



City of Sikeston

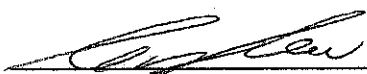
TENTATIVE AGENDA

SPECIAL CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, October 7, 2013
2:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. EXECUTIVE SESSION
Personnel (RSMo 6.10.021(3))
- IV. ADJOURNMENT

Dated this 2nd day of October 2013


Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.





City of Sikeston

TENTATIVE AGENDA
REGULAR CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, October 7, 2013
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular City Council Meeting September 12, 2013
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. Department of Economic Development June 28, 2013
 - B. Department of Economic Development August 13, 2013
 - C. Department of Economic Development August 19, 2013
 - D. Department of Economic Development August 27, 2013
 - E. Housing Authority July 8, 2013
 - F. Housing Authority August 12, 2013
 - G. Library Board August 5, 2013
 - H. Strategic Plan Implementation Commission September 3, 2013
 - I. Tourism Advisory Board June 25, 2013
 - J. Tourism Advisory Board July 23, 2013
 - K. Tourism Advisory Board August 27, 2013
- VII. PRESENTATIONS
 - Introduction of New Employees
 - Employees of the 4th Quarter
- VIII. ITEMS OF BUSINESS
 - A. 1st & 2nd Reading, Emergency Bill #5932, Request to Rezone from Transitional Downtown TZ_{DT} to Commercial Downtown CZ_{DT}
 - B. 1st Reading, Bill #5933, Amending City Code 500.670, Prohibited Maintenance
 - C. Briefing/Award of 2014 Domestic Violence Surcharge Funding
 - D. Briefing/Award: Authorization to Purchase 2, 2-1/2 Ton Dump Trucks
 - E. Briefing/Award of Bid 14-10, Purchase of DPW Radios
 - F. Council Appointment to the Stormwater Management Advisory Board
 - G. Consideration of Resolution 13-10-01, Declaration of IT Surplus Property
 - H. Consideration of Resolution 13-10-02, Declaration of DPS Surplus Property
 - I. Briefing: Adoption of 2012 International Building & Fire Code
 - J. Briefing: City Health Insurance



K. Other Items As May Be Determined During the Course of the Meeting

IX. CITY OPERATIONS

City Operations Report 13-10

X. COMMUNICATIONS FROM CITY COUNCIL

XI. ADJOURNMENT INTO EXECUTIVE SESSION

Property (RSMo 6.10.021(2))

Litigation (RSMo 6.10.021(1))

XII. ADJOURNMENT

Dated this 2nd day of October 2013



Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

REGULAR CITY COUNCIL MEETING
SEPTEMBER 12, 2013

The regular Sikeston City Council meeting of September 12, 2013 was called to order at 7:00 a.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were Mayor Jerry Pullen and Councilmen Steve Burch, Bob Depro, Jon Gilmore, and Kathy Teachout. Councilman Maude Harris was absent. Staff in attendance were: City Counselor Chuck Leible, Acting City Manager/City Clerk Carroll Couch, City Treasurer Karen Bailey, Public Safety Director Drew Juden, Governmental Services Director Linda Lowes, Parks Director Jiggs Moore, Acting Street Superintendent Brian Dial, and Economic Development Director Ed Dust. BMU Director Ed Throop was also in attendance.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of the regular meeting of April 5, 2013 and the special meetings of August 5, August 12, and August 26, 2013 were presented for approval. Councilman Depro moved to approve the minutes as presented. Councilman Gilmore seconded the motion and the following roll call vote was recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilman Burch moved to approve the minutes as presented. The motion was seconded by Councilman Gilmore and voted as follows:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

ITEMS OF BUSINESS

Bill Number 5928, Authorizing Increase in Municipal Water System Rates

Councilman Teachout moved for the first reading of Bill Number 5928. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as adopted shall become emergency Ordinance Number 5928 establishing the rate for water distribution to any metered customer within the city limits of the City of Sikeston and adjacent to the water distribution mains of the Board of Municipal Utilities of the City of Sikeston.

BMU Director Ed Throop advised the increase in municipal water system rates is prompted by increased operating costs and aging infrastructure. Councilman Gilmore moved for the second reading of Bill Number 5928. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for a second reading.

BILL NUMBER 5928

ORDINANCE NUMBER 5928

THIS BILL AS ADOPTED SHALL BECOME EMERGENCY ORDINANCE NUMBER 5928 ESTABLISHING THE RATE FOR WATER DISTRIBUTION TO ANY METERED CUSTOMER WITHIN THE CITY LIMITS OF THE CITY OF SIKESTON AND ADJACENT TO THE WATER DISTRIBUTION MAINS OF THE BOARD OF MUNICIPAL UTILITIES OF THE CITY OF SIKESOTN.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: Codification. This Ordinance shall not be codified in the Sikeston Municipal Code.

SECTION II: That rates to be charged for water supplied by the Board of Municipal Utilities to its customers within the city limits require adjustment in order to properly reflect increases in costs in supplying said service, and

SECTION III: The City Council, having heard the evidence concerning the increases in said costs, finds it to be in the best interest of the City to provide for said adjustment in rates on a monthly basis to be effective on bills rendered after October 1, 2013.

SECTION IV: That the residential customer charge for metered water, to be paid monthly, shall be based on meter size as follows:

<u>Meter Size</u>	<u>Customer Charge</u>
5/8"-3/4"	\$ 5.75
1"	\$ 7.65
1½"	\$ 11.35
2"	\$ 23.50
3"	\$ 70.50
4"	\$ 93.00
6"	\$132.00
8"	\$208.00

Volume charge per 1,000 gallons:

General Service – first 4,000,000 gallons or less	\$2.35 per thousand gallons
General Service – over 4,000,000 gallons	\$1.60 per thousand gallons

Minimum Bill: The minimum bill for any billing period shall be the customer charge.

SECTION V: Service will be furnished in accordance with rules and regulations adopted by the Board of Municipal Utilities.

SECTION VI: Repealer. Any other ordinances or parts thereof inconsistent herewith are hereby repealed.

SECTION VII: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VIII: Emergency Clause. This ordinance is adopted as an emergency measure to correspond with the requested effective date for the rate increase.

SECTION IX: Record of Passage:

A. Bill Number 5928 was introduced to Council and read the first time this 12th day of September, 2013.

B. Bill Number 5928 was read the second time this 12th day of September 2013. Councilman Teachout moved to approve Bill Number 5928. The motion was seconded by Councilman Depro, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed,
and becoming Ordinance 5928.

C. Upon passage by a majority of the Council, this Bill shall become Ordinance 5928 and shall be in full force and effect.

Bill 5931, Authorizing an Increase in the Municipal Sewer System Rates

Councilman Depro moved for the first reading of Bill Number 5931, authorizing an increase in municipal sewer system rates. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as adopted shall become Ordinance Number 5931 establishing the rate for usage of sewers to any metered customer within the City of Sikeston and adjacent to the sanitary sewer distribution mains of the Board of Municipal Utilities of the City of Sikeston.

BMU Director Ed Throop advised the increase in municipal water system rates is prompted by increased operating costs and compliance with DNR regulations. Councilman Gilmore moved for the second reading of Bill Number 5931. The motion was seconded by Councilman Teachout and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for a second reading.

BILL NUMBER 5931

ORDINANCE NUMBER 5931

THIS BILL AS ADOPTED SHALL BECOME ORDINANCE NUMBER 5931 ESTABLISHING THE RATE FOR USAGE OF SEWERS TO ANY METERED CUSTOMER WITHIN THE CITY

LIMITS AND ADJACENT TO THE SANITARY SEWER DISTRIBUTION MAINS OF THE BOARD OF MUNICIPALITIES OF THE CITY OF SIKESTON.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: Codification. This Ordinance shall not be codified in the Sikeston Municipal Code.

SECTION II: That rates to be charged for sewer service by the Board of Municipal Utilities to its customers within the city limits and adjacent to the supplier's sanitary sewer distribution mains require adjustment in order to properly reflect increases in cost in supplying said service, and

SECTION III: The CITY COUNCIL, having heard the evidence concerning the increases in said costs, finds it to be in the best interest of the City to provide for said adjustment in rates on a monthly basis to be effective on bills rendered after October 1, 2013.

SECTION IV: IT IS THEREFORE ORDAINED that the customer charge for sanitary sewer service, to be paid monthly, shall be as follows:

SERVICE RATE

General Service	Minimum charge for first 1,000 gallons or less	\$4.15
General Service	Over 1,000 gallons (Per thousand gallons)	\$2.45

Minimum bill: The minimum bill for any billing period shall be \$3.50 and shall apply to any period in which the water service is billed.

SECTION V: BE IT FURTHER ORDAINED, That service will be furnished in accordance with rules and regulations adopted by the Board of Municipal Utilities.

SECTION VI: Repealer. Any other ordinances or parts thereof inconsistent herewith are hereby repealed.

SECTION VII: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VIII: Emergency Clause. This ordinance is adopted as an emergency measure to correspond with the requested effective date for the rate increase.

SECTION IX: Record of Passage:

A. Bill Number 5931 was introduced to Council and read the first time this 12th day of September 2013.

B. Bill Number 5931 was read the second time this 12th day of September 2013. Councilman Depro moved to approve Bill Number 5931. The motion was seconded by Councilman Burch, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed,
and becoming Ordinance 5931.

C. Upon passage by a majority of the Council, this Bill shall become Ordinance 5931 and shall be in full force and effect.

Bill Number 5927, Authorizing Execution of Documents for Sale of Property

Councilman Depro moved for the first reading of Bill Number 5927. The motion was seconded by Councilman Burch and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the Bill Number 5927 for reading, an emergency ordinance authorizing the City of Sikeston to enter into a certain real estate contract with Chaffee Realty, LLC.

Counselor Leible advised that Bill Number 5927 authorizes the execution of documents for sale of property known as the Brown Shoe Building. Councilman Burch moved for the second reading of Bill Number 5927. The motion was seconded by Councilman Gilmore and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL NUMBER 5927

ORDINANCE NUMBER 5927

AN EMERGENCY ORDINANCE AUTHORIZING THE CITY OF SIKESTON, MISSOURI TO ENTER INTO A CERTAIN REAL ESTATE CONTRACT WITH CHAFFEE REALTY, LLC.

WHEREAS, the City Council finds and determines that it is necessary and desirable to sell Chaffee Realty, LLC certain municipal owned property for industrial purposes and to approve the execution of certain documents herein.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: Authorization of Documents. The City is hereby authorized to enter into the following documents (the "City Documents"), in substantially the form presented to the City Council and attached to this Ordinance, with such changes therein as are approved by the officials of the City executing the documents, such officials' signatures thereon being conclusive evidence of their approval thereof:

(a) Contract for Sale of Real Estate.

SECTION II: Execution of Documents. The Mayor is hereby authorized to execute the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the City. The City Clerk is hereby authorized to attest to and affix the seal of the City to the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION III. Further Authority. The City shall, and the officials, agents and employees of the City are hereby authorized to, take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance and to carry out, comply with and perform the duties of the City with respect to the City Documents.

SECTION IV. Emergency Ordinance. The City Council finds that an emergency exists within the meaning of Article III, Section 312(f) of the City Charter, because Chaffee Realty, LLC cannot acquire the real estate until the City executes the City Documents, and delays in acquiring the real estate could jeopardize the timing and market conditions for the proposed project.

SECTION V: Record of Passage:

A. Bill Number 5927 was introduced and read the first time this 12th day of September, 2013.

B. Bill Number 5927 was read the second time on this 12th day of September, 2013. Councilman Gilmore moved to approve Bill Number 5927. The motion was seconded by Councilman Burch, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

C. Upon passage by the City Council, this bill shall become Ordinance 5927 and shall be in full force and effect from and after its passage.

Renewal of the Sikeston Area Humane Society Contract

At the July 1, 2013 City Council meeting, the Council voted to extend the current contract with the Sikeston Area Humane Society for 60 days. Expansion of their board and other management options are continuing to be discussed. Staff requested an additional 60 day extension.

Councilman Depro moved to renew the current contract for services with the Sikeston Area Humane Society through October 31, 2013. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Discussion/Authorization to Proceed with Appeal to FEMA Floodplain Designations

Councilman Depro moved to authorize AMEC to submit the first appeal to FEMA, which should result in 51% of the property being removed from the designated flood plain. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Council Appointment to the Professional Consulting Committee

Councilman Gilmore nominated Councilman Depro to serve on the Professional Consulting Committee. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Approval of RFP#14-5, Wakefield Bridge Rehabilitation Project STP-5800(13)

Three firms responded to RFP#14-5 for the Wakefield Bridge rehabilitation project. Councilman Gilmore moved to accept the Professional Consulting Committee's recommendation of Waters and Associates for engineering services for the Wakefield Bridge Rehabilitation Project STP-5800(013). The motion was seconded by Councilman Depro and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Bill Number 5924, Amending City Code Title III, Chapter 335, Section 335.040, Authorizing the Installation of Stop Signs on Hospitality Drive at Brunt Boulevard, Cardinal Drive at Davis Boulevard, Cleveland Avenue at Davis Boulevard

Councilman Depro moved for the second reading of Bill Number 5924. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 5924

ORDINANCE Number 5924

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5924 AND SHALL AMEND TITLE III, CHAPTER 335 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on August 14, 2013 and voted favorably to amend the uniform traffic code by placing stop signs on Hospitality Drive at Brunt Boulevard, Cardinal Drive at Davis Boulevard, Cleveland Avenue at Davis Boulevard.

SECTION III: Title III – Chapter 335 – Section 335.040 – Stop and Yield Signs; shall be amended by including the following:

<u>Stop Sign</u>	<u>Through Street</u>	<u>Sign Location</u>	<u>Controlled Traffic Movement</u>
Hospitality Drive	Brunt Boulevard	SE Corner	North
Cardinal Drive	Davis Boulevard	NE Corner	West
Cleveland Avenue	Davis Boulevard	NE Corner	West

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 5924 was introduced and read the first time this 26th day of August, 2013.
- B. Bill Number 5924 was read the second time this 12th day of September, 2013. Councilman Teachout moved to approve Bill Number 5924. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed,
becoming ordinance 5924.

- C. Ordinance 5924 shall be in full force and effect from and after Saturday, October 12, 2013.

Bill Number 5929, Amending City Code Section 335, Schedule III, Authorizing the Installation of a Yield Sign on the SW Corner on butler Avenue at Carroll Avenue

Councilman Depro moved for the second reading of Bill Number 5929. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 5929

ORDINANCE Number 5929

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5929 AND SHALL AMEND TITLE III, CHAPTER 335 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on August 14, 2013 and voted favorably to amend the uniform traffic code by placing a yield sign on Butler Avenue east bound at Carroll Avenue.

SECTION III: Title III – Chapter 335 – Section 335.040 – Stop and Yield Signs; shall be amended by including the following:

<u>Stop Sign</u>	<u>Through Street</u>	<u>Sign Location</u>	<u>Controlled Traffic Movement</u>
Butler Avenue	Carroll Avenue	SW Corner	East

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 5929 was introduced and read the first time this 26th day of August, 2013.
- B. Bill Number 5929 was read the second time this 12th day of September, 2013. Councilman Depro moved to approve Bill Number 5929. The motion was seconded by Councilman Teachout, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed,
becoming ordinance 5929.

- C. Ordinance 5929 shall be in full force and effect from and after Saturday, October 12, 2013.

Bill Number 5930, Amending City Code Section 355.010, Schedule IV to Prohibit Parking at any time on North Ingram Road from the Intersection of North Ingram at Campanella Drive to the Intersection of North Ingram and the Abandoned Portion of County road 473

Councilman Teachout moved for the second reading of Bill Number 5930. The motion was seconded by Councilman Burch and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 5930

ORDINANCE Number 5930

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5930 AND SHALL AMEND TITLE III, CHAPTER 355 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on August 14, 2013 and voted favorably to amend the uniform traffic code by placing no parking signs on N. Ingram Road from the intersection of N. Ingram at Campanella Drive to the intersection of N. Ingram and the abandoned portion of County Road 473 (West Side of N. Ingram, North of the Rodeo Grounds), on both sides of the street.

SECTION III: Title III – Chapter 355 – Section 355.010 – Stopping, Standing or Parking Prohibited; shall be amended by including the following:

Name of Street	From	To	Side of Street
North Ingram Road	Campanella Drive	County Road 473	Both

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 5930 was introduced and read the first time this 26th day of August, 2013.
- B. Bill Number 5930 was read the second time this 12th day of September, 2013. Councilman Burch moved to approve Bill Number 5930. The motion was seconded by Councilman Depro, discussed, and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed,
becoming ordinance 5930.

- C. Ordinance 5930 shall be in full force and effect from and after Saturday, October 12, 2013.

Bill Number 5926, Amending City Code to Declaring Certain Policies and Response Plans to be Closed Records

Councilman Teachout moved for the second reading of Bill Number 5926. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 5926

ORDINANCE Number 5926

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF SIKESTON, MISSOURI CREATING CHAPTER 110, SECTION 110.021 AND EXCEPTING CERTAIN OPERATIONAL GUIDELINES, POLICIES AND SPECIFIC RESPONSE PLANS FROM SUNSHINE LAW REQUIREMENTS

WHEREAS, to protect sensitive public records relating to public agency plans to prevent and respond to possible terrorist incidents and to protect security system plans for certain critical public and private buildings and facilities the State Legislature has amended Section 610.021(18) of the Missouri Revised Statutes (the Sunshine Law) to remove the sunset provision and allow the closing of records related to operational guidelines, policies and specific response plans developed, adopted, or maintained by any public agency responsible for law enforcement, public safety, first response, or public health for use in responding to or preventing any critical incident which is or appears to be terrorist in nature and which has the potential to endanger individual or public safety or health.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: The Municipal Code of the City of Sikeston, Missouri is hereby amended by adding a new Section 110.020 to read as follows:

Section 110.021: RECORDS PERTAINING TO OPERATIONAL GUIDELINES, POLICIES AND SPECIFIC RESPONSE PLANS

Because disclosure would impair the City's ability to protect the security or safety of persons or real property, and because the public interest in nondisclosure outweighs the public interest in disclosure under the circumstances, it is hereby determined that all operational guidelines, policies and specific response plans developed, adopted, or maintained by any agency, department, board or commission of the City responsible for law enforcement, public safety, first response, or public health for use in responding to or preventing any critical incident which is or appears to be terrorist in nature and which has the potential to endanger individual or public safety or health shall be closed records; except that financial records related to the procurement of or expenditures relating to operational guidelines, policies or plans purchased with public funds shall be open records.

SECTION II: Repealer. Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION III: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect after October 12, 2013.

SECTION IV: Record of Passage:

- A. Bill Number 5926 was introduced to Council and read the first time this 26th day of August 2013.
- B. Bill Number 5926 was read the second time this 12th day of September 2013. Councilman Depro moved to approve Bill number 5926. The motion was seconded by Councilman Teachout and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.
becoming Ordinance 5926.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 5926 and shall be in full force and effect after October 12, 2013.

Council Appointment the Stormwater Management Advisory Board

This item was tabled.

Consideration of 2013 Boards and Commissions Appointments

Councilman Burch nominated Sue Rogers to a term on the Board of Adjustments. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Gilmore nominated Jack Vincent and Ron Galemore for reappointment to the Board of Appeals. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Members of the Board of Appeals will be asked to recommend nominees for the position vacated by Scott Kiesling.

Councilman Burch nominated Tim Merideth to serve on the Board of Municipal Utilities. The motion was seconded by Councilman Depro and the following vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Depro nominated Geoff Comer for reappointment to the Enhanced Enterprise Zone Board. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Gilmore nominated Dan Marshall for reappointment to the LCRA Commission. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Depro nominated Jay Leible and Carrie Lape to serve on the Library Board of Trustees. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Gilmore nominated Jeffrey Hay to a first term and Rod Anderson and Larry Williams to reappointment on the Park Board. The motion was seconded by Councilman Depro and the following vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Depro nominated Chip Thornton to a first term and Gary Ozment for reappointment to the Planning and Zoning Board. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Burch nominated Ned Matthews, Nathan Cox and Patrick Douglas for reappointment to the DPS Advisor Board. The nomination was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Gilmore nominated James Crowe to a first term and Larry Tetley, Marian Jones and Dan Marshall for reappointment to the Rental Ordinance Appeals Board. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Gilmore nominated Geoff Posegate for reappointment to the Strategic Plan Implementation Commission. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Teachout moved to nominate Missy Marshall and Karen Evans for reappointment to the Tax Increment Finance Commission. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Depro nominated Mike Ziegenhorn and David Carnell for reappointment on the Traffic Committee. The motion was seconded by Councilman Teachout and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Burch nominated David Ross for a first term and the reappointment of Jan Barkett, Libby Caskey and Mike Parker to the SEMO University-Sikeston Campus Advisory Council. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Essex Building Roof Repairs

Economic Development Director Ed Dust briefed the City Council regarding bids for the repair of the Essex Building roof. Councilman Burch moved to award the roof repairs to Pyramid Roofing in the amount of \$15,600 for Alternate 1. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Abstain, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Briefing/Discussion: Local Liquor License Violations

Director Juden briefed the City Council on the reduction in staffing by the Missouri Division of Alcohol and Tobacco. As a result, State Liquor Control Agents no longer offer enforcement of State liquor regulations on a local level.

Council directed staff to work with City Counselor Leible in addressing guidelines for local enforcement of liquor regulations through the City Code.

Other Items

City Treasurer Bailey reported insufficient funds had been budgeted for employee and employer participation in the annual Missouri LAGERS Meeting.

City Treasurer Bailey advised that due to budget reductions, the Employee Appreciation Banquet Committee felt there were insufficient funds available for the annual Employee Appreciation Dinner. The Committee recommended canceling the annual dinner and to maintain the Employee Recognition Program. Councilman Gilmore moved to accept the recommendation of staff. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Nay, and Pullen Nay, thereby being defeated.

ADJOURNMENT INTO EXECUTIVE SESSION

Councilman Burch moved to adjourn into executive session for the discussion of litigation, property and personnel [RSMO 610.021 (1, 2 & 3)]. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

The executive session of the Sikeston City Council meeting of September 12, 2013 was called to order at 8:45 a.m. in the Economic Development Conference Room, located at 105 East Center, Sikeston. Present at the meeting were Mayor Jerry Pullen and Councilmen Steve Burch, Bob Depro, John Gilmore, Maude Harris, and Kathy Teachout. Staff in attendance were: City Counselor Chuck Leible, Acting City Manager/City Clerk Carroll Couch, City Treasurer Karen Bailey, and Governmental Services Director Linda Lowes. Gary Holland of Strategic Government Resources was also in attendance.

Councilman Depro moved to authorize the purchase of the Village Green property for \$900,000 and to allow the DED Board to make suggestions regarding development of the property. The motion was seconded by Councilman Burch, discussed and voted as follows:

Burch Aye, Depro Aye, Gilmore Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Harris left the meeting at 10:50.

The City Council agreed to have a Phase 1 Study conducted by Ken Riddle on the railroad right-of-way. Estimated cost is \$1,500-\$2,500.

No further action was taken in executive session.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Burch moved to adjourn from executive session. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Councilman Burch nominated Mayor Pullen and Councilmen Teachout and Gilmore to serve on an independent advisory board for development of the Village Green property. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Gilmore moved to adjourn. The motion was seconded by Councilman Teachout and the following roll call vote was recorded:

Burch Aye, Depro Aye, Gilmore Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

APPROVED:

JERRY PULLEN, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

Friday, June 28 – 8:00 A.M.

128 N. New Madrid St., Sikeston, MO 63801

BOARD OF DIRECTORS MEETING – EXECUTIVE SESSION

CALL TO ORDER/RECORD OF ATTENDANCE

Chairman Jerry Pullen called the meeting to order per Section 610.021(2) at 8:05 A.M. Board members present: Steve Taylor, Ed Throop, Alan Keenan, Jon Gilmore, Jerry Pullen, Maude Harris and ex-officio member Doug Friend. DED staff members in attendance were Ed Dust, director, Kathy Medley, administrative assistant and Chuck Leible, city counselor.

ITEMS OF BUSINESS:

The board discussed a Letter of Intent from Carr Textile. Alan Keenan made a motion to recommend that the Sikeston City Council accept the offer of \$1,850,000 for the Brown Shoe Building from Carr Textile. The motion was seconded by Jon Gilmore, and the following roll call vote was recorded:

Pullen Aye, Throop Aye, Harris Aye, Taylor Aye, Keenan Aye, Gilmore Aye, thereby being passed.

The board suggested these funds be moved to the Essex Fund and used for economic development purposes.

Ed Throop made a motion to adjourn to regular session at 8:40 A.M. The motion was seconded by Steve Taylor and the following roll call vote was recorded:

Pullen Aye, Throop Aye, Harris Aye, Taylor Aye, Keenan Aye, Gilmore Aye, thereby being passed.

Respectfully Submitted By:

ED DUST, Director

JERRY PULLEN, Chairman

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

Tuesday, August 13, 2013 – 11:30 A.M.

128 N. New Madrid St., Sikeston, MO 63801

BOARD OF DIRECTORS MEETING

CALL TO ORDER/RECORD OF ATTENDANCE

Chairman Jerry Pullen called the meeting to order at 11:45 a.m. Board Members Present: Jerry Pullen, Ed Throop, Maude Harris, Jon Gilmore and Steve Taylor, and ex-officio member Carroll Couch. Board member Alan Keenan was absent. Also in attendance: Ed Dust, DED director, Kathy Medley, DED administrative assistant, and City Counselor Chuck Leible.

ITEMS OF BUSINESS:

Steve Taylor made a motion to approve the July 9, 2013 minutes. The motion was seconded by Jon Gilmore, and the following roll call vote was recorded: Harris Aye, Pullen Aye, Gilmore Aye, Throop Aye, Taylor Aye, thereby being passed.

Ed Dust reported that the Brown Shoe building liquidation is going well and is on schedule to be completed by the first of September. Chuck Leible is working on the closing documents for the purchase of the Brown Shoe building.

Ed Dust gave an update on the Highway Meeting held in Ullin, IL and the I-55 Corridor meeting in Jackson. The estimated cost to participate in the I-55 Corridor Project will be \$1,500-\$2,000, which will go toward website development.

Ed Dust gave an update on industry & retail prospects.

The Do It Best, Corp. Annual Meeting will be held October 18-21 in Indianapolis. Ed Dust, Jerry Pullen and Steve Taylor will attend.

The board directed Ed Dust to solicit bids to repair the Essex Building roof.

Steve Taylor made a motion to recommend that the city council sign a contract to purchase the Bootheel Golf Course property with funding provided by the Sikeston Board of Municipal Utilities. The motion was seconded by Jon Gilmore and the following roll call vote was recorded: Harris Aye, Pullen Aye, Gilmore Aye, Throop Aye, Taylor Aye, thereby being passed.

The next DED meeting is scheduled for Tuesday, September 10, 2013.

Steve Taylor made a motion to adjourn. The motion was seconded by Jon Gilmore and the following roll call vote was recorded: Harris Aye, Pullen Aye, Gilmore Aye, Throop Aye, Taylor Aye, thereby being passed.

Respectfully Submitted By:

ED DUST, Director

JERRY PULLEN, Chairman

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

Monday, August 19, 2013 – 11:30 A.M.

128 N. New Madrid St., Sikeston, MO 63801

BOARD OF DIRECTORS MEETING

CALL TO ORDER/RECORD OF ATTENDANCE

Chairman Jerry Pullen called the meeting to order at 11:55 a.m. Board Members Present: Alan Keenan, Jerry Pullen, Ed Throop, Maude Harris, Jon Gilmore and Steve Taylor, and ex-officio member Carroll Couch. Also in attendance: Kathy Medley, DED administrative assistant, City Counselor Chuck Leible and Tim Merideth with Century 21.

ITEMS OF BUSINESS:

There being no regular business to discuss, Steve Taylor made a motion to adjourn to executive session to discuss property per Section 610.021(2). The motion was seconded by Ed Throop and the following roll call vote was recorded: Harris Aye, Pullen Aye, Gilmore Aye, Throop Aye, Taylor Aye, Keenan Aye, thereby being passed.

After adjourning out of executive session, Steve Taylor made a motion to adjourn. The motion was seconded by Maude Harris and the following roll call vote was recorded: Harris Aye, Pullen Aye, Gilmore Aye, Throop Aye, Taylor Aye, thereby being passed.

Respectfully Submitted By:

JERRY PULLEN, Chairman

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

Tuesday, August 27, 2013 – 2:30 P.M.

107 W. Malone Ave., Sikeston, MO 63801

BOARD OF DIRECTORS MEETING

CALL TO ORDER/RECORD OF ATTENDANCE

Vice-Chairman Steve Taylor called the meeting to order at 2:35 p.m. Board Members Present: Alan Keenan, Ed Throop, Maude Harris, Jon Gilmore and Steve Taylor, and ex-officio member Carroll Couch. Board member Jerry Pullen was absent. Also in attendance: Ed Dust, DED director, Kathy Medley, DED administrative assistant, City Counselor Chuck Leible and Missy Marshall and Dr. Stephenson from Three Rivers Community College.

ITEMS OF BUSINESS:

Jon Gilmore made a motion to adjourn to executive session to discuss property per section 610.021(2). The motion was seconded by Maude Harris, and the following roll call vote was recorded: Harris Aye, Gilmore Aye, Throop Aye, Taylor Aye, Keenan Aye, thereby being passed.

After adjourning back to regular session Ed Dust informed the board that plans were progressing with the industry prospect and he hopes to have the announcement in mid-September.

The next DED meeting will be held Tuesday, September 10.

There being no other business to discuss, Jon Gilmore made a motion to adjourn. The motion was seconded by Alan Keenan and the following roll call vote was recorded: Harris Aye, Pullen Aye, Gilmore Aye, Throop Aye, Taylor Aye, Keenan Aye, thereby being passed.

Respectfully Submitted By:

ED DUST, SECRETARY

STEVE TAYLOR, Vice-Chairman

MINUTES OF THE REGULAR MEETING

HOUSING AUTHORITY OF THE

CITY OF SIKESTON, MISSOURI

HELD ON THE EIGHT OF JULY 2013

On the Eight Day of July 2013, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in the regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay, and Commissioner Alice Tharp

Absent: Commissioner Michele Knickman

Also Present: Harvey Shirkey, 408 Fletcher, and Executive Director Bobby K. Henry

Being a quorum present, the following business was transacted:

Minutes of the Regular Meetings of May 13, 2013 and June 10, 2013 were presented and upon a motion duly made by Commissioner Alice Tharp, and seconded by Vice-Chairman Larry Tetley, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	195.05	Plumbmaster	208.85
AT&T	237.00	Raben Tire	228.96
AT&T Mobility	37.05	RAM Enterprises	300.00
Auto Tire & Parts	12.99	Ricoh	845.00
Charter Communications	84.99	Sikeston Chamber	175.00
City of Sikeston-C.O.P.S.	14,138.86	Sonny's Solid Waste	2,000.00
C&K Building Materials	41.16	Standard Democrat	407.12
Decota Electric	57.81	Tenmast Software	1,500.00
Delta Document Shredding	30.00	The PI Company	120.00
J&K Floor Cleaning	586.63	Tri-County Recycling	770.00
Lowe's	287.88	Walmart	178.60
Mid-South Office Supply	209.10		
Morlan Dodge	207.00	Total for JUNE	\$22,941.53
O'Reilly Auto Parts	6.48		

Motion duly made by Vice-Chairman Larry Tetley, to pay bills as presented, seconded by Commissioner David Hay. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending June 2013 were presented. The requisition included \$2,400.00 to Dunker Consultants (501-12) and \$7,000.00 for second quarter salary proration to the SHA (501-12). Motion duly made by Commissioner David Hay, to pay requisitions for a grand total of \$9,400.00 seconded by Commissioner Alice Tharp. Motion carried unanimously.

Consideration of vacated Tenant Account Receivable (TAR) Write-Off for the first half of FY 2013:

Tenant	Acc. No.	Address	Amount	Reason
Davis, Angela	100.07	323 Sunset	\$949.00	Moved
Fletcher, Michael	211.06	119 Stoddard	\$53.00	Evicted - Housekeeping
Brow, Randy & Worley Jessica	51.24	609 Cleveland	\$120.00	Abandon unit
Gipson Jr., Keith & King, Tammy	141.21	244 Watson	\$1,068.00	Evicted- Housekeeping
Kent, Nneka	91.20	374 Magnolia	\$653.50	Evicted- Nonpayment
Williams, Shanica	31.22	231 Thrush	\$40.00	Evicted – Unauthorized persons
Hayes, Ebony & Rowe, Chancelton	82.24	356 Magnolia	\$610.00	Evicted – One Strike
Miles, Erica	130.12	422 Fletcher	\$2,069.00	Evicted – Retroactive Rent & Non compliance
Hines, Teshana	102.22	353 Magnolia	\$499.00	Evicted – Unauthorized persons
Cooks-Johnson, Waneisha & Andrews, Richard	76.12	344 Magnolia	\$809.00	Evicted – One Strike
Guzman, Elizabeth	53.35	613 Cleveland	\$203.00	Evicted – Non-compliance
Williams, Jaclyn	114.13	415 Fletcher	\$937.00	Evicted – Non payment
Pratt, Porsche	63.23	318 Sunset	\$325.00	Evicted – One Strike
Edwards, Gwendolyn	92.20	376 Magnolia	\$1,352.75	Evicted – Non payment
McBride, Sheria	53.07	306 Sunset	\$1,629.00	Evicted – Non payment
Winderknecht, Juntin	243.19	114 Delores	\$759.00	Evicted – Non payment
Turner, LaPorcha	87.21	366 Magnolia	\$1,023.00	Evicted – Non payment
Frederick, Karen	02.20	106 Cardinal	\$676.00	Evicted – Unauthorized persons
Humphries, Amanda	50.37	607 Cleveland	\$392.00	Evicted – Unauthorized persons
Moore, Elizabeth	243.19	127 Delores	\$69.40	Evicted – Unauthorized persons
		Total Tenant Accounts Written Off	Total Amount Written Off	
		20	\$14,236.65	

Motion duly made by Vice-Chairman Larry Tetley, to write-off \$14,236.65 of vacated Tenant Account Receivable (TAR) for the first half of FY 2013, seconded by Commissioner David Hay. Motion passed unanimously.

Being no further business to come before the Body, Commissioner Alice Tharp moved to adjourn seconded by Commissioner David Hay. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

**MINUTES OF THE REGULAR MEETING
HOUSING AUTHORITY OF THE
CITY OF SIKESTON, MISSOURI
HELD ON THE TWELFTH OF AUGUST 2013**

MEETING CANCELED DUE TO LACK OF AGENDA ITEMS FOR DISCUSSION

Mike Jensen, Chairman

Bobby K. Henry, Secretary

**Board of Trustees Meeting
Monday August 5, 2013
4:30pm**

The Board of Trustees of Sikeston Public Library met on Monday August 5, 2013. Present were Dr. Bohannon Mrs. Caskey, Mrs. Chitwood, Mr.Colwick, Mrs. Tetley, Ms. Thompson, Mrs.Tangeman, Director, Mr. Eifert, Assistant Director. Mr. Polivick, Mrs. Barkett and Mrs. Cowan were absent.

FRIENDS OF THE LIBRARY-No report at this meeting.

MINUTES

Mrs. Tetley made a motion to accept the minutes from the July meeting. Dr. Bohannon seconded and the motion carried.

PETTY CASH

Ms. Thompson made a motion to accept the Petty Cash Report for July. Mrs. Caskey seconded and the motion carried.

BILLS—Dr. Bohannon made a motion to accept the Bills for July as presented. Mrs. Tetley seconded and the motion carried.

CITY FINANCIAL STATEMENT-The City Financial Statement for June was reviewed.

COMMITTEES

FINANCE—Mrs. Barkett sent a report that as of August 2,2013, approximately \$99,000.00 has been received in donations for the renovation of the basement.

PERSONNEL—None

OPERATIONS—Mrs. Caskey reported on plans for a fundraiser for the basement renovation to be held November 14-15 at the Clinton Building. Bill and Sharri Jones of Sissy's Log Cabin will present a jewelry event. Tickets will be \$20.00. With the purchase of a ticket, a person will have a chance to win a \$5,000.00 shopping spree at Sissy's Log Cabin or a "Suite of Jewelry". Moll's Printing has agreed to help underwrite the cost of the printing. The 2 day event will include a sponsor's luncheon on Thursday, the jewelry event at the Clinton Building from 1:00pm-5:30pm. Drinks and appetizers will be served which people view the jewelry. A silent auction will run from 1:00pm-8:00pm each day. Other information regarding the event is included on the information passed out to each Board member. More information will be available at the September meeting. We have dates for the Tile project through October. They are on the following Saturdays: This Saturday, August 10th, during Cowboy Up weekend, August 24th, September 14th, September 24th, October 5th and October 19th. The time will be 11:00am-1:00pm for each of these Saturdays. Volunteers will be needed to help. A sign up sheet is being passed around. We still have no word on the CDBG Grant at this time.

LIBRARIAN

-We have contacted ESI regarding the security cameras but have no information at this time.

-Our September Board meeting date falls on Labor Day and we will need to change the date. After discussion, the board chooses to meet on Thursday, September 5th at 4:00pm.

OTHER

-Mrs. Tangeman was informed by Brenda Bates from the Missouri State Library that in appointing Mrs. Barkett and Mrs. Cowan to a 1 year term we are not in compliance with the State Statutes. They may continue to attend board meetings, serving in an advisory capacity but may not vote. We will need to see who is available to serve on the board.

-Mr. Colwick, Mr. Eifert and Mrs. Tangeman met with Jeff Trinkle the new Director at Riverside Regional Library and 2 of his board members here at the library. They wanted information on the contract and what they can report to their board members what services are being received for their \$15,000.00 paid to Sikeston Public Library. Mr. Eifert and Mrs. Tangeman composed a letter that included the specific information that had been requested. Mr. Trinkle did offer some ideas on how the 2 libraries could offer some additional services that would benefit all the patrons.

ADJOURNMENT

Mrs. Caskey made a motion to adjourn and Ms. Thompson seconded the motion. All in favor, none opposed and the motion carried. The meeting adjourned at 5:25pm.



**STRATEGIC PLAN
IMPLEMENTATION COMMISSION**

**September 3, 2013
11:30 A.M.**

City of Sikeston

Council Chambers
105 E. Center St.
Sikeston, MO 63801

I. MEETING CALLED TO ORDER

A meeting of the Strategic Plan Implementation Commission was called to order at 11:40 a.m. by Councilman Posegate.

II. RECORD OF ATTENDANCE

Members Attending: Geoff Posegate, Bob Depro, Michael Harris and Jon Gilmore. Jesse Bonner, Rick Lovall and Jerry Pullen were absent.

Staff Attending: Acting City Manager Carroll Couch, Governmental Services Director Linda Lowes and Administrative Assistant Rhonda Council.

III. APPROVAL OF MINUTES

Minutes of the July 25th meeting were presented for approval. Gilmore made a motion to accept the minutes Depro gave a second. All were in favor.

IV. ITEMS OF BUSINESS

- A. To date, no proposals have been turned in for the RFP for Housing. Deadline for submission is October 1.
- B. Tim Merideth of Century 21 Realty has been mentioned as possibly being the person needed to lead the Housing Task Force as a replacement for Steve McPheeters. All were in favor to get in touch with Tim.
- C. It was suggested that a note be sent to Craig Mueller at Do It Best in appreciation of their efforts to get employees to move to Sikeston.
- D. The date for the next Leadership Academy has not been set, but a list of potential prospects is being put together.

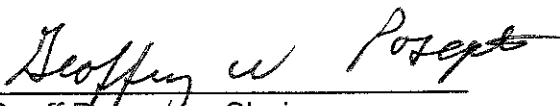
V. OTHER ITEMS OF BUSINESS

- None

VI. ADJOURNMENT

There being no further business to come before the Commission, a motion was made to adjourn. The motion was second and the meeting was adjourned at 11:50 a.m.

Respectfully Submitted,


Geoff Posegate, Chairman





TOURISM ADVISORY BOARD MINUTES
MEETING OF TUESDAY, JUNE 25, 2013

The Sikeston Convention & Visitors Bureau Tourism Advisory Board Meeting convened at 4:00 PM, Tuesday, June 25, 2013 in the C.D. Matthews Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were Board members Zach Fayette, Rick Justice and John Tarter, Council member Bob Depro, ex-officio members Jiggs Moore and Director Linda Lowes. Absent were board members Tess Marshall and David Carnell, and Council woman Kathy Teachout.

Vice-chairman Rick Justice called the meeting to order. Upon arrival of Chairman John Tarter, he requested a motion to approve the minutes of April 23, 2013. Zach Fayette made the motion to approve. Bob Depro provided the second. The minutes were approved.

Director Lowes provided an overview of Tourism Fund income and expenditures. Actual lodging tax receipts are below revenue projections.

The Board reviewed CVB operations reports detailing FY-13 spring marketing campaign lead analysis, Travelgram response and SEM performance.

Lowes reported the CVB was approved for participation in the MO Division of Tourism Cooperative Marketing Fund Program. She provided a status report on FY-14 ad placement.

In other business, Lowes requested Board input on the development of a digital photo contest. This project's goal would be to provide an inventory of current digital photos for CVB website and advertisements; provide photos for the City's website; increase awareness of local destinations and activities; and increase community involvement. Based on board member response CVB Staff will begin work on program guidelines for a contest that will run from January to December 2014. The Board is asked to provide input in determining photo contest categories. Further discussions will be held during next month's meeting.

The Board agreed to participate in the development of the FY-15 marketing campaign. Lowes distributed statistical information from the MO Division of Tourism providing demographics on regional/national travelers to Missouri. Statistical information regarding the CVB's marketing response will be provided at next month's meeting. During this meeting the group will establish target markets for FY-15.

The group took a few moments to begin an analysis of the CVB's strengths and weaknesses that should be addressed as the FY-15 advertising campaign is developed.

There being no other business, the meeting was adjourned.

Approved and accepted this date:

John Tarter, Chairman

Date



TOURISM ADVISORY BOARD MINUTES
MEETING OF TUESDAY, JULY 23, 2013

The Sikeston Convention & Visitors Bureau Tourism Advisory Board Meeting convened at 4:00 PM, Tuesday, July 23, 2013 in the C.D. Matthews Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Attending were Board members Zach Fayette, John Tarter, and Tess Marshall, ex-officio member Jiggs Moore and Director Linda Lowes. Due to the lack of a quorum, the meeting was adjourned.

Approved and accepted this date:

John Tarter, Chairman

Date



TOURISM ADVISORY BOARD MINUTES

MEETING OF TUESDAY, AUGUST 27, 2013

The Sikeston Convention & Visitors Bureau Tourism Advisory Board Meeting convened at 4:00 PM, Tuesday, August 27, 2013 in the C.D. Matthews Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Attending were Board members David Carnell, Councilman Bob Depro, ex-officio members Jiggs Moore, Lynn Lancaster and Director Linda Lowes. Due to the lack of a quorum, the meeting was adjourned.

Approved and accepted this date:

John Tarter, Chairman

Date

Council Letter

Date of Meeting: 13-10-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 1st and 2nd Reading, Emergency Bill #5932, Rezoning from Transitional Downtown TZ^{DT} to Commercial Downtown C2^{DT} the following described real estate to-wit: All of lots numbered three (3) and four (4) in block numbered three (3) in Sikes First Addition to the City of Sikeston Scott County Missouri; and which generally abuts the north side of Center Street between N. Kingshighway and N. Ranney in the City of Sikeston, MO 63801

Attachment(s):

1. Bill #5932
2. Map

Action Options:

1. Discuss and approve the rezoning from Transitional Downtown TZ^{DT} to Commercial Downtown C2^{DT} the following described real estate to-wit: All of lots numbered three (3) and four (4) in block numbered three (3) in Sikes First Addition to the City of Sikeston Scott County Missouri; and which generally abuts the north side of Center Street between N. Kingshighway and N. Ranney in the City of Sikeston, MO 63801
2. Other action Council may deem appropriate

Background:

The Planning & Zoning Commission met on October 1, 2013 and voted to approve the rezoning from Transitional Downtown TZ^{DT} to Commercial Downtown C2^{DT} the following described real estate to-wit: All of lots numbered three (3) and four (4) in block numbered three (3) in Sikes First Addition to the City of Sikeston Scott County Missouri; and which generally abuts the north side of Center Street between N. Kingshighway and N. Ranney in the City of Sikeston, MO 63801.

THIS BILL AS APPROVED SHALL BECOME EMERGENCY ORDINANCE NUMBER 5932 PROVIDING FOR THE REZONING FROM TRANSITIONAL DOWNTOWN TZ^{DT} TO COMMERCIAL DOWNTOWN C2^{DT} THE FOLLOWING DESCRIBED REAL ESTATE TO-WIT: ALL OF LOTS NUMBERED THREE (3) AND FOUR (4) IN BLOCK NUMBERED THREE (3) IN SIKES FIRST ADDITION TO THE CITY OF SIKESTON, SCOTT COUNTY MISSOURI; AND WHICH GENERALLY ABUTS THE NORTH SIDE OF CENTER STREET BETWEEN N. KINGSHIGHWAY AND N. RANNEY IN THE CITY OF SIKESTON, MO 63801.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on October 1, 2013 and voted to approve the rezoning from Transitional Downtown TZ^{DT} to Commercial Downtown C2^{DT} the following described real estate to-wit: All of lots numbered three (3) and four (4) in block numbered three (3) in Sikes First Addition to the City of Sikeston, Scott County Missouri; and which generally abuts the north side of Center Street between N. Kingshighway and N. Ranney in the City of Sikeston, MO 63801.

SECTION III: A plat of said real estate is marked as Exhibit "A" attached hereto and incorporated by reference.

SECTION IV: The above tract of land is hereby rezoned from "TZ^{DT}" Transitional Downtown to "C2^{DT}" Commercial Downtown.

SECTION V: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Emergency Clause. This ordinance is adopted as an emergency measure in order to comply with the timetable of the affected businesses.

SECTION VIII: Record of Passage

A. Bill Number 5932 was introduced and read the first time this 7th day of October 2013.

B. Bill Number 5932 was read the second time and discussed this 7th day of October 2013, and was voted as follows:

Depro _____, Harris _____, Pullen _____, Hedrick Absent,

Teachout _____, Burch _____, and Gilmore _____,

thereby being _____, and becoming ordinance 5932.

C. Upon passage by the City Council, this Bill shall become Ordinance 5932 and shall be in full force and effect from and after its passage.

Jerry Pullen, Mayor

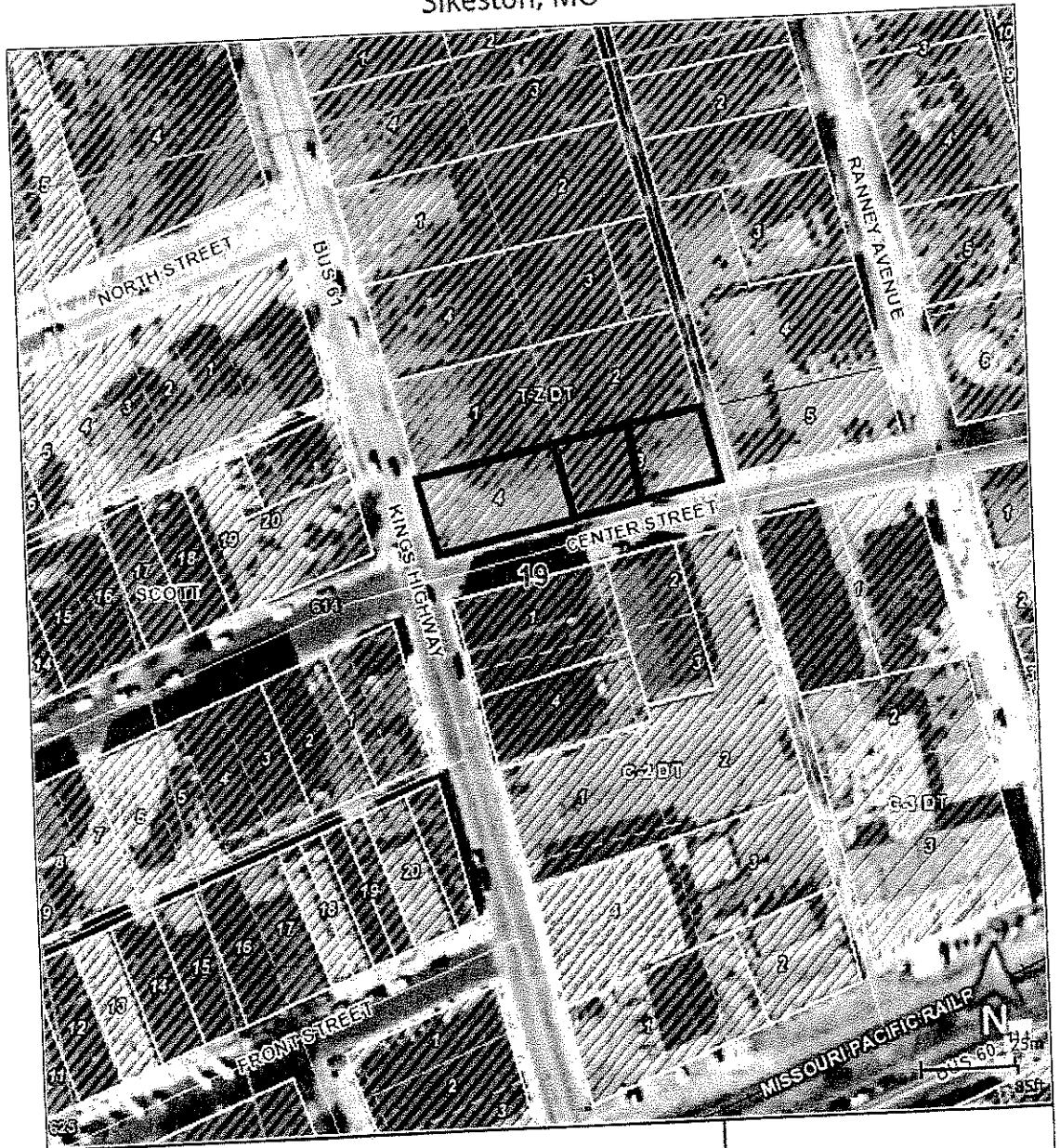
Approved as to form
Charles Leible, City Counselor

Seal / Attest:

Carroll Couch, City Clerk

Exhibit "A"

Sikeston, MO



Data contained within this web site was created from record research provided by the county and/or city. Sikeston does not guarantee any accuracies to the data or attribute information displayed, queried, or printed from this web site. The data contained within this web site is for information only and shall not be used for any other purpose.

Council Letter

Council Letter: 13-10-07

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: 1st Reading, Bill #5933, Amending City Code 500.670, Prohibited Maintenance (derelict vehicles)

Attachments:

1. Bill #5933

Action Options:

1. 1st Reading, Bill #5933
2. Action as Council may deem appropriate.

Background:

City Prosecuting Attorney Dan Norton contacted Staff and indicated there were problems prosecuting individuals for derelict vehicles with the previous wording of the municipal code. The amended code allows only one vehicle on private property that is not in a state of disrepair and the registration is not more than six (6) months out-of-date.

Staff will ask for the adoption of Bill #5933 at the October 28th Council meeting.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5933 PROVIDING FOR AN AMENDMENT TO SECTION 500.670, PROHIBITED MAINTENANCE, OF THE SIKESTON MUNICIPAL CODE IN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall be codified in Section 500.670 of the Sikeston Municipal Code.

SECTION II: Section 500.670 of the City Code of Sikeston, Missouri shall be amended to read as follows:

"500.670 Prohibited Maintenance:

B. It shall be unlawful for the owner, occupant or custodian of any private property to maintain or allow to remain on said private property any currently unregistered and/or unlicensed motor vehicles or any motor vehicle which is in a state of disrepair; provided however, that the owner of such private property may maintain on said private property one (1) motor vehicle which is not in a state of disrepair and for which the vehicle's registration is not more than six (6) months out-of-date. (R.O. 2009 §15.24.040; Ord. No. 5591 §II, 4-13-04; Ord. No. 5603 §II, 6-15-04)"

SECTION III: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION IV: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage

A. Bill Number 5933 was introduced and read the first time this 7th day of October, 2013.

B. Bill Number 5933 was read the second time and discussed this 28th day of October, 2013, and voted as follows:

Harris, _____, Burch, _____, Depro, _____,

Teachout, _____, Gilmore, _____, Hedrick, Absent,

Pullen, _____, thereby being

_____,

becoming ordinance 5930.

C. Ordinance 5933 shall be in full force and effect from and after Wednesday, November 27, 2013.

Jerry Pullen, Mayor

Approved as to form
Charles Leible, City Counselor

Seal/Attest

Carroll Couch, City Clerk

Council Letter

Council Letter: 13-10-07

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Status report on 2014 Domestic Violence Surcharge Funding Requests

Attachments:

1. None

Action Options:

1. Action as Council may deem appropriate.

Background:

In 2003 the City adopted, as an additional court cost, the Domestic Violence Shelter Surcharge Fee (DVSF). As authorized under State Statute, this \$2.00 fee is used to fund the operation of local domestic violence shelters. State Statute also sets forth specific guidelines for the funding application process.

On July 29, 2013 City Staff mailed the 2014 Domestic Violence Surcharge Funding Application to the House of Refuge. No response was received by the submission deadline of October 1, 2013.

During a follow-up call to the House of Refuge, they indicated the organization is "retooling" staff responsibilities and the application was "probably overlooked". Anticipated funding available for 2014 was \$4,100.

Council Letter

Date of Meeting: 13-10-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Briefing, Replacement of two (2) 2.5 ton dump trucks

Action Options:

1. Briefing, Replacement of two (2) 2.5 ton dump trucks
2. Other action the City Council deems appropriate

Background:

The City of Sikeston would like to purchase two (2) used 2.5 ton dump trucks for the Public Works Street Division. The current budget has allotted \$80,000 for this purchase. The trucks we wish to replace are 1993 Fords.

In our research, we have discovered that a new truck would cost approximately \$119,000. Therefore, it is staff's recommendation to purchase two (2) used dump trucks instead.

Truck Centers of Mid-America, in Troy, Illinois, are receiving four (4) to five (5) used trucks that will range from \$21,000- \$25,000 each. The models will range from 2001-2004 and the mileages will range from 38,000 -73,000 miles. The used trucks are already set-up for our snow removal equipment.

At this time, we seek Council's approval to allow our Maintenance Supervisor and Interim Street Superintendent to inspect these trucks and proceed with the purchase.

Council Letter

Date of Meeting: 13-10-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Briefing/Award Bid #14-10, Fifteen (15) Digital Hand-Held Radios

Action Options:

1. Briefing/Award, Bid #14-10, Fifteen (15) Digital Hand-Held Radios
2. Other action the City Council deems appropriate

Background:

The Public Works Department is requesting to purchase fifteen (15) digital hand-held radios that will have the capability of networking with the radios the Department of Public Safety currently have. The radios will also be able to link up with the state's communication network.

The digital radios will be purchased under state contract for a total cost of \$24,620.70.

Council Letter

Council Letter: 13-10-07

Originating Department: Department of Governmental Services

Subject: Council Appointment Stormwater Management Board

To the Mayor and City Council:

Attachments:

None

Action Options:

1. Nominate and elect Council member to serve on Stormwater Management Board
2. Other action as may be deemed appropriate

Background:

With the passing of Councilman Hedrick a vacancy has been created on the Stormwater Management Board. Staff requests the appointment of a Council representative to serve with City and BMU staff on the Stormwater Management Board. This Board meets on an as-needed basis, approximately twice a year.

Council Letter

Date of Meeting: 10-07-13

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Consideration of Resolution 13-10-01, Declaration of Surplus Information
Technology Items

Attachments:

1. Resolution 13-10-01
2. Exhibit A
3. GovDeals information sheet

Action Options:

1. Adopt Resolution 13-10-01
2. Other action deemed appropriate by Council

Background:

Staff is requesting Council adoption of Resolution 13-10-01. The items listed have reached or surpassed their useful life. Passage of this resolution will authorize City Staff to remove these items from inventory, and dispose of them by sale at online auction or disposal.

RESOLUTION 13-10-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN INFORMATION TECHNOLOGY EQUIPMENT AND SUPPLIES IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

The items enumerated in Exhibit A, attached, is hereby declared surplus and the City Manager is directed to proceed with the removal of these items from City inventories by sale at public/Internet auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Read this 7th day of October, 2013, discussed and voted as follows:

Burch _____, Depro _____, Gilmore _____,
Harris _____, Hedrick Absent, Teachout _____, and Pullen _____,
thereby being _____.

Jerry Pullen, Mayor

Approved as to Form:
Charles Leible, City Counselor

ATTEST:

Carroll Couch, City Clerk

RESOLUTION 13-10-01

EXHIBIT A

EQUIPMENT DESCRIPTION	MODEL#	SERIAL#	PART#	QTY
DVI video cable			N023NVR	1
Dell PC mouse			011D3V	1
HP envy all in one printer	HP envy D411	CN267c20NV		1
Acer Monitor	Al1706A	Et1460C148625004984001		1
Hp Inkjet 2800		TH4CD340G9		1
HP Deskjet F340 all in one printer		CN65CFF0D6		1
HP ink cartridge #22 tricolor	22			4
HP ink cartridge #21 black	21			2
Cisco CAT express 500 switch	500	FOC1136U1TB		1
Cisco CAT express 500 switch	500	FOC1136U1TQ		1
Cisco CAT express 500 switch	500	FOC1136V1U2		1
Cisco CAT express 500 switch	500	FOC1136U1RG		1
Cisco CAT 2960 G Series	2960	FOC1152X1R8		1
Cisco CAT 2800 Series	2800	FTX1001Y040		1
Geist power supply	BR060-10	NXX300033		1
Mid Atlantic power supply	PD-915R	3200508		1
Cat 2950 Series	2950	FHK0920Z0PZ		1
Power supply	237,107,282,174	E10C-A		1
Nobillis PC'S		228349-001		1
Nobillis PC'S		235961-001		1
Nobillis PC'S		228349-002		1
Cisco CAT 3560 series		CAT 0951Z2M2		1
HP laser Jet	1022N	VNB3D17121		1
HP Office Jet Pro	K5400	MY845680NG		1
HP Scan Jet	5470C	CN23R160H9		1
HP Scan Jet	ADF	SG8BJ111PF		1
HP Scan Jet	5590	CN61PSR1FZ		1
HP Office Jet All In one	J6480	MY89DBB13C		1
HP Office Jet All In one	4620	CN26R210ZR		1
HP Laser Jet	2200D	USBGF08438		1
HP Office Jet Pro	8000	MY8BN120y7		1
HP Photo Smart	B85500	MY05R1101Y		1
HP Jet direct print server	200m	SG46002DAE		1
Samsung All in one	SF650	Z2SABAJ5900208Y		1
HP Ink #564	Photo	Photo		1
HP Ink #564	Black	Black		1
HP Ink #564	Magenta	Magenta		2
HP Ink #564	Yellow	Yellow		1
Garmin GPS NUVI	260W	19U241713		1
Keyspan USB Serial Adapter Port	USA-19HS	726030041		2
HP Laser Jet	1022N	VNB3D17121		1
Dell Ink Tri-Color	T0602	98074-00151		1
Dell Printer	J740	CN-0T0597-48730-374-0740		1

GE Caller ID	29016G	G9HND01B2-9016G	1
Plantronics Hands Free Headset	CS55	Bj721985	1
Sunon Computer Fan	KD1206PHS2		1
APC Back Up	BK650M	FB9826621347	1
Computer Headphones	5183-9500		1
Toshiba Digital Phone Unit	DKT2010-H		3
Belkin Wireless G Router	F5D7230-4	BEL76E56F4	1
LiteOn CD ROM Drive	LTN-483L	2.10946E+11	1
HP CD Rewritable Drive	PHCDD4801/45	5V02131DZ05811	1
Linksys 5 Port Hub	NH 1005	R8740G815298	1
HP Jet Direct	EX Plus	SG71212902	1
Phillips PC Speakers	MMS321/17	CP000712083021	1
PC Audio Jack Green			1
WASP Barcode Reader	WC53900	WCS302102	1
Phone Jack's Black Box	EJ302-0006	958086	1
Ehternet Jack		72-2221-01	1
Startech Power Supply	AP-300X	ATX Power 250	1
HP Scan Jet TMA	FCLSD-0508	C9911BCN62GQ22QQ	1
COM-PORT PCI Card		97K7324602	1
PCI Speaker Card		BCF023610	1
PCI Speaker Card		WN61864541498C	1
Diamond Ethernet Card	56I	2.2713E+12	1
PCI Card BNC & Ethernet connections		RR338039	1
PCI Card BNC & Ethernet connections		507030095	1
KDS Monitor	AX191	2.60123E+11	1
Acer Monitor	V223W	82905715040	1
KDS Monitor	KD1732	1745BAA16010446	1
Okidata Microline	393	5-1324-01	1
Flip N File Rolodex			1
Meraki Access Point	MR12	Q2CD-3TW6-WSKD	1
Logitech Bundle	LX310		1
Mouse	810-000270	SC91508	1
Keyboard	820-000176	LZ913A5	1
Receiver	810-000594	LZ913AE	1
Dell Latitude Laptop	E6400	13797862165	1
Fujitsu Laptop	FPC030051	7X123517	1
Acer Laptop	722ITX	9142C011C5937005C2M	1
IBM ThinkPro Laptop	9545	23-593R4	1
IBM ThinkPro Laptop	9545	23-KDG33	1
IBM ThinkPro Laptop	9545	23-KFT01	1
HP/Compaq Tower	D310M	W306LB4ZA744	1
Desk keyboard trays			2
Dell OPTIPLEX Tower	960	5C75TH1	1
Dell OPTIPLEX Tower	GX620	8065WB1	1
Dell OPTIPLEX Tower	745	JHXJVC1	1
Dell OPTIPLEX Tower	320	DGM4DF1	1
Dell OPTIPLEX Tower	GX620	DJXYs81	1

Dell OPTIPLEX Tower	GX620	C8F1S81	1
Nobilis Computer Tower	1271M	831966	1
Nobilis Computer Tower	1271M	831969	1
Prestige CTI Server		878626	1
HP Compaq	DC7700	CAC7440028	1
Phillips DVDR/RW Drive	DVD8801/96	CN-OYG768-73360-677-04GT	1
HP laser Jet	3600n	CNTBB63915	1
HP Vectra Tower	P5657E	US20604256	1
HP Server	TC 2110	US23340167	1
HP Net Server	E60	ES01611848	1
APC Back Up	XS1500	BB0819001102	1
HP Brio Tower	BA200	KR003C0569	1
Equix Tower	P5	148712	1
Toshiba Phone	EKT6520-H	K0	1
Belkin KVM Switch	F1DB104P	3020454406	1
Mid Atlantic power supply	PD-915R	98659469	1
HP Invent Pro liant server	DL140 G2	390641-001-S156	1
Dell Power Vault	Ultrium LTO2	JK03V0Q	1
exabyte 2Pac Ketloader	VXA	86007066	1
HP Proliant Server	DL380	USE451A07L	1
Dell Power Edge Server	2950 Server	FCY42D1	1
Dell Power Edge Server	2950 Server	812VDC1	1
Cisco Catalyst Switch	3560 Switch	CAT0950N3B4	1
Uninterrupted Power Supply	SU1400RMR2U	AS0223112920	1
APC Power Supply		SU1400RMXLNET	1
Sidewinder Security Appliance	G2	SWQV-2ZW5-8BA4-7897	1

GovDeals talking points

5200+ Sellers in 48 States & Canada- First Online Auction over ten years ago - Sold over \$130 Million in last 12 months

Welcome to GovDeals....

The *experienced* government surplus auction service provider with 5200+ sellers in 48 states, including 17 State Surplus programs with expansion into Canada.....

GovDeals basics

An online solution often described as eBay-like and built for government surplus.

Only sells surplus and confiscated items for government entities.... cities, counties, states, school boards, public utilities, law enforcement, etc.

Any registered and verified bidder may buy items on GovDeals.com.

300,000+ GovDeals verified bidders compete online for our 5200+ sellers' surplus items.

Doing business with GovDeals

GovDeals offers the same fee schedule to all sellers and only charges for sold items.... no other charges to seller. An Annual Volume Discount Program is in place for higher volume sellers and cooperative users.

Optional Financial Settlement Services (FSS) to electronically collect funds from winning bidders.

Flexible Pricing Options (FPO) allow distribution of fees between seller and buyer.

Patented Tiered-Redistribution functionality facilitates the reallocation of assets with no fee.

Non-exclusive Online Sign-up Process or use of one of our National Cooperative Awards allows sellers to use GovDeals only when they wish.

GovDeals' direct staff of 64 full time employees includes 32 Regionally and field based sales reps and client support reps and continues to work hard in support of your program long after you sign up (onsite training and support, help desk, marketing, asset promotion and press release support).

At no additional charge, we actively promote your equipment, more expensive or unusual items after conducting market research to determine the best buyer audience.

GovDeals aggressively works to identify, register, monitor and support bidders, which is the key to high prices for your items at auction. This results in a remarkably low auction *default rate* of <5%.

Part of the Liquidity Services, Inc. family (NASDAQ:*LQDT*). LSI is a growing and financially strong company that has transacted over 2MM Bidders and transacted over \$1.0 Billion in online sales annually.

The GovDeals advantages...

Our clients use GovDeals because they **net** considerably more for their surplus on our site.

Items may be sold immediately, rather than waiting for your next traditional auction or sealed bid ad. Items are exposed to a huge audience for a longer period of time, creating more competition.

GovDeals is a **Green Solution** as items may be left where they are, 'as is', thus eliminating unnecessary storage and costly transportation to an auction site.

Results and satisfied government clients best tell the GovDeals story....

Anyone browsing our site may see the complete auction details and results of EVERY auction item sold during the past 12 months. There are no secrets! This allows you to compare our results to your current solution and see how powerful and successful the GovDeals program is.

Contact GovDeals' Sales Support Team for additional information: salesupport@govdeals.com

GovDeals

Financial Settlement Services (FSS)

It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee. Optionally, the Client may elect to not have GovDeals withhold the fees.

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid". The Bill of Sale must be printed from the Client Asset Server (CAS). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in CAS. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing CAS and selecting the "Picked Up" option from the "Paid, not picked up" report.

GovDeals will remit all proceeds collected, less the "Buyer's Premium" and the GovDeals fee to the Client on a weekly basis for all assets marked in CAS as 'Picked Up'. However, if you choose to be invoiced for the GovDeals' fee, GovDeals will remit all proceeds collected, less the "Buyer's Premium" only. All proceeds will be remitted electronically by Automatic Clearing House (ACH) unless elected on the following page of this exhibit to receive a paper check. Whether proceeds are remitted electronically via ACH or via paper check, a detailed backup will be submitted to the Client to support the amount remitted.

Under no circumstance will the Client collect any proceeds directly from the winning bidder and if requested to do so, the Client should refer the winning bidder directly to GovDeals for payment instructions.

GovDeals will absorb all costs of Charge Backs by PayPal or a credit card company where an item is released to the winning bidder after the Client receives proper payment notification from GovDeals, GovDeals receives proper pickup notification from the Client and the Client obtained and retained a signed "Bill of Sale" from the winning bidder.

GovDeals will refund proceeds collected to the winning bidder in those rare occasions where the winning bidder pays for an asset but never picks it up and subsequently convinces PayPal or the credit card company to withdraw the amount from GovDeals' bank account. It is the Client's responsibility to request a credit on the asset paid for but not picked up as soon as the allowable pick up time passes. By taking the credit, it insures GovDeals will not charge the Client a fee and will allow the Client to resell the asset. If the asset is mistakenly placed in 'picked up' status by the Client and GovDeals has remitted payment, the Client agrees to refund this amount back to GovDeals.

A GovDeals' Client Services Representative or a GovDeals Help Desk Representative will train the Client on how to effectively use the Financial Settlement Services feature and provide ongoing support as needed. There are no additional costs to the Client for training and support.

GovDeals is covered by a Crime Insurance Policy with a limit of \$5,000,000, which will protect the Client against any loss of funds.

GovDeals

Flexible Pricing Options (FPO)

The Client has the option to choose from the following alternative plans:

A - Client Collects Proceeds

***Option A1:** The Client pays a 7.5%* fee which will be reduced according to the Tiered Fee Reduction Schedule (described below). GovDeals will invoice the client each month for fees on items sold in the previous month. The client is allowed thirty (30) calendar days from date of invoice receipt to remit payment.

Option A2: The Client pays a 7.5%* fee but is given the capability to easily pass the entire fee on to the winning bidder as an Administrative Fee. The client is only allowed to pass on to the winning bidder the amount charged to them based on the tiered pricing schedule above. The amount invoiced to the winning bidder will include the gross sale amount of the item, the administrative fee, any special fees and sales taxes, if any. By passing this fee on to the winning bidder, the client's effective fee is zero percent (0%). GovDeals will invoice the client each month for fees on items sold in the previous month. The client is allowed thirty (30) calendar days from date of invoice receipt to remit payment.

B - Client Elects GovDeals Financial Settlement Services (FSS) allowing GovDeals to Collect Proceeds. Only one option below can be used and once this option is chosen, it cannot be changed for twelve (12) months.

***Option B1:** The Client pays a 7.5%* fee and the winning bidder pays a 5% Buyers Premium. **

Option B2: The Client pays a 5%* fee and the winning bidder pays a 7.5% Buyers Premium.

Option B3: The Client pays a 2.5%* fee and the winning bidder pays a 10% Buyers Premium.

Option B4: The Client pays zero percent fees (0%) and the winning bidder pays a 12.50% Buyers Premium.

***Tiered Fee Reduction Schedule for Option A1 and B1 only**

GovDeals' Tiered Fee Reduction Schedule below explains how the base auction fee of 7.5% is reduced for assets that sell in excess of \$100,000 on www.govdeals.com.

1. When an asset sells for up to \$100,000 in a winning bid, the GovDeals fee is seven and one-half percent (7.5%*) of the winning bid, but not less than \$5.00.
2. Where an asset sells for more than \$100,000, but less than \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the winning bid up to \$100,000, plus five and one-half percent (5.5%) of the winning bid for auction proceeds in excess of \$100,000 up to \$500,000.
3. Where an asset sells for greater than \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the bid amount in excess of \$500,000.
4. Where an asset sells for greater than \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the next \$500,000 of the winning bid, plus a fee of two and one-half percent (2.5%) of the bid amount in excess of \$1,000,000.

*Subject to a minimum per asset/lot fee of \$5.00.

If the Client chooses to pay the full 7.5% fee, they will have access to the **Tiered Fee Reduction Schedule.

Council Letter

Council Letter: 13-10-07

Originating Department: Department of Public Safety

Subject: Resolution 13-10-02, Declaration of Surplus Property (Vehicles)

To the Mayor and City Council:

Attachments:

1. Resolution 13-10-02, Declaration of Surplus Property

Action Options:

1. Adopt Resolution, 13-10-02 authorizing the sale of a surplus vehicle.
2. Other action as may be deemed appropriate

Background:

The State Constitution and City Purchasing Policy set forth procedures for the disposal of City-owned surplus property. In compliance with these procedures, Staff is requesting Council authorization to dispose of one(1) vehicle – from the Department of Public Safety. It has surpassed its useful life and will be offered for sale to the highest bidder via a sealed bid process.

Staff recommends the adoption of Resolution 13-10-02.

RESOLUTION 13-10-02

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

The item enumerated below is hereby declared surplus and the City Manager is directed to proceed with the removal of this item from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Vehicle:

2000 Ford Crown Victoria VIN: 2FAFP71W3YX167876

Read this 7th day of October, 2013, discussed and voted as follows:

Gilmore _____, Burch _____, Hedrick Absent,

Depro _____, Teachout _____, Harris _____, and Pullen _____,

thereby being _____.

Jerry Pullen, Mayor

Approved as to Form:
Charles Leible, City Counselor

ATTEST:

Carroll Couch, City Clerk

Council Letter

Council Letter: 13-10-07

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Briefing: Adoption of 2012 International Building & Fire Codes

Attachments:

1. None

Action Options:

1. Briefing Only
2. Action as Council may deem appropriate.

Background:

Staff is recommending the City update our International Code series from the 2000 International Code to the 2012 International Code. With the adoption of the updated code we would like to also suggest adopting the 2012 International Property Maintenance Code as well as the 2012 International Existing Building Code. This recommendation is being made for the following reasons:

1. Current Building Codes are 13 years old and few design professionals utilize the 2000 Edition.
2. The Code Enforcement Department periodically receives a survey from the Insurance Service Offices known as the Building Code Effectiveness Grading Schedule (BCEGS). The rating for the past two surveys has resulted in the lowest possible rating in both Commercial and Residential (Class 10 and 99) respectively. Updating the code is one way of increasing the score.
3. With the adoption of the 2012 International Property Maintenance Code, Section 302.3, Sidewalks and Driveways can be amended to include language addressing parking lot surfaces.

The International Building Codes are designed as a model code and to provide consistency in building codes from city to city. Therefore it is recommended that we adopt the Code with as few Code Amendments as possible to avoid a hybrid version that no other city has.

The Codes recommended for adoption are:

2012 International Building Code with 4 appendices B, E, I, K
2012 International 1 & 2 Family Residential Code with 3 appendices H, M, P
2012 International Fire Code
2012 International Fuel gas Code
2012 International Mechanical Code
2012 International Plumbing Code
2012 International Swimming Pool Code
2012 International Existing Building Code
2012 International Property Maintenance Code
2011 National Electric Code

Council Letter

Date of Meeting: 13-10-07

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: Employee Health Insurance Renewal with Anthem

Attachment(s):
None

Action Options:

1. Briefing only, no action requested
2. Other actions as Council may deem appropriate

Background:

City and BMU staff met with Julie Hengst of Anthem on September 24, 2013 to discuss the annual health insurance renewal effective January 1, 2014. Even with anticipation of an impact of the Affordable Care Act (ACA) Anthem's renewal rate of 21.72% was greater than anticipated. The FY 2014 Budget contained a 15% increase.

Paid medical claims for the past twelve month period were \$1,000,000 higher than the previous twelve month period. Seven claimants were in excess of \$75,000. In addition, beginning January 1, 2014, office copays will now accumulate towards the out of pocket maximum. Previously they did not.

If the deductible remained at \$1,500 but the maximum out of pocket was increased to \$3,000, the renewal would be reduced to 17.66%, resulting in a savings of 4.06%. Given the staff shortages over the past year, this would still come in less than budgeted.

The City could also consider raising the deductible to \$2,000. It cost 2.63% to lower it from \$2,000 to \$1,500; it would seem logical that increasing it should save a similar amount.

At this time, staff is seeking input from the City Council on the renewal options.

MUNICIPAL DIVISION REPORTING FORM

I. COURT INFORMATION

Reporting Month/Year [September, 2013]

Prepared by [PAT COX] Telephone Number ([573]) [475-3705]
Municipality [SIKESTON] County [SCOTT COUNTY] Circuit [33RD]
Court Location Code [MU5B] Number of Court Staff [3.00]

II. MONTHLY CASELOAD INFORMATION

	A/D Traffic	Other	Non-Traffic
A. Cases pending - 1st Month	[113]	[1,255]	[2,996]
B. Cases filed	[1]	[128]	[160]
C. Cases Disposed			
1. Jury Trial	[0]	[0]	[0]
2. Court/Bench Trial -Guilty	[0]	[0]	[2]
3. Court/Bench Trial -Not Guilty	[0]	[0]	[0]
4. Plea of Guilty in Court	[0]	[6]	[10]
5. BF and Viol. Bureau Citations	[0]	[99]	[84]
6. Dismissed by Court	[0]	[15]	[19]
7. Nolle Prosequi	[1]	[2]	[13]
8. Certified for Jury Trial	[0]	[0]	[0]
9. TOTAL CASE DISPOSITIONS	[1]	[122]	[128]
D. Cases pending - End of Month	[113]	[1,261]	[3,028]
E. Trial de Novo - Appeal filed	[0]	[0]	[0]

III. WARRANT INFORMATION

IV. PARKING TICKETS

1. Total Issued	[54]	Issued [0]
2. Total Outstanding EOM	[394]	[] No parking tickets

V. NET REVENUE COLLECTED

Fines	[\$ 20,530.11]	Revenue Parking	[\$ 0.00]
Clerk/Court Fee (Costs)	[\$ 2,153.53]	Bond Forf	[\$ 0.00]
Peace Officer (POST)	[\$ 507.70]	TOTAL REVENUE	[\$ 30,202.70]
Crime Victims Comp (CVC)	[\$ 1,269.26]		
Law Enf Training (LET)	[\$ 0.00]	VI. OTHER COLLECTIONS	
Domestic Viol Shelter	[\$ 338.49]		
Inmate Sec Fund	[\$ 338.47]	Jud Ed Fund	[\$ 0.00]
Restitution	[\$ 5,065.14]	[X] No JEF collection	
Other: _____	[\$ 0.00]		

Revised Jan 2005

**PUBLIC WORKS PLANNING/CODE ENFORCEMENT DIVISION
ACTIVITY SUMMARY
FOR THE MONTH ENDING AUGUST 31, 2013**

(Activity reported on calendar year basis)

BUILDING PERMITS ISSUED	<u>NUMBER OF PERMITS ISSUED</u>	<u>FEES COLLECTED</u>	<u>COST OF CONSTRUCTION</u>
A. RESIDENTIAL			
Current Month	2	\$ 936.00	\$ 242,206.00
Prior Month	2	\$ 756.00	\$ 179,050.00
2013 Year-to-date	34	\$ 3,371.00	\$ 776,206.00
B. DUPLEX RESIDENTIAL			
Current Month	1	\$ 623.00	\$ 140,000.00
Prior Month	0	\$ -	\$ -
2013 Year-do-date	5	\$ 3,115.00	\$ 833,900.00
C. MULTI-FAMILY RESIDENTIAL			
Current Month	0	\$ -	\$ -
Prior Month	0	\$ -	\$ -
2013 Year-to-date	4	\$ 3,201.00	\$ 1,093,700.00
D. RESIDENTIAL ALTERATIONS (Additions, out-buildings)			
Current Month	8	\$ 303.00	\$ 49,000.00
Prior Month	6	\$ 223.00	\$ 67,500.00
2013 Year-to-date	44	\$ 2,205.00	\$ 471,450.00
E. COMMERCIAL			
Current Month	0	\$ -	\$ -
Prior Month	0	\$ -	\$ -
2013 Year-to-date	15	\$ 11,479.00	\$ 18,617,682.00

INSPECTIONS

	<u>Prior Month</u>	<u>Current Month</u>	<u>Current YTD</u>
A. BUILDING (new construction)			
1. Footing/under slab	24	17	106
2. Gas/sewer	14	17	83
3. Open wall	17	11	88
4. Final	6	4	27
B. BUILDING (renovation)			
1. Structure	13	40	83
2. Electrical	12	20	90
3. Plumbing	4	19	48

INSPECTIONS, Continued

	<u>Prior Month</u>	<u>Current Month</u>	<u>Current YTD</u>
C. STORM WATER MANAGEMENT			
1. Public Education	0	6	6
2. Const. Phase Plan Review	2	3	5
3. Const. Site Runoff Control	2	10	12
a. Construction Site Inspection	27	6	33
b. Sediment Control	6	3	9
c. Proper Ingress/Egress	6	0	6
d. Debris on road	3	13	15
e. Const. Mat. Solid Waste	2	0	2
4. Debris in Gutter Line	3	8	11
5. Ditch Basin Inspection	0	0	0
D. Business License Application Inspection	6	10	39
E. Mobile Home Set Up	0	0	0
F. Code Compliance			
1. Owner Request	33	24	94
G. Rental Ordinance Inspections			
1. Exterior/Drive By	137	180	846
2. Interior	2	5	23

CONDEMNATIONS

A. Number Identified			
1. Residential	39	38	186
2. Commercial	7	0	8
B. Resolved			
1. Repaired	1	0	6
2. Removed	15	12	51
C. Pending			
1. Permit Issued	10	8	74
2. Investigating	25	1	113

PUBLIC NUISANCES

A. Tall weeds/grass			
1. 1st Offenders	9	6	36
2. Repeat Offenders	0	1	4
3. Violations Abated	6	4	28
4. Court Action	7	2	26

PUBLIC NUISANCES, Continued	<u>Prior Month</u>	<u>Current Month</u>	<u>Current YTD</u>
B. Junk & Trash			
1. 1st Offenders	9	1	62
2. Repeat Offenders	0	0	2
3. Violations Abated	5	0	40
4. Court Action	8	1	48
C. Derelict Vehicles			
1. Total Identified	2	1	25
2. Violations Abated	2	0	20
3. Court Action	2	0	20
D. Exterior Maintenance Violations			
1. Residential	19	9	125
2. Commercial	2	0	2
3. Number Abated	13	4	86
E. Other Court Action			
1. Failure to submit application for tenancy	1	0	1
2. Failure to register Rental Property	0	0	1
3. Other Municipal Court Action	17	0	18
OTHER			
A. Animal Control Assistance	136	97	720
B. Animal Control Hours	137	98	N/A

PUBLIC WORKS PARKS DIVISION

Manhour Report

2013 September

Date: 08/29/13

through

09/27/13

	Job Description	Prior Year	Prior Month	Current Monthly	Year to Date
Ground Maintenance	Mowing	84	227.5	105.5	1123
	Weed Cutting/ Poisoning	19	42	30	173
	Trash Pick-up	108	89	83	736.5
	Hauling / Leveling Dirt	2	0	5	180
	Sowing Grass	0	8	0	14
	Parking Lots, Walking Trail & Tracks	10	0	0	72
	Fence Repair	0	0	0	41
	Ballfield Maintenance	0	25	10	456
	Bleachers	136	78	92	631.5
	Cemetary	8	6	0	132
	Shop	18	9	32.5	305.5
Tree & Shrub Maintenance	Trimming Trees/Bushes	0	0	0	617
	Transplanting Trees/Bushes	0	0	0	0
	Insect Disease Control	0	0	0	0
	Watering Trees/Bushes	0	0	16	31
	Tree & Stump Removal	6	4	25	201
	Playground Equipment Maintenance	73	79.5	46.5	437.5
	Building & Shelter Maintenance	52	14	6	673.5
	MS4	0	0	0	0
	Street Maintenance	0	0	0	111
	Personal Hrs.	0	0	0	0
	Sick Hrs.	0	0	17.5	17.5
	Vacation Hrs.	0	0	40	40
	Miscellaneous	12	24	35.5	244.5
	Clinton Building Regular Hours	68	76.5	58.5	702.5
	Clinton Building Overtime Hours	2.5	0	0	0
	Other Overtime	16	11.5	0	194
	Total Manhours			603	

CITY OF SKESTON
Public Works / Street Division
Man hour report

Date: 8/26/2013

Through: _____

9/27/2013

	Job Description	Prior Year	Prior Month	Current Monthly	Year to Date	Overtime
	Street Repairs					0
101	Asphalt Street Repair	694	44	50	460.5	0
102	Concrete Street Repair	421	0	0	84.5	0
103	Boxblading Street	21.5	0	0	0	0
104	Sidewalk Replacement	16.5	0	0	9.5	0
105	Boxblading Street	0	0	0	0	0
106	Pavement Markings	32.5	4	7.5	11.5	0
107	Alley Maintenance/Trim	242	32	0	37	0
108	Hauling & Placing Chat	175.5	1	0	281	0
109	Sign Maintenance	1121	14.5	52	531	0
110	Downtown Maintenance	67	12	0	49	0
111	Right of Way Mowing	1602	492.5	258.5	2086	0
	Storm water Management			0		0
112	Snow Removal	36.5	0	0	164	0
113	Leaf Machine	2	0	0	0	0
114	Ditch-basin Mowing/Inspection	442.5	99	64.5	507.5	0
115	Storm Sewer Maintenance	289	0	0	111	0
116	GIS mapping	163.5	2	0	106	0
117	Line & Inlet Repair	131.5	6	285	412.5	0
118	Grate Cleaning	713	126	32	979.5	0
119	Street Sweeping	695	18.5	27	320.5	0
120	Special Projects(CommunityCleanUp)	176.5	0	0	136	0
121	Compost Operation	44	11	8	259.5	10
	Projects for other Departments			0		0
122	a. Parks	39	0	0	255	0
123	b. Garage	359	3	0	613	0
124	c. Planning	0	0	0	0	0
125	d. Animal Shelter	17	0	4	6	0
126	e. Airport	693	97	108.5	509.5	0
127	f. Public Safety	35	0	0	96	0
128	g. City Hall	47	0	0	193	0
129	Building Maintenance	238.5	21	8	293	0
130	Grave Digging	37	0	0	41	0
131	Mow Lots	385.5	66.5	125	441	0
132	Mosquito Control	257	3	0	107.5	36.5
133	Tree & Stump Removal	325	2	4	54	0
134	Miscellaneous	687	142	2	256	0
135	community service	28	397	96	755.5	0
		0	0	0	0	0

Total Manhours	<u>1132</u>	Manhours Available	<u>1248</u>	Total Overtime	<u>46.5</u>
Sick	<u>44</u>	Vacation	<u>56</u>	Personal	<u>0</u>
Suspension	<u>16</u>	Work Comp	<u>0</u>	Funeral	<u>0</u>
Holiday	<u>0</u>				



CVB Operations Report For Period Ending August 31, 2013

A. CVB Operations:

1. Group Tour Marketing Operations

a) Tours booked/itineraries submitted:

- Completed: Agri-tour, August 14-15, 2013. (Bank tour, 65 MO seniors with waiting list)
- Completed: Agri-tour, September 12, 2013. (Lifestyle Tours, 40-50 KY seniors)
- Agri-tour booked for October 8, 2013. (Lifestyle Tours, 35-60 IN seniors)

b) Hospitality bag development:

- Distributed, July 17, Girls' Softball Tournament – 100 Bags
- Distributed: Holy Church of Christ Regional Meeting – 100 Bags
- Tour Groups: Bags ready to distribute
- Carnell, October 26 Car Show: Bags being prepared
- November 2-3, Invitational Soccer Tournament, planning for distribution of 200 bags

B. FY-13 Marketing Campaign Analysis

1. FY-13 Group Tour Marketing Campaign Analysis

- Advertising costs: \$4,536;
- Impressions: 60,000
- Results: 2 firms responded, one firm booked 2, day-tours.

2. FY-13 Leisure Travel Campaign Analysis

- Advertising costs: \$37,989
- Impressions: 3,430,000 (Print only); Purchased e-blasts: 72,621
- Results: 16,527 inquiries, Cost per inquiry - \$2.30
- Inquiries from targeted geographic market – 11,960 (71.1%)
 - Missouri Market – 2,369 (14.3%)
 - St. Louis makes up 47% of in-state market
 - Kansas City makes up 16% of in-state market
 - Primary Market – 6,233 (37.7%)
 - Illinois (9.5% of Primary Market)
 - Ohio (7.6% of Primary Market)
 - Texas (5.7% of Primary Market)
 - Secondary Market - 1,797 (14.0%)
 - Iowa (3.6% of Secondary Market)
 - Collateral Market – 1,561 (8.6%)
 - Wisconsin (4.1% of Collateral Market)
 - Michigan (3.9% of Collateral Market)

- Income analysis currently being completed; initial results indicate economic market is now in the \$40,000-\$69,999 range.

C. Sikeston Travelgram, E-Newsletter Results:

Date Issued	No. Sent	Opens	Clicks
09/19/13	12,836	1,370 (11.35%)	27 (2%)
08/27/13	195	24 (13%)	0
08/20/13	359	70 (20.5%)	2 (2.9%)
08/08/13	284	74 (26.9%)	3 (4.1%)
08/05/13	105	18 (18%)	0
07/31/13*	491	207 (43.7%)	28 (13.5%)
07/15/13	11,825	1,313 (13.3%)	63 (4.2%)
06/13/13	11,368	1,454 (13.3%)	52 (3.6%)
03/28/13	10,019	1,271 (13.1%)	37 (2.9%)
11/15/12	9,115	1,160 (13%)	60 (4.3%)
08/13/12	8,752	1,143 (14.8%)	46 (4.0%)

* Rodeo Edition

Opens – Email received and viewed.

Clicks – Contacts who clicked on a link within newsletter to obtain additional information

D. Search Engine Marketing Program Results, August 1-31, 2013:

Campaign AdWords	Click-thru Rate	Impressions
Attractions	8.93%	3,014
Shopping	4.45%	4,133
Events	9.46%	1,237
Visit Sikeston	7.76%	6,633
Dining	4.36%	10,935
Parks & Rec	2.75%	618
Wine Country	2.77%	1,912
Fishing	6.29%	175
Totals	5.73%	28,657

Click-through-Rate: Measures the success of campaign. It indicates the portion of visitors who clicked on another link or redirected to another page or website where they can learn more information. A 2% click-through-rate is considered successful.

Impressions: The number of times a page is displayed, whether clicked on or not.

October 2013

Monthly Planner

Sunday		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																										
<div>Sep 2013</div> <table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr><tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr><tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr><tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr><tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr></table>			S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						1	2	3	4	5
S	M	T	W	T	F	S																																											
1	2	3	4	5	6	7																																											
8	9	10	11	12	13	14																																											
15	16	17	18	19	20	21																																											
22	23	24	25	26	27	28																																											
29	30																																																
6	7 Library Board Meets 4:30 p.m. Regular Council Meeting 5:00 p.m.	8 BMU Board Meets 4:00 p.m. DED Board Meets 11:30 a.m.	9 Housing Authority Board Meets 12:00 p.m.	10	11	12																																											
13	14 Columbus Day - City Offices Closed Public Hearing at Noon Special Council Meeting 5:00 p.m.	15 Park Board Meets 5:15 p.m.	16	17 Strategic Plan Implementation Commission Meets 11:30 a.m.	18	19																																											
20	21 LCRA Meets 11:30 a.m.	22 Tourism Advisory Board Meets 4:00 p.m.	23	24	25	26																																											
27	28 Special Council Meeting 11:30 a.m.	29	30	31 Halloween	<div>Nov 2013</div> <table><tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr><tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr><tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr><tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr><tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr></table>		S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
S	M	T	W	T	F	S																																											
					1	2																																											
3	4	5	6	7	8	9																																											
10	11	12	13	14	15	16																																											
17	18	19	20	21	22	23																																											
24	25	26	27	28	29	30																																											

November 2013

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
	<div>Oct 2013</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td></td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S		1	2	3	4	5		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<div>Dec 2013</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					1	2
S	M	T	W	T	F	S																																																																																				
	1	2	3	4	5																																																																																					
6	7	8	9	10	11	12																																																																																				
13	14	15	16	17	18	19																																																																																				
20	21	22	23	24	25	26																																																																																				
27	28	29	30	31																																																																																						
S	M	T	W	T	F	S																																																																																				
1	2	3	4	5	6	7																																																																																				
8	9	10	11	12	13	14																																																																																				
15	16	17	18	19	20	21																																																																																				
22	23	24	25	26	27	28																																																																																				
29	30	31																																																																																								
3 Daylight Savings Time Ends	4 Library Board Meets 4:30 p.m. Regular Council Meeting 5:00 p.m.	5	6	7	8	9																																																																																				
10	11 Housing Authority Board Meets 12:00 p.m. Park Board Meets 5:15 p.m. Veteran's Day - City Offices Open	12 BMU Board Meets 4:00 p.m. DED Board Meets 11:30 a.m.	13	14	15	16																																																																																				
17	18 LCRA Meets 11:30 a.m. Public Safety Meets 6:00 p.m.	19	20	21 Strategic Plan Implementation Commission Meets 11:30 a.m.	22	23																																																																																				
24	25 Special Council Meeting 11:30 a.m.	26 Tourism Advisory Board Meets 4:00 p.m.	27	28	29	30																																																																																				
				Thanksgiving Holiday - City Offices																																																																																						

December 2013

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
1	2 Library Board Meets 4:30 p.m. Regular Council Meeting 5:00 p.m.	3	4	5	6	7																																																																																				
8	9 Housing Authority Board Meets 12:00 p.m. Park Board Meets 5:15 p.m.	10 BMU Board Meets 4:00 p.m. DED Board Meets 11:30 a.m.	11	12	13	14																																																																																				
15	16 LCRAMeets 11:30 a.m.	17	18	19 Strategic Plan Implementation Commission Meets 11:30 a.m.	20	21																																																																																				
22	23	24 Christmas Eve - City Offices Close at Noon Tourism Advisory Board Meets 4:00 p.m.	25 Christmas Day - City Offices Closed	26	27	28																																																																																				
29	30 Special Council Meeting 11:30 a.m.	31	<div>Nov 2013</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> <div>Jan 2014</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>				S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
S	M	T	W	T	F	S																																																																																				
					1	2																																																																																				
3	4	5	6	7	8	9																																																																																				
10	11	12	13	14	15	16																																																																																				
17	18	19	20	21	22	23																																																																																				
24	25	26	27	28	29	30																																																																																				
S	M	T	W	T	F	S																																																																																				
				1	2	3																																																																																				
4	5	6	7	8	9	10																																																																																				
11	12	13	14	15	16	17																																																																																				
18	19	20	21	22	23	24																																																																																				
25	26	27	28	29	30	31																																																																																				