

City of Sikeston

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, November 3, 2014
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular Council Meeting October 6, 2014
 - B. Council Study Session October 16, 2014
 - C. Special Council Meeting October 27, 2014
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. Board of Municipal Utilities September 09, 2014
 - B. Board of Municipal Utilities September 22, 2014
 - C. Department of Economic Development September 09, 2014
 - D. Housing Authority September 09, 2014
 - E. LCRA June 16, 2014
 - F. LCRA August 18, 2014
 - G. LCRA September 15, 2014
 - H. Library Board September 08, 2014
 - I. Strategic Plan July 1, 2014
 - J. Strategic Plan August 28, 2014
 - K. Tourism Advisory Board June 24, 2014
 - L. Tourism Advisory Board August 26, 2014
 - M. Tourism Advisory Board October 28, 2014
- VII. ITEMS OF BUSINESS
 - A. Authorization to Proceed with TAP Application & Determine Priority
 - B. Authorize Staff to Send Memo to TIF Commission Regarding Infrastructure Improvements
 - C. 2nd Reading & Consideration of Bill #5969, Repealing Ordinance 5250 and Updating the City's Relocation Policy in Association with Tax Increment Financing (TIF) Projects
 - D. 1st & 2nd Reading & Consideration of Emergency Bill #5970, Authorizing Participation in Class-Action Litigation for Violation of Telephone Communications Franchise Tax and Settlement with CenturyLink
 - E. Discussions: Holiday Office Hours
 - F. Other Items As May Be Determined During the Course of the Meeting

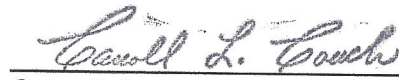


VIII. ADJOURNMENT INTO EXECUTIVE SESSION

Property (RSMo 6.10.021(2))
Litigation (RSMo 6.10.021(1))

IX. ADJOURNMENT

Dated this 30th day of October 2014

A handwritten signature in cursive script, appearing to read "Carroll L. Couch", is written over a horizontal line.

Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

REGULAR CITY COUNCIL MEETING
OCTOBER 6, 2014

The regular Sikeston City Council meeting of October 6, 2014 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Pro Tem Steven Burch and Councilmen Bob Depro, Jon Gilmore, John Graham, Maude Harris, and Kathy Teachout. Mayor Pullen was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Street Superintendent Brian Dial, Director of Public Safety Drew Juden, Captain Mike Williams, Captain Ken Dicus, Lieutenant Rick Rapert, Sergeant Ricky Colbert, City Collector Vicky Lewis, and Parks Director Jiggs Moore.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of August 25, September 8, September 18, and September 29, 2014 were presented for approval. Councilman Depro moved to approve the minutes as presented. Councilman Gilmore seconded the motion and the following roll call vote was recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilman Gilmore moved to approve the minutes as presented. The motion was seconded by Councilman Teachout and voted as follows:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

PRESENTATIONS

Mayor Pro Tem Burch recognized Matt Holifield of the Public Works Department and Chris Rataj of the Public Safety Department, as Employees of the Fourth Quarter for their respective departments.

ITEMS OF BUSINESS

Briefing: Applegate & John R Blvd Drainage Projects

Public Works Director Lancaster briefed the City Council on the Applegate and John R Blvd projects. The Applegate Project will use a 6 foot elliptical pipe to provide for better drainage. It will be installed in the area from Lillian Drive to the second entrance of Dudley Park. Once drainage work is completed, a 28 foot wide street will be constructed.

The John R Blvd project will consist of working with area landowners to clear Butler Ditch, adding additional drainage inlets, and piping stormwater from the inlets to Butler Ditch. Staff will seek bids for the completion of the work. Earlier in the year Council appropriated a budget of \$300,000 for 2014 drainage projects.

Councilman Depro moved to authorize the bidding for the Applegate and John R Blvd projects. The motion was seconded by Councilman Gilmore, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

Resolution 14-10-01, Authorizing Emergency Demolition of Eight Structures Found to be Health and Safety Hazards

City staff provided a list of eight structures determined to be immediate health and safety hazards. All of the structures have been destroyed by fire and the lots contain unsafe debris. Passage of Resolution 14-10-01 will permit city staff to proceed with obtaining quotes for the demolition of these properties.

RESOLUTION 14-10-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI, AUTHORIZING EMERGENCY DEMOLITION OF EIGHT STRUCTURES FOUND TO BE HEALTH AND SAFETY HAZARDS IN THE CITY OF SIKESTON

WHEREAS, the health, safety and welfare of our citizens and their neighborhoods is a priority purpose of our municipality, and

WHEREAS, unsafe and dilapidated structures pose a threat to the health, safety and welfare of our citizens and constitute a public nuisance.

NOW, THEREFORE, BE IT RESOLVED that the following structures constitute a public nuisance:

303 Daniel	Sikeston, MO 63801
427 Daniel	Sikeston, MO 63801
100 W Gladys	Sikeston, MO 63801
414 W Gladys	Sikeston, MO 63801
1306 Shelby	Sikeston, MO 63801
625 William	Sikeston, MO 63801
814 Wayne	Sikeston, MO 63801
1326 W Murray	Sikeston, MO 63801

BE IT FURTHER RESOLVED that since said structures pose an immediate danger to the health, safety and welfare of our citizens, the City is authorized to take emergency measures to demolish and/or remove said structures and assess the costs of such measures personally against the owners of said real estate and as a lien on the real estate.

Read this 6th day of October, 2014, Councilman Gilmore moved to approve Resolution 14-10-01. The motion was seconded by Councilman Teachout, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

Award of Broker for Employee Ancillary Benefits

City Treasurer Bailey reviewed the process to solicit proposals for broker services. Bids were submitted by Mitchell Insurance and Self Insurance Agency. Both agencies were interviewed by the Professional Consulting Committee and city staff. It was their consensus to award the broker services to Mitchell Insurance.

Councilman Depro moved to award the broker services for the City of Sikeston employee ancillary benefits to Mitchell Insurance. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

DPS Purchase of Fire Apparatus

Director Juden reviewed the bids received for two fire apparatus. Only one official bid was received. Councilman Gilmore moved to purchase both a pumper for \$334,350 and a ladder truck for \$698,995, from Banner Fire Equipment. The motion was seconded by Councilman Depro, discussed, and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

Bill Number 5968, Lease-Purchase DPW Dump Trucks

Bids for a lease-purchase agreement of \$465,000 to purchase three (3) dump trucks utilizing the current vendor under contract with the State of Missouri were reviewed. Councilman Depro moved for the second reading of Bill Number 5968. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL NO. 5968

ORDINANCE NO. 5968

AN ORDINANCE APPROVING THE SELECTION OF A BANK FOR FINANCING THE ACQUISITION OF NEW DUMP TRUCKS AND RELATED EQUIPMENT, AUTHORIZING THE CITY OF SIKESTON, MISSOURI TO ENTER INTO AN EQUIPMENT LEASE PURCHASE AGREEMENT IN CONNECTION THEREWITH, AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION WITH THE FINANCING.

WHEREAS, the City Council of the City of Sikeston, Missouri (the "City") has previously solicited proposals from qualified banks and financial institutions in connection with the proposed financing of the acquisition of three new dump trucks and related equipment (the "Equipment"), and in response U.S. Bancorp Government Leasing and Finance, Inc. (the "Lessor") has submitted its proposal for the financing of the acquisition of the Equipment

(the "Proposal"), a copy of which is incorporated by reference in this Ordinance and attached hereto as Exhibit A; and

WHEREAS, to facilitate the acquisition of the Equipment and to pay the cost thereof, it is necessary and desirable for the City to enter into an Equipment Lease Purchase Agreement (the "Lease") with the Lessor, pursuant to which the City will lease the Equipment from the Lessor with an option to purchase;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

Section 1. Acceptance of Proposal. The Proposal is hereby accepted and U.S. Bancorp Government Leasing and Finance, Inc. is hereby selected to finance the acquisition of the Equipment in accordance with and subject to the terms of the Proposal.

Section 2. Approval of the Lease. The City is hereby authorized to enter into the Lease with the Lessor, which Lease shall be in substantially the form presented to the City Council at this meeting, a copy of which is attached hereto as Exhibit B, with such changes therein as shall be approved by the officials of the City executing such document, such officials' signatures thereon being conclusive evidence of their approval thereof.

Section 3. Approval of the Escrow Agreement. The City is hereby authorized to enter into the Escrow Agreement (the "Escrow Agreement") among the City, the Lessor and U.S. Bank National Association, as escrow agent, which Escrow Agreement shall be in substantially the form presented to the City Council at this meeting, a copy of which is attached hereto as **Exhibit C**, with such changes therein as shall be approved by the officials of the City executing such document, such officials' signatures thereon being conclusive evidence of their approval thereof.

Section 4. Execution of Documents. The Mayor, the City Clerk, the City Manager and other appropriate officers of the City are hereby authorized and directed to execute, attest, acknowledge, deliver and record, as appropriate, for and on behalf of and as the act and deed of the City, the Lease, the Escrow Agreement and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

Section 5. Further Authority. The officers, agents and employees of the City, including the Mayor, the City Manager and the City Clerk, are hereby authorized and directed to execute all documents and take such actions as they may deem necessary or advisable to carry out and perform the purposes of this Ordinance, and to carry out, comply with and perform the duties of the City with respect to the Lease.

Section 6. Reimbursement of Expenditures. The City Council hereby finds it necessary and declares its intent to finance the costs of the Equipment through delivery of the Lease. The City has made, or expects to make, expenditures in connection with the Equipment, and the City may reimburse itself for such expenditures with the proceeds of the tax exempt financing by, or on behalf of, the City. The maximum principal amount of the tax-exempt financing expected to be issued for the Equipment is \$465,000.

Section 7. Appropriation of Basic Rent. The City Council hereby irrevocably budgets and appropriates moneys in the amount of \$5,900.00 for Fiscal Year ending June 30, 2015, to

be used to make the Rental Payments (as defined in the Lease) due under the Lease during the Original Term of the Lease coextensive with Fiscal Year ending June 30, 2015.

Section 8. Record of Passage:

- A. Bill Number 5968 was introduced to Council and read the first time on the 29th day of September, 2014.
- B. Bill Number 5968 was read for the second and final time this 6th day of October, 2014. Councilman Teachout moved for the approval of Bill Number 5968. The motion was seconded by Councilman Graham and final passage thereon was voted as follows:

Burch Aye, Depro Abstain, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed and becoming
Ordinance Number 5968.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance Number 5968 and shall be in full force and effect 30 days after its passage.

Bill Number 5967, Amending City Code Section 135.310 to Increase Sikeston Municipal Court's Domestic Violence Shelter Surcharge Fee

City Council previously directed staff to amend City Code to increase Sikeston Municipal Court's Shelter for Victims of Domestic Violence Surcharge from \$2 to \$4. Councilman Depro moved for the second reading of Bill Number 5967. The motion was seconded by Councilman Gilmore and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

Counselor Leible presented the bill for reading.

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

BILL Number 5967

ORDINANCE Number 5967

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5967, AMENDING CHAPTER 135, SECTION 135.310 OF CITY CODE OF THE CITY OF SIKESTON, MISSOURI, TO INCREASE THE MUNICIPAL COURT SURCHARGE TO FUND SHELTERS FOR VICTIMS OF DOMESTIC VIOLENCE FROM TWO DOLLARS (\$2) TO FOUR DOLLARS (\$4) PER CONVICTION OF A MUNICIPAL ORDINANCE VIOLATION.

Be It Ordained by the Council of the City of Sikeston as follows:

SECTION I: This Ordinance shall be codified in the Municipal Code of the City of Sikeston, Missouri.

SECTION II: Chapter 135, Sections 135.310 shall be amended to read as follows:

"Section 135.310 Shelter For Victims of Domestic Violence Surcharge, Generally.

In addition to Court costs provided for in Chapter 135, Section 135.270, there shall be assessed a surcharge of four dollars (\$4.00) on any violation of municipal ordinances, provided no such surcharge shall be collected in any proceeding when the proceeding or defendant has been dismissed by the Court or where the costs are to be paid by the State, County or municipality. Such surcharge shall be collected by the Municipal Court Clerks and shall be disbursed to the City at least monthly. The Municipal Court Clerks shall file a verified report of the fees collected, on a monthly basis, with the office of City Treasurer. The City shall use such monies only for the purpose of providing operating expenses for shelters for battered persons as defined in Sections 455.200 to 455.230, RSMo.”

SECTION III: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION IV: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage

A. Bill Number 5967 was introduced and read the first time this 29th day of September 2014.

B. Bill Number 5967 was read the second time the 6th day of October 2014. Councilman Gilmore moved to approve Bill Number 5967. The motion was seconded by Councilman Graham, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed,
becoming Ordinance 5967.

C. Ordinance 5967 shall be in full force and effect from and after November 6, 2014.

Discussion with the City of Miner Regarding Fire Protection Services

Councilman Gilmore moved to proceed with negotiations to provide fire service to the City of Miner. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Harris and the following roll call vote was recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Teachout Aye, thereby being passed.

APPROVED:

JERRY PULLEN, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

CITY COUNCIL STUDY SESSION
OCTOBER 16, 2014

The Sikeston City Council study session of October 16, 2014 was called to order at 7:00 a.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Jerry Pullen and Councilmen Steven Burch (via phone.), Bob Depro, Jon Gilmore, John Graham, and Kathy Teachout. Councilman Maude Harris was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Director of Public Safety Drew Juden, Captain Mike Williams, Economic Development Director Ed Dust, Parks Director Jiggs Moore, and Street Supervisor Darren Martin.

ITEMS OF BUSINESS

Discussion of Litter Control and Beautification Programs

City staff presented various ideas to approach trash and litter control as well as community beautification. Topics of interest were land use, building code issues, litter, trash, and recycling,

Councilman Depro left the meeting at 7:50 a.m.

Other Items

Staff briefed Council on potential use tax election dates. The use tax will expire unless re-approved by voters prior to November 2016.

Staff provided Council with potential design options for a new city logo. Staff will continue to refine designs.

ADJOURNMENT

There being no further business before the City Council, Councilman Burch moved to adjourn. The motion was seconded by Councilman Graham and the following roll call vote was recorded:

Burch Aye, Gilmore Aye, Graham Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

APPROVED:

JERRY PULLEN, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK
SEAL:

SPECIAL CITY COUNCIL MEETING
OCTOBER 27, 2014

CALL TO ORDER/RECORD OF ATTENDANCE

The special Sikeston City Council meeting of October 27, 2014 was called to order at 11:30 a.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Jerry Pullen and Councilmen Steven Burch, Bob Depro (arriving at 11:45 a.m.), Jon Gilmore, John Graham, Maude Harris, and Kathy Teachout. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Street Superintendent Brian Dial, Public Safety Captain James McMillen, City Collector Vicky Lewis, and Parks Director Jiggs Moore.

ITEMS OF BUSINESS

Briefing: Wakefield Bridge Project

Public Works Director Jay Lancaster provided an updated on the replacement schedule for the Wakefield Bridge Project.

Briefing: Winter Operations

A review of the Department of Public Works preparation for winter operations was given by Director Lancaster.

Briefing: Public Works Building

An update was provided to the City Council regarding the repairs to the Public Works building. A decision has been made to have city staff to work with Stockade Buildings to remove the necessary wiring and reinstall it when appropriate.

Authorization to Award Bids for Painting of Bleachers at VFW Field

Parks Director Jiggs Moore reviewed the two (2) bids received for the painting of bleachers at the VFW baseball field. Councilman Depro moved to award Bid Number 15-13 to Gulf Coast Sports in the amount of \$14,010.00. The motion was seconded by Councilman Teachout and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Award of Bid Number 15-14, Backstop Replacement at Recreation Complex

Park Director Jiggs Moore reviewed four (4) bids received for the backstop completion of four (4) different ball fields, located in the Recreation Complex. Councilman Depro moved to award Bid Number 15-14 to Gulf Coast Sports for the backstop completions in the amount of \$45,820.00. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Relocation Policy

During the current TIF process, it was discovered the City's relocation policy needed to be updated from the most recent adoption in 1999. The reference to the policy is included in the redevelopment plan for the 60 West TIF Proposal.

Councilman Burch moved for the first reading of Bill Number 5969. The motion was seconded by Councilman Teachout and the following vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Counselor Leible presented Bill Number 5969 for reading, an ordinance repealing Ordinance Number 5250 and establishing a new policy for the relocation of businesses and residences due to the redevelopment plans adopted pursuant to Chapters 99, 100, and 353 of the Revised Statutes of Missouri.

Award of 2015 Domestic Violence Surcharge Funding Application

Governmental Services Director Linda Lowes reported on September 15, 2014 the House of Refuge for Abused and Battered Women submitted an application for funding, seeking \$6,500 during calendar Year 2015. This application met all municipal requirements, and the funding request was submitted to the City Council.

Councilman Teachout moved to approve \$6,500 in funding from Sikeston Municipal Court's Domestic Violence Shelter Surcharge Fees to the House of Refuge for Abused and Battered Women. The motion was seconded by Councilman Graham and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Interim Appointment to the Park Board

Councilman Graham nominated Ellen Brandom to service the unexpired term of G. Wendell Weathers on the Park Board. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

Holiday Office Hours

Holiday office hours for Thanksgiving, Christmas and New Years were reviewed.

Other Items

City Clerk Carroll Couch briefed Council on an MML class-action suit against Qwest Telephone for violation of local telephone franchise tax laws. The City anticipates receiving \$12,685 in the settlement. An ordinance authorizing the City to pursue this suit will be submitted as an emergency bill on November 3.

Tax bills are targeted for release on November 15.

Councilman Graham presented a list of issues he would like Council to study and take action on.

ADJOURNMENT INTO EXECUTIVE SESSION

Councilman Depro moved to adjourn into executive session for the discussion of litigation [RSMO 610.021 (1)]. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

The executive session was called to order at 12:30 p.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Jerry Pullen and Councilmen Steven Burch, Bob Depro, Jon Gilmore, John Graham, Maude Harris, and Kathy Teachout. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, and Public Works Director Jay Lancaster.

No action was taken in executive session.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Depro moved to adjourn from executive session. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Harris and the following roll call vote was recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
Teachout Aye, and Pullen Aye, thereby being passed.

APPROVED:

JERRY PULLEN, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

Bid #15-03, Recreation Complex Backstop

Parks Director Jiggs Moore requested all bids received for the replacement of the recreation complex be rejected. \$44,415 was budgeted for this project. The lowest bid received was \$55,700. Councilman Burch moved to reject all bids received for Bid #15-03. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

DPS Purchase of Fire Apparatus

Director Juden briefed Council on bids received for the purchase of a pumper engine, \$334,350, and 78 foot ladder truck, \$698,995. Councilman Depro moved to proceed with the RFP for financing. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

Resolution 14-09-01, Declaration of Surplus Property

In compliance with the State Constitution and the City Purchasing Policy, staff requested approval of Resolution 14-09-01, authorizing the sale of Engine #2 a 1990 Ford 8000 Series Pumper and Ladder #2, a 1993 Emergency 1 high-performance 75' Quint Ladder Truck.

RESOLUTION 14-09-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City;
and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

All of the items enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of these items from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Vehicles:

<u>Make/Model</u>	<u>VIN Number</u>
1990 Ford 8000-series Pumper (Engine 2)	1FDYD80U2LVA24171
1993 75' Quint Aerial Truck (Ladder 2)	4ENDAA82P1002605

Read this 29th day of September, 2014, Councilman Burch moved to approve Resolution 14-09-01. The motion was seconded by Councilman Graham, discussed and voted as follows:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

Authorization to Purchase Road Salt

DPW Director Lancaster reviewed the challenges he had encountered in attempting to purchase rock salt in preparation of winter. Councilman Gilmore moved to authorize city staff to purchase 200 tons of rock salt at a price of \$155 per ton from a Texas vendor for winter snow removal operations. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

Briefing on MoDOT Transportation Alternatives Program

Director Lancaster advised the City Council of funding available from the State of Missouri for possible projects dealing with the development or enhancement of bike/ped projects such as ADA improvements, trails or sidewalk/downtown projects. He requested Council input on projects of interest to them.

Other Items

The Mayor announced efforts are under way to lobby Jefferson City officials for re-consideration of Noranda's electric rate adjustment. He asked that individuals interested in attending this meeting contact him.

The City Manager briefed Council on the status of the 5-Year Capital Improvement Plan. He anticipates it will be ready for Council's November 20 study session.

The City Manager provided a draft of a proposed joint effort between the City and BMU for use of the former Bootheel Golf Course Clubhouse as a community meeting room. Councilman Gilmore moved to accept the joint partnership with the BMU. The motion was seconded by Councilman Burch and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

ADJOURNMENT INTO EXECUTIVE SESSION

Councilman Depro moved to adjourn into executive session for the discussion of property [RSMO 610.021 (2)]. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

Present were: Mayor Jerry Pullen and Councilmen Steven Burch, Bob Depro, Jon Gilmore, John Graham and Maude Harris. Councilman Kathy Teachout was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Director of Public Safety Drew Juden, and Captain Mike Williams.

Councilman Harris left the meeting at 1:00 p.m.

Following review of the Phase 1 Study on the railroad right-of-way, Councilman Depro moved to proceed with closing the contract for purchase. The motion was seconded by Councilman Gilmore, discussed and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye, Harris Aye,
and Pullen Aye, thereby being passed.

No further action was taken in executive session.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Burch moved to adjourn from executive session. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye,
and Pullen Aye, thereby being passed.

Mayor Pullen reconvened the special meeting of the Sikeston City Council.

Director Juden provided information on Home Security Shield manipulating data provided to the FBI.

ADJOURNMENT

There being no further business before the City Council, Councilman Graham moved to adjourn. The motion was seconded by Councilman Gilmore and the following roll call vote was recorded:

Burch Aye, Depro Aye, Gilmore Aye, Graham Aye,
and Pullen Aye, thereby being passed.

APPROVED:

JERRY PULLEN, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

MINUTES OF THE MEETING
OF THE
BOARD OF MUNICIPAL UTILITIES
OF THE
CITY OF SIKESTON, MISSOURI
HELD ON THE NINTH DAY OF SEPTEMBER, 2014

On the ninth day of September, 2014 the Board of Municipal Utilities met in Regular Session at 4:00 P.M. in the conference room at the Utility office. The following members of the body were present:

Messrs: Alan Keenan, Jeff Sutton, Brian Menz

Absent: Tim Merideth

Also Present: J.D. Douglass, City Manager; John Gilmore, City Council; Joe Blanton, Board Attorney; Ed Throop, Utility Manager; Rick Landers, Jeff Winders, Marcia Witt, Don Miller, Ron Priday, Geoff Comer and Doug Shaw of the Utility Staff; Kim Hamm and Kristen Bright of BKD, LLP

There being a quorum present, the following business was transacted:

Action on Agenda

There was no action on the Agenda. A motion to accept the Agenda as presented was made by Brian Menz and was seconded by Jeff Sutton and upon vote, unanimously carried, the Agenda was approved.

Action on Monthly Agenda Items

Mr. Keenan entertained a motion to approve the minutes of the Regular Meeting of August 12, 2014. Upon a motion by Jeff Sutton that was seconded by Brian Menz and upon

vote, unanimously carried, the minutes were approved as presented.

Financial

Marcia Witt presented the financial report for July, 2014. The Electric Retail System showed a net loss of \$512,259. Kwh sales were up 2.5% over last year. Witt noted that cable TV pole rental is included in the revenue figures this month. She also reviewed various distribution expenses for the month. The wholesale electric system had a net income of \$794,034. Maintenance costs were outlined for the Board. The water department had a net income of \$25,074. Gallons sold were down 4.2% from last year. Distribution expenses include half the retirement expense of the distribution superintendent and backhoe repairs. The sewer department combined had a net loss of \$20,170. The sewer department alone had net loss of \$24,588. The sewer lagoon had a net income of \$4,418. Distribution expenses include half the retirement expense of the distribution superintendent. Upon a motion by Jeff Sutton that was seconded by Brian Menz and upon vote, unanimously carried, the report of the Financial Department was approved.

Retail Operations

Jeff Winders presented the retail operations report. Construction on the Industrial Park Lagoon UV and Nitrification Reactor project is progressing. Waters and Associates is working with the manufacturer of the Industrial Park Lagoon liner to devise a vent system to deal with gas buildup under the liner. Winders reported on work on the controls at the water plants. Winders reported work has started on preliminary design work for repairs to Water Treatment Plant #1. A new six inch water main is being installed on Lake Street. Winders reported repairs to transformer #1 at Southwest Substation have been completed and the transformer is back in service. In the water & sewer department crews have been performing routine maintenance and repairs. Winders reported on the recent NERC audit. A motion was made by Brian Menz to approve the Retail Operations Report. The motion was seconded by Jeff Sutton and upon vote, unanimously carried, the Retail Operations Department Report was approved.

Sikeston Power Station

Don Miller presented the report from the Sikeston Power Station for July. There were no outages or derates this month. We ended the month with a 98.9% load factor. Miller reported on progress of the cooling tower project. A joint project is scheduled to begin in early October by SPS electrical department and the substation crew to change out the main startup breaker for the plant. Miller reviewed the plans for the fall mill outages scheduled for October 11-22, 2014. Planning is ongoing for the 2015 turbine outage. Chairman Keenan asked Miller about planned projects for the 2015 outage and the estimated duration of the outage. Miller and Rick Landers outlined the projects and estimated the outage at approximately eight weeks. The plant currently has a 20 day supply of coal. A motion was made by Brian Menz to approve the SPS Report.

The motion was seconded by Jeff Sutton and upon vote, unanimously carried, the Report was approved.

Audit FYE 5/31/2014

Kim Hamm and Kristen Bright of BKD, LLP were in attendance to review the Independent Auditor's Report and Financial Statements for FYE 5/31/2014. In her report Kim Hamm reviewed changes in audit practices required this year. Items included in her presentation were bond issuance costs, regulatory assets and liabilities and accounting requirements when self-insured. Kristen Bright presented information on new standards for pension reporting and affect those standards will have in upcoming years. Kim Hamm concluded the report with BKD's recommendations for deficiencies found by the audit. Ms. Hamm and Ms. Bright commended and thanked the BMU staff for the cooperation and assistance. A motion was made by Brian Menz to accept the report on the FYE 5/31/2014 Audit. The motion was seconded by Jeff Sutton and upon vote, unanimously carried, the report was accepted.

General Manager's Report

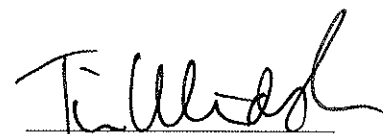
Rick Landers reported on the recent trip he and Ed Throop made to the Western Fuels Association Energy Conference in Colorado. Landers reviewed the conference speakers and topics. He also gave a brief report on the Western Fuels Association general meeting. At the conclusion of Landers report Brian Menz presented a motion to approve the General Manager's report. The motion was seconded by Jeff Sutton and upon vote, unanimously carried, the report was approved.

Executive Session

Chairman Keenan cited a need to enter Executive Session to discuss legal [(610.021(3))] and personnel [(620.021(1))] matters. Upon a motion by Brian Menz that was seconded by Jeff Sutton, and upon vote, unanimously carried, the Board entered Executive Session as outlined.

Adjournment

There being no further business to come before the meeting, Mr. Keenan declared it adjourned.


Secretary

MINUTES OF THE MEETING
OF THE
BOARD OF MUNICIPAL UTILITIES
OF THE
CITY OF SIKESTON, MISSOURI
HELD ON THE TWENTY-SECOND DAY OF SEPTEMBER, 2014

On the twenty-second day of September, 2014 the Board of Municipal Utilities met in Special Session at 12:00 P.M. in the board room of Montgomery Bank. The following members of the body were present:

Messrs: Alan Keenan, Jeff Sutton, Brian Menz, Tim Merideth

Absent:

Also Present: Ed Throop, Utility Manager

There being a quorum present, the following business was transacted:

Action on Agenda

There was no action on the Agenda.

Budget Review

The meeting was called to order by Chairman Keenan to discuss year to date financial information of the BMU Electric System. Ed Throop handed out a pro forma spreadsheet showing actual data for two months ended July 2014, budgeted numbers for the next 10 months and projected year end 2015 numbers. He pointed out three significant expense items that hit the Retail department in June and July, a \$50k additional purchase power cost, \$60k in transformer repair, and \$40k in distribution maintenance. Discussion was held on the 2014 rate increase additional revenue projection, the affect of joining the SPP market on wholesale power

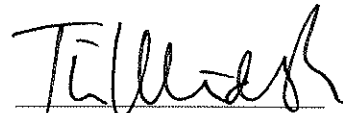
sales, and the next Retail rate increase scheduled for 2017. Throop also pointed out that coal deliveries would resume for this year and we should receive something close to 1M tons. There was no action taken on the financial reports.

Chairman Keenan brought up the scheduled meeting for the Bootheel Regional Convention Center Committee, and thought this was a good time to discuss the appropriation of funds to the project. General Manager Throop began the discussion by stating that given the current cash position of the BMU Electric System, the entire Bootheel Project could not be funded by BMU Reserves. The Board concurred the entire project should be put on hold. After several alternatives were discussed, The Board wanted to begin getting the public oriented to the Bootheel facility. The following plan was suggested and unanimously agreed upon, to be presented to the BRCC Committee:

1. Appropriate to the Committee an amount of money to finish the entrance road, install the infrastructure for RV parking, chat the RV spaces, remodel the club house building to be used for public rental, and clean up the parking lot and cart paths.

Adjournment

There being no further business to come before the meeting, Mr. Keenan declared it adjourned.


Secretary

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

Tuesday, September 9, 2014 – 11:30 A.M.

128 N. New Madrid St., Sikeston, MO 63801

BOARD OF DIRECTORS MEETING

CALL TO ORDER/RECORD OF ATTENDANCE

Chairman Jerry Pullen called the meeting to order at 11:45 P.M. Board Members Present: Ed Throop, Alan Keenan, Jeff Sutton, Jerry Pullen, Bob Depro, Steven Burch and ex-officio member Jonathan Douglass. Also in attendance: Ed Dust, DED director, Kathy Medley, Administrative Assistant, and City Counselor Chuck Leible.

ITEMS OF BUSINESS:

Jeff Sutton made a motion to approve the August 12, 2014 minutes. The motion was seconded by Bob Depro and the following roll call vote was recorded: Keenan Aye, Throop Aye, Depro Aye, Pullen Aye, Sutton Aye, Burch Aye, thereby being passed.

Ed Dust gave an update on the Village Green property. The demolition is on schedule. The deadline for the RFP is October 1.

Steve Burch made a motion to table discussion on purchasing property. The motion was seconded by Alan Keenan, and the following roll call vote was recorded: Keenan Aye, Throop Aye, Depro Aye, Pullen Aye, Sutton Aye, Burch Aye, thereby being passed.

The next Industry Mentoring class will be November 17-20 at Sikeston Career & Technology Center for high school seniors from Sikeston and surrounding schools.

The next meeting will be held October 14.

There being no other business to discuss, Alan Keenan made a motion to adjourn at 12:40 P.M. The motion was seconded by Bob Depro and the following roll call vote was recorded: Keenan Aye, Throop Aye, Depro Aye, Pullen Aye, Sutton Aye, Burch Aye, thereby being passed.

Respectfully Submitted By:

ED DUST, Secretary

JERRY PULLEN, Chairman

MINUTES OF THE REGULAR MEETING

HOUSING AUTHORITY OF THE

CITY OF SIKESTON, MISSOURI

HELD ON THE NINTH OF SEPTEMBER 2014

On the Ninth Day of September 2014, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay, Commissioner Michele Knickman, and Commissioner Alice Tharp

Absent:

Also Present: Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the Regular Meeting of August 11, 2014 were presented and upon a motion duly made by Commissioner Alice Tharp, and seconded by Commissioner Michele Knickman, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	163.00	Morlan Ford Lincoln	239.06
AT&T	272.51	Nan McKay	224.00
Beaver Supply	388.00	Plumbmaster	450.62
Board of Municipal Utilities	11,087.28	Raben Tire	39.00
Charter Communications	80.00	RAM Enterprises	300.00
C&K Building Materials	84.90	Sam's Club	35.03
G&D Communications	72.00	Santie Wholesale	657.09
J&K Floor Cleaning	586.63	Sonny's Solid Waste	2,000.00
Keller, Larry	2,100.00	Standard Democrat	951.23
Liberty Utilities	4,435.48	Tri-County Recycling	770.00
Lowe's	138.04	Ultimate Flooring	43.00
Menards	1,114.52		
Meyer Supply	183.18	Total for AUGUST	\$26,703.38
Mid-South Office Supply	288.81		

Motion duly made by Commissioner David Hay to pay bills as presented, seconded by Vice-Chairman Tetley. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending August 2014 were presented. The requisitions included \$2,400.00 to Dunker Consultants (501-13) and \$224.40 to Standard Democrat (501-14) for advertisement. Motion duly made by Commissioner Alice Tharp, to pay requisitions for a grand total of \$2,624.40, seconded by Commissioner Michele Knickman. Motion carried unanimously.

Consideration of bids received for new exterior front and rear doors and front and rear security screen doors at MO8-3 (elderly/disable site).

<u>COMPANY</u>	<u>BID</u>
Ryan Excavating	\$156,800
Schemel-Tarrillion Construction	\$162,650
Walker Construction	\$219,700

Motion duly made by Commissioner David Hay to award the contract to Ryan Excavating. Motion seconded by Vice-Chairman Larry Tetley. Motion passed unanimously.

Consideration of bids received for cleaning the administrative office building at 360 Allen Boulevard.

<u>COMPANY</u>	<u>BID</u>
Service Master Commercial Solutions	\$230.00 per month
J&K Floor Cleaning and Sanitation Service, LLC	\$586.63 per month
Angie's Cleaning Service	\$590.00 per month
Grant Custodial	\$625.00 per month

Motion duly made by Commissioner David Hay to award the contract to Service Master Commercial Solutions. Motion seconded by Commissioner Michele Knickman. Motion carried unanimously.

Due to our regular Board Meeting falling on a holiday the October meeting has been rescheduled for October 14, 2014 at the regular time and place.

Received notification from our health insurance company that the premium for next year will only increase 3.2%.

Being no further business to come before the Body, Commissioner David Hay moved to adjourn seconded by Vice-Chairman Larry Tetley. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY
CITY OF SIKESTON
MEETING**

Monday, June 16, 2014

11:30 a.m.

Council Chambers
105 East Center Street
Sikeston, Missouri

MEETING MINUTES

I. MEETING CALLED TO ORDER

Dan Marshall called the meeting to order at 11:37 a.m.

II. ROLL CALL

Members Attending:	Mike Jenson, Bill Mitchell, Dan Marshall,
Members Absent:	Emory McCauley, Larry Williams
Council Liaison:	Kathy Teachout
Staff Attending:	Jon Douglass, Jay Lancaster, Angie Keller, Collin Cecil and Amy Sisk
Guest Attending:	Carrie Lape, Crader Law Firm Joy Lawrence, Thelma Tanksley, Vanessa West, John Graham, Norma Griffin, Antonio Parr, Rick Sherman, Jon Gilmore, Mike Bohannon, and Geoff Postgate

III. APPROVAL OF MINUTES

Bill Mitchell made a motion to approve the minutes from the meeting of April 21, 2014 as submitted. Mike Jensen seconded the motion.
Motion carried unanimously.

IV. BILLS AND COMMUNICATIONS

Mike Jensen made the motion to approve the bills as follows:

- A. David Crader, Attorney at Law- \$
- B. Blanton Law Firm- \$735.00
- C. City of Sikeston- \$29.62
- D. Lambert Engineering and Surveying- \$300.00
- E. Buffalo Wild Wings- \$89.56

Bill Mitchell seconded the motion. Motion carried unanimously.

V. LCRA BUSINESS:

A. Antonio Parr of BootHeel Works of Faith, Someone Loves You, presented the Board with a proposal to acquire various properties owned by the LCRA and rehabilitate structures as a job training laboratory for skills development for ex-prisoners. Bill Mitchell made a Motion that the LCRA indicates its endorsement of the proposal presented to the Committee by Antonio Parr of the nonprofit organization Someone Loves You. Mike Jenson seconded the Motion. Motion Carried unanimously.

B. Carrie Lape informed the Board of an offer to purchase 1112 Maude. Mike Jenson made a Motion to sell property to Mrs. Thelma Tanksley for \$700.00, as is and Mrs. Tanksley is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Bill Mitchell seconded the Motion. Motion carried unanimously.

C. Dan Marshall presented a status report on Felker Street property. Lincoln University is still proceeding with purchase of the entire block. Discussion only. No vote.

D. Jay Lancaster opened discussion on the methods used for the sale and marketing of properties. The City will look into the pricing of signs. Discussion only. No vote.

E. Jay Lancaster presented staff's recommendations along with handouts & maps, regarding LCRA properties on Wayne, Lanning, Marry, Agnes & William Streets. Discussion only. No vote.

F. Jay Lancaster informed the Board of an offer to purchase 221 Ruth and 231 W. Gladys. Bill Mitchell made a Motion to sell both properties to Mr. Richard Hampton for \$1000.00, as is and Mr. Hampton is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Mike Jenson seconded the Motion. Motion carried unanimously.

G. Jay Lancaster informed the Board of an offer to purchase 806 Agnes. Mike Jenson made a Motion to sell property to Ms. Ernestine Bonner for \$350.00, as is and Ms. Bonner is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Bill Mitchell seconded the Motion. Motion carried unanimously.

H. Jay Lancaster informed the Board of an offer to purchase 309 Lilian. Bill Mitchell made a Motion to sell property to Mr. Todd Crumley for \$500.00, as is and Mr. Crumley is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Mike Jenson seconded the Motion. Motion was tabled.

I. Jay Lancaster informed the Board of an offer to purchase 210 Bynum. Mike Jenson made a Motion to sell property to Mr. Tony Bennett for \$500.00, as is and Mr. Bennett is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Bill Mitchell seconded the Motion. Motion carried unanimously.

J. Angie Keller informed the Board of a potential offer to purchase 214 William. Ms. Lanna Whitworth is interested in purchasing the property, but would like the LCRA to remove the trees prior to the purchase of the property. The Board stated that tree removal would be left up to the purchaser of the property. Discussion Only. No Vote.

K. Carrie Lape passed out new property lists and handouts of LCRA properties. List 3 and list 4 have been deleted. Discussion only. No vote.

L. Carrie Lape informed the Board that judgment has been recorded and final policy has been requested for the following properties: 307 Lee, 206 Jaycee, and 322 Pam. Discussion only. No vote.

M. Carrie Lape informed the Board of the status on the following properties purchased at 2013 tax sale: 619 Dorothy, 124 Fourth, 535 Matthews, 223 William, and 312 Jackson. Commitment ordered; Notice to owners and lenders sent out on May 26, 2014; Collector's Deed will be issued August 26, 2014. Discussion only. No Vote.

VI. ADJOURNMENT:

The next LCRA meeting will be on Monday, July 21, 2014 at 11:30 a.m. in the C.D. Matthews Room. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 1:12 p.m..

Angie Keller, Administrative Assistant

Dan Marshall, Chairman

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY
CITY OF SIKESTON
MEETING**

Monday, August 18, 2014
11:30 a.m.

Council Chambers
105 East Center Street
Sikeston, Missouri

MEETING MINUTES

I. MEETING CALLED TO ORDER

Dan Marshall called the meeting to order at 11:34 a.m.

II. ROLL CALL

Members Attending: Mike Jenson, Bill Mitchell, Dan Marshall, Emory McCauley (late),
Larry Williams
Members Absent: None
Council Liaison: Kathy Teachout
Staff Attending: Jon Douglass, Jay Lancaster, Angie Keller, Collin Cecil and
Amy Sisk
Guest Attending: David Crader, Carrie Lape, & Edie Bartlett - Crader Law Firm
Jim Hailey, Jim & Jean Crowe, Joy Lawrence, Anna Voelker, John
Graham, Teresa Arndt, Dollie Walker-Clayton, Carrie Yanson,
Barbara Webb, Chad Holmes, Patsy Sanders, Steven Burch, Antonio
Parr

III. APPROVAL OF MINUTES

Bill Mitchell made a motion to approve the minutes from the meeting of July 21, 2014 as submitted. Mike Jensen seconded the motion.
Motion carried unanimously.

IV. BILLS AND COMMUNICATIONS

Mike Jensen made the motion to approve the bills as follows:

- A. David Crader, Attorney at Law- \$2,475.55
- B. Hailey Consulting- \$1,062.50
- C. Buffalo Wild Wings- \$106.55
- D. Mark Hensley- Taxes for 210 Bowman- \$144.25

Emory McCauley seconded the motion. Motion carried unanimously.

V. LCRA BUSINESS:

A. Dan Marshall presented a status report on Felker Street property. A letter of interest has been given to Lincoln University. They are in the process of submitting the paperwork to the USDA. Everything is on schedule. Discussion Only. No vote.

B. Jay Lancaster presented a handout of the layout of the website and explained how the website would work in relation to obtaining offers on properties for sale. He asked that the board which properties to include and to consider if they want to list the properties with a purchase price. Discussion only. No Vote.

C. Jay Lancaster presented the board with a handout regarding liens that have been placed on LCRA owned properties. David Crader suggested that the Board list the purchase price of each property to include the amount of the lien. Discussion only. No vote.

D. Jay Lancaster informed the board that the City is still working through environmental clearances on several properties to be demolished. He will update the board as information becomes available. Discussion only. No vote.

E. Carrie Lape informed the Board that there are three Quiet Title lawsuits pending. These are for 622 Lanning, 853 Agnes, and 834 William. Discussion only. No vote.

F. Carrie Lape informed the Board that the sales of 806 Agnes, 833 Ruth, and 838 Applegate have been finalized. Discussion only. No vote.

G. Carrie Lape informed the Board Commitments have been ordered for the following properties: 221, 223, 225, and 227 N. Frisco; 407 W. Gladys; 839 Wayne; 401 W. Gladys. Discussion only. No vote.

H. Carrie Lape reminded the Board that Mr. Todd Crumley has offered to purchase 309 Lillian for \$500.00. He owns a property close to this property. This item was tabled at the June and July meetings. John Graham has also offered to purchase this property for \$575.00. Mr. Graham's offer was placed after Mr. Crumley's offer. Bill Mitchell made a motion to sell the property to Todd Crumley for \$500.00, as is, and Mr. Crumley is to pay all title and closing fees; with Dan Marshall, as Chairman, being authorized to execute all closing documents on behalf of the LCRA. Mike Jensen seconded the Motion. Motion carried unanimously.

I. Carrie Lape reminded the Board that Taji Beard has offered to purchase 430 Daniel for \$400.00. She would like to extend her yard. This item was tabled at the July meeting. This is a NSP property with a rental house on the NW corner. Jim Hailey told the board that he would make contact with the occupants of the rental property. This item will be addressed again at the September meeting. Discussion only. No vote.

J. Carrie Lape reminded the Board of an offer to purchase 144 Bynum. John Graham has placed an offer for \$300.00 for this property. Mike Jensen made a motion to sell the property to John Graham for \$300.00, as is, and Mr. Graham is to pay all title and closing fees; with Dan Marshall, as Chairman, being authorized to execute all closing documents on behalf of the LCRA. Emory McCauley seconded the Motion. Motion carried unanimously

K. Carrie Lape reminded the Board of an offer to purchase 124 Fourth. John Graham has placed an offer for \$300.00 for this property. This item has been tabled until a Collector's Deed has been issued. Discussion only. No Vote.

M. Carrie Lape informed the Board of an offer to purchase 210 Fuchs. Bill Mitchell made a Motion to sell property to Mr. Antonio Parr for \$500.00, and Mr. Parr is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Mike Jensen seconded the Motion. Motion carried unanimously.

N. Carrie Lape informed the Board of an offer to purchase 218 Alabama. This item was tabled until the September meeting. Discussion only. No Vote.

O. Carrie Lape informed the Board of an offer to purchase 115 Ruth. Mike Jensen made a Motion to sell property to Mr. Robert Gipson for \$500.00, as is and Mr. Gipson is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Bill Mitchell seconded the Motion. Motion carried unanimously.

Q. Jim Hailey informed the Board that the buyer interested in 214 Dorothy has a few issues to clear up before she can secure the loan to purchase the property. She would like to rent it until that time. Emory McCauley made a Motion for the Board's attorney to draft a 1 year rental contract for \$425.00 a month. Mike Jensen seconded the Motion. Motion carried unanimously.

R. Councilman Steven Burch requested for the Board to temporarily stop accepting offers on properties until the City has the LCRA section of the website, which lists the properties for sale, fully operational. He suggested that this would allow citizens an equal opportunity to purchase property, as some have stated they were unaware that property was for sale. Bill Mitchell made a Motion to temporarily stop accepting offers until the website was operational. Emory McCauley seconded the Motion. Motion carried unanimously.

VI. ADJOURNMENT:

The next LCRA meeting will be on Monday, September 15, 2014 at 11:30 a.m. in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 12:55 p.m.

Angie Keller, Administrative Assistant

Dan Marshall, Chairman

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY
CITY OF SIKESTON
MEETING**

Monday, September 15, 2014
11:30 a.m.

Council Chambers
105 East Center Street
Sikeston, Missouri

MEETING MINUTES

I. MEETING CALLED TO ORDER

Dan Marshall called the meeting to order at 11:36 a.m.

II. ROLL CALL

Members Attending: Mike Jenson, Bill Mitchell, Dan Marshall,
Members Absent: Emory McCauley and Larry Williams
Council Liaison: Kathy Teachout
Staff Attending: Jon Douglass, Jay Lancaster, Angie Keller, Collin Cecil and
Amy Sisk
Guest Attending: David Crader, Carrie Lape, & Edie Bartlett - Crader Law Firm
Jim Hailey, Jim & Jean Crowe, Joy Lawrence, Norma Griffin, Lynn
Lancaster

III. APPROVAL OF MINUTES

Bill Mitchell made a motion to approve the minutes from the meeting of August 18, 2014 as submitted. Mike Jensen seconded the motion. Motion carried unanimously.

IV. BILLS AND COMMUNICATIONS

Mike Jensen made the motion to approve the bills as follows:

- A. David Crader, Attorney at Law- \$3,132.50
- B. Buffalo Wild Wings- \$

Bill Mitchell seconded the motion. Motion carried unanimously.

V. LCRA BUSINESS:

A. Dan Marshall informed the board that Matthew Wright was chosen to replace Emory McCauley's vacated position on the board. Matthew's term will begin in October. Discussion Only. No vote.

B. Jay Lancaster presented a handout of the layout of the website and explained how the website would work in relation to obtaining offers on properties for sale. Bill Mitchell made a motion to

authorize the City, and its employees, to execute the implementation of the LCRA's website page listing the properties that are for sale. Mike Jensen seconded the Motion. Motion carried unanimously.

C. Jay Lancaster informed the board that the City is still working through environmental clearances on several properties to be demolished. He will update the board as information becomes available. Discussion only. No vote.

D. Jay Lancaster presented a handout pertaining to the lots that staff recommends for replat. After discussion it was determined that the Kathleen Street and Stoddard Street lots would not be included in this list. Bill Mitchell made a motion to authorize the City staff to proceed with the replatting of the following lots: 710 Lanning, 712 Lanning, 313 Kendall, 319 Kendall, 325 Kendall, 417 Kendall, 304 Delmar, 519 William, 521 William, 222 Dixie, 224 Dixie, 153 Jefferson, and 155 Jefferson. Mike Jensen seconded the motion. Motion carried unanimously.

E. Jay Lancaster informed the Board that after speaking with Andy Papen, Manager of the state CDBG program for the Missouri Department of Economical Development, that funds are available for demolition. The City will need to hire an administrator for the project. The board requested that Mr. Lancaster research our options. Discussion only. No vote.

F. Carrie Lape informed the board that the law firm has three Quiet Title Lawsuits pending for: 622 Lanning, 853 Agnes, and 834 William. The office is proceeding with documents for Notice to Publication. Discussion Only. No vote.

G. Carrie Lape informed the board that the law firm is waiting on the buyers of 1112 Maude, 231 W. Gladys, 407 W. Gladys, 839 Wayne, 309 Lillian, 115 Ruth, 144 Bynum, 714 E. Gladys, 210 Bynum, and 516 Ruth to close out the sales of each property.

H. Carrie Lape informed the Board of an offer to purchase 821 William. Mike Jensen made a Motion to sell property to Ms. Patsy Sanders for \$500.00, as is and Ms. Sanders is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Bill Mitchell seconded the Motion. Motion carried unanimously.

I. Carrie Lape informed the Board of an offer to purchase 433 Coleman. Mike Jensen made a Motion to sell property to Ms. Reba Galemore for \$500.00, as is and Ms. Galemore is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Bill Mitchell seconded the Motion. Motion carried unanimously.

J. Jim Hailey informed the Board that he met with the occupant, Mr. Calvin Johnson, of 722 Delmar (430 Daniel). Mr. Johnson would like to continue to rent this property for \$200.00 per month. Mike Jensen made a Motion for the Board's attorney to draft a 1 year rental contract, to be annually renewed, for \$200.00 a month. Bill Mitchell seconded the Motion. Motion carried unanimously.

VI. ADJOURNMENT:

The next LCRA meeting will be on Monday, October 20, 2014 at 11:30 a.m. in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 12:30 p.m.

**Board of Trustees Meeting
Monday September 8, 2014
4:30pm**

The Board of Trustees of Sikeston Public Library met on Monday, September 8, 2014 at 4:30 pm. Present were Dr. Bohannon, Mrs. Brown, Mrs. Chitwood, Mr. Colwick, Mr. Leible, Mr. Polivick, Mrs. Tetley, Mrs. Caskey, Project Coordinator, Mrs. Tangeman, Director and Mr. Eifert, Assistant Director. Mrs. Lawson and Ms. Thompson were absent

MINUTES

Mrs. Chitwood made a motion to accept the Minutes from the August meeting. Mrs. Tetley seconded and the motion carried.

PETTY CASH

Mrs. Tetley made a motion to accept the Petty Cash Report for August. Mrs. Brown seconded and the motion carried.

BILLS

Mr. Polivick made a motion to accept the Bills for August as presented. Mrs. Chitwood seconded and the motion carried.

CITY FINANCIAL STATEMENT-The City Financial Statement for July was reviewed.

COMMITTEES

FINANCE—Mrs. Tetley distributed a spreadsheet showing the revenue and expenditures for the Basement Renovation Project.

PERSONNEL—Mr. Colwick spoke to the Board about making an adjustment to Ms. Ann Thompson's salary due to the change in the health insurance and how the 10% paid by the employees is determined. In the past it was calculated at a straight 10% across the board. Now, it is determined on each individual employee. Mr. Polivick made a motion that we increase Ms. Thompson by \$25.00 per pay period. Mrs. Brown seconded the motion and the motion carried. Mrs. Tangeman updated the board on Mrs. McMillen and her health status. Mr. Colwick reported that Mrs. Lawson will have to miss some board meetings due to her husband's health.

OPERATIONS—None

LIBRARIAN

-Due to 5K Run/1 Mile Walk on October 25th we will need to close the Library since the event will begin and end in the library parking lot.

-Mr. Eifert reported on the migration to the Missouri Evergreen circulation system. Since going live on June 16 with the new system, very few problems have been encountered. Technical support has been forthcoming, and borrowing/lending between libraries has increased four-fold. Other local libraries in the consortium include Poplar Bluff Public Library, Doniphan-Ripley County Library, Caruthersville Public Library, and Bollinger County Library. Money is budgeted for five additional libraries to migrate to this system during the current fiscal year.

BASEMENT RENOVATION

Mrs. Caskey reported that Mr. Rogers, our Architect, has called a meeting with all the contractors at the library at 9:00am this Wednesday, September 10th.

OTHER

The following slate of officers was proposed for the 2014-2015 year:

President-----Greg Colwick

Vice-President-----Lew Polivick

Treasurer-----Carolyn Tetley

Mr. Polivick made a motion to accept the slate of officers and Dr. Bohannon seconded. All in favor, none opposed and the motion carried.

The following committees were formed:

FINANCE-Mrs. Tetley-Chair, Dr. Bohannon and Ms. Thompson

PERSONNEL-Mrs. Chitwood-Chair, Mr. Leible and Mrs. Brown

OPERATIONS-Mr. Polivick-Chair, Mrs. Lawson and Mr. Colwick

Dr. Bohannon reported on the October 25th Fund Raiser and will be speaking to Mr. Davis and Mrs. Hurley regarding volunteers and additional help.

ADJOURNMENT

Mr. Polivick made a motion to adjourn and Dr. Bohannon seconded. All in favor, none opposed and the motion carried. The meeting adjourned at 5:20pm.

STRATEGIC PLAN IMPLEMENTATION COMMISSION MINUTES, SPECIAL MEETING OF JULY 1, 2014

DED Conference Room, 105 E. Center Street, Sikeston, MO

Chairman Geoff Posegate called the meeting to order at 11:00 AM. Those attending were Geoff Posegate, Rick Lovall, Michael Harris, John Bob Wilson, Mayor Jerry Pullen, and Councilmembers Bob Depro and John Graham. Staff members present included City Manager JD Douglass, Governmental Services Director Linda Lowes and Administrative Assistant Rhonda Council. Missy Marshall was also in attendance.

Business Item:

Chairman Posegate called for nominations for the position of commission chairman. Michael Harris nominated John Graham. Bob Depro provided the second. Graham was elected by acclamation.

Chairman Posegate called for nominations for the position of vice-chairman. Bob Depro nominated John Bob Wilson. John Graham provided the second. Wilson was elected by acclamation.

Other Item:

Rick Lovall informed Commission members that due to business reasons he would not be seeking re-appointment to the Commission. He requested that he retain his current responsibilities as liaison between the Commission and the Sikeston Vision Executive Academy. It was the consensus of the group that Lovall continue in this role.

Adjournment:

There being no further business, Chairman Posegate adjourned the meeting.

Respectfully submitted:

John Graham, Chairman

STRATEGIC PLAN IMPLEMENTATION COMMISSION MINUTES, SPECIAL MEETING OF AUGUST 28, 2014

Council Chambers, 105 E. Center Street, Sikeston, MO

Chairman John Graham called the meeting to order at 11:25 AM. Those attending were John Graham, Michael Harris and John Bob Wilson. Geoff Posegate, Rick Lovall, Bob Depro and Jerry Pullen were absent. Staff members present included City Manager JD Douglass, Governmental Services Director Linda Lowes and Administrative Assistant Rhonda Council. Missy Marshall was also in attendance.

Business Item:

Due to the lack of a quorum, minutes were not approved. General discussions were held regarding the establishment of “block champions” (neighborhood captains) for each ward in Sikeston. The idea of forming focus groups and getting input from citizens of each ward was also discussed. It was also mentioned about possibly doing surveys to get feedback from the community.

Chairman Graham briefly mentioned the creation of an attendance policy for members serving on the City’s boards and commissions in hopes of increasing attendance to their respective meetings.

Other Item:

Chairman Graham indicated that Strategic Plan meetings will be the 4th Thursday of each month at 11:30 a.m.

Adjournment:

There being no further business, Chairman Graham adjourned the meeting.

Respectfully submitted:

John Graham, Chairman



TOURISM ADVISORY BOARD MINUTES

MEETING OF TUESDAY, JUNE 24, 2014

The Sikeston Convention & Visitors Bureau Tourism Advisory Board Meeting convened at 4:05 PM, Tuesday, June 24, 2014 in the DED Conference Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were: Chairman John Tarter, board members David Carnell, Rick Justice and Sue Rogers; Council member John Graham; ex-officio members Jiggs Moore and Susie Lawrence; and Director Linda Lowes. Board members absent were Charlie Ziegenhorn and Steve Burch.

APPROVAL OF MINUTES:

March 24, 2014 – Rick Justice made a motion to approve the minutes of March 24, as submitted. Sue Rogers provided a second. The minutes were approved.

April 29, 2014 - Sue Rogers made the motion to approve the minutes of April 29, as submitted. Rick Justice provided a second. The minutes were approved.

May 27, 2014 – John Graham made a motion to approve the minutes of May 27, as submitted. Rick Justice provided a second. The minutes were approved.

FINANCIAL REPORT:

Director Lowes presented the CVB's financial report for the period ending June 10, 2014. Since the financial report was compiled, \$2,300 in additional tax receipts has been received. Due to the delay in the Holiday Inn Express opening, lodging tax receipts are \$11,838 under the FY-14 annual revenue projection. Upon notification of the construction delay, CVB staff reduced maintenance and operations expenditures.

Lowes reported a comparison of FY-13 and FY-14 lodging tax receipts reflect FY-14 receipts exceed those collected in FY-13 by \$3,600. In FY-14, Sikeston had 159 rooms that generated \$32,661.18 in lodging tax, or \$205.41 per room. With the addition of Holiday Inn Express's 73 rooms, Sikeston will have 232 rooms available. If Day's Inn can maintain their market share, the City should be on-track to collect approximately \$47,665 in lodging taxes.

OPERATIONS REPORT:

The operations report for the period ending May 31, 2014 was presented, providing a comparison of FY-13 and FY-14 search engine marketing (SEM) results, website performance and the CVB's toll-free number statistics. An overview of the FY-14 marketing program was reviewed. FY-14's fall/winter campaign generated 5,230 leads of which 15% were in-state leads and 66% were target-market leads. Cost per inquiry (CPI) for the fall campaign was \$.81. The spring/summer campaign, which is still in progress, has generated 5,284 leads of which 19% are in-state and 73% are in the target market. CPI for this on-going campaign is currently \$3.55.

The Board was briefed on the FY-15 advertising campaign. The CVB is awaiting notification from the State on the status of its funding request. Contracts for non-state funded advertising have been executed. Staff briefed the Board on significant projects to be undertaken in FY-15. These include the redesign of the CVB website, and

development of "101 things to do in Sikeston" promotion. During discussions, it was suggested the promotion be changed to "55 things to do on I-55". The Board also suggested the CVB identify communities located within 4 hours of Sikeston, to promote Sikeston as an overnight site for travels to Branson/ St Louis or Memphis. The Board asked staff to pursue developing a partnership with Branson CVB for the promotion of Sikeston as an overnight stop when traveling to and from that location.

In other discussions, the Board would like to pursue a promotion similar to the "100-mile" garage sale held along Highway 61 on Memorial Day weekend. The local promotion would be a "city-wide" garage sale on a specified weekend. Lowes indicated the CVB would be happy to promote this event, however, sponsorship would have to be undertaken by a not-for-profit entity such as the Chamber, Kiwanis or Lions.

David Carnell reported "Ride the Fault" bike ride had approximately 300 registered rides. (Riders left from Sikeston on June 22). This exceeded the prior year's turn-out.

Sue Rogers suggested the CVB add Puxico VFW Days to its calendar of events.

Rick Justice reported the 2015 Battle of Sand Ridge Re-enactment will be held March 13, 14 and 15.

At the request of the Director, the Board discussed their preference for meeting date and time. The Board will now meet every-other month, with the next meeting scheduled for 4 PM, Tuesday, August 26.

A motion and a second were made to adjourn the meeting.

Approved and accepted this date:

Chairman

Date



TOURISM ADVISORY BOARD MINUTES

MEETING OF TUESDAY, AUGUST 26, 2014

The Sikeston Convention & Visitors Bureau Tourism Advisory Board meeting convened Tuesday, August 26, 2014 in the DED Conference Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were: Chairman John Tarter, board members David Carnell, Rick Justice, Sue Rogers and Charlie Ziegenhorn; ex-officio members Lynn Lancaster and Jiggs Moore; and City staff members J.D. Douglass, Kathy Medley and Linda Lowes. Council members Steve Burch and John Graham were absent.

APPROVAL OF MINUTES:

Minutes from the June 24, 2014 meeting were approved, as submitted, following a motion by Sue Rogers and a second by Rick Justice.

FINANCIAL REPORT:

Director Lowes presented the CVB's financial report for the periods ending June 30, 2014 and July 31, 2014, as follows:

FY-14 lodging tax receipts totalled 68% of the projected budget. Expenditures were 88% of the total amount appropriated. On June 30 CVB expenditures exceeded revenues by \$2,829.75. A Missouri Division of Tourism 4th quarter reimbursement of \$4,695.13 was received on August 11, 2014. If these monies are taken into account, FY-14 revenues exceed expenditures by \$1,865.38. Lodging tax receipts for the past three years were as follows: FY-14 - \$34,975.89; FY-13 - \$29,058.26; and FY-12 - \$34,676.10. The May opening of the Holiday Inn Express is credited with the upturn in lodging tax revenues.

Lodging tax receipts for the month July were \$8,247.38 or 17% of the projected budget. Expenditures for the same period were 3% of budget resulting in revenues exceeding expenditures by \$11,092.46. July Lodging Tax Receipts for the past three years were as follows: FY-15 - \$8,247.38; FY-14 - \$2,384.45; and FY-13 - \$2,536.95. While total lodging tax receipts increased, the Days Inn's lodging tax receipts were down 22% from this time last year.

OPERATIONS REPORT:

The FY-14 Marketing Program is complete with the Fall/Winter Campaign generating 6,230 inquiries of which 15% were In-State leads and 66% were Target market leads. Cost per Inquiry (CPI) for the Fall/Winter Campaign was \$.81. The Spring/Summer Campaign generated 9,292 leads with 18% being In-State leads and 73% Target market leads. CPI for this campaign was \$2.02.

Leads received in FY-14 totaled 15,522. FY-13 leads totaled 16,527. (This difference is attributed to the use of St. Louis Magazine which provides no lead tracking mechanism.) Overall, the FY-14 Marketing Program resulted in 16% In-State Inquiries, compared to FY-13's 14% In-State Inquiries. Total FY-14 Target market inquiries were 10,922 or 70%, with a CPI of \$1.53. FY-13 target market leads were 11,744 or 71% with a CPI of \$1.36. The

decrease in CPI results from the increase in advertising costs and the unaccounted leads from the St. Louis Magazine.

During FY-14 the following fulfillment pieces were printed: Historic Homes Tour Brochure (reprint), 2014-2015 Visitors Guide, and 2014 Calendar of Events. The 2014 I-Brochure was updated and published on the Internet.

Lowes also provided an analysis of the CVB's Travelgram Email Promotion, Search Engine Marketing (SEM) results, www.visitsikeston.com performance, and the CVB's toll free number activity.

The FY-15 Marketing Program began July 1, 2014 with Missouri Division of Tourism funding of \$11,965 in place. All advertising contracts have been executed. Fall/Winter Campaign advertising includes Missouri Life Magazine summer and fall editions; Show-Me Missouri summer and winter editions; St. Louis Magazine fall edition; and Madden Fall Vacation Guide Insert.

Kathy Medley reported on the CVB's Photo Contest received more than 100 entries. These photos will be used on the new CVB website that is currently being designed and populated.

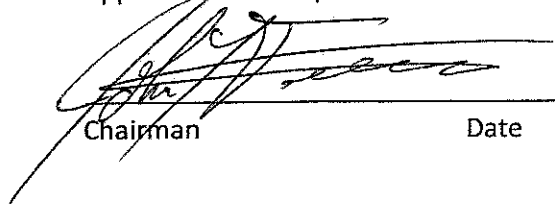
Staff has implemented new Facebook incentives, and will be finalizing the new promotion, "*Sikeston – 55 Things to do on I-55*".

Group discussions that followed the operations report, focused on the need to capture visitors for a longer period of time, resulting in over-night stays. Methods included expanding existing events or creating complimentary events to those that currently exist. David Carnell suggested the CVB convene a meeting of the local event organizers to 1) create a city-wide event calendar; and 2) discuss how events can be improved or expanded, possibility with the assistance of an event coordinator.

The next meeting of the Advisory Board will be at 4 PM, Tuesday, October 28, 2014.

The meeting was adjourned following a motion by Rick Justice., and a second by Sue Rogers.

Approved and accepted this date:


Chairman

10/28/2014
Date



TOURISM ADVISORY BOARD MINUTES

MEETING OF TUESDAY, OCTOBER 28, 2014

The Sikeston Convention & Visitors Bureau Tourism Advisory Board meeting convened Tuesday, October 28, 2014 in the C.D. Matthews Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were: Chairman John Tarter, board members David Carnell, Susanne Chitwood, Charlie Ziegenhorn, and Council members Steve Burch and John Graham; ex-officio members Rick Justice and Jiggs Moore; and CVB Director Linda Lowes. Board member Sue Rogers was not in attendance.

APPROVAL OF MINUTES:

Minutes from the August 26, 2014 meeting were approved, as submitted, following a motion by Charlie Ziegenhorn and a second by David Carnell.

FINANCIAL REPORT:

Director Lowes presented the CVB's financial report for the period July 1 through October 15, 2014. Tourism Tax receipts for the period were \$34,561.57, 70% of the year's anticipated revenues. (Collections for the same period in FY-14 were \$13,858.21.) Total expenditures for the period were \$10,848.55. Revenues exceeded expenditures by \$23,924.12.

OPERATIONS REPORT:

Lowes reported ads have been placed in Missouri Life (Summer & Fall); Show-Me Missouri (Fall & Winter); St. Louis Magazine (fall); and the Madden Fall Vacation Guide Insert. Of these only the Madden insert provides lead data. As of October 10, the CVB has received 1,772 leads from the first three weeks of the campaign. 74% of these are from the CVB's targeted geographic markets.

Both the CVB's I-Brochure and I-Brochure mobile app have been updated and are live on the CVB website and Madden's VacationFun.com. The CVB participated in Historic Downtown Sikeston's "*Brink*" magazine. Staff is currently redesigning the CVB website, and continues work on the CVB's Facebook initiative. During this operational period, the CVB assisted three tour groups visiting Sikeston. The CVB also provided hospitality bags for other tours visiting the Depot. Lowes also reviewed the CVB's Travelgram results and website performance.

On September 23 the CVB hosted a meeting of area event organizers and City officials to develop a collaborative network to increase the number of visitors to the Sikeston area. The group's goals are to 1) maintain a master event calendar of area events for community information and CVB promotion; 2) encourage communication between organizations; 3) identify and implement ways to enhance existing event response either through scheduling, or development of companion events. The group's next meeting is being held at 5:30 PM, October 28, 2014.

During discussions that followed the Operations Report, David Carnell requested CVB staff look into adding billboards to future marketing efforts. He'd like to see them located in St. Louis with a "*Get out of Town*" theme. He also would like staff to obtain traffic counts, particularly during the 4th of July holiday.

ELECTION OF OFFICERS:

The board elected officers for the coming year. They are Chairman Sue Rogers and Vice-Chairman David Carnell.

The next meeting of the Advisory Board will be at 4:30 PM, Tuesday, December 16, 2014.

The meeting was adjourned following a motion by Charlie Ziegenhorn, and a second by David Carnell.

Approved and accepted this date:

Chairman

Date

Council Letter

Date of Meeting: 14-11-03

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Authorization to Proceed with Transportation Alternative Program (TAP) Application(s)

Action Options:

1. Authorize Applying for Funding
2. Other action Council may deem appropriate

Background:

For years, MoDOT has offered funding to cities and counties for the development of infrastructure for bicycles and pedestrians. It has been part of the federal highway bills since the early 2000's. It has been called a number of things both correctly and incorrectly, such as Transportation Enhancements, Safe Routes to School, TEA21 and ISTEA. The latest highway bill, MAP-21, has combined some of these programs into a new category called Transportation Alternatives (or the TAP Program).

MoDOT has just released a call for applications, and released the guidelines. The primary focus is bike/ped projects such as ADA improvements, trails, or sidewalk/downtown projects.

The highlights of the program are as follows:

- SE District has a total of \$3.085M to award.
- Funding is 80/20. A 20% local match is required. Match must be cash. In-kind work is not allowed.
- Minimum Federal Fund request is \$50,000
- Maximum Federal Fund request is \$400,000.
- Cities can apply for multiple projects. If more than one is submitted, applicant must list an order of priority.
- Applications are due 11/14/14.
- Projects must have final plans submitted no later than February of 2016. This would include any clearances associated with purchase of Right of Way.
- Construction must be awarded on or before June of 2016

We would like to recommend the following two projects for consideration:

(1) SRTS Project – West Street (Phase 1) – Salcedo Road to Wakefield

Both North West and South West Streets serve school children walking home from school. Currently, they walk on the street. These would serve as a sidewalk to get the children from walking on the street. This would include a sidewalk on one side of West Street. Due to the sidewalk being constructed on right of way adjacent to multiple property owners, this project will involve public involvement and coordination.

Project Estimate (Including Engineering):	\$97,000
Federal Funding Request:	\$77,600
Local Match:	\$19,400

Later Phases would include extending the sidewalk from Wakefield Avenue south to Murray Lane, including a pedestrian crossing at Malone Avenue.

(2) Various ADA Improvements on Existing Sidewalks

This would involve the addition of ADA curb ramps in several locations, and the reconstruction of sidewalks, where sidewalks are no longer compliant. This would be seen as a 'transition plan' project to get city sidewalks more ADA Compliant.

Project Estimate (Including Engineering):	\$70,000
Federal Funding Request:	\$56,000
Local Match:	\$14,000

In addition, the following two projects are alternatives that could be considered:

(A) Downtown Historic Project – Phase 2

This would be a continuation of the sidewalks, ADA improvements, historic lighting, benches and trash cans along Center St and New Madrid St.

Project Estimate (Including Engineering):	\$423,400
Federal Funding Request:	\$388,720
Local Match:	\$84,680

(B) Trail Along Salcedo Road – Kingshighway to Ingram

Extend the Bike/Pedestrian Trail from Kingshighway East to Ingram (the Recreation Complex). This would include an 8' wide trail in two segments: (1) Kingshighway to Main; and (2) Columbine to Ingram.

Project Estimate (Including Engineering):	\$303,920
Federal Funding Request:	\$243,136
Local Match:	\$60,784

The local match for construction of these projects could come from the FY16 budget year.

Council Letter

Date of Meeting: October 29, 2014

Originating Department: City Manager

To the Mayor and City Council:

Subject: TIF Infrastructure Improvements

Attachment(s):

1. Draft Memo to TIF Commission

Action Options:

1. Authorize Staff to Send Memo to TIF Commission
2. Other Action Council May Deem Necessary

Background:

PGAV Planners, Inc. has prepared draft Cost/Benefit Analysis and Redevelopment Plan documents for consideration by the Sikeston TIF Commission regarding the proposed movie theater project. As described in those documents, Redevelopment Project Area One (RPA 1) only accounts for the movie theater project, including associated infrastructure. Included in the proposed RPA 1 are approximately 45 acres of land, only 4.1 of which are required for the movie theater. The remaining 40+ acres will be available for additional development. If the city builds the requested \$667,850 of infrastructure improvements, and the only development that occurs in RPA 1 during the approved TIF is the movie theater, there may not be enough TIF revenue to finance both the city's infrastructure costs and the developer's TIF eligible expenses. However, the developer is optimistic that the infrastructure extensions will attract a significant amount of development to RPA 1 in addition to the movie theater described in the Cost/Benefit Analysis, and that the TIF revenues resulting from such additional development (which were not included in the Cost/Benefit Analysis projections) will be sufficient to make the city's financing of the infrastructure extension financially feasible. If the City Council agrees with that assessment, staff requests authorization to send the attached memo to the TIF Commission, to supplement the Cost/Benefit Analysis prepared by PGAV.

DRAFT

To: Sikeston TIF Commission

From: Jonathan “J.D.” Douglass, City Manager

Date: October 29, 2014

Re: Infrastructure Improvements in RPA 1

As you know, the redevelopment area described in the “Sikeston 60 West Tax Increment Financing Redevelopment Plan” (the “Redevelopment Plan”) is divided into three redevelopment project areas (“RPA 1,” “RPA 2” and “RPA 3”). The redevelopment project described for RPA 1 includes certain infrastructure improvements that are necessary to service development in such area. In particular, it is necessary to extend Hennings Drive and Stallcup Drive so that, once replatted, all lots in RPA 1 have public street access. The estimated cost of the roadway extensions is \$667,850, which the City is committed to finance, subject to further City Council approvals concerning the Redevelopment Plan and RPA 1, the terms of the financing and a redevelopment agreement with Sikeston Development Company, LLC (which agreement shall provide for the use of TIF revenues to reimburse the City).

The City is optimistic that the roadway extensions will attract a significant amount of development to RPA 1 in addition to the movie theatre described in the Cost-Benefit Analysis. The City believes that the TIF revenues resulting from such additional development (which were not included in the Cost-Benefit Analysis projections) will be sufficient to make the City’s financing of the roadway extension financially feasible.

* * *

Council Letter

Date of Meeting: 14-11-03

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: 2nd Reading & Consideration of Bill #5969, Repealing Ordinance 5250 and
Updating the City's Relocation Policy in Association with Tax Increment Financing
(TIF) Projects

Attachments:

1. Bill 5969
2. RSMo 523.200-523.205

Action Options:

1. Approve Bill 5969
2. Disapprove Bill 5969
3. Other action Council may deem appropriate

Background:

During the current TIF process, it was discovered the City's relocation policy, needs to be updated from the most recent adoption in 1999. The reference to the policy is included in the redevelopment plan for the 60 West TIF proposal.

Council approval is asked for Ordinance #5969.

AN ORDINANCE REPEALING ORDINANCE NO. 5250 AND ESTABLISHING A NEW POLICY FOR THE RELOCATION OF BUSINESSES AND RESIDENCES DUE TO REDEVELOPMENT PLANS ADOPTED PURSUANT TO CHAPTERS 99, 100 AND 353 OF THE REVISED STATUTES OF MISSOURI.

WHEREAS, on February 22, 1999, the City Council adopted Ordinance No. 5250 establishing a relocation policy applicable to any plan, project, or area for redevelopment under the operation of Chapter 99, Chapter 100, or Chapter 353 of the Revised Statutes of Missouri, in accordance with the requirements of Sections 523.200 and 523.205 of the Revised Statutes of Missouri; and

WHEREAS, the Missouri General Assembly subsequently amended Sections 523.200 and 523.205 of the Revised Statutes of Missouri, and the City Council finds it necessary and desirable to repeal Ordinance No. 5250 and adopt a new ordinance establishing a relocation policy that conforms to the revised provisions of Missouri law;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

Section 1. Ordinance No. 5250 is hereby repealed in its entirety.

Section 2. The provisions of Sections 523.200 to 523.205 of the Revised Statutes of Missouri, as amended, are hereby incorporated herein as if expressly set forth and are adopted as the Relocation Policy of the City with respect to any plan, project or area for redevelopment under the operation of Chapter 99, Chapter 100 and/or Chapter 353 of the Revised Statutes of Missouri, as amended.

Section 3. The sections of this Ordinance shall be severable. If any section of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining sections shall remain valid, unless the court finds that the valid sections are so essential to and inseparably connected with and dependent upon the void section that it cannot be presumed that the City Council has or would have enacted the valid sections without the void ones, unless the court finds that the valid sections, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Section 4. Record of Passage:

A. Bill number 5969 was introduced to the City Council and read the first time on this 27th day of October, 2014.

B. Bill number 5969 was read for the second and final time and discussed on this 3rd day of November, 2014, and final passage thereon was voted as follows:

Burch _____, Depro _____, Gilmore _____,
Graham _____, Harris _____, Teachout _____, and Pullen _____,
thereby being _____.

C. Upon passage by the City Council, this bill shall become Ordinance 5969 and shall be in full force and effect from 30 days after its passage.

Mayor Jerry Pullen

Approved as to form
Chuck Leible, City Attorney

SEAL/ATTEST

Carroll L. Couch, City Clerk

Missouri Revised Statutes

Chapter 523 Condemnation Proceedings Section 523.200

August 28, 2013

Definitions.

523.200. As used in sections 523.200 to 523.215, the following words mean:

- (1) "Displaced person", any person that moves from the real property or moves his personal property from the real property permanently and voluntarily as a direct result of the acquisition, rehabilitation or demolition of or the written notice of intent to acquire such real property, in whole or in part, for a public purpose;
- (2) "Public agency", the state of Missouri or any political subdivision or any branch, bureau or department thereof, any public school district, and any quasi-public corporation created or existing by law which are authorized to acquire real property for public purpose and which acquire any such property either partly or wholly with aid or reimbursement from federal funds;
- (3) "Urban redevelopment corporation", as defined in section 353.020.

(L. 1971 HB. 94 § 1, A.L. 1991 HB. 502, A.L. 2006 HB. 1944)

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Missouri General Assembly

Missouri Revised Statutes

Chapter 523 Condemnation Proceedings Section 523.205

August 28, 2013

Relocation assistance given, when--definitions--relocation plans--contents--residential payments--business payments--advance payments--waiver--notice--report--ineligibility for tax abatement, when--additional requirements.

523.205. 1. Any public agency as defined in section 523.200 which is required, as a condition to the receipt of federal funds to give relocation assistance to any displaced person, is hereby authorized and directed to give similar relocation assistance to displaced persons when the property involved is being acquired for the same public purpose through the same procedures, and is being purchased solely through expenditure of state or local funds.

2. Any political subdivision, governmental entity, or corporation created under chapter 353, initiating condemnation proceedings which may necessitate displacement of persons, when such displacement is not subject to the provisions of the Federal Uniform Relocation and Real Property Acquisition Policies Act of 1970 (42 U.S.C. Sections 4601 to 4655, as amended) or subsection 1 of this section, shall establish by ordinance or rule a relocation policy which shall include, but not be limited to, the provisions and requirements of subsections 2 to 15 of this section, or in lieu thereof, such relocation policy shall contain provisions and requirements which are equivalent to the requirements of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. Sections 4601 to 4655, as amended).

3. As used in this section, the following terms shall mean:

(1) "Business", any lawful activity that is conducted:

(a) Primarily for the purchase, sale or use of personal or real property or for the manufacture, processing or marketing of products or commodities;

(b) Primarily for the sale of services to the public; or

(c) On a not-for-profit basis by any organization that has obtained an exemption from the payment of federal income taxes as provided in Section 501(c)(3) of Title 26, U.S.C., as amended, and veterans organizations;

(2) "Decent, safe and sanitary dwelling", a dwelling which meets applicable housing and occupancy codes. The dwelling shall:

(a) Be structurally sound, weathertight and in good repair;

(b) Contain a safe electrical wiring system;

(c) Contain an adequate heating system;

(d) Be adequate in size with respect to the number of rooms needed to accommodate the displaced person; and

(e) For a handicapped person, be free of any barriers which would preclude reasonable ingress, egress or use of

the dwelling;

(3) "Handicapped person", any person who is deaf, legally blind or orthopedically disabled to the extent that acquisition of another residence presents a greater burden than other persons would encounter or to the extent that modifications to the replacement residence would be necessary;

(4) "Person", any individual, family, partnership, corporation, or association that has a legal right to occupy the property, including but not limited to month-to-month tenants.

4. Every urban redevelopment corporation acquiring property within a redevelopment area shall submit a relocation plan as part of the redevelopment plan.

5. Unless the property acquisition under the operation of chapter 99, chapter 100, or chapter 353 is subject to federal relocation standards or subsection 1 of this section, the relocation plan shall provide for the following:

(1) Payments to all eligible displaced persons, as defined in section 523.200, who occupied the property to be acquired for not less than ninety days prior to the initiation of negotiations who are required to vacate the premises;

(2) A program for identifying special needs of displaced persons with specific consideration given to income, age, size of family, nature of business, availability of suitable replacement facilities and vacancy rates of affordable facilities;

(3) A program for providing proper and timely notice to all displaced persons, including a general description of their potential rights and benefits if they are displaced, their eligibility for relocation assistance, and the nature of that assistance. The notices required for compliance with this section are as follows:

(a) A general information notice that shall be issued at the approval and selection of a designated redeveloper and shall inform residential and nonresidential owners and occupants of a potential project, including the potential acquisition of the property;

(b) A notice of relocation eligibility that shall be issued as soon as feasible after the execution of the redevelopment agreement and shall inform residential and nonresidential occupants within the project area who will be displaced of their relocation assistance and nature of that assistance, including ninety days' advance notice of the date the occupants must vacate;

(4) A program for referrals of displaced persons with provisions for a minimum of three decent, safe and sanitary housing referrals for residential persons or suitable referral sites for displaced businesses, a minimum of ninety days' notice of referral sites for all displaced persons prior to the date such displaced persons are required to vacate the premises, and arrangements for transportation to inspect referral sites; and

(5) Every displaced person shall be given a ninety-day notice to vacate, prior to the date such displaced person is required to vacate the premises.

6. All displaced residential persons eligible for payments shall be provided with relocation payments based upon one of the following, at the option of the person:

(1) A one thousand dollar fixed moving expense payment; or

(2) Actual reasonable costs of relocation including, but not limited to, actual moving costs, utility deposits, key deposits, storage of personal property up to one month, utility transfer and connection fees and other initial rehousing deposits including first and last month's rent and security deposit. Such costs of relocation shall not include the cost of a replacement property or any capital improvements thereto.

7. All displaced businesses eligible for payments shall be provided with relocation payments based upon the

following, at the option of the business:

(1) A three thousand dollar fixed moving expense payment and up to an additional ten thousand dollars for reestablishment expenses. Reestablishment expenses are limited to costs incurred for physical improvements to the replacement property to accommodate the particular business at issue; or

(2) Actual costs of moving including costs for packing, crating, disconnection, dismantling, reassembling and installing all personal equipment and costs for relettering similar signs and similar replacement stationery, and up to an additional ten thousand dollars for reestablishment expenses. Reestablishment expenses are limited to actual costs incurred for physical improvements to the replacement property to accommodate the particular business at issue.

8. If a displaced person demonstrates the need for an advance relocation payment, in order to avoid or reduce a hardship, the developer or public agency shall issue the payment subject to such safeguards as are appropriate to ensure that the objective of the payment is accomplished. Payment for a satisfactory claim shall be made within thirty days following receipt of sufficient documentation to support the claim. All claims for relocation payment shall be filed with the displacing agency within six months after:

(1) For tenants, the date of displacement;

(2) For owners, the date of displacement or the final payment for the acquisition of the real property, whichever is later.

9. Any displaced person, who is also the owner of the premises, may waive relocation payments as part of the negotiations for acquisition of the interest held by such person. Such waiver shall be in writing, shall disclose the person's knowledge of the provisions of this section and his entitlement to payment and shall be filed with the acquiring public agency. However, any such waiver shall not include a waiver of any notice provisions of this section, and a displaced person shall remain entitled to all of the provisions regarding programs which are contained in subdivisions (2) and (3) of subsection 5 of this section.

10. All persons eligible for relocation benefits shall be notified in writing of the availability of such relocation payments and assistance, with such notice to be given concurrently with the notice of referral sites as required in subdivision (4) of subsection 5 of this section.

11. Any urban redevelopment corporation, its assigns or transferees, which have been provided any assistance under the operation of chapter 99, chapter 100, chapter 353, or this chapter, with land acquisition by the local governing body, shall be required to make a report to the local governing body or appropriate public agency which shall include, but not be limited to, the addresses of all occupied residential buildings and structures within the redevelopment area and the names and addresses of persons displaced by the redeveloper and specific relocation benefits provided to each person, as well as a sample notice provided to each person.

12. An urban redevelopment corporation which fails to comply with the relocation requirements provided in this section shall not be eligible for tax abatement as provided for in chapter 353.

13. The requirements set out in this section shall be considered minimum standards. In reviewing any proposed relocation plan under the operation of chapter 99, chapter 100, or chapter 353, the local governing body or public agency shall determine the adequacy of the proposal and may require additional elements to be provided.

14. Relocation assistance shall not be provided to any person who purposely resides or locates his business in a redevelopment area solely for the purpose of obtaining relocation benefits.

15. The provisions of sections 523.200 and 523.205 shall apply to land acquisitions under the operation of chapter 99, chapter 100, or chapter 353, filed for approval, approved or amended on or after August 31, 1991, and, as provided by subsection 2 of this section, any other land acquisition by a political subdivision or governmental entity through condemnation proceedings initiated after December 31, 2006.

Council Letter

Date of Meeting: 14-11-03

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: 1st & 2nd Reading, Emergency Bill #5970, Authorizing Participation in Class-Action Litigation for Violation of Telephone Communications Franchise Tax and Settlement with CenturyLink

Attachments:

1. Ordinance 5970
2. CenturyLink Claim Form

Action Options:

1. Approve Ordinance 5970
2. Disapprove Ordinance 5970
3. Other action Council may deem appropriate

Background:

Under the provisions of class-action litigation, the City of Sikeston is entitled to receive a portion of the settlement agreed upon for unpaid franchise taxes from CenturyLink/Qwest telephone services. Ordinance #5970 provides for a reimbursement to the Missouri Municipal League to offset legal expenses (not to exceed 5%).

Due to the time restraints to participate in the settlement, this is being done as an emergency ordinance. Staff asks that Council approve Ordinance #5970.

AN EMERGENCY ORDINANCE APPROVING A SETTLEMENT AGREEMENT WITH CENTURYLINK (AND ASSIGNING A PERCENTAGE OF THE SETTLEMENT PROCEEDS TO THE MISSOURI MUNICIPAL LEAGUE)

WHEREAS, the City of Sikeston, Missouri (the "Plaintiff") is either a named plaintiff or a putative class member in a lawsuit to recover unpaid Business License Taxes (as defined in the Settlement Agreement described below), which lawsuit is styled *City of O'Fallon, Missouri, at al. v. CenturyLink Inc., et al.*, Case No. 12SL-CC01723, and is pending in the Circuit Court of St. Louis County, Missouri (the "Lawsuit"); and

WHEREAS, the Plaintiff and Defendants (as defined in the Settlement Agreement) wish to avoid the expense and uncertainty of continued litigation and desire to settle their dispute(s) without further litigation; and

WHEREAS, a settlement agreement settling the Lawsuit was signed by the named plaintiffs (as class representatives) and Defendants, and was filed with and preliminarily approved by the Circuit Court of St. Louis County on August 22, 2014 (the "Settlement Agreement"); and

WHEREAS, the Plaintiff and CenturyLink have conducted an investigation and evaluation of the facts and the law relating to the claims in the Lawsuit and believe that the Settlement Agreement is fair, reasonable, adequate and in the best interest of all of the parties; and

WHEREAS, pursuant to the Settlement Agreement, the Plaintiff has received a Notice of CenturyLink Class Action Settlement and Approval Hearing, incorporated herein by reference, and a CenturyLink Landline Municipal Tax Settlement Claim Form, incorporated herein by reference, which identify the estimated Back Tax Payment (as defined in the Settlement Agreement) that will be paid and released to the Plaintiff pursuant to the Settlement Agreement after the Settlement Agreement becomes Final (as defined in the Settlement Agreement); and

WHEREAS, the Plaintiff desires to approve and accept the Settlement Agreement and the estimated Back Tax Payment (and further desires to assign a portion of the proceeds to the Missouri Municipal League as provided therein).

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This ordinance shall not be codified in the City Municipal Code.

SECTION II: The City of Sikeston, Missouri hereby approves, accepts and adopts all terms and provisions of the Settlement Agreement as a binding and enforceable agreement between the City of Sikeston, Missouri and Defendants, as if the City of Sikeston, Missouri was an original signatory thereto.

SECTION III: The City of Sikeston, Missouri further approves the estimated Back Tax Payment of \$12,685.93 as shown on the CenturyLink Landline Municipal Tax Settlement Claim Form (subject to adjustment as provided by the Settlement Agreement), along with the other relief provided in the Settlement Agreement, as adequate consideration for the release of claims by the City of Sikeston, Missouri against Defendants.

SECTION IV: The City of Sikeston, Missouri further assigns to the Missouri Municipal League \$600.00 of its Back Tax Payment, which amount shall be used for the public purpose of reimbursing the League for revenues expended in its legislative and settlement efforts relating to the Lawsuit and/or to fund future services performed on behalf of the League's member municipalities.

SECTION V: The Mayor of the City of Sikeston, Missouri, on behalf of the Plaintiff, is hereby authorized and directed to execute the CenturyLink Landline Municipal Tax Settlement Claim Form and any other documents necessary under the Settlement Agreement.

SECTION VI: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION VII: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VIII. Emergency Clause: Due to the terms of the settlement agreement, the Council declares an emergency in order to file the claim for reimbursement in a timely manner.

SECTION IX: Record of Passage:

A. Bill Number 5970 was introduced and read the first time this 3rd day of November 2014.

B. Bill Number 5970 was read the second time and discussed on this 3rd day of November 2014, and was voted as follows:

Pullen _____, Harris _____, Gilmore _____, Teachout _____,

Graham _____, Burch _____, Depro _____,

thereby being _____, and becoming Ordinance 5970.

C. Ordinance 5970 shall be in full force and effect after passage and approval as required by law.

JERRY PULLEN, Mayor

Approved as to Form:

CHARLES LEIBLE, City Counselor

SEAL/ATTEST:

CARROLL COUCH, City Clerk

CenturyLink Landline Municipal Tax Settlement Claim Form

City of Sikeston
Attn: Mayor
105 E. Center
Sikeston, MO 63801

If you want to participate in the Settlement, you must complete this form and submit it along with the necessary claim information to the address below, postmarked by November 4, 2014, after first reading the attached NOTICE.

PAYMENT OF BACK TAX LIABILITY

The Back Tax Payment that is estimated would be payable to you was calculated using the following formula:

A	B	C	TR	D	E	F	G	H	I	J	K	L	Est Protest and Interim
\$8.49M	Amt. of attorneys' fees approved by the Court	A - B	BLT or franchise fee rate	Class member's non-Qwest underpayment from 2010 through 2012 (calculated as the greater of (i) gross receipts as stated on sales tax returns times 1.08 to correct for understated bundled interstate long distance times the class member's tax rate or (ii) 1.3 times actual BLT payments). Both (i) and (ii) are adjusted to assess taxes on BLT collections from customers.	Class member's non-Qwest BLT payments	Class member's estimated non-Qwest underpayments for 2013 and half of 2014, extrapolated from 2010-2012 sales tax figures times 1.08 to correct for understated bundled interstate long distance times the class member's tax rate, net of any non-Qwest BLT payments.	Class member's Qwest underpayment from 2010 through 2012 (calculated as the greater of (i) gross receipts as reported on sales tax returns (or as recalculated from adjusted sales tax returns) times the class member's tax rate or (ii) actual BLT payments). Both (i) and (ii) are adjusted to assess taxes on BLT collections from customers.	Class member's Qwest BLT payments.	Class member's estimated Qwest underpayments for 2013 and half of 2014, extrapolated from 2013 sales tax figures times the class member's tax rate, net of any Qwest BLT payments.	D minus E (but not less than zero) plus F plus G minus H (but not less than zero) plus I. This is the estimated total back taxes owed.	J divided by the total of all class member's Js. This is each class member's percentage share of the total of all estimated back taxes owed.	C times K. This is the Back Tax Payment. As provided in the Settlement Agreement, this amount is subject to adjustment depending on approved claims.	An estimate of the sum that will be released/paid to each city. The amounts from January 1, 2013 through June 30, 2014 are derived from protest payments reported by Defendants. The amount from July 1 until the end of 2014 is estimated based on the reported protest payments.

The Back Tax Payment that is estimated would be payable to you is: \$12,685.93. Because the formula for calculating the Back Tax Payment depends on the calculations of each Class Member's Business License Tax payment, it is possible that a municipality's share of the amount to be distributed pursuant to the Settlement may change if Defendants approve an adjustment to the calculations pursuant to a Class Member's appeal to Defendants under Section IV.H. of the Settlement Agreement, or otherwise. Also, if a Municipality is not paid its Back Tax Payment because the Municipality fails to submit a valid required

Claim Form, or a Municipality's claim is rejected, pursuant to the Settlement, the amount of that Municipality's Back Tax Payment shall be redistributed pro rata among Class Members that have timely and validly submitted a Claim Form.

If you disagree with the amount of the Back Tax Payment, you must submit a detailed explanation as to why you believe the amount was incorrectly calculated. If you are unable to agree with CenturyLink on the amount of the Back Tax Payment, you may either opt out of the settlement or accept the amount of the Back Tax Payment as calculated by CenturyLink.

Please indicate where your Back Tax Payment should be sent by checking one of the following three options:

☐ **OPTION 1:**

Pay the Back Tax Payment in the same manner in which CenturyLink currently remits its gross receipts license tax payment, including via wire transfer, if applicable; OR

☒ **OPTION 2:**

Make the check payable in the name of the Municipality listed above and mail it to the duly authorized representative listed below; OR

☐ **OPTION 3:**

Make the Back Tax Payment as follows:

Make Check Payable To: CITY OF SIKESTON, MISSOURI

Mail Check to the Attention of: CARROLL COUCH, CITY CLERK

Street Address: 105 E. CENTER

City, State, Zip Code: SIKESTON, MISSOURI 63801

ASSIGNMENT TO MISSOURI MUNICIPAL LEAGUE OR ST. LOUIS COUNTY MUNICIPAL LEAGUE:

☒ If you wish to assign part of your Back Tax Payment to the Missouri Municipal League or the St. Louis County Municipal League (if you are located within St. Louis County), please mark this box and enter the amount here: \$ 600.00 (the amount may not exceed 5% of the Back Tax Payment). **Please Note: the amount of the Back Tax Payment you receive will be directly reduced by the amount assigned to the Missouri Municipal League or St. Louis County Municipal League.**

CLAIM INFORMATION

In order to obtain the Back Tax Payment under the Settlement, you must attach the following to this Claim Form:

☒ Either (a) certified copy of an ordinance enacted by the Municipality accepting all terms and provisions of the Settlement Agreement or (b) other acknowledgment that the Municipality agrees to be bound by the terms of the Settlement Agreement if approved by the Court as well as an opinion of counsel, addressed to CenturyLink, that the Settlement Agreement, if approved by the Court, is a binding obligation of the Municipality; **and**:

☒ If you have elected to make an assignment to the Missouri Municipal League or St. Louis County Municipal League, the ordinance or other acknowledgement must expressly authorize the assignment; **and**:

☒ A certified copy (or, if the Municipality's Back Tax Payment is \$499.99 or less, a legible copy) of the ordinances or municipal code provisions imposing the Business License Tax pursuant to which the Municipality believes it is entitled to a Back Tax Payment.

Class Members whose Back Tax Payment is \$499.99 or less on Exhibit E agree, in the event of a dispute with any Defendant involving the ordinances or municipal code provisions imposing the Business License Tax pursuant to which Class Member believes it is entitled to a Back Tax Payment, or the payment or collection of taxes under such ordinances or municipal code provisions, to provide Defendants certified copies of such ordinances or municipal code provisions upon written request.

The Municipality's duly authorized representative, to whom all inquiries regarding this Claim Form may be directed, is:

Name: CARROLL COUCH, CITY CLERK
Address: 105 E. CENTER
SIKESTON, MO. 63801
Email: CLCOUCH@SIKESTON.ORG
Telephone number: 573-471-2511

The Municipality's duly authorized representative, to whom all inquiries regarding its Business License Tax may be directed, is:

☒ Same as above

☐ Other:

Name: _____
Address: _____

Email: _____
Telephone number: _____

Please note that if you file this Claim Form, you agree to retain Class Counsel to act as your attorneys, at no additional cost to you other than as provided for in the Settlement Agreement, to resolve any dispute that arises in connection with the litigation and Settlement, until 30 days after the Effective Date of Settlement.

I certify that:

1. I am authorized to submit the Claim Form on behalf of the Municipality identified above and to make the representations set forth in this Claim Form on behalf of the Municipality;
2. After due inquiry, the information contained in and submitted with this Claim Form, including without limitation the ordinance or municipal code provisions attached, is valid, effective, complete and accurate to the best of my knowledge and that of the Municipality, after due inquiry;
3. The Municipality agrees to be bound by the terms of the Settlement Agreement if approved by the Court and that the Settlement Agreement, if approved by the Court, is a binding obligation of the Municipality; and
4. Prior to submitting the Claim Form, the Municipality has taken all actions necessary for the Settlement Agreement to be enforceable against the Municipality.

Signature of Duly Authorized Representative

Date

JERRY PULLEN
Printed Name

MAYOR
Title

MAIL YOUR COMPLETED CLAIM FORM TO:

**Clark & Sauer, LLC
Attn: O'Fallon Settlement Administrator
7733 Forsyth Blvd., Suite 625
St. Louis, MO 63105**

Council Letter

Date of Meeting: 14-11-03

Originating Department: City Manager

To the Mayor and City Council:

Subject: Holiday Office Hours

Attachment(s):

1. None

Action Options:

1. Briefing Only
2. Other Action Council May Deem Necessary

Background:

Per city policy, the following upcoming holidays will be observed by the city unless directed otherwise by City Council.

Wednesday, November 26: City offices open all day

Thursday, November 27: Thanksgiving, full-day holiday

Friday, November 28: Full-day holiday

Wednesday, December 24: Christmas Eve, half-day holiday (closed at noon)

Thursday, December 25: Christmas, full-day holiday

Friday, December 26: City offices open all day

Wednesday, December 31: City offices open all day

Thursday, January 1: New Year's Day, full-day holiday

Friday, January 2: City offices open all day

The cost to close city offices and give city employees an additional full-day holiday (for instance, on December 26) would be approximately \$10,900. The cost of an additional holiday is due to the fact that if a holiday is declared, city employees that still have to work (such as Public Safety Officers) would then have to be paid double time. The cost of an additional half-day holiday would be \$5,450.



CVB Operations Report For the Period Ending October 10, 2014

FY-15 Marketing Campaign

A. FY-15 Fall/Winter Program:

1. State funding in place - \$11,965.00
2. Non- State funded advertising contacts executed.
3. Advertising placed:
 - a. Missouri Life:
 - 1) Summer, Dropped July 30, Rodeo theme
 - 2) Fall, Dropped August 30, Cotton theme
 - b. Show-Me Missouri:
 - 1) Fall, Dropped August 15, Fall events calendar
 - 2) Winter, Drops November 1, Antiques, Shopping, Dining & Lodging
 - c. St. Louis Magazine:
 - 1) Fall, Dropped August 30, Fall events calendar
 - d. Madden Fall Vacation Guide Insert, Dropped September 15, Theme: *Explore, Experience, Enjoy-Sikeston*
 - 1) Inquiry statistics attached
4. Other marketing:
 - a. Updated CVB I-Brochure
 - b. Updated CVB Mobile Application
 - c. Placed ad in Downtown Sikeston tabloid – theme November-December activities
 - d. Facebook Initiative in-progress
 - e. Design of new website complete, currently updating material
 - f. "55 Things to do in Sikeston" promotion, in-progress
 - g. Assisted with 3 tour groups
 - h. Provided hospitality bags to these and Depot tour groups
 - i. Conducted Community Events Meeting, Sept. 23; 11 event coordinators in attendance. Follow-up meeting scheduled for 5:30 PM, October 28. Group focusing on additional Rodeo events; HDG and Ride the Fault Bike Ride coordinating on event; Miner wishes to conduct 4th of July event; and new event – Sikeston Film Festival scheduled for July 2015.
 - j. Compiling information for the 2015 Calendar of Events, and web calendars. Deadline for submission – December 1, 2014.
 - k. Kathy Medley attended Rust Publishing seminar on their new web event calendar.
 - l. Lowes attended board meetings of Historic Downtown Sikeston and Sikeston Cultural Development Corp. (Depot).

Travelgram – Email Promotion Fall 2015

Release Date	Number Released	Open Rate	Click Rate	Click-through Destinations in Order of Popularity
7/18/14	5,964	14.60% (835)	3.6% (30)	CVB Landing Page, Rodeo, CVB E-Brochure, Wine Trail, Depot Museum, Fishing Trail, Downtown Sikeston, Antique/Art Trail
7/24/14	876	28.5% (242)	3.3% (8)	CVB Landing Page, Wine Trail, Downtown Sikeston, Antique/Art Trail, Group Tours
8/14/14	170	16.5% (27)	3.7% (1)	CVB Landing Page
10/03/14	1,669	17% (278)	6.5% (18)	CVB Landing Page, Wine Trail, Fishing Trail, Beggs Family Farm, I-Brochure opened, Antiques Tour, Nature Tour, and Veterans' Memorial Tour
10/09/14	274	12.8% (34)	8.8% (3)	CVB Landing Page, and Beggs Family Farms

Open and click rates are analyzed using the Travelgram's day of distribution. The Travelgram is released late Thursday or early Friday. (Research shows these distribution dates have the best results)

Travelgram subject matter and presentation are also examined to identify trends. Open rates are much higher when emphasis is placed on multiple events, rather than focusing on our 2 major events (rodeo and Cotton Ramble). Travelgram presentation will be changed to appeal to a greater audience with the goal of increasing the Click Rate.

VisitSikeston.Com performance via Google Analytics:

www.VisitSikeston.Com Monthly Activity					
Period	Total Visits	Pages/Visit	Pages/Session	Avg. Duration	New Visits
July 2013	28	32	1.14	00:00:51	100%
August 2013	31	39	1.26	00:00:19	90.32%
Sept. 2013	31	34	1.10	00:00:33	90.32%
October 2013	12	13	1.08	00:00:20	83.33%
July 2014	4,437	10,084	2.27	00:01:39	79.54%
August 2014	3,991	9,037	2.26	00:01:40	77.70%
Sept. 2014	3,518	7,289	2.07	00:01:25	78.68%
Oct. 1-15, 2014	1,767	3,875	2.19	00:01:41	78.21%

www.VisitSikeston.Com – Top 10 Geographic Origination Points			
Year-to-Date		Year-to-date	
St. Louis	13 - 5.69%	Sikeston	2,148 – 6.85%
Cape Girardeau	15 - 5.34%	Cape Girardeau	1,552 – 4.95%
Memphis	15 – 5.34%	St. Louis	1,552 – 4.95%
Sikeston	14 – 4.98%	Afton	1,201 – 3.83%
Chicago	12 - 4.27%	Wichita	1,161 – 3.71%
Indianapolis	5 – 1.78%	Memphis	877 – 2.80%
St. Peters	5 – 1.78%	Chicago	841 – 2.68%
Afton	5 – 1.78%	Bowling Greene	699 – 2.23%
Joliet	4 – 1.42%	Topeka	667 – 2.13%
Festus	4 – 1.42%	Nashville	353 – 1.13%

City of Sikeston
Public Works Department Update
September/October - 2014

STREET

- The Wakefield Bridge project has finally received concurrence in award from MoDOT. A Pre-Construction Meeting with the city, the contractor and MoDOT is scheduled for the morning of November 3rd. We anticipate construction will begin immediately.
- The MoDOT TRC/Larcel intersection project is currently under construction. MoDOT still expects the project to be complete before the end of the year in time for Spring classes.
- Lambert Engineering is working on the Applegate and John R Blvd projects. After City Council approval last week, we have decided to let the entire project out to a contractor. We intend to pipe the ditch along Applegate to the second park entrance. We also plan to include some new inlet drains on John R Blvd to help water get off the street faster.
- With the assistance of Lambert Engineering we are working with Gaylon Lawrence farms to plan a partnered project to clean out the Butler Ditch from Clayton Park to the south.
- Street Division has been preparing dump trucks and snow plows for winter operations. This has included routine maintenance to the trucks and replacement of snow plow blades. This has also included having conversations with School personnel about bus routing, and planning training for our staff. We also have some supervisor personnel attending a Snow and Ice Control training being offered in Sikeston by the LTAP group from the University of Missouri-Rolla.
- Street Division continues to patch potholes in various locations around the city. We have also coordinated efforts with MoDOT to patch or repair various sites on MoDOT routes in the city limits.
- Street Division has assisted BMU in the asphalt patching of BMU service cuts and water leak areas in numerous locations
- Crews have spent several days performing storm inlet maintenance throughout town, clearing debris from recent storm events. We plan to work on these areas all over the community.
- Crews have worked to repair damaged stormwater lines in various locations, sometimes excavating, removing and replacing sizeable amounts of piping.
- The street sweeper has operated several days in various areas of town.
- The Greenbrier Ditch project is substantially complete. We are still working to complete the finish grading and seeding. We also still need to install "No Trespassing" signs along the ditch.
- Staff from Street Division have been cleaning up numerous alleys, removing debris and trees, and adding chat were needed.

- Staff from Street Division have built a handicap parking stencil and painted new handicap parking areas in downtown parking lot.
- Staff from Street Division have overseen community service workers to pick up trash and paper.
- Staff has worked to replace, repair and maintain the various signs in town.
- Staff has worked to maintain the city right of way, with mowing, and some addressing some areas to control erosion.
- Staff has worked routine maintenance at the Compost Site per the City Schedule
- Staff has conducted routine mosquito fogging measures.

CODE ENFORCEMENT/ANIMAL CONTROL/LCRA

- Attended LCRA meeting. Staff has successfully developed website for the marketing of properties. In the process of ordering signs to further assist in the marketing of properties.
- Code Enforcement issued a total of eighteen (18) building permits with a total construction valuation of \$932,900. There were seven (7) new single family home starts for this period with a total valuation of construction of \$460,900, and one (1) new commercial start with a valuation of construction of \$409,000.
- Code Enforcement also conducted 152 inspections, responded to 46 violations of property maintenance, and responded to 104 calls for animal control.
- We have identified 8 properties that we intend to demolish in the very near future. These 8 properties were presented to City Council, and Council upheld staff's recommendation to proceed with the demolition of these 8 properties due to immediate safety concerns. All of the 8 structures are the remainder of burned structures that remain unrepaired and uninhabited. These 8 properties are currently out for bid. We are receiving bids on November 4th.
- The demolitions and cleanup efforts along Harry Street (Dockins Drive) are now finally complete. It looks exceedingly better than it did late this summer.
- We continue to work with State Economic Development to capture funds for demolition of condemned structures. We are working with Andy Papen from the State of Missouri CDBG program. LCRA has approved staff to seek additional administrative help for environmental services. We plan to solicit for this help in the near future. We are intending to work with CDBG to determine some additional structures to demolish.
- Code Enforcement staff have begun to collectively tour different neighborhoods in town, taking note of the various code violations, and distributing assignments.

FLOOD PLAIN MANAGEMENT

- We have amended our contract with Algeier Martin, so that their staff can speak directly with AMEC on the city's behalf. We hope to have some matters resolved soon with the proposed LOMR. Prior to its official submission, we will present everything to council and plan to host a public meeting. At this point, we are still having discussions among the city, Algeier Martin, and AMEC.

AIRPORT

- Staff, along with the Airport Terminal Building Advisory Committee, continue to meet with the architect and engineer to discuss details. We have settled on a floor plan and submitted it successfully to MoDOT Aviation. We are currently settling on interior and exterior details.
- We have been continue to work on the airport REILs (Runway End Identifier Lights). They have been malfunctioning recently, but we have made the necessary repairs. Inspectors from the FAA will be in town this week to inspect the lights and give their approval.
- We continue to work with the FAA and Blanton Law Firm on the sale of the back nine property. We have received a memo from the FAA describing their concerns and requirements to move forward. This requires a new legal description and a new appraisal. Blanton Law Firm will be working with Waters Engineering to get these items for FAA. Once submitted, FAA can publish in the Federal Register.
- We continue making improvements to the AWOS. The voice board has been malfunctioning since a recent lightning strike. We are working to getting it functioning properly again. We are also continuing to work toward updating the AWOS to report weather information (be a 'green dot' on the map). Hope to have this resolved in near future.

PARKS

- Continuing to work on the new band shell in Legion Park. City staff have done a tremendous job on the project. Currently, the framing is complete, and staff is awaiting Pyramid Roofing to install the metal work and roofing. We anticipate the project being complete in the near future.
- Successfully awarded projects for the replacement of four backstops at Sikeston Complex.
- Successfully awarded project to repaint bleacher framing at VFH Ballpark.
- Installed new tennis nets at Complex.
- Moved soccer goals, bleachers and trash barrels in preparation for fall soccer season.
- Moved picnic tables, bleachers and trash barrels for Return to Sunset event.
- Assisted in setup for Downtown Wine Festival

- Moved bleachers and trash barrels in preparation for little league football season.
- Moved bleachers in preparation for Cotton Carnival.
- Conducted routine park cleanup
- Performed necessary maintenance on park restrooms, at city cemetery, and park playgrounds.
- Conducted routine mowing mowing of parks, removed trees, repaired grills, gutters, water leaks, and other various maintenance issues of all parks.
- Staff Assisted in Coordinating Sikeston Cotton Ramble
- Staff assisted with Trailblazers walking clubs
- Supervisory Staff attended 4 Day Supervisory Training provided by Missouri State University
- Set up, maintenance and cleaning of Clinton Building.

GENERAL

- Attended Downtown Merchant's Meeting.
- Prepared 5 Year Capital Improvement Plan for FY16.
- Have successfully developed a plan to repair the DPW building. Stockade Buildings will be replacing all of the roof trusses. DPW staff will be working alongside Stockade in the necessary removal and reinstallation of electrical wiring.
- Attended Bootheel RPC TAC meeting
- Completed project to repair the septic system at the animal shelter. Also successfully repaired plumbing issues within the building structure.
- Preparing for Annual Landlord Registration
- Working to determine Aerial Photography needs of the city, and the associated costs with Pictometry and Midland GIS
- Working to provide information and counsel to the Love's Truck Stop representatives for the development of their new facility.
- Work toward the development of a 5 year street program plan
- Assist with the development of the new TIF plan.

November 2014

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
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9	10 Housing Authority Board Meets 12:00 p.m. Park Board Meets 5:15 p.m.	11 Veterans Day - City Offices Open	12	13	14	15																																																																																				
16	17 LCRAMeets 11:30 a.m. Public Safety Meets 6:00 p.m.	18 BMU Board Meets 4:00 p.m. Community Promotions Committee Meeting 5:30 p.m. DED Board Meets 11:30 a.m.	19 TIF Meeting 5:00 p.m.	20 Council Study Session Meeting 7:00 a.m.	21	22																																																																																				
23	24 Special Council Meeting 11:30 a.m.	25 Strategic Plan Implementation Commission Meets 11:30 a.m.	26	27	28	29																																																																																				
				Thanksgiving Holiday - Offices Closed																																																																																						
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December 2014

Monthly Planner

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28	29 Special Council Meeting 11:30 a.m.	30	31 New Years Eve - City Office Open	<div>Nov 2014</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr><tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<div>Jan 2015</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1 2 3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr></table>	S	M	T	W	T	F	S							1 2 3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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