



City of Sikeston

TENTATIVE AGENDA

COUNCIL STUDY SESSION
SIKESTON CITY HALL

Thursday, November 20, 2014
7:00 A.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. ITEMS OF BUSINESS
 - A. Discussion on FY16 – FY21 Capital Improvement Program
 - B. Other Items As May Be Determined During the Course of the Meeting
- V. ADJOURNMENT

Dated this 18th day of November 2014



Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.



Council Letter

Date of Meeting: 14-11-20

Originating Department: Governmental Services

To the Mayor and City Council:

Subject: 5-Year Capital Improvement Plan for Fiscal Years 2016 through 2020

Attachments:

1. Overview of initial requests

Action Options:

1. Work Session Discussion
2. Other action Council may deem appropriate

Background:

The 5-Year Capital Improvement Plan (FY-16 through FY-20) is a short-range plan which identifies capital projects and equipment, provides a planning schedule and identifies options for financing the plan. This plan provides a link between the City, its comprehensive and strategic plans, and the City's annual budget.

The plan's initial draft reflects requests totaling \$16.2 million with 67.57% (\$10.9 million) associated with infrastructure repairs/improvements; 16.54% (\$2.6 million) associated with quality of life projects; 13.48% (\$2.2 million) for health and safety purchases; and 2.41% (\$392,000) for support of general operations. Details regarding the process and evaluation of requests follow:

PROCESS: A new process was undertaken for the creation of this plan covering fiscal years 2016 through 2020. Capital purchases were redefined as acquisition of an asset(s) valued at \$10,000 or more with a useful life of five years or greater. All proposed purchases were classified by category: Infrastructure - projects associated with buildings, streets or storm water drainage; Health & Safety - assets used specifically to promote/enhance the health and safety of residents; General Operations Support - assets used to support routine on-going municipal operations; and Quality of Life - assets used to promote/enhance the City's general environment, physical health and recreation facilities. These were further categorized by their proposed funding source: 1) the City's unrestricted General Fund; 2) the Capital Improvement Fund; 3) the Transportation Sales Tax Fund (restricted in use to purchases associated with street, road and storm water drainage expenditures); 4) the 911 Fund (restricted in use to purchases associated with operation of the City's 911 program); and 5) the Park Fund (restricted in use to fund Park operations and purchases).

Each of the City's five departments submitted detailed requests identifying each project/purchase, a narrative as to why the purchase is needed, an estimate of the project's

annual operating costs and maintenance expense, and the department's proposed method of funding the acquisition.

Upon compilation of the requests, the City Manager and Department Heads toured the City's facilities to acquaint the team with conditions and needs within each department. The team then evaluated each request using a matrix of thirteen individual criteria. These scores will be used to rate each Capital Improvement request.

The initial plan is presented for your review and discussion. As you may recall Sikeston's City Charter requires Council acceptance of the five-year capital improvement plan at least six months prior to the start of the new fiscal year (July 1, 2015).

CITY OF SIKESTON
SUMMARY OF PROPOSED CAPITAL IMPROVEMENT NEEDS
FOR FISCAL YEARS 2016, 2017, 2018, 2019 AND 2020

	<u>FY-16 Requests</u>	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>
<u>GOVERNMENTAL SERVICES</u>					
General Government	\$95,000	\$0	\$95,000	\$0	\$0
City Counselor	\$0	\$0	\$0	\$0	\$0
City Manager	\$0	\$0	\$0	\$0	\$0
Municipal Court	\$0	\$0	\$0	\$0	\$0
Department Total	<u>\$95,000</u>	<u>\$0</u>	<u>\$95,000</u>	<u>\$0</u>	<u>\$0</u>
<u>ADMINISTRATIVE SERVICES</u>					
City Clerk/Director	\$0	\$0	\$0	\$0	\$0
City Treasurer	\$0	\$0	\$0	\$0	\$0
City Collector	\$0	\$0	\$0	\$0	\$0
Department Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>ECONOMIC DEVELOPMENT</u>					
Director	\$1,100,000	\$3,000,000	\$0	\$30,000	\$0
Department Total	<u>\$1,100,000</u>	<u>\$3,000,000</u>	<u>\$0</u>	<u>\$30,000</u>	<u>\$0</u>
<u>PUBLIC SAFETY</u>					
Administration/Detention	\$0	\$0	\$0	\$0	\$0
Patrol	\$245,000	\$257,250	\$270,100	\$283,600	\$298,000
Fire	\$100,000	\$4,132,000	\$418,500	\$135,000	\$100,000
Department Total	<u>\$345,000</u>	<u>\$4,389,250</u>	<u>\$688,600</u>	<u>\$418,600</u>	<u>\$398,000</u>
<u>DEPARTMENT OF PUBLIC WORKS:</u>					
Director	\$0	\$0	\$0	\$0	\$0
Street Div. Vehicles & Equipment	\$175,141	\$239,578	\$194,007	\$276,858	\$161,843
Street Div. Buildings & Maintenance	\$25,000	\$0	\$0	\$0	\$0
Streets & Drainage	\$518,000	\$88,000	\$348,000	\$178,000	\$25,000
Airport	\$0	\$250,000	\$0	\$400,000	\$0
Code Enforcement	\$25,000	\$25,000	\$25,000	\$0	\$0
Garage	\$0	\$30,000	\$0	\$0	\$0
Animal Control	\$13,000	\$0	\$0	\$0	\$0
Parks & Recreation	\$656,000	\$635,000	\$488,000	\$380,000	\$528,000
Department Total	<u>\$1,412,141</u>	<u>\$1,267,578</u>	<u>\$1,055,007</u>	<u>\$1,234,858</u>	<u>\$714,843</u>
CAPITAL IMPROVEMENT NEEDS					
ALL DEPARTMENTS	<u>\$2,952,141</u>	<u>\$8,656,828</u>	<u>\$1,838,607</u>	<u>\$1,683,458</u>	<u>\$1,112,843</u>

TOTAL 5-YEAR CAPITAL IMPROVEMENT PLAN EXPENDITURES BY DEPARTMENT

	<u>5-Year Program Total</u>	<u>Percentage of 5-Year Program</u>
General Government	\$190,000	1.17%
Administrative Services	\$0	0.00%
Economic Development	\$4,130,000	25.42%
Public Safety	\$6,239,450	38.41%
Public Works	<u>\$5,684,427</u>	<u>34.99%</u>
Total	<u>\$16,243,877</u>	100.00%

CITY OF SIKESTON
PROPOSED CAPITAL IMPROVEMENT EXPENDITURES FY-16 THROUGH FY-20
PRESENTED BY PROPOSED FUNDING SOURCE AND DEPARTMENT

<u>FUNDING SOURCE:</u>	<u>FY-16 Requests</u>	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>
General Revenue Fund					
General Government	\$0	\$0	\$0	\$0	\$0
Economic Development	\$0	\$0	\$0	\$30,000	\$0
Admin. Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$0	\$32,000	\$318,500	\$0	\$0
Public Works	\$13,000	\$13,000	\$13,000	\$13,000	\$0
Capital Improvement Fund					
General Government	\$95,000	\$0	\$95,000	\$0	\$0
Economic Development	\$1,100,000	\$3,000,000	\$0	\$0	\$0
Admin. Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$345,000	\$4,357,250	\$370,100	\$418,600	\$398,000
Public Works	\$719,000	\$980,000	\$513,000	\$780,000	\$528,000
911 Sales Tax Fund	\$0	\$0	\$0	\$0	\$0
Essex Fund	\$0	\$0	\$0	\$0	\$0
Park Fund	\$0	\$0	\$0	\$0	\$0
Transportation Sales Tax Fund	\$680,141	\$274,578	\$529,007	\$441,858	\$186,843
TOTAL ALL FUNDS	\$2,952,141	\$8,656,828	\$1,838,607	\$1,683,458	\$1,112,843

SUMMARY OF 5-YEAR CAPITAL IMPROVEMENT PLAN EXPENDITURES BY PROPOSED FUNDING SOURCE

<u>FUNDING SOURCE:</u>	<u>FY-16 Requests</u>	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>
General Fund	\$13,000	\$45,000	\$331,500	\$43,000	\$0
Capital Improvement Fund	\$2,259,000	\$8,337,250	\$978,100	\$1,198,600	\$926,000
911 Sales Tax Fund	\$0	\$0	\$0	\$0	\$0
Essex Building Fund	\$0	\$0	\$0	\$0	\$0
Park Fund	\$0	\$0	\$0	\$0	\$0
Transportation Sales Tax Fund	\$680,141	\$274,578	\$529,007	\$441,858	\$186,843
	\$2,952,141	\$8,656,828	\$1,838,607	\$1,683,458	\$1,112,843

FUNDING SOURCE AS PERCENTAGE OF TOTAL PLAN EXPENDITURES

	<u>5-Year Program Total</u>	<u>Percentage of 5-Year Program</u>
General Fund	\$432,500	2.66%
Capital Improvement Fund	\$13,698,950	84.33%
911 Sales Tax Fund	\$0	0.00%
Essex Building Fund	\$0	0.00%
Transportation Sales Tax Fund	\$2,112,427	13.00%
Total	\$16,243,877	100.00%

CITY OF SIKESTON
PROPOSED CAPITAL IMPROVEMENT EXPENDITURES FY-16 THROUGH FY-20
PRESENTED BY ASSET FUNCTION AND DEPARTMENT

ASSET FUNCTION:

	<u>FY-16 Requests</u>	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>
General Operations Support					
General Government	\$95,000	\$0	\$95,000	\$0	\$0
Economic Development	\$0	\$0	\$0	\$30,000	\$0
Administrative Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$0	\$32,000	\$35,000	\$0	\$0
Public Works	\$25,000	\$55,000	\$25,000	\$0	\$0
Health & Safety					
Public Safety	\$345,000	\$357,250	\$653,600	\$383,600	\$398,000
Public Works	\$13,000	\$13,000	\$13,000	\$13,000	\$0
Infrastructure					
General Government	\$0	\$0	\$0	\$0	\$0
Economic Development	\$1,100,000	\$3,000,000	\$0	\$0	\$0
Administrative Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$0	\$4,000,000	\$0	\$35,000	\$0
Public Works	\$718,141	\$564,578	\$529,007	\$841,858	\$186,843
Quality of Life					
Public Works	\$656,000	\$635,000	\$488,000	\$380,000	\$528,000
	<u>\$2,952,141</u>	<u>\$8,656,828</u>	<u>\$1,838,607</u>	<u>\$1,683,458</u>	<u>\$1,112,843</u>

SUMMARY OF 5-YEAR CAPITAL IMPROVEMENT PLAN EXPENDITURES BY ASSET FUNCTION PER YEAR

	<u>FY-16 Requests</u>	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>
General Operations Support	\$120,000	\$87,000	\$155,000	\$30,000	\$0
Health & Safety	\$358,000	\$370,250	\$666,600	\$396,600	\$398,000
Infrastructure	\$1,818,141	\$7,564,578	\$529,007	\$876,858	\$186,843
Quality of Life	\$656,000	\$635,000	\$488,000	\$380,000	\$528,000
	<u>\$2,952,141</u>	<u>\$8,656,828</u>	<u>\$1,838,607</u>	<u>\$1,683,458</u>	<u>\$1,112,843</u>

ASSET FUNCTION AS PERCENTAGE OF TOTAL CAPITAL IMPROVEMENT PLAN

	<u>5-Year Program Total</u>	<u>Percentage of 5-Year Program</u>
General Operations Support	\$392,000	2.41%
Health & Safety	\$2,189,450	13.48%
Infrastructure	\$10,975,427	67.57%
Quality of Life	\$2,687,000	16.54%
Total	<u>\$16,243,877</u>	<u>100.00%</u>

5-YEAR CAPITAL PLAN, FY-16 THROUGH FY-20 - CONTINUED
DEPARTMENT OF PUBLIC WORKS

Capital purchases and projects are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater, and major street, drainage, construction/deconstruction projects (not including mill work, overlays or other measures) over and above normal street maintenance.

Legend:

Funding Source: **GF** - General Fund, **911** - 911 Sales Tax Fund, **TST** - Transportation Sales Tax Fund, **PF** - Park Fund, **CI** - Capital Improvement Fund

Action to be taken: **A** - Add, **R** - Replace, **C** - Convert

Category of Asset:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS - General Operations Support: Assets used to support routine/on-going municipal operations

QL - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

HS - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description:	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works, Director 7540													
DIRECTOR DIVISION TOTAL					\$0		\$0		\$0		\$0		\$0

Department/Description:	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20		
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works, STREETS														
VEHICLES & EQUIPMENT														
3/4 Ton Work Truck			TST	IN	1	\$30,000	2	\$60,000	1	\$30,000				
1 Ton Work Truck			TST	IN					1	\$40,000	1	\$40,000		
Lease Purchase - 3 Tandem Dump Trucks*			TST	IN	1	\$55,141	1	\$54,578	1	\$54,007	1	\$53,429	1	\$52,843
Lease Purchase - Elgin Pelican Street Sweeper (4 Yr)			TST	IN	1	\$45,000	1	\$45,000	1	\$45,000	1	\$45,000	1	\$45,000
Large Tractor			TST	IN	1	\$45,000								
Leaf Machine			CI	IN			1	\$40,000						
Used Lift or Boom Truck			TST	IN					1	\$25,000				
Truck with Asphalt Patching			TST	IN							1	\$138,429		
Crack Sealing Equipment			TST	IN			1	\$40,000						
Lease Purchase - Consisting of 1 Sewer Truck, 1 Dump Truck, 1 Backhoe, and 1 Front End Loader			TST	IN									1	\$64,000
Street Division, Vehicles & Equipment, Total						\$175,141		\$239,578		\$194,007		\$276,858		\$161,843

* Replaced FY-15 under lease-purchase agreement

Department/Description:	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works, STREETS DIVISION Continued							\$0		\$0		\$0		\$0
BUILDINGS & MAINTENANCE													
Construct Salt Storage Building			CI	IN	1	\$25,000							
Street Division, Buildings & Maintenance Total					\$25,000		\$0		\$0		\$0		\$0

Department/Description:

Public Works, STREETS DIVISION Continued

	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
STREET & DRAINAGE PROJECTS													
Various ADA Improvements			TST IN	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
Wakefield Avenue - Asphalt and Concrete (Davis Blvd to Kingshighway)			TST IN	1	\$325,000								
Kathleen and Scott Intersection (Intersection Only with Drainage Improvements)			TST IN	1	\$35,000								
Maple @ Greer (Drainage Improvements)			TST IN	1	\$120,000								
Beaird Drive - Concrete Project (Cul-De-Sac Only)			TST IN			1	\$50,000						
East St. - Concrete and Drainage Improvements (Gladys to Malone Ave)			TST IN					1	\$110,000				
College St - Concrete Project (N. Main to Taylor)			TST IN					1	\$120,000				
Sikes Ave (Tanner to Wallace)			TST IN							1	\$140,000		
Drainage Project (Davis Blvd to RR)			TST IN					1	\$80,000				
Applegate Drainage Improvements			TST IN										
Relocate Intersection of Mitchell at E. Malone			TST IN										
Relocate Intersection of Donna at Ables Road			TST IN										
At Grade Intersection - South Ingram @ US 60			TST IN										
Reconstruct County Line Road & Bridge over St. Johns			TST IN										
Traffic Signal Battery Back-up (possible funding through DPS line item)			GF HS	A	\$13,000	A	\$13,000	A	\$13,000		\$13,000		
STREET & DRAINAGE PROJECTS TOTAL					\$518,000		\$88,000		\$348,000		\$178,000		\$25,000
STREET DIVISION TOTAL					\$718,141		\$327,578		\$542,007		\$454,858		\$186,843

Department/Description:

Public Works, GARAGE

VEHICLES & EQUIPMENT

3/4 Ton Work Truck

GARAGE DIVISION TOTAL

	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
			CI GS			1	\$30,000						
GARAGE DIVISION TOTAL					\$0		\$30,000		\$0		\$0		\$0

Department/Description:

Public Works, CODE ENFORCEMENT

VEHICLES & EQUIPMENT

3/4 Ton Work Truck

CODE ENFORCEMENT DIVISION TOTAL

	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
			CI GS	1	\$25,000	1	\$25,000	1	\$25,000				
CODE ENFORCEMENT DIVISION TOTAL					\$25,000		\$25,000		\$25,000		\$0		\$0

Department/Description:	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works, ANIMAL CONTROL													
558.5702-Building Renovation													
Replace HVAC Unit			CI IN	R	\$13,000.00		\$0.00		\$0.00		\$0.00		\$0.00
ANIMAL CONTROL DIVISION TOTAL					\$13,000.00		\$0.00		\$0.00		\$0.00		\$0.00
Department/Description:	Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works, PARKS & RECREATION													
VEHICLES & EQUIPMENT													
3/4 Ton Work Truck			CI QL	1	\$30,000.00								
1 Ton Work Truck			CI QL					1	\$40,000			1	\$40,000
Small Tractor with Loader			CI QL			1	\$20,000						
Front Mounted Mowers			CI QL	2	\$18,000.00			2	\$18,000			2	\$18,000
Large Tractor			CI QL							1	\$45,000		
PARKS & RECREATION, VEHICLES & EQUIPMENT TOTAL					\$48,000.00		\$20,000		\$58,000		\$45,000		\$58,000
BUILDINGS & MAINTENANCE													
Replace Ballfield Lights - Complex Field #5			CI QL	1	\$100,000						\$0		\$0
Replace Ballfield Lights - Complex Field #6			CI QL			1	\$100,000						
Replace Ballfield Lights - Rotary Park			CI QL					1	\$50,000				
Replace Backstop - Complex - SB Field			CI QL	2	\$30,000								
Replace Backstop - Complex - Little League Field			CI QL	2	\$20,000								
Construct New Restroom - Complex - Tennis Court Area			CI QL	1	\$40,000								
Construct New Restroom - Complex - HS Soccer Area			CI QL	1	\$40,000								
Construct New Restroom - Complex - T-Ball Area			CI QL			1	\$40,000						
Construct New Restroom - RS Matthews Park			CI QL					1	\$40,000				
Replace Fitness Equipment around Complex Lake			CI QL			1	\$20,000						
Playground Equipment - Complex - South End			CI QL			1	\$15,000						
ADA Accessible Playground Area			CI QL					1	\$100,000				
Splash Pad - Complex			CI QL							1	\$50,000		
Splash Pad - Lincoln Park			CI QL							1	\$50,000		
Splash Pad - Central Park			CI QL									1	\$50,000
Splash Pad - Malone Park			CI QL									1	\$50,000
Trail Project - Salcedo Road (Complex to Kingshighway)			CI QL	1	\$300,000							1	\$100,000
Trail Project - RR Trail - Ph1 (Selma to Stoddard)			CI QL			1	\$400,000						
Trail Project - North West (Salcedo Rd to Malone)			CI QL					1	\$240,000				
Trail Project - South West (Malone to Murray Lane)			CI QL							1	\$85,000		
Various Trail Projects										1	\$100,000	1	\$150,000
St. John's Bayou Improvements			CI QL							1	\$50,000	1	\$50,000
Complex Parking Lots			CI QL			1	\$40,000					1	\$70,000
Mausoleum Repairs (Roof, Tuck-pointing, Front Door)			CI QL	1	\$78,000								
Parks & Recreation, Buildings & Maintenance Total					\$608,000		\$615,000		\$430,000		\$335,000		\$470,000
PARKS DIVISION TOTAL					\$656,000		\$635,000		\$488,000		\$380,000		\$528,000

Department/Description:				Estimated	Year of	Funding	FY-16		FY-17		FY-18		FY-19		FY-20		
Public Works, AIRPORT				<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
BUILDINGS & FACILITIES																	
Apron Expansion						CI	IN			1	\$250,000						
T-Hangers						CI	IN						1	\$400,000			
AIRPORT DIVISION TOTAL									\$0		\$250,000		\$0		\$400,000		\$0
PUBLIC WORKS DEPARTMENT TOTAL									\$1,399,141		\$1,267,578		\$1,055,007		\$1,234,858		\$714,843

PUBLIC WORKS CAPITAL IMPROVEMENT BY FUNDING SOURCE				FY-16	FY-17	FY-18	FY-19	FY-20
				Amount	Amount	Amount	Amount	Amount
Transportation Sales Tax Fund (restricted)				\$680,141	\$274,578	\$529,007	\$441,858	\$186,843
Capital Improvement Fund				\$719,000	\$980,000	\$513,000	\$780,000	\$528,000
General Fund (unrestricted)				\$13,000	\$13,000	\$13,000	\$13,000	\$0
Total				\$1,412,141	\$1,267,578	\$1,055,007	\$1,234,858	\$714,843

PUBLIC WORKS CAPITAL IMPROVEMENT PURCHASES BY FUNCTION				FY-16	FY-17	FY-18	FY-19	FY-20
				Amount	Amount	Amount	Amount	Amount
Infrastructure				\$718,141	\$564,578	\$529,007	\$841,858	\$186,843
Quality of Life				\$656,000	\$635,000	\$488,000	\$380,000	\$528,000
Health & Safety				\$13,000	\$13,000	\$13,000	\$13,000	\$0
General Operations Support				\$25,000	\$55,000	\$25,000	\$0	\$0
Total				\$1,412,141	\$1,267,578	\$1,055,007	\$1,234,858	\$714,843

PUBLIC WORKS CAPITAL IMPROVEMENTS BY FUNDING SOURCE OVER 5-YEAR PERIOD			
Transportation Sales Tax Fund (restricted)		\$2,112,427	
Capital Improvement Fund		\$3,520,000	
General Fund (unrestricted)		\$52,000	
Total		\$5,684,427	

PUBLIC WORKS CAPITAL IMPROVEMENTS BY FUNCTION OVER 5-YEAR PERIOD			
Infrastructure		\$2,840,427	
Quality of Life		\$2,687,000	
Health & Safety		\$52,000	
General Operations Support		\$105,000	
Total		\$5,684,427	

5-YEAR CAPITAL PLAN, FY-16 THROUGH FY-20 - CONTINUED

DEPARTMENT OF PUBLIC SAFETY

Capital purchases are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater.

Legend:

Funding Source: GF - General Fund, 911 - 911 Sales Tax Fund, TST - Transportation Sales Tax Fund, PF - Park Fund, CI - Capital Improvement Fund

Action to be taken: A - Add, R - Replace, C- Convert

Category of Asset:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS - General Operations Support: Assets used to support routine/on-going municipal operations

QL - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

HS - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

<u>Dept./Division Expense Line Item</u>	<u>Est. Life</u>	<u>Year of Purchase</u>	<u>Funding Source</u>	<u>Category</u>	FY-16		FY-17		FY-18		FY-19		FY-20	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Administration/Detention Division Total:						\$0		\$0		\$0		\$0		\$0
<u>Dept./Division Expense Line Item</u>	<u>Est. Life</u>	<u>Year of Purchase</u>	<u>Funding Source</u>	<u>Category</u>	FY-16		FY-17		FY-18		FY-19		FY-20	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Patrol Division:														
558.5601-Sedan/Patrol Vehicles	3		CI	HS	R7	\$245,000	R7	\$257,250	R7	\$270,100	R7	\$283,600	R7	\$298,000
Patrol Division Total:						\$245,000		\$257,250		\$270,100		\$283,600		\$298,000
<u>Dept./Division Expense Line Item</u>	<u>Est. Life</u>	<u>Year of Purchase</u>	<u>Funding Source</u>	<u>Category</u>	FY-16		FY-17		FY-18		FY-19		FY-20	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Fire Division														
558.5603-Sedans/Pickups			GF	GS										
a) Unit 05 (2005 Chevy Pickup)		2004				\$0	1	\$32,000		\$0		\$0		\$0
b) Unit 61 (2009 Chevy Pickup)		2009												
c) Unit 12 (97 Ford Sedan)		1997							1	\$35,000				
d) Unit 06 (2007 Ford Sedan)		2010												
558.5605-Fire Pumpers and Ladders			CI	HS										
a) 07 E-One pumper (unit 01)	15	2007												
b) 90 Ford pumper (unit 02)*	15	1990				\$50,000		\$50,000		\$50,000		\$50,000		\$50,000
c) 92 C933 pumper (unit 04)	15	1992												
d) 93 E-ONE 75' ladder L-2*	15	1993				\$50,000		\$50,000		\$50,000		\$50,000		\$50,000
e) 01 E-ONE 75' Ladder L-1	15	2001												
* Replaced in FY-15 under lease-purchase agreement.														
558.5664-SCBA Breathing Equipment			GF	HS										\$0
a) S.C.B.A.s. (30)	15								R30	\$180,000				
b) Cylinders (115)	15								R115	\$103,500				
Fire Division Subtotal						\$100,000		\$132,000		\$418,500		\$100,000		\$100,000

5-YEAR CAPITAL PLAN, FY-16 THROUGH FY-20 - CONTINUED

DEPARTMENT OF PUBLIC SAFETY, Continued

Dept./Division Expense Line Item	Est. Life	Year of Purchase	Funding Source	Category	FY-16		FY-17		FY-18		FY-19		FY-20	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Fire Division, Continued														
558.5665-Compressors & Cascade System			GF	HS										
a) Cascade (Bauer St-1)	15	2010												
b) Cascade (Bauer Mobile)	15	2005												
558.5702-Building Renovation			CI	IN										
a) New Station	50						R-1	\$4,000,000						
b) Air Shelter	15	2004									R-1	\$35,000		
Fire Division Total						\$100,000		\$4,132,000		\$418,500		\$135,000		\$100,000
Public Safety Department Capital Improvement Total						\$345,000		\$4,389,250		\$688,600		\$418,600		\$398,000

PUBLIC SAFETY CAPITAL IMPROVEMENT PURCHASES BY FUNCTION					FY-16	FY-17	FY-18	FY-19	FY-20
					Amount	Amount	Amount	Amount	Amount
Health & Safety Capital Purchases					\$345,000	\$357,250	\$653,600	\$383,600	\$398,000
General Operations Support					\$0	\$32,000	\$35,000	\$0	0
Infrastructure					\$0	\$4,000,000	\$0	\$35,000	
Total by Function					\$345,000	\$4,389,250	\$688,600	\$418,600	\$398,000

PUBLIC SAFETY CAPITAL IMPROVEMENT PURCHASES BY FUNDING SOURCE:					FY-16	FY-17	FY-18	FY-19	FY-20
					Amount	Amount	Amount	Amount	Amount
General Fund					\$0	\$32,000	\$318,500	\$0	\$0
Capital Improvement					\$345,000	\$4,357,250	\$370,100	\$418,600	\$398,000
Total by Fund					\$345,000	\$4,389,250	\$688,600	\$418,600	\$398,000

PUBLIC SAFETY CAPITAL IMPROVEMENT PURCHASES BY FUNCTION OVER 5-YEAR PERIOD

Health & Safety Capital Purchases	\$2,137,450
General Operations Support	\$67,000
Infrastructure	\$4,035,000
	<u>\$6,239,450</u>

PUBLIC SAFETY CAPITAL IMPROVEMENT PURCHASES BY FUNDING SOURCE OVER 5-YEAR PERIOD

General Fund	\$350,500
Capital Improvement Fund	\$5,888,950
	<u>\$6,239,450</u>

DEPARTMENT OF GOVERNMENTAL SERVICES
PROJECTED 5-YEAR CAPITAL PLAN FOR THE PERIOD FY-2016 THROUGH FY-2020

Capital purchases are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater.

Legend:

Funding Source: GF - General Fund, 911 - 911 Sales Tax Fund, TST - Transportation Sales Tax Fund, PF - Park Fund, CI - Capital Improvement Fund

Action to be taken: A - Add, R - Replace, C- Convert

Category of Asset:

IN - Infrastructure: Projects/purchases associated with

QL - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

GS - General Operations Support: Assets used to support routine/on-going municipal operations

HS - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description	Est. Life	Year of Purchase	Funding Source	Category	FY-16		FY-17		FY-18		FY-19		FY-20	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government, 7510								\$0				\$0		\$0
558.5673 - Telephone System & Equipment														
a) City-Wide VOIP w/Voice Mail Upgrade	5	FY-14	CI	GS					R	\$95,000				
558.5690 - Computers & Equipment														
a) Local Area Network (LAN) (FY-12 completed Server Virtualization)														
1. Virtual Server - Expansion of File Storage	10		CI	GS	A	\$15,000								
2. Switch Upgrade (Location City Hall)	10	FY-00			R	\$80,000								
b) Upgrade City Hall Network Cabling	10	FY-15	CI	GS										
GENERAL GOVERNMENT DIVISION TOTAL						\$95,000		\$0		\$95,000		\$0		\$0
SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY DIVISION					FY-16		FY-17		FY-18		FY-19		FY-20	
General Government, 7510					Amount		Amount		Amount		Amount		Amount	
					\$95,000				\$95,000					
City Manager, 7514					\$0		\$0		\$0		\$0		\$0	
City Attorney, 7516					\$0		\$0		\$0		\$0		\$0	
Municipal Court, 7518					\$0		\$0		\$0		\$0		\$0	
TOTAL					\$95,000		\$0		\$95,000		\$0		\$0	
SUMMARY CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE					FY-16		FY-17		FY-18		FY-19		FY-20	
General Fund					Amount		Amount		Amount		Amount		Amount	
					\$0		\$0		\$0		\$0		\$0	
Capital Improvement Fund					\$95,000		\$0		\$95,000		\$0		\$0	
TOTAL					\$95,000		\$0		\$95,000		\$0		\$0	
SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY CATEGORY					FY-16		FY-17		FY-18		FY-19		FY-20	
General Support					Amount		Amount		Amount		Amount		Amount	
					\$95,000		\$0		\$95,000		\$0		\$0	

GENERAL GOVERNMENT CIP TOTALS - 10/15/14

5-YEAR CAPITAL PLAN, FY-16 THROUGH FY-20 - CONTINUED

DEPARTMENT OF ADMINISTRATIVE SERVICES

Capital purchases are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater.

Legend:

Funding Source: GF - General Fund, 911 - 911 Sales Tax Fund, TST - Transportation Sales Tax Fund, PF - Park Fund, CI - Capital Improvement Fund

Action to be taken: A - Add, R - Replace, C- Convert

Category of Asset:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS - General Operations Support: Assets used to support routine/on-going municipal operations

QL - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

HS - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description:	Estimated	Year of	Funding		FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Admin. Services, City Clerk 7520														
558.5693 Files, Storage & Routing	20	1986	GF	GS										
558.5694 Furniture & Fixtures	20		GF	GS										
CITY CLERK/DIRECTOR DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description:	Estimated	Year of	Funding		FY-16		FY-17		FY-18		FY-17		FY-20	
Admin. Services, City Treasurer 7522	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5693 Files, Storage, & Routing	20		GF	GS										
558.5694 Furniture & Fixtures	20		GF	GS										
CITY TREASURER DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description:	Estimated	Year of	Funding		FY-16		FY-17		FY-18		FY-19		FY-20	
Admin. Services, City Collector 7524	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5693 Files, Storage, & Routing	20	1996	GF	GS										
558.5694 Furniture & Fixtures	20	2000	GF	GS										
558.5695 Copiers & Recording Equip	5	2012	GF	GS										
CITY COLLECTOR DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
ADMINISTRATIVE SERVICES DEPT. TOTAL						\$0		\$0		\$0		\$0		\$0

DEPARTMENT OF ECONOMIC DEVELOPMENT
PROJECTED 5-YEAR CAPITAL PLAN FOR THE PERIOD FY-2016 THROUGH FY-2020

Capital purchases are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater.

Legend:

Funding Source: GF - General Fund, 911 - 911 Sales Tax Fund, TST - Transportation Sales Tax Fund, PF - Park Fund, CI - Capital Improvement Fund; EX - Essex Fund

Action to be taken: A - Add, R - Replace, C- Convert

Category of Asset:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS - General Operations Support: Assets used to support routine/on-going municipal operations

QL - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

HS - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

<u>Dept./Division Expense Line Item</u>	<u>Est.</u>	<u>Year of</u>	<u>Funding</u>	<u>Category</u>	FY-16		FY-17		FY-18		FY-19		FY-20	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
751558.5603 Sedans: Administrative	5	2014	GF	GS		\$0		\$0		\$0	R	\$30,000		\$0
751558.5734 Streets & Alleys Extension of Rose Parkway	30	2016	CI	IN		\$1,100,000								
751558.5742 Land/Property Acquisition Industrial Park Expansion		FY-17	CI	IN			A	\$3,000,000						
						\$1,100,000		\$3,000,000		\$0		\$30,000		\$0
DED CAPITAL IMPROVEMENT PURCHASES BY FUNDING SOURCE						FY-16 Amount		FY-17 Amount		FY-18 Amount		FY-19 Amount		FY-20 Amount
General Fund						\$0		\$0		\$0		\$30,000		\$0
Capital Improvement Fund						\$1,100,000		\$3,000,000		\$0		\$0		\$0
Essex Fund						\$0		\$0		\$0		\$0		\$0
						\$1,100,000		\$3,000,000		\$0		\$30,000		\$0
DED CAPITAL IMPROVEMENT PURCHASES BY FUNCTION						FY-16 Amount		FY-17 Amount		FY-18 Amount		FY-19 Amount		FY-20 Amount
General Operations Support						\$0		\$0		\$0		\$30,000		\$0
Infrastructure						\$1,100,000		\$3,000,000		\$0		\$0		0
						\$1,100,000		\$3,000,000		\$0		\$30,000		\$0

Capital Improvement Plan Evaluation Criteria List and Scoring Matrix

Criteria	Possible Scores		
	0	1	2
Consistency with community goals and plans	Project is inconsistent with, or does nothing to advance, the City Council's goals.	Project falls within a major City Council goal category, but does not address a specific goal.	Project directly and explicitly advances one or more of the City Council's goals.
Public health and safety	Project would have no impact on existing public health and/or safety.	Project would increase public health and/or safety but is not an urgent, continual need or hazard.	Project addresses an immediate, continual safety hazard or public health and/or safety need.
Public infrastructure and facilities	Project would have a negative impact on existing infrastructure and/or facilities.	Project would not have a significant impact on existing infrastructure and/or facilities.	Project would improve existing infrastructure and/or facilities.
Supports economic development	Project would discourage or directly prevent capital investment, decrease the tax base, decrease valuation or decrease job opportunities.	Project would have little to no impact on capital investment, the tax base, valuation, or job opportunities.	Project would directly result in capital investment, increased tax base, increased valuation, or improved job opportunities.
Mandates or other legal requirements	Project is not mandated or otherwise required by court order, judgment, or interlocal agreements.	Project would address anticipated mandates, other legal requirements, or interlocal agreements.	Project required by federal, state, or local mandates, grants, court order and judgments; or required as part of interlocal agreements.
Maintains or improves standard of service	Project not related to maintaining an existing standard of service.	Project would maintain existing standard of service.	Project would address deficiencies or problems with existing services; would establish new service.
Extent of benefit	Project would benefit only a small percentage of citizens or a particular neighborhood or area.	Project would benefit a large percentage of citizens or many neighborhoods or areas.	Project would benefit most or all citizens, neighborhoods, or areas.
Related to other projects	Project is not related to other projects in the CIP which are already underway (e.g. another phase of an existing project).	Project is linked to other projects in the CIP which are already underway, but is not essential to their completion.	Project is essential to the success of other projects in the CIP which are already underway.
Public perception of need	Project has no public support or established voter appeal, or the public is unaware of the need.	Project has been identified by the citizenry as a need in the community, but lacks strong support.	Project has strong political support; project was suggested by or advocated for by a large number of citizens.
Efficiency of service	Project would have no impact on the efficiency of service.	Project would result in savings by eliminating obsolete or inefficient equipment or facilities.	Project would result in significant savings by increasing the efficiency of a service, or by reducing on-going cost of a service or facility.
Feasibility of project	Project is unable to proceed in the upcoming fiscal year due to obstacles such as land acquisition, legal hurdles, partnerships needed, major public outreach needed.	Minor obstacles exists; project is not entirely ready to proceed.	Project is entirely ready to proceed; no significant obstacles exist.
Operational budget impacts	Project would significantly increase debt service, installment payments, personnel or other operating costs, or decrease revenues.	Project would not significantly impact debt service, installment payments, personnel or other operating costs, or revenues.	Project would significantly decrease debt service, installment payments, personnel or other operating costs, or increase revenues.