

TENTATIVE AGENDAREGULAR CITY COUNCIL MEETING
SIKESTON CITY HALLMonday, October 7, 2019
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular Council Minutes September 9, 2019
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. LCRA June 17, 2019
 - B. LCRA August 19, 2019
 - C. Planning & Zoning July 9, 2019
- VII. ADVISORY BOARD COUNCIL LIAISON REPORTS
- VIII. OATHS OF OFFICE CEREMONY - BOARDS & COMMISSION
- IX. ITEMS OF BUSINESS
 - A. BMU Presentation - Advanced Metering Infrastructure
 - B. Award Domestic Violence Shelter Funding
 - C. Authorization to Execute Estoppel Certificate - Orgill Property
 - D. Resolution 19-10-01, Establishing Sikeston Complete Count Committee
 - E. Operation of Golf Carts/UTV's on City Streets
 - F. Authorization to Purchase Vehicle for PAWS
 - G. Award Bid 20-9, Drainage Ditch Clearing
 - H. Other Items As May Be Determined During the Course of the Meeting
- IX. ADJOURNMENT

Dated this 2nd day of October 2019

Rhonda Council

Rhonda Council, Deputy City Clerk

REGULAR CITY COUNCIL MEETING
MONDAY, SEPTEMBER 9, 2019

The regular Sikeston City Council meeting of September 9, 2019 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Pro Tem Karen Evans and Councilmen Ryan Merideth, Brian Self, Gerald Settles, Brandon Sparks and Onethia Williams. Mayor Steven Burch was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Carroll Couch, City Treasurer Karen Bailey, Public Safety Director James McMillen, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Street Supervisor Darren Martin and Parks Director Dustin Care. Also present were Board of Municipal Utilities staff members Rick Landers and Jeff Winders and Historic Downtown Sikeston Director Lynn Lancaster.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of July 29, August 5 and August 26, 2019 were presented for approval. Councilman Settles moved to approve the minutes as presented. Councilman Sparks seconded the motion and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

None were presented.

ADVISORY BOARD COUNCIL LIAISON REPORTS

No reports were given.

ITEMS OF BUSINESS

Boards and Commissions Appointments

Councilman Self nominated James Beaird and Larry Wheatley for reappointment and Tim Mitchell and Robert Murphy for a first term on the Board of Appeals. The nominations were seconded by Councilman Merideth and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Councilman Sparks nominated Jon Gilmore for appointment to the Board of Municipal Utilities. The nomination was seconded by Councilman Settles and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Councilman Settles nominated James Miller and Steve Matthews for reappointment to the Enhanced Enterprise Zone Board. The nomination was seconded by Councilman Merideth and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye, Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Tim Mitchell for a first term appointment to the Housing Authority Board of Commissioners and reappointed Alice Tharp as the Housing Authority Resident. The nomination was seconded by Councilman Sparks and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye, Williams Aye, and Burch Absent, thereby being passed.

Councilman Settles nominated Matt Drake for a first term appointment to the Industrial Development Authority Board. The nomination was seconded by Councilman Merideth and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Nay, Evans Aye, Williams Aye, and Burch Absent, thereby being passed.

Councilman Sparks nominated Matthew Wright for reappointment and Clayton Driskill and Carrie Lape for first term appointments to the Land Clearance for Redevelopment Authority (LCRA) Commission. The nomination was seconded by Councilman Settles and the following vote recorded:

Sparks Aye, Merideth Abstain, Self Aye, Settles Aye, Evans Aye, Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Marcie Lawson, Jeff Hay and Wade Hamra for reappointment to the Park Board. The nomination was seconded by Councilman Sparks and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye, Williams Aye, and Burch Absent, thereby being passed.

Councilman Self nominated Kathy Teachout for reappointment to the Planning and Zoning Commission. The nominations were seconded by Councilwoman Williams. The following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye, Williams Aye, and Burch Absent, thereby being passed.

Councilman Settles nominated Ned Matthews, Nathan Cox and Gordon Jones for reappointment to the Public Safety Advisory Board. The nominations were seconded by Councilman Merideth and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye, Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Andy Caton for reappointment and Crystal Stanislav and Carrie Anne Corso for a first term appointment to the Sikeston Pet & Animal Welfare Services

(PAWS) Advisory Board. The nomination was seconded by Councilwoman Williams and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Councilwoman Williams motioned to table the appointment to the Tax Increment Finance Commission (TIF). The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Councilman Self motioned to table the appointment to the Traffic Committee. The motion was seconded by Councilman Sparks and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Councilman Merideth nominated Michael Harris and Holly Greene for reappointment and Barb Collins and Scott Ezell to first terms on the SEMO University-Sikeston Campus Advisory Council. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Authorization to Purchase Computer Aided Dispatch (CAD) & Records Management Software (RMS for DPS)

The Department of Public Safety is requesting to purchase a new CAD (computer aided dispatch) and RMS (records management software). CAD is a method of dispatching emergency services assisted by computer. It can either be used to send messages to the emergency workers via a mobile data terminal (MDT) and/or used to store and retrieve data (i.e. radio logs, field interviews, client information, schedules, etc.). CAD systems may send text messages with call-for-service details to alphanumeric pagers or wireless telephony text services like SMS. The central idea is that persons in a dispatch center are able to easily view and understand the status of all units being dispatched. CAD provides displays and tools so that the dispatcher has an opportunity to handle calls-for-service as efficiently as possible. A records management system (RMS) is an agency-wide system that provides for the storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. RMS covers the entire life span of records development—from the initial generation to its completion. An effective RMS allows single entry of data, while supporting multiple reporting mechanisms.

The Department of Public Safety will have to pay CAPERS approximately \$80,868.00 in the current fiscal year to maintain our system. This fee includes a server maintenance fee as well as a system maintenance contract for October 2019 through October 2020. If approved to transition to OMNIGO, the quote provided to the Department is \$56,412.00 for the first year and then an approximate reoccurring fee of \$51,912.00/year for maintenance and upgrades. OMNIGO has also provided a separate quote for data conversion. The data conversion will

allow most of our records to be available in one program as opposed to maintaining multiple programs.

The data conversion quote is \$42,000.00. The data conversion payment is divided into two payments; 50% up front and then 50% at the completion of the conversion (6- 8 months for completion). DPS is asking for approval to proceed with the OMNIGO transition and the first half of the data conversion in this current fiscal year for a total of \$77,412.00. The money for the RMS and CAD is a budgeted item via our 911 systems budget. The \$77,412.00 for OMNIGO would be covered by the 911 budget if approved.

Councilman Self motioned to authorize the purchase of Computer Aided Dispatch (CAD) and Records Management Software (RMS) from OMNIGO in the amount of \$77,412.00. This amount includes the first year of maintenance and upgrades for \$56,412 and 50% of the data conversion quote for \$21,000. The motion was seconded by Councilman Settles and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Update: Legion Park Fountain

Historic Downtown Sikeston wishes to proceed with the development of a fountain in Legion Park. The design drawings from the fountain components are complete, and Chris Lambert has completed the site plan.

To accommodate the project, the Sikeston Department of Public Works plans to remove and replace concrete, and the Board of Municipal Utilities will be providing water and sewer utilities to the site. In addition, BMU has agreed to allow the fountain to be water-to-waste so that no recirculation is required.

The current estimated costs include:

By Historic Downtown Sikeston

Concrete (Material Only)	\$4000
Trench Grate	\$10,500
Pipe/Fittings	\$1,500
Hydromatic Products	\$62,000
Hydromatic Drawings	\$5,500
Subtotal	\$83,500

Donated Services

Concrete Labor (DPW)
Pipe Labor (BMU/DPW)
Water/Sewer/Elec Supply (BMU)
Site Plan (Lambert Eng)

If approved, work will begin this fall/winter with the anticipation that we would have the fountain in place for next spring of 2020.

Councilman Self motioned to proceed with the development of the fountain in Legion Park. The motion was seconded by Councilwoman Williams and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

Field Reservations/Fee Structure at Complex

Due to the high demand of travel ball teams requesting to use fields at specific times and requesting special accommodations, the Parks and Recreation Department is suggesting implementing a field rental policy and charging fees. This policy would not require teams to reserve fields for practice or pay a fee as the fields are always available on a first come/first serve basis. Instead this policy would require fields to be reserved and a fee paid if a team/group want to guarantee that a field is available for their use on a specific day at a specific time. In addition to reservations specific to practice, we are also proposing fees specifically for a Single Field Tournament and/or Multi Field tournament.

Councilman Sparks motioned to authorize field reservations and charge fees for the use of the baseball and softball fields at the Complex. The motion was seconded by Councilman Self and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Merideth moved to adjourn. The motion was seconded by Councilman Sparks and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Absent, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY
CITY OF SIKESTON
MEETING**

Monday, June, 17, 2019
11:30 a.m.

Council Chambers
105 E. Center Street
Sikeston, MO 63801

MEETING MINUTES

I. MEETING CALLED TO ORDER

Dan Marshall called the meeting to order at 11:41 a.m.

II. ROLL CALL

Members Attending: Michael Harris, John Leible, Dan Marshall, Agnes Mason (late) and Matthew Wright.

Council Liaison: Steven Burch

Staff Attending: Angie Keller, Jay Lancaster, Jonathan Douglass and Lorenzo Ware, Sr.

Guest Attending: David Crader

III. APPROVAL OF MINUTES

Minutes not presented for approval.

IV. BILLS AND COMMUNICATIONS

Bills not presented for approval.

V. LCRA BUSINESS:

A. David Crader informed the Board of an offer to purchase 848 Ruth Street. Wright made a Motion to sell the property to Michael Bell, for \$1,500.00 as is and Mr. Bryant is to pay all title and closing fees with a 45-day closing; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Leible seconded the Motion. Motion carried unanimously.

B. Jay Lancaster requested assistance from the Board to help with maintenance of LCRA lots. Assistance was requested in the following ways:

1.) The LCRA consider funding two (2) more additional seasonal workers so that we can form a second independent lot maintenance crew. This would be two seasonal staff that would work 40-hour weeks from now until the end of September. This would provide for 13 weeks of assistance in 2019, which the City estimates this would have a cost of \$11,232.00. We also ask the LCRA to consider future assistance in City employment of additional staff to maintain LCRA lots until a reduction of lots owned by LCRA are reduced.

2.) The city currently still owns the two mowers that were previously used for LCRA lots. They are John Deere Front Deck mowers, but the original front decks are no longer functional. If we were to set up a second maintenance crew, we would request that the LCRA purchase two (2) new mower decks. The cost to replace the two (2) mower decks is \$10,240.00.

3.) The third and final request to setup this second maintenance crew would be for a used pickup truck. The DPW is currently using all vehicles, and no spare vehicles exist to set up a second crew. While we do have the mowers and a trailer, a vehicle would be needed. We would like to request the purchase of a used pickup truck with an amount not to exceed \$17,000.00.

Harris made a Motion to approve the City's first, second and third requests request as presented, for \$11,232.00; \$10,240.00; and \$17,0000.00. Wright seconded the Motion. Motion carried unanimously.

VI. ADJOURNMENT

The next LCRA meeting will be on Monday, July 15, 2019 at 11:00 a.m. in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 12:40 p.m.

Angie Keller, Administrative Assistant

Dan Marshall, Chairman

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY
CITY OF SIKESTON
MEETING**

Monday, August 19, 2019
11:30 a.m.

Council Chambers
105 E. Center Street
Sikeston, MO 63801

MEETING MINUTES

I. MEETING CALLED TO ORDER

Dan Marshall called the meeting to order at 11:06 a.m.

II. ROLL CALL

Members Attending: Dan Marshall, Agnes Mason and John Leible.

Council Liaison: Steven Burch- Present

Staff Attending: Angie Keller, Jay Lancaster and Lorenzo Ware, Sr.

Guest Attending: David Crader and Edie Bartlett

III. APPROVAL OF MINUTES

Leible made a motion to approve the minutes from the meeting of July 15, 2019 as submitted. Mason seconded the motion. Motion carried unanimously.

IV. BILLS AND COMMUNICATIONS

Leible made the motion to approve the bills as follows:

A. David Crader Law Firm-\$3,031.00

B. Dexter Bar B Que- \$125.36

Mason seconded the motion. Motion carried unanimously.

V. LCRA BUSINESS:

A. David Crader informed the Board of an offer to purchase 214 Westgate. Leible made a Motion to sell the property to Larry Handy, Jr., for \$1,000.00 as is and Mr. Handy is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Mason seconded the Motion. Motion carried unanimously.

B. David Crader informed the Board of an offer to purchase 318 Westgate. Leible made a Motion to sell the property to Leon Nelson, for \$500.00 as is and Mr. Nelson is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Mason seconded the Motion. Motion carried unanimously.

C. David Crader informed the Board of an offer to purchase 217/219 Young Street. Leible made a Motion to sell the property to, for \$1,000.00 as is and Mr. Ronald Pulley, Jr. is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Mason seconded the Motion. Motion carried unanimously.

D. Lorenzo Ware, Sr. presented to the Board an update on properties for the LCRA to gift to adjoining land owners. Discussion only. No vote

E. Dan Marshall informed the Board of a list of properties the LCRA would be interested in for purchase at the Tax Sale on August 26, 2019. Leible made a Motion for Dan Marshall and Jay Lancaster to attend the Tax Sale and have authorization to purchase properties, with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Mason seconded the Motion. Motion carried unanimously.

VI. ADJOURNMENT

The next LCRA meeting will be on Monday, September 16, 2019 at 11:30 a.m. in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 12:37 p.m.

ANGIE KELLER, ADMINISTRATIVE ASSISTANT

DAN MARSHALL, CHAIRMAN

Planning and Zoning Minutes

July 9, 2019

Sikeston City Hall

4:00 p.m. - Meeting

Roll Call:

Members Present: Hancock, Jones, Marshall, Ozment, Self, Sparks, Teachout, and Thornton

Absent Members: Miller and Sutton

Other Staff Members Present: Angie Keller- Administrative Assistant
Jay Lancaster- Director of Public Works
Bruce Copeland- Code Enforcement
Lorenzo Ware, Sr. - Code Enforcement Supervisor
Tabatha Thurman- City Attorney

Guests: James McMillen- DPS, Karen Bailey- City, Jonathan Douglass- City, David Craig, Kathy Boldrey, Greg Boldrey, Sarah Parks, Shirley Crites, Julie O'Brien, Chesnye Steward, Nonie Schuerenberg, Fred Sheurenberg, Ann Matthews, Steve Matthews, Chris Steward, Dwayne Lorenz, Joel Evans, Larry Lindsey, Ralph Sexton, Melvana Sexton, Susanne Chitwood, Felicia Blanton, Thomas Richey and John Klueppel

APPROVAL OF MINUTES:

Minutes of the June 11, 2019 meeting were presented for approval. A motion was made by Marshall to approve the minutes with amendments. Jones seconded the motion. Roll call vote was as follows:

Ayes: Hancock, Jones, Marshall, Ozment, Self, Sparks, Teachout, and Thornton

Nays: None

Motion Passed 8 - 0

ITEMS OF BUSINESS:

A request from Ron Bloemer to rezone 1056 N Kingshighway Street from R-1 Single Family Residential to C-3 Highway Commercial (Continued from June 11, 2019).

After discussion, a motion was made by Jones to approve a request from Ron Bloemer to rezone 1056 N Kingshighway Street from R-1 Single Family Residential to C-3 Highway Commercial. Marshall seconded the motion. Roll call vote was as follows:

Ayes: None

Nays: Hancock, Jones, Marshall, Ozment, Self, Sparks, Teachout, and Thornton

Motion Failed: 0-8

A request from the City of Sikeston on behalf of the members of the Historic North End Neighborhood for the consideration of closing East Woodlawn Street just east of North Kingshighway Street to reduce traffic through the neighborhood.

This request was denied during the June 11, 2019 meeting. Discussion only. No vote

A request from Gary Ozment to replat 305 and 307 N. Ingram Road.

After discussion, a motion was made by Thornton to approve a request from Gary Ozment to replat 305 and 307 N. Ingram Road. Jones seconded the motion. Roll call vote was as follows:

Ayes: Hancock, Jones, Marshall, Self, Sparks, Teachout, and Thornton

Nays: None

Abstain: Ozment

Motion Passed: 7 – 0

During the discussion for this particular agenda item, while the chairman abstained from the vote, a temporary chairman was not appointed. Therefore, for the dedicated plat, the Director of Public Works signed on behalf of the chairman.

OTHER ITEMS OF BUSINESS:

Hancock made a motion to ask City staff to review the allowances and restrictions of C-1, Residential Commercial zoning. Jones seconded the motion. Roll call vote was as follows:

Ayes: Hancock, Jones, Marshall, Ozment, Self, Sparks, Teachout, and Thornton

Nays: None

Motion Passed 8 - 0

Adjournment: There being no further business, a motion was made by Marshall to close the public hearing and adjourn. The motion was seconded by Thornton. The motion was carried by unanimous vote. The meeting adjourned.

Respectfully submitted by:

Attested by:

Angie Keller, Administrative Assistant

Gary Ozment, Chairman

BMU PRESENTATION
ADVANCED METERING INFRASTRUCTURE

(Information to be presented at meeting)

Council Letter

Council Letter: 19-10-07

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Award of 2020 Domestic Violence Surcharge Shelter Funding

Attachments:
House of Refuge Application for Calendar Year 2020

Action Options:

1. Authorize calendar year 2020 funding in an amount not to exceed \$8,000 to the House of Refuge Domestic Violence Shelter;
2. Other actions as Council may deem appropriate.

Background:
Several years ago the State established a funding source for domestic violence abuse shelters. A \$4.00 Domestic Violence Shelter Surcharge was placed on all municipal court convictions. These funds are retained by the City and distributed via an application process to domestic violence shelters serving the municipality.

On September 23, 2019 the House of Refuge for Abused and Battered Women submitted an application for funding in the amount of \$8,000. This amount would be distributed on a monthly basis during calendar year 2020. Their application meets all municipal requirements, and if Sikeston's municipal court caseload remains at current levels, \$8,000 in domestic violence shelter surcharge fees should be generated.

Staff is seeking Council award of calendar year 2020 funding, in an amount not to exceed \$8,000, to the House of Refuge for Abused and Battered Women.

City of Sikeston, Missouri

**SHELTER FOR VICTIMS OF DOMESTIC VIOLENCE
FUNDING PROGRAM FOR YEAR ENDING
DECEMBER 31, 2020**

APPLICATION

Sikeston City Hall
105 East Center Street, Sikeston, MO 63801
(573) 471-2512

I. Identification:

Applicant Shelter:

Shelter Director:

Shelter's Mailing Address:

Telephone:

Fax:

Email:

Federal Employer Identification Number (FEIN):

Date of Incorporation:

Date Operations Began:

II. Primary Contact:

Name:

Title:

Mailing Address:

Telephone:

Fax:

Email:

III. Application Prepared by:

Name/Title:

Date:

Telephone:

Fax:

Email:

IV. Verification of Eligibility:

- A. Attach copy of shelter's Certificate of Incorporation from the Missouri Secretary of State.
 - B. Attach list of the directors of the corporation with addresses and telephone numbers.
 - C. Attach list of shelter trustees, their addresses and telephone numbers; indicate their representation of Sikeston's racial, ethnic and socioeconomic diversity; and indicate their personal experience in confronting or mitigating the problems of domestic violence.
 - D. Attach list of the applicant shelter's proposed funding sources indicating the type of support supplied (cash, goods or services), and what percentage of the shelter's total operational income each source provides.
 - E. Submit documentation stating the nature and type of residential services or facilities provided for children when accompanied by a parent, guardian or custodian who is a victim of domestic violence and receiving temporary residential service at the shelter?
 - F. Does the applicant shelter require its employees and volunteers to maintain the confidentiality of any information that would identify the individuals served by the shelter? If so, attach copy of statement.
 - G. Does the applicant shelter require its employees and volunteers to maintain the confidentiality of information or records that are directly related to the advocacy services provided to shelter residents? If so, attach copy of statement.
 - H. Does the applicant shelter advise individuals being served by the shelter of the nature and scope of its confidentiality requirements? If so, attach copy of statement.
-

V. Historical Data:

- A. Attach summary of the applicant shelter's prior year's activities. Indicate what specific services and programs were provided.

- B. Attach report indicating the number of individuals receiving services from the applicant shelter in the prior year, delineated by type of services, sex, race, and age.
 - C. Attach copy of applicant shelter's financial statement or annual report for the past two years.
-

VI. Proposed Operating Budget:

- A. Attach applicant shelter's proposed operating budget for the calendar year ending December 31, 2020.
 - B. What is the amount of funding being requested from the City of Sikeston?
-

VII. Proposed Services:

Attach summary of the services the applicant shelter proposes to offer with an estimate of the number of persons to be served during the calendar year ending December 31, 2020.

VIII. Signatures:

I attest that the information provided in and submitted with this application is, to the best of my knowledge, complete and accurate. If approved, the applicant intends to provide the services described in this application.

APPLICANT:

Shelter Director (Please Print)

President of Corporation (Please Print)

Signature

Signature

Title

Date

Title

Date

CITY OF SIKESTON:

Approved and funding appropriated this day of 2019.

Steven Burch, Mayor Date

ATTEST:

Carroll Couch, City Clerk Date

Council Letter

Date of Meeting: 19-10-07

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: Execution of Estoppel Certificate for OG Sikeston MO Landlord, LLC (Orgill Property)

Attachment(s):
Estoppel Certificate

Action Options:

1. Authorize execution of the Estoppel Certificate
2. Other action Council may deem appropriate

Background:

There is an existing Lease Agreement between the City and OG Sikeston MO Landlord, LLC that was entered into in 2008 as part of a property tax abatement program for the Orgill distribution center located at 2727 N. Main Street, Sikeston. The existing tenant plans to sell its right, title and interest to ORG Sikeston Missouri Landlord, LLC. The lease with the City will stay in place and ORG Sikeston Missouri Landlord, LLC will assume the obligations of the Lessee thereunder and will become the owner of the Bonds.

The new tenant and the trustee have request the City execute and deliver the attached Estoppel Certificate pursuant to Section 10.4(g)(10) of the Lease.

ESTOPPEL CERTIFICATE

Reference is hereby made to that certain Lease Agreement, dated as of September 1, 2008 (the “Lease”), between City of Sikeston, Missouri, a home rule city organized and existing under the laws of the State of Missouri (the “City”), and OG Sikeston MO Landlord, LLC, a Delaware limited liability company (the “Existing Tenant”); capitalized terms used in this Estoppel Certificate and not otherwise defined herein shall have the meanings assigned thereto in the Lease. The Existing Tenant plans on selling its right, title and interest in and to the Project to ORG Sikeston Missouri Landlord, LLC, a Delaware limited liability company (the “New Tenant”), and in connection with such sale the Existing Tenant will be assigning to, and the New Tenant will be assuming, all rights, interests and liabilities of the Company under the Lease. The New Tenant will be financing its purchase of the interest in the Project with a loan from Wells Fargo Trust Company, National Association, as trustee (the “Trustee”). The New Tenant and the Trustee have requested that the City execute and deliver this Estoppel Certificate pursuant to Section 10.4(g)(10) of the Lease.

The City hereby certifies, as of this ____ day of October, 2019, to the New Tenant, the Trustee and their respective successors and assigns as follows:

1. Attached hereto as Exhibit A is a true and complete copy of the Lease, which Lease has not been amended or supplemented.
2. The Lease is in full force and effect.
3. Neither the City nor the Existing Tenant is in default under the terms of the Lease, and the City has no knowledge of any event which, with the passage of time or notice, would constitute a default by either the City or the Existing Tenant under the Lease.
4. No offsets, claims, counterclaims or defenses exist on the part of the City with respect to the Lease.
5. The term of the Lease is scheduled to expire on December 31, 2029.

[signature appears on following page]

IN WITNESS WHEREOF, the City has caused this Estoppel Certificate to be executed and delivered by its duly authorized officer or representative as of the date set forth above.

CITY OF SIKESTON, MISSOURI

By: _____

Name:

Title:

Exhibit A

See the Attached

Council Letter

Date of Meeting: October 7, 2019

Originating Department: City Manager

To the Mayor and City Council:

Subject: 2020 Census Complete Count Committee

Attachment(s):

1. Resolution 19-10-01, Establishing Sikeston Complete Count Committee

Action Options:

1. Approve Resolution 19-10-01
2. Other Action Council May Deem Necessary

Background:

The 2020 U.S. Census will take place beginning in March of 2020, when online and paper questionnaires will be sent to households. In late March and early April, reminders will be mailed to households that have not responded, and in late April and early May, in person follow ups will be conducted by Census employees to households that have still not responded.

The Census Bureau encourages local communities to form Complete Count Committees that will encourage residents to participate in the Census. The Complete Count Committee will educate residents about why getting an accurate Census count is important to them personally and to the community, and particularly will focus on getting traditionally undercounted communities (including minorities, renters, and young children) accurately counted via timely, voluntary submission of the Census questionnaires. During the 2010 Census, most Census tracts in Sikeston had mail-in response rates in the 70-80% range. That means in person follow up was necessary to get as many as possible of the remaining 20-30% of households to fill out questionnaires (see <https://www.censushardtcountmaps2020.us/>)

An accurate count of our residents is important for many reasons including the following:

- **Democracy** – An accurate count of residents in our neighborhoods, our city, and our state is crucial for determining voting districts and numbers of representatives. After the 2010 Census, Missouri actually lost a seat in the U.S. House of Representatives. If we are undercounted, there is a risk we will be underrepresented. Locally, the Sikeston City Charter

dictates that new ward boundaries shall be set by the City Council within six months of the release of demographic information from each decennial U.S. Census, and that each ward “shall be as equal as possible to the others in terms of compactness, population, and representation of the interests of the citizens within (Section 3.2).”

- **Decision Making** – Data drives decisions. Policy makers at the local and state level need to understand how many people live here. Are we growing or shrinking as a community? What are our demographics? Decisions such as where to locate public facilities, what kind of public services are useful, how money should be spent, and where infrastructure should be built will all be better if the underlying data is more accurate.
- **Dollars** – The federal government distributes over \$675 billion every year to states and communities based on formulas that consider population numbers. Some state funds, such as the gas tax, are distributed to Missouri cities and communities based on population. Grant eligibility can be based on population.

The Complete Count Committee will encourage Census participation by disseminating information, answering questions, dispelling fear, clearing up misunderstanding, and generating enthusiasm through activities such as:

- Social media postings
- Radio and television interviews
- Presentations to civic clubs
- Distributing materials at community events and community facilities.

Resolution 19-10-01 establishes a Sikeston Complete Count Committee with the city manager as chair, and directs the city manager to establish a committee, plans, and activities to encourage Census participation. Other likely members of the committee will include representatives from education (primary and higher), city and county government, the Chamber of Commerce, religious communities, the housing authority, social services, and neighborhood groups.

The City has budgeted \$10,000 in support of the activities of the Complete Count Committee. These funds will likely be used to print materials for distribution, banners/posters that can be moved around to different events and facilities, and perhaps some radio and TV ads to air close to the time that the Census questionnaires will be distributed (and likely done in cooperation with other cities in the region that will also contribute funding).

City staff members have already been preparing for the Census. Planning and Development staff completed the Local Update of Census Addresses (LUCA) which ensures that the Census Bureau has maps and updated address information for any new housing that has been constructed since the 2010 Census. Planning and Development staff, the city manager, and the Public Works director met with the regional Census outreach director in person, and the city manager is participating in a regional city administrators’ group that is planning cooperative efforts to encourage Census participation throughout Southeast Missouri.

RESOLUTION 19-10-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI, ESTABLISHING A COMPLETE COUNT COMMITTEE TO ENCOURAGE PARTICIPATION IN THE 2020 U.S. CENSUS.

WHEREAS, the U.S. Census Bureau is required by the Constitution of the United States to conduct a decennial count of the population; and

WHEREAS, more than \$675 billion per year in federal funding is allocated to communities, and decisions are made on matters of national and local importance based on census data, including voting districts, healthcare, community development, housing, education, transportation, social services, employment and much more; and

WHEREAS, a united voice from business, government, community and faith-based organizations, educators, media and others will allow the 2020 Census message to reach all Sikeston residents, providing trusted advocates who can encourage full participation in the 2020 Census.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF SIKESTON, MISSOURI, AS FOLLOWS:

The City of Sikeston hereby appoints the Sikeston City Manager as Chair of the Sikeston Complete Count Committee and directs him to develop a committee, plans, and activities to encourage full participation by Sikeston residents in the 2020 Census.

Read this 7th day of October 2019, discussed and voted upon as follows:

Settles _____, Self _____, Sparks _____,
Burch _____, Merideth _____, Evans _____, and
Williams _____, thereby being _____.

Steven H. Burch, Mayor

Approved as to form
Tabatha Thurman, City Counselor

Seal / Attest:

Carroll Couch, City Clerk

Council Letter

Date of Meeting: October 7, 2019

Originating Department: City Manager

To the Mayor and City Council:

Subject: Operation of Golf Carts on City Streets

Attachment(s):

1. None

Action Options:

1. Direct staff to prepare an ordinance regarding UTVs and golf carts on city streets.
2. Other Action Council May Deem Necessary

Background:

In September 2018 the City Council held first reading of Bill 6113 regarding operation of golf carts, but not ATVs or UTVs, on city streets. That bill was ultimately tabled. At the September 30, 2019, City Council meeting, the Council was presented with a request from Stanley Parham to reconsider allowing UTVs and golf carts on city streets with certain restrictions.

At this time City staff seeks Council direction as to whether to begin drafting a new ordinance that would allow UTVs and golf carts on city streets.

Council Letter

Date of Meeting: 19-10-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Authorization to Purchase a Vehicle for PAWS

Action Options:

1. Award Bid
2. Other Action Council May Deem Necessary

Background:

Staff is seeking authorization to purchase a used vehicle for PAWS. While the current budget did not allow for a purchase, we have been working the last several month on donation proceeds from an estate that finally come through last week in the amount of \$37,195.83. Staff is wishing to utilize these proceeds for the purchase of a used cargo van and for building modifications.

Staff is seeking authorization from council to seek and purchase a used cargo van with an amount not to exceed \$28,000. This van would allow us to replace a Ford Ranger that is part of the surplus fleet and no longer dependable. It will also assist in transport of animals both locally and to and from the Humane Society of Missouri in St. Louis.

Council Letter

Date of Meeting: 19-10-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Award Bid #20-9 - Ditch Mopping/ Clean-out

Attachments:

1. Bid Tabulation Sheet

Action Options:

1. Award Bid
2. Other Action Council May Deem Necessary

Background:

On September 27, 2019, the city opened bids for a project to clean out Lateral C ditch from E. Malone south to Ables Road (City Bid Package #20-9). The low bid for this project was from Kinder Brothers Excavating for \$40,000 which was below our anticipated cost estimate. The funds for this will come from budgeted Ditch Maintenance funds in the Transportation Sales Tax current year budget.

We seek council approval to award Bid #20-9 to Kinder Brothers Excavating of Dexter, MO with a low bid of \$40,000.

As a side note, the following other ditches were bid for cleanout also, however, their bids did not require council approval. We are including them for information only to the Council.

Package 1, Bid 20-7: Lateral C ditch from Ables Rd. south to HWY 60

Package 2, Bid 20-8: Second St. Ditch

Package 3, Bid 20-9: Lateral C Ditch from E. Malone south to Ables Rd.

Package 4, Bid 20-10: Lateral B Ditch from E. Malone south to St. John's Ditch

Package 5, Bid 20-11: Greenbrier Ditch from railroad west to basin and including Railroad Ditch (west side) running north/south behind houses on N. West St (which empties into Greenbrier Ditch)

CITY OF SIKESTON BID TABULATION SHEET
Ditch Cleanout Bid 20-7 through 20-11
September 27, 2019

VENDOR	COST
Ferrell Enterprises	Bid 20-7- No bid Bid 20-8- No Bid Bid 20-9- No Bid Bid 20-10- \$25,000 Bid 20-11- \$30,000
Kinder Brothers Excavating	Bid 20-7- \$6,000 Bid 20-8- \$10,000 Bid 20-9- \$40,000 Bid 20-10- \$6,000 Bid 20-11- \$7,500

CHAIRMAN: Brian Dial **RECORDER:** Angie Keller **VERIFIER:** Darren Martin