



105 E. Center Street
Sikeston, MO 63801
573-471-2512
www.Sikeston.org

TENTATIVE AGENDA


REGULAR CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, December 5, 2016
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular Council Minutes November 7, 2016
 - B. Special Council Minutes November 17, 2016
 - C. Special Council Minutes November 28, 2016
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. Board of Adjustments March 28, 2016
 - B. Housing Authority Board October 11, 2016
 - C. LCRA October 17, 2016
 - D. Library Board October 3, 2016
 - E. Tourism Advisory Board November 29, 2016
- VII. ITEMS OF BUSINESS
 - A. Consideration & Acceptance of 5-Year Capital Improvement Plan
 - B. 1st Reading, Bill #6044, Calling for April 4, 2017 General Election
 - C. 1st & 2nd Reading, Emergency Ordinance #6045, Conveyance of Property to Sikeston Area Chamber of Commerce
 - D. Other Items As May Be Determined During the Course of the Meeting
- VIII. ADJOURNMENT INTO EXECUTIVE SESSION

Property (RSMo 610.021(2))
Litigation (RSMo 610.021(1))
- IX. ADJOURNMENT

Dated this 1st day of December 2016


Carroll Couch, City Clerk

REGULAR CITY COUNCIL MEETING
NOVEMBER 7, 2016

The regular Sikeston City Council meeting of November 7, 2016 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Gerald Settles, and Mary White-Ross. Councilmen Jon Gilmore and Ryan Merideth were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Safety Director Drew Juden, Public Works Director Jay Lancaster, Parks Director Dustin Care, Street Superintendent Brian Dial, Street Supervisor Darren Martin, and Airport Manager Lee Dunn.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of October 3, 11 and 31, 2016 were presented for approval. Councilman Depro moved to approve the minutes as presented. Councilwoman Evans seconded the motion and the following roll call vote was recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilwoman White-Ross moved to approve the minutes as presented. The motion was seconded by Councilman Settles and voted as follows:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ITEMS OF BUSINESS

Bill Number 6035, Adopting and Enacting a New Title-Chapter 715, Discharge of Water and Wastes, in the City Code

Councilman Depro moved for the second reading of Bill Number 6035. The motion was seconded by Councilwoman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 6035

ORDINANCE Number 6035

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6035 ESTABLISHING AND ENACTING TITLE VII, CHAPTER 716 WASTEWATER PRETREATMENT, SETTING FORTH UNIFORM REQUIREMENTS FOR USERS OF PUBLICLY OWNED TREATMENT WORKS OF THE SIKESTON BOARD OF MUNICIPAL UTILITIES AND ENABLING THE BOARD OF MUNICIPAL UTILITIES TO COMPLY WITH ALL APPLICABLE STATE AND

FEDERAL LAWS, INCLUDING THE CLEAN WATER ACT AND GENERAL PRETREATMENT REGULATIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall be codified in Title VII Utilities, Chapter 716, Wastewater Pretreatment Requirements of City Code.

SECTION II: Sikeston Municipal Code, Title VII, Chapter 716 is created to read as follows:

See Exhibit A

SECTION III: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV: Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, then the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

- A. Bill Number 6035 was introduced and read the first time this 31st day of October, 2016.
- B. Bill Number 6035 was read the second time and discussed this 7th day of November, 2016. Councilman Depro moved to approve Bill Number 6035. The motion was seconded by Councilman Settles and voted as follows:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed,
becoming ordinance 6035.

- C. Ordinance 6035 shall be in full force and effect from and after December 7th, 2016.

Bill Number 6043, Authorization to Extend Residential Solid Waste Contract through June 30, 2017

Councilman Settles moved for the first reading of Bill Number 6043. The motion was seconded by Councilwoman Evans and the following vote recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6043 for reading, an ordinance authorizing the City of Sikeston, Missouri to extend its solid waste contract for six (6) months.

ADJOURNMENT INTO EXECUTIVE SESSION

Councilman Depro moved to adjourn into executive session for the discussion of property [RSMO 610.021 (2)]. The motion was seconded by Councilwoman White-Ross and the following roll call vote recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Mayor Burch called the executive session to order. Present were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Gerald Settles and Mary White-Ross. Councilmen Jon Gilmore and Ryan Merideth were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, and Public Safety Director Juden.

Councilwoman Evans moved to approve the contract as presented for purchase of property from Sally and David Lape and authorizing the Mayor to enter into a contract for same. The motion was seconded by Councilman Depro, discussed and the following roll call vote recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

No further action was taken in executive session.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Settles moved to adjourn from executive session. The motion was seconded by Councilwoman Evans and the following roll call vote recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Settles moved to adjourn. The motion was seconded by Councilwoman Evans and the following roll call vote was recorded:

Depro Aye, Evans Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

SPECIAL CITY COUNCIL MEETING
NOVEMBER 17, 2016

CALL TO ORDER/RECORD OF ATTENDANCE

The special Sikeston City Council meeting of November 17, 2016 was called to order at 5:30 p.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Jon Gilmore, Ryan Merideth, and Mary White-Ross. Councilwoman Karen Evans was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Director of Public Safety Drew Juden, Street Superintendent Brian Dial, Vehicle Maintenance Supervisor Jimmy Groves, and Senior Building Official Collin Cecil.

ITEMS OF BUSINESS

Bill Number 6042, Repealing Title II, Chapter 210 – Offenses in its Entirety and Adopting a New Title II, Chapter 21 - Offenses

Councilman Depro moved for the first reading of Bill Number 6042. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as approved shall become Ordinance Number 6042 adopting and enacting a new Title II, Chapter 210, Offenses, of the Code of Ordinances of the City of Sikeston; and providing for the repeal of existing Code Chapter 210; and providing when this ordinance shall become effective.

2018-2022 Capital Improvement Plan

The City Council was presented the first draft of the 2018-2022 Capital Improvement Plan (CIP). Various projects will be discussed at the November 17, 2016 study session. The CIP will be considered for approval at the December 5, 2016 city council meeting.

ADJOURNMENT

There being no further business before the City Council, Councilman Settles moved to adjourn. The motion was seconded by Councilman Merideth and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

SPECIAL CITY COUNCIL MEETING
NOVEMBER 28, 2016

CALL TO ORDER/RECORD OF ATTENDANCE

The special Sikeston City Council meeting of November 28, 2016 was called to order at 5:30 p.m., in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Jon Gilmore, Ryan Merideth, and Mary White-Ross. Councilwoman Karen Evans was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Director of Public Safety Drew Juden, Public Works Director Jay Lancaster, Parks Director Dustin Care, Street Superintendent Brian Dial, Street Supervisor Darren Martin, Public Safety Captain Mike Williams, and Senior Building Official Collin Cecil.

ITEMS OF BUSINESS

Consideration of Resolution 16-11-01, Declaration of Surplus-Unclaimed Recovery Property

Director Juden presented Resolution 16-11-01, declaring certain item surplus and allowing DPS to remove them from inventory and declare them surplus property.

RESOLUTION 16-11-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN UNCLAIMED RECOVERED PROPERTY IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, There exists certain unclaimed recovered property in the inventory of Sikeston Public Safety; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

All of the items enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of these items from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

- 80 Bicycles (broken or missing parts, need to be scrapped)
- 60 Bicycles (rideable)
- Easy Mulch push mower (No Handle attached)
- Weed Eater Lawn Edger (Gas powered)
- Bolens push mower (20" Deck)
- Weed Eater push mower (20" Deck)
- Red Baby stroller
- 2- Kick scooters
- Small electric Razor motorcycle

Read this 28th day of November, 2016. Councilman Depro moved to approve Resolution 16-1-01. The motion was seconded by Councilwoman White-Ross, discussed and voted as follows:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Bill Number 6042, Repeal of City Code Title II, Chapter 210 – Offenses in its Entirety and Adopting a New Title II, Chapter 21 - Offenses

Councilman Gilmore moved for the second reading of Bill Number 6042. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL Number 6042

ORDINANCE Number 6042

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6042 ADOPTING AND ENACTING A NEW TITLE II, CHAPTER 210, OFFENSES, OF THE CODE OF ORDINANCES OF THE CITY OF SIKESTON; AND PROVIDING FOR THE REPEAL OF EXISTING CODE CHAPTER 210; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: FINDINGS

In the 2014 Legislative Session, the Missouri State Legislature enacted Senate Bill 491 and House Bill 1371 which resulted in numerous revisions to Title 38 (Crimes and Punishment) of the State Statutes, effective as of January 1, 2017. Therefore, Chapter 210, Offenses, of the Code of Ordinances of the City of Sikeston, County of Scott, State of Missouri, requires substantial revision and re-adoption to effect compliance with the Revised Statutes of Missouri.

SECTION II: Adoption of Revised Chapter and Repeal of Existing Provisions; Effective Date.

- A. The entirety of Chapter 210, Offenses, Exhibit A attached hereto, is hereby adopted and enacted as Chapter 210 of the Code of Ordinances of the City of Sikeston; and such Chapter shall repeal and replace existing Code Chapter 210 as of the effective date January 1, 2017.
- B. The repeal of existing Chapter 210 set forth in Subsection (A) above shall not affect the following:
 - (1) Any ordinance adopted subsequent to July 14, 2016 which reflects the date of the last legislation reviewed for the most recent Code update (Supp. #17, 7/16).
 - (2) Any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance, nor

shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to such date.

SECTION III: State Law Reference Table.

For ease of reference, the following State Law Reference Table outlines the Statutory authority, as revised through the 2014 Legislative Session and effective January 1, 2017, for each Section of Chapter 210, Offenses, hereby adopted.

Code Section	RSMo. Section
210.010	556.061, 565.002(14)
210.020	562.012
210.030	562.014
210.120	565.056
210.130	565.076
210.150	565.091
210.160	565.227
210.170	565.130
210.180	568.050
210.190	577.300
210.300	575.020
210.310	575.030
210.320	575.190
210.330	575.250
210.340	575.270
210.350	575.100
210.360	575.290
210.370	575.120
210.380	575.080
210.390	575.150
210.400	575.200
210.410	575.160
210.520	577.100
210.530	577.070
210.540	577.076
210.550	577.150
210.660	574.005
210.670	574.010
210.680	574.020
210.690	574.040
210.700	574.050
210.710	574.060
210.730	574.035
210.740	574.160
210.830	571.010
210.840	571.030
210.850	571.020
210.860	571.045.1
210.870	571.085
210.880	571.087

Code Section	RSMo. Section
210.890	571.060.1(2),(3)
210.900	571.107
210.910	571.037
210-920	571.070
210.1020	569.010
210.1030	569.090
210.1040	569.120
210.1050	569.130
210.1060	569.140
210.1070	569.150
210.1080	569.155
210.1090	569.060
210.1100	569.065
210.1110	570.030
210.1120	302.286
210.1140	570.145
210.1150	570.130
210.1160	570.140
210.1170	570.085
210.1180	570.057
210.1190	570.120
210.1200	537.125
210.1210	407.300
210.1220	407.301
210.1230	407.302
210.1240	407.303
210.1350	567.010
210.1360	567.020
210.1370	567.030
210.1390	567.080
210.1500	566.010
210.1510	566.093
210.1520	566.101
210.1530	566.148
210.1540	566.149
210.1550	589.426
210.1670	573.010
210.1680	573.030.1
210.1690	573.040
210.1800	579.015
210.1810	579.015
210.1820	195.418
210.1830	579.074
210.1840	579.097
210.1850	579.099
210.1860	579.101
210.2100	407.925
210.2105	407.926
210.2110	407.931
210.2120	407.933

Code Section	RSMo. Section
210.2130	407.934.1
210.2140	407.927
210.2150	407.928
210.2160	407.929

SECTION IV: General Repealer Section: Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability.

It is hereby declared to be the intention of the City Council that the Sections, paragraphs, sentences, clauses and phrases of this ordinance and Chapter 210, Offenses, hereby adopted are severable, and if any phrase, clause, sentence, paragraph or Section of this ordinance or Chapter 210 hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and Sections of this ordinance or Chapter 210 hereby adopted.

SECTION VI: Record of Passage:

- A. Bill Number 6042 was introduced and read the first time this 17th day of November, 2016.
- B. Bill Number 6042 was read the second time this 28th day of November, 2016. Councilman Gilmore moved to approve Bill Number 6042. The motion was seconded by Councilman Depro, discussed and voted as follows:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed,
becoming ordinance 6042.

- C. All provisions of this ordinance and revised Chapter 210, Offenses, adopted hereby shall be in full force and effect on January 1, 2017.

Bill Number 6043, Authorization to Extend the Residential Solid Waste Contract through June 30, 2016

Councilman Depro moved for the second reading of Bill Number 6043. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL NUMBER 6043

ORDINANCE NUMBER 6043

AN ORDINANCE AUTHORIZING THE CITY OF SIKESTON, MISSOURI TO EXTEND ITS SOLID WASTE CONTRACT FOR SIX (6) MONTHS.

WHEREAS, the City Council finds and determines that it is necessary and desirable to extend its current contract for solid waste disposal with Sonny's Solid Waste Services, Inc. and to approve the execution of certain documents herein.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: Authorization of Documents. The City is hereby authorized to enter into the following documents (the "City Documents"), in substantially the form presented to the City Council and attached to this Ordinance, with such changes therein as are approved by the officials of the City executing the documents, such officials' signatures thereon being conclusive evidence of their approval thereof:

(a) Amendment to Contract For Service, Disposal of Solid Waste and Garbage

SECTION II: Execution of Documents. The Mayor is hereby authorized to execute the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the City. The City Clerk is hereby authorized to attest to and affix the seal of the City to the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION III. General Repealer Section. Any other ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV. Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall continue in full force and effect.

SECTION V: Record of Passage:

- A. Bill Number 6043 was introduced and read the first time this 7th day of November, 2016.
- B. Bill Number 6043 was read the second time on this 28th day of November, 2016. Councilwoman White-Ross moved to approve Bill Number 6043. The motion was seconded by Councilman Evans, discussed and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed,
becoming Ordinance Number 6043.

- C. Upon passage by the City Council, this bill shall become Ordinance 6043 and shall be in full force and effect from and after December 27, 2016.

Employee Health Insurance Renewal with HealthScope

City Treasure Bailey presented the City of Sikeston's Employee Health Insurance Plan renewal for 2017. The City is completing its third year in a self-insured plan. The third party

administrator is HealthScope, LDI is the pharmacy provider, and Healthlink and PCHS are the network providers. No increase in premiums is required for 2017.

Councilman Gilmore moved to authorize renewal of the City of Sikeston's Employee Health Insurance Plan with HealthScope Benefits, LDI, and Roundstone Management, LTD. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Merideth moved to adjourn. The motion was seconded by Councilwoman Evans and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye,
White-Ross Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

Board of Adjustments

March 28, 2016

4:00 p.m.

Sikeston City Hall

C.D. Matthews

Members Present: Cooper, Galemore, Glidewell, Nace, Miller and Ziegenhorn

Members Absent: Redd

**Staff Present: Collin Cecil, Code Officer
Angie Keller, Administrative Assistant**

Guests: Laura Revelle

Approval of Minutes:

Minutes of December 14, 2015 were presented for approval. A motion was made by Black to approve the minutes. Ziegenhorn seconded the motion. Roll call vote was as follows:

Ayes:	Cooper, Galemore, Glidewell, and Nace
Nays:	0
Motion Passed:	4-0

Item(s) of Business:

A request, from Laura Revelle, for a conditional use variance for an in-home child care service located at 916 Stanford Drive, Sikeston, Missouri.

After discussion of the request, a motion was made by Cooper to approve the request, from Laura Revelle, for a conditional use variance for an in-home child care service located at 916 Stanford Drive, Sikeston, Missouri. Glidewell seconded the motion. Roll call vote was as follows:

Ayes:	Galemore, Glidewell, Nace and Cooper
Nays:	
Motion Passed:	4-0

There being no further business items, a motion was made by Cooper to adjourn and seconded by Glidewell to adjourn. The vote was unanimous. The meeting adjourned.

Respectfully submitted by:

Attested by:

Angie Keller, Administrative Assistant

Ron Galemore, Chairman

MINUTES OF THE REGULAR MEETING

HOUSING AUTHORITY OF THE

CITY OF SIKESTON, MISSOURI

HELD ON THE ELEVENTH DAY OF OCTOBER 2016

On the Eleventh Day of October, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in Regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Commissioner Michele Knickman, Commissioner Alice Tharp, Commissioner Kathy Teachout, and Commissioner John Leible

Absent:

Also Present: Mary White-Ross, City Council Liaison, and Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Kathy Teachout and John Leible were welcomed to the Board of Commissioners by Chairman Mike Jensen. Both newly appointed Commissioners having been sworn in by the City signed a Housing Authority Affidavit of Office.

Minutes of the Regular Meeting of September 12, 2016 were presented and upon a motion duly made by Commissioner Michele Knickman, and seconded by Commissioner Alice Tharp, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	143.40	Mid-South Office Supply	348.11
AT&T	332.26	Model Lawns	913.50
Auto Zone	32.98	O'Guin Mechanical	191.00
Board of Municipal Utilities	12,900.25	Plumbmaster	282.05
Bo's Heating and Cooling	8.80	Raben Tire	25.95
Charter Communications	144.80	Service Master Commercial	330.00
C&K Building Supply	711.04	Slusher	32.82
Decota Electric	1,509.56	Sonny's Solid Waste	2,700.00
G & D Communications	72.00	Steward, Rebecca	652.00
Greenway Equipment	70.45	Tri-County Transfer	385.00
Liberty Utilities	3,806.12	Ultimate Flooring	111.98
Lowes	140.58		
Menards	233.62	Total for September	\$26,226.01
Meyer Supply	147.74		

Motion duly made by Commissioner Alice Tharp to pay bills as presented, seconded by Commissioner Michele Knickman. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending September 2016 were presented. The requisitions included \$2,400.00 to Dunker Consultants (501-15), \$1,784.00 to the Housing Authority Public Housing Operating Fund (501-15), \$7,075.00 to the Housing Authority for prorated salaries (501-15), and \$47,058.00 to Ryan Excavation (501-16). Motion duly made by Commissioner Michele Knickman, to pay requisitions for a grand total of \$58,317.00, seconded by Commissioner Alice Tharp. Motion carried unanimously.

The following Resolution No. 693 was introduced for consideration:

RESOLUTION NO 693

A RESOLUTION APPROVING THE FISCAL YEAR 2017 PHA PLAN AND PHA CERTIFICATIONS OF COMPLIANCE WITH THE PHA PLANS AND RELATED REGULATIONS INCLUDING CIVIL RIGHTS AND PHA PLAN ELEMENTS THAT HAVE CHANGED AND APPROVAL OF SUBMITTAL OF THE PHA PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Commissioner Michele Knickman, duly made the motion to adopt Resolution No. 693, seconded by Commissioner Alice Tharp, and upon roll call the “Ayes” and “Nays” were as follows:

Ayes: Chairman Mike Jensen, Commissioner Michele Knickman, Commissioner Alice Tharp, Commissioner Kathy Teachout, and Commissioner John Leible

Nays: None

Resolution No. 693 was declared adopted by Chairman Mike Jensen.

The Fiscal Year Ending 2015 Financial Statements and Reports on Compliance and on Internal Control (FYE 2015 Audit) was presented to the Commissioners for discussion. It was noted that even with the severe federal budgets cuts of the last six years the Housing Authority holds a strong financial position with good reserve levels. There were no audit findings or recommendations.

Being no further business to come before the Body, Commissioner Alice Tharp moved to adjourn, seconded by Commissioner Michele Knickman. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

AFFIDAVIT OF OFFICE

STATE OF MISSOURI

COUNTY OF SCOTT

CITY OF SIKESTON

KATHY TEACHOUT, BEING FIRST DULY SWORN, ON OATH DISPOSES AND SAYS THAT SHE IS ONE OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SIKESTON, MISSOURI. THAT SHE IS AND WAS AT THE TIME OF HER APPOINTMENT AS SUCH COMMISSIONER, A TAXPAYER, AND HAS RESIDED IN THE CITY OF SIKESTON, MISSOURI, FOR FIVE YEARS PRIOR TO HER APPOINTMENT AS SUCH COMMISSIONER.

KATHY TEACHOUT, COMMISSIONER

BOBBY K. HENRY, SECRETARY

AFFIDAVIT OF OFFICE

STATE OF MISSOURI

COUNTY OF SCOTT

CITY OF SIKESTON

JOHN LEIBLE, BEING FIRST DULY SWORN, ON OATH DISPOSES AND SAYS THAT HE IS ONE OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SIKESTON, MISSOURI. THAT HE IS AND WAS AT THE TIME OF HIS APPOINTMENT AS SUCH COMMISSIONER, A TAXPAYER, AND HAS RESIDED IN THE CITY OF SIKESTON, MISSOURI, FOR FIVE YEARS PRIOR TO HIS APPOINTMENT AS SUCH COMMISSIONER.

JOHN LEIBLE, COMMISSIONER

BOBBY K. HENRY, SECRETARY

**Certification of Compliance with
PHA Plans and Related Regulations
(Small PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

**PHA Certifications of Compliance with the PHA Plans and Related Regulations
including Civil Rights and PHA Plan Elements that Have Changed**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or ___ Annual PHA Plan for the PHA fiscal year beginning ____, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA certifies that the following policies, programs, and plan components have been revised since submission of its last Annual PHA Plan (check all policies, programs, and components that have been changed):

- ☐ 903.7a Housing Needs
- ☐ 903.7b Deconcentration and Other Policies Governing Eligibility, Selection, Occupancy, and Admissions Policies
- ☐ 903.7c Financial Resources
- ☐ 903.7d Rent Determination Policies
- ☐ 903.7h Demolition and Disposition
- ☐ 903.7k Homeownership Programs
- ☐ 903.7r Additional Information
 - ☐ A. Progress in meeting 5-year mission and goals
 - ☐ B. Criteria for substantial deviation and significant amendments
 - ☐ C. Other information requested by HUD
 - ☐ 1. Resident Advisory Board consultation process
 - ☐ 2. Membership of Resident Advisory Board
 - ☐ 3. Resident membership on PHA governing board

The PHA provides assurance as part of this certification that:

- (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
 6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
 7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
 8. For a PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting lists would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
 10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
 11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
 12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
 13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
 14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
 15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
 16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
 17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
 18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
 19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
 20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
 21. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

PHA Name

PHA Number/HA Code

____ 5-Year PHA Plan for Fiscal Years 20____ - 20____

Annual PHA Plan for Fiscal Year 20____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Signature	Date

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY
CITY OF SIKESTON
MEETING**

Monday, October 17, 2016
11:30 a.m.

Council Chambers
105 East Center Street
Sikeston, Missouri

MEETING MINUTES

I. MEETING CALLED TO ORDER

Dan Marshall called the meeting to order at 11:42 a.m.

II. ROLL CALL

Members Attending: Michael Harris, Mike Jensen, John Leible, Dan Marshall, and
Matthew Wright
Council Liaison: White-Ross
Staff Attending: Jonathan Douglass, Jay Lancaster, Angie Keller and Collin Cecil
Guest Attending: David Crader, Edie Bartlett - Crader Law Firm
Joy Lawrence

III. APPROVAL OF MINUTES

Jensen made a motion to approve the minutes from the meeting of September 19, 2016, as submitted. Wright seconded the motion. Motion carried unanimously.

IV. BILLS AND COMMUNICATIONS

Wright made the motion to approve the bills as follows:

- A. David Crader Law Firm-\$2,302.00
- B. Buffalo Wild Wings- \$83.90
- C. Mitchell Insurance- \$1,661.00
- D. United Fire Group- \$2,914.00

Jensen seconded the motion. Motion carried unanimously.

V. LCRA BUSINESS:

A. Dan Marshall informed the Board that it was time for the annual election of officers. He asked for someone to make a motion to nominate. Mike Jensen made a motion to elect Matthew Wright as Vice Chairman. Michael Harris seconded the motion. Motion carried (Wright abstained from voting).

Matthew Wright made a motion to elect Dan Marshall as Chairman. Mike Jensen seconded the motion. Motion Carried (Dan Marshall abstained from voting).

B. Upon Motion made by John Leible; seconded by Mike Jensen, and upon discussion and unanimous vote of Board Members Dan Marshall, Mike Jensen, Matthew Wright, John Leible and Michael Harris, the following **Resolution** was approved:

RESOLVED, that the Land Clearance Redevelopment Authority, City of Sikeston, bank account No. 152301178546, at US Bank, shall remain the general bank account; and all banking transactions shall require no less than two (2) signatures from any of the authorized board members, who are reaffirmed as: Dan Marshall, Mike Jensen, Matthew Wright, John Leible and Michael Harris.

C. David Crader informed the Board of an offer of \$1,000.00 from Carlos Escobar to purchase 1519 E. Matthews. Questions arose concerning the lot. This item was tabled until the November 21, 2016 meeting. No vote. Discussion only.


D. Upon Motion made by Mike Jensen; seconded by Matt Wright, and upon discussion and unanimous vote of Board Members Dan Marshall, Mike Jensen, Matthew Wright, John Leible and Michael Harris, the following **Resolution** was approved:

RESOLVED, that the Land Clearance Redevelopment Authority, City of Sikeston, authorize the City of Sikeston and its Department of Public Safety to have access to and use of non-rehabitable and un-inhabitated real estate, fixtures and improvements owned by the LCRA for training purposes, identified as: 844 Agnes, 402 Branum and 409 Branum.

E. Jay Lancaster informed the Board that the City has been given authorization to continue using CDBG funds for demolition and that he would include the recently purchased tax sale properties in this list. Discussion only. No vote.

VI. ADJOURNMENT:

The next LCRA meeting will be on Monday, November 21, 2016 at 11:30 a.m. in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 12:40 p.m.



Angie Keller, Administrative Assistant



Dan Marshall, Chairman

**Sikeston Public Library
Board of Trustees Meeting
Monday, October 3, 2016
4:30pm**

The Board of Trustees of Sikeston Public Library met on Monday, October 3 at 4:30 pm. Present were Dr. Bohannon, Mrs. Boardman, Mrs. Brown, Mrs. Chitwood, Mrs. Lawson, Mr. Leible, Mr. Polivick, Mrs. Tetley, Ms. Thompson, and Mr. Eifert, Director.

MINUTES

Mrs. Tetley made a motion to accept the minutes from the September 2016 meeting. Dr. Bohannon seconded and the motion carried.

PETTY CASH

Mrs. Chitwood made a motion to accept the Petty Cash Report for September 2016. Ms. Thompson seconded and the motion carried.

BILLS

Ms. Thompson made a motion to accept the bills for September 2016 as presented. Mrs. Brown seconded and the motion carried.

CITY FINANCIAL STATEMENT-The City Financial Statement for August 2016 was reviewed..

COMMITTEES

FINANCE—No report was presented

PERSONNEL—No report was presented.

OPERATIONS—No report was presented.

LIBRARIAN REPORT

- Mr. Eifert reported that Jackson Clay began work as a shelver on Sept. 29.
- The board gave permission for Mr. Eifert to pursue re-striping of the library parking lot.

- **The Missouri State Library is offering a program called Short Takes for Trustees, in which trustees view a series of ten 8-10 minute videos covering the various aspects of being a library trustee. Sikeston is being offering the opportunity to participate because of its size and because of the transition to a new director. Mr. Eifert will notify the State Library that we are interested in participating.**

ADJOURNMENT

Mrs. Chitwood made a motion to adjourn. Mr. Leible seconded and the motion carried. The meeting adjourned at 4:45 pm.



TOURISM ADVISORY BOARD MINUTES

MEETING OF TUESDAY, NOVEMBER 29, 2016

The Sikeston Convention & Visitors Bureau Tourism Advisory Board meeting convened Tuesday, November 29, 2016 in the CD Matthews Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were: Chairman Ryan Merideth, Vice-Chairman Ron Payne, Jon Gilmore, and John Leible; Ex-Officio Members Kathy Medley, Dustin Care, Lynn Lancaster; and CVB Director Linda Lowes.

MINUTES:

Jon Gilmore made the motion and John Leible the second to approve the Board's minutes of May 24, 2016, August 2, 2016 and September 27, 2016. The motion was approved.

FINANCIAL REPORT:

Lowes reported lodging tax receipts for the period July 1, 2016 through October 31, 2016 totaled \$49,137.14. This is a 7% increase over the prior year's receipts. Revenues exceeded expenditures by \$23,755.11 over this same period during the prior year. FY-17 lodging tax receipts are mirroring FY-15 and FY-16 revenue trends.

COOPERATIVE MARKETING FUND FY-16 REPORT:

Lowes reported the CVB has filed the required annual activity report with the Missouri Division of Tourism. During FY-16 the State provided \$20,000 to supplement the CVB's marketing budget. Website visits in FY-16 reflected a 23% increase over those of the prior year. The number of toll-free calls in FY-16 was down by 50%. Reader service inquiries exceeded the prior year's by 4%. Scott County's lodging tax receipts increased by 15.8% over that of the prior year. It was noted Sikeston's sole Scott County motel closed during FY-16. All lodging taxes are now collected by New County facilities.

OPERATIONS REPORT:

All print advertising for the Fall-Winter marketing program has been placed. Advertisements for the Spring-Summer marketing program are being submitted to vendors. The 2017 Visitors Guide is ready for printing. The 2017 I-Brochure has been submitted to the MO Division of Tourism for approval. The 2017 Calendar of Events is on-target for a February 2017 release.

The Board reviewed www.VisitSikeston.Com activity and Search Engine Management (SEM) reports from Madden Media. While September SEM activity was good (61.3% of the CVB web traffic was generated through SEM buys), October activity saw a marked decrease with only 41.62% of the CVB web traffic coming from SEM buys. Staff will be looking for the cause of this activity decrease.

Staff reported the CVB's travel e-newsletter was provided to 11,225 individuals seeking information about the region. As of September 30 the CVB's toll-free line has responded to 82 requests for information. The Visitor's Center has assisted 1,600 individuals. This is an increase of 1,075 over the prior year's activity.

COMMUNITY PROMOTIONS COMMITTEE:

The board was presented a listing of 2017 events. Kathy Medley presented an update on the Chamber's 5 & 10K event, "Crawfish Crawl". She also confirmed the St. Patty's 5K Run for the Special Olympics will be held on March 19.

April 29 is shaping up to be a significant event weekend in Sikeston with three events: Lion's Club Bike Ride, Chamber 5-10K and JC Crawfish Boil & Music Festival. Lowes will coordinate with Sikeston motels for the creation of special

lodging offers for April 29 event attendees. John Leible also noted the Jaycees will offer camper parking (electric & water hook-ups) at the Rodeo Grounds for \$30 a night. John Leible will be the JC contact for camping reservations.

FY-18 MARKETING PROGRAM:

The national profile for travelers to Missouri was presented to the board, along with an overview of the economic activity generated by tourism in both Scott and New Madrid Counties. Over the past three fiscal years both counties have experienced a steady growth in tourism receipts and tourism-related employment. This growth translates to the availability of Missouri Division of Tourism marketing funds for the CVB.

An overview of Scott (Sikeston & Miner) and New Madrid County lodging tax receipts from FY-13 through FY-16 was presented with the CVB's annual budget and marketing activities for this same period. While local lodging taxes are more susceptible to changes due to motel closings, consistent growth has been experienced since FY-15.

The board discussed the director's recommendations for the FY-18 marketing program. Chairman Meredith asked board members to explore ideas for a new advertising slogan.

The board authorized the director to proceed with the following marketing activities:

- Grant application for CVB Conversion Study

Print Marketing:

- Midwest Traveler, 573 Magazine, Missouri Life, Show-Me Missouri, Rural Missouri Magazine
- Madden Inserts with digital campaign

Digital:

- Digital Behavioral Targeting of St. Louis market
- SEM Marketing
- Update/Revise CVB website
- Expand Facebook and Instagram promotions

Other:

- Wayfinding program (\$61,000 annually for 4 years)

ELECTION OF OFFICERS:

Nominations were accepted for the 2016-2017 officers. Jon Gilmore nominated Ron Payne for board chairman. Ryan Merideth provided the second. Payne was elected to the position by a voice vote of the board.

Ron Payne nominated Jon Gilmore as board vice-chairman. Ryan Merideth provided the second. Gilmore was elected vice-chairman following a voice vote of the board.

NEXT MEETING:

The next Tourism Board meeting will be held at 4:30 PM, January 24.

There being no further business, the meeting was adjourned.

Approved and accepted this date:

Ron Payne, Chairman

January 24, 2017

Council Letter

Date of Meeting: December 5, 2016

Originating Department: City Manager

To the Mayor and City Council:

Subject: 2018-2022 Capital Improvement Plan

Attachment(s):

1. 2018-2022 Capital Improvement Plan
2. Presentation Slides from 11/17/16 Study Session

Action Options:

1. Accept the 2017-2021 Capital Improvement Plan
2. Other Action Council May Deem Necessary

Background:

The Capital Improvement Plan (CIP) is the city's 5 year plan for investment in capital assets. Development of the 2018-2022 CIP began in September with city staff. The City Council received the first draft of the CIP and discussed various projects at a study session in November. According to the City Charter, the CIP must be presented by the city manager to the City Council at least six months before the beginning of the next fiscal year. Therefore, staff requests that Council accept the attached 2018-2022 Capital Improvement Plan. This plan will inform decisions made in the FY2018 budget process which will begin this spring. For more information please see the introductory letter in the attached plan.

CITY OF SIKESTON

2018-2022 Capital Improvement Plan



MAYOR

Steven Burch

CITY COUNCIL

Bob Depro

Karen Evans

Jon Gilmore

Ryan Merideth

Gerald Settles

Mary White-Ross

CITY MANAGER

Jonathan "J.D." Douglass



2018-2022 Capital Improvement Plan

Introduction

What is a Capital Improvement Plan?

The Capital Improvement Plan (CIP) is a tool for the city's leaders – elected officials and management staff – to plan for future investments in city services. The CIP is not a budget, but it will be used to help formulate the upcoming budget. Although the CIP contains far more projects than the city will realistically be able to afford, they are all projects with value to the city and its residents. City leaders will use the CIP to weigh the value of those projects against each other, and eventually choose which ones should be funded in upcoming budgets.

Development of the CIP helps city leaders look beyond the current or upcoming budget year, and think about the community's needs several years into the future. This is especially important as we contemplate large projects that require several years of planning. The CIP helps the City Council and staff to take a long-range view of the city's activities and responsibilities.

The Capital Improvement Plan is not to be confused with the Capital Improvement Fund or Capital Improvement Budget. Annually, the city adopts a budget for the upcoming fiscal year. Within that budget is a Capital Improvement Fund, which will fund some of the projects identified in the Capital Improvement Plan. Other projects contained in the Plan will be budgeted from other city funds, and many projects will not be funded at all because the resources are not available. Those projects will likely be deferred to a future year.

Capital Project Defined

Capital projects are defined as purchases and projects of \$5,000 or more for assets with a useful life of 5 years or greater. Infrastructure projects are defined as capital projects if they are major street, drainage, construction or reconstruction projects over and above routine street maintenance such as mill and overlay work.

Capital Improvement Plan Development Process

Departmental Submittals

The Governmental Services Director prepares spreadsheets upon which departments are to enter their capital improvement requests. The spreadsheets are distributed to department heads in early September, and are due back to the Governmental Services Director no later than October 1. During the months of October and early November, the City Manager reviews the submittals with the department heads for clarification and additional information.

Capital Improvement Plan Evaluation Committee



After the City Manager receives and reviews the initial submittals from the departments, the CIP Evaluation Committee is convened to evaluate the projects. The CIP Evaluation Committee consists of the City Manager, all of the department heads, and a City Council member. Mayor Burch served as the Council representative on the committee this year. The committee met to review the requested projects and allow the other department heads the opportunity to explain their requests and answer questions. The committee then met to give numerical ratings to all of the projects requested for fiscal year 2018 (FY2018). Projects for years beyond FY2018 were not rated at this time.

Following the committee's review of the projects, a City Council study session is held to brief the Council and solicit their input on the preliminary CIP. Per the City Charter, the City Council must then accept the CIP by December 31, or at least 6 months prior to the beginning of the upcoming fiscal year.

Evaluation Committee Results

FY2018 projects were rated and ranked using the Evaluation Criteria List and Scoring Matrix, which may be found after this letter. **A word of caution about the ratings: A project's rating and ranking will not be an absolute determinant of funding.** The ratings and rankings will be an important decision making tool as future budgets are developed, but final funding decisions will also take into account financial realities and the professional judgment of city management and the City Council during budget deliberations.

With the above disclaimer in place, here are the rankings of the projects using two different methods: ranking by total score (of all the committee members) and ranking by median score. There is not a cut and dried answer to the "best" way to rank the projects. The rankings are a tool to inspire discussion and serious thought regarding the projects and their merit. The rankings do not include projects which show up in the CIP but have already been approved, such as fire apparatus and dump truck lease purchases. The rankings also do not include individual street and drainage projects funded through the Transportation Sales Tax, which are ranked and chosen in a separate process by the Planning and Zoning Commission and then the City Council. The rankings do, however, consider additional funding for street and drainage projects from the Capital Improvement Sales Tax.

Capital Improvement Project Rankings			
By Total Score		By Median Score	
Project	Cost	Project	Cost
1.Add. Street/Drainage Projects	\$150,000	1.Ditch Maintenance	\$50,000
2.Ditch Maintenance	\$50,000	2.Add. Street/Drainage Projects	\$150,000
3.Seal/Stripe Runway	\$150,000	3.Seal/Stripe Runway	\$150,000
4.Turn Out Gear	\$35,000	4.Ballfield Lights, Field 5	\$85,000
5.Bullet Proof Vests	\$15,000	5.Turn Out Gear	\$35,000
6.Sewer Vac Con Truck	\$300,000	6.Bullet Proof Vests	\$15,000
7.Ballfield Lights, Field 5	\$85,000	7.Sewer Vac Con Truck	\$300,000
8.Fixed cameras (DPS)	\$20,000	8.Hoses and Appliances	\$15,000
9.Hoses and Appliances	\$15,000	9.Backstop, Softball	\$30,000
10.Backstop, Softball	\$30,000	10.In-Car Cameras	\$30,000
11.In-Car Cameras	\$30,000	11.Crack Sealing Equipment	\$65,000
12.Crack Sealing Equipment	\$65,000	12.Various Ballfield Improve.	\$18,000

13.Rail Trail	\$400,000	13.Fixed Cameras (DPS)	\$20,000
14.Patrol Vehicles	\$200,000	14.Patrol Vehicles	\$200,000
15.Various Ballfield Improve.	\$18,000	15.Salt Storage Building	\$25,000
16.Tasers	\$15,000	16.Rail Trail	\$400,000
17.New Fire Station	\$4M	17.Sidewalk Maintenance	\$50,000
18.CISCO Core Switch	\$100,000	18.Side Arm Tractor	\$70,000
19.Salt Storage Building	\$25,000	19.Tasers	\$15,000
20.Weapons – MP-5	\$5,000	20.New Fire Station	\$4M
21.¾ Ton Work Truck, Streets	\$34,000	21.Weapons – MP-5	\$5,000
22.Sidewalk Maintenance	\$50,000	22.T-Hangar Upgrades	\$17,000
23.Front Mounted Mower	\$9,000	23.Alley Maintenance	\$25,000
24.T-Hangar Upgrades	\$17,000	24.Front Mounted Mower	\$9,000
25.Weapons - Shotguns	\$5,000	25.Weapons - Shotguns	\$5,000
26.Weapons - Rifles	\$5,000	26.Weapons - Rifles	\$5,000
27.Side Arm Tractor	\$70,000	27.CISCO Core Switch	\$100,000
28.Light Units	\$30,000	28.¾ Ton Work Truck, Streets	\$34,000
29.Alley Maintenance	\$25,000	29.UTV w/Long Bed	\$10,000
30.ADA Playground Equip.	\$16,000	30.Light Units	\$30,000
31.Admin Vehicles, DPS	\$100,000	31.ADA Playground Equip.	\$16,000
32.UTV w/Long Bed	\$10,000	32.Admin Vehicles, DPS	\$100,000
33.Flat Bed Pickup, DPS	\$45,000	33.Fitness Equip., Complex	\$50,000
34.Fitness Equip., Complex	\$50,000	34.AC Unit 1	\$10,000
35.Playground Surfacing	\$15,000	35.AC Unit 2	\$10,000
36.EMC Data Storage	\$75,000	36.Dump Truck Store/Wash	\$50,000
37.Domain Migration	\$15,000	37.Radars	\$6,000
38.AC Unit 1	\$10,000	38.Pull Behind Lift	\$40,000
39.AC Unit 2	\$10,000	39.30' Trailer, Parks	\$5,500
40.Pull Behind Lift	\$40,000	40.Flat Bed Pickup, DPS	\$45,000
41.Dump Truck Store/Wash	\$50,000	41.EMC Data Storage	\$75,000
42.½ Ton Work Truck, Parks	\$27,000	42.Domain Migration	\$15,000
43.30' Trailer, Parks	\$5,500	43.½ Ton Work Truck, Parks	\$27,000
44.Radars	\$6,000	44.½ Ton Work Truck, Code	\$27,000
45.½ Ton Work Truck, Code	\$27,000	45.Playground Surfacing	\$15,000
46.Playground Equip., Armory	\$15,000	46.Playground Equip., Armory	\$15,000
47.Computers/Equip., DPS	\$30,000	47.Computers/Equip., DPS	\$30,000
48.Bleachers	\$21,000	48.Bleachers	\$21,000
49.Picnic Tables	\$6,000	49.Air Shelter	\$27,000
50.Air Shelter	\$27,000	50.Picnic Tables	\$6,000
51.Tuckpoint City Hall East Wall	\$20,000	51.DPS Painting/Carpets	\$25,000
52.DPS Painting/Carpets	\$25,000	52.Tuckpoint City Hall East Wall	\$20,000
53.Patrol Copier	\$15,000	53.Patrol Copier	\$15,000
54.Minor Office Machines, DPS	\$5,000	54.Minor Office Machines, DPS	\$5,000
55.Fire Division Copier	\$8,000	55.Fire Division Copier	\$8,000
56.Complex Parking Lots	\$40,000	56.DPS Furniture and Fixtures	\$5,000
57.DPS Furniture and Fixtures	\$5,000	57.Airport Flag/Sidewalk/Lights	\$20,000
58.Airport Flag/Sidewalk/Lights	\$20,000	58.Complex Parking Lots	\$40,000
59.McCord Heat/Electric	\$25,000	59.McCord Heat/Electric	\$25,000
60.Mausoleum Repairs	\$80,000	60.Mausoleum Repairs	\$80,000

I hope that this Capital Improvement Plan, and the process that created it, will bring attention to the needs of the city and its operational departments, and will help city leaders effectively allocate limited resources.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'J. Douglass', with a stylized, flowing script.

Jonathan M. Douglass
City Manager

Capital Improvement Plan Evaluation Criteria List and Scoring Matrix

Criteria	Possible Scores		
	0	1	2
Consistency with community goals and plans	Project is inconsistent with, or does nothing to advance, the City Council's goals.	Project falls within a major City Council goal category, but does not address a specific goal.	Project directly and explicitly advances one or more of the City Council's goals.
Public health and safety	Project would have no impact on existing public health and/or safety.	Project would increase public health and/or safety but is not an urgent, continual need or hazard.	Project addresses an immediate, continual safety hazard or public health and/or safety need.
Public infrastructure and facilities	Project would have a negative impact on existing infrastructure and/or facilities.	Project would not have a significant impact on existing infrastructure and/or facilities.	Project would improve existing infrastructure and/or facilities.
Supports economic development	Project would discourage or directly prevent capital investment, decrease the tax base, decrease valuation or decrease job opportunities.	Project would have little to no impact on capital investment, the tax base, valuation, or job opportunities.	Project would directly result in capital investment, increased tax base, increased valuation, or improved job opportunities.
Mandates or other legal requirements	Project is not mandated or otherwise required by court order, judgment, or interlocal agreements.	Project would address anticipated mandates, other legal requirements, or interlocal agreements.	Project required by federal, state, or local mandates, grants, court order and judgments; or required as part of interlocal agreements.
Maintains or improves standard of service	Project not related to maintaining an existing standard of service.	Project would maintain existing standard of service.	Project would address deficiencies or problems with existing services; would establish new service.
Extent of benefit	Project would benefit only a small percentage of citizens or a particular neighborhood or area.	Project would benefit a large percentage of citizens or many neighborhoods or areas.	Project would benefit most or all citizens, neighborhoods, or areas.
Related to other projects	Project is not related to other projects in the CIP which are already underway (e.g. another phase of an existing project).	Project is linked to other projects in the CIP which are already underway, but is not essential to their completion.	Project is essential to the success of other projects in the CIP which are already underway.
Public perception of need	Project has no public support or established voter appeal, or the public is unaware of the need.	Project has been identified by the citizenry as a need in the community, but lacks strong support.	Project has strong political support; project was suggested by or advocated for by a large number of citizens.
Efficiency of service	Project would have no impact on the efficiency of service.	Project would result in savings by eliminating obsolete or inefficient equipment or facilities.	Project would result in significant savings by increasing the efficiency of a service, or by reducing on-going cost of a service or facility.
Feasibility of project	Project is unable to proceed in the upcoming fiscal year due to obstacles such as land acquisition, legal hurdles, partnerships needed, major public outreach needed.	Minor obstacles exists; project is not entirely ready to proceed.	Project is entirely ready to proceed; no significant obstacles exist.
Operational budget impacts	Project would significantly increase debt service, installment payments, personnel or other operating costs, or decrease revenues.	Project would not significantly impact debt service, installment payments, personnel or other operating costs, or revenues.	Project would significantly decrease debt service, installment payments, personnel or other operating costs, or increase revenues.

CITY OF SIKESTON
SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENT
FOR FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>	<u>FY-22 Requests</u>
<u>GENERAL GOVERNMENT</u>					
General Government	\$230,000	\$154,000	\$127,000	\$35,000	\$20,000
City Counselor	\$0	\$0	\$0	\$0	\$0
City Manager	\$0	\$0	\$0	\$0	\$0
Municipal Court	\$0	\$0	\$0	\$0	\$0
Department Total	<u>\$230,000</u>	<u>\$154,000</u>	<u>\$127,000</u>	<u>\$35,000</u>	<u>\$20,000</u>
<u>ADMINISTRATIVE SERVICES</u>					
City Clerk/Director	\$0	\$0	\$0	\$0	\$0
City Treasurer	\$0	\$0	\$0	\$0	\$0
City Collector	\$0	\$0	\$0	\$0	\$0
Department Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>ECONOMIC DEVELOPMENT</u>					
Director	\$0	\$0	\$0	\$0	\$0
Department Total	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>DEPARTMENT OF PUBLIC SAFETY</u>					
Administration/Detention	\$429,017	\$631,017	\$431,017	\$431,017	\$431,017
Patrol	\$365,000	\$495,000	\$395,000	\$395,000	\$395,500
Fire	\$4,160,000	\$70,000	\$158,000	\$58,000	\$88,000
Emergency Management	\$0	\$0	\$0	\$0	\$0
Department Total	<u>\$4,954,017</u>	<u>\$1,196,017</u>	<u>\$984,017</u>	<u>\$884,017</u>	<u>\$914,517</u>
<u>DEPARTMENT OF PUBLIC WORKS</u>					
Director	\$0	\$0	\$0	\$0	\$0
Street Division					
Vehicles & Equipment	\$563,007	\$378,429	\$206,843	\$172,300	\$122,000
Buildings & Maintenance	\$100,000	\$0	\$0	\$0	\$0
Streets & Drainage Improvements	\$875,000	\$875,000	\$875,000	\$875,000	\$875,000
Garage	\$0	\$30,000	\$0	\$0	\$0
Code Enforcement	\$27,000	\$27,000	\$0	\$0	\$0
Parks & Recreation					
Vehicles & Equipment	\$51,500	\$69,000	\$94,000	\$9,000	\$9,000
Buildings & Maintenance	\$776,000	\$824,000	\$585,000	\$775,000	\$305,000
Airport	\$187,000	\$717,000	\$717,000	\$17,000	\$750,000
Department Total	<u>\$2,579,507</u>	<u>\$2,920,429</u>	<u>\$2,477,843</u>	<u>\$1,848,300</u>	<u>\$2,061,000</u>
CAPITAL IMPROVEMENT REQUESTS					
ALL DEPARTMENTS	<u>\$7,763,524</u>	<u>\$4,270,446</u>	<u>\$3,588,860</u>	<u>\$2,767,317</u>	<u>\$2,995,517</u>

OVERVIEW, 5-YEAR CAPITAL IMPROVEMENT PLAN REQUESTS BY DEPARTMENT

<u>Department</u>	<u>5-Year Program Total</u>	<u>Percentage of Total</u>
General Government	\$566,000	2.65%
Administrative Services	\$0	0.00%
Economic Development	\$0	0.00%
Public Safety	\$8,932,585	41.77%
Public Works	\$11,887,079	55.58%
Total Requests, all Departments	<u>\$21,385,664</u>	<u>100.00%</u>

CITY OF SIKESTON
CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE
FOR FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

<u>FUNDING SOURCE:</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>	<u>FY-22 Requests</u>
General Revenue Fund					
General Government	\$35,000	\$0	\$90,000	\$20,000	\$20,000
Economic Development	\$0	\$0	\$0	\$0	\$0
Admin. Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$45,000	\$115,000	\$15,000	\$15,000	\$45,000
Public Works	\$0	\$0	\$0	\$0	\$0
Capital Improvement Fund					
General Government	\$195,000	\$154,000	\$37,000	\$15,000	\$0
Economic Development	\$0	\$0	\$0	\$0	\$0
Admin. Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$4,909,017	\$881,017	\$969,017	\$869,017	\$869,517
Public Works	\$1,945,507	\$2,320,429	\$1,803,843	\$1,208,300	\$1,461,000
911 Sales Tax Fund	\$0	\$200,000	\$0	\$0	\$0
Essex Fund	\$0	\$0	\$0	\$0	\$0
Transportation Sales Tax Fund	\$634,000	\$600,000	\$674,000	\$640,000	\$600,000
Total All Funds	\$7,763,524	\$4,270,446	\$3,588,860	\$2,767,317	\$2,995,517

SUMMARY OF 5-YEAR CAPITAL IMPROVEMENT PLAN REQUESTS BY FUNDING SOURCE

<u>FUNDING SOURCE:</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>	<u>FY-22 Requests</u>
General Fund	\$80,000	\$115,000	\$105,000	\$35,000	\$65,000
Capital Improvement Fund	\$7,049,524	\$3,355,446	\$2,809,860	\$2,092,317	\$2,330,517
911 Sales Tax Fund	\$0	\$200,000	\$0	\$0	\$0
Essex Building Fund	\$0	\$0	\$0	\$0	0
Transportation Sales Tax Fund	\$634,000	\$600,000	\$674,000	\$640,000	\$600,000
Total all Funds	\$7,763,524	\$4,270,446	\$3,588,860	\$2,767,317	\$2,995,517

OVERVIEW, 5-YEAR CAPITAL IMPROVEMENT PLAN REQUESTS BY FUNDING SOURCE

<u>Funding Source:</u>	<u>5-Year Program Total</u>	<u>Percentage of Total</u>
General Fund	\$400,000	1.87%
Capital Improvement Fund	\$17,637,664	82.47%
911 Sales Tax Fund	\$200,000	0.94%
Essex Building Fund	\$0	0.00%
Transportation Sales Tax Fund	\$3,148,000	14.72%
Total all Funds	\$21,385,664	100.00%

CITY OF SIKESTON
CAPITAL IMPROVEMENT REQUESTS BY ASSET FUNCTION
FOR FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2022

ASSET FUNCTION:

	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>	<u>FY-22 Requests</u>
General Operations Support					
General Government	\$15,000	\$0	\$90,000	\$0	\$0
Economic Development	\$0	\$0	\$0	\$0	\$0
Administrative Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000
Public Works	\$27,000	\$57,000	\$0	\$0	\$0
Health & Safety					
Public Safety	\$445,000	\$757,000	\$545,000	\$445,000	\$511,500
Public Works	\$0	\$0	\$0	\$0	\$0
Infrastructure					
General Government	\$215,000	\$154,000	\$37,000	\$35,000	\$20,000
Economic Development	\$0	\$0	\$0	\$0	\$0
Administrative Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$4,486,017	\$416,017	\$416,017	\$416,017	\$380,017
Public Works	\$1,725,007	\$1,970,429	\$1,798,843	\$1,064,300	\$1,747,000
Quality of Life					
Public Works	\$827,500	\$893,000	\$679,000	\$784,000	\$314,000
Total all Functions	<u>\$7,763,524</u>	<u>\$4,270,446</u>	<u>\$3,588,860</u>	<u>\$2,767,317</u>	<u>\$2,995,517</u>

SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY ASSET FUNCTION

Asset Function:	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>	<u>FY-22 Requests</u>
General Operations Support	\$65,000	\$80,000	\$113,000	\$23,000	\$23,000
Health & Safety	\$445,000	\$757,000	\$545,000	\$445,000	\$511,500
Infrastructure	\$6,426,024	\$2,540,446	\$2,251,860	\$1,515,317	\$2,147,017
Quality of Life	\$827,500	\$893,000	\$679,000	\$784,000	\$314,000
Total all Functions	<u>\$7,763,524</u>	<u>\$4,270,446</u>	<u>\$3,588,860</u>	<u>\$2,767,317</u>	<u>\$2,995,517</u>

OVERVIEW, 5-YEAR CAPITAL IMPROVEMENT PLAN BY ASSET FUNCTION

Asset Function:	<u>5-Year Program Total</u>	<u>Percentage of Total</u>
General Operations Support	\$304,000	1.42%
Health & Safety	\$2,703,500	12.64%
Infrastructure	\$14,880,664	69.58%
Quality of Life	\$3,497,500	16.35%
Total all Functions	<u>\$21,385,664</u>	<u>100.00%</u>

DEPARTMENT OF PUBLIC WORKS CAPITAL IMPROVEMENT PLAN, FY-18 THROUGH FY-22

11/10/16

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

Funding Source Legend:

GF-General Fund

TST-Transportation Sales Tax Fund

CI-Capital Improvement Sales Tax Fund

Asset Category Legend:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS-General Operations Support: Assets used to support routine/on-going municipal operations

QL-Quality of Life: Assets used to promote/enhance the City's general environment, physical health or recreation facilities

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description:	Estimated	Year of	Funding	FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
Public Works, Director													\$0
DPW ADMINISTRATION DIVISION TOTAL						\$0		\$0		\$0			\$0

Department/Description:	Estimated	Year of	Funding	Category	FY-18		FY-19		FY-20		FY-21		FY-22	
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Works, STREETS														
VEHICLES & EQUIPMENT														
3/4 Ton Work Truck			TST	IN	1	\$34,000				\$34,000				
1 Ton Work Truck			TST	IN					1	\$40,000	1	\$40,000		
Lease Purchase - 3 Tandem Dump Trucks			CI	IN	1	\$54,007	1	\$53,429	1	\$52,843	1	\$52,300	1	\$52,000
Dump Truck			CI	IN			1	\$150,000						
Snow Plow - Attachment Only (3/4 Ton Work Truck)			CI	IN										
Portable Radio Equipment			TST	IN										
Crack Sealing Equipment			CI	IN	1	\$65,000								
Street Sweeper			CI	IN										
Utility Vehicle			CI	IN										
Side Arm Tractor Package (Including Tractor)			CI	IN	1	\$70,000								
Lift (Pull Behind)			CI	IN	1	\$40,000								
Sewer Vac-Con Truck			CI	IN	1	\$300,000								
Backhoe			CI	IN					1	\$70,000			1	\$70,000
Propatch Truck (Pothole Patching)			CI	IN			1	\$175,000						
Air Compressor			CI	IN					1	\$10,000				
Front End Loader			CI	IN							1	\$80,000		
VEHICLES & EQUIPMENT SUBTOTAL						\$563,007		\$378,429		\$206,843		\$172,300		\$122,000

Department/Description:					Estimated	Year of	Funding	Category	FY-18		FY-19		FY-20		FY-21		FY-22	
Public Works, STREETS					Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
BUILDINGS & MAINTENANCE																		
Construct Salt Storage Building							CI	IN	1	\$25,000								
Addition to Dump Truck Storage Bldg w/ Wash Bay							CI	IN	1	\$50,000								
Electrical Upgrades to McCord Bldg / Add Heat							CI	IN	1	\$25,000								
BUILDING & MAINTENANCE SUBTOTAL									\$100,000		\$0		\$0		\$0		\$0	
STREET DIVISION TOTAL									\$663,007		\$378,429		\$206,843		\$172,300		\$122,000	

Department/Description:					Estimated	Year of	Funding	FY-18		FY-19		FY-20		FY-21		FY-22		
Public Works, STREETS (continued)					<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
STREET & DRAINAGE PROJECTS																		
Annual Street & Drainage Program							TST	IN	1	\$600,000	1	\$600,000	1	\$600,000	1	\$600,000	1	\$600,000
Additional Street & Drainage Program							CI	IN	1	\$150,000	1	\$150,000	1	\$150,000	1	\$150,000	1	\$150,000
Ditch Maintenance							CI	IN	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000
Alley Maintenance							CI	IN	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000	1	\$25,000
Sidewalk Improvements (ADA)							CI	IN	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000
STREET & DRAINAGE PROJECTS TOTAL									\$875,000		\$875,000		\$875,000		\$875,000		\$875,000	

Department/Description:		Estimated	Year of	Funding	Category	FY-18		FY-19		FY-20		FY-21		FY-22	
Public Works, GARAGE		<u>Life</u>	<u>Purchase</u>	<u>Source</u>		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
VEHICLES & EQUIPMENT															\$0
1/2 Ton Work Truck				CI	GS			1	\$30,000						
GARAGE DIVISION TOTAL							\$0		\$30,000		\$0		\$0		\$0

Department/Description:					Estimated	Year of	Funding	Category	FY-18		FY-19		FY-20		FY-21		FY-22	
Public Works, CODE ENFORCEMENT					<u>Life</u>	<u>Purchase</u>	<u>Source</u>		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
VEHICLES & EQUIPMENT																		
1/2 Ton Work Truck							CI	GS	1	\$27,000	1	\$27,000		\$0		\$0		\$0
CODE ENFORCEMENT DIVISION TOTAL																		
										\$27,000		\$27,000		\$0		\$0		\$0

Department/Description:	Estimated	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
Public Works, PARKS & RECREATION	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
VEHICLES & EQUIPMENT														
1/2 Ton Work Truck			CI	QL	1	\$27,000								
1 Ton Work Truck			CI	QL			1	\$40,000	1	\$40,000				
Small Tractor with Loader			CI	QL			1	\$20,000						
Front Mounted Mowers			CI	QL	1	\$9,000	1	\$9,000	1	\$9,000	1	\$9,000	1	\$9,000
Large Tractor			CI	QL					1	\$45,000				
30' Trailer			CI	QL	1	\$5,500								
UTV With Longer Bed			CI	QL	1	\$10,000								
VEHICLES & EQUIPMENT SUBTOTAL						\$51,500		\$69,000		\$94,000		\$9,000		\$9,000

Department/Description:	Estimated	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
Public Works, PARKS & RECREATION	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
BUILDINGS & MAINTENANCE														
Replace Ballfield Lights - Complex Field #5			CI	QL	1	\$85,000								
Replace Lights - Tennis Courts			CI	QL			1	\$77,000						
Replace Ballfield Lights - Rotary Park			CI	QL			1	\$37,000						
Replace Backstops - Complex - SB Field (U10)			CI	QL	1	\$30,000								
Replace Backstops - Complex - Little League Field (Rookie)			CI	QL			1	\$25,000						
Replace Backstops- Complex- SB Field (U3)			CI	QL					1	\$30,000				
Construct New Restroom - Complex - T-Ball Area			CI	QL				\$40,000						
Construct New Restroom - Complex - RS Matthews			CI	QL										
Replace Fitness Equipment around Complex Lake			CI	QL	1	\$50,000								
Playground Equipment - Complex - South End			CI	QL							1	\$15,000		
Playground Equipment - Armory			CI	QL	1	\$15,000								
Replace Playground Equipment - Various			CI	QL			1	\$25,000	1	\$25,000				
ADA Accessible Playground Area			CI	QL			1	\$100,000						
ADA Accessible Playground Equipment - Various			CI	QL	1	\$16,000								
Various Ballfield Improvements			CI	QL	1	\$18,000	1	\$18,000	1	\$18,000	1	\$18,000		
Splash Pad - Complex			CI	QL					1	\$50,000				
Splash Pad - Lincoln Park			CI	QL					1	\$50,000				
Splash Pad - Central Park			CI	QL							1	\$50,000		
Splash Pad - Malone Park			CI	QL							1	\$50,000		
Trail Project - Salcedo Road (Complex to Kingshighway)			CI	QL					1	\$300,000				
Trail Project - RR Trail			CI	QL	1	\$400,000	1	\$400,000						
Trail Project - North West (Salcedo Rd to Malone)			CI	QL							1	\$240,000		
Trail Project - South West (Malone to Murray Lane)			CI	QL							1	\$90,000		
Various Trail Improvements											1	\$100,000	1	\$100,000
BUILDINGS & MAINTENANCE SUBTOTAL						\$614,000		\$722,000		\$473,000		\$563,000		\$100,000

Department/Description:		Estimated	Year of	Funding	FY-18		FY-19		FY-20		FY-21		FY-22		
Public Works, PARKS & RECREATION		<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
BUILDINGS & MAINTENANCE (Continued)															
St. John's Bayou Improvements				CI	QL			1	\$40,000			1	\$150,000	1	\$150,000
Lincoln Park Improvements															
Lake Excavation @ Complex				CI	QL					1	\$50,000				
Complex Parking Lots				CI	QL	1	\$40,000	1	\$40,000	1	\$40,000	1	\$40,000	1	\$40,000
Bleachers				CI	QL	1	\$21,000	1	\$7,000	1	\$7,000	1	\$7,000		
Picnic Tables				CI	QL	1	\$6,000								
Playground Surfacing				CI	QL	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000	1	\$15,000
Mausoleum Repairs (Roof, Tuckpointing, Front Door)				CI	QL	1	\$80,000								
BUILDINGS & MAINTENANCE TOTAL							\$776,000		\$824,000		\$585,000		\$775,000		\$305,000
PARKS DIVISION TOTAL							\$827,500		\$893,000		\$679,000		\$784,000		\$314,000

Department/Description:				Estimated	Year of	Funding	FY-18		FY-19		FY-20		FY-21		FY-22		
Public Works, AIRPORT				Life	Purchase	Source	Category	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
BUILDINGS & FACILITIES																	
Apron Expansion / Fuel System						CI	IN			1	\$700,000	1	\$700,000				
T-Hangers- Upgrades						CI	IN	1	\$17,000	1	\$17,000	1	\$17,000	1	\$17,000		
T-Hangers- Replacement						CI	IN								1	\$750,000	
Flagpole/ Sidewalk/Lighting						CI	IN	1	\$20,000								
Seal & Stripe Runway						CI	IN	1	\$150,000								
AIRPORT DIVISION TOTAL									\$187,000		\$717,000		\$717,000		\$17,000		\$750,000
PUBLIC WORKS DEPARTMENT TOTAL									\$2,579,507		\$2,920,429		\$2,477,843		\$1,848,300		\$2,061,000

DEPARTMENT OF PUBLIC WORKS - SUMMARY FOR 5-YEAR PERIOD FY-18 THROUGH FY-22

	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount	FY-22 Amount
PUBLIC WORKS DEPARTMENT CAPITAL IMPROVEMENT FUNDING BY SOURCE					
Transportation Sales Tax Fund (restricted)	\$634,000	\$600,000	\$674,000	\$640,000	\$600,000
General Fund (unrestricted)	\$0	\$0	\$0	\$0	\$0
Capital Improvement Sales Tax (unrestricted)	\$1,945,507	\$2,320,429	\$1,803,843	\$1,208,300	\$1,461,000
	\$2,579,507	\$2,920,429	\$2,477,843	\$1,848,300	\$2,061,000

	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount	FY-22 Amount
PUBLIC WORKS CAPITAL IMPROVEMENT REQUESTS BY FUNCTION					
Quality of Life	\$827,500	\$893,000	\$679,000	\$784,000	\$314,000
General Operations Support	\$27,000	\$57,000	\$0	\$0	\$0
Infrastructure	\$1,725,007	\$1,970,429	\$1,798,843	\$1,064,300	\$1,747,000
Total by Function	\$2,579,507	\$2,920,429	\$2,477,843	\$1,848,300	\$2,061,000

CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE OVER 5-YEAR PERIOD

	<u>Total</u>	<u>Percentage</u>
Transportation Sales Tax Fund	\$3,148,000	26.5%
General Fund	\$0	0.0%
Capital Improvement Fund	<u>\$8,739,079</u>	<u>73.5%</u>
Total FY-18 through FY-22	<u>\$11,887,079</u>	100.0%

CAPITAL IMPROVEMENT REQUESTS BY FUNCTION OVER 5-YEAR PERIOD

<u>Function:</u>	<u>Total</u>	<u>Percentage</u>
Quality of Life	\$3,497,500	29.4%
General Support	\$84,000	0.7%
Infrastructure	<u>\$8,305,579</u>	<u>69.9%</u>
Total FY-18 through FY-22	<u>\$11,887,079</u>	100.0%

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

Funding Source Legend:

GF-General Fund

911-911 Tax Fund

CI-Capital Improvement Sales Tax Fund

11/10/2016

Asset Category Legend:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS-General Operations Support: Assets used to support routine/on-going municipal operations

QL-Quality of Life: Assets used to promote/enhance the City's general environment, physical health or recreation facilities

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description:	Estimated	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Safety, Admin/Detention 7530										\$0		\$0		\$0
558.5672 - E911 System & Support			GF	HS										
a) Model 400-911 Recorder			911											
b) RMS/CAD			911					\$200,000						
558.5673-Telephone & system			GF	HS										
558.5677-Camera & Video Equipment			GF	HS										
a) In-car Cameras (3)	5		CI		R3	\$30,000	R3	\$30,000		\$30,000		\$30,000		\$30,000
b) Radars (6)	5		CI		R2	\$6,000	R2	\$6,000		\$6,000		\$6,000		\$6,000
558.5690-Computers and Equipment	2		CI	IN	R10	\$30,000	R10	\$32,000		\$32,000		\$32,000		\$32,000
558.5692-Minor Office Machines			CI	IN		\$5,000		\$5,000		\$5,000		\$5,000		\$5,000
558.5694 - Furniture & Fixtures			CI	IN	R1	\$5,000	R1	\$5,000		\$5,000		\$5,000		\$5,000
558.5695-Copier & recording equipment			CI	IN										
a) Patrol Copier	4	2002	CI	GS	R1	\$15,000	R1	\$15,000		\$15,000		\$15,000		\$15,000
b) CIU Copier	4	2000		GS										
558.5702-Building renovation			CI	IN		\$25,000		\$25,000		\$25,000		\$25,000		\$25,000
DPS Building Lease			CI	IN		\$313,017		\$313,017		\$313,017		\$313,017		\$313,017
ADMINISTRATION/DETENTION DIVISION TOTAL						\$429,017		\$631,017		\$431,017		\$431,017		\$431,017

[illegible]

Department/Description:	Estimated	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Safety, Patrol 7532														
558.5674 - Portable Radios			CI	HS			R11	\$30,000		\$30,000		\$30,000		\$30,000
558.5677 - Camera & Video Equipment			CI	HS	R2	\$20,000	R3	\$20,000		\$20,000		\$20,000		\$25,000
558.5678-Crime Prevention Equipment			GF	HS										
a) Intoxilyzer 5000 (2)														
558.5679 - Bullet Proof Vests			GF	HS	R16	\$15,000	R16	\$15,000		\$15,000		\$15,000		\$15,000
PATROL DIVISION TOTAL						\$365,000		\$495,000		\$395,000		\$395,000		\$395,500

Department/Description:	Estimated	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Public Safety, Fire 034										\$0		\$0		\$0
558.5603-Sedans/Pickups			CI	HS										
a) Unit 12 (97 Ford)		1997	CI		R1	\$45,000								
b) Unit 34 (98 Ford)		2016	CI											
c) Unit 14 (93 Ford)		1995	CI						R1	\$50,000				
d) Unit 30 (99 Ford Exp.)	5	2001	CI						R1	\$50,000				
558.5605-Fire Pumpers and Ladders			GF	HS										
a) 72 Ford pumper (unit 03)	15	1973												
b) 90 Ford pumper (unit 02)	15	1990												
c) 92 C933 pumper (unit 04)	15	1992												
d) 93 E-ONE 75' ladder L-2	15	1993												
e) 01 E-ONE 75' Ladder L-1	15	2001												
558.5637-Mobile Command Post			GF	HS										
a) EMCC (unit 7400)		2007												
558.5652-Trailers			GF	HS										
a) Foam		1999	GF				R1	\$12,000						\$5,000
b) Light Unit	15	1996	GF		R1	\$30,000								
558.5660-Hose and Appliances			CI	HS	R1	\$15,000	R1	\$15,000		\$15,000		\$15,000		\$15,000
558.5664-SCBA Breathing Equipment			GF	HS										
a) S.C.B.A.S. (30)														
b) Cylinders (115)														
558.5665-Compressors & Cascade System			GF	HS										
a) Cascade C5R System		1993												
558.5695-Copiers & Recording Equipment			GF	IN										
a) Sharp 7370 Copier			CI	GS		\$8,000		\$8,000		\$8,000		\$8,000		\$8,000
558.5662 Turn-out Gear			CI	HS	R15	\$35,000	R15	\$35,000		\$35,000		\$35,000		\$35,000
558.5702-Building Renovation			GF	IN										
a) New Station			CI	IN	R1	\$4,000,000								
b) Air Shelter			CI	IN	R1	\$27,000								
c) Norstar Phone System														
d) Renovations for Fire Station #1 & #3														
558.5666 - Thermal Imager			GF	HS										\$25,000
FIRE DIVISION TOTAL						\$4,160,000		\$70,000		\$158,000		\$58,000		\$88,000

Department/Description:	Estimated	Year of	Funding	FY-18		FY-19		FY-20		FY-21		FY-22	
Public Safety, Emergency Management 7538	<u>Life</u>	<u>Purchase</u>	<u>Source</u> <u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5671-Warning Sirens & Batteries			GF HS		\$0		\$0		\$0		\$0		\$0
EMERGENCY MANAGEMENT DIVISION TOTAL					\$0		\$0		\$0		\$0		\$0
PUBLIC SAFETY DEPARTMENT TOTAL					\$4,954,017		\$1,196,017		\$984,017		\$884,017		\$914,517

DEPARTMENT OF PUBLIC WORKS - SUMMARY FOR 5-YEAR PERIOD FY-18 THROUGH FY-22

PUBLIC SAFETY CAPITAL IMPROVEMENT REQUESTS BY FUNCTION				FY-18	FY-19	FY-20	FY-21	FY-22
Health & Safety				\$445,000	\$757,000	\$545,000	\$445,000	\$511,500
General Operations Support				\$23,000	\$23,000	\$23,000	\$23,000	\$23,000
Infrastructure				\$4,486,017	\$416,017	\$416,017	\$416,017	\$380,017
Total by Function				\$4,954,017	\$1,196,017	\$984,017	\$884,017	\$914,517

PUBLIC SAFETY CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE				FY-18	FY-19	FY-20	FY-21	FY-22
General Fund				\$45,000	\$115,000	\$15,000	\$15,000	\$45,000
911 Fund				\$0	\$200,000	\$0	\$0	\$0
Capital Improvement Fund				\$4,909,017	\$881,017	\$969,017	\$869,017	\$869,517
Total by Funding Source				\$4,954,017	\$1,196,017	\$984,017	\$884,017	\$914,517

DPS CAPITAL IMPROVEMENT REQUESTS BY FUNCTION FOR 5-YEAR PERIOD				Total	Percentage of Total
Health & Safety				\$2,703,500	30.3%
General Operations Support				\$115,000	1.3%
Infrastructure				\$6,114,085	68.4%
Total Requests				\$8,932,585	100.0%

DPS CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE FOR 5-YEAR PERIOD				Total	Per
General Fund				\$235,000	2.6%
911 Fund				\$200,000	2.2%
Capital Improvement Fund				\$8,497,585	95.1%
Total Requests				\$8,932,585	100.0%

DEPARTMENT OF GOVERNMENTAL SERVICES CAPITAL IMPROVEMENT REQUESTS, FY-18 THROUGH FY-22

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

10/28/2016

Funding Source Legend:

GF-General Fund

CI-Capital Improvement Sales Tax Fund

Asset Category Legend:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS-General Operations Support: Assets used to support routine/on-going municipal operations

QL-Quality of Life: Assets used to promote/enhance the City's general environment, physical health or recreation facilities

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

Department/Description	Est.	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	Life	Purchase	Source	Category	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government, 7510														
558.5673 - Telephone System & Equipment														
a) CISCO VOIP W/VM Upgrade	5	2014	CI	IN			R1	\$100,000						
Total Telephone System & Equipment								\$100,000		\$0		\$0		\$0
588.5690 - Server/WAN Hardware														
a) VMWare Virtual Server, Storage Expansion	8	2016	CI	IN										
b) City Hall WAN Router/Switch Replacement	8	2016	CI	IN										
c) WAN Router/Switch Replacement	8													
1) Clinton Buiding		2017	CI	IN										
2) DPW Complex		2017	CI	IN										
3) Fire Stations (3)		2017	CI	IN										
4) Airport		2017	CI	IN										
d) EMC Data Storage (EOL-3/18)	8	2011	CI	IN	R1	\$75,000								
e) Outlook Exchange Software Upgrade	8	2015	GF	GS					R2	\$90,000				
f) Domain Migration	8	2008	GF	GS	R1	\$15,000								
g) CISCO Core Switch (Nexus - located at DPS)	8	2014	CI	IN	R1	\$100,000								
Total Server/WAN Hardware						\$190,000		\$0		\$90,000		\$0		\$0
558.5694 - Furniture & Fixtures														\$0
a) Carpeting City Hall - 1st Floor (5,400 Sq. Ft.)	20	1999				\$0								
1) Collectors Office/Lobby/Hallways							R	\$6,000						
2) Chambers/CD Matthews/Finance/City Clerk									R	\$7,000				
3) CM/Gen Gov/HR/DPW/Conference											R	\$7,000		
b) Paint & Drapes, 1st Floor City Hall (12 Pr.)	10	1984												
1) Collector/Lobby/Foyers/Hallways (Drapes-1)							R	\$8,000						
2) Chambers/CD Matt./Finance/Clerk (Drapes-6 pr)									R	\$10,000				
3) CM/Gen Gov/HR/DPW/Conference (Drapes-5)											R	\$8,000		
c) Carpeting - Chamber Offices (1,600 Sq. Ft.)	25	2000												
d) Carpeting - 2nd Floor Hallways & City Offices (3,308 Sq. Ft.)	15	2006												
Total Furniture & Fixtures				CI	IN		\$0	\$14,000		\$17,000		\$15,000		\$0

<u>Department/Description</u>	Est.	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government, 7510 Continued														
558.5695 - Copier & Recording Equipment (Leased)			GF	GS										
558.5702 - Building Renovation														
City Hall														
1. Roof ('06, Fixed leaking roof)	20	1998	CI	IN				\$0		\$0		\$0		\$0
2. Painting (Exterior - North & West Walls)														
a) North & West Exterior Walls	10	2015	GF	IN										
b) East Exterior Walls (Parking Lot)	10	2012	GF	IN										\$20,000
3. Heating/Air Conditioning														
a) Unit #6, Convert 10T to 2-5T Inside & Out (serves 2nd Floor Hallways, Code & IT Offices)		1984	CI	IN										
b) Unit #1, 3T AH/OS Unit - 1st Floor Mech. Rm. Near kitchen		1984	CI	IN		\$10,000								
c) Unit #2, 5T AH/OS Unit, Kitchen Mech. Rm)		1984		IN		\$10,000								
d) Unit #4, 7.5T AH/OS W/ductwork, move wall (CM Mech. Rm.)		1984	CI	IN				\$40,000						
e) Unit #5, 2nd Floor, Serves W side of bldg.		2006	CI	IN					\$20,000					
4. Tuck pointing and seal														
a) North/West Walls	10	2015	GF	IN										
b) East Wall (Norton Park)	5	2012	GF	IN		\$20,000								
c) South Wall	5	2015	GF	IN							\$20,000			
5. 2nd Floor Restroom Rehab			CI	IN										
6 Awning & Support Poles		2017	CI	IN										
Total Building Renovation						\$40,000		\$40,000		\$20,000		\$20,000		\$20,000
GENERAL GOVERNMENT DIVISION TOTAL						\$230,000		\$154,000		\$127,000		\$35,000		\$20,000
Department/Description	Est.	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government, City Manager, 7514														
CITY MANAGER DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description	Est.	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government, City Counselor, 7516:														
CITY COUNSELOR DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description	Est.	Year of	Funding		FY-18		FY-19		FY-20		FY-21		FY-22	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
General Government, Municipal Court, 7518														
MUNICIPAL COURT DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
GOVERNMENTAL SERVICES DEPARTMENT TOTAL						\$230,000		\$154,000		\$127,000		\$35,000		\$20,000

DEPARTMENT OF GOVERNMENTAL SERVICES - SUMMARY FOR 5-YEAR PERIOD FY-18 THROUGH FY-22

SUMMARY CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE

	FY-18	FY-19	FY-20	FY-21	FY-22
General Fund	\$35,000	\$0	\$90,000	\$20,000	\$20,000
Capital Improvement Fund	\$195,000	\$154,000	\$37,000	\$15,000	\$0
Total Requests by Funding Source	\$230,000	\$154,000	\$127,000	\$35,000	\$20,000

SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY FUNCTION

	FY-18	FY-19	FY-20	FY-21	FY-22
Infrastructure	\$215,000	\$154,000	\$37,000	\$35,000	\$20,000
General Support	\$15,000	\$0	\$90,000	\$0	\$0
Quality of Life	\$0	\$0	\$0	\$0	0
Health & Safety	\$0	\$0	\$0	\$0	\$0
Total Requests by Function	\$230,000	\$154,000	\$127,000	\$35,000	\$20,000

CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE OVER 5-YEAR PERIOD

<u>Funding Source</u>	<u>5-Year Total</u>	<u>% of Total</u>
General Fund	\$165,000	29%
Capital Improvement Fund	\$401,000	71%
Total by Funding Source	<u>\$566,000</u>	

CAPITAL IMPROVEMENT REQUESTS BY FUNCTION OVER 5-YEAR PERIOD

<u>Function:</u>		
Infrastructure	\$461,000	81%
General Support	\$105,000	19%
Quality of Life	\$0	0%
Health & Safety	\$0	0%
Total by Function	<u>\$566,000</u>	

DEPARTMENT OF ADMINISTRATIVE SERVICES CAPITAL IMPROVEMENT REQUESTS, FY-18 THROUGH FY-22

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

Funding Source Legend:

GF-General Fund

CI-Capital Improvement Sales Tax Fund

Asset Category Legend:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

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Department/Description:	Estimated	Year of	Funding	FY-18		FY-19		FY-20		FY-21		FY-22		
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Admin. Services, City Clerk 7520														
558.5693 Files, Storage & Routing	20	1986	GF	GS										
558.5694 Furniture & Fixtures	20		GF	GS										
CITY CLERK/DIRECTOR DIVISION TOTAL						\$0		\$0		\$0		\$0		\$0
Department/Description:	Estimated	Year of	Funding	FY-18		FY-17		FY-20		FY-21		FY-22		
<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
558.5693 Files, Storage, & Routing	20		GF	GS										
558.5694 Furniture & Fixtures	20		GF	GS										
CITY TREASURER DIVISION TOTAL					\$0		\$0		\$0		\$0		\$0	
Department/Description:	Estimated	Year of	Funding	FY-18		FY-19		FY-20		FY-21		FY-22		
<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
558.5693 Files, Storage, & Routing	20	1996	GF	GS										
558.5694 Furniture & Fixtures	20	2000	GF	GS										
558.5695 Copiers & Recording Equip	5	2012	GF	GS										
CITY COLLECTOR DIVISION TOTAL					\$0		\$0		\$0		\$0			
ADMINISTRATIVE SERVICES DEPT. TOTAL					\$0		\$0		\$0		\$0		\$0	

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DEPARTMENT OF ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT REQUESTS, FY-18 THROUGH FY-22

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

Funding Source Legend:

GF-General Fund

CI-Capital Improvement S: CI-Capital Improvement Sales Tax Fund

Asset Category Legend:

IN - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

GS-General Operations Support: Assets used to support routine/on-going municipal operations

QL-Quality of Life: Assets used to promote/enhance the City's general environment, physical health or recreation facilities

HS-Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

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Dept./Division Expense Line Item	Est.	Year of	Funding	Category	FY-18		FY-19		FY-20		FY-21		FY-22	
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
7515558.5603 Sedans: Administrative	5	2014	GF	GS	R1	\$0				\$0		\$0		
7515558.5734 Streets & Alleys														
Extension of Rose Parkway	30	2016	CI	IN										
7515558.5742 Land/Property Acquisition														
Rights to Railroad Right-of-way		FY-15	EX	IN										
Industrial Park Expansion		FY-17	CI	IN										
ECONOMIC DEVELOPMENT TOTAL						\$0		\$0		\$0		\$0		\$0

2018-2022 Capital Improvement Plan (CIP)



What is a Capital Improvement Plan?

- Not a budget.
- More than just a wish list – a planning tool.
- Outlines capital improvement needs for the next 5 years.
- A capital improvement is a purchase of \$5,000 or more for assets with a useful life of 5 years or greater.

Capital Improvement Planning Process

- Department Submittals
- Evaluation Committee
 - Tours
 - Rating/Ranking Meeting
- Council Study Session
- Council Approval of 5 Year CIP no later than January 1
- Approved CIP will inform the budget process in the spring.

Evaluation Criteria

- See "Evaluation Criteria List and Scoring Matrix" in your packet.
- Ratings and rankings don't decide funding, but are another decision making tool.
- Only FY2018 projects are rated.
- Street and drainage projects funded through the Transportation Sales Tax are not included in the CIP – they are planned and prioritized in a separate process involving Planning & Zoning Commission.
- Development of survey and 5 year park improvement plan is underway.

City Council Direction Requested

- Are there questions about specific projects?
- Are there projects to add to the list?
- Did the ratings produce any anomalies?

Project Rankings

By total score	By median score
1. Additional Street and Drainage Projects	1. Ditch Maintenance
2. Ditch Maintenance	2. Additional Street and Drainage Projects
3. Seal/Stripe Runway	3. Seal/Stripe Runway
4. Replace REILs/PAPIs	4. Replace REILs/PAPIs
5. Turn Out Gear	5. Ballfield Lights, Field 5
6. Bullet Proof Vests	6. Turn Out Gear
7. Sewer Vac Con Truck	7. Bullet Proof Vests
8. Ballfield Lights, Field 5	8. Sewer Vac Con Truck
9. Fixed Cameras (DPS)	9. Hoses and Appliances
10. Hoses and Appliances	10. Backstop - Softball
11. Backstop - Softball	11. In-Car Cameras
12. In-Car Cameras	12. Crack Sealing Equipment
13. Crack Sealing Equipment	13. Various Ballfield Improve.
14. Rail Trail	14. Fixed Cameras (DPS)

Project Rankings

By total score	By median score
15. Patrol Vehicles	15. Patrol Vehicles
16. Various Ballfield Improve.	16. Salt Storage Building
17. Tasers	17. Rail Trail
18. New Fire Station	18. Sidewalk Maintenance
19. CISCO Core Switch	19. Side Arm Tractor
20. Salt Storage Building	20. Tasers
21. Weapons – MP-5	21. New Fire Station
22. ¾ Ton Work Truck, Streets	22. Weapons – MP-5
23. Sidewalk Maintenance	23. T-Hangar Upgrades
24. Front Mounted Mower	24. Alley Maintenance
25. T-Hangar Upgrades	25. Front Mounted Mower
26. Weapons - Shotguns	26. Weapons - Shotguns
27. Weapons - Rifles	27. Weapons - Rifles
28. Side Arm Tractor	28. CISCO Core Switch
29. Light Units	29. ¾ Ton Work Truck, Streets

Project Rankings

By total score	By median score
30. Alley Maintenance	30. UTV w/Long Bed
31. ADA Playground Equip.	31. Light Units
32. Admin Vehicles, DPS	32. ADA Playground Equip.
33. UTV w/Long Bed	33. Admin Vehicles, DPS
34. Flat Bed Pickup, DPS	34. Fitness Equip., Complex
35. Fitness Equip., Complex	35. AC Unit 1
36. Playground Surfacing	36. AC Unit 2
37. EMC Data Storage	37. Dump Truck Store/Wash
38. Domain Migration	38. Radars
39. AC Unit 1	39. Pull Behind Lift
40. AC Unit 2	40. 30' Trailer, Parks
41. Pull Behind Lift	41. Flat Bed Pickup, DPS
42. Dump Truck Store/Wash	42. EMC Data Storage
43. ½ Ton Work Truck, Parks	43. Domain Migration

Project Rankings

By total score	By median score
44.30' Trailer, Parks	44.½ Ton Work Truck, Parks
45.Radars	45.½ Ton Work Truck, Code
46.½ Ton Work Truck, Code	46.Playground Surfacing
47.Playground Equip., Armory	47.Playground Equip., Armory
48.Computers/Equip., DPS	48.Computers/Equip., DPS
49.Bleachers	49.Bleachers
50.Picnic Tables	50.Air Shelter
51.Air Shelter	51.Picnic Tables
52.Tuckpoint City Hall, East Wall	52.DPS Painting/Carpets
53.DPS Painting/Carpets	53.Tuckpoint City Hall, East Wall
54.Patrol Copier	54.Patrol Copier
55.Minor Office Machines, DPS	55.Minor Office Machines, DPS
56.Fire Division Copier	56.Fire Division Copier
57.Complex Parking Lots	57.DPS Furniture and Fixtures
58.DPS Furniture and Fixtures	58.Airport Flag/Sidewalk/Lights

Project Rankings

By total score	By median score
59.Airport Flag/Sidewalk/Lights	59.Complex Parking Lots
60.McCord Heat/Electric	60.McCord Heat/Electric
61.Mausoleum Repairs	61.Mausoleum Repairs

Notable Projects



Airport - Replace REILs/PAPIs: \$15,000

- REIL: Runway End Indicator Light
- PAPI: Precision Approach Path Indicator



Photo Copyright Craig Mills

AIRLINERS.NET

Sewer Vac-Con Truck: \$300,000



Ballfield Lights – Field 5: \$85,000

- Backstop to be replaced in FY17 budget
- Lights included in FY18 Capital Improvement Plan



Backstop – Softball (Field 7):
\$30,000



Backstop – Softball (Field 7):
\$30,000



Various Ballfield Improvements:
\$18,000



Crack Sealing Equipment:
\$65,000



New Fire Station: \$4,000,000



New Fire Station: \$4,000,000



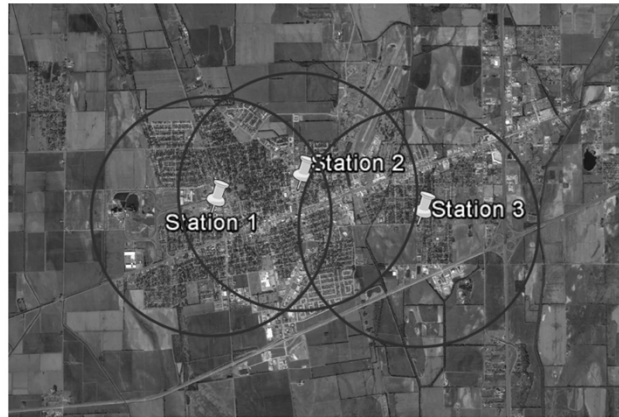
New Fire Station: \$4,000,000



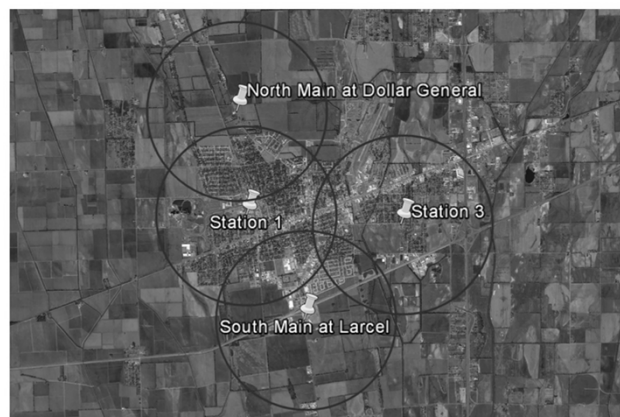
New Fire Station: \$4,000,000



New Fire Station: \$4,000,000



New Fire Station: \$4,000,000



Salt Storage Building: \$25,000



Salt Storage Building: \$25,000



Salt Storage Building: \$25,000



Salt Storage Building: \$25,000

- Various potential locations



Front Mounted Mower: \$9,000



T-Hangar Upgrades: \$17,000



T-Hangar Upgrades: \$17,000



T-Hangar Upgrades: \$17,000



Side Arm Tractor: \$70,000



ADA Playground Equipment: \$16,000



ADA Playground Equipment:
\$16,000



ADA Playground Equipment:
\$16,000



ADA Playground Equipment:
\$16,000



ADA Playground Equipment:
\$16,000



DPS Admin Vehicles \$50,000/ea



DPS Admin Vehicles: \$50,000/ea



DPS Admin Vehicles: \$50,000/ea



UTV with Long Bed: \$10,000

- Short bed UTV that is already in high demand:



Outdoor Fitness Equipment: \$50,000

- Existing equipment:



Outdoor Fitness Equipment: \$50,000

- Existing equipment:



Outdoor Fitness Equipment: \$50,000

- Modern equipment:



Outdoor Fitness Equipment: \$50,000

- Modern equipment:



CISCO Core Switch: \$100,000

- A core switch manages all internal (network) and external (internet) traffic. It is the gateway to the outside world. Everything comes in and out through that switch. If it goes down, we have no network.
- This switch is vital to the City's WAN operations. It reaches end-of-life, as determined by CISCO, in 2019. After that time neither CISCO nor our third party vendor support it. The only option they'll give us at that point is to upgrade.
- Replacement of this is complex and we don't want to wait until 2019 to start on this. It will be a 3+ month process to implement.

EMC Data Storage: \$75,000

- The server on which we store data for all departments was purchased in 2011. Support will be discontinued March 31, 2018. The only option they'll give us at that point is to upgrade.
- We need to upgrade anyway because we are storing more data, particular due to the increasing use of video.

Domain Migration: \$15,000

- This is a software update to the domain controller, which authenticates user login credentials and determines who can access what.
- Needed for network security. As we have updated computers and operating systems throughout the network it is difficult to manage the credentials across different platforms using the old software.
- Cities in the region (including Sikeston) have been subject to hacking attempts in recent years.

Pull Behind Lift: \$40,000



30' Trailer – Parks: \$5,500



McCord Building Heat and
Electric: \$25,000



McCord Building Heat and Electric: \$25,000



Mausoleum Repairs: \$80,000

- Requested by mausoleum board members.
- Suggested that city add a columbarium and sell niches to raise revenue for roof repairs.
- A columbarium is an above-grade structure designed for the interment of cremated remains.
- According to National Cemetery Administration (Dept. of Veterans Affairs), typical cost to construct a columbarium is \$325/niche (for their standard 10.5" x 15" x 20" deep niches).
- According to cremation.com, "Costs vary by location and cemetery, but a typical 9" x 9" x 9" size cremation niche, purchased pre-need (before death) averages \$750 to \$2,800."
- So, assuming we built a columbarium for \$325/niche, and sold niches for \$750/each (\$425 profit) we would need to build and sell 188 niches to raise approximately \$80,000.

City Council Direction Requested

- Are there questions about specific projects?
- Are there projects to add to the list?
- Did the ratings produce any anomalies?



Meeting Adjourned!



Council Letter

Date of Meeting: 16-12-05

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: 1st Reading, Bill # 6044, Calling for April 4, 2017 General Election

Attachments:

1. Bill #6044
2. Legal Notice

Action Options:

1. 1st Reading, Bill #6044
2. Other Action Council may deem appropriate

Background:

Bill #6044 calls for a general election to be held on Tuesday, April 4, 2017, for the purpose of electing a Councilmember At-Large for a three year term. Staff will ask for approval of this bill at the January 3, 2017 Council meeting.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6044, CALLING FOR A GENERAL ELECTION IN THE CITY OF SIKESTON, MISSOURI, ON TUESDAY, APRIL 4, 2017, FOR THE PURPOSE OF ELECTING A CANDIDATE FOR THE POSITION OF COUNCILMAN AT-LARGE.

BE IT ORDAINED by the City Council of the City of Sikeston, Missouri, as follows:

SECTION I: This ordinance shall not be codified.

SECTION II: That in accordance with the Missouri Comprehensive Election Laws of the State of Missouri, applicable Missouri Revised Statutes of the State of Missouri and the ordinances of the City of Sikeston, Missouri, a General Election shall be held and the same is hereby ordered to be held on Tuesday, April 4, 2017.

SECTION III: That the polls be open for said election continuously from six o' clock in the forenoon until seven o'clock in the afternoon of that day, April 4, 2017.

SECTION IV: That said election be held in the City of Sikeston, Missouri, in the polling places and precincts designated by the County Clerk.

SECTION V: That said election is hereby called for the purpose of electing one (1) candidate for the office of Councilman At-Large.

SECTION VI: That the Judges and Clerks of said election shall be those appointed by the County Clerk.

SECTION VII: That the City Clerk shall cause notice, poll books, ballots, and all other matters necessary to the election to be requested from the County Clerk's office as required by law.

SECTION VIII: That the City Clerk of the City of Sikeston, Missouri, be and he is hereby authorized and directed to notify the County Clerk of Scott County, Missouri, of the adoption of this ordinance no later than January 24, 2017, and to include in said notification all the terms and provisions required by the Comprehensive Election Act of 1986, as amended, and the above cited Statutes and ordinances.

SECTION IX: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION X: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION XI: Record of Passage.

A. Bill Number 6044 was introduced to Council and read the first time this 5th day of December, 2016.

B. Bill Number 6044 was read the second time, discussed and voted upon this 3rd day of January 2017, as follows:

Depro _____, Evans _____, Gilmore _____, Merideth _____,

Settles _____, White-Ross _____, and Burch _____,

thereby being _____,

becoming Ordinance 6044.

C. Ordinance 6044 shall be in full force and effect from and after February 3rd, 2017.

Bill Number 6044

Ordinance Number 6044

Steven Burch, Mayor

APPROVED AS TO FORM
Charles Leible, City Counselor

SEAL/ATTEST

Carroll L. Couch, City Clerk

Section 1: That in accordance with the Missouri Comprehensive Election Laws of the State of Missouri, applicable Missouri Revised Statutes of the State of Missouri, and the ordinances of the City of Sikeston, Missouri, a General Election shall be held and the same is hereby ordered to be held on Tuesday, the fourth day of April, 2017.

Section 3: That said election be held in the City of Sikeston, Missouri, in the polling places and precincts set by the County Clerk.

Section 4: That said election is hereby called for the purpose of electing one (1) candidate for the position Councilman At-Large, under the Charter form of government (City Charter of the City of Sikeston, Article VII, Section 7.1 - City Elections, paragraphs a and c). Said candidates shall be elected by ward.

Section 5: That the Judges and Clerks of said election shall be those appointed by the County Clerk.

Section 6: That the City Clerk shall cause notice, poll books, ballots, and all other matters necessary to the election be requested from the County Clerk's office as required by law.

Section 7: That the City Clerk of the City of Sikeston, Missouri, be and he is hereby authorized and directed to notify the County Clerk of Scott County, Missouri, of the adoption of the ordinance no later than January 24, 2017, and to include in said notification of all terms and provisions required by the Comprehensive Election Act of 1986, as amended, and the above cited Statutes and ordinances.

Section 8: The ballots used in the aforementioned General Election shall be in substantially the following form:

WARNING: Voting for more than the total number of candidates to be chosen for any one office will invalidate this ballot.

OFFICIAL BALLOT – WARD 1 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Brian Self

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 2 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Brian Self

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 3 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Brian Self

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 4 - SCOTT COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Brian Self

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 3 – NEW MADRID COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Brian Self

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

OFFICIAL BALLOT – WARD 4 – NEW MADRID COUNTY

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Brian Self

☐ John Graham

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

Council Letter

Date of Meeting: December 5, 2016

Originating Department: City Manager

To the Mayor and City Council:

Subject: 1st and 2nd Reading of Emergency Bill #6045 Conveying Certain Property to the Chamber of Commerce.

Attachment(s):

1. Bill #6045

Action Options:

1. Approve Emergency Bill #6045
2. Other Action Council May Deem Necessary

Background:

In 2012 the city entered into a commercial lease agreement with the Sikeston Area Chamber of Commerce. Under that agreement, the Chamber of Commerce moved from 1 Industrial Drive to the former DPS Headquarters at 215 N New Madrid, leasing that property from the city for \$200/month. Under that agreement the city also agreed to demolish the former EBS Building on the northeast corner of W Malone and N Kingshighway, then convey deed to that property to the Chamber of Commerce.

Earlier this year the Chamber of Commerce vacated 215 N New Madrid and moved into other city owned property at 128 N New Madrid. The city also completed the demolition of the former EBS Building and is ready to convey that property to the Chamber of Commerce. By adopting Emergency Bill #6045 the City Council will be approving conveyance of the property and termination of the former lease at 215 N New Madrid. The Chamber will then enter into a new lease agreement for 128 N New Madrid, which the City Council has previously authorized.

AN EMERGENCY ORDINANCE AUTHORIZING THE CITY OF SIKESTON, MISSOURI TO CONVEY TO THE SIKESTON AREA CHAMBER OF COMMERCE CERTAIN REAL ESTATE AND TO ACCEPT A LEASE TERMINATION.

WHEREAS, the City of Sikeston and the Sikeston Area Chamber of Commerce entered into a written Commercial Lease Agreement dated August 27, 2012, and

WHEREAS, said Agreement allowed the Sikeston Area Chamber of Commerce to terminate its lease upon 90 days' notice, and

WHEREAS, said Agreement also required the City of Sikeston to convey certain real estate to the Sikeston Area Chamber of Commerce upon their compliance with said lease, and

WHEREAS, the Sikeston Area Chamber of Commerce has fully performed all of its obligations under said lease.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: The City hereby accepts the termination by the Sikeston Area Chamber of Commerce of the lease.

SECTION II: The Mayor is hereby authorized to execute on behalf of the City any and all documents necessary and proper to convey to the Sikeston Area Chamber of Commerce the following described real estate which is attached hereto as Exhibit "A" and incorporated by reference.

SECTION III. Any other ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall continue in full force and effect.

SECTION V. Emergency Ordinance. The City Council finds that an emergency exists within the meaning of Article III, Section 312(f) of the City Charter, in that the conveyance of the property is necessary for the Sikeston Area Chamber of Commerce's year end budgeting requirements.

SECTION VI: Record of Passage:

A. Bill Number 6045 was introduced and read the first time this 5th day of December, 2016.

B. Bill Number 6045 was read the second time and discussed on this 5th day of December, 2016, and was voted as follows:

Gilmore _____, Evans _____, Depro _____,
White-Ross _____, Settles _____, Merideth _____,
and Burch _____,
thereby being _____.

C. Upon passage by the City Council, this bill shall become Ordinance 6045 and shall be in full force and effect from and after its passage.

STEVEN BURCH, Mayor

Approved as to Form:

CHARLES LEIBLE, City Counselor

SEAL/ATTEST:

CARROLL COUCH, City Clerk

Exhibit A

Tract I: All of a tract or parcel of land out of Lot Numbered One (1) in Block Numbered One (1) of Sikes First Addition in the City of Sikeston, Scott County, Missouri and more particularly described by metes and bounds as follows: Beginning at a point on the South line of aforesaid Lot Numbered One, 77.5 feet North 71 degrees East from the Southwest corner; thence North on a line parallel with the West line of said Lot a distance of 82.25 feet to a point on the North line of said Lot; thence East on said line 26.9 feet; thence South at right angle on and along the center line of a party wall a distance of 81.9 feet to a point on the South line of said Lot, said point being also on the North right of way line of the Missouri Pacific Railroad; thence South 71 degrees West, 36.1 feet on and along said line to point of beginning.

Tract II: The most Westerly 77.50 feet of Lot Numbered One (1) in Block Numbered One (1) of Needham Sikes' Addition (sometimes known as Sikes First Addition) to the City of Sikeston, Scott County, Missouri, more particularly described as follows: Beginning at the Southwest corner of said Lot One and running thence in a general Northerly direction along the West line of said Lot One 82.25 feet to the Northwest corner of said Lot One; thence in a Northeasterly direction along the North line of said Lot One 77.50 feet; thence in a general Southerly direction at right angle to the last mentioned line 82.25 feet, more or less, to the South line of said Lot One; thence Southwesterly along the Southerly line of said Lot One 77.50 feet to the point of beginning.

Tract III:

All of a tract or parcel of land off the East side of Lot One (1) and the West side of Lot Two (2) in Block One (1) of Sikes First Addition to the City of Sikeston, Scott County, Missouri and more particularly described by metes and bounds as follows: Beginning at a point on the South line of aforesaid Lot 1 a distance of 113.6 feet, North 71 degrees East from the Southwest corner; thence North at right angle on and along the center line of a party wall 81.9 feet to a point on the North line of said Lot 1; thence East on and along said North line of Lots 1 and 2 a distance of 43.85 feet; thence South at right angle on and along the East wall of a block building extended a distance of 81.9 feet to a point in the South line of aforesaid Lot 2; thence South 71 degrees West on and along said line extended a distance of 43.85 feet to the point of beginning.

Tract IV:

The West 12 feet of the following tract of land:

A tract or parcel of land lying in and being a part of the Lot Numbered Two (2) in Block Numbered One (1) of Sikes First Addition in the City of Sikeston, Scott County, Missouri, more fully described as follows: Beginning at the Southeast corner of said Lot 2; thence South 71 degrees West along the South line of said Lot 2 a distance of 99.53 feet to the East side of a concrete foundation wall; thence North 19 degrees West along the East side of said foundation wall a distance of 81.79 feet to a point in the North line of said Lot 2; thence North 71 degrees East along the North line of said Lot 2 a distance of 108.2 feet to the Northeast corner of said Lot 2; thence South 12 degrees 57 minutes East along the East side of said Lot 2 a distance of 82.25 feet to the place of beginning. Subject to all rights of way and easements, if any, affecting the same.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity

I. COURT INFORMATION		Contact information same as last report <input type="checkbox"/>	
Municipality: SIKESTON		Reporting Period: October, 2016	
Mailing Address: 105 E. CENTER ST.		Software Vendor: Tyler Technologies	
Physical Address: 105 E. CENTER ST.		County SCOTT COUNTY	Circuit: 33RD
Telephone Number: (573) 475-3705		Fax Number: (573) 471-1526	
Prepared By: PAT COX	E-mail Address courtclerk@sikeston.org		iNotes <input type="checkbox"/>
Municipal Judge(s): FRANKLIN MARSHALL		Prosecuting Attorney: RYAN KYE LAWRENCE	

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	123	1,706	3,108
B. Cases (citations / informations) filed	0	102	45
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	2	1
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	15	8
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	4	107	52
6. dismissed by court	1	25	10
7. nolle prosequi	0	1	2
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	5	150	73
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	118	1,658	3,080
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	27
2. # Served/withdrawn during reporting period	16
3. # Outstanding at end of reporting period	175
<input type="checkbox"/> Court staff does not process parking tickets	

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

OSCA Help Desk: 1-888-541-4894

Fax: 573-526-0338

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E-mail: MunicipalDivision.Reports@courts.mo.gov

Revised October 2015

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: SIKESTON	Reporting Period: October, 2016
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V. DISBURSEMENTS

Excess Revenue (minor traffic violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 3,018.75		\$
Clerk Fee - Excess Revenue	\$ 667.88		\$
Crime Victims Compensation (CVG) Fund surcharge - Paid to City/Excess Revenue	\$ 20.57		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 0.00		\$
Total Excess Revenue	\$ 3,707.20		\$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			\$
Fines - Other	\$ 11,420.49		\$
Clerk Fee - Other	\$ 1,020.46		\$
Judicial education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 421.98		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to state	\$ 1,003.04		\$
Law Enforcement Training (LET) Fund surcharge	\$ 0.00		\$
Domestic Violence Shelter surcharge	\$ 560.67		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 281.32		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 422.02		\$
Restitution	\$ 753.05		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 0.00		\$
Total Other Revenue	\$ 15,883.03		\$
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Other Disbursements	\$ 50.57
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$ 19,640.80
E/R COLLECTION AGENCY FEE	\$ 17.60	Bond Refunds	\$ 4,262.50
COLLECTION AGENCY FEE	\$ 1.51	Total Disbursements	\$ 23,903.30
O/R CVC Paid to City	\$ 31.46		

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110

MUNICIPAL DIVISION SUMMARY REPORTING FORM

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I. COURT INFORMATION		Contact information same as last report <input type="checkbox"/>		Municipality: SIKESTON		Reporting Period: November, 2016	
Mailing Address: 105 E. CENTER ST.				Software Vendor: Tyler Technologies			
Physical Address: 105 E. CENTER ST.				County SCOTT COUNTY		Circuit: 33RD	
Telephone Number: (573) 475-3705				Fax Number: (573) 471-1526			
Prepared By: PAT COX			E-mail Address courtclerk@sikeston.org			iNotes <input type="checkbox"/>	
Municipal Judge(s): FRANKLIN MARSHALL				Prosecuting Attorney: RYAN KYE LAWRENCE			

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month	118	1,658	3,080
B. Cases (citations / informations) filed	1	117	41
C. Cases (citations / informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court / bench trial - GUILTY	0	0	0
3. court / bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	0	11	2
5. Violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	2	76	32
6. dismissed by court	0	17	7
7. nolle prosequi	0	3	0
8. certified for jury trial(not heard in the Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	2	107	41
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]	117	1,668	3,080
E. Trial de Novo and / or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)	IV. PARKING TICKETS
1. # Issued during reporting period	# Issued during period
26	0
2. # Served/withdrawn during reporting period	<input type="checkbox"/> Court staff does not process parking tickets
20	
3. # Outstanding at end of reporting period	
181	

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Revised October 2015

MUNICIPAL DIVISION SUMMARY REPORTING FORM

I. COURT INFORMATION	Municipality: SIKESTON	Reporting Period: November, 2016
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V. DISBURSEMENTS

Excess Revenue (minor traffic violations, subject to the excess revenue percentage limitation)		Other Disbursements cont.	
Fines - Excess Revenue	\$ 4,176.50		\$
Clerk Fee - Excess Revenue	\$ 641.93		\$
Crime Victims Compensation (CVG) Fund surcharge - Paid to City/Excess Revenue	\$ 19.79		\$
Bond forfeitures (paid to city) - Excess Revenue	\$ 0.00		\$
Total Excess Revenue	\$ 4,838.22		\$
Other Revenue (non-minor traffic and ordinance violations not subject to the excess revenue percentage limitation)			\$
Fines - Other	\$ 6,925.59		\$
Clerk Fee - Other	\$ 601.06		\$
Judicial education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$ 0.00		\$
Peace Officer Standard and Training (POST) Commission surcharge	\$ 310.72		\$
Crime Victims Compensation (CVC) Fund surcharge - Paid to state	\$ 738.50		\$
Law Enforcement Training (LET) Fund surcharge	\$ 0.00		\$
Domestic Violence Shelter surcharge	\$ 410.06		\$
Inmate Prisoner Detainee Security Fund surcharge	\$ 207.15		\$
Sheriff's Retirement Fund (SRF) surcharge	\$ 304.31		\$
Restitution	\$ 240.16		\$
Parking ticket revenue (including penalties)	\$ 0.00		\$
Bond forfeitures (paid to city) - Other	\$ 0.00		\$
Total Other Revenue	\$ 9,737.55		\$
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.		Total Other Disbursements	\$ 111.38
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$ 14,687.15
E/R COLLECTION AGENCY FEE	\$ 25.90	Bond Refunds	\$ 1,123.00
COLLECTION AGENCY FEE	\$ 66.96	Total Disbursements	\$ 15,810.15
O/R CVC Paid to City	\$ 18.52		

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December 2016

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
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Christmas Holiday - Offices Closed																																																																																										

January 2017

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
<i>1</i>	<i>2</i> Library Board Meets 4:30 p.m.	<i>3</i> Regular Council Meeting 5:00 p.m.	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>																																																																																				
New Years Holiday - City Offices																																																																																										
<i>8</i>	<i>9</i> Housing Authority Board Meets - Noon Park Board Meets 5:15 p.m.	<i>10</i> BMU Commission Meets 4:00 p.m. DED Board Meets 11:30 a.m.	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i> Council Retreat - Bootheel Golf Clubhouse																																																																																				
<i>15</i>	<i>16</i> LCRA Meets 11:30 a.m. Martin Luther King Day - City Offices Closed Public Safety Meets 5:30 p.m.	<i>17</i>	<i>18</i>	<i>19</i> Community Outreach Meeting 5:30 p.m.	<i>20</i>	<i>21</i>																																																																																				
<i>22</i>	<i>23</i>	<i>24</i> Tourism Advisory Board Meets 4:30 p.m.	<i>25</i>	<i>26</i>	<i>27</i>	<i>28</i>																																																																																				
<i>29</i>	<i>30</i> Special City Council Meeting 11:30 a.m.	<i>31</i>	<div>Dec 2016</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td></td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table> <div>Feb 2017</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td></td><td></td><td></td><td></td></tr> </table>				S	M	T	W	T	F	S				1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28				
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