



City of Sikeston

TENTATIVE AGENDA

SPECIAL CITY COUNCIL MEETING
SIKESTON CITY HALL
105 E. Center St.

Monday, September 12, 2016
4:45 P.M.

I. CALL TO ORDER

II. EXECUTIVE SESSION

Litigation (RSMo 610.021(1))

Personnel (RSMo 610.021(3))

III. ADJOURNMENT

Dated this 7th day of August 2016


Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.





TENTATIVE AGENDA


REGULAR CITY COUNCIL MEETING SIKESTON CITY HALL

City of Sikeston

Monday, September 12, 2016
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular Council Minutes August 1, 2016
 - B. Special Council Minutes August 18, 2016
 - C. Special Council Minutes August 29, 2016
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. Housing Authority Board July 11, 2016
 - B. Library Board July 6, 2016
 - C. Park Board May 9, 2016
 - D. Planning & Zoning July 12, 2016
 - E. Tourism Board August 2, 2016
- VII. ITEMS OF BUSINESS
 - A. Solid Waste Contract Discussions
 - B. 1st Reading, Bill #6034, Request to Rezone 631 N. West St. from R-4 Duplex to R-5 Multi-Family
 - C. 1st & 2nd Reading and Consideration of Emergency Bill #6033, Establishing "No Parking" Zones on E. Kathleen between S. Kingshighway & S. New Madrid
 - D. Construction of Downtown Restroom: Location & Design
 - E. 2016 Boards & Commission Appointments
 - F. Authorization to Finalize Contract Negotiations for Manufacture and Installation of Wayfinding Signage
 - G. 1st Reading, Bill #6021, Establishing "No Parking" Zones on Edward Avenue between Malone Avenue & Garwood
 - H. 2nd Reading & Consideration, Bill #6030, Amending City Code Chapter 345, Pedestrians' Rights and Duties
 - I. 2nd Reading & Consideration, Bill #6032, Authorization to Execute Missouri Highways & Transportation Commission Contract for Traffic Signal Battery Backups
 - J. Other Items As May Be Determined During the Course of the Meeting
- VIII. ADJOURNMENT

Dated this 7th day of September 2016


Carroll Couch, City Clerk

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105 East Center Street • Sikeston, Missouri 63801



REGULAR CITY COUNCIL MEETING
AUGUST 1, 2016

The regular Sikeston City Council meeting of August 1, 2016 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Ryan Merideth, Gerald Settles, and Mary White-Ross. Councilman Gilmore was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Parks Director Dustin Care, Street Supervisor Darren Martin, and Public Safety Captain James McMillen.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of June 15, June 27, July 14 and July 25, 2016 were presented for approval. Councilman Depro moved to approve the minutes as presented. Councilman Settles seconded the motion and the following roll call vote was recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilman Settles moved to approve the minutes as presented. The motion was seconded by Councilman Merideth and voted as follows:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ITEMS OF BUSINESS

Award of Bid #16-33, Airport Engineering Consultant

The City of Sikeston selects a consulting engineer to work on airport projects on a five year rotation with the assistance of MoDOT Aviation staff. Previously, the City Council authorized staff to put out a Request for Qualifications to assist in acquiring a new contract for construction related work. Five responses were received and reviewed by staff and the professional consulting committee. It is their recommendation to award the five year consultant contract to Waters Engineering, Inc. of Sikeston for airport engineering services.

Councilman Depro moved to award Bid #16-33 to Waters Engineering, Inc. The motion was seconded by Councilwoman White-Ross and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Award of Bid #16-34, Airport Planning/Environmental Consultant

The City of Sikeston selects a consulting engineer to work on Airport projects on a five year rotation with the assistance of MoDOT Aviation staff. The City issued an RFQ for airport

planning and environmental services. After review by city staff and the Professional Consulting Committee, it is their recommendation to award to Waters Engineering, Inc. of Sikeston, Missouri.

Councilman Depro moved to award Bid #16-34 to Waters Engineering, Inc. for airport planning and environmental services. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Boards and Commissions Appointments

Council was briefed on the board and commission terms expiring in October. Council action will be requested at the regular September meeting.

Bill Number 6029, Subdivision Replat Request

Councilman Merideth moved for the second reading of Bill Number 6029. The motion was seconded by Councilman Evans and the following vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL NUMBER 6029

ORDINANCE NUMBER 6029

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6029 PROVIDING FOR APPROVAL OF THE REPLAT OF ALL LOTS #3 THROUGH #5 IN BLOCK #2 OF SUNSET ADDITION TO THE CITY OF SIKESTON, SCOTT COUNTY, MISSOURI AND WHICH IS LOCATED ON LINCOLN STREET.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on July 12, 2016 and passed a favorable recommendation to approve the replat of all lots #3 through #5 in Block #2 of Sunset Addition to the City of Sikeston, Scott County, Missouri, the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference.

SECTION III: Aforesaid replat is accepted and approved subject to its recording in Scott County, Missouri and full compliance with the building codes and housing ordinances of the City of Sikeston, Missouri, and in the event the provision of aforesaid codes of this City conflict with said replat, the Code shall be determinative.

SECTION IV: Aforesaid replat is accepted subject to full compliance with the stormwater management plan.

SECTION V: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of Passage

- A. Bill Number 6029 was introduced and read the first time this 25th day of July, 2016.
- B. Bill Number 6029 was read the second time and discussed on this 1st day of August, 2016. Councilman Depro moved to approve Bill Number 6029. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.
and becoming ordinance 6029.

- C. Ordinance 6029 shall be in full force and effect from and after Thursday, September 1, 2016.

Other Items

The regular council meeting scheduled for September 5 was rescheduled to September 12, 2016.

ADJOURNMENT INTO EXECUTIVE SESSION

Councilwoman White-Ross moved to adjourn into executive session for the discussion of litigation, [RSMO 610.021 (1)]. The motion was seconded by Councilwoman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Mayor Burch called the executive session to order. Present were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Gerald Settles and Mary White-Ross. Staff in attendance were: City Manager Jonathan Douglass, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Safety Director Juden, Public Works Director Jay Lancaster and Economic Development Director Ed Dust.

Councilwoman White moved to authorize the City Manager to negotiate a settlement, for the acquisition of fuel pumps at the Sikeston Municipal Memorial Airport with a not to exceed price of \$60,000. The motion was seconded by Councilman Evans, discussed and voted as follows:

Depro Absent during vote, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

No further action was taken in executive session.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Depro moved to adjourn from executive session. The motion was seconded by Councilwoman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilwoman Evans moved to adjourn. The motion was seconded by Councilman Depro and the following roll call vote was recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

SPECIAL CITY COUNCIL MEETING
AUGUST 18, 2016

CALL TO ORDER/RECORD OF ATTENDANCE

The special Sikeston City Council meeting of August 18, 2016 was called to order at 5:30 p.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Jon Gilmore, Ryan Merideth, and Mary White-Ross. Councilman Settles was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Street Supervisor Darren Martin, Public Works Supervisor Darren Martin, and Senior Building Official Collin Cecil.

ITEMS OF BUSINESS

Briefing: MoDOT Statewide Transportation Improvement Program

Council was briefed on MoDOT's 2017-2021 highway and bridge construction schedule for projects located in Scott and New Madrid Counties.

Briefing/Discussion of Solid Waste Contract

The current solid waste contract expires on December 31, 2016. Requiring additional services such as recycling, curb side pickup, and the utilization of trash carts were discussed.

Councilman Depro left at 5:55 p.m.

Fertilizer Regulations

The City's zoning ordinance permits the manufacture and storage of fertilizer, both organic (manure) and non-organic within light-industrial and industrial zones. Council direction was sought on the revision of the zoning ordinances to prohibit organic fertilizer manufacture and storage.

ADJOURNMENT

There being no further business before the City Council, Councilman Gilmore moved to adjourn. The motion was seconded by Councilman Merideth and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

SPECIAL CITY COUNCIL MEETING
AUGUST 29, 2016

CALL TO ORDER/RECORD OF ATTENDANCE

The special Sikeston City Council meeting of August 29, 2016 was called to order at 5:30 p.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Jon Gilmore, Ryan Merideth, and Gerald Settles. Councilwoman Mary White-Ross was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Director of Public Safety Drew Juden, Captain Mike Williams, Parks Director Dustin Care, Street Superintendent Street Brian Dial, Supervisor Darren Martin, Building Maintenance Supervisor Billy Smith, and Senior Building Official Collin Cecil.

PUBLIC HEARING

Establishment of the 2016 Tax Levy

Councilman Gilmore moved to open the Public Hearing for discussion on the establishment of the 2016 Tax Levy. The motion was seconded by Councilman Depro and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

City Clerk Carroll Couch reviewed the process for establishing the 2016 Tax Rate. No comments were heard.

Councilman Depro moved to close the public hearing. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

ITEMS OF BUSINESS

First and Second Reading of Bill Number 6031, Approval of the 2016 Tax Rate

Councilman Merideth moved for the first reading of Bill Number 6031. The motion was seconded by Councilman Evans and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6031 for reading.

BILL Number 6031

ORDINANCE Number 6031

AN EMERGENCY BILL, WHICH UPON ADOPTION AND PASSAGE, SHALL BECOME ORDINANCE NUMBER 6031, AN ORDINANCE FIXING THE RATE OF TAXATION ON ALL TAXABLE PROPERTY IN THE CITY OF SIKESTON, MISSOURI, FOR THE FISCAL YEAR 2016-2017.

WHEREAS, the Sikeston City Council held a public hearing in accordance with Section 67.110 RSMO prior to the adoption of the City's 2016-2017 Tax Rate.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Sikeston, Missouri, as follows:

Section I. This ordinance will not be codified in the Municipal Code Book of the City of Sikeston.

Section II. That for the purpose of maintaining a general fund, there is hereby levied a tax rate of forty and twenty-four thousandths cents (\$.4121) per one hundred dollars (\$100.00) of assessed valuation on all taxable property in the City of Sikeston, Missouri, for the year 2016-2017.

Section III. That for the purpose of maintaining a public library fund, there is hereby levied a tax rate of seventeen and fifty four thousandths cents (\$.1796) per one hundred dollars (\$100.00) of assessed valuation on all taxable property in the City of Sikeston, Missouri, for the year 2016-2017.

Section IV. That for the purpose of maintaining public parks, there is hereby levied a tax rate of seventeen and fifty four thousandths cents (\$.1796) per one hundred dollars (\$100.00) of assessed valuation on all taxable property in the City of Sikeston, Missouri, for the year 2016-2017.

Section V. General Repealer: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

Section VI. Severability: Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

Section VII. Emergency Clause: Due to requirements of the State of Missouri, this ordinance will become effective upon its passage.

Section VIII. Record of Passage:

- A. Bill Number 6031 was introduced to Council and read the first time this 29th day of August 2016.
- B. Councilman Gilmore moved for the second reading of Bill Number 6031. The motion was seconded by Councilman Depro and voted as follows:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6031 for reading the second time this 29th day of August 2016. Councilman Settles moved to approve Bill Number 6031. The motion was seconded by Councilman Merideth, discussed and voted as follows:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

C. Ordinance 6031 shall be in full force and effect from and after Monday, August 29, 2016.

Briefing: 2016 VISION Leadership Sikeston Dog Park Class Project

Parks and Recreation Director Care briefed the City Council regarding plans to fund and implement a new Dog Park at the Recreation Complex.

VFW Ballpark Lease and Management Care

The City of Sikeston issued a Request for Proposals for the oversight and management of the VFW Baseball Facility. The VFW Park Revitalization Group (PRG) consisting of six local individuals was the only respondent. Terms of the lease were reviewed.

Councilman Depro moved to award the contract for the VFW Ballpark to VFW Park Revitalization Group, paying them \$2,500 per year. The term of the contract is one year with annual renewals. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
Burch Aye, thereby being passed.

Briefing: Sales Tax Collections

City Clerk Carroll Couch reported sales tax collections were down 1% fiscal year-to-date.

Award Purchase of Pick-Up Truck for Street Division

The Department of Public Works is procuring a new truck for the Street Division as part of the equipment replacement schedule. The 2017 Silverado 2500 crew cab 4wd, ¾ ton, pickup with the necessary add-on package to accommodate a snow plow in the future, is \$29,659. The vehicle will be purchased off of the State Contract.

Councilman Gilmore moved to award the purchase of the truck from Don Brown Chevrolet in the amount of \$29,659. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

Acceptance of Fire Act Grant

Director Juden announced the City had received a Fire Act Grant in the amount of \$338,000 for the purchase of Fire Division breathing apparatus. The City will have a \$17,000 match.

Councilman Depro moved to accept the Fire Act Grant. The motion was seconded by Councilman Evans and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

First Reading of Bill Number 6030, Amending City Code Chapter 345, Pedestrians' Rights & Duties

Councilman Merideth moved for the first reading of Bill Number 6030. The motion was seconded by Councilman Gilmore and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

Counselor Leible presented the bill for a first reading. This bill as approved shall become Ordinance Number 6030 and shall amend Title III, Chapter 345, Section 130, Solicitation upon motor vehicle thoroughfares, to clarify prohibited acts within the City of Sikeston, Missouri.

First Reading of Bill Number 6032, Authorization for the Mayor to Sign a Contract with Missouri Highways and Transportation Commission

Councilman Depro moved for the first reading of Bill Number 6032. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as approved shall become Ordinance Number 6032 authorizing the Mayor to execute a contract between the City of Sikeston, Missouri and the Missouri Highways and Transportation Commission providing for the installation of uninterrupted power supply units (hereinafter "UPS"), at traffic signals in the City.

ADJOURNMENT INTO EXECUTIVE SESSION

Councilman Merideth moved to adjourn into executive session for the discussion of litigation and property [RSMO 610.021 (1 & 2)]. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

Mayor Burch called the executive session to order. Present were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Jon Gilmore, Ryan Merideth, Gerald Settles and Mary White-Ross. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Safety Director Juden, and Public Works Director Jay.

Councilman Ryan Merideth left at 12:41 p.m.

Councilman Depro moved to extend the closing date for Village Green until October 21, 2016. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Settles Aye,
and Burch Aye, thereby being passed.

Counselor Leible left the meeting at 12:45 p.m.

Councilman Depro moved to authorize the Mayor to execute an agreement for purchase of assets related to the airport. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Settles Aye,
and Burch Absent, thereby being passed.

No further action was taken in executive session.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Gilmore moved to adjourn from executive session. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Settles Aye,
and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Evans moved to adjourn. The motion was seconded by Councilman Depro and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

MINUTES OF THE REGULAR MEETING

HOUSING AUTHORITY OF THE

CITY OF SKESTON, MISSOURI

HELD ON THE ELEVENTH DAY OF JULY 2016

On the Eleventh Day of July, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Skeston, Missouri met in Regular session at the Housing Authority Office Building in Skeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Commissioner David Hay, Commissioner Michele Knickman, and Commissioner Alice Tharp

Absent: Vice-Chairman Larry Tetley

Also Present: Mary White-Ross, City Council Liaison, and Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the Regular Meetings of May 9, 2016 and June 13, 2016 were presented and upon a motion duly made by Commissioner Michele Knickman, and seconded by Commissioner David Hay, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	179.25	Mid-South Office Supply	706.42
AT&T	356.32	Model Lawns	913.50
Auto Tire & Parts	100.94	O'Guin Mechanical	2,900.00
Beaver Janitor Supply	88.00	Plumbmaster	372.80
Board of Municipal Utilities	13,476.26	Raben Tire	50.88
Charter Communications	125.59	RAM Housing Specialist	256.00
C&K Building Supply	9.59	Sam's Club	132.44
Decota Electric	228.29	Scheffers	417.99
DeProw Services	180.00	Service Master Commercial	330.00
G&D Communications	72.00	Sonny's Solid Waste	2,700.00
Greenway Equipment	194.76	The PI Company	170.00
Liberty Utilities	3,900.00	Tri-County Transfer	385.00
Lowes	183.03		
Menards	1,514.20	Total for June	\$30,098.25
Meyer Supply	155.99		

The Capital Fund report and requisitions for the period ending June 2016 were presented. The requisitions included \$7,075.00 to Sikeston Housing Authority for second quarter salary reimbursement (501-15), \$2,400.00 to Dunker Consultants (501-15) and \$10,447.00 to Ryan Excavation (501-16). Motion duly made by Commissioner Michele Knickman, to pay requisitions for a grand total of \$19,922.00, seconded by Commissioner Alice Tharp. Motion carried unanimously.

Consideration of Tenant Account Receivables (TAR) write-offs of vacated tenants for first half of 2016:

Account	Name	Address	Amount	Reason
91.22	Vaughn, Lawrence	374 Magnolia	\$638.50	Evicted
30.25	Swann, Catlin & Kimberly	131 Cardinal	\$168.00	Moved
63.26	Applewhite, Alendria	318 Sunset	\$1,149.00	Evicted
35.18	Brown, Katherine	239 Thrush	\$972.00	Evicted
133.15	Henderson, Leslie	245 Watson	\$701.50	Evicted
177.09	Vanover, Amy	225 Malone	\$601.00	Evicted
147.21	Rogers, Larry	232 Watson	\$251.00	Evicted
05.33	Allison, Jessica	112 Cardinal	\$53.00	Moved
144.18	Lewis, O'Shea	238 Watson	\$337.50	Abandoned
107.23	Anderson, Laneka	401 Fletcher	\$6,369.50	Evicted
124.17	Smith, Kimberly	410 Fletcher	\$149.00	Evicted
30.26	Grayson, Marcus	131 Cardinal	\$2.00	Evicted
95.18	Thornton, Loretta	313 Sunset	\$595.00	Evicted
52.55	Lane, Kimberly	611 Cleveland	\$195.00	Moved
101.29	Anderson, Shatterra	351 Magnolia	\$874.00	Evicted
33.30	Williams, Ashley & Reynolds, Jordan	235 Thrush	\$127.00	Moved
111.19	Chandler, Christina	409 Fletcher	\$530.00	Evicted
Total Accounts:			Total Amount Written Off:	Bread Down (Amount & Percent): Regular Rent: \$3,802.50 (27.7%) Utilities: \$322.00 (2.3%) Damages: \$3,197.00 (23.3%) Legal Fees: \$2,002.50 (14.6%) Retroactive Rent: \$4,389.00 (32.0%)
17			\$13,713.00	

Motion duly made by Commissioner David Hay, to write-off \$13,713.00 of Tenant Account Receivables (TAR) of vacated tenants for first half of 2016, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The following Resolution No. 688 was introduced for consideration:

RESOLUTION NO. 688

A RESOLUTION TO WRITE-OFF AN AUDIT ENTRY FROM FY 2010 AND CARRIED FORWARD IN SUBSEQUENT AUDITS

Commissioner David Hay, duly made the motion to adopt Resolution No. 688, seconded by Commissioner Michele Knickman, and upon roll call the "Ayes" and "Nays" were as follows:

Ayes: Chairman Mike Jensen, Commissioner David Hay, Commissioner Michele Knickman, and Commissioner Alice Tharp

Nays: None

Resolution No. 688 was declared adopted by Chairman Mike Jensen.

The Board of Commissioners reviewed the FYE 2015 Public Housing Assessment Score (PHAS) received from the U.S. Department of Housing and Urban Development (HUD) Real Estate Assessment Center (REAC). The score is comprised of four indicators including physical third party inspection, financial position, management, and capital fund program. For FYE 2015 the Sikeston Housing Authority received a total score of 92 points out of a 100 point scoring system. The Sikeston Housing Authority is classified as a High Performing Housing Authority.

The Board of Commissioners reviewed amending the Tardiness Policy. This action was tabled to allow the Chairman and Executive Director to arrive at a fair and equitable amendment to the present policy. This amendment will be presented to the full body for review and action at the next meeting.

Being no further business to come before the Body, Commissioner David Hay moved to adjourn, seconded by Commissioner Alice Tharp. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

RESOLUTION NO. 688

**A RESOLUTION TO WRITE-OFF AN AUDIT ENTRY FROM FY 2010 AUDIT AND CARRIED
FORWARD IN SUBSEQUENT AUDITS**

WHEREAS, the Housing Authority of the City of Sikeston is a Public Housing Authority duly organized and operating as a municipal corporation under Missouri Revised Statutes Chapter 99.010 – 99.230; and,

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) does require each Public Housing Authority (PHA) to conduct an annual fiscal and program audit; and,

WHEREAS, In the FY 2010 fiscal/program audit the auditor made an adjusting entry for \$746 to Account 1275 Allowance for Obsolete Inventories. This adjusting entry has been carried over is subsequent audits. However, neither the Housing Authority nor the Auditing Firm can determine why the adjusting entry to account 1275 was actually prepared.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF SIKESTON THAT:**

Upon recommendation of the Auditors, the adjusting entry for \$746 to Account 1275 Allowance for Obsolete Inventories is written-off and will be removed from the Financial Statements.

Approved this 11th day of July 2016

Mike Jensen, Chairman

Bobby K. Henry, Secretary

**Board of Trustees Meeting
Wednesday July 6, 2016
4:30pm**

The Board of Trustees of Sikeston Public Library met on Wednesday July 6 at 4:30 pm. Present were Dr. Bohannon, Mrs. Boardman, Mrs. Brown, Mrs. Chitwood, Mr. Colwick, Mrs. Lawson, Mr. Polivick, Ms. Thompson, Mrs. Tangeman, Director and Mr. Eifert, Assistant Director, Mr. Depro, Liaison to the City of Sikeston and Mr. Colwick, past President. Absent were Mr. Leible and Mrs. Tetley.

MINUTES

Dr. Bohannon made a motion to accept the Minutes from the June meeting. Mrs. Chitwood seconded and the motion carried.

PETTY CASH

Mrs. Lawson made a motion to accept the Petty Cash Report for June. Dr. Bohannon seconded and the motion carried.

BILLS

Mrs. Brown made a motion to accept the Bills for June 2016 as presented. Mrs. Boardman seconded and the motion carried.

CITY FINANCIAL STATEMENT-The City Financial Statement for May was reviewed.

COMMITTEES

FINANCE—The amended budget was presented of the Boards consideration. After discussion, Dr. Bohannon made a motion to accept the Amended Budget with Salary changes effective September 1, 2016. Mrs. Lawson seconded and the motion carried. The CD has been renewed with Focus Bank.

PERSONNEL—None

OPERATIONS—One of our patrons became unsteady and put a hole in the Men's Public Restroom wall. This will need to be repaired. We have had some issues with this patron in the past. Mr. Colwick had spoken to Chuck Leible, the City Attorney and was advised that if this disruptive behavior continued, we could investigate having him banned from the Library.

LIBRARIAN

OTHER

Election of Officers was held with the following results:

President	Lew Polivick
Vice-President	Dr. Larry Bohannon
Treasurer	Carolyn Tetley

Committees

Finance---Mrs. Tetley, Dr. Bohannon and Ms. Thompson

Personnel-Mrs. Chitwood, Mrs. Lawson and Mrs. Brown

Operations-Mr. Leible, Mrs. Boardman and Mr. Polivick

ADJOURNMENT

Mrs. Lawson made a motion to adjourn. Mr. Polivick seconded and the motion carried. The meeting adjourned at 4:50pm.

SIKESTON PARK BOARD MEETING**May 9, 2016****The Clinton Building****5:15 p.m.**

The Sikeston Park Board met at 5:15 p.m. Monday, May 9, 2016 at the Clinton Building. Members present were, Rod Anderson, Susanne Chitwood, Jason Davis, Karen Evans, Wade Hamra, Jeff Hay, Brian Self, and Jared Straton. Members absent were Ellen Brandom and Jackie Cowan.

Staff member present was Dustin Care, Director of Parks and Recreation.

No media representatives were present.

MINUTES

Chitwood moved for the approval of the April 11, 2016 Park Board minutes. Anderson seconded.

Roll call:

Anderson	- Yes	Hamra	- Yes
Chitwood	- Yes	Hay	- Yes
Davis	- Yes	Self	- Yes
		Sraton	- Yes

OLD BUSINESS**NEW BUSINESS**

- City Councilmember Karen Evans was appointed to the Park Board.

COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD

- None

COMMUNICATIONS FROM STAFF

- Care updated the Park Board on the 2016 Corporate Games. There are 9 teams this year.
- Care informed the Park Board that the 2016 Honors Board Ceremony would be held Wednesday, May 25, 2016 at the Recreation Complex.
- Care mentioned that the Fishing Derby would be held Saturday, May 14 from 8:00-11:00am at the Recreation Complex.
- Care asked if the Park Board met during the months of June and July. The Board said they did not, so it was determined the next meeting would be in August.
- Care referred to the Clinton Building report for April.

ADJOURNMENT

Following a motion by Anderson and a second by Straton, the meeting was unanimously adjourned.

Chairman

Planning and Zoning Minutes
July 12, 2016
Sikeston City Hall
4:00 p.m. - Meeting

Roll Call:

Members Present: Depro, J. Miller, Ozment, Settles, Thornton, and Ziegenhorn

Absent Members: Howard, E. Miller, Murray, and Teachout

Other Staff Members Present: Jay Lancaster – Director of Public Works
Angie Keller- Administrative Assistant
Collin Cecil- Sr. Building Official
Chuck Leible- City Counselor

Guests: None Present

APPROVAL OF MINUTES:

Minutes of the April 12, 2016 meeting were presented for approval. A motion was made by Depro to approve the minutes. Thornton seconded the motion. Roll call vote was as follows:

Ayes: Depro, J. Miller, Ozment, Settles, Thornton, and Ziegenhorn

Nays: None

Motion Passed 6 - 0

ITEMS OF BUSINESS:

A request from Lambert Engineering on behalf of Darrell Hall for the re-plat of all of lots #3 thru #5 in Block #2 of Sunset Addition to the City of Sikeston, Scott County, Missouri.

After discussion, a motion was made by Depro, to approve a request from Lambert Engineering on behalf of Darrell Hall for the re-plat of all of lots #3 thru #5 in Block #2 of Sunset Addition to the City of Sikeston, Scott County, Missouri. Miller seconded the motion. Roll call vote was as follows:

Ayes: J. Miller, Ozment, Settles, Thornton, Ziegenhorn and Depro

Nays: None

Motion Passed: 6— 0

Adjournment: There being no further business, a motion was made by Settles to close the public hearing and adjourn. The motion was seconded by Thornton. The motion was carried by unanimous vote. The meeting adjourned.

Respectfully submitted by:

Attested by:

Angie Keller, Administrative Assistant

Gary Ozment, Chairman



TOURISM ADVISORY BOARD MINUTES
MEETING OF TUESDAY, AUGUST 2, 2016

The Sikeston Convention & Visitors Bureau Tourism Advisory Board meeting convened Tuesday, August 2, 2016 in the Council Chambers of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were: Chairman Ryan Merideth, Jon Gilmore; Ex-Officio Members Lynn Lancaster, and Kathy Medley (Sikeston DED & Chamber of Commerce); and CVB Director Linda Lowes.

With no quorum present, the group reviewed the FY-16 and FY-17 operations reports.

The next board meeting will be held at 4:30 PM, September 27, 2016 in the C.D. Matthews Room of City Hall.

There being no further business, the meeting was adjourned.

Approved and accepted this date:

Ryan Merideth, Chairman

September 27, 2016

Council Letter

Date of Meeting: 16-09-12

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Briefing/ Discussion of Solid Waste Contract

Attachment(s):

1. Solid Waste Contract (Current)

Action Options:

1. Discussion only
2. Other action Council may deem appropriate

Background:

The current solid waste contract was a three (3) year contract beginning January 1, 2013 and it expires on December 31, 2016. A new contract needs to be bid out for services beginning January 1, 2017, or an extension will need to be granted.

Starting this month, Sonny's Solid Waste is going to expand recycling operations. In addition to the Wednesday drop off, there will be times added of two Saturdays per month. They also wish to drop a recycling box at the Compost Site to be open during regular compost site hours.

Currently they use a single stream method that includes the following recyclables:

- Recycling single stream includes:
- Any plastic that deals with food
- Newspaper
- Most detergent bottles
- Milk jugs
- Magazines
- Cardboard
- Aluminum cans

Sonny's estimates that 60-65 utilize the drop site each week. Currently there is a not a local option for recycling glass.

They are also evaluating a curb-side service option for interested households. They are still evaluating the costs and logistics to do so.

CONTRACT FOR SERVICE

DISPOSAL OF SOLID WASTE AND GARBAGE

This Agreement, made and entered into this 1st day of January, 2013, by and between the parties, to-wit: the City of Sikeston, Missouri, a Municipal Corporation organized under the provisions of Chapter 78 of RSMo, hereinafter referred to as "CITY" and Sonny's Solid Waste Services, Inc., hereinafter referred to as "CONTRACTOR", to provide for the collection, transportation and disposal of residential and public property solid waste materials within the corporate limits of the City.

WITNESSETH:

In consideration of the promises, payments, covenants and agreements contained herein, the value and adequacy and sufficiency of which are hereby acknowledged, the parties hereto mutually enter into this agreement, upon the following terms and conditions:

SECTION ONE: DEFINITIONS

For purposes of this agreement the following words or terms shall have the indicated meanings:

- A. "Battery" or "Lead-acid Battery", a battery designed to contain lead and sulfuric acid with a nominal voltage of at least six volts and of the type intended for use in motor vehicles and water craft;
- B. "Bulky Rubbish", all non-putrescible, non-liquid solid wastes, whether combustible or non-combustible, which are either too large or too heavy to be safely and conveniently loaded into vehicles designed for solid waste collection (packer trucks) without additional loading equipment and/or manpower;
- C. "City Manager" or "Manager", shall be the City Manager for the City of Sikeston, Missouri;
- D. "Clean Fill", uncontaminated soil, rock, sand, gravel, concrete, asphaltic concrete, cinder blocks, brick, minimal amounts of wood and metal, and inert solids as approved by rule or policy of the Department of Natural Resources, for fill, reclamation or other beneficial use;
- E. "Collection", the pick-up and removal of all waste materials as specified herein, in a manner and by a method that fully contains all such materials to be delivered to the disposal site, both in loading and transportation phases of the operation;
- F. "Commercial Waste Generating Unit", any location or place where business is or could be conducted or any dwelling unit under one roof containing five (5) or more individual residences or any grouping of five (5) or more individual dwelling units offered for rent, regardless of length of stay, operated by any person(s), firm or corporation in the normal pursuit of profit or revenue generation;

regardless of length of stay, operated by any person(s), firm or corporation in the normal pursuit of profit or revenue generation;

- G. "Council", shall be the City Council for the City of Sikeston, Missouri;
- H. "Construction and Demolition Waste", those waste products generated by either construction or demolition activities, of any nature including construction materials, brush, wood wastes, solid rock, concrete and other like inert solids which are insoluble in water;
- I. "Demolition Landfill", a solid waste disposal area used for the controlled disposal of demolition wastes, construction materials, brush, wood wastes, soil, rock, concrete and inert solids insoluble in water;
- J. "Department" or "DNR", the State of Missouri Department of Natural Resources;
- K. "Disposal", the delivery of solid waste to any appropriate site designed, permitted or licensed by the appropriate state agency(ies), including but not necessarily limited to incineration, composting, recycling, baling, shredding, salvaging, compacting, landfill and/or other facility;
- L. "Dwelling Unit", any room or group of rooms within or on any premises and forming a single habitable unit with facilities which are used or intended to be used as a domicile, which may or may not include living, sleeping, cooking and eating. A dwelling unit shall be presumed to be occupied and the owner or tenant thereof shall pay the solid waste removal charge herein provided for so long as electric, water, or sewer service is provided to the premises by the Board of Municipal Utilities of the City of Sikeston, unless waived by the contractor;
- M. "EPA", the Environmental Protection Agency of the United States Government;
- N. "Garbage", waste which includes any of the following: putrescible animal, vegetable or mineral wastes resulting from the handling, preparation, cooking, serving, storage or consumption of food or paper, packaging and other like items which result from routine household living activities;
- O. "Hazardous Wastes", include but may not be limited to explosive wastes, corrosive or caustic wastes, flammable wastes, pesticide wastes, herbicide wastes, toxic wastes, radioactive materials or containers or any other material or container so designated by EPA or DNR regulations;
- P. "Infectious Wastes", waste in quantities and characteristics as determined by DNR by rule, including medical isolation wastes, cultures and stocks of etiologic agents, blood and blood products, pathological wastes, other wastes;
- Q. "Major Appliance", clothes washers and dryers, water heaters, trash compactors, dishwashers, microwave ovens, conventional ovens, ranges, stoves, woodstoves, air conditioners,

refrigerators and freezers;

- R. "Occupant, Resident or Customer", any person who alone or jointly or severally with others, shall be in the actual possession of any dwelling unit or any other improved real property, either as owner or tenant receiving solid waste services;
- S. "Person", any individual, partnership, corporation, association, institution, city, county, other political subdivision, authority, state agency or institution or federal agency or institution;
- T. "Recovered Materials", those materials which have been diverted or removed from the solid waste stream for sale, use, reuse or recycling, whether or not they require subsequent separation and processing;
- U. "Recycling", the separation and reuse of materials which might otherwise be disposed of as solid waste;
- V. "Resource Recovery", a process by which recyclable and recoverable material is removed from the waste stream to the greatest extent possible, as determined by DNR and pursuant to DNR standards, for reuse or remanufacture;
- W. "Sanitary Landfill", a solid waste disposal area, licensed and permitted by the State of Missouri, which accepts commercial and residential solid waste;
- X. "Sharps", a term applied to needles and other dangerous implements in the medical care industry;
- Y. "Solid Waste", garbage, refuse and other discarded materials including, but not limited to, solid and semisolid waste materials resulting from industrial, commercial, agricultural, governmental and domestic activities, but excluding hazardous or infectious waste as defined herein, recovered materials, overburden, rock, tailings, matte, slag or other waste material resulting from mining, milling or smelting;
- Z. "Solid Waste Management", the entire composite solid waste system of storage, collection, transportation, processing and disposal of any waste;
- AA. "Solid Waste Processing Facility", any facility where solid waste is salvaged and processed, including:
 - 1. A compost plant or transfer station; or
 - 2. An incinerator which operates with or without energy recovery;
- BB. "Storage", keeping, maintaining, storing, and depositing for collection of solid waste from its time of production until its time of collection;

- CC. "Tire", a continuous solid or pneumatic rubber covering encircling the wheel of a motor vehicle, trailer or wheels of other machinery;
- DD. "Transportation", the conveying of waste(s) or material(s) collected to an approved disposal site or processing facility, in a legal manner, with proper containment by truck or other appropriate vehicle;
- EE. "Utility Waste Landfill", a solid waste disposal area used for fly ash waste, bottom ash waste, slag waste and flue gas emission control waste, generated primarily from the combustion of coal or other fossil fuels;
- FF. "Waste Tire", a tire that is no longer suitable for its original intended purpose because of wear, damage or defect;
- GG. "Yard Waste", leaves, grass clippings, yard and garden vegetation and Christmas trees. The term does not include stumps, roots or shrubs with intact root balls.

SECTION TWO: TERM

The term of this agreement shall commence January 1, 2013 at 12:01 A.M. and expire December 31, 2016 at 12:00 P.M.

SECTION THREE: SCOPE OF SERVICE

A. PRIVATE "DWELLING UNITS" SERVICE:

1. During the term of this agreement the Contractor shall, no less frequently than twice weekly, remove from each occupied dwelling unit, excepting those defined as "Commercial Units" herein, within the City all garbage and solid waste, with the following limitations and restrictions:

Garbage and solid waste to be removed at each collection shall be limited to the contents of two (2) containers herein described, and no more than five (5) plastic bags or bundles as herein described (or any combination thereof), together with any container provided by the contractor to any occupied dwelling unit.

2. During the term of this agreement the contractor shall, two (2) times per year (one time in the spring and one time in the fall) remove from each occupied dwelling unit within the City, except those defined as "commercial units" herein, bulky rubbish such as may be appropriately placed for collection and removal by residents.
3. The collection routes and route schedules for regular twice weekly and spring and fall removals shall be as established in (Exhibit 1). "Collection Routes and Schedules"

hereto attached, and such routes and schedules shall not be altered or changed except by written permission of the City Manager.

4. Storage of any waste between collections shall be the responsibility of the occupant of the premises, and said occupant shall likewise have the responsibility of making said waste available and accessible, either in alley or at curbside, for collection; with the following requirements and restrictions;
 - a. In containers designed for the purpose of waste containment and constructed of galvanized metal, rubber, fiberglass or non-brittle polypropylene which containers shall have tight fitting lids of the same or like material.
 - b. In containers not exceeding forty (40) gallons or seventy five (75) pounds loaded gross weight and having handles, bails or other appropriate lifting devices and which shall be leak-proof.
 - c. No yard waste (i.e. tree limbs, clippings or grass) will be removed.
 - d. Plastic bags: In tied or sealed plastic bags manufactured for solid waste containment which do not exceed fifty (50) pounds in weight and do not leak.
5. Solid waste containers, bags or bundles not meeting the standards of this section, shall not be required to be collected provided said container(s) is/are tagged with an appropriate tag to be furnished by CONTRACTOR on a form approved by the City Manager, explaining the container's deficiency and identifying a complaint contact person within the contractor's organization.
6. Plastic bags and/or bundles shall not be required to be collected if they do not comply with the provisions of this section, provided they are tagged for deficiency.
7. Deviations: Nothing in this agreement shall be interpreted to prohibit the contractor or any licensed and permitted solid waste service and any occupant or resident from entering into an agreement whereby the contractor shall pickup and remove any waste material that does not comply with the requirements of these provisions with reference to kind of waste or containers; provided only that the consideration to be charged and received for said service shall be fair and reasonable as provided for in Section Five (5).
8. The collection, transportation and disposal of infectious waste in any quantity or significant amounts of hazardous wastes, as may be defined by DNR or EPA, shall not be required nor authorized under the provisions of this contract.
9. The collection of any waste containing fire or embers shall not be required nor authorized under the provisions of this contract.

10. Upon each regular twice weekly collection and semiannual bulk collection the CONTRACTOR shall clean up all spillage caused by his collection or handling and place it in the collection vehicle.
11. Construction and demolition wastes shall not be covered by the provisions of this agreement.
12. CONTRACTOR shall daily, excepting for non-service days, City holidays, Saturdays and Sundays, contact City Hall to inquire about complaints concerning its service or "missed" householders. Such complaints shall be remedied by the close of the following business day.
13. CONTRACTOR shall establish and maintain within the City, at a location consented to by the City Manager, a collection facility to which city residents may bring separated, recyclable solid waste, of kinds and in the form and description as follows:
 - a. Newspapers flattened, dry and with no strings.
 - b. Used oil under five (5) gallons.
 - c. Aluminum cans.
 - d. Plastic bottles empty, rinsed and with all caps and lids removed.
 - e. Glass bottles empty, rinsed and with all caps and lids removed.

Said recycling station shall be "open" for receipt of described waste no less than eight (8) hours per week.

The contractor shall report on a monthly basis the itemized weight of recyclables received.

B. MUNICIPAL SOLID WASTE:

1. The CONTRACTOR shall collect and remove, without further consideration than the granting of the instant contract and the benefits derived there from, all waste generated by the CITY in its municipal undertakings, regularly on a twice weekly basis (at the times the neighborhood in which the facility is located is "collected") and such additional, non-scheduled times as said service may be requested by the City Manager or a department supervisor of the City, in and from all parks, municipal buildings, police and fire stations, public works buildings and shops and including, but not limited to, those locations in Exhibit 2 hereof and such other facilities as may be added during the term hereof by the CITY. Requested non-scheduled pickups from parks and other municipal facilities shall be effected within ten (10) hours after a request for said service.

2. The waste from such places and buildings shall be placed in containers to be furnished by the CONTRACTOR in such numbers and kinds as shall be reasonably requested by the CITY at no charge. The initial description and locations of said containers, which are to be furnished by CONTRACTOR without cost, are identified in Exhibit 2 hereto attached.
3. The deletion of material and wastes to be collected from the CITY facilities which are enumerated in Section Five (5) hereof shall apply at the same times and cover the same kinds of waste therein set out, excepting that the CONTRACTOR shall remove and dispose of such enumerated items as shall be left or dropped off in the parks or public places identified in Exhibit Two by third persons. The intent of this subsection is not to require the CONTRACTOR to remove the items and material (after the indicated times) identified in Section Five (5) hereof which are generated or produced by the CITY, its staff or its own services except by separate independent agreement for which the CONTRACTOR will be paid, but to remove and dispose of the items enumerated in Section Five (5) unlawfully left in said public places by persons circumventing the ordinances of the City which relate to waste.

C. ALL COLLECTED WASTE:

No solid waste which has been collected from occupied dwelling units or public places by the contractor shall be kept, stored or maintained within the City Limits of the CITY beyond 10:00 P.M. on the day it was collected. All trash collected from Private Dwelling Units and Municipal Solid Waste shall be removed to a licensed landfill or other approved DNR site.

D. OTHER SERVICES:

Contractor will also provide per contract year the following at no additional charge:

1. Upon 30 days advance notice from the CITY, twenty (20) thirty (30) yard roll off boxes and two (2) forty (40) yard roll off boxes at the CITY Compost area. Said use shall be for Sikeston residents only. All white goods shall be placed in the forty (40) yard boxes and all other household items shall be placed in the thirty (30) yard containers.
2. The area, when open, shall be manned by CITY employees. Items must be placed in the containers and all containers must be level.
3. The items may include, but are limited to, washers, dryers, microwaves, refrigerators, hot water heaters, commodes and household furniture. Any refrigerator must have the compressor removed.
4. Specifically excluded are hazardous waste, yard waste, construction or demolition waste and tires. Also excluded are commercial entities of any type as the above applies to residential households.

**SECTION FOUR:
GENERAL EXCEPTIONS TO SCOPE OF SERVICE**

The contractor's scope of service to private occupied dwelling units shall specifically exclude collections and removal of any waste not generated within or upon the premises of the occupied dwelling unit and shall specifically exclude construction and demolition waste, infectious waste, significant amounts of hazardous waste, demolition waste and any burning or smoldering waste.

**SECTION FIVE:
APPROVAL OF INDEPENDENT CONTRACTING SERVICES**

Upon request and by mutual agreement with individual occupant(s) and for reasonable additional fee(s), the CONTRACTOR shall provide additional, specialized or custom collection services for aged, handicapped or infirm occupants, provided;

1. Any such additional service or fee, including billing and collection, shall be exclusively between CONTRACTOR and occupant; and
2. Said service and fee(s) are non-discriminatory between classes of occupants; and
3. Said service and fee(s) are approved by the CITY and a current service/fee schedule is provided to the CITY. CITY approval of the provisions of this section shall be restricted to the reasonableness of the proposed fee for the type of service requested or offered.

**SECTION SIX:
UNDERTAKINGS AND COVENANTS OF CONTRACTOR**

- A. To provide all facilities, equipment, personnel and supervision as may be required to satisfactorily accomplish the provisions of this agreement, including:
1. Maintaining all collection equipment vehicles in a safe, clean and sanitary condition, and
 2. Said vehicles and equipment shall be so constructed, maintained and operated as to prevent spillage of solid waste there from, and
 3. Said vehicles and equipment shall be constructed with liquid-tight and water-tight bodies and covers which shall be an integral part of the vehicle.
 4. Said covers only may be a separate cover of suitable material with fasteners designed and used to secure the top and sides of the vehicle bed and capable of preventing spillage or load loss from normal operational procedures.

- B. Pay all expenses incidental to the performance of the obligations and provisions of this agreement, including but not limited to, employee payroll and benefits, equipment purchase, equipment maintenance and operation, bond(s), insurance(s), license(s), taxes, tipping or other disposal fee(s) and surcharge(s); including the charges, if any, for governmental permits and licenses.
- C. Be licensed to conduct business within the CITY.

SECTION SEVEN: BONDING & INSURANCE

During the term of this contract, the CONTRACTOR, at his own expense shall obtain and maintain good and sufficient performance bond(s) and general liability insurance, from reputable surety and insurance company(ies) duly licensed to conduct business within the State of Missouri, which companies shall be acceptable to the City; said acceptance not being unreasonably withheld. Current certified copies of all such bond(s) and insurance policies as required herein shall be delivered to the office of the City Clerk no later than fifteen (15) days prior to the effective date of this contract or renewal thereof and current updated certificates shall thereafter be furnished to said officer throughout the term of this agreement.

- A. Bond(s) and insurance provided for herein shall contain a stipulation that notice of intent to reduce, modify or cancel any such bond(s) or insurance must be received by the CITY at least ninety (90) days prior to the effective date of such action, said notice requirements shall be deemed fulfilled upon personal service and acknowledgment or upon receipt by certified mail. The ninety (90) day notice shall be deemed to commence from the date of receipt, by the CITY.
- B. Performance and indemnity bond(s) shall name the CITY as a beneficiary or payee and shall:
 - 1. Contain specific and satisfactory provisions as may be determined by the CITY, for the calling and forfeiture of said bonds by the CITY for non-performance or unsatisfactory performance of the provisions of this contract, including but not necessarily limited to:
 - a. Frequent or routine failure to provide the service(s) as herein agreed, for any reason, excepting impossibility and performance.
 - b. Failure or refusal to comply with Federal, State or Local laws, rules or regulations or the provisions of this agreement.
 - 2. Be in an amount equal to twenty percent (20%) of the estimated value of each year's contract price but shall not exceed one hundred thousand dollars (\$100,000.00) whichever is less. The performance bond forfeiture hereby provided is acknowledged to be liquidated damages, actual damages being incapable of assessment.

3. In the event of a breach of this contract, or duties or covenants hereby imposes and undertaken on the part of the CONTRACTOR, the CITY shall give the CONTRACTOR written notice thereof as provided for in Paragraph 7 of Section Ten (10) hereof; and if such breach, default or non-performance is not remedied within five (5) days of said notice, the CITY may declare this contract canceled and make demand on the performance bonding company and immediately contract with another contractor to provide the services which are the subject hereof.
- C. All insurance policies herein provided for shall name the CITY as co-insured except as otherwise may be specified and shall:
1. Provide coverage's for "Premises and Operation Liability" or "Combined Single Limits Business Liability" with the following minimum limits of coverage:
 - a. Premises and Operations Liability of two million dollars (\$2,000,000.00) bodily injury per person; two million dollars (\$2,000,000.00) multiple injury or aggregate; two million dollars (\$2,000,000.00) property damage; or
 - b. Combined Single Limits Business Liability with the same general items of protection and two million dollar (\$2,000,000.00) coverage.
 2. Provide coverage for "Motor Vehicles" and equipment operated over public ways with minimum limits of two million dollars (\$2,000,000.00) bodily injury per person; two million dollars (\$2,000,000.00) multiple injury or aggregate; two million dollars (\$2,000,000.00) property damage.
 3. Provide such workers' compensation and unemployment compensation as may be required by Missouri Law, said insurance need not include the CITY as co-insured unless and except workers' compensation when and in the event CITY employees may provide or accomplish work for the CONTRACTOR, under the provisions of this contract.
 4. Fully indemnify and save the CITY harmless from any and all loss, claim, judgment, cost or expense (including attorney's fees and expenses of defending suits or claims) made by the CONTRACTOR, the CONTRACTOR'S employees or agents or third persons asserting any claim growing out of or allegedly growing out of the CONTRACTOR'S performance of the duties imposed upon it by this agreement or the contractual relationship existing between the parties.

SECTION EIGHT: PAYMENT FOR SERVICES

- A. The CONTRACTOR shall receive throughout the term of this agreement as its sole payment for the services and duties herein enumerated (both private occupied dwelling units and municipal) the payment provided for in (Exhibit 3) hereto (as said charge shall be altered or

amended from time to time to reflect any agreed to surcharge attached and made a part of this agreement), per occupied dwelling unit per month; which said sum is hereinafter referred to as the "Contractor's Household Waste Charge". The CITY has contracted with the Board of Municipal Utilities of the City of Sikeston (B.M.U.) to bill and charge the "City Waste Service Charge" as said charge shall be altered or amended from time to time, to each occupied dwelling unit within the CITY on a monthly basis, a fee for solid waste service which shall include the "Contractor's Household Waste Charge" and the City's expenses and charges arising from solid waste service. As collections of solid waste charges collected by the B.M.U. are remitted to the CITY, the CITY shall, within ten (10) days of receipt of same, pay to the CONTRACTOR a portion of said collections which shall be calculated as follows: the total amount received by the CITY shall be multiplied by a fraction the numerator of which shall be the Contractor's Household Waste Charge (Exhibit 3) and the denominator of which shall be the City Waste Service Charge (Exhibit 3).

- B. Notwithstanding any contained in the Contract, it is agreed by and between CITY and CONTRACTOR that if, on the third Tuesday of any calendar month, the Weekly Retail On-Highway Diesel Prices for the Midwest Region, as published for said date or the nearest business day on which said prices are published by the Energy Information Administration of the U.S. Department of Energy, shall be equal or greater than Three Dollars and Fifty Cents (\$3.50) per gallon, the Residential User Fee for services provided by CONTRACTOR during the calendar month which includes the date for which such fuel cost was published, shall be determined in accordance with Exhibit 5 attached hereto and incorporated herein by reference.

SECTION NINE: GENERAL CONDITIONS

- A. The CONTRACTOR shall remain a corporation in "good standing" in the office of the Secretary of State of the State of Missouri throughout the term of this agreement and shall suffer no forfeiture of its charter for any reason.
- B. The CONTRACTOR shall make regular collections on all days and legal holidays not falling on Sunday excepting those specified on Exhibit 4. The units not collected on the aforesaid holidays when it is on a regular collection day shall be collected the next regularly scheduled collection day.
- C. In the event that the CONTRACTOR shall fail or refuse to perform his duties and obligations, or shall become insolvent or shall become the debtor in a proceeding in bankruptcy (including any proceeding under Chapter 10 or Chapter 11 of the Bankruptcy Act) and said proceeding not be dismissed within fifteen days of the filing of same, or shall become the subject of any proceeding for the appointment of a receiver, or in the event of any assignment by CONTRACTOR for the benefit of its creditors, or the taking of its trucks, equipment, vehicles or other facilities used in connection with the performance of work under any execution against CONTRACTOR, in such events, CITY may at its option upon five days' written notice declare the CONTRACTOR to be in breach of his agreement and the

CITY may terminate the agreement and declare same canceled and terminated and shall, in addition, be entitled to recover damages and take such other actions and seek such other remedies as may be permitted by law.

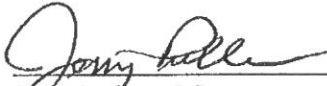
- D. This contract shall not be assignable or transferable by CONTRACTOR, nor shall any services be performed by a subcontractor for CONTRACTOR without the consent in writing of the CITY. In the event that the ownership of more than 25% of the corporate voting stock of the CONTRACTOR, if a corporation, shall be transferred or assigned during the term of this contract, such transfer or assignment may, at the CITY'S option be declared the equivalent of an assignment and a breach of this agreement entitling the CITY to terminate same and to damages under the CONTRACTOR's performance bond.
- E. In the event that the landfilling charge or "tipping fee" or any State or County mandated or charged tipping fee (into landfills) increases over that which CONTRACTOR is obligated to pay as of the date hereof the parties agree that the per dwelling unit monthly service charge shall be increased, pro rata, so as to reflect said increase. The parties shall confer and agree upon the dwelling unit increase in cost indicated by any such increase.
- F. In the event that the CONTRACTOR, in order to provide the services which are the subject hereof, must pay State or Federal license or permit fees which are greater than those presently in effect or presently provided for, or by reason of changes in the solid waste or landfill regulations of the State of Missouri, is required to have greater expense in the discharge of its duties hereunder the surcharge shall be subject to re-negotiation between the parties to include any such increase attributed to this contract.
- G. As new dwelling units are added or developed within the City Limits the CONTRACTOR shall provide the service under Section 3 hereof to said units.
- H. Notices required by the terms hereof to be given to a party shall be in writing and shall be either delivered to the person hereinafter named or described or delivered to the United States mails, postage pre-paid and certified for delivery to the person hereinafter named or described, to wit:

City:
City Manager
City of Sikeston, Missouri
105 E. Center
Sikeston, MO 63801

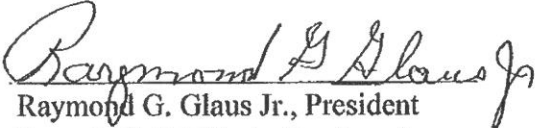
Contractor:
Sonny's Solid Waste Services, Inc.
P.O. Box 791
Sikeston, MO 63801
(573) 471-2869

IN WITNESS WHEREOF the parties hereto have set their hands and seals the day and year first above written.

CITY:

By: 
Jerry Pullen, Mayor

CONTRACTOR:


Raymond G. Glaus Jr., President
Sonny's Solid Waste Services, Inc.

ATTEST:

By: 
Carroll Couch, City Clerk

Patricia A. Smith



PATRICIA A. SMITH
My Commission Expires
May 27, 2013
Mississippi County
Commission #09800151

EXHIBIT 1

COLLECTION ROUTES & SCHEDULES

(SEE ATTACHED MAP)

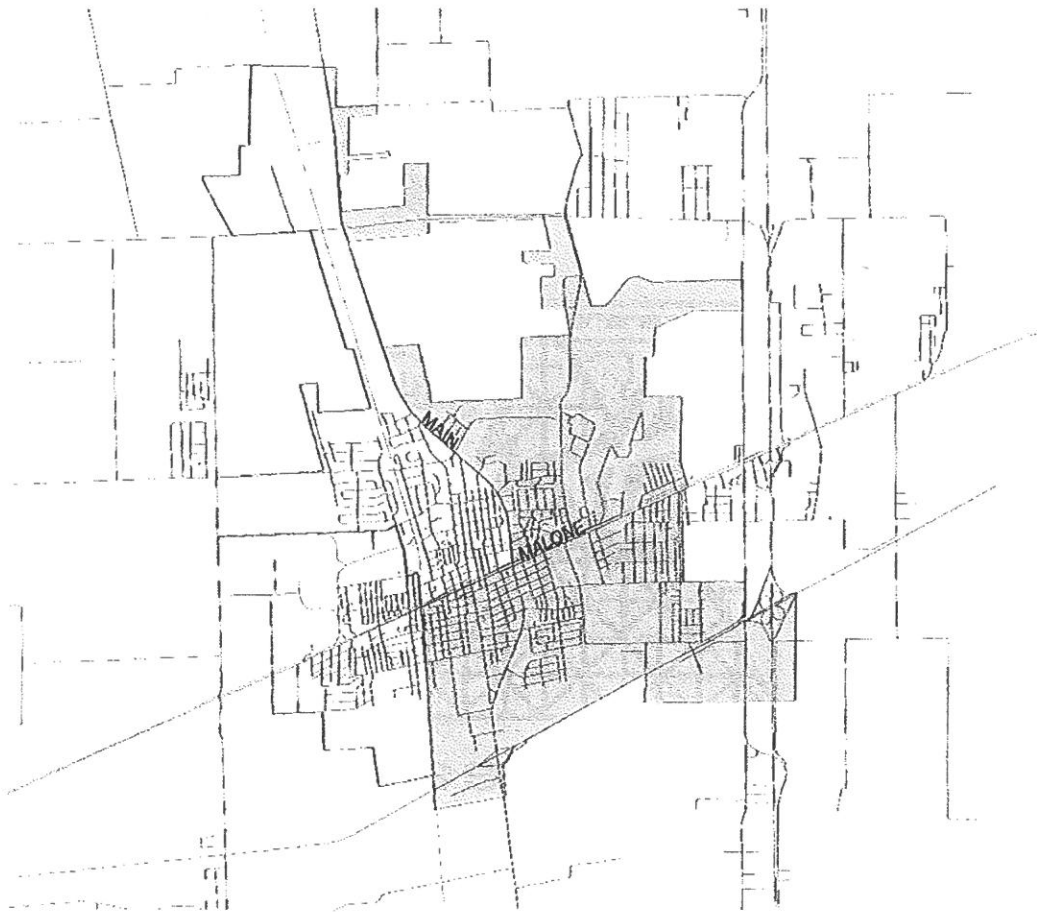
Monday & Thursday Collection

- Everything East of N. Main to Malone
Malone to BN RR then South to City Limits

Tuesday & Friday Collection

- Everything West of N. Main to Malone
Malone to BN RR then North to City Limits

Collection and Schedule



 Streets

 Tuesday and Friday

 Monday and Thursday

Railroad

 Missouri Pacific Railroad

 St Louis-San Francisco Railway



EXHIBIT 2

MUNICIPAL SERVICE

Listing & Location of Collection Facilities

To Be Furnished

<u>LOCATION</u>	<u>NUMBER OF CONTAINERS</u>	<u>CONTAINER SIZE</u>
Dudley Park	1	2 yard
Recreation Complex	5	2 yard
Roberta Rowe	1	2 yard
Clayton Park	1	2 yard
R.S. Matthews Park	1	2 yard
Central Park	1	2 yard
Clinton Building	1	2 yard
VFW Field	1	2 yard
Rotary Park	1	2 yard
Library*	2	40 gallon
Downtown Area*	8	40 gallon
Tanner Street Gym	1	2 yard
Public Safety	1	2 yard
City Municipal Building	1	2 yard
City Garage	1	4 yard
Animal Shelter	1	2 yard
Utility Warehouse	2	2 yard
Utility Office	1	2 yard
N. West St. Fire Station	1	2 yard
North Main Fire Station	1	2 yard
Ables Road Fire Station	1	2 yard
Airport Terminal	1	2 yard
Sewage Treatment Plant	1	2 yard
Power Plant	2	2 yard

* Cans furnished by owner

EXHIBIT 3

HOUSEHOLD WASTE CHARGE

CONTRACTOR'S HOUSEHOLD WASTE CHARGE

\$17.00 per month, per occupied dwelling unit.

CITY WASTE SERVICE CHARGE

The City shall cause each occupied dwelling unit to be charged the sum of \$1.41 per month.

AGREED UPON HOUSEHOLD WASTE CHARGE

The Subtotal per occupied dwelling unit will be \$18.41 per month.

EXHIBIT 4

DAYS EXCUSED FROM SOLID WASTE SERVICE

1. New Years Day
2. Memorial Day
3. Fourth of July
4. Labor Day
5. Thanksgiving Day
6. Christmas Day

EXHIBIT 5

SONNY'S SOLID WASTE SERVICE, INC.

FUEL SURCHARGE CHART - Base User Fee = \$17.00

Fuel Surcharge Added After \$3.50 Diesel Fuel Cost with Tax

SCHEDULE A

EIA* Midwest Fuel Cost		Fuel Surcharge	Residential User Fee
From	To		
Less than \$3.50			17.00
3.500	3.599	0.04	17.04
3.600	3.699	0.11	17.11
3.700	3.799	0.18	17.18
3.800	3.899	0.25	17.25
3.900	3.999	0.32	17.32
4.000	4.099	0.39	17.39
4.100	4.199	0.46	17.46
4.200	4.299	0.53	17.53
4.300	4.399	0.60	17.60
4.400	4.499	0.67	17.67
4.500	4.599	0.75	17.75
4.600	4.699	0.82	17.82
4.700	4.799	0.89	17.89
4.800	4.899	0.96	17.96
4.900	4.999	1.03	18.03
5.000	5.099	1.10	18.10
5.100	5.199	1.17	18.17
5.200	5.299	1.24	18.24
5.300	5.399	1.31	18.31
5.400	5.499	1.38	18.38
5.500	5.599	1.45	18.45
5.600	5.699	1.53	18.53
5.700	5.799	1.60	18.60
5.800	5.899	1.67	18.67
5.900	5.999	1.74	18.74
6.000	6.099	1.81	18.81
6.100	6.199	1.88	18.88
6.200	6.299	1.95	18.95
6.300	6.399	2.02	19.02
6.400	6.499	2.09	19.09
6.500	6.599	2.16	19.16
6.600	6.699	2.24	19.24
6.700	6.799	2.31	19.31
6.800	6.899	2.38	19.38
6.900	6.999	2.45	19.45
7.000	7.099	2.52	19.52
7.100	7.199	2.59	19.59
7.200	7.299	2.66	19.66
7.300	7.399	2.73	19.73
7.400	7.499	2.80	19.80
7.500	7.599	2.87	19.87
7.600	7.699	2.95	19.95
7.700	7.799	3.02	20.02
7.800	7.899	3.09	20.09
7.900	7.999	3.16	20.16
8.000	8.099	3.23	20.23
8.100	8.199	3.30	20.30
8.200	8.299	3.37	20.37
8.300	8.399	3.44	20.44
8.400	8.499	3.51	20.51
8.500	8.599	3.58	20.58
8.600	8.699	3.66	20.66
8.700	8.799	3.73	20.73
8.800	8.899	3.80	20.80
8.900	8.999	3.87	20.87

* Energy Information Administration,
Official Energy Statistics from the U S Government.
<http://tonto.eia.doe.gov/oog/info/wohdp/diesel.asp>

Council Letter

Date of Meeting: 16-09-12

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 1st Reading, Bill #6034, Rezoning Request

Attachment(s):

1. Bill #6034

Action Options:

1. 1st Reading and Briefing only. Council action will be requested on September 26, 2016.
2. Other action Council may deem appropriate

Background:

Staff received a request from Ron Newton to rezone a tract of land located at 631 North West Street from 'R-4' Duplex Dwelling to 'R-5' Multi-Family in the City of Sikeston, Scott County, Missouri.

The Planning & Zoning Commission met on August 9, 2016 to discuss this request and voted not to recommend this zoning request. As such, it is staff's recommendation that this bill not be passed.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6034 PROVIDING FOR THE REZONING A TRACT OF LAND LOCATED AT 631 NORTH WEST STREET FROM 'R-4' DUPLEX DWELLING TO 'R-5' MULTI-FAMILY, IN THE CITY OF SIKESTON, SCOTT COUNTY, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on August 9, 2016 and voted not to recommend the rezoning of a tract of land located at 631 North West Street from 'R-4' Duplex Dwelling to 'R-5' Multi-Family, in the City of Sikeston, Scott County, Missouri.

SECTION III: The above tract of land is hereby rezoned from "R-4" Duplex Dwelling to "R-5" Multi-Family

SECTION IV: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage

A. Bill Number 6034 was introduced and read the first time this 12th day of September 2016.

B. Bill Number 6034 was read the second time and discussed this 26th day of September 2016, and was voted as follows:

Depro _____, White-Ross _____, Evans _____,
Settles _____, Meredith _____, Gilmore _____,
and Burch _____,

thereby being _____, and becoming ordinance 6034.

C. Ordinance 6021 shall be in full force and effect from and after Thursday, October 27, 2016

Steven Burch, Mayor

Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk

Council Letter

Date of Meeting: 16-09-12

Originating Department: Public Works Department / Street Division

To the Mayor and City Council:

Subject: 1st and 2nd Reading of Emergency Bill #6033 Amending City Code Title III – Chapter 365 – Section 365.040 – Parking Prohibited During Certain Times on Certain Streets (Schedule IV)

Attachment(s):

1. Bill #6033

Action Options:

1. Conduct 1st and 2nd Readings and Approve Emergency Bill #6033
2. Other action Council may deem appropriate

Background:

The Traffic Committee did meet on August 25, 2016 and voted favorably to amend the uniform traffic code by placing 'No Parking While school is in Session' signs on East Kathleen Street from the intersection of South Kingshighway Street at E. Kathleen Street to the intersection of South New Madrid Street at E. Kathleen Street, on both sides of the street.

This request originated from Kevin Self, Administrator of The Christian Academy, due to parents parking on the grass in front of the school creating vision and traffic safety issues.

Because school is already in session and we would like to ensure that proper signage is in place and will be enforceable, we ask that Council conduct the 1st and 2nd readings and approve Emergency Bill # 6033.

BILL Number 6033

ORDINANCE Number 6033

THIS BILL AS APPROVED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6033 AND SHALL AMEND TITLE III, CHAPTER 365 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on August 25, 2016 and voted favorably to amend the uniform traffic code by placing no parking while school is in session signs on East Kathleen Street from the intersection of South Kingshighway Street at East Kathleen Street to the intersection of South New Madrid Street at East Kathleen Street, on both sides of the street.

SECTION III: Title III – Chapter 365 – Section 365.030 – Parking Prohibited During Certain Times on Certain Streets (Schedule IV); shall be amended by including the following:

<u>Name of Street</u>	<u>From</u>	<u>To</u>	<u>Side of Street</u>
East Kathleen Street	S. Kingshighway St.	S. New Madrid St.	Both

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Emergency Clause. Due to the attempt to improve the safety for school children this matter is being presented as an emergency measure.

SECTION VII: Record of Passage:

- A. Bill Number 6033 was introduced and read the first time this 12th day of September, 2016.
- B. Bill Number 6033 was read the second time and discussed this 12th day of September, 2016, and voted as follows:

White-Ross, _____, Evans, _____, Depro, _____,

Meredith, _____, Settles, _____, Gilmore, _____,

Burch, _____, thereby being

_____,

becoming ordinance 6033.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6033 and shall be in full force and effect.

Steven Burch, Mayor

Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk

Council Letter

Date of Meeting: 16-09-12

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Briefing/ Discussion of Downtown Restroom

Attachment(s):

1. Set of Conceptual Sketches (4 Pages)

Action Options:

1. Discussion only
2. Other action Council may deem appropriate

Background:

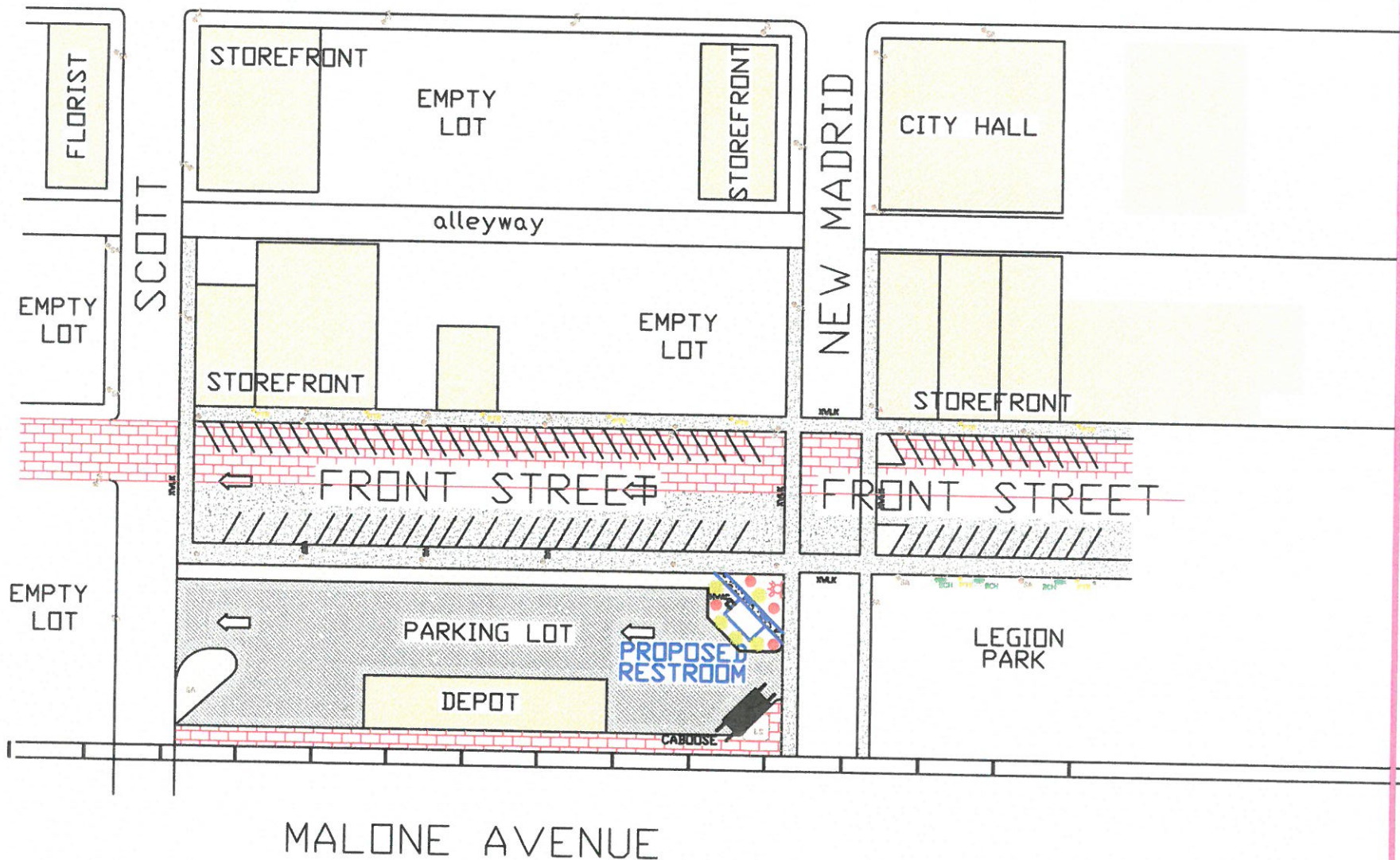
During discussion for the FY2017 budget, the City Council authorized the funding of the construction of a new restroom in the downtown area.

Staff has worked with BMU, Lambert Engineering, and Historic Downtown Sikeston to establish a location, orientation and look for the structure.

Staff wishes to discuss these items with the council and answer any questions that may exist.



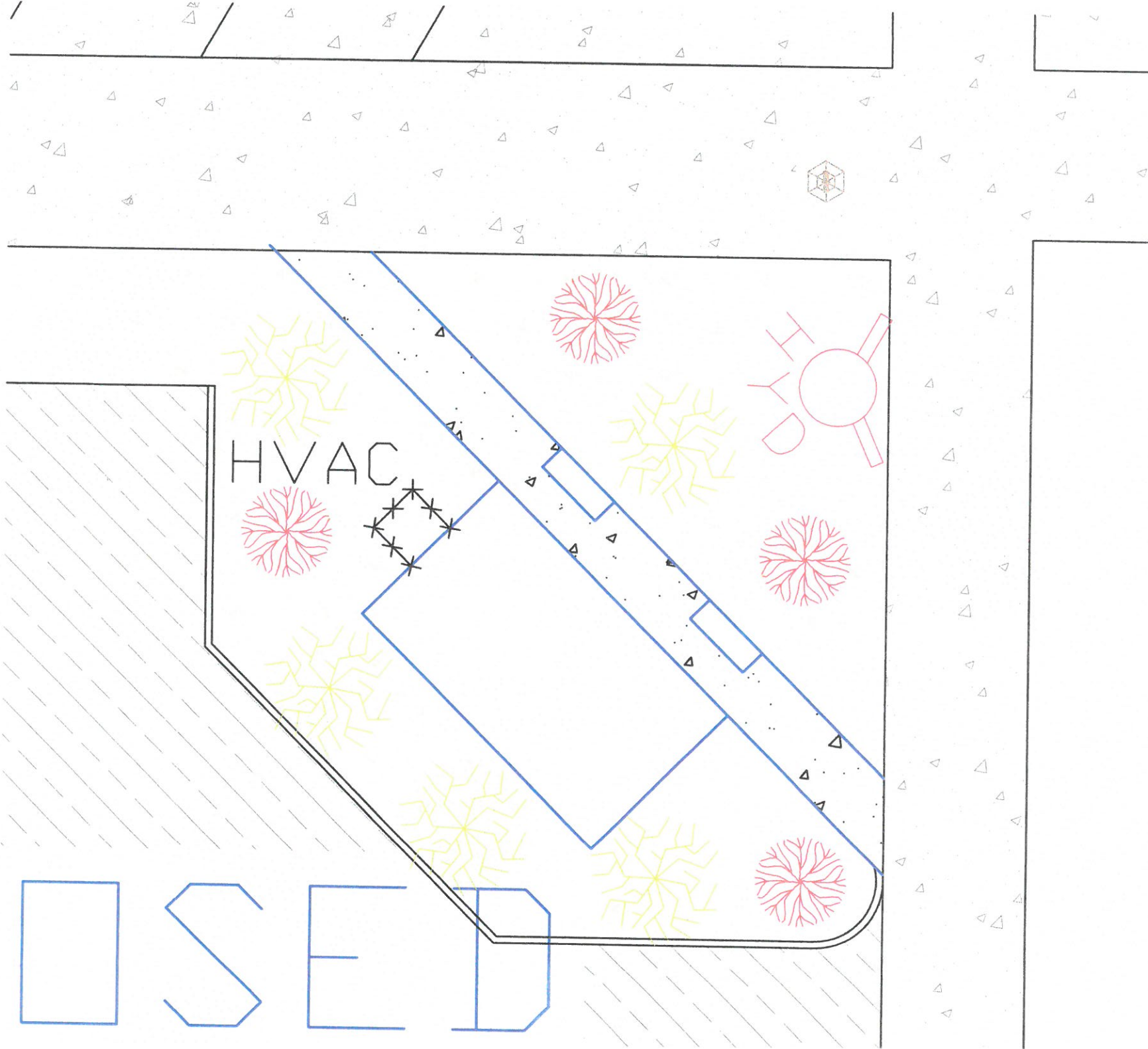
NORTH
SCALE: 1" = 100'

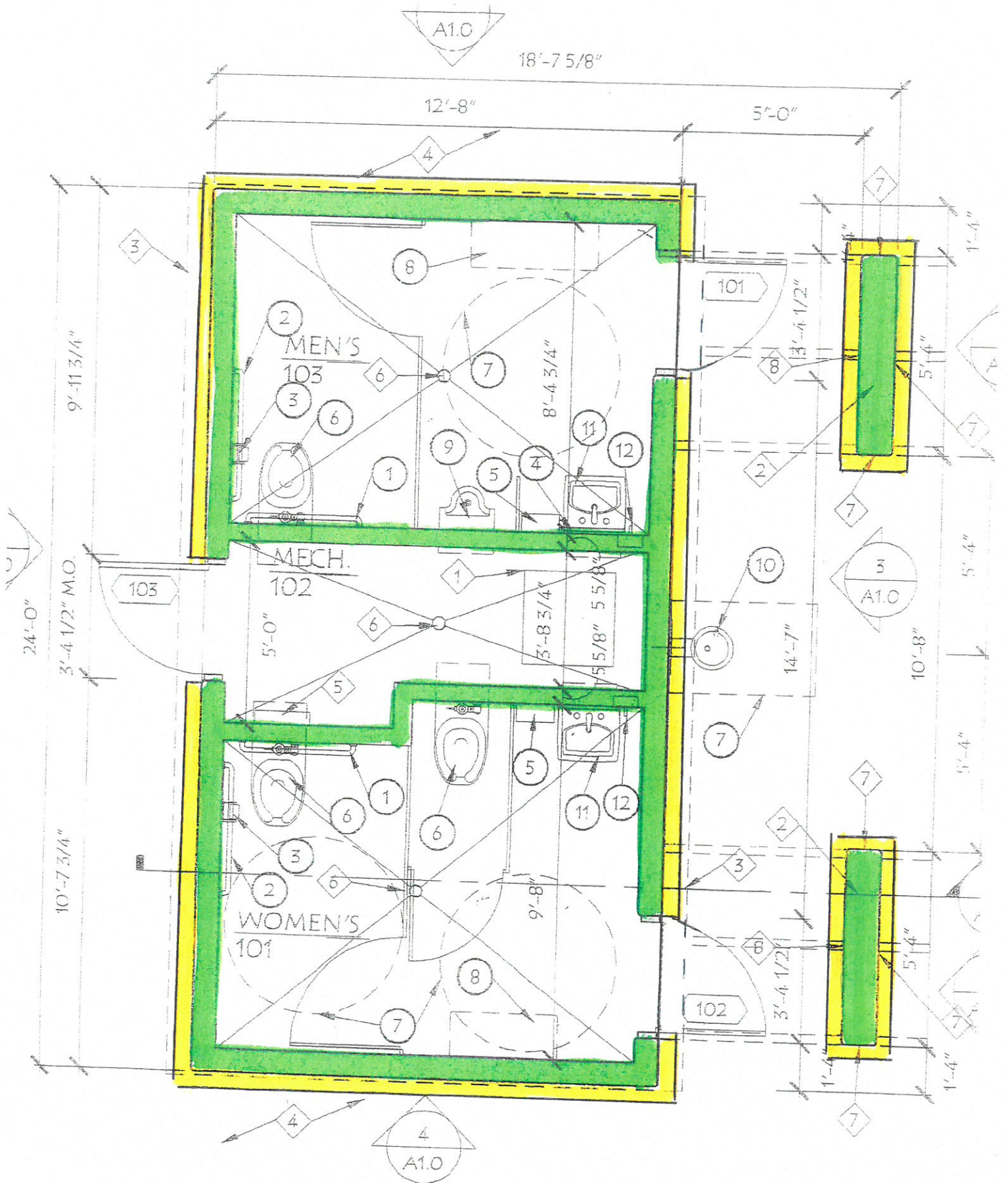


LAMBERT ENGINEERING & SURVEYING

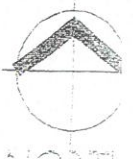
125 North New Madrid Street
Sikeston, Missouri 63801

Phone: (573) 671-7442
Fax: (573) 671-7488



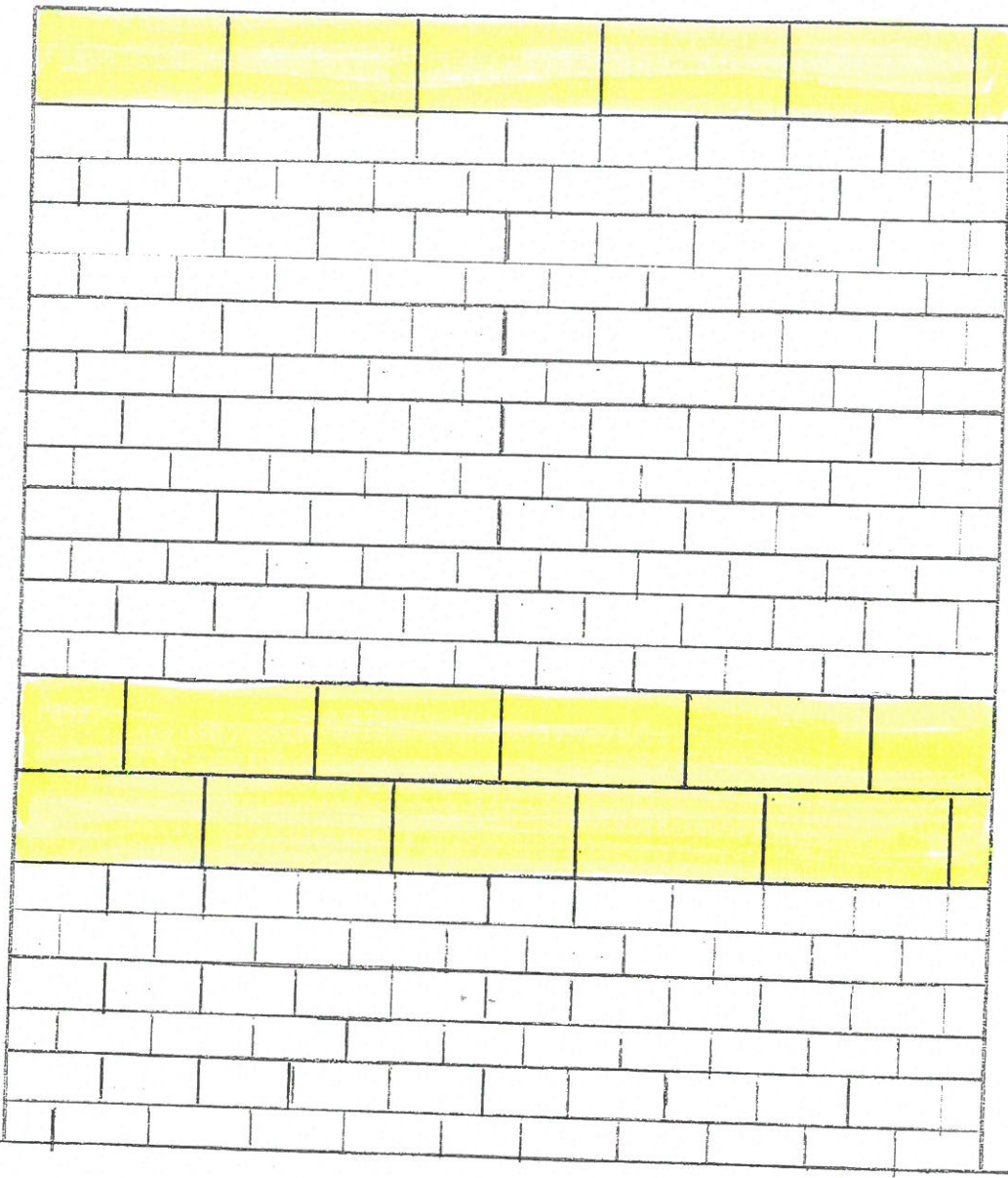


1 **FLOOR PLAN**
1/4"=1'-0"



8'-0" Top of Slab to Top of Building

Top Slab



EXTERIOR DETAIL

Note 1: Blocks to be Staggered.

Note 2: All Interior Walls to be Smooth Both Sides.

Walls of
Building

Council Letter

Date of Meeting: 16-09-12

Originating Department: General Government

To the Mayor and City Council:

Subject: 2016 Boards & Commissions Appointments

Attachments:

1. Summary, Boards & Commissions membership, terms and applicants
2. Listing of residents seeking appointment
3. Listing of residents currently serving on boards and commissions

Action Options:

1. Make appointments for 2016
2. Other Action Council May Deem Necessary

Background:

Council action is requested on these 37 appointments will be requested during the September regular meeting. Oath of Office ceremonies will be conducted during the 11:30 AM meeting of September 26 and the 5 PM meeting of October 3.

Council action is requested to fill the following positions:

BOARD OF ADJUSTMENTS: 4 appointments, 2 voting and 2 alternate members;

BOARD OF APPEALS: 5 appointments;

BMU COMMISSION: 1 appointment;

HOUSING AUTHORITY COMMISSION: 2 appointments;

INDUSTRIAL DEVELOPMENT AUTHORITY: 2 appointments;

LAND CLEARANCE REDEVELOPMENT AUTHORITY: 1 appointment;

PARK BOARD: 3 appointments;

PLANNING & ZONING COMMISSION: 3 appointments;

PUBLIC SAFETY ADVISORY BOARD: 3 appointments;

RENTAL ORDINANCE APPEALS BOARD: 4 appointments;

STRATEGIC PLAN IMPLEMENTATION COMMISSION: 1 appointment;

TAX INCREMENT FINANCE COMMISSION: 2 appointments;

TRAFFIC COMMITTEE: 2 appointments, 1 voting and 1 alternate member; and

SEMO UNIVERSITY SIKESTON CAMPUS ADVISORY COUNCIL: 4 appointments.

CITY OF SIKESTON

2016 BOARDS AND COMMISSIONS APPOINTMENT SUMMARY

APPOINTEES WITH TERMS EXPIRING IN 2016

Appointment Policy: With no board and commission term limits established in the Charter or City Code, Council policy has been to limit appointments to two full terms. This has been superseded, however, when qualified candidates are not available, or when the board or commission is undertaking a project where a change in membership could be detrimental to the project's outcome. In regard to the Library Board, State Statute establishes a limit of two consecutive terms commencing on July 1 of each year. Also the contract establishing the SEMO University - Sikeston Campus Advisory Council limits appointees to two consecutive terms commencing on January 1 of each year.

BOARD OF ADJUSTMENTS

APPOINTMENTS REQUESTED: 4

<u>Term Expiring:</u>	<u>Length of Service</u>	<u>Eligible/Seeks Reappointment</u>
Jessie Redd, Voting member	Two Terms	
Ron Galemore, Voting member	Two Terms	
James Miller, Alternate Member	One Full term	Yes
Vacancy, Alternate Member (Interim appointment through October 2020)	Interim Appt.	

Remaining Board Members:

Voting members - Harvey Cooper, William Nace, Jodi Glidewell
 Alternates - Mike Ziegenhorn (interim appt.)

Attendance: Three meetings conducted during period 10/1/14-8/14/15

Galemore	3 of 3	Glidewell	3 of 3	Alternate Members:	
Nace	2 of 3	Redd	0 of 3	Miller	3 of 3
Cooper	2 of 3	Black	2 of 3	Ziegenhorn	3 of 3

Qualifications for Appointment: Must be citizen of Sikeston (RSMo 89.080)

Term Length: 5 Years

Applicants:

Ellen Brandom, 115 Greenbrier
 Larry "Wayne" Wheatley, 214 Thomas Dr.

BOARD OF APPEALS

APPOINTMENTS REQUESTED:5

<u>Terms Expiring:</u>	<u>Length of Service</u>	<u>Eligible/Seeks Reappointment</u>
Carl "Jack" Vincent	Two Full Terms	Yes
James Beaird	Interim term	
Ronald Galemore	Three Full Terms	Yes
Richard Murray (Resigned 8/2016)	Interim thru 2018	
Vacancy (Cohen resignation)	Interim thru 2017	

Remaining Board Members:

Michael Limbaugh, Reade Ferguson

Attendance: No meetings were conducted during the period 10/1/15-7/31/16

Qualifications for Appointment:

Municipal Code requires members to be a registered architect, registered engineer or have experience in the following occupations: licensed general contractor, electrical supplier, licensed heating and cooling contractor, plumbing supplier, licensed plumber, building supplier, licensed electrician, or licensed real estate broker. Should a candidate from any of the above professions not be available for appointment, Council at its discretion, may duplicate or substitute a field.

Term Length: 3 Years

Applicants:

Larry "Wayne" Wheatley, 214 Thomas Dr.

BOARD OF MUNICIPAL UTILITIES**APPOINTMENTS REQUESTED: 1**Term Expiring:

Brian Menz (Independent)

Length of Service

One Full Term

Eligible/Seeks Reappointment

Yes

Remaining Commission Members:

Tim Merideth (Independent), Alan Keenan (Independent), Jeff Sutton (Democrat)

Attendance: Of the 12 meetings conducted, members attended as follows

Merideth	11 of 12	Sutton	10 of 12
Keenan	11 of 12	Menz	12 of 12

Qualifications for appointment:

Must be a resident of Sikeston for four years prior to appointment; may hold no other public office or be an employee of city government; and may have no business relationship with the Board other than as a consumer. No more than two Board members may be of the same political party.

Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement	Party
Missy Marshall	510 N. Kingshighway	Yes	Independent
Matt Drake	821 Harvard	Yes	Independent
Jim Burden	811 Ladue Dr.	Yes	Conservative
Jim McClure	104 Meadowbrook	Yes	Democrat
Gordon Jones	226 N. Kingshighway	Yes	Republican
James Miller	516 W. Lindenwood Ave	Yes	Republican
Alice Fowler	1304 W. Murray Lane	Yes	Libertarian/Democrat
Rick Adams	815 N. Kingshighway	Yes	Republican
Bill Mitchell	101 Wickerwood Dr.	Yes	Republican
Dan Sutton	102 Winter Dr.	No	Republican
Clovis Delwiche	107 Charles Dr.	Yes	Democrat
Ronald M. Payne	820 Moore Ave.	Yes	Republican

ENHANCED ENTERPRISE ZONE BOARD**APPOINTMENTS REQUESTED: None**City Appointees: Rick Adams, James Miller, Steve Matthews, Greg Colwick & Britt McConnellAttendance:

Adams	2 of 2	Matthews	2 or 2	Miller	2 of 2
Colwick	2 of 2	McConnell	2 or 2		

Qualifications for City Appointment: NoneSikeston Public School Appointee: Tom Williams; County Commission Appointee: Dennis ZiegenhornLength of Term: 5-Years

HOUSING AUTHORITY BOARD OF COMMISSIONERS**APPOINTMENTS REQUESTED: 2**Terms ExpiringDavid Hay
Larry TetleyLength of Service2 Full Terms
2 Full TermsEligible/Seeks Reappointment

(Deceased)

Remaining Commission Members:

Michelle Knickman, Mike Jensen and Alice Tharp

Attendance: 9 meetings were conducted with attendance as follows

Jensen	8 of 8	Hay	6 of 8	6 of 8
Tetley	5 of 8	Knickman	8 of 8	

Qualifications for appointment:

Appointees shall be resident taxpayers for at least one year immediately prior to their appointment. No director shall be an officer or employee of the county or municipality. (RSMo 349.045)

Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement
Kathy Teachout	713 Hickory Dr.	Yes
John Leible	1018 Pine St.	Yes
Alice Fowler	1304 W. Murray Lane	Yes
Claudia Thompson*	1104 Tulip Trace	Yes
Ellen Brandom	115 Greenbrier	Yes
Bill Mitchell	101 Wickerwood	Yes

* Outstanding taxes at 9-6-16

INDUSTRIAL DEVELOPMENT AUTHORITY**APPOINTMENTS REQUESTED: 2**Terms Expiring:Anna Warf
Steve McPheetersLength of Service2 Full Terms
2 Full TermsEligible/Seeks ReappointmentYes
YesRemaining Board Members:

Matt Wright, Terry Williams, Steve Millington

Attendance: No meetings were conducted October 1, 2015 through July 31, 2016Qualifications for appointment:

Directors shall be resident taxpayers for at least one year immediately prior to appointment. No director shall be an officer of the county or city.

Length of Term: 6-YearsApplicants:

Name	Address	Meets Residency Requirement
Andy Barnes	105 Lambert Chase	Yes
Matt Drake	821 Harvard	Yes
James Miller	516 W. Lindenwood	Yes
Tre Holley	216 Thomas	Yes
Rick Lovall	PO Box 771	Yes
Mary Dement Below	721 N. West St.	Yes
Missy Marshall	510 N. Kingshighway	Yes
Anna Stobaugh	105 Bradley Drive	Yes
Clovis Delwiche	107 Charles	Yes
Ronald M. Payne	820 Moore Ave.	Yes

LCRA COMMISSION**APPOINTMENTS REQUESTED: 1**Term Expiring:

Bill Mitchell

Length of Service

Two Full Terms

Eligible/Seeks Reappointment

Yes

Remaining Members:

Dan Marshall, Mike Jensen, John Leible, and Matthew Wright

Attendance: Of the 8 meetings conducted, members attended as follows

Marshall	7 of 7	Mitchell	5 of 7	Williams (Resigned)	3 of 7
Wright	6 of 7	Jensen	7 of 7	Leible (Interim)	2 of 2

Qualifications for appointment:

Appointees shall be taxpayers who have resided within Sikeston for five years prior to their appointment.

Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement
Marcie Lawson	821 Clearwater Rd	Yes
Michael Harris	401 Malcolm Ave.	Yes
Kathy Teachout	713 Hickory Dr.	Yes
Morgan Hough	105 Grove St.	Yes
Mike Ziegenhorn	558 Park	Yes
Richard Sherman	133 Greenbriar Dr.	Yes
Jared Straton	1302 Primrose Dr.	No
Ellen Brandom	115 Greenbrier	Yes
Michael Wondel	807 Sikes	No

LIBRARY BOARD OF TRUSTEES**APPOINTMENTS REQUESTED: NONE**Board Members

Lew Polivick, Dorothy Brown, Carolyn Tetley, Jay Leible, Paulette Boardman, Larry Bohannon, Lisa Lawson, Susanne Chitwood, and Connie Thompson

Qualifications for appointment: Must be a citizen of SikestonLength of Term: 3-Years, expiring June 30 of each year

PARK BOARD**APPOINTMENTS REQUESTED: 3**Terms Expiring:

Rod Anderson
 Jeff Hay
 Wade Hamra

Length of Service

Two Full Terms
 One Full Term
 Interim Term

Eligible/Seeks Reappointment

Yes
 Yes

Remaining Members:

Susanne Chitwood, Jason Davis, Jackie Cowan, Brian Self, Ellen Brandom, and Jared Straton

Qualifications for appointment:

Must be a citizen of Sikeston. No member of municipal government may be appointed to the board (RSMo 90.520)

Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Derrick Pullen	919 Stanford	Yes
Holly Greene	912 Stanford	Yes
Emily Deuster	1015 Pine St.	Yes
Mark Grimes*	937 Bucklin Circle	Yes
Andrew Jones	202 Missouri Ave.	Yes
Tim Jackson	603 Ashley	Yes
Delbert Curry	601 Maple	Yes
Tre Holley	216 Thomas	Yes
Mike Ziegenhorn	558 Park Ave.	Yes
Dan Sutton	102 Winter Dr.	Yes
Marcie Lawson	821 Clearwater Road	Yes

* Outstanding taxes at 9-6-16

PLANNING & ZONING COMMISSION**APPOINTMENTS REQUESTED: 3**Terms Expiring:

Harry Howard
 James Miller
 Rick Murray, Resigned

Length of Service

Two Full Terms
 One Full Term
 Interim thru 2018

Eligible/Seeks Reappointment

Yes
 No

Remaining Members:

Mike Ziegenhorn, Edward Miller, Kathy Teachout, Chip Thornton, and Gary Ozment

Attendance: Of the 5 meetings conducted, members attended as follows

Ziegenhorn	5 of 5	Thornton	5 of 5	Ozment	5 of 5
Howard	0 of 5	Teachout	3 of 5	Miller, J.	4 of 5
Murray	4 of 5	Miller, E.	4 of 5		

Qualifications for appointment: Must be a citizen of Sikeston.Length of Term: 4-YearsApplicants:

Name	Address	Meets Residency Requirement
Andy Barnes	105 Lambert Chase	Yes
Derrick Pullen	919 Stanford	Yes
Ron Payne II	447 N. Ingram	Yes
Gordon Jones	226 N. Kingshighway	Yes
Ellen Brandom	115 Greenbriar	Yes
Missy Marshall	510 N. Kingshighway	Yes
Dan Sutton	102 Winter Dr.	Yes
Anna Stobaugh	105 Bradley Dr.	Yes
Clovis Delwiche	107 Charles	Yes
Larry "Wayne Wheatley	214 Thomas Dr.	Yes

PUBLIC SAFETY ADVISORY BOARD**APPOINTMENTS REQUESTED: 3**Terms Expiring:

Ned Matthews
 Nathan Cox
 Gordon Jones

Length of Service

Two Full Terms
 Two Full Terms
 Interim Term

Eligible/Seeks Reappointment

Yes

Remaining Members:

Michelle Williams, Daniel Martinez, Jeff Hay, Bill Mitchell, and David Terrell

Attendance: 5 Meetings scheduled, one of which cancelled due to lack of quorum

Hay	4 of 4	Williams	3 of 4	Terrell	3 of 4
Martinez	2 of 4	Cox	4 of 4	Matthews	4 of 4
Jones	3 of 4	Mitchell	2 of 4		

Qualifications for appointment: Must be a registered voter of Sikeston.Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Ron Payne, II	447 N. Ingram	Yes
Tre Holley	216 Thomas	Yes
John Leible	1018 Pine St.	Yes
Jesse Bonner*	1308 Butler	Yes
Delbert Curry	601 Maple	Yes
Mary Below	721 N. West St.	Yes
Jim McClure	104 Meadowbrook	Yes
Michael Wondel	807 Sikes	Yes
Morgan Hough	105 Grove St.	Yes

* Outstanding taxes at 9-6-16

RENTAL ORDINANCE APPEALS BOARD**APPOINTMENTS REQUESTED: 4**Terms Expiring:

Dan Marshall
 Larry Tetley
 James Crow
 Jim Burden

Length of Service

Three Full Terms
 Two Full Terms
 One Full Term
 One Full Term

Eligible/Seeks Reappointment

(Deceased)

 Yes

Remaining Members:

Bobby Tyrone, Carrie Lape, Michael Harris, Bart Grant, Scott Jenkins, Anderson Walker, Jr., & Chester Yarber

Attendance: No meetings were heldQualifications for appointment:

Must be a Sikeston resident for one year prior to appointment. Council shall provide representation for landlords, tenants, construction trades and citizens at-large.

Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Mike Ziegenhorn	558 Park	Yes

STRATEGIC PLAN IMPLEMENTATION COMMISSION**APPOINTMENTS REQUESTED: 1**Term Expiring:

Steve McPheeters

Length of Service

Interim Term

Eligible/Seeks Reappointment

Yes

Remaining Members:

Resident Members: John Bob Wilson, Michael Harris, and Jared Straton; Council Representatives: Steven Burch, Ryan Merideth & Jon Gilmore

Attendance: Of the 3 meetings conducted, members attended as follows

Wilson	1 of 3	Straton	3 of 3	Burch	0 of 3
Harris	3 of 3	McPheeters	2 of 3	Merideth	1 of 3
Gilmore	2 of 3				

Qualifications for appointment:

Must be a Sikeston resident for one year prior to appointment.

Length of Term: 3-YearsApplicants:

Name	Address	Meets Residency Requirement
Matthew Wright	607 W. Lindenwood	Yes
Michael Wondel	807 Sikes	Yes

TAX INCREMENT FINANCE COMMISSION**APPOINTMENTS REQUESTED: 2**Terms Expiring (Sikeston appointees):

Matt Marshall

Two Full Terms

Rik LaPlant

Two Full Terms

No term limits established in City Code.

Members:

Missy Marshall, Nathan Cox, Matthew Wright, and John Leible

Attendance: Three TIF Commission meetings were held with attendance as follows:

Cox	3 of 3	Leible	3 of 3	Marshall, Missy	3 of 3
LaPlant	2 of 3	Marshall, Matt	0 of 3	Wright	3 of 3

Qualifications for Appointment: None established in City Code.Length of Term: 4-YearsApplicants:

Matt Drake, 821 Harvard

Derrick Pullen, 919 Stanford Dr.

Claudia Thompson, 1104 Tulip Trace *

Anna Stobaugh, 105 Bradley Drive

* Outstanding taxes at 9-6-16

TOURISM ADVISORY BOARD**APPOINTMENTS REQUESTED: NONE**Members:

Susanne Chitwood, John Tarter, De Bizzell, Ron Payne, Morgan Hough, Jon Gilmore, Ryan Merideth

Attendance: Of the 5 meetings conducted, members attended as follows

Chitwood	4 of 5	Hough-VanPool	1 of 5	Gilmore	2 of 5
Tarter	4 of 5	Merideth	5 of 5	De Bizzell (JC Representative)	

Qualifications for appointment: Reside in the Sikeston area and have a demonstrated interest in tourismLength of Term: 3-Years

TRAFFIC COMMITTEE**APPOINTMENTS REQUESTED: 2**Terms Expiring:

Mike Ziegenhorn (Voting Member)
David Carnell (Alternate Member)

Length of Service

Two Full Terms
One Full Term

Eligible/Seeks Reappointment

Yes

Remaining Members:

Voting Members - Ellen Brandom, Bill Mitchell, Deborah Sherrard, Anna Warf; Alternate members - Jim McClure & Emory McCauley, Jr.

Attendance: Two meetings were held with attendance, as follows:

Brandom 2 of 2
Mitchell 0 of 2
Sherrard 0 of 2

Warf 2 of 2
Ziegenhorn 2 of 2

Alternate Members:

Carnell 0 of 2
McCauley 0 of 2
McClure 1 of 2

Qualifications for appointment: None set forth in City Code.Length of Term: 3-YearsApplicants:

Delbert Curry, 601 Maple

C. Robert Scott, 3 Cotton Trace

SCOTT COUNTY EXTENSION COUNCIL**NO APPOINTMENT REQUIRED**Appointee:

Alice Jackson

Term expires February 2018

SEMO UNIVERSITY**SIKESTON CAMPUS ADVISORY COUNCIL****APPOINTMENTS REQUESTED: 4**Terms Expiring:

David Ross
Jan Barkett
Libby Caskey
Mike Parker

Length of Service

One Full term
Two Full Terms
Two Full Terms
Two Full Terms

Eligible/Seeks Reappointment

Yes
No
No
No

Remaining Sikeston Appointees:

Trisha Bill, Jeffery Hay, Jodi Glidewell, Carolyn Harris, Freida Cardwell, Mary Below, Toni Dee, James Miller, Carrie Lape, Terry Williams and Michele Williams.

Attendance: To be provided at later date.

Barkett 3 of 4
Below 1 of 4
Bill 2 of 4
Cardwell 0 of 4
Caskey 0 of 4

Dee 2 of 4
Glidewell 2 of 4
Harris 2 of 4
Hay 3 of 4
Lape 2 of 4

Miller 2 of 4
Parker 2 of 4
Ross 3 of 4
Williams, M. 1 of 4
Williams, T. 1 of 4

Length of Term: 3-Years beginning January 1; Appointees limited to 2 consecutive termsApplicants:

Bill Odum, 513 Lindenwood
Matthew Wright, 607 W. Lindenwood
Libby Caskey, 139 Greenbrier
Holly Greene, 912 Stanford
Ronald M. Payne, 820 Moore Ave.

Mike Ziegenhorn, 558 Park Avenue
Jodi Glidewell, 1718 Oklahoma
Michael Harris, 401 Malcolm Ave.
Sarah Mitchell Garner, 605 Lindenwood*

* Outstanding taxes at 9-6-16

RESOURCE BANK APPLICANTS

Residents may access Resource Bank Applications on-line at www.sikeston.org, apply via telephone, or pick up an application from City Hall or the Sikeston Public Library. Resource Bank Applications are valid for a period of 24 months from date of submission to the City. Questions regarding the application process may be addressed to Linda Lowes, llowes@sikeston.org or by phone at 471-2512.

<u>Last Name</u>	<u>First Name</u>	<u>Appointment(s) Requested</u>	<u>Unpaid Taxes</u>
Adams	Rick	Board of Municipal Utilities	
Barnes	Andy	IDA, Enhanced Enterprise Zone Board, Planning & Zoning	
Beaver	Mrs. Gordon (Mary)	Library Board	
Below	Mary Dement	Industrial Development Authority, Public Safety Advisory Board	
Bill	Patricia	Library Board	
Bonner	Jesse	Public Safety Advisory Board	PP-\$115.52
Brandom	Ellen	Board of Adjustments, Housing Authority Board, LCRA Commission, Planning & Zoning	
Bryant	Cully	Library Board	
Burden	Jim	Board of Municipal Utilities	
Cardwell	Freida	LCRA Commission	
Caskey	Libby	SEMO University Sikeston Campus Advisory Council	
Colwick	Greg	Enhanced Enterprise Zone Board	
Curry	Delbert	Park Board, Public Safety Advisory Board, Traffic Committee	
Delwiche	Clovis	Board of Municipal Utilities, Industrial Development, Planning & Zoning	
Deuster	Emily	Park Board, Tourism Advisory Board	
Drake	Matthew	Industrial Development Authority, TIF. BMU	
Elledge	Cindy	Library Board	
Fowler	Alice	Board of Municipal Utilities, Housing Authority Commission, Tourism Advisory Board	
Garner	Sarah Mitchell	SEMO University Sikeston Campus Advisory Council, Tourism Advisory Board	PP-\$53.98
Glidwell	Jodi	Tourism Advisory Board, SEMO Univ. Sikeston Campus Advisory Board	
Greene	Holly	Library Board, SEMO University-Sikeston Campus Advisory Council, Park Board	
Grimes	Mark	Park Board	RE-\$193.23
Harris	Carolyn	Library Board	
Harris	Michael	LCRA	

RESOURCE BANK APPLICANTS

<u>Last Name</u>	<u>First Name</u>	<u>Appointment(s) Requested</u>	<u>Unpaid Taxes</u>
Heuring	Lisa	Tourism Advisory Board	
Hicks	Lisa	Tourism Advisory Board	
Holley	Tre	Industrial Development, Park Board, Public Safety Advisory Board	
Hough-VanPool	Morgan	LCRA, Public Safety Advisory Board	
Jackson	Tim	Park Board	
Jones	Andrew	Park Board	PP-\$338.49
Jones	Gordon	Board of Municipal Utilities, Planning & Zoning	
Lawson	Marcie	Tourism Board, LCRA Commission, Park Board	
Leible	John	Housing Authority, LCRA, Public Safety Advisory Board	
Lovall	Rick	Industrial Development Authority	
Marshall	Missy	Board of Municipal Utilities, Industrial Development, Enhanced Enterprise Zone, Planning & Zoning	
McClure	Jim	Board of Municipal Utilities, Public Safety Advisory Board	
Miller	James	Industrial Development Authority, Board of Municipal Utilities	
Mitchell	Bill	Board of Municipal Utilities, Housing Authority	
Odum	Bill	SEMO U Sikeston Campus Advisory Council	
Palmer	William	Library Board	
Payne	Ronald M.	Board of Municipal Utilities, Industrial Development, SEMO U Sikeston Campus Advisory Council	
Payne, II	Ron	Planning & Zoning Commission; DPS Advisory Board	
Pullen	Derrick	Park Board, Traffic Committee, Planning & Zoning, TIF	
Scott	C. Robert	Traffic Committee	
Sherman	Richard	LCRA Commission	
Stobaugh	Anna	Industrial Development Authority, Planning & Zoning, TIF	
Straton	Jared	LCRA Commission	
Sutton	Dan	Board of Municipal Utilities; Park Board; Planning & Zoning Commission	
Teachout	Kathy	LCRA Commission, Housing Authority Commission	
Thompson	Claudia	Housing Authority Board, Tax Increment Finance Commission	\$1,048.93
Wheatley	Larry "Wayne"	Board of Adjustments, Board of Appeals, Planning & Zoning	

RESOURCE BANK APPLICANTS

<u>Last Name</u>	<u>First Name</u>	<u>Appointment(s) Requested</u>	<u>Unpaid Taxes</u>
Wondel	Michael	LCRA Commission, DPS Advisory Board, Strategic Plan Commission	
Wright	Matthew	Strategic Plan Implementation Commission, SEMO U Sikeston Campus Advisory Council	
Ziegenhorn	Mike	LCRA Commission, SEMO Univ. Sikeston Campus Advisory Council, Park Board, Rental Ordinance Appeals Board	

BOARDS AND COMMISSIONS MEMBERS

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Unpaid Taxes</u>
Adams	Rick	Enhanced Enterprise Zone Board	
Anderson	Rod	Park Board	
Barkett	Jan	SEMO U Sikeston Campus Advisory Council	
Beaird	James	Board of Appeals	
Below	Mary	SEMO U Sikeston Campus Advisory Council	
Bill	Trish	SEMO U Sikeston Campus Advisory Council	
Bizzell	Dwight "D"	Tourism Advisory Board (JC Rep.)	
Boardman	Paulette	Library Board	
Bohannon	Larry	Library Board	
Brandom	Ellen	Park Board; Traffic Committee	
Brown	Dorothy	Library Board	
Burden	James	Traffic Committee, Rental Ordinance Appeals Board	
Cardwell	Freida	SEMO U Sikeston Campus Advisory Council	
Carnell	David	Traffic Committee	
Caskey	Libby	SEMO U Sikeston Campus Advisory Council	
Chitwood	Susanne	Library Board, Tourism Advisory Board, Park Board	
Colwick	Greg	Library Board, Enhanced Enterprise Zone Board	
Cooper	Harvey	Board of Adjustments	
Cowan	Jackie	Park Board	
Cox	Nathan	DPS Advisory Board, TIF Commission	
Crowe	James	Rental Ordinance Appeals Board	
Davis	Jason	Park Board	
Dee	Toni	SEMO U Sikeston Campus Advisory Council	
Ferguson	Reade	Board of Appeals	
Galemore	Ron	Board of Adjustments, Board of Appeals	
Glidewell	Jodi	Board of Adjustments, SEMO University- Sikeston Advisory Council	
Grant	Bart	Rental Ordinance Appeals Board	
Hamra	Wade	Park Board	
Harris	Carolyn	SEMO U Sikeston Campus Advisory Council	
Harris	Michael	Rental Ordinance Appeals Board, Strategic Plan Implementation Commission	
Hay	David	Housing Authority Board	
Hay	Jeffrey	Park Board, SEMO U Sikeston Campus Advisory Council, DPS Advisory Board	

BOARDS AND COMMISSIONS MEMBERS, continued

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Unpaid Taxes</u>
Hough-VanPool	Morgan	Tourism Advisory Board	
Howard	Harry	Planning & Zoning Commission	
Jackson	Alice	Scott County Extension Council	
Jenkins	Scott	Rental Ordinance Appeals Board	
Jensen	Mike	Housing Authority Board, LCRA Commission	
Jones	Gordan	DPS Advisory Board	
Keenan	Alan	BMU Board	
Knickman	Michele	Housing Authority Commission	
Lape	Carrie	SEMO U Sikeston Campus Advisory Council, Rental Ordinance Appeals Board	
LaPlant	Rik	TIF Commission	
Lawson	Lisa	Library Board	
Leible	Jay	Library Board	
Leible	John	TIF Commission, LCRA Commission	
Limbaugh	Mike	Board of Appeals	
Marshall	Dan	LCRA Commission, Rental Ordinance Appeals Board	
Marshall	Matt	TIF Commission	
Marshall	Missy	TIF Commission	
Martinez	Daniel	DPS Advisory Board	
Matthews	Ned	DPS Advisory Board	
Matthews	Steve	Enhanced Enterprise Zone Board	
McCauley	Emory	Traffic Committee	
McClure	Jim	Traffic Committee	
McConnell	Britt	Enhanced Enterprise Zone Board	
McPheeters	Steve	Industrial Development Authority, Strategic Plan Implementation Commission	
Menz	Brian	BMU Board	
Merideth	Tim	BMU Board	
Miller	Edward	Planning & Zoning Commission	
Miller	James	Bd of Adjustments (Alternate), Enhanced Enterprise Zone, Planning & Zoning Commission, SEMO U-Sikeston Campus Advisory Council	
Millington	Steve	Industrial Development Authority	
Mitchell	Bill	LCRA Commission, DPS Advisory Board, Traffic Committee	

BOARDS AND COMMISSIONS MEMBERS, continued

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Unpaid Taxes</u>
Nace	William	Board of Adjustments	
Ozment	Gary	Planning & Zoning Commission	
Parker	Mike	SEMO U Sikeston Campus Advisory Council	
Payne, II	Ron	Tourism Advisory Board	
Polivick	Lew	Library Board	
Redd	Jessie	Board of Adjustments	
Ross	David	SEMO U Sikeston Campus Advisory Council	
Self	Brian	Park Board	
Sherrard	Deborah	Traffic Committee	
Straton	Jared	Strategic Plan Implementation Commission, Park Board	
Sutton	Jeff	BMU Board	
Tarter	John	Tourism Advisory Board	
Teachout	Kathy	Planning & Zoning Commission	
Terrell	David	DPS Advisory Board	
Tetley	Carolyn	Library Board	
Tharp	Alice	Housing Authority	
Thompson	Connie	Library Board	
Thornton	Chip	Planning & Zoning Commission	
Tyrone	Bobby	Rental Ordinance Appeals Board	
Vincent	Jack	Board of Appeals	
Walker	Anderson	Rental Ordinance Appeals Board	(Unpaid taxes are disputed)
Warf	Anna	Industrial Development Authority, Traffic Committee	
Williams	Michelle	DPS Advisory Board, SEMO U Sikeston Campus Advisory Council	
Williams	Terry	SEMO U Sikeston Campus Advisory Council, Industrial Development Authority	
Wilson	John Bob	Strategic Plan Implementation Commission	
Wright	Matt	Industrial Development Authority, TIF Commission, LCRA Commission	
Yarber	Chester	Rental Ordinance Appeals Board	
Ziegenhorn	Mike	Traffic Committee, Planning & Zoning Commission	

Council Letter

Date of Meeting: 16-09-12

Originating Department: General Government

To the Mayor and City Council:

Subject: Authorization to finalize contract negotiations, gateway monument and wayfinding signage project

Attachments:

1. Bid Tabulation
2. Bid breakdown by signage type
3. Project signage detail

Action Options:

1. Proceed with contract negotiations with Geograph Industries for fabrication and installation of Sikeston's Gateway Monument and Wayfinding Signage Project
2. Other Action Council May Deem Necessary

Background:

In late June the City released bids for the fabrication and installation of 27 wayfinding signs and 3 gateway monuments. All signage materials, fabrication and installation must meet federal and state highway standards. Additionally, all work will be performed at prevailing wage.

Five firms responded to the request for proposal, as follows:

<u>Firm</u>	<u>Bid Amount</u>
Architectural Graphics (Virginia Beach, VA)	\$265,341.00
Geograph Industries (Harrison, OH)	\$267,100.00
Star Signs, LLC (Lawrence, KS)	\$372,385.00
D&S Signs (Cape Girardeau, MO)	\$432,232.67
Color Ad (Manassas, VA)	\$574,572.00

The low bidder, Architectural Graphics, did not submit the required E-Verify documentation and was disqualified.

Staff is seeking Council authorization to finalize contract negotiations with Geograph Industries. Preliminary discussions with the vendor indicate they are open to phasing completion of the project over a period of 5 years. Geograph has also indicated they will use local subcontractors for portions of the project.

The CVB's budget, funded through the Tourism Lodging Tax Fund, will support an annual outlay of \$60,000 to \$65,000 over a 5-year period, and enable the City to complete this project as originally approved by the City Council. Also, with the opening of the new Hampton Inn in January 2018, the additional lodging taxes generated by the motel may enable the project to be completed before 2021.

Upon Council's authorization staff will complete negotiations with Geograph Industries for the fabrication and installation of the City's Gateway Monument and Wayfinding Signage program. Completion of the project will be phased over a period of 5 years, see below. Funding to complete Phase I was approved in the FY-17 budget, with the appropriation being made from the Tourism Lodging Tax Fund.

Phase I – To be completed in FY-17

Sign Type	Quantity	Cost
A.01 Primary Vehicular Signage	9	\$50,400
V.01 Highway Welcome Sign	1	\$10,900
Total		\$61,300

Phase II – To be completed in FY-18

Sign Type	Quantity	Cost
B.01 Secondary Vehicular Signage	12	\$56,400
C.01 Tertiary Vehicular Sign	1	\$ 4,700
Total		\$61,100

Phase III – To be completed in FY-19

Sign Type	Quantity	Cost
C.01 Tertiary Vehicular Signage	3	\$14,100
V.01 Highway Welcome Sign	1	\$10,900
M.01 City ID Monument Signage	1	\$39,900
Total		\$64,900

Phase IV – To be completed in FY-20

Sign Type	Quantity	Cost
M.01 City ID Monument Signage	1	\$39,900
Total		\$39,000

Phase V – To be completed in FY-21

Sign Type	Quantity	Cost
M.01 City ID Monument Signage	1	\$39,900
Total		\$39,900



City of Sikeston Bid Tabulation Sheet

Bid #: 16-12 Opening Date: July 11, 2016

Description: Gateway & Wayfinding Signage Program

Vendor 1		Vendor 2	Vendor 3	Vendor 4	Vendor 5
Star Signs, LLC Lawrence, KS		Geograph Industries Harrison, OH	Color Ad Manassas, VA	Architectural Graphics, Virginia Beach, VA	D&S Signs (Canedy Signs) Sikeston, MO
1	\$372,375	\$267,100	\$574,572	\$265,341	\$432,232.67
2					
3					
4					
5					
6					
7					
8					
9					

Chairman: Linda Lowes Verifier: Jay Lancaster & Brian Dial Recorder: Rhonda Council

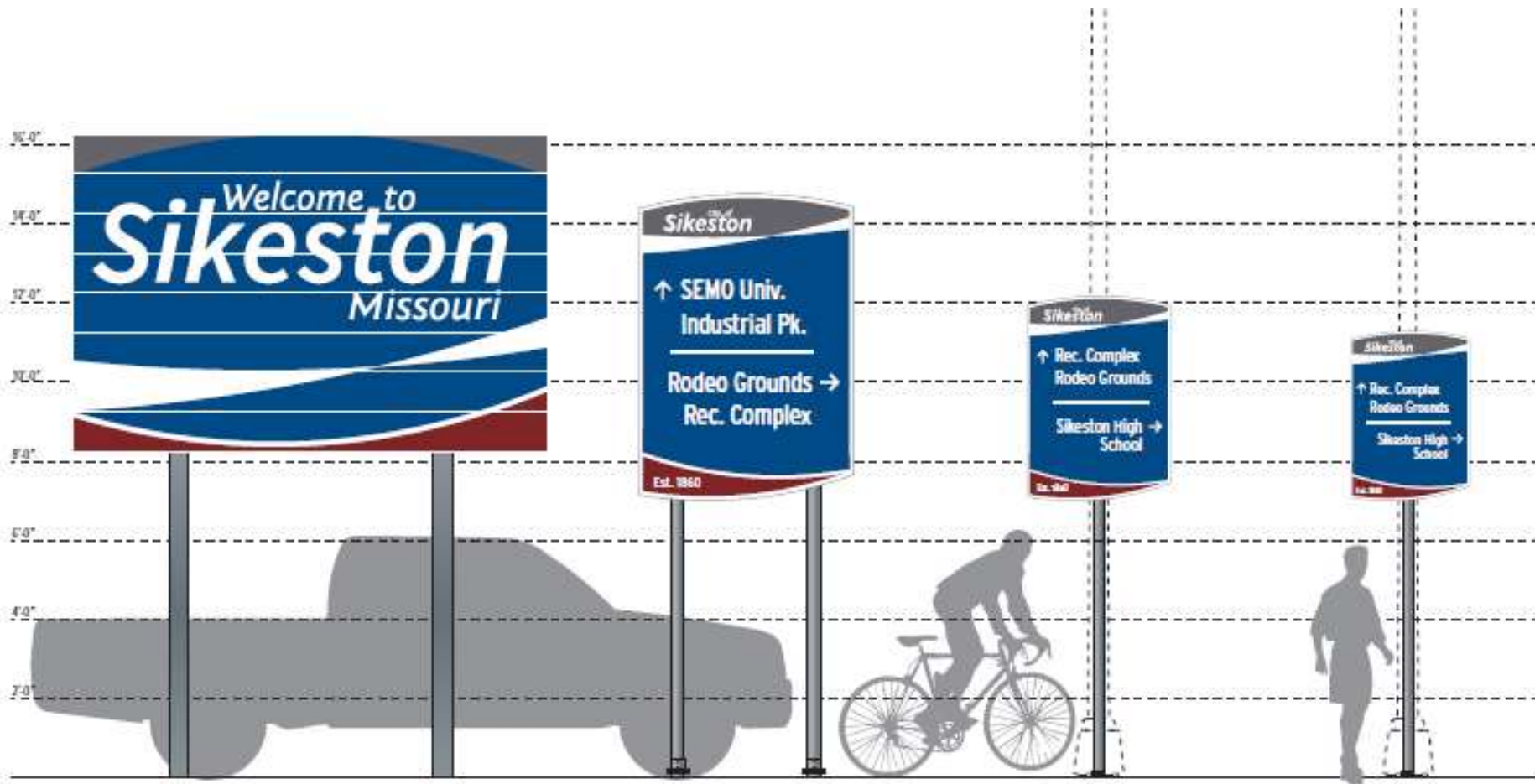


Sign Type	Quantity	Architectural Graphics Virginia Beach, VA		Geograph Industries Harrison, OH		Star Signs, LLC Lawrence, KS		D&S Signs (Canedy Signs) Sikeston, MO		Color Ad Manassas, VA	
		Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
A.01 Primary Vehicular Signage	9	\$ 8,292.00	\$ 74,628.00	\$ 5,600.00	\$ 50,400.00	\$ 11,600.00	\$ 104,400.00	\$ 9,304.58	\$ 83,741.22	\$ 10,336.00	\$ 93,024.00
B.01 Secondary Vehicular Signage	12	\$ 1,555.00	\$ 13,995.00	\$ 4,700.00	\$ 56,400.00	\$ 3,500.00	\$ 42,000.00	\$ 3,726.10	\$ 44,713.20	\$ 5,889.00	\$ 70,668.00
	3	\$ 5,126.00	\$ 15,378.00								
B.01 Total Architectural Graphics			\$ 29,373.00								
C.01 Tertiary Vehicular Signage	4	\$ 4,760.00	\$ 19,040.00	\$ 4,700.00	\$ 18,800.00	\$ 5,450.00	\$ 21,800.00	\$ 5,394.69	\$ 21,578.76	\$ 5,444.00	\$ 21,776.00
M.01 City ID Monument Signage	3	\$ 39,724.00	\$ 119,172.00	\$ 39,900.00	\$ 119,700.00	\$ 52,475.00	\$ 157,425.00	\$ 85,606.19	\$ 256,818.57	\$ 116,840.00	\$ 350,520.00
V.01 Highway "Welcome" Signage	2	\$ 11,564.00	\$ 23,128.00	\$ 10,900.00	\$ 21,800.00	\$ 23,375.00	\$ 46,750.00	\$ 12,690.46	\$ 25,380.92	\$ 19,292.00	\$ 38,584.00
TOTALS:	30		\$ 294,714.00		\$ 267,100.00		\$ 372,375.00		\$ 432,232.67		\$ 574,572.00
<div>Low Bid</div> <div>High Bid</div>		1. Affidavit Provided 2. Non-Kickback & Non-Collusion Affidavit Provided 3. Bid Bond Provided - 10% Phase I - 12/31/16 Phase II - 5/01/17 Phase III - 7/31/17 No E-Verify Form Submitted		1. Affidavit Provided 2. Non-Kickback & Non-Collusion Affidavit Provided 3. E-Verify Provided 4. Bid Bond Provided - 10% Complete By - 7/31/17 Did not provide phasing breakdown		1. Affidavit Provided 2. Non-Kickback & Non-Collusion Affidavit Provided 3. E-Verify Provided 4. Price Includes Performance & Payment Bonds (no bid bond) NOTE: Pricing is based on completing the ENTIRE project. If quantities and phasing change, the unit price will change. Price is also based on quantities stated and per the phasing noted in addendum 1. Phasing or quantity changes will affect unit cost and will require us to reprice. These prices are for a turnkey project, of any one item is omitted, we reserve the right to re-price.		1. Affidavit Provided 2. Non-Kickback & Non-Collusion Affidavit Provided 3. Copy of Insurance Certificate listing Sikeston 4. E-Verify Provided 5. Bid Bond Provided - 10% Less 1% Local Vendor Preference: \$ 4,322.33 Revised Total: \$ 427,910.34		1. Affidavit Provided 2. Non-Kickback & Non-Collusion Affidavit Provided 3. E-Verify Provided 4. Copy of Insurance Certificate 5. Did NOT include bid bond - not included as per addendum, however included in pricing to provide 10% deposit when awarded the project. Complete By - 7/28/17 Provided a Project Schedule	
Signage Total ONLY (no monuments)		\$ 175,542.00		\$ 147,400.00		\$ 214,950.00		\$ 175,414.10		\$ 224,052.00	
Monuments Total ONLY (no signage)		\$ 119,172.00		Difference \$ 119,700.00 \$ 528.00		\$ 157,425.00		\$ 256,818.57		\$ 350,520.00	

Recommendations:

Award entire package to Geograph Industries. If awarded entire project, they will do a progressive billing with the City, and only charge the City as items are fabricated and installed. Would purchase all project supplies up front and hold in inventory.

Split package between Architectural Graphics and Geograph Industries.



1 Vehicular Sign Family
Scale: 1/8" = 1'-0"

V.01 Highway Sign

A.01 Primary Vehicular Directional
(New Posts w/Breakaway Base)

B.01 Secondary Vehicular Directional
(New Post w/Breakaway Base)

C.01 Tertiary Vehicular Directional
(New Post w/Breakaway Base)

Message Layout is for illustration purposes **ONLY**.
RE: Message Schedule for correct messaging.

Install on Existing Light Poles where available. (typ)
RE: Bracing Details G.16 - G.17

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WORKSHOP

WORKSHOP DESIGN, L.L.C.
2714 CENTRAL STREET, STE 124
BANKAS CITY, MO 64708
P 816.343.4450

CLIENT
City of Sikeston
Sikeston, Missouri
PROJECT NUMBER
16003

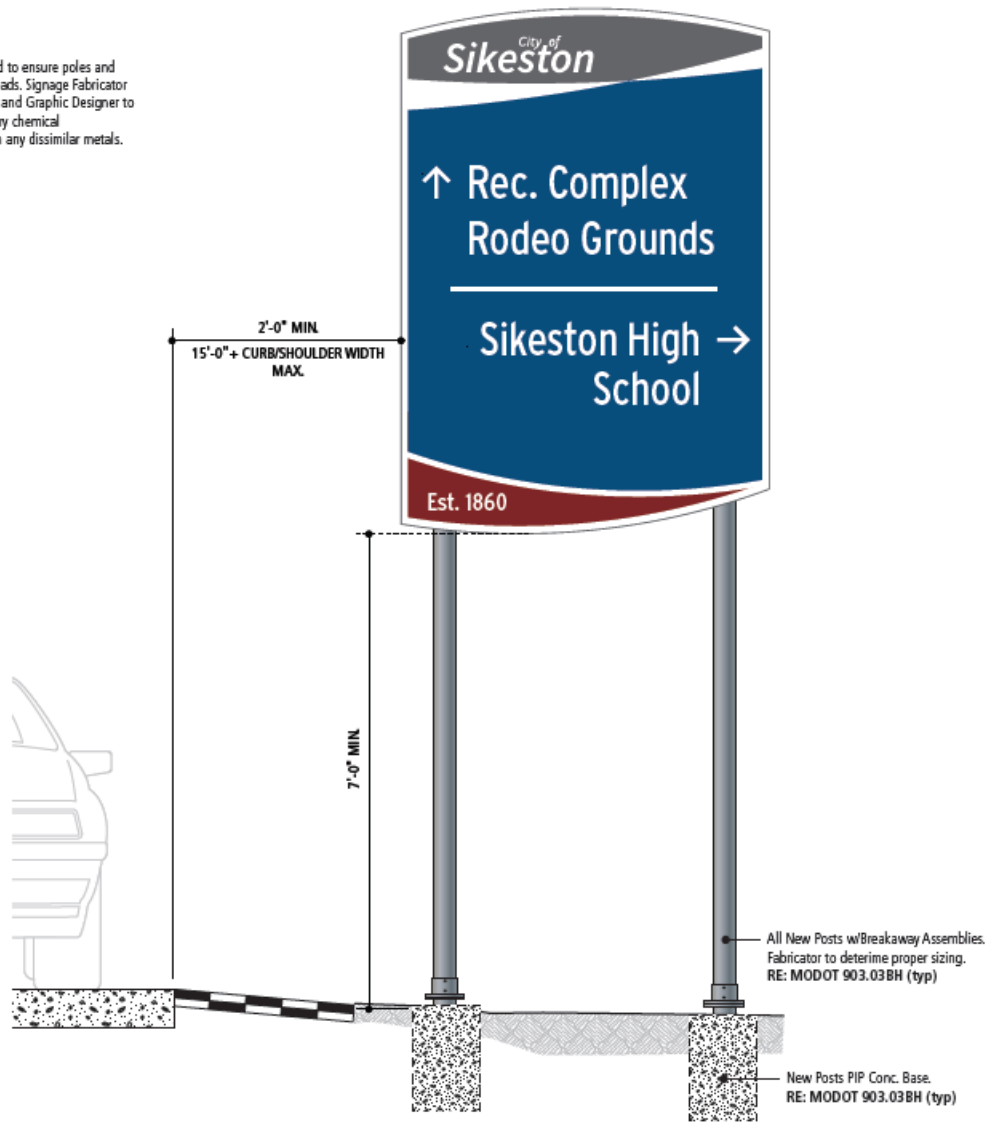
PROJECT
Owner Wayfinding Signage
Sikeston, Missouri
DRAWING/REVISION
DS6B

REVISIONS

VEHICULAR SIGNAGE FAMILY

PROJECT NUMBER
G.8

Note: All shops will be engineer stamped to ensure poles and new posts can handle weight and windloads. Signage Fabricator to coordinate with City of Sikeston, BMU and Graphic Designer to make recommendations. Provide necessary chemical breaks/washers/gaskets/bushing between any dissimilar metals.



1 A.01 - Ground Sign Placement (Roadway w/out Sidewalk ONLY)
Scale: 1/2"=1'-0"

Sign ID: A.01

Quantity: 9

Sign Dimensions: 7'9" H x 5'5" W
(Not including poles)

Mounting: MoDOT regulation break-away poles anchored in concrete; bottom of sign to be placed 7'0" from ground

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NOT FOR CONSTRUCTION

WORKSHOP DESIGN LLC
2114 CENTRAL STREET, STE 124
KANSAS CITY MO 64108
P 816 842 4460

CLIENT
City of Sikeston
Sikeston, Missouri
PROJECT NUMBER
16003

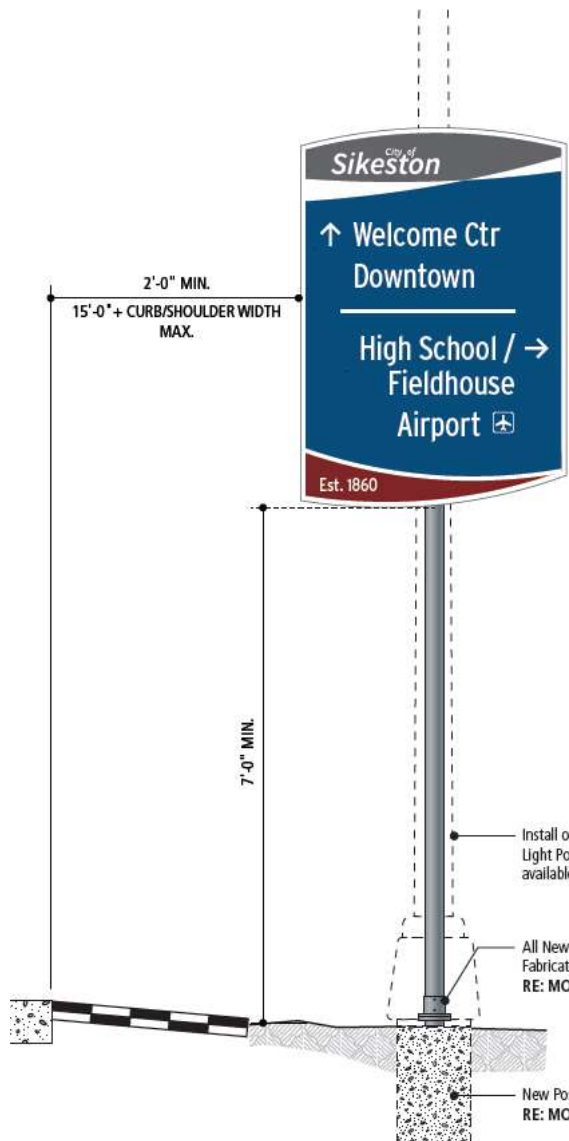
PROJECT
Owner Wayfinding Signage
Sikeston, Missouri
DRAWN/CHECKED
DS/SR

REVISIONS

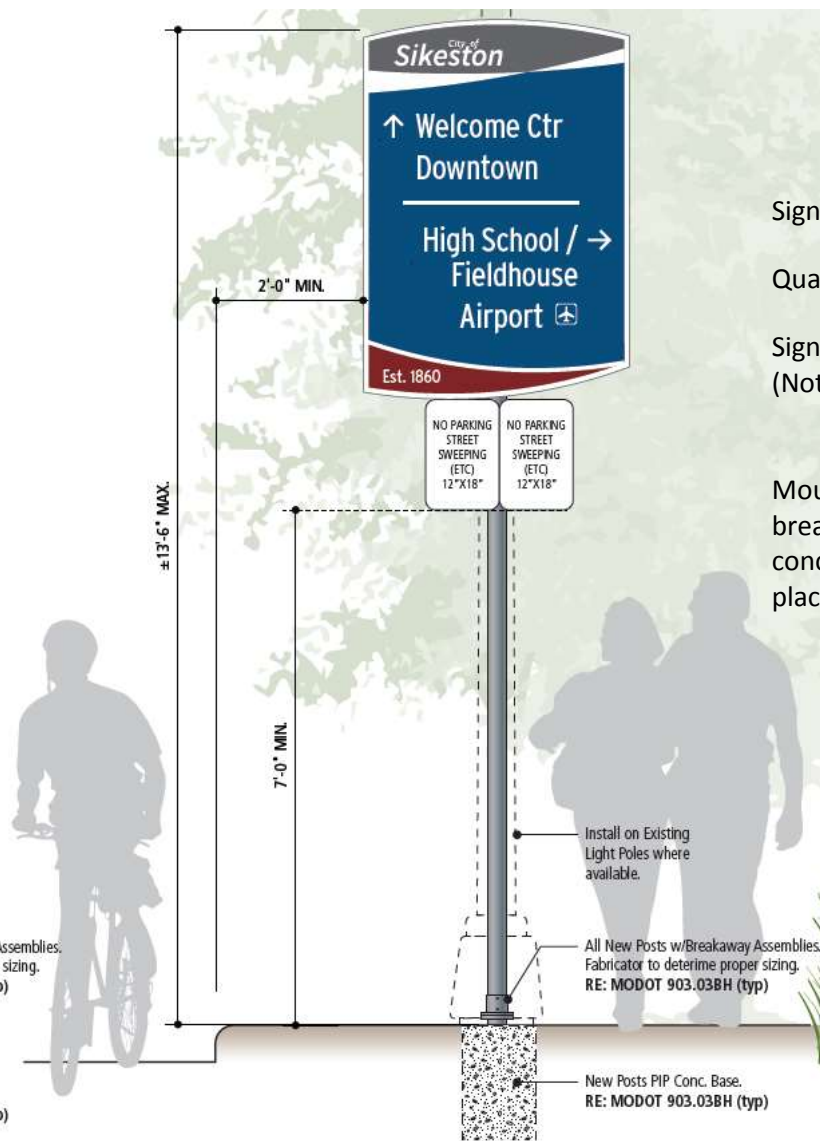
SHEET TITLE
A.01- PRIMARY VEHICULAR
MOUNTING HEIGHT

SHEET NUMBER

G.10



Ground Sign Placement (Rural Roadway)



2 B.01 - Ground Sign Placement (Urban Roadway)
Scale: 1/2" = 1'-0"

Sign ID: B.01

Quantity: 12

Sign Dimensions: 5'10" H x 3'7.5" W
(Not including pole)

Mounting: MoDOT regulation
break-away pole anchored in
concrete; bottom of sign to be
placed 7'0" from ground

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NOT FOR CONSTRUCTION

LLC
T, STE 124
08

CLIENT
City of Sikeston
Sikeston, Missouri

PROJECT NUMBER
16003

PROJECT
Owner Wayfinding Signage
Sikeston, Missouri

DRAWN/CHECKED
DS/SB

REVISIONS

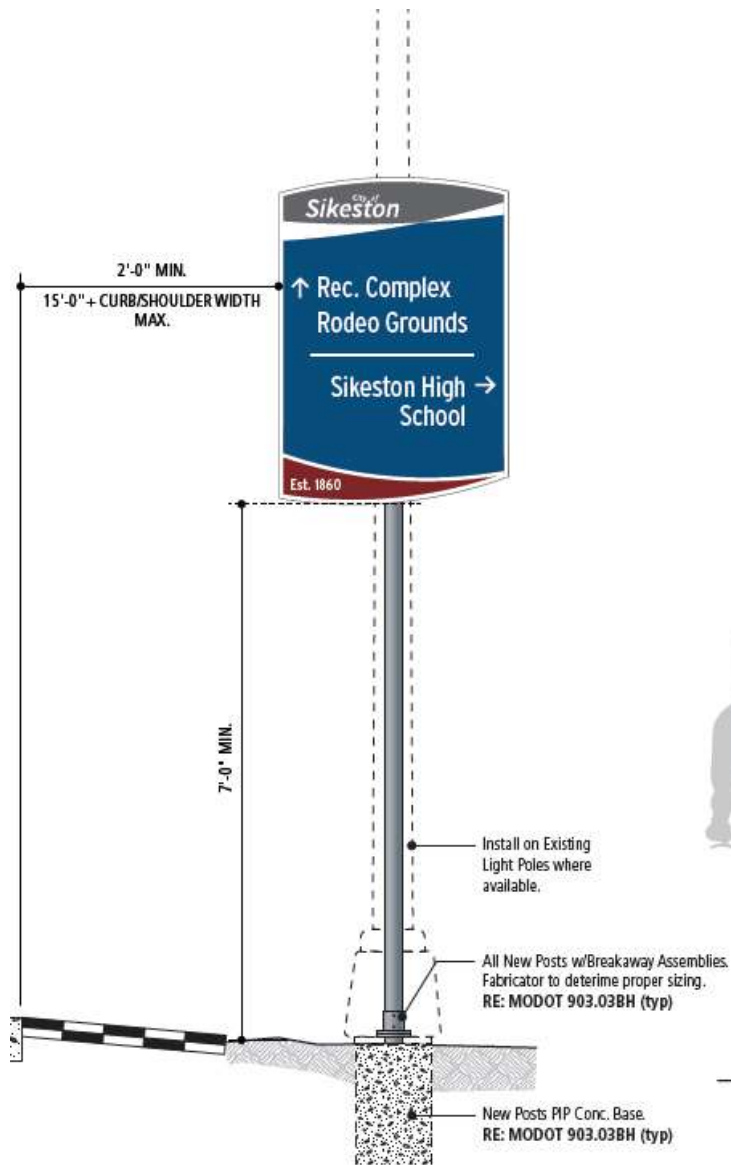
SHEET TITLE
B.01- SECONDARY VEHICULAR
MOUNTING HEIGHT

SHEET NUMBER

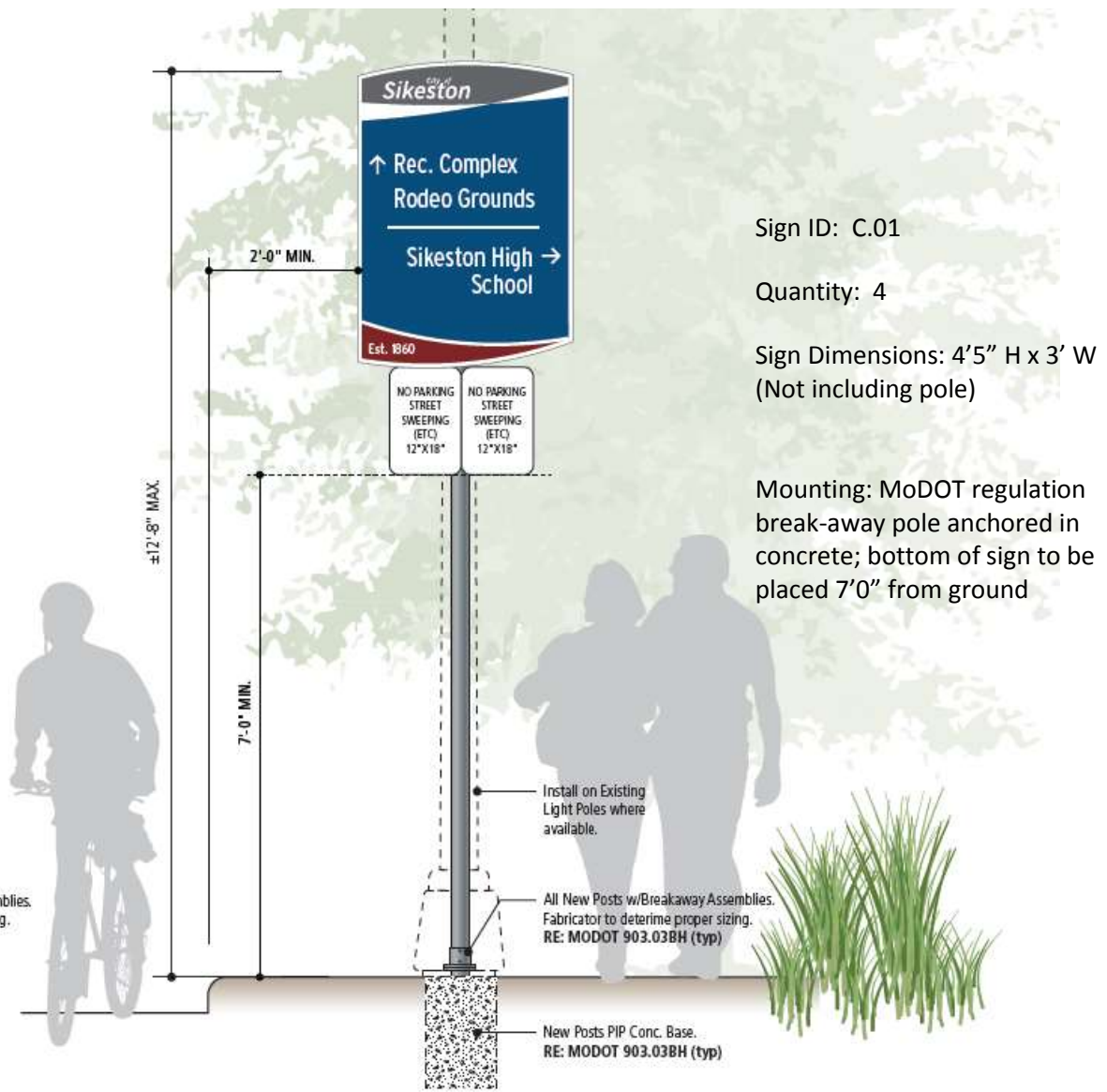
G.12

SHEET DATE

05.31.16



Sign Placement (Rural Roadway)



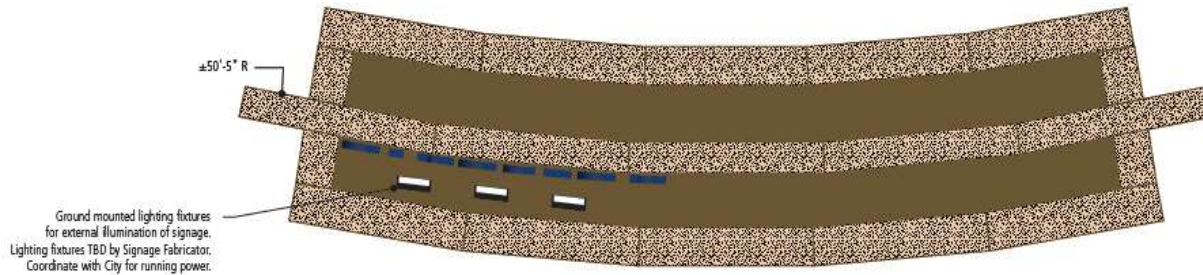
2 C.01 - Ground Sign Placement (Urban Roadway)
Scale: 1/2" = 1'-0"

Sign ID: C.01

Quantity: 4

Sign Dimensions: 4'5" H x 3' W
(Not including pole)

Mounting: MoDOT regulation
break-away pole anchored in
concrete; bottom of sign to be
placed 7'0" from ground



1 Plan View
Scale: 3/8"=1'-0"

Monument ID: M-01 Quantity: 3

Dimensions: 6' H x 22' W, Precast Stone & Stone Veneer, lighted

1/2" th. Water jet cut Aluminum Letterforms
pin mounted flush to face of wall for
"City of" and "Welcomes You".
All faces and returns painted (P-2).

2" d. Aluminum Reverse Channel Letterforms.
Pin mounted 1/2" to face of wall.
All faces and returns painted (P-2).

3/4" d. Embossed Cotton Ball in precast
infill painted with darker color.



2 M.01 - Monument Elevation (Flattened)
Scale: 3/8"=1'-0"

Lighting:
External Illumination of "Sikeston" face with ground mounted lighting
in planter box landscaping.

Precast stone wall piece for monument signage.
Use minimal seams with appropriate non-shrink
grout. Smooth textured face and returns.
Precast and Grout color to match (PC-1).

Ornamental grasses and
low ground cover plants
in front planter. Small plants
and small shrubbery in rear planter.

Precast flat textured trim cap with non-shrink
grout. Trim cap and grout color
to match (PC-1).

Stone Veneer planter box (SV-1)

Precast stone base. Mitred at corners
with non-shrink grout. Stone and grout
color to match (PC-1).

PIP concrete foundation. Grade Beam foundation shown.
Pier and spread footing foundation as alternate option.
Final Engineering will be required.

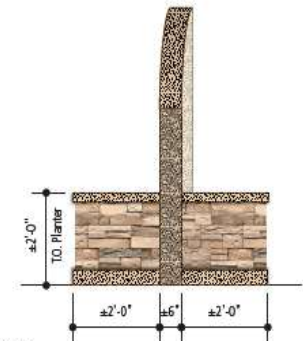


Trim/Cap Stone
Manuf: Boral ProStone (or similar)
Color: Taupe
Finish: Smooth



Stone Veneer
Manuf: Boral ProStone (or similar)
Color: Savannah Ledge Glacier Valley

Colors represented in this document are
illustrative only and are subject to change.
Physical Samples should be presented and
final selection TBD by Owner.



3 M.01 - Side View
Scale: 3/8"=1'-0"

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NOT FOR CONSTRUCTION

WORKSHOP

WORKSHOP DESIGN LLC
2114 CENTRAL STREET, STE 124
KANSAS CITY MO 64108
P 816 842 4460

CLIENT
City of Sikeston
Sikeston, Missouri

PROJECT NUMBER
16003

PROJECT
Owner Wayfinding Signage
Sikeston, Missouri

DRAWN/CHECKED
DS/SB

REVISIONS

M.01 - LARGE MONUMENT

SHEET TITLE

SHEET NUMBER

G.18

SHEET DATE

05.31.16



WORKSHOP

WORKSHOP DESIGN LLC
2114 CENTRAL STREET, STE 124
KANSAS CITY MO 64108
P 816 842 4460

CLIENT
City of Sikeston
Sikeston, Missouri

PROJECT NUMBER
16003

PROJECT
Owner Wayfinding Signage
Sikeston, Missouri

DRAWN/CHECKED
DS/SB

REVISIONS

V.01 - HIGHWAY VEHICUALR SIGN

SHEET TITLE

SHEET NUMBER

G.15

Council Letter

Date of Meeting: 16-09-12

Originating Department: Public Works Department / Street Division

To the Mayor and City Council:

Subject: 1st Reading of Bill #6021 Amending City Code Title III – Chapter 365 – Section 365.043 – Parking Prohibited at all Times on Certain Streets (Schedule IV)

Attachment(s):

1. Bill #6021
2. Letter from Tetra Pak dated 9/6/2016

Action Options:

1. Conduct 1st Reading. Council Action will be requested on September 26, 2016.
2. Refer back to Traffic Committee
3. Other action Council may deem appropriate

Background:

The Traffic Committee did meet on August 25, 2016 and voted not to recommend the request to amend the uniform traffic code by placing 'No Parking' signs on Edwards between Malone Avenue and Garwood Avenue, on both sides of the street.

This request originated from Dewayne Hawkins who stated that large commercial trucks, parking on the wrong side of the road while waiting to unload at Tetra Pak, were creating a sight disturbance to traffic traveling on Edward Avenue.

The City spoke with the Tetra Pak representatives, and they originally requested the city allow them to remedy the situation by enforcing that trucks do not park on Edward Avenue.

With this in mind, the staff intended to recommend this measure not pass. However, in an update today (9/6/2016), the director of Tetra Pak revised his position, and now is asking that the city implement the No Parking zone. This is documented in the attached letter from Mr. Michael Tomaszewski.

Therefore, staff is recommending that council approve the measure.

BILL Number 6021

ORDINANCE Number 6021

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6021 AND SHALL AMEND TITLE III, CHAPTER 365 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on August 25, 2016 and voted not to recommend the request to amend the uniform traffic code by placing no parking signs on Edward Avenue between Malone Avenue and Garwood Avenue, on both sides of the street.

SECTION III: Title III – Chapter 365 – Section 365.030 – Parking Prohibited at all Times on Certain Streets (Schedule IV); shall be amended by including the following:

<u>Name of Street</u>	<u>From</u>	<u>To</u>	<u>Side of Street</u>
Edward Avenue	Malone Avenue	Garwood Avenue	Both

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6021 was introduced and read the first time this 12th day of September, 2016.

B. Bill Number 6021 was read the second time and discussed this 26th day of September, 2016, and voted as follows:

White-Ross, _____, Evans, _____, Depro, _____,

Meredith, _____, Settles, _____, Gilmore, _____,

Burch, _____, thereby being

_____,

becoming ordinance 6021.

C. Ordinance 6021 shall be in full force and effect from and after Thursday, October 27, 2016.

Steven Burch, Mayor

Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk



To: Brian Dial

Date: 09/06/2016

Dear Brian,

About 6-8 months ago you indicated truck drivers were parking on the side street between the plant and the transportation department (Edwards St.) and local homeowners had complained. We agreed that we would try the path of least resistance first by talking to drivers. However due to the number of drivers and their frequency during daytime hours it is difficult for us to get them all to park behind the plant while waiting.

I am requesting "No Parking" signs on Edwards street to help the situation.

Thanks

Michael Tomaszewski

Factory Director

Council Letter

Date of Meeting: 16-09-12

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject: 2nd Reading, Bill #6030, Amending City Code Chapter 345, Pedestrians' Rights & Duties

Attachments(s):

1. Bill #6030

Action Options:

1. 2nd Reading and Consideration, Bill #6030
2. Other action Council may deem appropriate

Background:

Bill #6030 concerns amending our city code regarding solicitation on public roadways in the city. It is possible that the intent of the current municipal code was designed to pertain to all persons soliciting on city roadways. It does address organizations, corporations, and associations but it does not address "Person" and "Individual", which is predominately the case when citizens complain or when traffic is impeded by solicitations. We are asking for council to consider adding this language and, if approved, this ordinance will encompass all of those who are soliciting on public roadways.

Staff asks for Council consideration and approval of this bill.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6030 AND SHALL AMEND TITLE III, CHAPTER 345, SECTION 130, SOLICITATION UPON MOTOR VEHICLE THOROUGHFARES, TO CLARIFY PROHIBITED ACTS WITHIN THE CITY OF SIKESTON, MISSOURI

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This ordinance shall be codified in the City Municipal Code, Chapter 345.130.

SECTION II: Chapter 345, Section 130, Solicitation upon Motor Vehicle Thoroughfares, is hereby amended to read as follows:

“Section 345.130 Solicitation Upon Motor Vehicle Thoroughfares.

A. *Definitions.* For the purpose of this Section, the following words as set out in this Section shall have the following meanings:

PERSON - Any person, firm, partnership, corporation (profit or not-for-profit), religious affiliations, civic organizations or any associations whatsoever.

PUBLIC MOTOR VEHICLE THOROUGHFARE - Any alley, street, boulevard, road, avenue or highway upon which motor vehicle traffic is allowed to progress in this City.

SOLICIT - Includes any one (1) or more of the following activities:

1. Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, services of any kind, character or description whatever or any kind of consideration whatever;
2. Seeking to obtain prospective customers for application or purchase of insurance of any type, kind or character;
3. Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication; or
4. Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any person, individual, charitable or non-profit association, organization, corporation or project.

B. *Unlawful Act.* It is unlawful for any person in or upon public motor vehicle thoroughfares in the City of Sikeston to solicit from any other person. ”

SECTION III: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

A. Bill Number 6030 was introduced and read the first time this 29th day of August, 2016.

B. Bill Number 6030 was read the second time and discussed on this 12th day of September 2016, and was voted as follows:

White-Ross _____, Gilmore _____, Evans _____, Depro _____,

Settles _____, Merideth _____, and Burch _____,

thereby being _____,

C. Ordinance 6030 shall be in full force and effect from and after October 13, 2016.

STEVEN BURCH, Mayor

Approved as to Form:

CHARLES LEIBLE, City Counselor

SEAL/ATTEST:

CARROLL COUCH, City Clerk

Council Letter

Date of Meeting: 16-09-12

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 2nd Reading and Approval, Bill #6032, Authorization for the Mayor to sign a contract with Missouri Highways and Transportation Commission

Attachment(s):

1. Bill #6032
2. Exhibit "A"

Action Options:

1. Conduct 2nd Reading and approve request
2. Other action Council may deem appropriate

Background:

The first reading was conducted by Council on August 29, 2016. This bill pertains to an agreement with MoDOT to install battery backup units at 5 traffic signal locations. These include the following intersections:

- US 61 (Main Street) and Salcedo Street
- US 61 (Main Street) and Smith Street
- US 61 (Main Street) and Helen Street
- US 62 (Malone Avenue) and Ingram Road
- US 62 (Malone Avenue) and Pine Street

Unless there are further questions from the Council or the public, staff recommends that Council approve Bill #6032 allowing the Mayor to sign the contract with Missouri Highways and Transportation Commission.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6032 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF SIKESTON, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION PROVIDING FOR THE INSTALLATION OF UNINTERRUPTED POWER SUPPLY UNITS (HEREINAFTER "UPS), AT TRAFFIC SIGNALS IN THE CITY.

WHEREAS, THE CITY BELIEVES THAT THE INSTALLATION OF UNINTERRUPTED POWER SUPPLY UNITS AT CERTAIN INTERSECTIONS IS IN THE BEST INTEREST OF ITS RESIDENTS.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: That the Agreement set forth on "Exhibit A" set forth the various responsibilities and liabilities of the parties regarding the installation of UPS.

SECTION III: The Mayor and such other officials as may be necessary are hereby authorized, empowered and directed to execute any documents necessary and proper to effectuate the same and specifically "Exhibit A" which is attached hereto and incorporated by reference.

SECTION IV: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6032 was introduced to Council and read the first time this 29th day of August 2016.

B. Bill Number 6032 was read the second time this 12th day of September 2016, discussed and was voted as follows:

Depro_____, Evans_____, Settles_____,

Merideth_____, White-Ross_____, Gilmore_____,

and Burch_____

thereby being_____

becoming Ordinance 6032.

C. Ordinance 6032 shall be in full force and effect October 29, 2016.

Steven Burch, Mayor

Approved as to Form
Charles Leible, City Counselor

SEAL/ATTEST:

Carroll Couch, City Clerk

EXHIBIT A

CCO Form: TR16
Approved: 12/93 (DPP)
Revised: 01/15 (ASB)
Modified: 10/15 (DLP)

MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AGREEMENT FOR THE INSTALLATION OF TRAFFIC SIGNAL COMPONENTS TO BE MAINTAINED BY THE COMMISSION

This Agreement is made and entered into by and between the Missouri Highways and Transportation Commission (hereinafter, "Commission"), whose address is P.O. Box 270, 105 W. Capitol, Jefferson City, Missouri 65102, and City of Sikeston, Scott County, Missouri (hereinafter, "City"), whose address is 105 East Center, Sikeston, MO, 63801.

WITNESSETH:

WHEREAS, the Commission owns and operates, as part of the State Highway System, Traffic Signals in the City; and

WHEREAS, the City is desirous of the installation of Uninterrupted Power Supply Units (hereinafter "UPS"), at the Traffic Signals in the City.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein, the parties agree as follows:

(1) OWNERSHIP: The Commission represents that it is the owner of certain property located at the Traffic Signal locations in City.

(2) PROPOSAL: The City proposes and the Commission will allow the installation of a UPS at Traffic Signals in the City.

(3) LOCATION: The general location of the UPS to be installed pursuant to this Agreement is at the intersections listed below in the City.

Traffic Signals at the Following Locations:

*US 61 (Main Street) and Salcedo St
US 61 (Main Street) and Smith St
US 61 (Main Street) and Helen St
US 62 (Malone Avenue) and Ingram Road
US 62 (Malone Avenue) and Pine St*

(4) COSTS: All costs associated with purchasing the UPS will be borne entirely by the City, with no cost incurred by the Commission.

(5) INSTALLATION: The installation of the UPS will be performed by the Commission's forces.

(6) MAINTENANCE: Upon completion of construction of this improvement, the Commission shall accept control and maintenance of the UPS installed and shall thereafter keep, control, and maintain the same, and for all purposes, a part of the State Highway System. Any cost associated with maintaining the UPS and/or battery replacement will be shared on a 50/50 basis between the City and the Commission.

(7) REMOVAL:

(A) If the Applicant fails to comply with the provisions stated herein regarding the maintenance responsibilities, the Commission may remove the UPS.

(B) If the Commission, in its sole discretion, determines that the UPS is no longer justified, the Commission may remove the UPS.

(C) If the Commission, in its sole discretion, determines that the UPS should be removed or eliminated as part of a highway or transportation project, the Commission may remove the UPS.

(D) If the Commission, in its sole discretion, determines that the removal of the UPS from the Commission's right of way is in the best interests of the state highway system, the Commission may remove the UPS.

(E) If the Commission removes the UPS in accordance with any provision of this Agreement, the Commission will not reimburse the Applicant for the cost or value of the UPS.

(8) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(9) UTILITY LOCATING RESPONSIBILITY: The Commission shall be responsible for any utility locate request information at the intersection(s) concerning the cable(s) to the traffic signal cabinet, the pullbox(es) and conduit(s) which are not located on Commission right of way.

(10) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the City and the Commission.

(11) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(12) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the state of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(13) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(14) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(15) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(16) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(17) VOLUNTARY NATURE OF AGREEMENT: Each party to this Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

(18) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the City.

(19) REIMBURSEMENT: As specified in paragraph (6), any costs associated with the maintenance of the UPS and/or battery replacement will be shared on a 50/50 basis between the City and the Commission. The Commission will be responsible for 100% of the costs and will seek reimbursement of 50% of the maintenance costs from the City as maintenance events occur. The Commission will deliver an invoice to the City for the City's share of maintenance costs and the City shall pay the invoice within thirty (30) days of receipt.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the _____ this ____ day of _____, 20__.

Executed by the Commission this ____ day of _____, 20__.

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF SIKESTON, MISSOURI

By_____

By_____

Title_____

Title_____

ATTEST:

ATTEST:

Secretary to the Commission

By_____

Title_____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title_____

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

I. COURT INFORMATION		Contact information same as last report <input type="checkbox"/>	
Municipality: SIKESTON		Reporting Period: July, 2016	
Mailing Address: 105 E. CENTER ST.		Software Vendor: Tyler Technologies	
Physical Address: 105 E. CENTER ST.		County SCOTT COUNTY	Circuit: 33RD
Telephone Number: (573) 475-3705		Fax Number: (573) 471-1526	
Prepared By: PAT COX	E-mail Address courtclerk@sikeston.org		iNotes <input type="checkbox"/>
Municipal Judge(s): FRANKLIN MARSHALL		Prosecuting Attorney: RYAN KYE LAWRENCE	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	121	1,690	3,086
B. Cases (citations / informations) filed	3	192	74
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	1
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	1	11	15
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	1	135	53
6. dismissed by court	0	33	11
7. nolle prosequi	0	8	5
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	2	187	85
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	122	1,695	3,075
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	37
2. # Served/withdrawn during reporting period	21
3. # Outstanding at end of reporting period	167
<input type="checkbox"/> Court staff does not process parking tickets	

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

OSCA Help Desk: 1-888-541-4894

Fax: 573-526-0338

E-mail: MunicipalDivision.Reports@courts.mo.gov

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: SIKESTON	Reporting Period: July, 2016
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V. DISBURSEMENTS

Excess Revenue (minor traffic violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 6,842.00		\$
Clerk Fee - Excess Revenue	\$ 1,150.58		\$
Crime Victims Compensation (CVG) Fund surcharge - Paid to City/Excess Revenue	\$ 35.19		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 0.00		\$
Total Excess Revenue	\$ 8,027.77		\$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			\$
Fines - Other	\$ 14,566.76		\$
Clerk Fee - Other	\$ 1,034.37		\$
Judicial education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 543.80		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to state	\$ 1,292.46		\$
Law Enforcement Training (LET) Fund surcharge	\$ 0.00		\$
Domestic Violence Shelter surcharge	\$ 718.86		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 362.54		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 536.54		\$
Restitution	\$ 2,033.63		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 0.00		\$
Total Other Revenue	\$ 21,088.96		\$
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Other Disbursements	\$ 388.86
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$ 29,505.59
E/R COLLECTION AGENCY FEE	\$ 87.60		
COLLECTION AGENCY FEE	\$ 269.40	Bond Refunds	\$ 1,280.00
O/R CVC Paid to City	\$ 31.86	Total Disbursements	\$ 30,785.59

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

I. COURT INFORMATION		Contact information same as last report <input checked="" type="checkbox"/>	
Municipality: SIKESTON		Reporting Period: August, 2016	
Mailing Address: 105 E. CENTER ST.		Software Vendor: Tyler Technologies	
Physical Address: 105 E. CENTER ST.		County SCOTT COUNTY	Circuit: 33RD
Telephone Number: (573) 475-3705		Fax Number: (573) 471-1526	
Prepared By: PAT COX	E-mail Address: courtclerk@sikeston.org	iNotes <input type="checkbox"/>	
Municipal Judge(s): FRANKLIN MARSHALL		Prosecuting Attorney: RYAN KYE LAWRENCE	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	122	1,695	3,075
B. Cases (citations / informations) filed	3	103	52
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	7	6
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	2	108	30
6. dismissed by court	0	16	4
7. nolle prosequi	0	2	1
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	2	133	41
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	123	1,665	3,086
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	32
2. # Served/withdrawn during reporting period	27
3. # Outstanding at end of reporting period	172
<input checked="" type="checkbox"/> Court staff does not process parking tickets	

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

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Fax: 573-526-0338

E-mail: MunicipalDivision.Reports@courts.mo.gov

Page 1 of 2

Revised October 2015

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: SIKESTON	Reporting Period: August, 2016
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V. DISBURSEMENTS			
Excess Revenue (minor traffic violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 5,162.80		\$
Clerk Fee - Excess Revenue	\$ 859.78		\$
Crime Victims Compensation (CVG) Fund surcharge - Paid to City/Excess Revenue	\$ 26.50		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 0.00		\$
Total Excess Revenue	\$ 6,049.08		\$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			\$
Fines - Other	\$ 9,506.87		\$
Clerk Fee - Other	\$ 699.59		\$
Judicial education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 389.86		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to state	\$ 926.59		\$
Law Enforcement Training (LET) Fund surcharge	\$ 0.00		\$
Domestic Violence Shelter surcharge	\$ 517.73		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 259.92		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 386.93		\$
Restitution	\$ 95.50		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 0.00		\$
Total Other Revenue	\$ 12,782.99		\$
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Other Disbursements	\$ 121.65
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$ 18,953.72
COLLECTION AGENCY FEE	\$ 100.08		
O/R CVC Paid to City	\$ 21.57	Bond Refunds	\$ 2,171.00
	\$	Total Disbursements	\$ 21,124.72

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

September 2016

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<div> <div> Aug 2016 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div> <div> Oct 2016 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div> </div>				1	2	3
4	5 Labor Day - City Offices Closed	6	7	8 Library Board Meets 4:30 p.m.	9	10
11	12 Housing Authority Board Meets - Noon Park Board Meets 5:15 p.m. Regular City Council Meeting 5:00 P.M.	13 BMU Commission Meets 4:00 p.m. DED Board Meets 11:30 a.m.	14	15	16	17
18	19 LCRA Meets 11:30 a.m. Public Safety Meets 5:30 p.m.	20	21	22	23	24
25	26 Special City Council Meeting 11:30 a.m.	27 Tourism Advisory Board Meets 4:30 p.m.	28	29	30	

October 2016

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
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9	10 Columbus Day - City Offices Closed Housing Authority Board Meets - Noon Park Board Meets 5:15 p.m.	11 BMU Commission Meets 4:00 p.m. DED Board Meets 11:30 a.m.	12	13	14	15																																																																																				
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November 2016

Monthly Planner

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6 Daylight Savings Time Ends	7 Library Board Meets 4:30 p.m. Regular City Council Meeting 5:00 P.M.	8 BMU Commission Meets 4:00 p.m. DED Board Meets 11:30 a.m.	9	10	11 Veterans Day - City Offices Open	12																																																																																											
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27	28 Special City Council Meeting 11:30 a.m.	29	30	<div><div><div>Oct 2016</div><table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr><tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr></table></div><div><div>Dec 2016</div><table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1 2 3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr></table></div></div>			S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						S	M	T	W	T	F	S							1 2 3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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