed Fund	\$ 0.00	Bond Forf	\$ 0.00
[ X] No JEF collection			
Peace Officer (POST)	\$ 449.63	Bond refunds	\$ 4,305.50
Crime Victims Comp (CVC)	\$ 1,124.12	Total Other Disbursements	
Law Enf Training (LET)	\$ 0.00		\$ 34.81
Domestic Viol Shelter	\$ 593.55		
Inmate Sec Fund	\$ 299.74	Tot Disbursements \$	28,128.85
Sheriffs' Retirement Fund	\$ 446.19		

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Missouri Office of State Courts Administrator

MUNICIPAL DIVISION REPORTING FORM  
Supplemental

Section V. NET DISBURSEMENTS

Other Disbursements		\$ Amount
OCVC	\$	0.00
OILF	\$	0.00
OCOURT COST	\$	0.00
OILCF	\$	0.00
OTRAIN	\$	0.00
DISMISSED	\$	0.00
RETURN CHECK FEE	\$	0.00
COLLECTION AGENCY FEE	\$	34.81
SHERIFF'S RETIREMENT SUR.	\$	0.00
Total for Other Disbursements		\$ 34.81

Office of State Court Administrator, Statistics  
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E-mail: swjis.reports@courts.mo.gov

## MUNICIPAL DIVISION REPORTING FORM

I. COURT INFORMATION		Contact information same as last report	
		Municipality:SIKESTON	Period:August, 2015
Mailing Address:105 E. CENTER ST.		Vendor: Tyler Technologies	
Physical Address:105 E. CENTER ST.		County:SCOTT COUNTY	Circuit:33RD
Telephone Number: (573) 475-3705		Fax Number: (573) 471-1526	
Prepared by:PAT COX		E-mail:courtclerk@sikeston.org	
Municipal Judge(s):FRANKLIN MARSHALL		Prosecuting Attorney:RYAN KYE LAWRENCE	Notes

II. MONTHLY CASELOAD INFORMATION	A/D Traffic	Other	Non-Traffic
A. Cases pending - 1st Month	107	1,410	2,979
B. Cases filed	3	123	41
C. Cases Disposed			
1. Jury Trial	0	0	0
2. Court/Bench Trial -Guilty	0	0	0
3. Court/Bench Trial -Not Guilty	0	0	0
4. Plea of Guilty in Court	0	7	7
5. BF and Viol. Bureau Citations	1	79	19
6. Dismissed by Court	0	17	10
7. Nolle Prosequi	0	4	5
8. Certified for Jury Trial	0	0	0
9. TOTAL CASE DISPOSITIONS	1	107	41
D. Cases pending - End of Month	109	1,426	2,979
E. Trial de Novo - Appeal filed	0	0	0

III. WARRANT INFORMATION	IV. PARKING TICKETS
1. Total Issued	24
2. Total served/withdrawn EOM	26
3. Total Outstanding EOM	161
	Issued 1
	[ ] No parking tickets

V. NET REVENUE COLLECTED			
Fines	\$ 13,549.73	Restitution	\$ 1,165.91
Clerk/Court Fee (Costs)	\$ 1,250.34	Parking Ticket	\$ 0.00
Jud Ed Fund	\$ 0.00	Bond Forf	\$ 0.00
[ X] No JEF collection			
Peace Officer (POST)	\$ 312.55	Bond refunds	\$ 2,866.50
Crime Victims Comp (CVC)	\$ 781.43	Total Other Disbursements	
Law Enf Training (LET)	\$ 0.00		\$ 50.50
Domestic Viol Shelter	\$ 403.76		
Inmate Sec Fund	\$ 206.37	Tot Disbursements \$	20,890.04
Sheriffs' Retirement Fund	\$ 302.95		

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 E-mail: municipaldivision.reports@courts.mo.gov

Missouri Office of State Courts Administrator

MUNICIPAL DIVISION REPORTING FORM  
Supplemental

Section V. NET DISBURSEMENTS

Other Disbursements		\$ Amount
OCVC		\$ 0.00
OILF		\$ 0.00
OCOURT COST		\$ 0.00
OILCF		\$ 0.00
OTRAIN		\$ 0.00
DISMISSED		\$ 0.00
RETURN CHECK FEE		\$ 0.00
COLLECTION AGENCY FEE		\$ 50.50
SHERIFF'S RETIREMENT SUR.		\$ 0.00
Total for Other Disbursements		\$ 50.50

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E-mail: [municipaldivision.reports@courts.mo.gov](mailto:municipaldivision.reports@courts.mo.gov)

# September 2015

## Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																											
		1 Trailblazers Jr. Walking Club Meets 6:00 p.m.	2	3	4	5																																																																																											
6	7 Labor Day - City Offices Closed	8 BMU Commission Meets 4:00 p.m. City Council meets 5:30 p.m. DED Board Meets 11:30 a.m. Library Board Meets 4:30 p.m. P&Z Meets 4:00 p.m. Trailblazers Adult Walking Club Meets 6:00 p.m.	9	10	11	12																																																																																											
13	14 Board of Adjustments meets 4:00 p.m. Housing Authority Board Meets - Noon Park Board Meets 5:15 p.m.	15	16	17 Community Outreach Meeting 6:00 p.m.(Clinton Building)	18	19																																																																																											
20	21 LCRAMeets 11:30 a.m. Public Safety Meets 6:00 p.m.	22 Community Promotions Committee meets 5:30 p.m.	23	24 Strategic Plan Implementation Commission Meets 11:30 a.m.	25	26																																																																																											
27	28 Boards & Commissions Oaths of Office - 11:30 a.m. Special Council Meeting 11:30 a.m.	29	30	<div><div><div>Aug 2015</div><table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr><tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr></table></div><div><div>Oct 2015</div><table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1 2 3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr></table></div></div>			S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						S	M	T	W	T	F	S							1 2 3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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# October 2015

## Monthly Planner

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4	5 Boards & Commissions Oaths of Office - 5:30 p.m.  Regular Council Meeting 6:00 p.m.	6	7	8	9	10																																																																																				
11	12 Columbus Day - City Offices Closed  Housing Authority Board Meets - Noon  Park Board Meets 5:15 p.m.	13 BMU Commission Meets 4:00 p.m.  DED Board Meets 11:30 a.m.	14	15 Community Outreach Session - 6:00 p.m. (Clinton Bldg.)	16	17																																																																																				
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25	26 Special Council Meeting 11:30 a.m.	27 Tourism Advisory Board Meets 4:30 p.m.	28	29	30	31																																																																																				

# November 2015

## Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
1 Daylight Saving Time Ends	2 Regular Council Meeting 6:00 p.m.	3	4	5	6	7																																																																																				
8	9 Housing Authority Board Meets - Noon  Park Board Meets 5:15 p.m.	10 BMU Commission Meets 4:00 p.m.  DED Board Meets 11:30 a.m.	11 Veteran's Day - City Offices Open	12	13	14																																																																																				
15	16 LCRA Meets 11:30 a.m.  Public Safety Meets 6:00 p.m.	17	18	19 Community Outreach Session - 6:00 p.m. (Clinton Bldg.)	20	21																																																																																				
22	23	24	25	26 Strategic Plan Implementation Commission Meets 11:30 a.m.  Thanksgiving - City Offices Closed	27	28																																																																																				
29	30 Special Council Meeting 11:30 a.m.	<div>Oct 2015</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td></td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table> <div>Dec 2015</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>					S	M	T	W	T	F	S				1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
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