



City of Sikeston

TENTATIVE AGENDA
REGULAR CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, December 2, 2013
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. Department of Economic Development October 8, 2013
 - B. Housing Authority October 9, 2013
 - C. Library Board October 7, 2013
 - D. Park Board May 13, 2013
 - E. Park Board August 12, 2013
 - F. Park Board September 9, 2013
 - G. Park Board October 15, 2013
 - H. Strategic Plan Implementation Commission September 26, 2013
 - I. Strategic Plan Implementation Commission October 17, 2013
 - J. Strategic Plan Implementation Commission October 24, 2013
- VI. INTRODUCTION OF NEW EMPLOYEES

Oath of Office: City Manager Jonathan "JD" Douglass
Park Division
- VII. EMPLOYEE OF THE YEAR PRESENTATIONS

Public Works Employee of the Year: Amy Gosnell
Public Safety Employee of the Year: Flint Dees
Administrative/Supervisory Employee of the Year: Billy Smith
Governmental Services Employee of the Year Nominees: Rhonda Council, Kathy Medley & Trisha Griswell
Governmental Services Employee of the Year: Amanda Groves
- VIII. ITEMS OF BUSINESS
 - A. 2nd Reading and Consideration of Bill 5946, Establishing the April 8, 2014 General Election
 - B. Consideration and Approval of 5-Year Capital Improvement Plan
 - C. Award of Health Insurance Contract
 - D. Authorization to Execute Contract for Services with Sikeston Area Humane Society
 - E. Other Items As May Be Determined During the Course of the Meeting

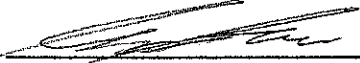


IX. CITY OPERATIONS
City Operations Report 13-12

X. COMMUNICATIONS FROM CITY COUNCIL

XI. ADJOURNMENT

Dated this 26th day of November 2013



Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

Tuesday, October 8, 2013 – 11:30 A.M.

128 N. New Madrid St., Sikeston, MO 63801

BOARD OF DIRECTORS MEETING

CALL TO ORDER/RECORD OF ATTENDANCE

Chairman Jerry Pullen called the meeting to order at 11:55 a.m. Board Members Present: Alan Keenan, Maude Harris, Ed Throop, Jerry Pullen, Jon Gilmore and Jeff Sutton, and ex-officio member Carroll Couch. Also in attendance: Ed Dust, DED director, Kathy Medley, DED administrative assistant, and City Counselor Chuck Leible.

ITEMS OF BUSINESS:

Jon Gilmore made a motion to approve the September 10, 2013 minutes. The motion was seconded by Alan Keenan and the following roll call vote was recorded: Pullen Aye, Gilmore Aye, Throop Aye, Harris Aye, Keenan Aye, Sutton Aye, thereby being passed.

Ed Dust reported that Carr Textile is working with Chuck Leible to finalize the purchase of the Brown Shoe building. The Media Press Building has also been sold to an industry and the DED is working on an announcement date.

DAEOC has contacted the DED about buildings for their headquarters. The board directed Ed Dust to research some possible locations.

The DED received two quotes to paint the exterior of the Essex Building and both exceeded the budget. The board elected to wait until the spring and then rebid the project.

Jeff Sutton made a motion to accept bids for a new SUV for Ed Dust. The motion was seconded by Alan Keenan, and the following roll call vote was recorded: Pullen Aye, Gilmore Aye, Throop Aye, Harris Aye, Keenan Aye, Sutton Aye, thereby being passed.

The next DED meeting will be held Tuesday, November 12 at 11:30 A.M. There being no other business to discuss, Maude Harris made a motion to adjourn at 12:40 P.M. The motion was seconded by Jeff Sutton and the following roll call vote was recorded: Pullen Aye, Gilmore Aye, Throop Aye, Harris Aye, Keenan Aye, Sutton Aye, thereby being passed.

Respectfully Submitted By:

ED DUST, Secretary

JERRY PULLEN, Chairman

MINUTES OF THE REGULAR MEETING

HOUSING AUTHORITY OF THE

CITY OF SIKESTON, MISSOURI

HELD ON THE NINTH OF OCTOBER 2013

On the Ninth Day of October 2013, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay, Commissioner Michele Knickman, and Commissioner Alice Tharp

Absent:

Also Present: Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the Regular Meeting of September 9, 2013 were presented and upon a motion duly made by Commissioner David Hay, and seconded by Vice-Chairman Larry Tetley, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	289.85	Morlan Ford Lincoln	992.35
AT&T	270.68	Orkin	243.93
Auto Tire & Parts	9.98	O'Guin Mechanical Service	3,274.00
Beaver Janitor Supply	63.00	PDQ	378.00
BMU	12,497.70		
Charter Communications	84.99	PHADA	810.00
Christian Pest Control	500.00	Pitney Bowes	147.99
City of Sikeston-C.O.P.S.	14,654.02	RAM	300.00
C&K Building Materials	97.54	Sam's Club	83.62
Computer Smarts	70.00	Santie Wholesale	622.50
Delta Document Shredding	30.00	Sherwin Williams	191.32
Garage Door Company	414.00	Sonny's Solid Waste	2,000.00
G&D Communications	72.00	Southeast MO Glass	16.50
House of Color	39.99	Southwest NAHRO	163.50
J&K Floor Cleaning	586.63	Tenmast Software	1,500.00
Lowe's	166.63	Terminix	800.00
Meyer Supply	120.72	Tri-County Recycling	385.00
Mid-South Office Supply	548.39	Viking-Cives Midwest	2,900.00
Moll Printing	648.80		
Morlan Dodge	182.78	Total for SEPTEMBER	\$46,156.41

Motion duly made by Commissioner David Hay, to pay bills as presented, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending September 2013 were presented. The requisition included \$2,400.00 to Dunker Consultants (501-12), \$7000.00 to Sikeston Housing Authority for salary proration to CF (501-12), and \$204.30 to Standard Democrat for advertisement (501-12). Motion duly made by Vice-Chairman Larry Tetley, to pay requisitions for a grand total of \$9,604.30 seconded by Commissioner Michele Knickman. Motion carried unanimously.

The following Resolution No. 669 was introduced for consideration:

Resolution No. 669

A RESOLUTION APPROVING THE CIVIL RIGHTS CERTIFICATION AND THE ANNUAL
CERTIFICATION OF SUBMISSION OF THE FY 2014 PHA ANNUAL PLAN

Vice-Chairman Larry Tetley, duly made the motion to adopt Resolution No. 669, seconded by Commissioner Alice Tharp, and on roll call the "Ayes" and "Nays" were as follows:

Ayes: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay,
Commissioner Michele Knickman, and Commissioner Alice Tharp

Nays: None

Resolution No. 669 was declared adopted by Chairman Mike Jensen.

The following bids were considered for the merging of 28 0-bedroom units, extending washer drains, replace washer boxes, and replace range hoods:

Ryan Excavating and Construction	\$210,750.00
MACO Construction Company	\$294,019.00

Upon motion duly made by Commissioner David Hay to award the contract to Ryan Excavating and Construction Company, and seconded by Vice-Chairman Larry Tetley the motion carried unanimously.

The following proposals were considered for pest control in the public housing units for 2013/2014:

DeProw Services	\$11,284 per year
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Motion duly made by Commissioner Michele Knickman to award the contract to DeProw Services, seconded by Commissioner Alice Tharp. Motion passed unanimously.

The following Resolution No. 670 was introduced for consideration:

Resolution No. 670

A RESOLUTION APPROVING THE HOUSING AUTHORITY OF THE CITY OF SIKESTON TO
ADMINISTER THE HOUSING CHOICE VOUCHER PROGRAM IN THE CITY OF ORAN,
MISSOURI

Commissioner David Hay, duly made the motion to adopt Resolution No. 670, seconded by Vice-Chairman Larry Tetley, and on roll call the "Ayes" and "Nays" were as follows:

Ayes: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay,
Commissioner Michele Knickman, and Commissioner Alice Tharp

Nays: None

Resolution No. 670 was declared adopted by Chairman Mike Jensen.

The Commissioners reviewed the Fiscal Year Ending December 31, 2012 Financial Statements and Reports on Compliance and on Internal Control (FY 2012 Audit). The Audit contained no findings or recommendations. Motion duly made by Commissioner David Hay to accept the FY 2012 Audit, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The Commissioners reviewed the Public Housing Assessment System (PHAS) score for FY 2012 issued by the U.S. Department of Housing and Urban Development (HUD). This PHAS score is informational only since the Sikeston Housing Authority is declared in "Small PHA Deregulation" status and only receives a PHAS score every two years, therefore an official PHAS score will not be issued until the end of our FY 2013. The Sikeston Housing Authority would have received a PHAS score of 88% out of a total of 100% for FY 2012.

Since our next meeting date is on Veterans Day the Commissioner chose to move the next meeting date to November 13, 2013 at Noon.

Being no further business to come before the Body, Commissioner David Hay moved to adjourn seconded by Vice-Chairman Larry Tetley. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 08/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

HOUSING AUTHORITY OF THE CITY OF SIKESTON
PHA Name

MO008 Resolution No. 669
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)	
Name of Authorized Official Mike Jensen	Title Chairman
Signature	Date

RESOLUTION NO. 670

A RESOLUTION APPROVING THE HOUSING AUTHORITY OF THE CITY OF SKESTON, SCOTT COUNTY, MISSOURI TO ADMINISTER THE HOUSING CHOICE VOUCHER PROGRAM IN THE CITY OF ORAN, SCOTT COUNTY, MISSOURI

WHEREAS, the Housing Authority of the City of Skeston is a Housing Authority duly organized and operating as a municipal corporation under Missouri Revised Statutes Chapter 99.101 – 99.230; and,

WHEREAS, the Housing Authority of the City of Skeston is presently the Housing Authority of record to operate the Housing Choice Voucher Program in all of Scott County, Missouri except within the City of Oran; and,

Whereas, the Oran Housing Authority has now found it economically feasible to cease its administration of their Housing Voucher Program within the City of Oran effective November 1, 2013.

NOW, THEREFORE BE IT RESOLVED that the Housing Authority of the City of Skeston will begin November 1, 2013 operating the housing voucher program previously administered by the Oran Housing Authority within the City of Oran.

Adopted this 9th Day of October, 2013

Mike Jensen, Chairman

Bobby K. Henry, Secretary

**Board of Trustees Meeting
Monday October 7,2013
4:30pm**

The Board of Trustees of Sikeston Public Library met on October 7, 2013 at 4:30pm. Present were Dr. Bohannon, Mrs. Caskey, Mrs. Chitwood, Mr. Colwick, Mr. Leible, Mr. Polivick, Mrs. Tetley, Mrs. Tangeman, Director, Mr. Eifert, Assistant Director, Mr. and Mrs. Jeff King, Mr. Sam Thomas, Mrs. Terri Hurley, Mr. Jason Davis, Mr. John Testa, Mrs. Marcy Lawson, Mrs. Debbie Polick, Mr. Bart Grant, Mrs. Brooke Buchanon. Absent was Ms. Thompson.

MINUTES

Mrs. Caskey made a motion to accept the minutes from the September meeting. Dr. Bohannon seconded and the motion carried.

PETTY CASH

Mrs. Chitwood made a motion to accept the Petty Cash Report for September. Dr. Bohannon seconded and the motion carried.

BILLS—Mrs. Tetley made a motion to accept the Bills for September as presented. Mr. Polivick seconded and the motion carried.

CITY FINANCIAL STATEMENT—The City Financial Statement for August was reviewed.

COMMITTEES

FINANCE—None

PERSONNEL—None

OPERATIONS—Mrs. Caskey reported that we have not heard anything about the CDBG Grant at this time. We have one (1) more Saturday October 19th for the Tile Project. We have sent letters to the Scott County farmers requesting their help with the Monsanto Grant. So far, ours was the only application listed.

LIBRARIAN

-Mr. Eifert reported on the recent MLA conference in St. Louis. There were informative sessions on providing technology training to library patrons and time to interact with library vendors. Many great ideas for potential improvement arose from the conference, but implementation would be limited due to budgetary and space limitations.

-We had to increase our Broadband to keep up with the demand being caused by our Wireless activity.

-We have been informed that we may be going up with Evergreen earlier in 2014 than we had expected.

OTHER

Mr. Jeff King spoke on behalf of the merchants present regarding their opposition to our up-coming Jewelry Fund Raiser scheduled for November. Mr. Sam Thomas

said that it was a good initiative but bad judgment on the Board's part to plan an event that would harm the livelihood of the downtown merchants. He mentioned that he personally gave \$50,000.00 to the community last year and the other merchants give generously also. They felt that we should have approached them instead of going outside the community. He was informed that the Sissy's Log Cabin people approached us with the idea for the Fund Raiser. Another merchant, Mr. John Testa allowed that the merchants make most of their profits for the year during the Holiday Season. Mr. Thomas added that the Sissy's Log Cabin people would not be bringing their high quality merchandise, just things they clear out of the showrooms. He was informed that this was not the case. He informed the Board that this project would be hurting the community since it would mean the revenue lost during this time would not allow the merchants to be as generous next year. Mrs. Terri Hurley asked how many tickets were for sale; and if they were purchased in advance would we cancel the event. When told that all the merchants had received a mailing for donations for the renovation project, the Board was informed that the merchants did not respond to mailings, only face to face requests. In closing his comments, Mr. Thomas informed the Board that the Sikeston Area Chamber of Commerce would not back our event. He has also spoken to Mr. Jerry Pullen, Mayor about the situation. Mr. Colwick thanked the merchants for their interests and concerns and said the Board would take their concerns under advisement. When the guests had left, the Board continued the discussion on what action should be taken. Dr. Bohannon made a motion that we delay a vote on the event until October 18th, giving the merchants an opportunity to set a plan in motion to raise the equivalent amount of \$60,000.00 for the library. Mr. Polivick seconded the motion and the motion carried, with Mrs. Caskey voting no. The Board will meet again on Monday, October 21st to review what plans the merchants had formulated. Mr. Colwick will speak with Mr. Thomas on Tuesday.

-ELECTION OF OFFICERS

President-----Greg Colwick

Vice-President-----Lew Polivick

Treasurer-----Carolyn Tetley

Mrs. Caskey made a motion to accept the Slate of Officers and Mrs. Chitwood seconded the motion. All in favor, none opposed and the motion carried.

-COMMITTEES

Finance-Mrs. Tetley, Chair, Dr. Bohannon, Ms. Thompson

Operations-Mrs. Caskey, Chair, Mr. Leible, Mr. Polivick

Personnel-Mrs. Chitwood, Chair, Mr. Colwick

ADJOURNMENT

Mr. Polivick made a motion to adjourn and Mrs. Caskey seconded the motion. All in favor, none opposed and the motion carried. The meeting adjourned at 6:05pm.

SIKESTON PARK BOARD MEETING

May 13, 2013

The Clinton Building

5:15 p.m.

The Sikeston Park Board met at 5:15 p.m. Monday, May 13, 2013 at the Clinton Building. Members present were Jackie Cowan, Chad Crow, David Teachout, Tim Underwood, and Wendell Weathers. Members absent were Rod Anderson, Susanne Chitwood, Patrick Douglas and Larry Williams.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

MINUTES

Cowan moved that the minutes of the April 8, 2013 Park Board meeting be approved. Crow seconded. Roll call:

Cowan	- Yes	Underwood	- Yes
Crow	- Yes	Weathers	- Yes
Teachout	- Yes		

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD

- Cowan asked about acquiring bike racks for the Complex, possibly for use along the multi-use trail for walkers who would ride their bikes to the park and then walk the trail. She also suggested contacting the welding class about making the racks as a project at no cost. Moore said he would contact the welding instructor.
- Teachout asked about the status of the rate increases recommended for the Clinton Building by the Park Board, and suggested those be brought again to the Council during the current budget preparation. Moore said he would do that.
- Weathers asked about the status of the donation of property for a soccer park. Crow said that he had discussed the project with the property owner and learned there are other considerations requiring action by the City which the City is not in a position to do at this time. As a result, that project is not being pursued at this time.
- Crow also informed the board that a new bench has been installed in memory of Rick Leonard by the Rotary Club in Rotary Park near the Rotary picnic shelter.

COMMUNICATIONS FROM STAFF

- Moore reminded the Park Board of the Honors Board ceremony for David Dolan on Wednesday, May 22 at 4:00 p.m. He said the ceremony will take approximately 15 minutes and encouraged the members to attend. In case of rain the ceremony will be held in the Clinton Building.
- Moore also reminded the Park Board members of the annual Kids' Fishing Derby on Saturday, May 18, 8:00 a.m. – 11:00 a.m., and encouraged them to come out to help.
- Moore reported that a new large picnic shelter is being constructed in Lincoln Memorial Park, courtesy of the Hope Epidemic. The shelter is similar in size to the large shelters in Rotary Park.
- Moore referred to the Clinton Building report for April.

ADJOURNMENT

Following a motion by Weathers and a second by Teachout the meeting was unanimously adjourned.

Chairman

SIKESTON PARK BOARD MEETING

August 12, 2013

The Clinton Building

5:15 p.m.

The Sikeston Park Board met at 5:15 p.m. Monday, August 12, 2013 at the Clinton Building. Members present were Rod Anderson, Susanne Chitwood, Jackie Cowan, Chad Crow, Tim Underwood, and Wendell Weathers. Members absent were Patrick Douglas, David Teachout, and Larry Williams.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

MINUTES

Chitwood moved for the approval of the minutes of the May 13, 2013 regular Park Board meeting. Anderson seconded. Roll call*:

Anderson	Yes	Crow	Yes
Chitwood	Yes	Weathers	Yes
Cowan	Yes		

* Underwood arrived after approval of the minutes.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD

- Cowan asked about the bike rack project for the high school welding class which she had suggested at the last meeting. Moore said he has spoken with the welding instructor, Brent Trankler, who said they could make the bike racks for the Recreation Complex in the welding class when school resumes.
- Cowan also noted that the two new benches have been installed along the trail in the Recreation Complex.
- Anderson related to Moore and the board that he had visited a ballfield in Oskaloosa, Iowa that is going to install LED lighting, a new innovation in ballfield lighting.

COMMUNICATIONS FROM STAFF

- Moore informed the board that the capital improvement items approved for the Park Division in the FY-14 budget included the purchase of two new mowers and the resurfacing of the tennis courts in the Recreation Complex.

- Moore told the board that the fee increases for the Clinton Building had been approved as recommended by the Park Board including \$400 for the full building; \$200 for 2/3; and \$100 for 1/3, with an additional \$25 per hour for rentals over 12 hours. The fees went into effect immediately after approval in June.
- Moore said the Honors Board ceremony for David Dolan and the Kids Fishing Derby events in May were successful and he thanked the Park Board members who attended the Honors Board ceremony.
- Moore said the new picnic shelter in Lincoln Park, a Hope Epidemic project, has been constructed. All that remains to complete the project is the electrical and water service to the shelter which is tentatively planned for completion as part of next year's Hope Epidemic. He added that Lincoln Park will again be the site of this year's Return to Sunset event.
- Moore also informed the board that there are discussions about possible funding for improvements to Legion Park that would include installation of a fountain in the park. He said there is a meeting of the Design Committee of Historic Downtown Sikeston later this week to discuss recommendations for the improvements.
- Moore referred to the Clinton Building reports for May, June, and July.

ADJOURNMENT

Following a motion by Anderson and a second by Crow, the meeting was unanimously adjourned.

Chairman

SIKESTON PARK BOARD MEETING

September 9, 2013

The Clinton Building

5:15 p.m.

The Sikeston Park Board met at 5:15 p.m. Monday, September 9, 2013 at the Clinton Building. Members present were Rod Anderson, Jackie Cowan, Chad Crow, Tim Underwood, and Wendell Weathers. Members absent were Susanne Chitwood, Patrick Douglas, David Teachout, and Larry Williams.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

No guests were present.

MINUTES

Anderson moved for the approval of the minutes of the August 12, 2013 regular Park Board meeting. Cowan seconded. Roll call:

Anderson	- Yes	Underwood	- Yes
Cowan	- Yes	Weathers	- Yes
Crow	- Yes		

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD

- Cowan asked what was approved by the City Council for the Park Division's capital improvement budget for the current fiscal year. Moore said the purchase of two mowers and the resurfacing of the tennis courts in the Complex were approved. He added that the resurfacing project would be done in the spring.

COMMUNICATIONS FROM STAFF

- Moore passed out a flyer for a Movies in the Park event scheduled for Saturday, September 21 in Malone Park. The event is free to the public and will feature an outdoor screening of "Goonies". It is being organized and promoted by Michael Carnell.
- Moore said the 5th Annual Cotton Ramble bike ride will be held Saturday, October 12. Cowan added that volunteers are still needed for the event and invited the Park Board members to participate.

- Due to the Columbus Day holiday, the October Park Board meeting will be held on Tuesday, October 15 instead of Monday. Also at that meeting, new officers will be elected.
- Moore referred to the August Clinton Building report.
- Moore presented a plaque of appreciation to Underwood for his eight years of service to the City of Sikeston as a member and chairman of the Park Board. This was his last meeting.

ADJOURNMENT

Following a motion by Weathers and a second by Anderson, the Park Board meeting was unanimously adjourned.

Chairman

SIKESTON PARK BOARD MEETING

October 15, 2013

The Clinton Building

5:15 p.m.

The Sikeston Park Board met at 5:15 p.m. Tuesday, October 15, 2013 at the Clinton Building. Members present were Susanne Chitwood, Jackie Cowan, Jeff Hay, Wendell Weathers, and Larry Williams. Members absent were Rod Anderson, Chad Crow, Patrick Douglas, and David Teachout.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

MINUTES

Cowan moved for the approval of the minutes of the September 9, 2013 regular Park Board meeting. Chitwood seconded. Roll call:

Chitwood	- Yes	Weathers	- Yes
Cowan	- Yes	Williams	- Yes
Hay	- Yes		

ELECTION OF OFFICERS

Chairman – Hay nominated Cowan for Park Board chairman. Weathers seconded. There being no other nominations, Cowan was elected unanimously.

Vice Chairman – Williams nominated Weathers for vice chairman; seconded by Cowan. There being no other nominations, Weathers was elected unanimously.

OLD BUSINESS

None.

NEW BUSINESS

None.

COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD

- Hay announced the annual soccer invitational tournament will be held in Sikeston November 2-3. He also asked about the Movies in the Park that was scheduled for the previous Saturday. Moore said it has been rescheduled due to the rain that day but does not have the exact date. Williams said he sold barbecue at the first Movies in the Park in September and said it was very well attended.

- Weathers asked if there had been any discussion as to the City acquiring the Bootheel Golf Course. Moore said he looked into municipal golf course operations for the City Council with that thought in mind, however, he said the municipal golf courses he talked with were all being subsidized by their respective cities a minimum of \$100,000 annually which was a cost the city of Sikeston could not afford. Moore said there are rumors of ideas to develop the property for other public recreational uses but nothing has been confirmed. Weathers suggested the existing golf cart paths would make a good hand cycle trail for handicapped individuals. Cowan added that they would also make a good bike trail.

COMMUNICATIONS FROM STAFF

- Moore said the Fifth Annual Cotton Ramble Bike Ride was held the previous Saturday, October 12. He said approximately 215-220 riders participated. Cowan added that despite the rain, the ride was a success. While some riders cut their rides short, many continued on in the rain or waited it out before continuing. She said the riders who did the new 100-mile route liked the route.
- At the November meeting, Moore said the Park Board will discuss capital improvement recommendations for the next fiscal year, as well as the 5-year capital improvement plan.
- Moore referred to the Clinton Building report for September.

ADJOURNMENT

Following a motion by Hay and a second by Williams, the Park Board meeting was adjourned.

Chairman

**STRATEGIC PLAN
IMPLEMENTATION COMMISSION**

September 26, 2013
11:30 A.M.

Council Chambers
105 E. Center St.
Sikeston, MO 63801

I. MEETING CALLED TO ORDER

A meeting of the Strategic Plan Implementation Commission was called to order at 11:40 a.m. by Councilman Posegate.

II. RECORD OF ATTENDANCE

Members Attending: Geoff Posegate, Bob Depro, Michael Harris and Rick Lovall. Jesse Bonner, Jon Gilmore and Jerry Pullen were absent.

Staff Attending: Governmental Services Director Linda Lowes and Administrative Assistant Rhonda Council. Acting City Manager Carroll Couch was absent.

Visitors Attending: Patricia & Josh Bill

III. APPROVAL OF MINUTES

Minutes of the September 3rd meeting were presented for approval. Lovall made a motion to accept the minutes Depro gave a second. All were in favor.

IV. ITEMS OF BUSINESS

- A. A replacement is needed for Steve McPheeters, who was over the housing initiative. Tim Merideth has been suggested to take over and he is receptive to the idea. A meeting needs to be held with the individuals who were on the housing task force along with Tim Merideth.
- B. No update on the Marketing Group.
- C. The Executive Academy is scheduled to begin in January of 2014. They are working on a list of 40 names and hope to have their pick of individuals finalized in November. The amount of tuition is unknown at this time.

V. OTHER ITEMS OF BUSINESS

- Lowes updated the group on the Marketing & Design Services that the Convention & Visitors Bureau has picked to update their brochures and website and to give a new look and branding for CVB. Media Mix is the company that was chosen and they are out of Cape Girardeau.
- The mentoring program has started again and is going well.
- Suggested that we re-look at the Economic Development I-55 Corridor (link from Perryville to New Madrid) and pick a champion for this project. Boyd Green was mentioned as a possible candidate.

VI. ADJOURNMENT

There being no further business to come before the Commission, a motion was made to adjourn. The motion was second and the meeting was adjourned at 12:20 p.m.

Respectfully Submitted,

Geoff Posegate, Chairman

**STRATEGIC PLAN
IMPLEMENTATION COMMISSION**

**October 17, 2013
11:30 A.M.**

Council Chambers
105 E. Center St.
Sikeston, MO 63801

Meeting cancelled due to lack of a quorum.

Respectfully Submitted,

Geoff Posegate, Chairman

**STRATEGIC PLAN
IMPLEMENTATION COMMISSION**

October 24, 2013

11:30 A.M.

Council Chambers
105 E. Center St.
Sikeston, MO 63801

Meeting cancelled due to lack of a quorum.

Respectfully Submitted,

Geoff Posegate, Chairman

Council Letter

Date of Meeting: 13-12-02

Department: Administrative Services

To the Mayor and City Council:

Subject: 2nd Reading & Consideration of Bill #5946, Calling for April General Election

Attachments:

1. Ordinance #5946
2. Legal Notice and Sample Ballot

Action Options:

1. Second Reading and Approval of Ordinance #5946
2. Other action as Council may deem appropriate.

Background:

Ordinance #5946 calls for a general election to be held in the City of Sikeston, Missouri, on Tuesday, April 8, 2014 for the purpose of electing a candidate to the City Council from Ward 2 for a one (1) year term, and a candidate to the City Council At-Large.

Staff asks for approval of Ordinance #5946.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 5946, CALLING FOR A GENERAL ELECTION IN THE CITY OF SIKESTON, MISSOURI, ON TUESDAY, APRIL 8, 2014, FOR THE PURPOSE OF ELECTING A CANDIDATE FOR THE POSITION OF COUNCILMAN-WARD 2 (ONE YEAR TERM) AND COUNCILMAN AT-LARGE.

BE IT ORDAINED by the City Council of the City of Sikeston, Missouri, as follows:

SECTION I: This ordinance shall not be codified.

SECTION II: That in accordance with the Missouri Comprehensive Election Laws of the State of Missouri, applicable Missouri Revised Statutes of the State of Missouri and the ordinances of the City of Sikeston, Missouri, a General Election shall be held and the same is hereby ordered to be held on Tuesday, April 8, 2014.

SECTION III: That the polls be open for said election continuously from six o'clock in the forenoon until seven o'clock in the afternoon of that day, April 8, 2014.

SECTION IV: That said election be held in the City of Sikeston, Missouri, in the polling places and precincts designated by the County Clerk.

SECTION V: That said election is hereby called for the purpose of electing one (1) candidate for the office of Councilman-Ward 2 (one year term) and Councilman At-Large, pursuant to the City Charter adopted April 02, 2002.

SECTION VI: That the Judges and Clerks of said election shall be those appointed by the County Clerk.

SECTION VII: That the City Clerk shall cause notice, poll books, ballots, and all other matters necessary to the election to be requested from the County Clerk's office as required by law.

SECTION VIII: That the City Clerk of the City of Sikeston, Missouri, be and he is hereby authorized and directed to notify the County Clerk of Scott County, Missouri, of the adoption of this ordinance no later than January 28, 2014, and to include in said notification all the terms and provisions required by the Comprehensive Election Act of 1986, as amended, and the above cited Statutes and ordinances.

SECTION IX: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION X: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION XI: Record of Passage.

A. Bill Number 5946 was introduced to Council and read the first time this 25th day of November, 2013.

B. Bill Number 5946 was read the second time, discussed and voted upon this 2nd day of December, 2013, as follows:

Burch _____, Depro _____, Gilmore _____, Harris _____,

Hedrick Absent, Teachout _____, and Pullen _____,

thereby being _____,

becoming Ordinance 5946.

C. Ordinance 5946 shall be in full force and effect from and after January 1, 2014.

Bill Number 5946

Ordinance Number 5946

Jerry Pullen, Mayor

APPROVED AS TO FORM
Charles Leible, City Counselor

SEAL/ATTEST

Carroll L. Couch, City Clerk

Section 1: That in accordance with the Missouri Comprehensive Election Laws of the State of Missouri, applicable Missouri Revised Statutes of the State of Missouri, and the ordinances of the City of Sikeston, Missouri, a General Election shall be held and the same is hereby ordered to be held on Tuesday, the eighth day of April, 2014.

Section 3: That said election be held in the City of Sikeston, Missouri, in the polling places and precincts set by the County Clerk.

901 David Blvd. (Trinity Gospel Church)

1006 N. Main (1st Christian Church)

1030 S. Main (Morlan Ford)

306 S. Kingshighway (1st Assembly of God Church)

1030 S. Main (Morlan Ford)

301 North West Street (Fire Station #1)

Section 5: That the Judges and Clerks of said election shall be those appointed by the County Clerk.

Section 6: That the City Clerk shall cause notice, poll books, ballots, and all other matters necessary to the election be requested from the County Clerk's office as required by law.

Section 7: That the City Clerk of the City of Sikeston, Missouri, be and he is hereby authorized and directed to notify the County Clerk of Scott County, Missouri, of the adoption of the ordinance no later than January 28, 2014, and to include in said notification of all terms and provisions required by the Comprehensive Election Act of 1986, as amended, and the above cited Statutes and ordinances.

Section 8: The ballots used in the aforementioned General Election shall be in substantially the following form:

WARNING: Voting for more than the total number of candidates to be chosen for any one office will invalidate this ballot.

OFFICIAL BALLOT – WARD 1 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election: 3 Year Term

Vote for one (1) Candidate

☐ Bob Depro

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 2 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election: 3 Year Term

Vote for one (1) Candidate

☐ Bob Depro

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

Candidates for Councilman-Ward 2 of Sikeston, Missouri, at the General Election: 1 Year Term

Vote for one (1) Candidate

☐ John Graham

☐ Gerald Settles

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 3 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election: 3 Year Term

Vote for one (1) Candidate

☐ Bob Depro

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 4 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election: 3 Year Term

Vote for one (1) Candidate

☐ Bob Depro

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 3 – NEW MADRID COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election: 3 Year Term

Vote for one (1) Candidate

☐ Bob Depro

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 4 – NEW MADRID COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election: 3 Year Term

Vote for one (1) Candidate

☐ Bob Depro

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

Council Letter

Council Letter: 13-12-02

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Acceptance, 5-Year Capital Improvement Plan for Fiscal years 2015-2019

Attachment:
5-Year Capital Improvement Plan

Action Options:

1. Acceptance of 5-Year Plan for years FY-15 through FY-19
2. Other Action as Council may deem appropriate

Background:
Pursuant to Chapter VI, Section 6.4 of the City Charter, the City's 5-Year Capital Improvement Plan for fiscal years 2015 through 2019 is submitted for City Council review. The plan details the proposed replacement of vehicles and equipment from the Transportation Sales Tax Fund and the Capital Improvement Fund. Justifications are provided where new equipment or projects are proposed.

The 5-Year Capital Plan is a planning tool for both short and long-term budget preparation. It is updated each year to address anticipated municipal capital needs. Actual appropriation of funds for the purchase of capital items is made by the Council during its annual budget process.

Attached for your review is an itemization of specific purchases by department, year, and budget line item. The total estimated cost for planned capital purchases over the next five years is as follows:

FY-15	FY-16	FY-17	FY-18	FY-19
\$2,269,265	\$1,060,305	\$755,800	\$7,121,080	\$664,501

Staff requests the acceptance of the 5-Year Capital Improvement Plan.

City of Sikeston
5-Year Capital Improvement Plan
FY-2015 through FY-2019



December 2013

City of Sikeston

5-Year Capital Improvement Plan

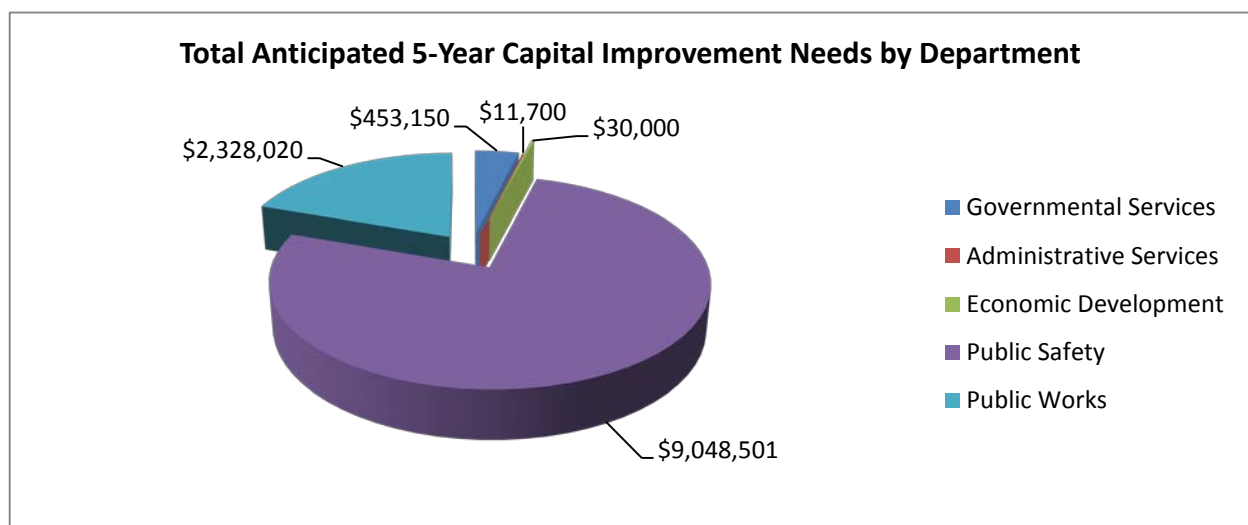
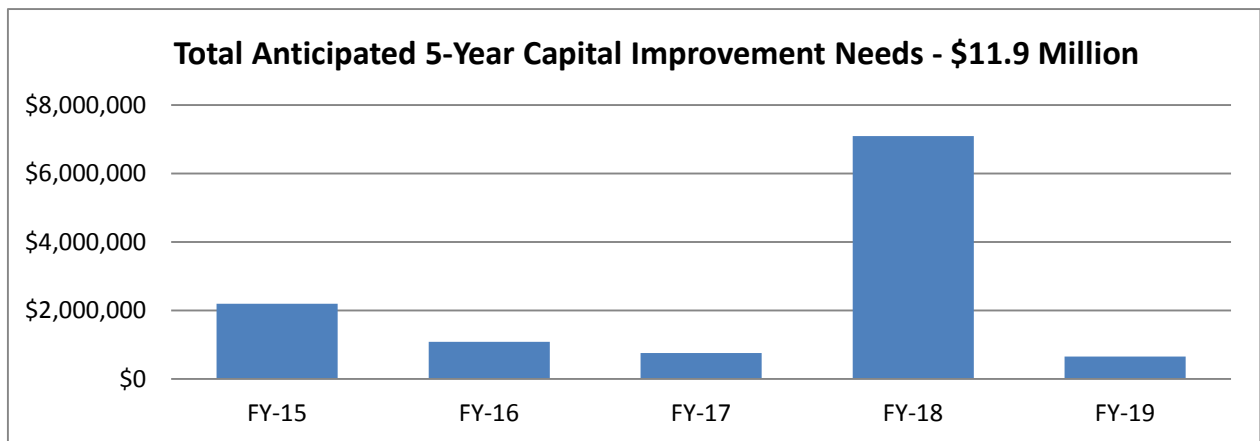
2015 through 2019

Pursuant to Chapter VI, Section 6.4 of the City Charter, the 5-Year Capital Improvement Plan for the fiscal years 2015 through 2019 is hereby submitted. It should be noted the information presented herein is primarily a needs assessment, as determined by each individual department. This information is to be used as a planning tool for budget preparation, as it reflects anticipated purchases from the Transportation Fund for eligible Street Division purchases and from the Capital Improvement Fund.

Cost estimates are based on projected needs, at current costs. Future conditions and circumstances will dictate modification of this plan. Any purchase proposed in this plan is contingent upon the appropriation of funds by the Sikeston City Council, and subsequent authorization to proceed with the bid process by the City Manager.

With the exception of a new fire station being proposed in FY-18, the projected amounts reflect the planned replacement of vehicles, machinery, and equipment. Justification for new capital purchases are provided with each department's line item detail.

An overview of the 5-year capital improvement plan for the period July 1, 2015 through June 30, 2019 follows:



CITY OF SIKESTON
SUMMARY OF PROPOSED CAPITAL IMPROVEMENT NEEDS
FOR FISCAL YEARS 2015, 2016, 2017, 2018 AND 2019

	FY-15 Request	FY-16 Request	FY-17 Request	FY-18 Request	FY-19 Request
<u>GOVERNMENTAL SERVICES</u>					
General Government	\$8,000	\$37,200	\$58,000	\$99,500	\$0
City Attorney	\$1,000	\$0	\$0	\$1,200	\$0
City Manager/IT	\$63,000	\$37,000	\$21,800	\$32,000	\$65,500
Municipal Court	\$15,150	\$3,600	\$3,000	\$0	\$7,200
Department Total	\$87,150	\$77,800	\$82,800	\$132,700	\$72,700
<u>ADMINISTRATIVE SERVICES</u>					
City Clerk/Director	\$1,500	\$0	\$0	\$0	
City Treasurer	\$2,400	\$0	\$1,200	\$3,600	
City Collector	\$3,000	\$0	\$0	\$0	
Department Total	\$6,900	\$0	\$1,200	\$3,600	\$0
<u>ECONOMIC DEVELOPMENT</u>					
	\$0	\$0	\$0	\$30,000	\$0
Department Total	\$0	\$0	\$0	\$30,000	\$0
<u>PUBLIC SAFETY</u>					
Administration/Detention	\$548,000	\$63,000	\$48,000	\$71,000	\$73,000
Patrol	\$311,500	\$404,500	\$324,500	\$355,500	\$464,501
Fire	\$127,000	\$37,000	\$37,000	\$6,143,000	\$41,000
Department Total	\$986,500	\$504,500	\$409,500	\$6,569,500	\$578,501
<u>DEPARTMENT OF PUBLIC WORKS:</u>					
Director	\$4,000	\$1,000	\$1,000	\$1,000	\$3,000
Streets & Vehicle Maintenance					
Non-restricted funds	\$448,500	\$101,500	\$87,500	\$281,500	\$10,300
Transportation Sales Tax	\$245,000	\$35,000	\$50,000	\$10,500	\$0
Airport	\$50,000	\$0	\$0	\$0	\$0
Code Enforcement	\$43,800	\$37,000	\$33,800	\$30,000	
Animal Control	\$25,000	\$0	\$0	\$0	
Parks & Recreation	\$372,415	\$303,505	\$90,000	\$63,000	\$0
Department Total	\$1,188,715	\$478,005	\$262,300	\$386,000	\$13,300
PROPOSED 5-YEAR CAPITAL NEEDS					
ALL DEPARTMENTS	\$2,269,265	\$1,060,305	\$755,800	\$7,121,800	\$664,501

CITY OF SIKESTON

5-YEAR CAPITAL IMPROVEMENT PLAN

FOR FISCAL YEARS 2015 - 2019

BY DEPARTMENTAL LINE ITEM DETAIL

CITY OF SIKESTON													
5-YEAR CAPITAL IMPROVEMENT PLAN													
FY-15 THROUGH FY-19													
Capital Purchase, Defined: Any asset with a cost of \$1,000 or more, or has an expected life in excess of 1 year													
Funding Source: TS=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	Est.	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Department/Description	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government - 7510													
		FY	GF										
558.5673 - Telephone System & Equipment													
a) City-Wide VOIP w/Voice Mail Upgrade	5	2013	X							R1	\$75,000		
b) Voice Mail - Code Usage	10	2005											
c) TDD System (ADA Compliance)	15	1992											
d) Fixed Cellular Terminals (4) (SX5T-535C)	5	2008											
e) Satellite Phones & Accessories (3)	5	2009				R4	\$8,000						
f) City Hall Conference Phone System	5	2008											
g) Clinton Building Conference Phone System	5	2008											
558.5677 - Cameras & Video Equipment													
a) Magnavox Color TV-CD Matthews Room	15	1991											
b) Panasonic VCR - CD Matthews Room	15	1991											
c) VCR Cart - CD Matthews Room	20	1991											
d) Projector (Laptop compatible, IT Classroom)	10	2003											
e) Ceiling project for Council Chambers				A1	\$3,000								
f) TV, CM Conference Room	15	1999											
g) VCR for CM Conference Room	15	1999											
h) IT Digital Camera	5												
i) TV Employee Lounge	10	2009											
558.5692 - Minor Office Machines													
a) Pitney Bowes Postage Machine - Leased 2011	5	2012	GF					R1	\$17,000				
b) Paper Shredder (Will not replace)	5	2005											
c) Automated External Defibrillator (Upgraded 2009)	5	2006											
558.5693 - Files, Storage & Routing													
a) 20 - Tier Shelving Units (Records Room)	30	1993											
b) 3-Metal Shelving Units, (Storage)	30	Mixed											
c) Built-in Lateral Shelving for CM Conf. Rm.	30	1998											
d) Library Style Shelving, CM Conf. Rm.	30	1998											
e) Vault, track shelving	30	2000											
f) Automated Record Storage/Microfilm project					\$5,000	A1	\$5,000	A1	\$5,000	A1	\$5,000		
SUBTOTAL					\$8,000		\$13,000		\$22,000		\$80,000		\$0

[illegible]

Department/Description	Est.	Year of	Funding		FY-15	FY-16	FY-17	FY-18	FY-17			
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government - City Manager - 7514												
558.5690 - Computers & Equipment												
a) Council I-pads	3				A7	\$7,000			A7	\$7,000		
b) DGS Admin. Asst. - Computer/Printer	3	2012					R1	\$2,000			R1	\$2,000
c) DPW Admin. Asst. - Computer/Printer	3	2012					R1	\$2,000			R1	\$2,000
d) DGS Receptionist - Computer/Printer	3	2013							R1	\$1,500		
e) DGS Director												
1. PC	3	2012					R1	\$1,500				
2. Laptop	3	2010			R	\$1,500					R1	\$1,500
3. I pad							A1	\$1,000				
f) City Manager												
1. PC	3	2011					R1	\$1,500				
2. Laptop					A1	\$2,000					R1	\$2,000
3. I/Pad					A1	\$1,000					R1	\$1,000
g) Network Administrator												
1. DPS Office - Laptop	3	2009			R1	\$2,500						
2. City Hall Office PC (Also used for web backup)	3						R1	\$1,500				
h) IT Technician/Web master												
1. PC	3	2012							R1	\$1,800		
2. Laptop (used in classroom)	3	2010			R1	\$1,500						
i) Local Area Network (LAN) (FY-12 completed Server Virtualization)												
1. Virtual Server -Purchase of additional storage							A1	\$6,000		A1	\$6,000	
2. Exchange Operating System - Software Upgrade		2014									R1	\$40,000
3. Anti Virus (Software only)	2	2011					R1	\$10,000		R1	\$10,000	
4. CISCO ASA (Router/Firewall for Internet Security)	2	2011			R1	\$10,000			R1	\$10,000		\$10,000
5. Web Filter Software	3	2010					R1	\$8,000		R1	\$9,000	
6. Fiber Optics	20	2000										
7. Upgrade City Hall Cabling to gigabyte		2000			R	\$35,000						
8. UPS/Battery for switches/routers		2009						\$5,000				
9. Racks - City Hall	20	2000										
j) Network Printers												
1. DGS Work Area	5	2010			R1	\$2,500						
2. Payroll/Account Payable	5	2013									R1	\$3,500
3. City Collector (Refurbished 2011)	5	2013									R1	\$3,500
4. Code Enforcement-Color	5	2010					R1	\$3,500				
k) IT Classroom												
1. PC's (using IT laptop)												
2. Network Printer	5	2010							R1	\$3,500		
558.5691 - Typewriters												
558.5693 - Files, Storage & Routing												
558.5694 - Furniture & Fixtures												
CITY MANAGER DIVISION TOTAL						\$63,000		\$37,000		\$21,800		\$32,000

Department/Description	Est.	Year of	Funding		FY-15		FY-16		FY-17		FY-18		FY-17	
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Municipal Court - 7518														
558.5690 - Computers & Equipment														
City Hall Offices:														
a) Court Clerk's PC	3	2012					R1	\$1,200						
b) Deputy Clerk's PC	3	2012					R1	\$1,200						
c) Account Clerk's PC - Cash Window	3	2012					R1	\$1,200						
d) Credit Card Machine (Changed vendor FY-08)	5	2008			R1	\$800								
e) INCODE Receipt Validation Printer	5	2005			R2	\$1,000								
f) Network Printer	5	2013											R1	\$2,500
Court Building:														
a) Courtroom PC	3	2012			R1	\$1,200							R1	\$1,200
b) Court Clerk's Office PC	3	2012			R1	\$1,200							R1	\$1,200
c) Credit Card Machine	3	2008			R1	\$800							R1	\$800
d) INCODE Receipt Validation Printer	3	2005												
e) Network Printer	5	2008			R1	\$1,200								
f) Wireless Solution	5	2005			R1	\$5,000								
558.5692 - Minor Office Machines														
a) Desk-top copier (Court Bldg.)	3	2009												
b) IBM Personal Wheelwriter	20	1991												
558.5693 - Files, Storage, & Routing														
558.5694 - Furniture & Fixtures														
City Hall Offices:														
a) Court Clerk's desk, hutch, L and Cabinet	20	1998												
b) Deputy Court Clerk's desk, hutch, L	20	1999												
c) Clerk's Chairs (3)	5	2007			R3	\$1,000							R3	\$1,000
Court Building:														
a) Judge's Bench	20	2005												
b) Attorney's Table	20	Unknown												
c) Metal Folding Chairs (45)	2	Various			R12	\$450			R12	\$500			R12	\$500
d) Clerks Computer Hutches (2)	8	2005			R2	\$1,500								
e) Clerk/Judge's Chairs (3)	5	2007			R3	\$1,000								
f) Side Chairs (2) (DO NOT REPLACE)	10	Unknown												
g) Carpeting	10	2005												
h) Electric Furnace/Air Conditioner	30	2005												
i) Window Heat/Air (Holding Area)	5	2010							R1	\$2,500				
MUNICIPAL COURT DIVISION TOTAL						\$15,150		\$3,600		\$3,000		\$0		\$7,200
CITY OF SIKESTON														
5-YEAR CAPITAL IMPROVEMENT PLAN														
FY-14 THROUGH FY-18 - SUMMARY & JUSTIFICATIONS					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
GOV. SERVICES DEPARTMENT TOTAL						\$87,150		\$77,800		\$82,800		\$132,700		\$72,700

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5-YEAR CAPITAL PLAN - CONTINUED													
Funding Source: GF=General Funding													
A = Add, R = Replace, C = Convert													
Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
City Collector 024	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5690 Computers & Equipment			GF	R3	\$3,000								
a) Computers (3)	3	2010											
b) Network Printer	5	2005											
c) Paper Trifold	5	1993											
d) Receipt Printers (3)	5	2005											
e) MUNIS - Folder/Sealer	5	2005											
558.5691 Typewriters													
a) IBM Wheelwriter 10	10												
558.5693 Files, Storage, & Routing	20	1996											
558.5694 Furniture & Fixtures	20	2000											
558.5695 Copiers & Recording Equip													
a) Ricoh 1018D	5	2003											
CITY COLLECTOR SUBTOTAL					\$3,000		\$0		\$0		\$0		\$0
ADMINISTRATIVE SERVICES DEPT. TOTAL					\$6,900		\$0		\$1,200		\$3,600		\$0

5-YEAR CAPITAL PLAN - CONTINUED													
Department/Description:													
DIVISIONS OF ADMIN/DETENTION, PATROL, FIRE													
Funding Source: GF=General Funding; 911													
A = Add, R = Replace, C = Convert													
	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Department/Description:	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Safety, Admin/Detention 030			GF										
558.5672 - E911 System & Support													
a) Model 400-911 Dictaphone			911										
b) RMS/CAD					\$500,000								
558.5673-Telephone & system													
a) Norstar phone system	10	2001											
558.5677-Camera & Video Equipment													
a) In-car Cameras (3)	5			R3	\$15,000	R3	\$15,000	R3	\$15,000	R3	\$18,000	R3	\$18,000
b) Radars (6)	5			R2	\$5,000	R2	\$5,000	R2	\$5,000	R2	\$6,000	R2	\$6,000
558.5690-Computers and Equipment	3			R10	\$26,000	R10	\$26,000	R10	\$26,000	R10	\$30,000	R10	\$32,000
558.5691-Typewriter													
a) IBM Personal Wheelwriter (3)	5												
558.5692-Minor Office Machines													
a) Fax Machine	5												
558.5694 - Furniture & Fixtures				R1	\$2,000	R1	\$2,000	R1	\$2,000	R1	\$2,000	R1	\$2,000
558.5695-Copier & recording equipment													
a) Patrol Copier	4	2002				R1	\$15,000			R1	\$15,000	R1	\$15,000
b) CIU Copier	4	2000											
558.5702-Building renovation													
a) Building 215 N. New Madrid													
ADMIN/DETENTION DIVISION TOTAL					\$548,000		\$63,000		\$48,000		\$71,000		\$73,000

	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Department/Description:	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Safety, Patrol 032			GF										
558.5601-Sedan/Patrol Vehicles	3			R4	\$175,000		\$180,000	R4	\$185,000	R4	\$200,000	R4	\$200,000
558.5603-Sedan/Administrative Vehicles	3			R2	\$70,000	R2	\$70,000	R2	\$70,000	R2	\$80,000	R2	\$80,000
558.5604 - Refurbish Vehicles						R4	\$80,000					R4	\$100,000
558.5668-Weapons/Restraints													
a) (67) Glock .40 caliber				R20	\$10,000	R20	\$10,000	R20	\$10,000	R20	\$10,000	R20	\$10,000
b) (2) Shotguns 16 REM 3 BENNILLI				R2	\$2,500	R2	\$2,500	R2	\$2,500	R2	\$2,500	R2	\$2,500
c) (2) Rifles										R2	\$1,000	R2	\$1,000
d) (4) MP-5				R2	\$4,000	R2	\$4,000	R2	\$4,000	R2	\$5,000	R2	\$5,000
e) (66) Handcuffs				R14	\$1,000	R14	\$1,000	R14	\$1,000	R14	\$1,000	R14	\$1,000
f) Taser				R6	\$12,000	R6	\$12,000	R6	\$12,000	R6	\$12,000	R6	\$12,000
558.5669- C.O.P.S. Equipment													
a) (5) Raleigh bikes						R6	\$5,000						
558.5674 - Portable Radios				R10	\$17,000	R10	\$17,000	R10	\$17,000	R10	\$17,000	R11	\$17,001
558.5677 - Camera & Video Equipment				R2	\$10,000	R2	\$10,000	R2	\$10,000	R2	\$12,000	R3	\$21,000
558.5678-Crime Prevention Equipment													
a) Intoxilyzer 5000 (2)													
558.5679 - Bullet Proof Vests				R16	\$10,000	R16	\$13,000	R16	\$13,000	R16	\$15,000	R16	\$15,000
PATROL DIVISION TOTAL					\$311,500		\$404,500		\$324,500		\$355,500		\$464,501

Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-17	
Public Safety, Fire 034	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
			GF										
558.5603-Sedans/Pickups										R1	\$30,000		
a) Unit 12 (97 Ford)		1997											
b) Unit 34 (98 Ford)		1998											
c) Unit 14 (93 Ford)		1995											
d) Unit 30 (99 Ford Exp.)	5	2001											
558.5605-Fire Pumpers and Ladders													
a) 72 Ford pumper (unit 03)	15	1973											
b) 90 Ford pumper (unit 02)	15	1990											
c) 92 C933 pumper (unit 04)	15	1992											
d) 93 E-ONE 75' ladder L-2	15	1993											
e) 01 E-ONE 75' Ladder L-1	15	2001			\$75,000								
558.5637-Mobile Command Post													
a) EMCC (unit 100)		1988-9											
558.5652-Trailers													
Foam		1999											
Light Unit	15	1996								R1	\$30,000		
558.5660-Fire House													
558.5664-SCBA Breathing Equipment													
a) S.C.B.A.S. (30)													
b) Cylinders (115)													
558.5665-Compressors & Cascade System													
a) Cascade CSR System		1993											
558.5695-Copiers & Recording Equipment													
a) Sharp 7370 Copier													
10.30.34.558.5410													
Turn-Out Gear				R15	\$32,000	R15	\$32,000	R15	\$32,000	R15	\$35,000	R15	\$35,000
FIRE DIVISION SUBTOTAL					\$107,000		\$32,000		\$32,000		\$95,000		\$35,000

Department/Description:	Estimated	Year of	Funding										
					FY-15		FY-16		FY-17		FY-18		FY-19
Public Safety, Fire 034	<u>Life</u>	<u>Purchase</u>	<u>GF</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
10.34.34.558.5405													
Hose and Appliances				R1	\$5,000	R1	\$5,000	R1	\$5,000	R1	\$6,000	R1	\$6,000
558.5702-Building Renovation													
a) New Station										R1	\$6,000,000		
b) Air Shelter										R1	\$27,000		
c) Norstar Phone System													
d) Renovations for Fire Station #1 & #3													
558.5666 - Thermal Imager				R1	\$15,000					R1	\$15,000		
FIRE DIVISION SUBTOTAL					\$20,000		\$5,000		\$5,000		\$6,048,000		\$6,000
FIRE DIVISION TOTAL					\$127,000		\$37,000		\$37,000		\$6,143,000		\$41,000
PUBLIC SAFETY DEPARTMENT TOTAL					\$986,500		\$504,500		\$409,500		\$6,569,500		\$578,501

5-YEAR CAPITAL PLAN - CONTINUED													
Department/Description:													
DIVISIONS OF DIRECTOR, STREETS, VEHICLE MAINTENANCE, AND AIRPORT													
Funding Source: TST=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	<u>Estimated</u>	<u>Year of</u>	<u>Funding</u>	<u>FY-15</u>		<u>FY-16</u>		<u>FY-17</u>		<u>FY-18</u>		<u>FY-19</u>	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>	<u>Qty</u>	<u>Amount</u>
Public Works 40 - Director 40													
558.5673-Telephone & Systems Equip.													
a) Base Radio - City Hall and extensions	10	2014											
558.5674-Radios/Portable													
a) Portable Radio	10			A1	\$1,000								
558.5690 Computers & Equipment													
a) OptiPlex 320	3	2012		R1	\$2,000							R1	\$2,000
558.5694 Furniture & Fixtures													
a) General	10				\$500		\$500		\$500		\$500		\$500
558.5702 Building Renovation													
a) Public Works Complex					\$500		\$500		\$500		\$500		\$500
558.5703 Fuel Farm													
DPW DIRECTOR DIVISION SUBTOTAL													
					\$4,000		\$1,000		\$1,000		\$1,000		\$3,000

5-YEAR CAPITAL PLAN - CONTINUED													
Department/Description:													
DIVISIONS OF DIRECTOR, STREETS, VEHICLE MAINTENANCE, AND AIRPORT													
Funding Source: TST=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works 40 - Director 40													
558.5673-Telephone & Systems Equip.													
a) Base Radio - City Hall and extensions	10	2014											
558.5674-Radios/Portable													
a) Portable Radio	10			A1	\$1,000								
558.5690 Computers & Equipment													
a) OptiPlex 320	3	2012		R1	\$2,000							R1	\$2,000
558.5694 Furniture & Fixtures													
a) General	10				\$500		\$500		\$500		\$500		\$500
558.5702 Building Renovation													
a) Public Works Complex					\$500		\$500		\$500		\$500		\$500
558.5703 Fuel Farm													
DPW DIRECTOR DIVISION SUBTOTAL					\$4,000		\$1,000		\$1,000		\$1,000		\$3,000

5-YEAR CAPITAL PLAN - CONTINUED													
Department/Description:													
DIVISIONS OF DIRECTOR, STREETS, VEHICLE MAINTENANCE, AND AIRPORT													
Funding Source: TST=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works 40 - Director 40													
558.5673-Telephone & Systems Equip.													
a) Base Radio - City Hall and extensions	10	2014											
558.5674-Radios/Portable													
a) Portable Radio	10			A1	\$1,000								
558.5690 Computers & Equipment													
a) OptiPlex 320	3	2012		R1	\$2,000							R1	\$2,000
558.5694 Furniture & Fixtures													
a) General	10				\$500		\$500		\$500		\$500		\$500
558.5702 Building Renovation													
a) Public Works Complex					\$500		\$500		\$500		\$500		\$500
558.5703 Fuel Farm													
DPW DIRECTOR DIVISION SUBTOTAL					\$4,000		\$1,000		\$1,000		\$1,000		\$3,000

5-YEAR CAPITAL PLAN - CONTINUED													
Department/Description:													
DIVISIONS OF DIRECTOR, STREETS, VEHICLE MAINTENANCE, AND AIRPORT													
Funding Source: TST=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works 40 - Director 40													
558.5673-Telephone & Systems Equip.													
a) Base Radio - City Hall and extensions	10	2014											
558.5674-Radios/Portable													
a) Portable Radio	10			A1	\$1,000								
558.5690 Computers & Equipment													
a) OptiPlex 320	3	2012		R1	\$2,000							R1	\$2,000
558.5694 Furniture & Fixtures													
a) General	10				\$500		\$500		\$500		\$500		\$500
558.5702 Building Renovation													
a) Public Works Complex					\$500		\$500		\$500		\$500		\$500
558.5703 Fuel Farm													
DPW DIRECTOR DIVISION SUBTOTAL					\$4,000		\$1,000		\$1,000		\$1,000		\$3,000

5-YEAR CAPITAL PLAN - CONTINUED													
Department/Description:													
DIVISIONS OF DIRECTOR, STREETS, VEHICLE MAINTENANCE, AND AIRPORT													
Funding Source: TST=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works 40 - Director 40													
558.5673-Telephone & Systems Equip.													
a) Base Radio - City Hall and extensions	10	2014											
558.5674-Radios/Portable													
a) Portable Radio	10			A1	\$1,000								
558.5690 Computers & Equipment													
a) OptiPlex 320	3	2012		R1	\$2,000							R1	\$2,000
558.5694 Furniture & Fixtures													
a) General	10				\$500		\$500		\$500		\$500		\$500
558.5702 Building Renovation													
a) Public Works Complex					\$500		\$500		\$500		\$500		\$500
558.5703 Fuel Farm													
DPW DIRECTOR DIVISION SUBTOTAL					\$4,000		\$1,000		\$1,000		\$1,000		\$3,000

5-YEAR CAPITAL PLAN - CONTINUED													
Department/Description:													
DIVISIONS OF DIRECTOR, STREETS, VEHICLE MAINTENANCE, AND AIRPORT													
Funding Source: TST=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works 40 - Director 40													
558.5673-Telephone & Systems Equip.													
a) Base Radio - City Hall and extensions	10	2014											
558.5674-Radios/Portable													
a) Portable Radio	10			A1	\$1,000								
558.5690 Computers & Equipment													
a) OptiPlex 320	3	2012		R1	\$2,000							R1	\$2,000
558.5694 Furniture & Fixtures													
a) General	10				\$500		\$500		\$500		\$500		\$500
558.5702 Building Renovation													
a) Public Works Complex					\$500		\$500		\$500		\$500		\$500
558.5703 Fuel Farm													
DPW DIRECTOR DIVISION SUBTOTAL					\$4,000		\$1,000		\$1,000		\$1,000		\$3,000

5-YEAR CAPITAL PLAN - CONTINUED													
Funding Source: TS=Transportation Sales Tax; GF=General Funding													
A = Add, R = Replace, C = Convert													
	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works - Streets 42													
558.5607 Pick Up Trucks													
a) 90 ½ Ton Fleetside (#39)	10	2000	TST										
b) 2004 Ford F-250 (#28)	10	2004	TST	R	\$30,000								
c) Ford 1/2 Ton 4x4	10	2001	TST		\$30,000								
d) Chevy WT-1500S (#13)	10	2002	TST										
e) Dodge ST-2500 (#66)	10	1998	TST										
f) Chevy 1500 4x4	10	2013	TST										
558.5609 ONE TON DUMP TRUCK													
a) Ford 1 Ton Flatbed (#5)	10	2008	TST										
b) Ford 1-Ton (#4)	10	2008	TST										
558.5611 2 ½ 4-Ton 6 YD DUMP TRUCKS													
a) 98 Freightliner (#7)	15	1998	TST				\$0	R	\$75,000				
b) 93 Ford LN7000 (#3)	15	1993	TST	R	\$70,000								
c) 93 Ford LN7000 (#8)	15	1993	TST		\$0	R	\$70,000						
d) 90 Kodiak 3208 (#6)	15	1990	TST										
558.5613 3 T Truck w/ Meyers Sewer													
a) 98 Ford LN-8000 (#17)	20	1998	TST								\$280,000		
558.5614 Spreaders, Plows, Blades													
a) 2005 Swenson (spreaders)	10	(2) 2005	TST	R2	\$25,000								
b) 2005 Swenson	10	(2) 2005	TST			R2	\$15,000						
c) (1) M210 Meyers Snow Plow	20		TST										
d) 8' Box Blade	5	2000	TST										
e) Small Disc			TST										
f) (2) Flink Snow Plow	15	2000	TST			R2	\$10,000						
g) (2) Flink Snow Plows	15	1999	TST	R2	\$10,000								
558.5617 Elgin Pelican													
	4 Yr. Buyback	2008	TST		\$130,000								
SUBTOTAL					\$295,000		\$95,000		\$75,000		\$280,000		\$0

Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Public Works - Streets, 42, Continued:	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5619 2009 Komatsu WA200-6 Loader	10	2009	TST										
558.5620 Leaf Machines													
Tarco Leaf Machine (#75)	15	2001	TST					R	\$40,000				
Tarco Leaf Machine (#76)	15	2001	TST										
558.5621													
1999 Case Tractor/Backhoe #580L	10	1999	TST										
2008 Case Tractor/Backhoe #580 Super M	10	2008	TST										
558.5625 3-Pt Hitch Tractor W/PTO													
a) 00 John Deere (#12)	5	2000	TST		\$50,000								
b) 2006 John Deere (#14)	5	2006	TST	R	\$40,000								
c) 01 J.D. 7210 Tractor (#15) (M-Mower Only)	5	2005	TST										
d) 09 J.D. 4105 Tractor (#21)	5	2009	TST	R	\$15,000								
e) 09 J.D. 4105 Tractor (#22)	5	2009	TST	R	\$15,000								
558.5627 2-Ton Vibratory Roller			TST										
a) Ingersol Rand Roller (#20)	20	1991											
558.5628 Pothole Patching Equipment			TST										
a) GMC Truck w/Patcher (#67)	10	1998			\$180,000								
558.5640 Ingersol Rand W/Jack			TST										
a) Hammer (#23)	20	1983							\$10,000				
558.5644 Tree & Brush Removal Equipment			TST										
a) General				R	\$5,000	R	\$5,000	R	\$5,000	R	\$5,000		
558.5654 Tools Generally			TST										
a) Tools Generally Replacements & Additions				R	\$2,500	R	\$2,500	R	\$2,500	R	\$3,000		
558.5657 Pest Control Equipment													
a) Fogging Machines	10			R	\$15,000								
SUBTOTAL					\$322,500		\$7,500		\$57,500		\$8,000		\$0

Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Public Works - Streets, 42, Continued:	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5674 Radios/Portable													
a) Portable Radio	5	(7) 2005			\$8,000								
b) Cellular Phone	10												
558.5683 Barricades, Warning Equip.	Var		TST	R	\$2,500	R	\$2,500	R	\$2,500	R	\$2,500		
558.5685 Bobcat Trailer, Bucket, Auger			TST		\$30,000		\$30,000						
558.5690 Computers & Equipment	5			R	\$1,500	R	\$1,500	R	\$1,500	R	\$1,500		
SUBTOTAL					\$42,000		\$34,000		\$4,000		\$4,000		\$0
STREET DIVISION TOTAL					\$659,500		\$136,500		\$136,500		\$292,000		\$0
Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Public Works 40/Garage 43	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5695 Copiers & Recording Equipment													
a) Shintom VCR	VAR												
Ricoh SP 3510 Copier	5	2012							\$1,000				
c) Sharp Calculator													
558.5734 Streets & Alleys													
558.5738 Signs, Signage & Markers			TST		\$4,000								
558.5607 Pick Up Trucks	10	2000			\$30,000								
558.5654 Tools Generally	10												
558.5674 Radios													
a) Motorola Radio	10	2000											
b) (2) Radius Portable Radio	10												
558.5704 Building Interiors													
GARAGE DIVISION TOTAL					\$34,000		\$0		\$1,000		\$0		\$0

	Estimated	Year of	Funding		FY-15		FY-16		FY-17		FY-18		FY-19
Department/Description	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works 40/Planning & Zoning 45													
558.5607 Pick Up Trucks													
a) 2005 Ford Ranger	10	2005	GF							R1	\$30,000		
b) 2001 Ford Ranger	10	2001						R1	\$30,000				
c) 2000 Ford Ranger	10	2000				R1	\$30,000						
d) 1999 Ford Ranger	10	1999		R1	\$32,000								
e) 2000 Jeep Cherokee (137,200 miles)	6	2000											
558.5674 Cellular Phones	2	2013	GF	R4	\$1,300			R4	\$1,300			R4	\$1,300
558.5674 Radios-Portable													
a) Radius Portable Radios (4)	10	2013	GF										
b) Portable Radio, Base station	10	2013											
558.5690 Computers & Equipment													
a) PC's (5)	3	2011	GF	R4	\$6,000							R4	\$6,000
b) Plotter/Printer	10	2002				R1	\$2,500						
c) Network Printer	5	2011						R1	\$2,500				
GIS		2011											
f) Blueprint Scanner/System													
558.5692 - 40" Roll Laminator	10	2011	GF										
558.5694 Furniture & Fixtures	15	1995	GF	R2	\$4,500	R2	\$4,500						
PLANNING & ZONING TOTAL					\$43,800		\$37,000		\$33,800		\$30,000		\$7,300
Animal Control Division/46													
	Estimated	Year of	Funding		FY-15		FY-16		FY-17		FY-18		FY-19
	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5607 Pick Up Truck													
a) 99 Ford F150 - (Chassis transferred to Park)	10		GF	A1	\$25,000		\$0		\$0		\$0		\$0
b) Animal Control Truck Bed		1999											
ANIMAL CONTROL DIVISION TOTAL					\$25,000		\$0		\$0		\$0		\$0

Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Public Works Parks & Recreations 47	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
			GF										
558.5657 Pest Control Equipment													
a) Pest Control Equipment - General													
558.5674 Radios-Portable													
a) Radius Truck Radio	10												
b) Radius Portable Radio	10												
558.5690 Computer Equipment													
a) Computer Equipment - General	3	2003				R	\$800						
558.5607 Pick Up Trucks													
a) '02 Ford 1/2 Ton (#27)	10	2002		R	\$20,000								
558.5609 One Ton Dump Truck													
a) 2000 Ford 1-Ton (#29)	10	2000											
b) 2005 Ford 1-Ton (#32)	10	2005											
c) 2012 Ford 1-ton (#36)	10	2012											
558.5623 3-PT Hitch Loader w/ PTO													
a) 2008 Kubota M8540 (#31)	10	2008								R	\$45,000		
558.5625 Tractor 3 Pt. Hitch													
a) J.D. 4410 w/loader	10	2004				R	\$20,000						
b) Bobcat Skid Steer	10	2001		R	\$33,000								
558.5640 Compressors													
a) Stationary @ Public Works Building (#61)	10												
558.5646 Mowing Equipment Riding													
a) 2 2012 John Deere front-mounted mowe	2	2012				R	\$18,000			R	\$18,000		
b) 1 2010 Kubota front-mounted mower	2	2010											
558.5648 Mowing Equipment-Tractors													
a) J.D. 272 Grooming (#48)	10												
b) Bushhog 3126 (55)	10												
SUBTOTAL					\$53,000		\$38,800		\$0		\$63,000		\$0

Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Public Works/Parks & Recreations 47	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5652 Utility Trailers													
a) 88 7 x 20 (#53)	10												
b) 92 8 x 20 (#54)	10												
c) 60 5 x 9 (#57)	10												
d) 60 Water Trailer (#52)	10	1999											
558.5674 Radios-Portable			GF										
a) (5) Radius Portable	10												
b) (5) Radius Truck	10												
558.5751 Swimming Pool													
a) Circulation Pump	10	2000											
b) Controller	10	2005											
c) Pool Vacuum (Rebuilt 2003)													
558.5753 Playground Equipment													
a) R.S. Matthews Park	Var												
b) Roberta Rowe													
c) Complex by Clinton Building						A	\$15,000						
d) Mary Lou Montgomery Park													
e) Near Clinton Building													
f) Replace Walking Trail Equipment - Complex						R	\$20,000						
g) Skatepark													
558.5755 Shelters, Tables, Benches													
a) General	Var												
558.5756 Concession Areas & Restrooms													
a) Replace tennis court restroom-Complex	Var			R	\$90,000								
b) Restroom-R.S. Matthews Park								R	\$90,000				
c) Replace restroom @ men's softball				R	\$90,000								
d) Replace T-ball field restroom-Complex						R	\$90,000						
SUBTOTAL					\$180,000		\$125,000		\$90,000		\$0		\$0

Department/Description:	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
Public Works/Parks &Recreations 47	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5757 Fencing and lighting													
a) Ballfield lights/poles Field 5				R	\$95,000								
b) Ballfield lights/poles Field 6						R	\$95,000						
c) Complex backstop replacement				R	\$27,425	R	\$28,150						
d) Complex backstop replacement				R	\$16,990	R	\$16,555						
558.5758 Parking Areas													
a) General	Var												
c) Chat Parking Lot													
d) Resurface Tennis Courts at Complex													
558.5760 Lakes, Ponds & Fountains													
a) C.P. Wing Lake	Var												
CLINTON COMMUNITY BUILDING													
558.5690 Computers & Equipment													
a) Wide Area Network Equipment (WAN)	5	2002											
b) HP LaserJet Printer													
558.5694 Furniture & Fixtures													
a) 6' Round Banquet Tables (32)	Lifetime	2002											
b) 8' Rectangular Tables (20)	Lifetime	2002											
c) Lift Station Package	25	2002											
d) Hussey Concertina Stage	20	2002											
e) Frididaire Refrigerator	25	2002											
f) Stainless Steel Tables (2)	Lifetime	2002											
g) Hobart Refrigerator	25	2002											
h) Hobart Freezer	25	2002											
i) Vulcan Range/Oven	25	2002											
j) Scotsman Ice Maker	10	2002											
SUBTOTAL					\$139,415		\$139,705		\$0		\$0		\$0

Public Works/Parks &Recreations 47	Estimated	Year of	Funding	FY-15		FY-16		FY-17		FY-18		FY-19	
CLINTON COMMUNITY BUILDING	Life	Purchase	Source	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5677 Cameras & Video Equipment													
a) Rane Audio Mixer	25	2002											
b) QSC Amplifier	25	2002											
c) Audio-Technica Wireless Microphone	25	2002											
d) JBL Ceiling-Mount Speakers (12)	25	2002											
e) Sanyo 35" Television/Sanyo VCR	10	2002											
f) RCA CD Player	5	2002											
g) Portable Projector Screen (2)	10	2002/2009											
CLINTON COMMUNITY BUILDING													
558.5692 Minor Office Machines													
a) Lanier Copier	5	2008											
b) Hewlett Packard 920 Fax Machine (used-DED)		2003											
558.5702 Building													
a) Marquee Sign	Lifetime	2002											
b) Minuteman Electric Floor Burnisher	10	2002											
c) Large Lennox HVAC Units (2)	25	2002											
d) Small Lennox HVAC Units (2)	25	2002											
e) A.O. Smith 40-gallon Water Heater	10	2008											
SUBTOTAL					\$0		\$0		\$0		\$0		\$0
PARKS & RECREATIONAL DIVISION TOTAL					\$372,415		\$303,505		\$90,000		\$63,000		\$0
AIRPORT 049													
558.5740 Airport Improvements					\$0		\$0		\$0				\$0
a) General	Var				\$50,000								
AIRPORT DIVISION TOTAL					\$50,000		\$0		\$0		\$0		\$0
PUBLIC WORKS DEPARTMENT TOTAL					\$1,188,715		\$478,005		\$262,300		\$386,000		\$10,300
DEPARTMENT TOTAL BY FUNDING SOURCE													
Transportation Sales Tax Fund (restricted)					\$245,000		\$35,000		\$50,000		\$10,500		\$0
General Fund (unrestricted)					\$943,715		\$101,500		\$87,500		\$281,500		\$10,300

Justification Comments

FY-15

Replace Ballfield Lights / Poles on Complex Field 5 – This will continue the replacement of wood poles with steel poles and the relamping of all the ballfields in the Recreation Complex. This project addresses safety concerns as well as lighting upgrades – the wooden poles on two of the softball fields are the original poles installed in 1975, and are exhibiting deep fissures at the surface. Some years ago, three of these 70' poles were broken over in straight-line winds. This field serves the girls' summer softball program, and to a lesser degree, men's softball and boys' baseball. Annual maintenance will be nominal at the outset involving replacement of some bulbs @ approximately \$30.00 each.

Recreation Complex Restroom – This will be new construction to replace one of the original restroom facilities built in the park, going back over 35 years. We had a plumbing problem in one of the restrooms, and the Building Maintenance supervisor advised me that to repair the problem would require tearing into the concrete block wall. He also said the wiring in the building is in poor condition and recommends replacing the structure with a new restroom facility. It is located near the tennis courts and three picnic shelters including one of the reservation shelters which is used extensively on weekends during the picnic season. Annual maintenance would be addressed through the M & O budget. In FY-13, we have \$11,500 budgeted for building maintenance and \$6,000 for janitorial supplies which, among other things, funds maintenance on 14 restroom facilities in 16 parks and a community building. Estimate \$250 for supplies annually and \$500 for routine maintenance. It is already included in our Community Sheltered Workshop contract.

Complex restroom replacement (high school soccer field) – This would provide for the construction of a replacement restroom between the men's softball field and the high school soccer game field. The new restroom will increase toilet facilities at the site which has heavy use during the spring and fall soccer seasons. Estimate is \$250 annually for supplies and \$500 for routine maintenance. The City already contracts for restroom cleanup services for a facility at this location with the Community Sheltered Workshop.

Complex backstop replacement – The backstops on the eight original Recreation Complex ballfields have the original steel poles installed in the mid-'70s. Staff has concerns about the condition of the steel that has been in the ground for nearly 40 years. These backstops are four feet taller than the old ones, and will have a six-foot "foul ball" overhang attached. The Park Board is recommending replacement of two backstops on each group of four ballfields in this budget year.

Supervisor's Truck – This would be the scheduled 10-year replacement of the Park Maintenance Supervisor's truck.

Bobcat Skid Steer – This versatile piece of equipment was purchased in 2001 and is on a 10-year replacement schedule.

FY-16

Replace Ballfield Lights / Poles on Complex Fields 6 – This will complete the replacement of wood poles with steel poles and the relamping of all the ballfields in the Recreation Complex. Again, there are safety concerns associated with this project, as well as upgrading the lighting. These remaining fields serve the girls' softball program primarily, and adult softball and boys' baseball to a much lesser degree. Annual maintenance will be nominal at the outset involving replacement of some bulbs @ \$30.00 each.

Complex restroom replacement – This would provide for the construction of a replacement restroom near the youth tee ball baseball fields. This project will replace one of the original restroom facilities in the park. It is already included in the contract with the Sheltered Workshop. Estimate \$250 annually for supplies and \$500 for routine maintenance.

Complex backstop replacement – Park Board is recommending completion of the backstop replacement program for the eight ballparks in the Recreation Complex with the installation of four more backstops – two Little League baseball and two softball.

Park Division Tractor – This is a scheduled replacement (10 years) of the small park tractor.

Front-mounted mowers – This is a continuation of the 2-year replacement cycle for our park mowers.

Playground equipment for Clinton Building area in the Complex – This will provide additional equipment for the south end of the Recreation Complex and the Clinton Building. Estimate \$500 annually to replenish surfacing material under the equipment.

Fitness equipment for the Complex fitness trail – This will replace 30-year old equipment along the trail around the lake. This equipment is showing signs of rusting below grade.

FY-17

R.S. Matthews Park Restroom – This park has no permanent restroom facility, and is currently equipped with a portable toilet. Annual maintenance would be addressed through the M&O Budget. In FY-12, we have \$11,500 budgeted for building maintenance and \$6,000 for janitorial supplies which among other things funds maintenance on 14 restroom facilities in 16 parks and the Clinton Building. Estimate \$250 for supplies annually and \$500 for routine maintenance. To add the facility to our restroom maintenance contract with the Community Sheltered Workshop will cost \$792 annually.

FY-18

Park Division tractor – This is a scheduled replacement (10 years) of the large park tractor.

Front-mounted mowers – This is a continuation of the two-year replacement cycle for our park mowers.

FY – 19

None at this time

Award of

Health Insurance Contract

(Information to be given at
Council meeting)

Council Letter

Council Letter: 13-12-02

Originating Department: Department of Public Works

Subject: Request for Extension of Sikeston Area Humane Society Contract for Services

To the Mayor and City Council:

Attachments:

Existing contract with Sikeston Area Humane Society

Action Options:

1. Council direction on any further actions to be taken
2. Other action as may be deemed appropriate

Background:

The Sikeston Area Humane Society Humane Society's Contract for Services with the City will expire December 31, 2013. The Society's Board of Directors has expressed its desire to renew the existing contract for a fee of \$83,000 annually. The FY-14 budget appropriation is \$63,000.

With both a new City Manager and Public Works Director in place, Staff requests an extension of the current contract until March 31, 2014.

CITY OF SIKESTON/SIKESTON AREA
HUMANE SOCIETY AGREEMENT
OPERATION OF ANIMAL SHELTER

This agreement, made and entered into by and between the City of Sikeston (hereinafter referred to as "CITY") and the Sikeston Area Humane Society (hereinafter referred to as "Humane Society") in order to establish, by mutual agreement, independent and joint responsibilities herein enumerated for the operation and maintenance of the City of Sikeston Animal Shelter/Sikeston Area Humane Society.

AUTHORITY AND TERM

1. The Humane Society shall operate, administer and manage all aspects of the Animal Control Facility except those aspects of the operation conducted by the CITY Animal Control Officer in support of the existing CITY ordinances and Missouri State Statutes. In the event of a conflict, CITY ordinances and state statutes shall control and take precedent over any specific of this agreement.
2. The terms of this agreement shall be for a period of twelve (12) months from July 1, 2011 to June 30, 2012, automatically renewable each year provided that at least thirty (30) days' written notice from the Humane Society to the CITY is provided stating the Humane Society's intention to renew, subject only to the terms of the termination section of this agreement.

THE HUMANE SOCIETY AGREES

3. To indemnify the CITY, save and hold it harmless from any and all loss, cost, demand, suit or judgment or other proceeding arising out of the use of CITY property or the actions of their organization or employees while performing Humane Society functions while using this same property by any person, firm or corporation who may suffer loss or claim loss or damage by reason of said use or actions.
4. To provide general public liability insurance with a carrier approved by the CITY, naming the CITY as co-insured and providing a certificate of same to the CITY, with limits as approved by the CITY.
5. Not to delegate or assign any or assign any right or responsibility granted under the provisions of this agreement to other individuals, or organizations without written permission of the CITY.
6. To provide humane treatment and care for all animals in their charge to include but not limited to adequate food, shelter and medical care. This is to include those animals impounded by or in the custody of a Code Officer in accordance with existing CITY ordinances and State Statutes.

7. To absorb all costs associated with conducting Humane Society functions within the Animal Shelter to include all personnel cost for their employees, administrative cost, medicine, euthanasia drugs, liability insurance, telephone expense, janitorial supplies, protective equipment and disposal of all animals euthanized.
8. To accept as payment from the CITY for the above listed services, the sum of \$63,000.00 to be paid in twelve equal installments of \$5250.00 on the tenth (10th) of the month.

THE CITY AGREES

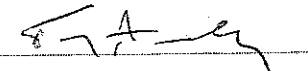
9. To provide payment for services under this agreement as described in paragraph eight (8) above.
10. To provide the building and grounds as now occupied by the Humane Society at 1900 Compress Road.
11. To provide all utilities associated with the conduct of operations at the above mentioned location.
12. To make available to the Humane Society the services and aid of the CITY Animal Control Officer subject to official duty requirements.
13. Provide additional assistance if extraordinary conditions or situations should arise that are beyond the Humane Society's control.

TERMINATION

14. Reference: Paragraph two (2). This agreement runs from July 1, 2011 to June 30, 2012 and may be terminated by either party by delivering to the other party written notice of said termination by certified mail.
15. This agreement may be terminated by the CITY immediately for any default or violations of the terms and conditions as determined by a majority vote of the CITY Council after hearing a rebuttal from the Humane Society.

In Witness Whereof, the parties hereunto have set forth their hands and seal this 29th day of June, 2011.

CITY OF SIKESTON



City of Siketon

SIKESTON AREA HUMANE SOCIETY



President

MUNICIPAL DIVISION REPORTING FORM

I. COURT INFORMATION

Reporting Month/Year [October, 2013]

Prepared by [PAT COX] Telephone Number ([573]) [475-3705]
Municipality [SIKESTON] County [SCOTT COUNTY] Circuit [33RD]
Court Location Code [MU5B] Number of Court Staff [3.00]

II. MONTHLY CASELOAD INFORMATION

	A/D Traffic	Other	Non-Traffic
A. Cases pending - 1st Month	[113]	[1,261]	[3,028]
B. Cases filed	[1]	[103]	[109]
C. Cases Disposed			
1. Jury Trial	[0]	[0]	[0]
2. Court/Bench Trial -Guilty	[0]	[0]	[0]
3. Court/Bench Trial -Not Guilty	[0]	[0]	[0]
4. Plea of Guilty in Court	[0]	[12]	[9]
5. BF and Viol. Bureau Citations	[0]	[106]	[91]
6. Dismissed by Court	[1]	[16]	[23]
7. Nolle Prosequi	[0]	[17]	[17]
8. Certified for Jury Trial	[0]	[0]	[0]
9. TOTAL CASE DISPOSITIONS	[1]	[151]	[140]
D. Cases pending - End of Month	[113]	[1,213]	[2,997]
E. Trial de Novo - Appeal filed	[0]	[0]	[0]

III. WARRANT INFORMATION

1. Total Issued	[38]	IV. PARKING TICKETS	
2. Total Outstanding EOM	[388]	Issued [0]	
		[] No parking tickets	

V. NET REVENUE COLLECTED

Fines	[\$ 20,105.61]	Revenue Parking	[\$ 0.00]
Clerk/Court Fee (Costs)	[\$ 2,400.74]	Bond Forf	[\$ 0.00]
Peace Officer (POST)	[\$ 511.82]	TOTAL REVENUE	[\$ 29,071.69]
Crime Victims Comp (CVC)	[\$ 1,279.32]		
Law Enf Training (LET)	[\$ 0.00]	VI. OTHER COLLECTIONS	
Domestic Viol Shelter	[\$ 341.20]		
Inmate Sec Fund	[\$ 340.82]	Jud Ed Fund	[\$ 0.00]
Restitution	[\$ 4,092.18]	[X] No JEF collection	
Other: _____	[\$ 0.00]		

Revised Jan 2005

MUNICIPAL COURT REPORT - FILED CASES

SIKESTON MUNICIPAL COURT
Report For October 1, 2013 Thru October 31, 2013
Page: 1
FILEDST

Violations by Filed Date...

TRAFFIC	104	
CITY ORDINANCE	109	
Total Filed Violations		213

Completed Cases...

Paid Fine...

TRAFFIC	97	
CITY ORDINANCE	78	
Total Paid Fines		175

Before Judge...

TRAFFIC	18	
CITY ORDINANCE	10	
Total Before Judge		28

Total Completed		203
-----------------	--	-----

Other Completed...

DISMISSED BY COMPLAINANT

TRAFFIC	2	
CITY ORDINANCE	1	
Total		3

DISMISSED PRESENTED INSURANCE

TRAFFIC	2	
CITY ORDINANCE	0	
Total		2

DISMISSED BY JUDGE

TRAFFIC	7	
CITY ORDINANCE	9	
Total		16

DISMISSED BY PROSECUTOR

TRAFFIC	6	
CITY ORDINANCE	13	
Total		19

VOIDED DOCKET

TRAFFIC	0	
CITY ORDINANCE	2	
Total		2

Total Other Completed		42
-----------------------	--	----

Grand Total Completed		245
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MUNICIPAL COURT REPORT - FILED CASES

SIKESTON MUNICIPAL COURT Page: 2
 Report For October 1, 2013 Thru October 31, 2013 FILEDST

Net Difference Filed/Complete 32-

Warrants...

Issued...

TRAFFIC	8	
CITY ORDINANCE	30	
Total Violations		38
Total Warrants Issued		38

Cleared...

TRAFFIC	7	
CITY ORDINANCE	37	
Total Violations		44
Total Warrants Cleared		44

Change in Total Warrants 6-

Other Paid Cases...

Paid Fine...

Total Other Paid Fines 140

FINE FINE	\$18,552.82
TC TRANSPORTATION COST	\$259.93
CC COURT COSTS	\$2,046.89
DM DOMESTIC VIOLENCE	\$341.20
CVC2 CRIME VICTIMS CITY	\$63.07
CVS2 CRIME VICTIMS STATE	\$1,216.25
TFS TRAINING FUND STATE	\$170.62
TFC TRAINING FUND CITY	\$341.20
ISFS INMATE SECURITY FUND SURCHARGE	\$340.82
JC JAIL COST	\$3,832.25
SF SHERIFF'S RETIREMENT SUR.	\$353.85
NTEMPT CONTEMPT CHARGE	\$934.20
LATE LATE FINE	\$618.59
Total Fees/Fines Paid	\$29,071.69

**PUBLIC WORKS PLANNING/CODE ENFORCEMENT DIVISION
ACTIVITY SUMMARY
FOR THE MONTH ENDING OCTOBER 31, 2013**

(Activity reported on calendar year basis)

BUILDING PERMITS ISSUED	<u>NUMBER OF PERMITS ISSUED</u>	<u>FEES COLLECTED</u>	<u>COST OF CONSTRUCTION</u>
A. RESIDENTIAL			
Current Month	4	\$ 1,668.00	\$ 466,100.00
Prior Month	2	\$ 743.00	\$ 196,250.00
2013 Year-to-date	40	\$ 5,782.00	\$ 1,438,556.00
B. DUPLEX RESIDENTIAL			
Current Month	0	\$ -	\$ -
Prior Month	0	\$ -	\$ -
2013 Year-to-date	5	\$ 3,115.00	\$ 833,900.00
C. MULTI-FAMILY RESIDENTIAL			
Current Month	0	\$ -	\$ -
Prior Month	0	\$ -	\$ -
2013 Year-to-date	4	\$ 3,201.00	\$ 1,093,700.00
D. RESIDENTIAL ALTERATIONS (Additions, out-buildings)			
Current Month	5	\$ 394.00	\$ 34,500.00
Prior Month	6	\$ 407.00	\$ 186,600.00
2013 Year-to-date	55	\$ 3,006.00	\$ 692,550.00
E. COMMERCIAL			
Current Month	0	\$ -	\$ -
Prior Month	1	\$ 143.50	\$ 100,000.00
2013 Year-to-date	16	\$ 11,892.50	\$ 18,717,682.00

INSPECTIONS	<u>Prior Month</u>	<u>Current Month</u>	<u>Current YTD</u>
A. BUILDING (new construction)			
1. Footing/under slab	14	33	153
2. Gas/sewer	16	17	116
3. Open wall	17	16	121
4. Final	13	17	57
B. BUILDING (renovation)			
1. Structure	10	15	108
2. Electrical	13	23	126
3. Plumbing	10	14	72

INSPECTIONS, Continued

	<u>Prior Month</u>	<u>Current Month</u>	<u>Current YTD</u>
C. STORM WATER MANAGEMENT			
1. Public Education	3	2	11
2. Const. Phase Plan Review	14	10	29
3. Const. Site Runoff Control	2	0	14
a. Construction Site Inspection	8	4	45
b. Sediment Control	8	3	20
c. Proper Ingress/Egress	8	2	16
d. Debris on road	7	2	24
e. Const. Mat. Solid Waste	1	2	5
4. Debris in Gutter Line	5	1	17
5. Ditch Basin Inspection	0	0	0
D. Business License Application Inspection	24	8	71
E. Mobile Home Set Up	0	0	0
F. Code Compliance			
1. Owner Request	41	16	151
G. Rental Ordinance Inspections			
1. Exterior/Drive By	42	113	1001
2. Interior	2	5	30

CONDEMNATIONS

A. Number Identified			
1. Residential	1	4	191
2. Commercial	0	0	8
B. Resolved			
1. Repaired	1	0	7
2. Removed	4	0	55
C. Pending			
1. Permit Issued	0	6	80
2. Investigating	1	3	117

PUBLIC NUISANCES

A. Tall weeds/grass			
1. 1st Offenders	20	2	58
2. Repeat Offenders	3	0	7
3. Violations Abated	14	0	42
4. Court Action	17	1	44

PUBLIC NUISANCES, Continued

	<u>Prior Month</u>	<u>Current Month</u>	<u>Current YTD</u>
B. Junk & Trash			
1. 1st Offenders	9	7	78
2. Repeat Offenders	3	0	5
3. Violations Abated	3	0	43
4. Court Action	3	3	54
C. Derelict Vehicles			
1. Total Identified	6	2	33
2. Violations Abated	1	1	22
3. Court Action	0	0	20
D. Exterior Maintenance Violations			
1. Residential	37	11	173
2. Commercial	1	0	3
3. Number Abated	16	1	103
E. Other Court Action			
1. Failure to submit application for tenancy	1	0	2
2. Failure to register Rental Property	1	0	2
3. Other Municipal Court Action	32	20	70
OTHER			
A. Animal Control Assistance	111	142	973
B. Animal Control Hours	102	144	N/A

PUBLIC WORKS PARKS DIVISION

Manhour Report

2013 October

Date: 09/30/13

through

10/31/13

	Job Description	Prior Year	Prior Month	Current Monthly	Year to Date
Ground Maintenance	Mowing	67	105.5	98	1221
	Weed Cutting/ Poisoning	6	30	24	197
	Trash Pick-up	84	83	81	817.5
	Hauling / Leveling Dirt	2	5	0	180
	Sowing Grass	0	0	0	14
	Parking Lots, Walking Trail & Tracks	18	0	0	72
	Fence Repair	8	0	0	41
	Ballfield Maintenance	56	10	34	490
	Bleachers	34	92	38	669.5
	Cemetary	2	0	4	136
	Shop	5	32.5	47.5	353
Tree & Shrub Maintenance	Trimming Trees/Bushes	3	0	0	617
	Transplanting Trees/Bushes	3	0	0	0
	Insect Disease Control	0	0	0	0
	Watering Trees/Bushes	0	16	0	31
	Tree & Stump Removal	7	25	0	201
	Playground Equipment Maintenance	80	46.5	106	543.5
	Building & Shelter Maintenance	126	6	66	739.5
	MS4	0	0	0	0
	Street Maintenance	0	0	0	111
	Personal Hrs.	0	0	0	0
	Sick Hrs.	0	17.5	54	71.5
	Vacation Hrs.	0	40	21.5	61.5
	Miscellaneous	15	35.5	10	254.5
	Clinton Building Regular Hours	73	58.5	100	802.5
	Clinton Building Overtime Hours	0	0	0	0
	Other Overtime	0	0	5	199
	Total Manhours			689	

CITY OF SKESTON
Public Works / Street Division
Man hour report

Date: 10/28/2013

Through: 11/22/2013

11/22/2013

	Job Description	Prior Year	Prior Month	Current Monthly	Year to Date	Overtime
	Street Repairs			0		0
101	Asphalt Street Repair	825.5	133	74	667.5	0
102	Concrete Street Repair	470	13	0	97.5	0
103	Boxblading Street	21.5	2	0	2	0
104	Sidewalk Replacement	63.5	0	0	9.5	0
105	Boxblading Street	0	0	0	0	0
106	Pavement Markings	42.5	20	0	31.5	0
107	Alley Maintenance/Trim	242	0	6	43	0
108	Hauling & Placing Chat	175.5	0	2	283	0
109	Sign Maintenance	1233	36	90	657	0
110	Downtown Maintenance	67	0	6	55	0
111	Right of Way Mowing	1706	183	7	2276	0
	Storm water Management			0		0
112	Snow Removal	36.5	0	0	0	0
113	Leaf Machine	150	0	263	263	0
114	Ditch-basin Mowing/Inspection	458.5	92	95	694.5	0
115	Storm Sewer Maintenance	307	26	60	197	0
116	GIS mapping	289.5	0	0	106	0
117	Line & Inlet Repair	217.5	21	38	471.5	0
118	Grate Cleaning	888	48.5	142	1170	0
119	Street Sweeping	983	73	53	446.5	0
120	Special Projects(CommunityCleanUp)	176.5	0	0	136	0
121	Compost Operation	67	15	25	299.5	20
	Projects for other Departments			0		0
122	a. Parks	39	0	8	263	0
123	b. Garage	458	0	10	623	0
124	c. Planning	0	0	7	7	0
125	d. Animal Shelter	17	0	0	6	0
126	e. Airport	727	16	0	525.5	0
127	f. Public Safety	37	0	0	96	0
128	g. City Hall	57	8	13	214	0
129	Building Maintenance	464	8	29	330	0
130	Grave Digging	46	2	0	43	0
131	Mow Lots	630.5	44	0	485	0
132	Mosquito Control	259	0	0	107.5	0
133	Tree & Stump Removal	350	3	7	64	0
134	Miscellaneous	739.5	143.5	105	504.5	0
135	community service	156.5	446	110	1311.5	0
		0	0	0	0	0

Total Manhours	<u>1150</u>	Manhours Available	<u>1206</u>	Total Overtime	<u>20</u>
Sick	<u>0</u>	Vacation	<u>24</u>	Personal	<u>8</u>
Suspension	<u>0</u>	Work Comp	<u>0</u>	Funeral	<u>0</u>
Holiday	<u>24</u>				

December 2013

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
1	2 Library Board Meets 4:30 p.m. Regular Council Meeting 5:00 p.m.	3	4	5	6	7																																																																																				
8	9 Housing Authority Board Meets 12:00 p.m. Park Board Meets 5:15 p.m.	10 BMU Board Meets 4:00 p.m. DED Board Meets 11:30 a.m.	11	12	13	14																																																																																				
15	16 LCRA Meets 11:30 a.m.	17	18	19 Strategic Plan Implementation Commission Meets 11:30 a.m.	20	21																																																																																				
22	23	24 Christmas Eve - City Offices Close at Noon	25 Christmas Day - City Offices Closed	26	27	28																																																																																				
29	30 Special Council Meeting 11:30 a.m.	31	<div>Nov 2013</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> <div>Jan 2014</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>				S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
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January 2014

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
<div>Dec 2013</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<div>Feb 2014</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td></td></tr> </table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		1 New Years Day - City Offices Closed	2	3	4
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5	6 Library Board Meets 4:30 p.m. Regular Council Meeting 5:00 p.m.	7	8	9	10	11																																																																																				
12	13 Housing Authority Board Meets 12:00 p.m. Park Board Meets 5:15 p.m.	14 BMU Board Meets 4:00 p.m. DED Board Meets 11:30 a.m.	15	16 Strategic Plan Implementation Commission Meets 11:30 a.m.	17	18																																																																																				
19	20 LCRA Meets 11:30 a.m. Martin Luther King Day - City Offices Closed Public Safety Meets 6:00 p.m.	21	22	23	24	25																																																																																				
26	27 Special Council Meeting 11:30 a.m.	28 Tourism Advisory Board Meets 4:00 p.m.	29	30	31																																																																																					