



105 E. Center Street  
Sikeston, MO 63801  
573-471-2512  
[www.Sikeston.org](http://www.Sikeston.org)

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING  
SIKESTON CITY HALL

Monday, November 6, 2017

**EXECUTIVE SESSION**  
**4:30 P.M.**

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. ADJOURNMENT INTO EXECUTIVE SESSION

Property (RSMo 610.021(2))  
Personnel (RSMo 610.021(3))

- IV. ADJOURNMENT OUT OF EXECUTIVE SESSION
- V. ADJOURNMENT INTO REGULAR SESSION

**REGULAR SESSION**  
**5:00 P.M.**

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
  - A. Regular Council Minutes                      October 2, 2017
  - B. Special City Council Minutes                October 19, 2017
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
  - A. Housing Authority                              September 11, 2017
  - B. Library Board                                      September 05, 2017
  - C. Stormwater Advisory Board                   March 29, 2016


VII. ADVISORY BOARD COUNCIL LIAISON REPORTS

VIII. ITEMS OF BUSINESS

- A. 1<sup>st</sup> Reading, Bill #6076, Repealing Article VIII of Chapter 130 of the Sikeston Municipal Code and Authorize Execution of Contract with SAEDC
- B. Renewal of Health Insurance
- C. Award of Domestic Violence Surcharge Funding
- D. Bid Award for CDBG Demolition Project
- E. Award Bid 18-8, Bleachers
- F. Authorization to Purchase High School Soccer, Softball and Baseball Scoreboards
- G. 1<sup>st</sup> Reading, Bill #6073, Amending City Code Title II, Chapter 335 Section 335.040 – Stop and Yield Signs, Authorizing the Installation of Stop Signs
- H. 1<sup>st</sup> Reading, Bill #6074, Amending City Code Title III, Chapter 20.050 Schedule I-B, Authorizing a School Zone on North West at the DAEOC Child Care Facility
- I. Briefing: Convention & Visitors Bureau Funding
- J. 1<sup>st</sup> & 2<sup>nd</sup> Reading, Emergency Bill #6075, Authorizing the Mayor to Execute an Agreement for Real Property Swap and an Option to Acquire Real Property
- K. Other Items As May Be Determined During the Course of the Meeting

IX. ADJOURNMENT

Dated this 1<sup>st</sup> day of November 2017

  
\_\_\_\_\_  
Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.



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### TENTATIVE AGENDA

#### SPECIAL CITY DOWNTOWN MEETING SIKESTON CITY HALL

Monday, November 6, 2017  
6:00 P.M.

- I. CALL TO ORDER
- II. ITEMS OF BUSINESS
  - A. Downtown Visioning Roundtable Discussions
  - B. Other Items As May Be Determined During the Course of the Meeting
- III. ADJOURNMENT

Dated this 1<sup>st</sup> day of November 2017.



Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

**REGULAR CITY COUNCIL MEETING**  
**OCTOBER 2, 2017**

The regular Sikeston City Council meeting of October 2, 2017 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Karen Evans, Jon Gilmore, Ryan Merideth, Brian Self, Gerald Settles, and Mary White-Ross. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, Deputy City Clerk Rhonda Council, Public Safety Director Mike Williams, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Parks Director Dustin Care, Street Supervisor Darren Martin, Fire Capt. Rick Rapert and Animal Control Supervisor Jamie Williams.

**APPROVAL OF CITY COUNCIL MINUTES**

City Council minutes of September 5, 2017 and September 25, 2017 were presented for approval. Councilman Settles moved to approve the minutes as presented. Councilman Merideth seconded the motion and the following roll call vote was recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

**ACCEPTANCE OF BOARD AND COMMISSION MINUTES**

Minutes from various board and commission meetings were presented to the City Council. Councilman Self moved to approve the minutes as presented. The motion was seconded by Councilman Merideth and voted as follows:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

**ITEMS OF BUSINESS**

**Award Bid 18-6, Thermal Imaging Camera**

Captain Rapert explained that the City of Sikeston received an AFG Grant for five Thermal Imaging Cameras with video transmitter and recorder, five vehicle charging stations with extra batteries and a video receiver capable of receiving live video images from the T.I.C.

The AFG Grant awarded to the City of Sikeston for the above listed items was for \$60,477 with a local match of \$3,023, total of grant allowed to spend is \$63,500. (Breakdown of funds is \$10,000 per T.I.C, \$1,200 per vehicle charger w/spare battery, and \$7,500 for video receiver).

The bid submitted by Sentinel Emergency Solutions for all of the items listed is \$48,239.86. The 5% match required by FEMA from the City of Sikeston is \$2,412.00.

Councilman Gilmore moved to authorize staff to proceed with the purchase of the thermal imaging cameras and accessories from Sentinel Emergency Solutions, with the City of Sikeston paying the 5% match of \$2,412.00. The motion was seconded by Councilman Self and the following vote recorded:



Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

Authorization to Purchase Truck for Department of Public Works

Director Lancaster explained the need to purchase a new pickup truck for Public Works Department. With this purchase, some vehicles will be shifted around but this will also free up a much needed truck for Code Enforcement. The truck was included in the budget and would be purchased using the state bid with Don Brown Chevrolet.

Councilman Self moved to authorize staff to proceed with the purchase of the truck for Public Works Department. The motion was seconded by Councilman Settles and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

Authorization to Solicit Bids for Airport Fuel

Department of Public Works would like to seek bids for the supply of aviation fuel (Jet Fuel & Av Gas) for Sikeston's Memorial Airport. The bid would include fuel, fuel truck leasing information, training and marketing.

Councilman Merideth moved to authorize the solicitation of bids for airport fuel. The motion was seconded by Councilwoman White-Ross and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

Authorize the Purchase of 150 Tons of DuraEdge Infield Material for the Recreation Complex Infields

City staff accepted bids 150 tons of DuraEdge Classic Infield Material to be installed on the infields of Fields #4, #6 and #7. Advanced Turf Solutions is the sole authorized distributor of DuraEdge material in Missouri. Their submitted bid was \$19,294.50.

Councilman Settles moved to authorize the purchase of DuraEdge Classic Infield Material from Advanced Turf Solutions in the amount of \$19,294.50. The motion was seconded by Councilman Self and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

Award Bid #18-3, Infield Renovations at Recreation Complex

Bids were received from two vendors for the renovation of three infields (#4, #6 & #7) in the Recreation Complex. The low bid was from Tru Turf Solutions in the amount of \$15,400.00.

Councilman Settles moved to award Bid 18-3 to Tru Turf Solutions in the amount of \$15,400. The motion was seconded by Councilman Self and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

Authorize the City of Sikeston to Become a Member of the National Joint Powers Alliance (NJPA)

The National Joint Powers Alliance (NJPA) is a public agency that was statutorily created to provide services such as cooperative purchasing for government and education agencies. NJPA creates national cooperative contract purchasing solutions on behalf of its member agencies which include all government, education and non-profit agencies nationwide and in Canada.

There is no cost to becoming a member and cooperative contract opportunities offer both time and money savings for their users by consolidating the efforts of numerous individually prepared solicitations to one national, cooperatively shared process.

Councilman Merideth moved to authorize the City of Sikeston to become a member of the National Joint Powers Alliance. The motion was seconded by Councilwoman White-Ross and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

Other Items

VFW Auxiliary Members Sue Rogers, Anita Williams and Joan Holt were present to discuss the possibility of seeking Council's approval to adopt a plan to paint the American Flag on the silo that is located by R.S. Matthews Park. They will help pay for the painting through fundraisers. Staff will do research into the cost associated with the painting and upkeep of this project.

Due to the upcoming Christmas/New Year's Holiday, the December 25th Council meeting has been cancelled and January's Regular Council meeting has been rescheduled to January 8th at 5:00 p.m.

Council was reminded of the upcoming Airport Open House on Wednesday, October 11 from 4-6 p.m. and also the PAWS Animal Shelter Open House on Tuesday, October 17 from 4-6 p.m.

**ADJOURNMENT INTO EXECUTIVE SESSION**

Councilman Self moved to adjourn into Executive Session for the discussion of property [RSMO 610.021 (2)]. The motion was seconded by Councilman Self and the following roll call vote was recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

Mayor Burch called the executive session to order. Present were: Mayor Burch and Councilmen Karen Evans, Jon Gilmore, Ryan Merideth, Brian Self, Gerald Settles and Mary White-Ross. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, Deputy City Clerk Rhonda Council, Public Safety Director Mike Williams, and Public Works Director Jay Lancaster.

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

No action was taken in executive session.

### **ADJOURNMENT OUT OF EXECUTIVE SESSION**

Councilman Settles moved to adjourn from executive session. The motion was seconded by Councilman White-Ross and the following roll call vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

### **ADJOURNMENT**

There being no further business before the City Council, Councilman Gilmore moved to adjourn. The motion was seconded by Councilman Merideth and the following roll call vote was recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, Self Aye,  
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

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STEVEN BURCH, MAYOR

ATTEST:

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CARROLL L. COUCH, CITY CLERK

SEAL:

**SPECIAL CITY COUNCIL MEETING**  
**OCTOBER 19, 2017**

**CALL TO ORDER/RECORD OF ATTENDANCE**

The special Sikeston City Council meeting of October 19, 2017 was called to order at 5:00 p.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Pro Tem Ryan Merideth and Councilmen Karen Evans, Jon Gilmore, Brian Self, Gerald Settles, and Mary White-Ross. Mayor Steven Burch was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, Deputy City Clerk Rhonda Council, Public Safety Director Mike Williams, Public Works Director Jay Lancaster, Parks Director Dustin Care, Street Superintendent Brian Dial, Street Supervisor Darren Martin, and Assistant Public Safety Director James McMillen.

**ITEMS OF BUSINESS**

**Review of Updated Stormwater Management Program**

Street Supervisor Darren Martin provided an overview of the updated Stormwater Management Program. In accordance with State and Federal law, the City is required to obtain an operating permit from the State of Missouri's Department of Natural Resources to discharge its storm water into local waterways and ditches. The City obtained this permit in October of 2016. The permit is in effect until 2021. The State also requires that the City develop and implement a storm water management plan within one year of receiving its permit. This plan is to be developed with a purpose of reducing pollutants in storm water.

Councilman Settles moved to accept the revised Stormwater Management Program. The motion was seconded by Councilman Gilmore and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,  
Self Aye, and White-Ross Aye, thereby being passed.

**Emergency Bill Number 6072, Authorizing the Mayor to Execute a Contract Between the City of Sikeston and the Missouri Highways & Transportation Commission**

Councilman Gilmore moved for the first reading of Bill Number 6072. The motion was seconded by Councilman White-Ross and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,  
Self Aye, and White-Ross Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as approved shall become Emergency Ordinance Number 6072 authorizing the Mayor to execute a contract between the City of Sikeston, Missouri and the Missouri Highways and Transportation Commission to incorporate remainder STP-Urban Funding into the existing transportation alternatives program Project TAP #5800(014) to construct phase one of Rail-To-Trail.

The purpose of this bill is to approve a Supplemental Agreement between the City of Sikeston and the Missouri Highway and Transportation Commission. The City has remaining STP-Urban funds available in the amount of \$44,752.11 that need to be allocated or it will be lost. We have

asked MoDOT to incorporate these funds into the Rail-to-Trail Project TAP # 5800 (014). This supplemental agreement adds these funds to the existing project.

Councilman Self moved for the second reading of Bill Number 6072. The motion was seconded by Councilman Gilmore and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,  
Self Aye, and White-Ross Aye, thereby being passed.

Counselor Leible presented the bill for a second reading.

Bill No. 6072

Ordinance No. 6072

THIS BILL AS APPROVED SHALL BECOME EMERGENCY ORDINANCE NUMBER 6072 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF SIKESTON, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TO INCORPORATE REMAINDER STP-URBAN FUNDING INTO THE EXISTING TRANSPORTATION ALVERNATIVES PROGRAM PROJECT TAP #5800(014) TO CONSTRUCT PHASE ONE OF RAIL-TO-TRAIL.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: That the Agreement set forth on "Exhibit A" set forth the various responsibilities and liabilities of the parties regarding TAP Project #5800 (014).

SECTION III: The Mayor and such other officials as may be necessary are hereby authorized, empowered and directed to execute any documents necessary and proper to effectuate the same and specifically "Exhibit A" which is attached hereto and incorporated by reference.

SECTION IV: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Emergency Clause. This Ordinance is adopted as an emergency measure to comply with Missouri Highways and Transportation Commission requirements.

SECTION VII: Record of Passage

A. Bill Number 6072 was introduced and read the first time this 19<sup>th</sup> day of October 2017.

B. Bill Number 6072 was read the second time and discussed on this 19<sup>th</sup> day of October 2017. Councilman White-Ross moved to approve Bill Number 6072. The motion was seconded by Councilman Self and the following roll call vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,

Self Aye , and White-Ross Aye, thereby being passed,  
and becoming ordinance 6072.

- C. Upon passage by a majority of the Council, this Bill shall become Ordinance 6072 and shall be in full force and effect.

Briefing: Scoreboards for High School Softball & Soccer Programs

Public Works Director Jay Lancaster provided information about the need to update scoreboards at the Recreation Complex for the high school softball and soccer fields as well as the high school baseball field located at VFW Stadium. Scoreboard prices can vary depending on what features are needed (dome, truss, sponsor panels, a team message center, etc.). After much discussion, Council gave authorization for Parks & Recreation to proceed with going out to bid for new scoreboards with the possibility of cost participation from interested parties.

Other Items

Due to lack of agenda items, the October 30<sup>th</sup> Council meeting has been cancelled.

ADJOURNMENT

There being no further business before the City Council, Councilman Gilmore moved to adjourn. The motion was seconded by Councilman White-Ross and the following roll call vote was recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,  
Self Aye, and White-Ross Aye, thereby being passed.

APPROVED:

\_\_\_\_\_  
STEVEN BURCH, MAYOR

ATTEST:

\_\_\_\_\_  
CARROLL L. COUCH, CITY CLERK

SEAL:

## **MINUTES OF A REGULAR MEETING**

### **HOUSING AUTHORITY OF THE**

### **CITY OF SIKESTON, MISSOURI**

#### **HELD ON THE ELEVENTH DAY OF SEPTEMBER 2017**

On the Eleventh Day of September, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in a regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairperson Michele Knickman, Commissioner Alice Tharp, Commissioner Kathy Teachout, and Commissioner John Leible

Absent:

Also Present: Mary White-Ross, City Council Liaison, and Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the regular meeting of July 10, 2017 and August 14, 2017 were presented and upon a motion duly made by Commissioner Kathy Teachout, and seconded by Commissioner John Leible, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	179.20	O'Reilly Auto Parts	78.43
AT&T	427.46	Plumbmaster	523.09
Auto Tire & Parts	15.14	Plumbers Supply	5.45
Board of Municipal Utilities	17,808.30	Professional Commercial Service	330.00
Charter Communications	151.66	RAM Housing Specialists	331.00
C&K Building Supply	211.87	Raben Tire	1,154.00
G & D Communications	72.00	Slusher	8.99
Greenway Equipment	475.32	Sonny's Solid Waste	2,700.00
Larry's Mow Better	1,185.00	Standard Democrat	1,509.06
Liberty Utilities	3,664.36	Tri-County Transfer	385.00
Lowe's	75.52	Walmart	14.24
Menards	631.04		
Mid-South Office Supply	585.03	Total for August	\$32,521.19

Motion duly made by Commissioner John Leible to pay bills as presented, seconded by Commissioner Kathy Teachout. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending August 2017 were presented. The requisitions included \$2,400.00 to Dunker Consultants (501-16). Motion duly made Commissioner Kathy Teachout, to pay requisitions for a grand total of \$2,400.00, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The following bids were received for repair, remove mildew, clean and paint walls and ceilings in 37 mechanical rooms at MO8-3, cover the overhead in the main maintenance building (MO8-1), and repair remove mildew, clean and paint 4 various units (MO8-All):

<u>Company</u>	<u>Bid</u>
HutchCraft Construction	\$66,437.00
Ryan Excavating	\$71,700.00

Motion duly made by Vice-Chairman Michele Knickman to award the contract to HutchCraft Construction. Motion seconded by Commissioner John Leible. Motion passed unanimously.

The October meeting date was moved to Tuesday, October 10, 2017 since the regular meeting date falls on a holiday.

The Board of Commissioner reviewed the Public Housing and Section 8 HCV Financial Statements through the second quarter of FY 2017.

The Chairman called for and Executive Session to informally discuss personal matters as it relates to the hiring of a new Executive Director at 12:35 p.m. Motion duly made by Commissioner Kathy Teachout to enter into an Executive Session. Motion seconded by Vice-Chairman Michele Knickman. Motion carried unanimously. With no formal action taken, Vice-Chairman Michele Knickman moved to adjourn from Executive Session. Motion seconded by Commissioner Alice Tharp. Executive Session adjourned at 1:25 p.m.

Being no further business to come before the Body, Commissioner John Leible moved to adjourn, seconded by Commissioner Alice Tharp. Meeting adjourned.

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Mike Jensen, Chairman

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Bobby K. Henry, Secretary



**Sikeston Public Library  
Board of Trustees Meeting  
Tuesday, September 5, 2017  
4:30pm**

The Board of Trustees of Sikeston Public Library met at 4:30 p.m. on Tuesday, September 5, 2017, in the Draughon Community Room of the Sikeston Public Library. Present were Mrs. Boardman, Mrs. Brown, Mrs. Chitwood, Mrs. Harris, Mrs. Lawson, Mr. Leible, Mr. Polivick, Mrs. Tetley, and Mr. Eifert, Director. Dr. Bohannon was absent.

The meeting was called to order at 4:30 p.m. by board president Lew Polivick

**MINUTES**

Mrs. Lawson made a motion to accept the minutes from the August 2017 meeting. Mrs. Chitwood seconded and the motion carried.

**PETTY CASH**

Mrs. Tetley made a motion to accept the Petty Cash Report for August 2017. Mrs. Harris seconded and the motion carried.

**BILLS**

Mrs. Brown made a motion to accept the bills for August 2017 as presented. Mrs. Tetley seconded and the motion carried.

**CITY FINANCIAL STATEMENT**

The city financial statement for June and July 2017 was not available, as the city had not closed out the 2017 fiscal year as of the date of the meeting.

**COMMITTEES**

**FINANCE**—Mrs. Tetley reported that the money market account earned \$32.18 in interest and has a balance of \$151,604.11 as of July 31, 2017.

**PERSONNEL**—no report

**OPERATIONS**—no report

## **LIBRARIAN'S REPORT**

- Veteran's Day is a paid holiday for full-time employees. Since Veteran's Day falls on a Saturday this year, the library will be closed on Friday, November 10 to observe Veteran's Day. The library will be open regular hours on Saturday, October 11.
- The library received a donation of a magnifier for the visually impaired. Mr. Eifert requested that the board authorize up to \$200 to purchase a television to provide display for the magnifier. The purchase was approved by acclamation. Board members requested that we publicize the availability of the magnifier once it is placed into service.
- Mr. Eifert explained a request from a Matthews Elementary teacher regarding collaboration with the library. There were many factors that concerned the library board, so members decided to pass on the collaboration at this time.
- Non-library parking has become an issue on the library parking lot with neighboring businesses. This interferes with parking availability during Preschool Storytime and when groups are using the community room. The board authorized Mr. Eifert to purchase a No Parking sign stating that violators would be towed.
- Mr. Eifert reported on the rezoning request across North Kingshighway from the library. At this time, there is no impact on the library.
- Mr. Eifert has begun writing specifications for bids for the replacement of the chair lift.
- Due to the first Monday of October falling so early in the month, the next meeting of the library board will be rescheduled to Monday, October 9, 2017, at 4:30 p.m.

## **ADJOURNMENT**

Mr. Leible made a motion to adjourn. Mrs. Chitwood seconded and the motion carried. The meeting adjourned at 4:50 pm.

## **Sikeston Municipal Stormwater Board**

**March 29, 2016**

**10:00 AM**

**Sikeston City Hall  
Council Chambers**

**Members Present:** Care, Cecil, Chittenden, Dial, Hart, Lancaster, Lowes, Martin, Mygatt, Settles and Winders (late)

**Members Absent:** Smith

**Staff Present:** Angie Keller, Administrative Assistant

**Guests:** None

### **Approval of Minutes:**

Minutes of July 15, 2015 were presented for approval. A motion was made by Dial to approve the minutes. Hart seconded the motion. Roll call vote was as follows:

Ayes: Care, Cecil, Chittenden, Dial, Hart, Lancaster, Lowes, Martin Mygatt, and Settles

Nayes: 0

Motion Passed: 10-0

### **Items of Business:**

#### **Illicit Discharge Ordinance**

Discussion was opened on proposed Bill #6016, covering Illegal Discharge. A draft copy was provided. Martin stated that amendments were made to the draft copy as recommended in the July 15, 2015 meeting. He also stated that DNR has approved the draft of the ordinance provided.

Chittenden questioned if cooling water discharging from the schools and hospital would be allowable. In response, Martin referred to "Section 9- Prohibition of Illegal Discharges, paragraph (a)" which lists allowable activities that shall not be illegal.

Lancaster stated that the City was given 180 days to implement a new Illicit Discharge Ordinance and that the 180 days has been exceeded.

Lowes noted that under "Section 27- Violations" the second sentence which reads "*....shall be punished as set forth in Section 100.200...*" should be changed to read "*... shall be punished as set forth in Section 100.230...*".

**Sikeston Municipal Stormwater Board**

**March 29, 2016**

**10:00 AM**

Lowes stated that before this Bill could be put before Council that sections to codify the Stormwater sections were needed and that corrections to dates and format would also need to be made. She stated that she would work with Public Works to make these changes.

A motion was made by Lancaster to approve Bill # 6016 with amendments to be made as discussed. Lowes seconded the motion. Roll call vote was as follows:

Ayes: Cecil, Chittenden, Dial, Hart, Lancaster, Lowes, Martin  
Mygatt, Settles and Care

Nayes: 0

Motion Passed: 9-0

Martin noted that this Bill would be presented to Council for the first reading on April 6, 2016.

**Adjournment:**

There being no further business items, a motion was made by Lancaster to adjourn. Lowes seconded the motion. The vote was unanimously carried. The meeting adjourned.

# **Council Letter**

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Date of Meeting: November 6, 2017

Originating Department: City Manager

To the Mayor and City Council:

Subject: Bill #6076 – Economic Development and SAEDC

Attachment(s):

1. Bill #6076
2. Organizational chart presented at 6/27/16 Council Meeting
3. Contract (to be provided at Council Meeting)

Action Options:

1. Conduct First Reading of Bill #6076
2. Approve Contract for Economic Development Services with SAEDC
3. Other Action Council May Deem Necessary

Background:

Council is requested to conduct first reading of Bill #6076, repealing Article VIII of Chapter 130 of the Sikeston Municipal Code, dissolving the DED (Department of Economic Development) Board and authorizing the mayor to execute a contract with SAEDC for the provision of economic development services.

Establishment of the SAEDC is the final step in the reorganization of the City's economic development function that began last year. At the June 27, 2016, City Council meeting, the Council approved a contract with the Chamber of Commerce for the provision of economic development services, as an interim step as an independent non-profit (the SAEDC) was formed. The ultimate goal, as discussed by Council at that time, was to have the City contract with the SAEDC for economic development services – thus involving a broader and more diverse group of leaders in economic development. It was expected that the SAEDC would in turn contract with the Chamber of Commerce for staffing, thus turning the Chamber of Commerce into a one-stop shop for economic development activities including traditional City economic development, Chamber membership activities, and Convention and Visitors Bureau activities. For more information, see attached organizational chart that was presented at the June 27, 2016 Council Meeting.

Services provided by the SAEDC would include:

- Recruitment of new businesses;
- Retention of existing businesses;
- Encouragement of entrepreneurship;
- Workforce development;
- Economic development policy analysis;
- Negotiation of and recommendations to the Sikeston City Council relating to sale of land in Sikeston's industrial park;
- Analysis of and recommendations to the Sikeston City Council relating to economic development incentive requests.

The SAEDC would not be a city-appointed advisory board like the DED board has been. Instead, SAEDC would be an independent community organization with a contract for services with the City. The City Council could refer specific questions to the SAEDC, just as it could to any other community organization such as the Chamber of Commerce or Historic Downtown Sikeston.

Current board members of SAEDC are Heather Couch, Kenny King, Larry Eby, Jason Schrumpf, Alan Keenan, Steven Burch, Jon Gilmore and Ryan Merideth.

Because three current City Council members sit on the SAEDC board, they will abstain from voting on any contract with SAEDC. The City's contract with SAEDC stipulates that board members are to receive no compensation from SAEDC.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6076 PROVIDING FOR THE REPEAL OF ARTICLE VIII OF CHAPTER 130 OF THE SIKESTON MUNICIPAL CODE, THUS DISSOLVING THE DEPARTMENT OF ECONOMIC DEVELOPMENT AND THE ECONOMIC DEVELOPMENT EXECUTIVE BOARD.

WHEREAS, the City intends to contract for economic development services formerly provided by the Department of Economic Development and the Economic Development Executive Board, and

WHEREAS, the Department of Economic Development is no longer staffed by the City, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: Article VIII of Chapter 130 of the Sikeston Municipal Code is hereby repealed in its entirety.

SECTION II: General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION III: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION IV: Record of Passage

A. Bill Number 6076 was introduced and read the first time this 6<sup>th</sup> day of November, 2017.

B. Bill Number 6076 was read the second time and discussed this 27<sup>th</sup> day of November 2017, and was voted as follows:

Self \_\_\_\_\_, White-Ross \_\_\_\_\_, Evans \_\_\_\_\_,

Settles \_\_\_\_\_, Meredith \_\_\_\_\_, Gilmore \_\_\_\_\_,

and Burch \_\_\_\_\_,

thereby being \_\_\_\_\_,

and becoming ordinance 6076.

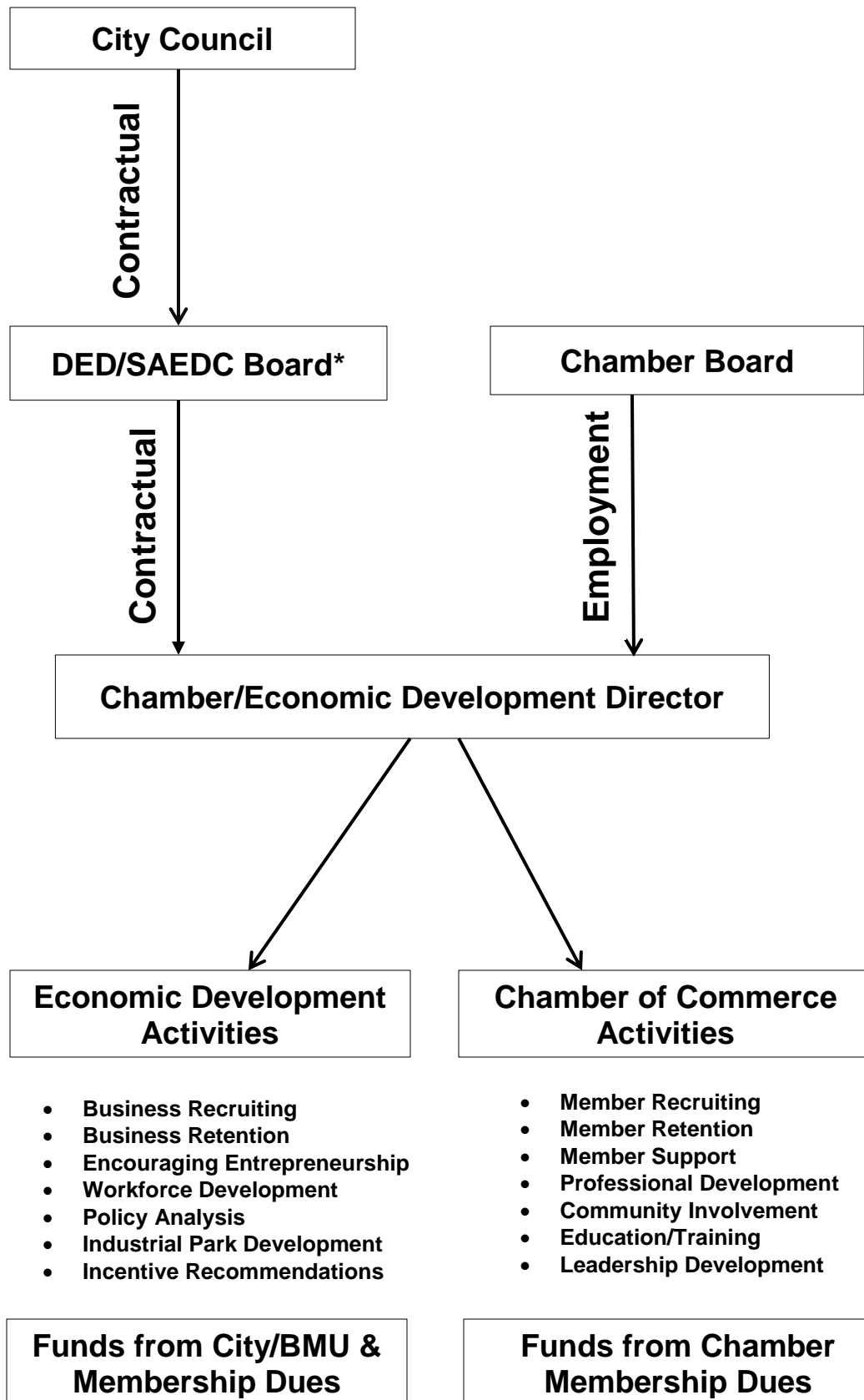
C. Ordinance 6076 shall be in full force and effect from and after December 27<sup>th</sup>, 2017.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to form  
Charles Leible, City Counselor

Seal / Attest:

\_\_\_\_\_  
Carroll Couch, City Clerk



\*DED Board will fill this role until SAEDC is fully formed



## Council Letter

---

Date of Meeting: 17-11-06

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: Employee Health Insurance Renewal with HealthSCOPE

Attachment(s):  
None

Action Options:

1. Authorize Renewal of the City of Sikeston's Employee Health Insurance Plan with HealthScope Benefits, LDI, and QBE
2. Other actions as Council may deem appropriate

Background:

The City is completing its fourth year in a self-insured plan. Our third party administrator is HealthScope, LDI is our pharmacy provider, and Healthlink, PCHS and FirstHealth Option are our network providers. It is a relationship that has worked well for the City of Sikeston.

In renewing for 2018, QBE has agreed to offer us a \$70,000 specific deductible (this limits the city's maximum liability on a claim to \$70,000), which reduces our fixed cost to \$482,708 per year. This is a guaranteed savings of about \$26,000 per year in fixed cost vs. last year. It is over \$67,000 in guaranteed savings vs. the renewal. We achieved this by changing our captive manager and also increasing our specific stop loss to \$70,000.

Even though we will be implementing a higher specific deductible, our maximum claim exposure is only going up \$5,000 annually vs. the renewal offer. The maximum claim exposure on the initial renewal offer was \$1,519,324 with a \$60,000 spec. With the \$70,000 spec, it will be \$1,524,616.

Last, when you add the fixed cost to the maximum claim exposure, our total last year was \$1,914,805. The renewal in the same format will be \$2,007,324. This is 4.9% higher, but our guaranteed cost is lower, therefore making it very likely the City can realize a savings

for the 2018 period (depending on claims). Also, we will have locked in 24/12 contract instead of a 15/12 contract, which gives the City even more protection from claims that could potentially be turned in late by a provider.

Our employees have the ability to obtain an MRI, CAT scan, lab work, even surgery at Missouri Delta Medical Center and Ferguson Medical Center for no cost. With Health 180 Benefits, they are able to go to Southeast Hospital with only a \$1,000 deductible. This year we are fortunate to add Mercy Hospital in St. Louis and Baptist Hospital in Memphis to our network of providers that have a lower deductible! Our standard deductible is \$2,500.

For years we have paid premiums to an insurance company that only cared about keeping claims low. It is exciting to be part of a group that encourages employees to maintain their wellness by getting regular checkups and treating illnesses in their early stages while they are manageable. For example, if you are diabetic, you pay nothing for your medication or your office visits. In turn, employees and their dependents stay current in their treatment. As you know, uncontrolled diabetes leads to organ failure, amputation, blindness, and death.

Our employees have embraced the network of providers. They have educated themselves on selecting the right doctor and the best facility to obtain treatment. They ask questions when options are presented. Without their participation, we would not succeed.

Given the balance in the health insurance account and the terms of renewal, there is no insurance premium increase for 2018. This is our second year without an increase.

Deke Lape of Mitchell Insurance will be at the city council meeting to address any questions you may have.

## Council Letter

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Council Letter: 17-11-06

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Award of 2018 Domestic Violence Surcharge Shelter Funding

Attachments:  
House of Refuge Application for Calendar Year 2018

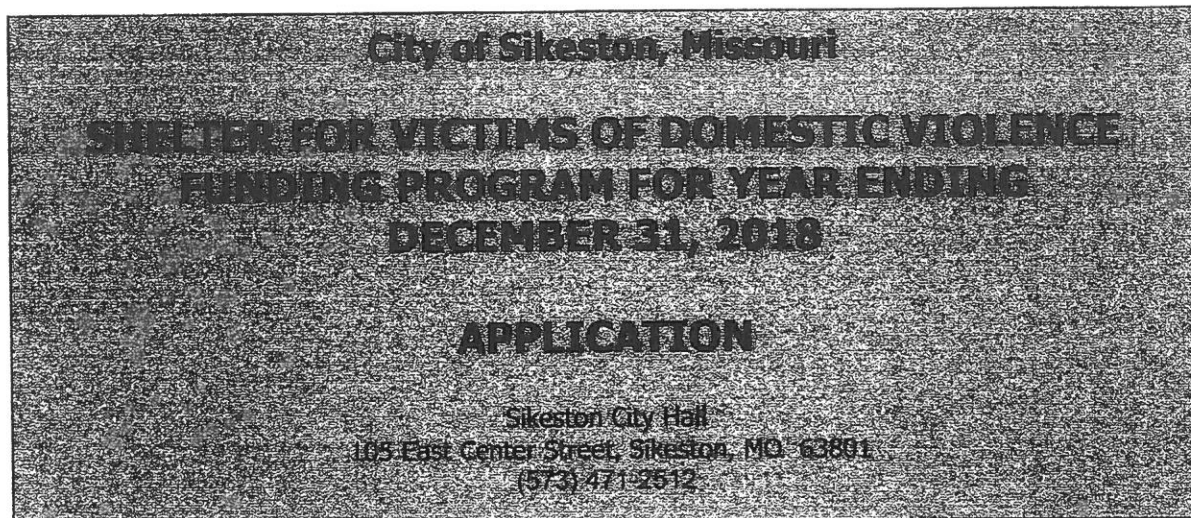
Action Options:

1. Authorize calendar year 2018 funding in an amount not to exceed \$8,000 to the House of Refuge Domestic Violence Shelter;
2. Other actions as Council may deem appropriate.

Background:  
Several years ago the State established a funding source for domestic violence abuse shelters. A \$4.00 Domestic Violence Shelter Surcharge was placed on all municipal court convictions. These funds are retained by the City and distributed via an application process to domestic violence shelters serving the municipality.

On September 26, 2017 the House of Refuge for Abused and Battered Women submitted an application for funding in the amount of \$8,000. This amount would be distributed on a monthly basis during calendar year 2018. Their application meets all municipal requirements, and if Sikeston's municipal court caseload remains at current levels, \$8,000 in domestic violence shelter surcharge fees should be generated.

Staff is seeking Council award of calendar year 2018 funding, in an amount not to exceed \$8,000, to the House of Refuge for Abused and Battered Women.



**I. Identification:**

Applicant Shelter: House of Refuge for Abused and Battered Women

Shelter Director: Jill Hill

Shelter's Mailing Address: P.O. Box 244

Telephone: 573-472-4499

Fax: 573-472-9966

Email: sikestonsafeplace@gmail.com

Federal Employer Identification Number (FEIN): 43-1764746

Date of Incorporation: 10/19/1998

Date Operations Began: 07/01/2001

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**II. Primary Contact:**

Name: Briley Burgess-Smith

Title: Treasurer

Mailing Address: P.O. Box 244, Sikeston, MO 63801

Telephone: 573-380-1931

Fax:

Email: bsmith001@charter.net

---

**III. Application Prepared by:**

Name/Title: Briley Burgess-Smith, Treasurer

Date: Sept 15, 2017

Telephone: 573-380-1931

Fax:

Email: bsmith001@charter.net

#### **IV. Verification of Eligibility:**

- A. Attach copy of shelter's Certificate of Incorporation from the Missouri Secretary of State. See attached
- B. Attach list of the directors of the corporation with addresses and telephone numbers. See attached
- C. Attach list of shelter trustees, their addresses and telephone numbers; indicate their representation of Sikeston's racial, ethnic and socioeconomic diversity; and indicate their personal experience in confronting or mitigating the problems of domestic violence. Not applicable
- D. Attach list of the applicant shelter's proposed funding sources indicating the type of support supplied (cash, goods or services), and what percentage of the shelter's total operational income each source provides.
- E. Submit documentation stating the nature and type of residential services or facilities provided for children when accompanied by a parent, guardian or custodian who is a victim of domestic violence and receiving temporary residential service at the shelter? See attached
- F. Does the applicant shelter require its employees and volunteers to maintain the confidentiality of any information that would identify the individuals served by the shelter? If so, attach copy of statement.  
Yes, see attached
- G. Does the applicant shelter require its employees and volunteers to maintain the confidentiality of information or records that are directly related to the advocacy services provided to shelter residents? If so, attach copy of statement.  
Yes, see attached
- H. Does the applicant shelter advise individuals being served by the shelter of the nature and scope of its confidentiality requirements? If so, attach copy of statement.  
Yes, see attached
- 

#### **V. Historical Data:**

- A. Attach summary of the applicant shelter's prior year's activities. Indicate what specific services and programs were provided.

Yes, see attached

B. Attach report indicating the number of individuals receiving services from the applicant shelter in the prior year, delineated by type of services, sex, race, and age. See attached

C. Attach copy of applicant shelter's financial statement or annual report for the past two years. See attached

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**VI. Proposed Operating Budget:**

A. Attach applicant shelter's proposed operating budget for the calendar year ending December 31, 2018. See attached

B. What is the amount of funding being requested from the City of Sikeston?

\$8000

**VII. Proposed Services:**

Attach summary of the services the applicant shelter proposes to offer with an estimate of the number of persons to be served during the calendar year ending December 31, 2018. See attached

**VIII. Signatures:**

I attest that the information provided in and submitted with this application is, to the best of my knowledge, complete and accurate. If approved, the applicant intends to provide the services described in this application.

**APPLICANT:**

Jill Hill

Shelter Director (Please Print)

Jill Hill

Signature

Shelter Manager 9-26-17

Title

Date

Terri Wallace

President of Corporation (Please Print)

Terri Wallace

Signature

President/Chair 9/25/17

Title

Date

**CITY OF SIKESTON:**

Approved and funding appropriated this                      day of                      2017.

\_\_\_\_\_  
Steven Burch, Mayor                      Date

ATTEST:

\_\_\_\_\_  
Carroll Couch, City Clerk                      Date

# STATE OF MISSOURI



**Rebecca McDowell Cook**  
**Secretary of State**

CORPORATION DIVISION  
CERTIFICATE OF INCORPORATION  
MISSOURI NONPROFIT

WHEREAS, DUPLICATE ORIGINALS OF ARTICLES OF INCORPORATION OF  
HOUSE OF REFUGE FOR ABUSED AND BATTERED WOMEN

HAVE BEEN RECEIVED AND FILED IN THE OFFICE OF THE SECRETARY OF  
STATE, WHICH ARTICLES, IN ALL RESPECTS, COMPLY WITH THE  
REQUIREMENTS OF MISSOURI NONPROFIT CORPORATION LAW;

NOW, THEREFORE, I, REBECCA MCDOWELL COOK, SECRETARY OF STATE  
OF THE STATE OF MISSOURI, BY VIRTUE OF THE AUTHORITY VESTED IN  
ME BY LAW, DO HEREBY CERTIFY AND DECLARE THIS ENTITY A BODY  
CORPORATE, DULY ORGANIZED THIS DATE AND THAT IT IS ENTITLED TO  
ALL RIGHTS AND PRIVILEGES GRANTED CORPORATIONS ORGANIZED UNDER  
THE MISSOURI NONPROFIT CORPORATION LAW.

IN TESTIMONY WHEREOF, I HAVE SET MY  
HAND AND IMPRINTED THE GREAT SEAL OF  
THE STATE OF MISSOURI, ON THIS, THE  
19TH DAY OF OCTOBER, 1998.

*Rebecca McDowell Cook*  
Secretary of State



\$25.00





State of Missouri  
Rebecca McDowell Cook, Secretary of State  
P. O. Box 778, Jefferson City, MO 65102  
Corporation Division

Articles of Incorporation of a Nonprofit Corporation

(To be submitted in duplicate with a filing fee of \$25)

The undersigned natural person(s) of the age of eighteen years or more for the purpose of forming a corporation under the Nonprofit Corporation Law of Missouri adopt the following Articles of Incorporation:

- (1) The name of the corporation is House of Refuge for Abused and Battered Women d/b/a House of Refuge
- (2) This corporation is a Public Benefit Corporation.  
(Public or Mutual)
- (3) The period of duration of the corporation is perpetual  
(“Perpetual” unless stated otherwise)
- (4) The name and street address of the Registered Agent and Registered Office in Missouri is:  
Julia Crader Dolan 111 S. New Madrid Sikeston, MO 63801  
Name Address City/State/Zip
- (5) The name(s) and address(es) of each incorporator:  
Julia C. Dolan 111 S. New Madrid Sikeston, MO 63801
- (6) Does the corporation have members? YES X NO
- (7) Provisions not inconsistent with law regarding the distribution of assets on dissolution Upon dissolution, any remaining assets will go to another nonprofit organization
- (8) The corporation is formed for the following purpose(s): To provide domestic violence services and all other legal powers permitted to a Nonprofit Corporation
- (9) The effective date of this document is the date it is filed by the Secretary of State of Missouri, unless you indicate a future date, as follows: \_\_\_\_\_  
(Date may not be more than 90 days after the filing date in this office.)

In affirmation of the facts stated above,

Signed by Incorporator(s):

Julia Crader Dolan  
JULIA CRADER DOLAN

FILED AND CERTIFICATE OF  
INCORPORATION ISSUED

OCT 19 1998

Rebecca McDowell Cook  
SECRETARY OF STATE

# Board of Directors Officers and Members 2017

## OFFICERS:

<b>Chairman</b>	<b>Vice Chairman</b>
Terri Wallace	Holly Hunter Heckemeyer
Delta Growers Assoc./Fuel Desk	Sikeston Real Estate
919 Cambridge Drive	713 Moore
Sikeston, MO 63801	Sikeston, MO 63801
<a href="mailto:twallace@deltagrowers.com">twallace@deltagrowers.com</a>	<a href="mailto:hhunterhalloween@sbcglobal.net">hhunterhalloween@sbcglobal.net</a>
<a href="mailto:Terri.wallace@deltagrowers.com">Terri.wallace@deltagrowers.com</a>	
573-620-2151 (cell)	573-270-9395 (cell)
573-475-9063 (home)	
<b>Treasurer</b>	<b>Secretary</b>
Briley Burgess-Smith	Tammy Burch
Retired CFO/Accountant	CFO Burch Foods
126 Larkspur Lane	20 Green Meadows Drive
Sikeston, MO 63801	Sikeston, MO 63801
<a href="mailto:bsmith001@charter.net">bsmith001@charter.net</a>	<a href="mailto:tburch@burchfood.com">tburch@burchfood.com</a>
573-380-1931 (cell)	573-620-3862 (cell)

## BOARD MEMBERS:

Carolyn Harris  
Retired Secondary Teacher

622 Blanton St.  
Sikeston, MO 63801  
[carolyn.harris@charter.net](mailto:carolyn.harris@charter.net)  
573-620-3862 (cell)

Mary Griffith  
Attorney  
Mary Griffith Law Firm  
110 Bradley  
Sikeston, MO 63801  
[mary.griffith@marygriffithlaw.com](mailto:mary.griffith@marygriffithlaw.com)  
573-380-3508 (cell)

Sue Garrett  
Accountant/Delta Growers  
525 Lindenwood  
Sikeston, MO 63801  
[sgarrett@deltagrowers.com](mailto:sgarrett@deltagrowers.com)  
[suegarrett1962@gmail.com](mailto:suegarrett1962@gmail.com)  
314-799-6156 (cell)

Lorya Knox  
Police Officer  
Dept. of Public Safety  
614 Vaughn  
Sikeston, MO 63801  
[ljknnox@sikeston.org](mailto:ljknnox@sikeston.org)  
[queenlijk1984@yahoo.com](mailto:queenlijk1984@yahoo.com)  
[573-620-1070 \(cell\)](tel:573-620-1070)

Phyllis Minner  
Area Director  
Rural Development USDA  
214 Diebold  
Benton, MO 63736  
[phyllis.minner@mo.usda.gov](mailto:phyllis.minner@mo.usda.gov)  
573-450-2123 (cell)

## BOARD MEMBERS:

Sandy Smith Robison  
MDMC  
220 Kramer  
Sikeston, MO 63801  
[sandyssw@hotmail.com](mailto:sandyssw@hotmail.com)

573-620-3084

Jill Wondel  
807 Sikes  
Sikeston, MO 63801  
[jwondel@gmail.com](mailto:jwondel@gmail.com)  
573-703-6915 (cell)

Angela Woodworth  
General Manager  
Rhodes 101, Sikeston  
201 South Bates St.  
Sikeston, MO 63801  
[aw8075mw@att.net](mailto:aw8075mw@att.net)  
573-258-9728 (cell)

Paul Boyd  
Prosecuting Attorney  
Scott County  
318 E. Hickory  
Scott City, MO 63780  
[prbsscottpa@hotmail.com](mailto:prbsscottpa@hotmail.com)  
573-620-0070 (cell)

Michele Krokstrom  
  
913 Westview Drive  
Sikeston, MO 63801  
[mwkrok@yahoo.com](mailto:mwkrok@yahoo.com)  
573-380-1155

**House of Refuge for Abused and Battered Women  
2018 Proposed Funding Sources**

Source of Income	Funding Source	Funding Type	Amount	Percentage
City Fees	City Court Fees	Cash	\$ 7,000	3%
County Fees	County Court Fees	Cash	\$ 10,000	4%
United Way	Local Grant	Cash	\$ 5,000	2%
Fundraisers/Misc	Donations	Cash	\$ 40,000	14%
VOCA Grant	Federal Grant	Cash	\$ 100,000	36%
SSVF Grant	State Grant	Cash	\$ -	0%
DVSS Grant	Fed & State Grant	Cash	\$ 85,000	31%
Emergency Shelter	Fed & State Grant	Cash	\$ 14,300	5%
Contributions	Donations	Cash	\$ 15,000	5%
			\$ 276,300	100%

House of Refuge for Abused and Battered Women  
Nature and Type of Residential Services

- Overnight Shelter—The House of Refuge will provide overnight shelter for victims of domestic violence and sexual assault and their children with a maximum stay of 90 days. The total bed capacity is 16. Residential and non-residential services are provided. If the shelter is full, assistance is provided to secure, safe housing in other shelters or a motel.
- Food—This shelter provides three meals a day and snacks for residential clients. Much of this food is from donations by local churches, community organizations, and the Food Bank. To achieve the goal of independent living, we will also assist clients in applying for food stamps or WIC when applicable.
- Medical Services—All clients will be screened for medical needs and if necessary will be assisted in referral and transportation to appropriate medical care. We have excellent cooperation from our local medical community.
- Children's Services—Services are provided for dependent children of domestic violence victims. These services are individualized according to the child's needs and can include support sessions, child advocacy, and counseling. If needed, assistance will be given in referral to appropriate agencies.
- Mental Health and/or Drug Abuse Counseling—All those requiring services are referred for appropriate diagnosis and treatment. Bootheel Counseling has agreed to assist us in providing needed services.
- Transportation—Transportation is provided to residential and nonresidential clients when they have legal/court appointments, medical care appointments, outside counseling appointments, and/or need transportation to other agencies or to other shelters.
- Referral to Other State and Federal Programs—Trained staff assesses the needs of clients and referrals are made to the appropriate state or federal agency for assistance if necessary. The goals of this shelter include safe and independent living arrangements for our clients and frequently there is a need to access ongoing programs provided by agencies such as DFS or the Health Department.

- Permanent Housing Referral Services—The staff and trained volunteers will assist clients in obtaining permanent housing. This will be accomplished with both direct assistance and referral to local agencies such as the Delta Area Economic Opportunity Collaboration (DAEOC) and/or the Housing Authority.
- Employment Services—If assistance with employment is needed, clients are referred to local programs such as Employment Readiness Program, Manpower, Missouri Career Center, Workforce Investment Board programs, etc.
- Prevention—Employees, board members, and volunteers provide community education programs to churches, organizations, and schools, with the focus being awareness of the nature and dynamics of domestic violence. Resident and non residents are also educated about the cycle of domestic violence, how they are a part of it and ways of ending the cycle. Weekly life skills classes are offered at the shelter and there is ongoing collaboration with other local agencies to identify persons at risk.

# House of Refuge

P.O. Box 244  
Sikeston, MO 63801



Office: 573.472.4499  
Fax: 573.472.9966

## Confidentiality Agreement

Group \_\_\_\_\_ Date: \_\_\_\_\_

I, the undersigned, make an oath that any information of personal and/or confidential nature regarding agency clients of this agency, other agencies, or colleagues that I may obtain as a result of my association with the House of Refuge will be held in strict confidence.

I understand that the location of the House of Refuge is confidential.

I understand that this confidentiality agreement extends past my association at the House of Refuge. I further understand that any violation in confidentiality is not only an ethical violation, but that it could endanger the safety of the clients and staff.

Violations of confidentiality will be grounds for immediate dismissal from service at the shelter.

**Printed Name**

**Signature**


# House of Refuge

P.O. Box 244  
Sikeston, MO 63801



Office: 573.472.4499  
Fax: 573.472.9966

## Confidentiality Agreement

I, the undersigned, make an oath that any information of personal and/or confidential nature regarding agency clients of this agency, other agencies, or colleagues that I may obtain as a result of my association with the House of Refuge will be held in strict confidence.

I understand that the location of the House of Refuge is undisclosed.

I understand that all client files are to be kept secured. Only the staff will have access to these files.

I understand that this confidentiality agreement extends past my employment or association at the House of Refuge. I further understand that any violation in confidentiality is not only an ethical violation, but that it could endanger the safety of the clients and staff.

Violations of confidentiality will be grounds for immediate dismissal from service at the shelter.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

# House of Refuge

P.O. Box 244  
Sikeston, MO 63801



Office: 573.472.4499  
Fax: 573.472.9966

## Confidentiality Agreement/Records

As a person who will be participating in the House of Refuge program, the following is a statement concerning confidentiality of information contained in and about this organization that you might learn during your stay or participating in our program. We require that **all information** that you might learn be treated confidentially (i.e. names, addresses, children, etc.). Discussing any information with people outside the program can destroy the bond of trust between the participants and the House of Refuge and will undermine our services.

**The location of the House of Refuge is confidential and may not be shared with anyone outside the program for any reason.**

A breach of confidentiality is a serious violation of trust and ethical responsibility. It might jeopardize the safety of residents, non-resident participants, staff and volunteers, and thus may be a cause for immediate dismissal from the shelter or the termination of advocacy services.

By my signature, I \_\_\_\_\_ agree not to divulge any confidential information during and/or after my formal relationship with the House of Refuge.

I \_\_\_\_\_ understand that my records will not be released to anyone unless I consent in writing or by court order or for an audit by the State of Missouri.

Residents' signature \_\_\_\_\_

Date \_\_\_\_\_

Staff members' signature \_\_\_\_\_

Date \_\_\_\_\_

Volunteers' signature \_\_\_\_\_

Date \_\_\_\_\_

## Parental Consent Form

I, \_\_\_\_\_, understand that if I am unable to be responsible for my children, and if no one is assigned in writing to take responsibility for my children, or if those assigned refuse to take such responsibility, the Division of Family Services will be contacted for emergency housing of my children. Additionally, if a House of Refuge Staff Member is a Mandated Reporter I understand I will be notified of such. In the event my children require transportation to a designated guardian, I hereby give my permission for staff and/or volunteers of the House of Refuge to provide transportation.



## House of Refuge for Abused and Battered Women

### Service Report for 2017

These statistics are from January 1, 2017 through August 31, 2017 compiled from information collected from monthly service reports and resident census data.

Number of Individuals Served: 85 Total

#### Residents

Women:	52
Children:	18
Men:	0
Total:	70

#### Non-Residents

Women:	8
Children:	7
Men:	0
Total:	15

#### Relationship of DV Victim to Abuser

Girlfriend/Boyfriend:	39
Husband/Wife:	7
Unspecified:	6

Number of Referrals (some individuals were referred to multiple services, some choose not to be referred)

Medical:	28
Psychological:	31
Financial:	22
Educational:	16 children; 10 adults
Vocational:	1
Child Care:	10
Legal Services:	7

## House of Refuge for Abused and Battered Women

### Historical Data 2017

Statistics are from January 1, 2017 through Aug 31, 2017; compiled from information collected from monthly service reports and census data.

#### Ages Served

Under 17	18
18 – 25	9
26 – 35	17
36 – 45	15
46 – 59	9
Over 59	2

#### Race

Caucasian Women	30
Caucasian Children	2
African America Women	15
African American Children	13
Multi-Race Women	2
Multi-Race Children	0
Native American Women	3
Native American Children	0
Hispanic Women	2
Hispanic Children	3
Asian Women	0
Asian Children	0

#### Services

Crisis Intervention	50
Emergency Ex Parte	5
Full Protection Order	2
Transportation to the shelter	0
Referrals	52
Services for Pregnant Women	7
Services for Disabled Women	6
Services for Mental Health Issues	6
Total Number of Crisis Calls	269

## House of Refuge for Abused and Battered Women

### Service Report for 2016

These statistics are from January 1, 2016 through December 31, 2016 compiled from information collected from monthly service reports and resident census data.

Number of Individuals Served: 92 Total

#### Residents

Women:	57
Children:	27
Men:	0
Total:	84

#### Non-Residents

Women:	8
Children:	0
Men:	0
Total:	8

#### Relationship of DV Victim to Abuser

Girlfriend/Boyfriend:	26
Husband/Wife:	19
Unspecified:	12

Number of Referrals (some individuals were referred to multiple services, some choose not to be referred)

Medical:	33
Psychological:	30
Financial:	21
Educational:	14 children; 10 adult
Vocational:	6
Child Care:	23
Legal Services:	13

## House of Refuge for Abused and Battered Women

### Historical Data 2016

Statistics are from January 1, 2016 through Dec 31, 2016; compiled from information collected from monthly service reports and census data.

#### Ages Served

Under 17	27
18 – 25	8
26 – 35	22
36 – 45	11
46 – 59	15
Over 59	1

#### Race

Caucasian Women	35
Caucasian Children	8
African America Women	19
African American Children	14
Multi-Race Women	1
Multi-Race Children	5
Native American Women	2
Native American Children	0
Hispanic Women	0
Hispanic Children	0
Asian Women	0
Asian Children	0

#### Services

Crisis Intervention	62
Emergency Ex Parte	6
Full Protection Order	3
Transportation to the shelter	0
Referrals	69
Services for Pregnant Women	4
Services for Disabled Women	11
Services for Mental Health Issues	9
Total Number of Crisis Calls	447

# House of Refuge Balance Sheet As of August 31, 2017

	Aug 31, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
SAVINGS	153,242.88
U S Bank Checking	
Checking-Reserve for Repairs	11,093.45
Checking-Unrestricted	163,081.76
Total U S Bank Checking	174,175.21
U S BANK PAYROLL ONLY	9,670.69
Total Checking/Savings	337,088.78
Other Current Assets	
Petty Cash @ Shelter	50.00
Total Other Current Assets	50.00
Total Current Assets	337,138.78
Fixed Assets	
ACCUMULATED DEPRECIATION	-43,129.88
CAPITAL IMPROVEMENT	
AC/HEATING	4,645.00
BOILER	9,300.00
Electronic Gate	7,459.00
Exterior Lighting	2,600.00
FENCE	2,610.48
GARAGE	16,212.11
New Air Conditioner	1,695.00
Telephone System	1,861.88
Toshiba Phone & Alarm Updating	1,785.00
Total CAPITAL IMPROVEMENT	48,168.47
FURNITURE	
Bedroom Furniture	8,372.00
Kitchen Appliances	1,991.96
FURNITURE - Other	1,829.97
Total FURNITURE	12,193.93
HOUSE - ALLEN BLVD	65,494.39
OFFICE EQUIPMENT	1,299.99
Total Fixed Assets	84,026.90
<b>TOTAL ASSETS</b>	<b>421,165.68</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Federal & FICA Payable	3,626.50
State W/H Tax Payable	845.00
Total Other Current Liabilities	4,471.50
Total Current Liabilities	4,471.50
Total Liabilities	4,471.50

House of Refuge  
**Balance Sheet**  
As of August 31, 2017

	Aug 31, 17
Equity	
Opening Bal Equity	59,096.09
Retained Earnings	346,724.06
Net Income	10,874.03
Total Equity	416,694.18
TOTAL LIABILITIES & EQUITY	421,165.68

# House of Refuge

## Profit & Loss

January through August 2017

	Jan - Aug 17
<b>Ordinary Income/Expense</b>	
Income	
Campaign Income	9,937.00
Contributions Income	
UNITED WAY	2,500.00
Unrestricted	7,828.92
Total Contributions Income	10,328.92
Grants	
Sexual Violence DVSS	2,810.60
SSVF	1,510.03
State DVSS	43,897.27
VOCA	57,402.71
Total Grants	105,620.61
Marriage & Dissolution Income	
City of Sikeston	3,110.88
New Madrid County	980.00
Scott City	314.50
Scott County	10,950.70
Total Marriage & Dissolution Income	15,356.08
Miscellaneous Income	141.40
Total Income	141,384.01
Gross Profit	141,384.01
Expense	
Bank Service Charges	383.00
Client Services	
Assisted Travel	18.00
Food	3,031.67
Supplies	186.43
Transportation	718.54
Total Client Services	3,954.64
Corporate Dues	10.50
Dues and Subscriptions	604.24
Equipment	
Office	609.98
Total Equipment	609.98
Fundraising Expenses	1,850.89
Insurance	
D & O Insurance	1,311.00
Liability Insurance	2,896.00
Surety Bond	111.00
Unemployment Insurance	1,316.80
Workman's Comp	2,734.00
Total Insurance	8,368.80
Miscellaneous	148.70
Office Supplies	556.94
Payroll Expenses	
FICA & Medicare Expense	7,346.28
Salary Expense	96,029.73
Total Payroll Expenses	103,376.01
Pest Control	248.00
Postage and Delivery	86.27
Printing and Reproduction	140.68

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09/14/17

Accrual Basis

**House of Refuge**  
**Profit & Loss**  
January through August 2017

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	Jan - Aug 17
Professional Fees	
Accounting	1,650.00
Total Professional Fees	1,650.00
Repairs	
Building Repairs	3,209.54
Equipment Repairs	246.99
Total Repairs	3,456.53
Security	160.00
Telephone	
House-BRT-Local & Long Dist	1,182.30
Total Telephone	1,182.30
Utilities	
Cable	118.20
Electric, Water, Sewer	1,947.77
Gas	776.53
Total Utilities	2,842.50
Yard Maintenance	880.00
Total Expense	130,509.98
Net Ordinary Income	10,874.03
Net Income	10,874.03



# House of Refuge Balance Sheet As of December 31, 2016

	Dec 31, 16
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
SAVINGS	153,156.37
U S Bank Checking	
Checking-Household Supplies	380.85
Checking-Reserve for Repairs	10,093.45
Checking-Unrestricted	154,050.80
U S Bank Checking - Other	3,040.00
Total U S Bank Checking	167,565.10
U S BANK PAYROLL ONLY	10,052.12
Total Checking/Savings	330,773.59
Other Current Assets	
Petty Cash @ Shelter	50.00
Total Other Current Assets	50.00
Total Current Assets	330,823.59
Fixed Assets	
ACCUMULATED DEPRECIATION	-43,129.88
CAPITAL IMPROVEMENT	
AC/HEATING	4,645.00
BOILER	9,300.00
Electronic Gate	3,395.00
Exterior Lighting	2,600.00
FENCE	2,610.48
GARAGE	16,212.11
New Air Conditioner	1,695.00
Telephone System	1,861.88
Toshiba Phone & Alarm Updating	1,785.00
Total CAPITAL IMPROVEMENT	44,104.47
FURNITURE	
Bedroom Furniture	6,081.00
Kitchen Appliances	1,991.96
FURNITURE - Other	1,829.97
Total FURNITURE	9,902.93
HOUSE - ALLEN BLVD	65,494.39
OFFICE EQUIPMENT	1,299.99
Total Fixed Assets	77,671.90
<b>TOTAL ASSETS</b>	<b>408,495.49</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Federal & FICA Payable	2,062.34
State W/H Tax Payable	613.00
Total Other Current Liabilities	2,675.34
Total Current Liabilities	2,675.34
Total Liabilities	2,675.34

House of Refuge  
Balance Sheet  
As of December 31, 2016

	Dec 31, 16
Equity	
Opening Bal Equity	59,096.09
Retained Earnings	273,152.05
Net Income	73,572.01
Total Equity	405,820.15
TOTAL LIABILITIES & EQUITY	408,495.49

# House of Refuge

## Profit & Loss

### January through December 2016

	Jan - Dec 16
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Campaign Income	40,950.00
Contributions Income	
UNITED WAY	9,500.00
Unrestricted	15,446.48
<b>Total Contributions Income</b>	24,946.48
<b>Grants</b>	
Emergency Shelter DVSS	14,260.05
Federal DVSS	28,221.34
Sexual Violence DVSS	4,159.76
SSVF	24,481.87
State DVSS	57,114.83
VOCA	55,398.79
<b>Total Grants</b>	183,636.64
<b>Marriage &amp; Dissolution Income</b>	
City of Sikeston	6,937.31
New Madrid County	878.00
Scott City	995.00
Scott County	4,973.99
<b>Total Marriage &amp; Dissolution Income</b>	13,784.30
<b>Miscellaneous Income</b>	215.49
<b>Total Income</b>	263,532.91
<b>Gross Profit</b>	263,532.91
<b>Expense</b>	
Advertising	389.50
Bank Service Charges	535.00
Client Services	
Food	4,621.28
Medical	2.00
Supplies	474.12
Transportation	1,403.14
<b>Total Client Services</b>	6,500.54
Corporate Dues	10.50
Depreciation Expense	4,357.21
Dues and Subscriptions	556.69
Equipment	
Office	234.57
Shelter	628.65
<b>Total Equipment</b>	863.22
Fundraising Expenses	15,266.37
Insurance	
Liability Insurance	2,595.00
Surety Bond	111.00
Unemployment Insurance	2,871.00
Workman's Comp	2,698.00
<b>Total Insurance</b>	8,275.00
Meetings and Workshops	350.00
Miscellaneous	928.65
Office Supplies	1,806.08

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09/14/17

Accrual Basis

# House of Refuge

## Profit & Loss

January through December 2016

	Jan - Dec 16
Payroll Expenses	
FICA & Medicare Expense	9,612.13
Retirement Expense	804.88
Salary Expense	125,648.87
Total Payroll Expenses	136,065.88
Pest Control	300.00
Postage and Delivery	132.26
Printing and Reproduction	37.67
Professional Fees	
Accounting	1,650.00
Total Professional Fees	1,650.00
Repairs	
Building Repairs	2,639.99
Equipment Repairs	200.25
Total Repairs	2,840.24
Security	100.00
Telephone	
House-BRT-Local & Long Dist	1,739.51
Total Telephone	1,739.51
Travel & Ent	
Meals	122.40
Travel	310.29
Total Travel & Ent	432.69
Utilities	
Cable	129.22
Electric, Water, Sewer	3,232.33
Gas	1,272.34
Total Utilities	4,633.89
Yard Maintenance	2,190.00
Total Expense	189,960.90
Net Ordinary Income	73,572.01
Net Income	73,572.01

HOR 2018 Budget

Budget for ----->

2018

2018

Income Sources		Operating Expenses	
Voca	100,000	Bank Charges	350
County M&D Fees	10,000	Client services	
City M&D Fees	7,000	Housing Asst	100
Emergency Shelter	14,300	Food	5,000
United Way	5,000	Supplies	500
DVSS Bednight Grant	85,000	Medical	50
SSVF	-	Transportation	1,600
Fundraiser	40,000		-
Contributions	15,000	Corp Dues	10
		Depreciation	4,500
		Due/Subscriptions/Licenses	650
Interest		Equipment	
<b>Total income</b>	<b>\$ 276,300</b>	office	500
		shelter	500
		Fundraising expenses	16,000
		Insurance	
		dishonesty bond	111
		Property & Liability	2,900
		D&O	1,311
		Unemployment	2,800
		Workman's comp	3,000
		Meetings & Workshops	3,500
		Office Supplies	800
		Payroll Expenses	197,600
		Retirement	600
		overtime	
		Fica & Med	15,116
		Emp Benefits (health ins)	-
		Personnel Exp	-
		Pest control	360
		Postage and Shipping	200
		Profession Fees	2,000
		Program Exp	100
		Repairs	
		Building	5,000
		equipment	1,000
		Security	200
		Telephone	
		Local & Long distance	2,000
		Cell phone	
		Printing and publications	250
		Advertising	
		Utilities gas	1,500
		elec,H2O,trash, sewer	3,500
		Yard maintenance	2,000
		<b>Total Expenses</b>	<b>\$ 275,608</b>
		<b>Net Operating Income</b>	<b>\$692</b>

Hired 2 additional full time

## **House of Refuge for Abused and Battered Women**

### **Proposed Services and**

### **Estimated Number of Persons to be Served**

This Program will provide much needed services and protection to victims of domestic violence and/or sexual assault and to their children from Scott and New Madrid Counties. Residential and non-residential victims of domestic violence and/or sexual assault who request services will receive crisis intervention services, 24-hour hotline emergency services, referral to community resources, assistance in filing victim compensation claims, and legal advocacy. Individuals needing shelter will be provided with up to 90 days temporary shelter at the House of Refuge. If openings are not available, they will be referred to the closest domestic violence shelter or provided emergency hotel placement. Our shelter is staffed 24 hours a day/7 days a week. We are a secure, confidential facility and the exterior is monitored with security cameras. We also provide outreach to the community, through education and prevention. We are committed to assisting victims and their children to break away from the cycle of domestic violence and enhance their quality of life.

The anticipated number of victims to be served in 2018 is 120. This breaks down to 85 women and 35 children. We estimate 4400 bed nights and 660 hotline calls, of which 450 are crisis calls. We have 14 beds: Six single women are accommodated in two large bedrooms and two family bedrooms have two bunkbeds in each, having a twin on top and a full bed on the bottom. Up to 6 people including a parent could be accommodated in each family room.

# **Council Letter**

---

Date of Meeting: 17-11-06

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Award, Project 08-PF-26, CDBG Demolitions

Attachments:

1. Bid Tabulation Sheet

Action Options:

1. Award Bid
2. Other Action Council May Deem Necessary

Background:

On October 27, 2017 the city received three (3) bids for the CDBG Demolition Project #08-PF-26. This project consists of the demolition of 1 residential structure and the asbestos removal and demolition of 7 residential structures.

These funds do not require a match.

Ferrell Enterprises, Inc. submitted a low bid with a price of \$44,000.00. At this time we ask that Council award the bid to Ferrell Enterprises, Inc contingent upon state economic development concurrence in the award.

The bid tabulation sheet is attached for your review.

**CITY OF SIKESTON BID TABULATION SHEET**  
**DEMO PROJECT #08-PF-26**

October 27, 2017

VENDOR	COST
FERRELL ENTERPRISES, INC.	\$44,990.00
BILL JAMES EXCAVATING	\$46,764.00
RL PERSONS CONSTRUCTION	\$80,700.00

**CHAIRMAN:** Collin Cecil **RECORDER:** Angie Keller



# **Council Letter**

---

Date of Meeting 17-11-06

Originating Department: Public Works

To the Mayor and City Council:

Subject: Award Bid #18-08: Bleachers

Attachments:

1. Bid tabulation sheet

Action Options:

1. Award bid to All Inclusive Rec, LLC for five Aluminum Preferred Seating Bleachers.
2. Other action the City Council deems appropriate.

Background:

Staff opened bids for new bleachers at the Recreation Complex for the baseball and softball fields on Wednesday, October 18, 2017. There were nine (9) bids and All Inclusive Rec from Farmington, MO was the second lowest bidder behind Gulf Coast Sports. Due to Gulf Coast Sports' past history of poor workmanship in other Sikeston Parks and Recreation projects, staff recommends not purchasing bleachers from them. The bid tabulation sheet is attached. The bid from All Inclusive Rec is for \$13,640.45 for five Aluminum Preferred Seating Bleachers. The difference between the two lowest bids is \$145.45. The budget for new bleachers is \$15,000.

Staff recommends awarding the bid to All Inclusive Rec, LLC for \$13,640.45 for new bleachers.

**CITY OF SIKESTON BID TABULATION SHEET**  
**Bid #18- 8, BLEACHERS**

<b>VENDOR</b>	<b>COST</b>
<b>BSN SPORTS</b>	BASE: \$12,971.84 ALT: \$3,242.96 TOTAL: \$16,214.80
<b>PLAY &amp; PARK STRUCTURES</b>	BASE: \$13,568.00 ALT: \$3,390.00 TOTAL: \$16,958.00
<b>GULF COAST SPORTS</b>	BASE: \$10,796.00 ALT: \$2,699.00 TOTAL: \$13,495.00
<b>PLAY BY DESIGN, INC.</b>	BASE: \$13,755.00 ALT: \$3,625.00 TOTAL: \$17,380.00
<b>FRY &amp; ASSOCIATES</b>	BASE: \$18,063.00 ALT: \$4,082.00 TOTAL: \$22,145.00
<b>KAY PARK RECREATION, CORP.</b>	BASE: \$12,712.80 ALT: \$3,574.00 TOTAL: \$18,350.00
<b>K-LOG COMPANY</b>	BASE: \$14,776.00 ALT: \$3,574.00 TOTAL: \$18,350.00

<b>BLEACHERS INTERNATIONAL</b>	BASE: \$16,640.00 ALT: \$3,747.50 TOTAL: \$20,387.50
<b>ALL-INCLUSIVE RECREATION</b>	BASE: \$11,041.68 ALT: \$2,598.77 TOTAL: \$13,640.45

**CHAIRMAN**: Dustin Care   **RECORDER**: Angie Keller   **VERIFIER**: Chris Hart

# Council Letter

---

Date of Meeting: 17-11-06

Originating Department: Public Works

To the Mayor and City Council:

Subject: Purchase of scoreboards for High School Softball, Baseball, and Soccer Programs

Attachments:

1. Updated Cost Analysis of Parks CIP for the High School Soccer, High School Softball, and High School Baseball scoreboards
2. Proofs for the High School Soccer, High School Softball, and High School Baseball scoreboards

Action Options:

1. Authorize the purchase of the High School Soccer, High School Softball, and High School Baseball scoreboards.
2. Other action Council may deem appropriate

Background:

On Tuesday, October 24, 2017 Parks and Recreation Director Dustin Care and City Manager Jonathan Douglass met with a representative from Nevco to discuss options and pricing for the purchase of new scoreboards at the for the High School Soccer Field, High School Softball Field, and the High School Baseball Field.

The price for each scoreboard with the options of sponsor panels, team message centers, and non-backlit domes that were previously discussed for each scoreboard is:

12 x 5 x 8 Soccer: \$ 8,437.00  
18 x 6 x 8 Softball: \$16,556.00  
24 x 8 x 8 Baseball: \$24,878.00

The price for these three scoreboards with an additional cost of \$800.00 for freight charges totals 50,671.00; however, since Sikeston Parks and Recreation currently has four Nevco scoreboards at the Recreation Complex, Nevco is discounting the price \$8,228.72 since we are returning customers. The new total price from Nevco (including the discount) is \$42,442.29 compared to the

Daktronics quote of 49,565.00. Purchasing the three scoreboards from Nevco would leave the Parks CIP budget a shortage of \$18,355.00.

Nevco is a vendor of the National Joint Powers Alliance (NJPA) which is a public agency that provides cooperative purchasing for government and educational agencies and the City of Sikeston is also a member. The option is there to purchase Nevco's contract directly through the NJPA.

Nevco and Daktronics are the two largest scoreboard companies in United States. Varsity Sports is another large vendor for scoreboards and even though their cost is typically lower for most scoreboard purchases, their scoreboard quality doesn't match the level of Nevco and Daktronics' scoreboards. Purchasing from Nevco through the NJPA would meet state bidding requirements and save the City time and money on placing the scoreboards out for bid.

For the Parks and Recreation Department to purchase all three scoreboards this fiscal year, there would need to be some cost share from the main users of these scoreboards. All the creative ways to save money in the capital improvement fund have been exhausted and there is still a significant shortage of \$18,355.00.

Staff recommends purchasing the High School Soccer and High School Baseball scoreboards from Nevco and waiting until July 1, 2018 to purchase the High School Softball scoreboard. The remaining deficit of \$4,275.00 after purchasing only two scoreboards can be funded through cost participation from the primary users, foregoing a purchase that is already budgeted for this fiscal year, or taking the remaining cost from the fund balance. Final pricing from Nevco would be required due to not purchasing a third scoreboard since the discount and freight costs would be modified. Staff is seeking Council direction on which option to pursue.

## Cost Analysis - Parks & Recreation Capital Improvements

<u>Description</u>	<u>Budget</u>	<u>Costs With</u> <u>Basic S.B.</u>	<u>Cost</u> <u>Difference</u>
Truck: Pick Up	\$25,000	\$29,730	(\$4,730)
Concession Stands	\$4,000	\$4,000	\$0
Recreation Equipment			
Portable Pitching Mounds	\$5,000	\$4,770	\$230
Soccer Goals	\$6,000	\$3,999	\$2,001
Scoreboards			
HS Soccer	\$5,000	\$5,961	(\$961)
HS Softball	\$9,000	\$14,080	(\$5,080)
HS Baseball	\$0	\$22,901	(\$22,901)
Little League Baseball (2)	\$9,000	\$6,922	\$2,078
Signage	\$25,000	\$30,000	(\$5,000)
Equipment			
30' Trailer	\$5,600	\$5,600	\$0
Tiller	\$2,800	\$2,800	\$0
Trail Improvements	\$94,520	\$94,520	\$0
Infield Renovations			
Infield Renovations - Labor/Material	\$30,000	\$34,695	(\$4,695)
Top Dressing	\$10,000	\$5,000	\$5,000
Mound Clay	\$1,200	\$1,200	\$0
Turf Management	\$10,000	\$0	\$10,000
Shelters/Tables/Bleachers/Benches			
Bleachers	\$15,000	\$13,640	\$1,360
Benches	\$2,000	\$1,707	\$293
Fencing & Lighting			
Backstops	\$55,000	\$53,950	\$1,050
Lighting	\$180,000	\$177,000	\$3,000
TOTALs	\$494,120	\$512,475	(\$18,355)



#### PROOF INCLUDES:

- **Model 3602 Soccer LED Scoreboard**  
12'W x 5'H x 8"  
Digit Color: Red  
Scoreboard Color: #76 Print Black
- **Non-Illuminated Sign**  
(2) 12'W x 2'H
- **Non-Illuminated Dome Sign**  
4'W x 2'H

This rendering is for conceptual purposes only. It may not be to exact scale or specifications and should not be used for installation purposes. Every effort has been made to make it as accurate as possible. Beams and/or pillars are for illustration only. Engineering specifications may require changes in the quantity, size and/or shape of beams and pillars to meet installation requirements. Nevco assumes no obligations or liability regarding the viability of applicability of existing structures. THE ORIGINATOR OF THE PROPERTY OF NEVCO, INC. AND SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE TO OR DESTRUCTION OF THE PROPERTY OF THE ORIGINATOR.

**NEVCO**  
INTEGRATED DISPLAY AND  
SCORING SOLUTIONS



#### PROOF INCLUDES:

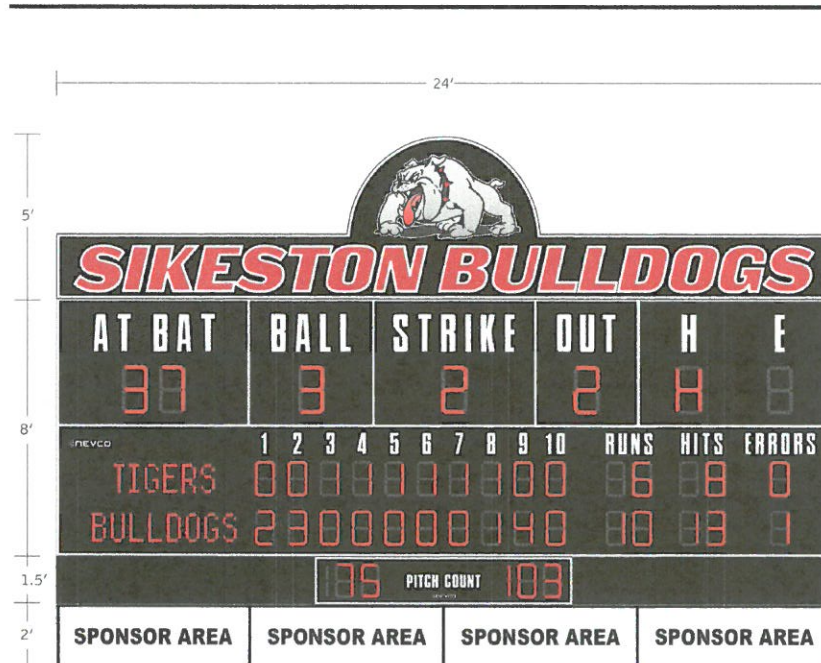
- Model 1608-ETN Baseball/Softball LED Scoreboard  
18'W x 6'H x 8"  
Digit Color: Red  
Electronic Team Name Color: Red  
Scoreboard Color: #76 Print Black
- Non-Illuminated Sign  
(2) 18'W x 2'H
- Non-Illuminated Dome Sign  
4'W x 2'H



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**NEVCO**  
INTEGRATED DISPLAY AND  
SCORING SOLUTIONS





#### PROOF INCLUDES:

- **Model 1606-ETN Baseball/Softball LED Scoreboard**  
24'W x 8'H x 8"  
Digit Color: Red  
Electronic Team Name Color: Red  
Scoreboard Color: #76 Print Black
- **Non-Illuminated Sign**  
(2) 24'W x 2'H
- **Non-Illuminated Dome Sign**  
6'W x 3'H
- **Non-Illuminated Sign**  
(2) 8'W x 1.5'H
- **PCD-08-1 0-199 3-Digit Baseball/Softball Pitch Count LED Display**  
8'W x 1.5'H



This rendering is for conceptual purposes only. It may not be to exact scale or specifications and should not be used for installation purposes. Every effort has been made to make it as accurate as possible. Beams and/or pillars are for illustration only. Engineering specifications may require changes in the quantity, size and/or shape of beams and pillars to meet installation requirements. Nevco assumes no obligations or liability regarding the viability of applicability of existing structures.

**NEVCO**  
INTEGRATED DISPLAY AND  
SCORING SOLUTIONS

## Council Letter

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Date of Meeting: 17-11-06

Originating Department: Public Works Department / Street Division

To the Mayor and City Council:

Subject: 1<sup>st</sup> Reading, Bill #6073, Amending City Code Title III, Chapter 300, Schedule III, Table III-A Stop Locations, Authorizing the Installation of Stop Signs on North West Street at Wakefield Avenue.

Attachment(s):

1. Bill #6073

Action Options:

1. 1<sup>st</sup> Reading of and briefing only. Council action will be requested on November 27, 2017
2. Other action Council may deem appropriate

Background:

The Traffic Committee met on October 4, 2017 and did not favorably pass this agenda item to amend the uniform traffic code by placing 4-way stop signs on North West Street at Wakefield Avenue.

This was a request made by Dave Alexander who resides at 720 North West Street.

**BILL Number 6073**

**ORDINANCE Number 6073**

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6073 AND SHALL AMEND TITLE III, CHAPTER 335 OF THE UNIFORM TRAFFIC CODE ESTABLISHING ADDITIONAL TRAFFIC CONTROL MEASURES WITHIN THE CITY OF SIKESTON, MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on October 4, 2017 and did not vote favorably to amend the uniform traffic code by placing stop signs on North West at Wakefield in both directions.

SECTION III: Title III – Chapter 335 – Section 335.040 – Stop and Yield Signs; shall be amended by including the following:

<u>Stop Sign</u>	<u>Through Street</u>	<u>Sign Location</u>	<u>Controlled Traffic Movement</u>
North West Street	Wakefield Avenue	SE Corner	North
North West Street	Wakefield Avenue	NW Corner	South

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6073 was introduced and read the first time this 6<sup>th</sup> day of November, 2017.

B. Bill Number 6073 was read the second time and discussed this 27<sup>th</sup> day of November, 2017, and voted as follows:

Meredith, \_\_\_\_\_, Self, \_\_\_\_\_, Settles, \_\_\_\_\_,  
Evans, \_\_\_\_\_, White-Ross, \_\_\_\_\_, Gilmore, \_\_\_\_\_,  
Burch, \_\_\_\_\_, thereby being

\_\_\_\_\_,

becoming ordinance 6073.

C. Ordinance 6073 shall be in full force and effect from and after Thursday, December 28, 2017.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to form  
Charles Leible, City Counselor

Seal / Attest:

\_\_\_\_\_  
Carroll Couch, City Clerk

## Council Letter

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Date of Meeting: 17-11-06

Originating Department: Public Works Department / Street Division

To the Mayor and City Council:

Subject: 1<sup>st</sup> Reading, Bill #6074, Amending City Code Title III, Chapter 320.050 SCHEDULE I-B by Adding Another Designated School Zone.

Attachment(s):

1. Bill #6074

Action Options:

1. 1<sup>st</sup> Reading of and briefing only. Council action will be requested on November 27, 2017
2. Other action Council may deem appropriate

Background:

The Traffic Committee met on October 4, 2017 and did favorably pass this agenda item to amend the uniform traffic code by adding another designated school zone at the following location:

<b>Street</b>	<b>From</b>	<b>To</b>	<b>Speed Limit</b>
North West Street	Kate Street	Arthur Street	20
Wakefield Avenue	North West Street	Railroad Crossing	20

This request originated within the traffic committee. Staff will ask for Council's approval to adopt this bill at the November 27<sup>th</sup> Council meeting.

**BILL Number 6074**

**ORDINANCE Number 6074**

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6074 AND SHALL AMEND TITLE III, CHAPTER 320.050 SCHEDULE I-B BY ADDING ANOTHER DESIGNATED SCHOOL ZONE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in the City Municipal Code.

SECTION II: The Traffic Committee did meet on October 4, 2017 and voted favorably to designate North West Street from Kate Street to Arthur and Wakefield Avenue from North West Street east to the Railroad Crossing as a school zone.

SECTION III: Title III, CHAPTER 320.050 SCHEDULE I-B IS AMENDED TO INCLUDE THE FOLLOWING:

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Speed Limit</u>
North West Street	Kate Street	Arthur Street	20
Wakefield Avenue	North West Street	Railroad Crossing	20

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6074 was introduced and read the first time this 6<sup>th</sup> day of November, 2017.

B. Bill Number 6074 was read the second time and discussed this 27<sup>th</sup> day of November, 2017, and voted as follows:

Meredith, \_\_\_\_\_, Self, \_\_\_\_\_, Settles, \_\_\_\_\_,  
Evans, \_\_\_\_\_, White-Ross, \_\_\_\_\_, Gilmore, \_\_\_\_\_,  
Burch, \_\_\_\_\_, thereby being

\_\_\_\_\_,  
becoming ordinance 6074.

C. Ordinance 6074 shall be in full force and effect from and after Thursday, December 28, 2017.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to form  
Charles Leible, City Counselor

Seal / Attest:

\_\_\_\_\_  
Carroll Couch, City Clerk

# **Council Letter**

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Date of Meeting: November 6, 2017

Originating Department: City Manager

To the Mayor and City Council:

Subject: CVB Finances

Attachment(s):

1. None

Action Options:

1. Authorize Staff to Pay FY18 YTD Tourism Expenses from Tourism Fund Balance
2. Other Action Council May Deem Necessary

Background:

Effective July 1, 2017, the City entered into a contract with the Chamber of Commerce under which the Chamber provided Convention and Visitors Bureau (CVB) services to the City. Under the contract, the City is to transmit Tourism tax revenues to the Chamber as they are disbursed to the City, and the Chamber is to expend said funds on authorized tourism related expenses. During this first year of the contract, most of the expenses are contractual obligations entered into prior to the Chamber taking over CVB responsibilities.

In July, the previously authorized expenditure of \$67,880.00 on the wayfinding sign program came due. Because that bill came due prior to the Chamber receiving any Tourism Tax disbursements, the City paid that invoice with the intent of holding back pro-rated future disbursements to the Chamber until the City was made whole on the wayfinding sign expenditure that the Chamber was contractually obligated to make.

The City has since paid several other bills to facilitate CVB cash management during this transition period. To effectuate a clean transfer of responsibilities and simplify accounting for both the City and the Chamber, staff requests Council approval to pay FY18 year-to-date Tourism expenses out of the Tourism Tax fund balance, and to cease withholding those funds from future disbursements to the Chamber. This would allow us to return to the original intent of the contract, which was to simply transmit all Tourism Tax disbursements to the Chamber and have the Chamber pay all future Tourism related expenses, including future wayfinding sign obligations.

The YTD expenses to be paid from the Tourism Tax fund balance total \$87,607.48. The Tourism Tax fund balance would be \$44,657.48 after paying these items. Tourism Tax funds are restricted funds which can only be used to pay for tourism related expenses.

# **Council Letter**

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Date of Meeting: November 6, 2017

Originating Department: City Manager

To the Mayor and City Council:

Subject: 1<sup>st</sup> & 2<sup>nd</sup> Reading, Emergency Bill #6075, Authorizing the Mayor to Execute an Agreement for Real Property Swap and an Option to Acquire Real Property

Attachment(s):

1. Bill #6075

Action Options:

1. First and Second Reading and adoption of Emergency Bill #6075
2. Other Action Council May Deem Necessary

Background:

Council is requested to conduct first and second readings, and to adopt, Emergency Bill #6075, authorizing the mayor to execute an agreement for real property swap, and an option to acquire real property.



AN EMERGENCY ORDINANCE AUTHORIZING THE CITY OF SIKESTON, MISSOURI TO ENTER INTO A CERTAIN OPTION TO ACQUIRE REAL PROEPRTY AGREEMENT AND AGREEMENT FOR REAL PROPERTY SWAP.

WHEREAS, the City Council finds and determines that it is necessary and desirable to execute an Option to Acquire Real Property Agreement and Agreement for Real Property Swap wherein the City of Sikeston shall swap certain lands in the Sikeston Business and Technology Park for the certain land and improvements located at and known as Unilever's South Plant.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: Authorization of Documents. The City is hereby authorized to enter into the following documents (the "City Documents"), in substantially the form presented to the City Council and attached to this Ordinance, with such changes therein as are approved by the officials of the City executing the documents, such officials' signatures thereon being conclusive evidence of their approval thereof:

- (a) Option to Acquire Real Property Agreement;
- (b) Agreement for Real Property Swap.

SECTION II: Execution of Documents. The Mayor is hereby authorized to execute the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the City. The City Clerk is hereby authorized to attest to and affix the seal of the City to the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION III. Further Authority. The City shall, and the officials, agents and employees of the City are hereby authorized to, take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance and to carry out, comply with and perform the duties of the City with respect to the City Documents.

SECTION IV. To accommodate the time table and schedule for Unilever Manufacturing (US), Inc., this bill is being considered as an emergency measure.

SECTION V. Any other ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION VI. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall continue in full force and effect.

SECTION VII: Record of Passage:

A. Bill Number 6075 was introduced and read the first time this 6<sup>th</sup> day of November, 2017.

B. Bill Number 6075 was read the second time and discussed on this 6<sup>th</sup> day of November, 2017, and was voted as follows:

Gilmore \_\_\_\_\_, Settles \_\_\_\_\_, Evans \_\_\_\_\_,

White-Ross \_\_\_\_\_, Burch \_\_\_\_\_, Self \_\_\_\_\_,

and Merideth \_\_\_\_\_,

thereby being \_\_\_\_\_.

C. Upon passage by the City Council, this bill shall become Ordinance 6075 and shall be in full force and effect from and after its passage.

\_\_\_\_\_  
STEVEN BURCH, Mayor

Approved as to Form:

\_\_\_\_\_  
CHARLES LEIBLE, City Counselor

SEAL/ATTEST:

\_\_\_\_\_  
CARROLL COUCH, City Clerk

# MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

<b>I. COURT INFORMATION</b>		Contact information same as last report <input type="checkbox"/>	
Municipality: <b>SIKESTON</b>		Reporting Period: <b>September, 2017</b>	
Mailing Address: <b>105 E. CENTER ST.</b>		Software Vendor: <b>Tyler Technologies</b>	
Physical Address: <b>105 E. CENTER ST.</b>		County <b>SCOTT COUNTY</b>	Circuit: <b>33RD</b>
Telephone Number: <b>(573) 475-3705</b>		Fax Number: <b>(573) 471-1526</b>	
Prepared By: <b>PAT COX</b>	E-mail Address <b>courtclerk@sikeston.org</b>		iNotes <input type="checkbox"/>
Municipal Judge(s): <b>FRANKLIN MARSHALL</b>		Prosecuting Attorney: <b>RYAN KYE LAWRENCE</b>	

<b>II. MONTHLY CASELOAD INFORMATION</b>	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	129	1,796	3,158
B. Cases (citations / informations) filed	1	172	34
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	5	4
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	111	38
6. dismissed by court	0	17	6
7. nolle prosequi	0	3	0
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>	0	136	48
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	130	1,832	3,144
E. Trial de Novo and / or appeal applications filed	0	0	0

<b>III. WARRANT INFORMATION (pre- &amp; post-disposition)</b>	<b>IV. PARKING TICKETS</b>
1. # Issued during reporting period	46
2. # Served/withdrawn during reporting period	21
3. # Outstanding at end of reporting period	193
<input type="checkbox"/> Court staff does not process parking tickets	

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

OSCA Help Desk: 1-888-541-4894

Fax: 573-526-0338

E-mail: [MunicipalDivision.Reports@courts.mo.gov](mailto:MunicipalDivision.Reports@courts.mo.gov)

**MUNICIPAL DIVISION SUMMARY REPORTING FORM**

<b>I. COURT INFORMATION</b>	Municipality: <b>SIKESTON</b>	Reporting Period: <b>September, 2017</b>
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**V. DISBURSEMENTS**

<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements cont.</b>	
Fines - Excess Revenue	\$ 6,297.25		\$
Clerk Fee - Excess Revenue	\$ 1,184.76		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$ 36.16		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 150.00		\$
<b>Total Excess Revenue</b>	<b>\$ 7,668.17</b>		<b>\$</b>
<b>Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)</b>			<b>\$</b>
Fines - Other	\$ 7,855.50		\$
Clerk Fee - Other	\$ 739.79		\$
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 478.09		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$ 1,136.34		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$ 22.79		\$
Law Enforcement Training (LET) Fund surcharge	\$ 0.00		\$
Domestic Violence Shelter surcharge	\$ 637.42		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 318.73		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 478.00		\$
Restitution	\$ 198.92		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 100.00		\$
<b>Total Other Revenue</b>	<b>\$ 11,965.58</b>	<b>Total Other Disbursements</b>	<b>\$ 31.30</b>
<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	<b>\$ 19,665.05</b>
E/R COLLECTION AGENCY FEE	\$ 6.30	<b>Bond Refunds</b>	<b>\$ 387.00</b>
RETURN CHECK FEE	\$ 25.00	<b>Total Disbursements</b>	<b>\$ 20,052.05</b>

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

# MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

<b>I. COURT INFORMATION</b>		Contact information same as last report <input type="checkbox"/>	
Municipality: <b>SIKESTON</b>		Reporting Period: <b>October, 2017</b>	
Mailing Address: <b>105 E. CENTER ST.</b>		Software Vendor: <b>Tyler Technologies</b>	
Physical Address: <b>105 E. CENTER ST.</b>		County <b>SCOTT COUNTY</b>	Circuit: <b>33RD</b>
Telephone Number: <b>(573) 475-3705</b>		Fax Number: <b>(573) 471-1526</b>	
Prepared By: <b>PAT COX</b>	E-mail Address <b>courtclerk@sikeston.org</b>		iNotes <input type="checkbox"/>
Municipal Judge(s): <b>FRANKLIN MARSHALL</b>		Prosecuting Attorney: <b>RYAN KYE LAWRENCE</b>	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	130	1,832	3,144
B. Cases (citations / informations) filed	2	132	33
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	1	18	12
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	107	19
6. dismissed by court	0	23	4
7. nolle prosequi	0	1	2
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	1	149	37
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	131	1,815	3,140
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	0
2. # Served/withdrawn during reporting period	<input type="checkbox"/> Court staff does not process parking tickets
3. # Outstanding at end of reporting period	

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

OSCA Help Desk: 1-888-541-4894

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# MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>I. COURT INFORMATION</b>	Municipality: <b>SIKESTON</b>	Reporting Period: <b>October, 2017</b>
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## V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 5,198.20		\$
Clerk Fee - Excess Revenue	\$ 804.58		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$ 24.81		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 0.00		\$
<b>Total Excess Revenue</b>	\$ 6,027.59		\$
<b>Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)</b>			\$
Fines - Other	\$ 5,419.65		\$
Clerk Fee - Other	\$ 408.06		\$
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 303.18		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$ 720.53		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$ 12.59		\$
Law Enforcement Training (LET) Fund surcharge	\$ 0.00		\$
Domestic Violence Shelter surcharge	\$ 404.18		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 202.12		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 303.07		\$
Restitution	\$ 159.73		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 0.00		\$
<b>Total Other Revenue</b>	\$ 7,933.11	<b>Total Other Disbursements</b>	\$ 10.30
<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$ 13,971.00
E/R COLLECTION AGENCY FEE	\$ 10.30	<b>Bond Refunds</b>	\$ 408.50
	\$	<b>Total Disbursements</b>	\$ 14,379.50

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110



# November 2017

## Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																										
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5 Daylight Savings Time Ends	6 Library Board Meets 4:30 p.m.  Regular City Council Meeting 5:00 P.M.	7	8	9 Friends of the Animal Shelter Advisory Board Meeting 5:30 p.m.	10 Sikeston Public Library Closed in Observance of Veterans Day  Veterans Day - City Offices Open	11 Veterans Day																																										
12	13 Housing Authority Board Meets - Noon  Park Board Meets 5:15 p.m.	14 BMU Commission Meets 4:00 p.m.  DED Board Meets 11:30 a.m.	15	16 Community Outreach Meeting 5:00 p.m.	17	18																																										
19	20 LCRA Meets 11:30 a.m.  Public Safety Meets 6:00 p.m.	21	22	23	24	25																																										
				Thanksgiving Holiday-Offices Closed																																												
26	27 Special City Council Meeting 11:30 a.m.	28 Tourism Advisory Board Meets 8:00 a.m.	29	30																																												

# December 2017

## Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
<div>Nov 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table> <div>Jan 2018</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>					S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				1	2
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