



## TENTATIVE AGENDA

### REGULAR CITY COUNCIL MEETING SIKESTON CITY HALL

City of Sikeston

Monday, December 7, 2015  
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
  - A. Special Council Minutes November 19, 2015
  - B. Special City Council Minutes November 30, 2015
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
  - A. Board of Adjustments September 28, 2015
  - B. DED Board October 20, 2015
  - C. Housing Authority Board October 6, 2015
  - D. LCRA October 19, 2015
  - E. Library Board October 5, 2015
  - F. Park Board October 13, 2015
  - G. Planning & Zoning September 8, 2015
  - H. Tourism Advisory Board October 27, 2015
- VII. ITEMS OF BUSINESS
  - A. Award Bids for Ditch Cleanout
  - B. 2<sup>nd</sup> Reading & Consideration, Bill #6005, Authorizing Replat of Palmer Subdivision Located in New Madrid County
  - C. 2<sup>nd</sup> Reading & Consideration, Bill #6006, Authorizing the Renaming of Palmer Subdivision to "Cindy Cole Subdivision"
  - D. 2<sup>nd</sup> Reading & Consideration, Bill #6004, Authorizing Execution of Agreement with MoDOT for Installation of Traffic Signal Uninterrupted Power Supply Units
  - E. 2<sup>nd</sup> Reading & Consideration, Bill #6007, Calling for April 5, 2016 General Election
  - F. Consideration of Resolution 15-12-01, Authorization to Surplus DPW Vehicles
  - G. DPS Salary Discussions
  - H. Consideration & Acceptance of 5-Year Capital Improvement Plan
  - I. Other Items As May Be Determined During the Course of the Meeting
- VIII. ADJOURNMENT

Dated this 2<sup>nd</sup> day of December 2016

  
Carroll Couch, City Clerk



**SPECIAL CITY COUNCIL MEETING**  
**November 19, 2015**

**CALL TO ORDER/RECORD OF ATTENDANCE**

The special Sikeston City Council meeting of November 19, 2015 was called to order at 4:00 p.m., at the DPW Complex located at 316 North West Street, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Jon Gilmore, Maude Harris, Ryan Merideth and Gerald Settles. Councilman Karen Evans was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Public Safety Captain James McMillen, Parks Director Jiggs Moore, Street Superintendent Brian Dial, and Network Administrator Dave Warren.

**ITEMS OF BUSINESS**

Walking Tour of DPW Complex

Council toured the Public Works facilities, viewing storage areas, equipment, and buildings.

Bill Number 6003, Imposing a \$.005 Capital Improvement Sales Tax

Councilman Depro moved for the first reading of Bill Number 6003. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6003 for reading. This bill as adopted as an emergency measure shall become Ordinance Number 6003 and which shall impose a sales tax of one half of one percent on the receipts from the sale at retail of all tangible personal property or taxable services at retail within the City of Sikeston for Capital Improvement Purposes and pursuant to Section 94.577.1 of the Revised Statutes of the State of Missouri.

Councilman Settles moved for the second reading of Bill Number 6003. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

BILL NUMBER 6003

ORDINANCE NO. 6003

THIS BILL AS ADOPTED AS AN EMERGENCY MEASURE SHALL BECOME ORDINANCE NUMBER 6003 AND WHICH SHALL IMPOSE A SALES TAX OF ONE HALF OF ONE PERCENT ON THE RECEIPTS FROM THE SALE AT RETAIL OF ALL TANGIBLE PERSONAL PROPERTY OR TAXABLE SERVICES AT RETAIL WITHIN THE CITY OF SIKESTON FOR CAPITAL IMPROVEMENT PURPOSES AND PURSUANT TO SECTION 94.577.1 OF THE REVISED STATUTES OF THE STATE OF MISSOURI.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the Sikeston Municipal Code.

SECTION II: That an election was held November 3, 2015, submitting to the voters the question of whether to impose a city sales tax of one half of one percent that would fund capital improvements.

SECTION III: That should passage of said question occur, the tax would be effective April 1, 2016, and expire March 31, 2026.

SECTION IV: That by a majority vote, the question was approved by the voters on November 3, 2015.

SECTION V: Therefore, there is imposed a sales tax for capital improvement purposes of one half of one percent pursuant to Section 94.577.1 of the Revised Statutes of the State of Missouri effective April 1, 2016 and expiring March 31, 2026.

SECTION VI: That the City Clerk is hereby authorized and directed to notify the Director of Revenue of this ordinance reflecting the effective date thereof and which notice shall be accompanied by a map of the City clearly showing the boundaries thereof and any other items requested by said Director.

SECTION VII: Any other ordinances or part(s) thereof inconsistent herewith are hereby repealed.

SECTION VIII: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION IX: This ordinance is passed as an emergency measure in order to comply with the Missouri Department of Revenue notification timetable for effective date of the tax.

SECTION X: Record of Passage.

- A. Bill Number 6003 was introduced to Council and read the first time this 19<sup>th</sup> day of November, 2015.
- B. Bill Number 6003 was read the second time and discussed this 19<sup>th</sup> day of November, 2015. Councilman Depro move to approve Bill Number 6003. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Depro Aye, Gilmore Aye, Harris Aye, Merideth Aye,  
Settles Aye, and Burch Aye, thereby being passed  
and becoming Ordinance No. 6003.

- C. Ordinance Number 6003 shall be in full force and effect from and after its passage.

2017-2021 Capital Improvement Plan

Staff presented a first draft review of the Capital Improvement Plan for City Council review.

Request from Historic Downtown Sikeston for DRA Grant Application Support

A request from Historic Downtown Sikeston for support of their effort to obtain a grant from the Delta Regional Authority (DRA) was presented. Funds would be used to develop the second floor of the Odd Fellows Building into business incubator space that would benefit our entire community into growing new businesses, creating new jobs, and raising income in our community.

Councilman Depro moved to support Historic Downtown Sikeston's DRA grant application. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Depro Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Depro moved to adjourn. The motion was seconded by Councilman Gilmore and the following roll call vote was recorded:

Depro Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

APPROVED:

\_\_\_\_\_  
STEVEN BURCH, MAYOR

ATTEST:

\_\_\_\_\_  
CARROLL L. COUCH, CITY CLERK

SEAL:



**SPECIAL CITY COUNCIL MEETING**  
**November 30, 2015**

**CALL TO ORDER/RECORD OF ATTENDANCE**

The special Sikeston City Council meeting of November 30, 2015 was called to order at 11:30 a.m., in the City Council Chambers located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Jon Gilmore, Maude Harris, Ryan Merideth and Gerald Settles. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Public Safety Captain James McMillen, Parks Director Jiggs Moore, Street Superintendent Brian Dial, and Network Administrator Dave Warren.

**ITEMS OF BUSINESS**

**Bill Number 6005, Authorizing Replat of Palmer Subdivision Located in New Madrid County**

Councilman Depro moved for the first reading of Bill Number 6005. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented Bill Number 6005 for a first reading. This bill as approved shall become Ordinance Number 6005 providing for approval of the replat of Lots 2, 3 and 5 of "Palmer Subdivision", Sikeston, New Madrid County, Missouri which is located on Colonel George E. Day Parkway.

A request from Lambert Engineering on behalf of Terry and Cindy Cole to replat lots 2, 3 and 5 of "Palmer Subdivision". The Planning and Zoning Commission met November 10, 2015 and passed a favorable recommendation.

**Bill Number 6006 Authorizing the Renaming of Palmer Subdivision to "Cindy Cole Subdivision"**

Councilman Settles moved for the first reading of Bill Number 6006. The motion was seconded by Councilman Gilmore and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as approved shall become Ordinance Number 6006 changing the name of replatted lots 2, 3 and 5 of "Palmer Subdivision" Sikeston, New Madrid County, Missouri, to "Cindy Cole Subdivision".

Lambert Engineering submitted a request on behalf of Terry and Cindy Cole to rename the proposed replat from "Palmer Subdivision" to "Cindy Cole Subdivision". The Planning and Zoning Commission met November 10, 2015 and passed a favorable recommendation to approve the proposed replat.

Authorization to Request Submissions of Interest from Airport Consultants

MoDOT Aviation requires cities with airports to contract with civil engineering consultants on a five year rotation. Our most current contract has recently ended and we need to go through the process of contracting with a consultant for the next five year period. Once proposals are received, the Professional Consulting Committee will review them and prepare a recommendation for the council.

Councilman Depro moved to authorize staff to request proposals for the purpose of seeking a civil engineering consultant for our next five year contract. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Bill Number 6004, Authorization for the Mayor to Sign a Contract with Missouri Highways and Transportation Commission

Councilman Settles moved for the first reading of Bill Number 6004. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as approved shall become Ordinance Number 6004 authorizing the Mayor to execute a contract between the City of Sikeston, Missouri and the Missouri highways and Transportation Commission providing for the installation of uninterrupted power supply units (hereinafter "UPS"), at traffic signals in the city.

This ordinance pertains to an agreement with MoDOT to install battery backup units at 5 traffic signal locations. The arrangement of the agreement is that the City will provide the materials, and MoDOT will install and maintain them. Any future battery costs will be divided equally.

Bill Number 6007, Calling for a General Election

Councilman Depro moved for the first reading of Bill Number 6007. The motion was seconded by Councilman Merideth and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading. This bill as approved shall become Ordinance Number 6007, calling for a general election in the City of Sikeston, Missouri on Tuesday, April 5, 2016, for the purpose of electing a candidate for the position of councilman – ward 1, councilman – ward 4, and councilman at-large.

Interim Appointment to Enhanced Enterprise Zone Board

Geoff Comer has submitted his resignation to the Enhanced Enterprise Zone Board, effective December 31, 2015. Staff is seeking an interim appointment be made for a term ending in September 2018.

Councilman Depro moved to appoint Britt McConnell to fill the unexpired term of Geoff Comer. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Other Items

Councilman Depro moved to sell 10.66 acres in the Industrial Park to Hamra Land Holdings LLC at a cost of \$3,000 per acre. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

**ADJOURNMENT**

There being no further business before the City Council, Councilman Gilmore moved to adjourn. The motion was seconded by Councilman Settles and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Harris Aye,  
Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

APPROVED:

\_\_\_\_\_  
STEVEN BURCH, MAYOR

ATTEST:

\_\_\_\_\_  
CARROLL L. COUCH, CITY CLERK

SEAL:

**Board of Adjustments**  
**September 28, 2015**  
**4:00 p.m.**

**Sikeston City Hall**  
**C.D. Matthews**

**Members Present:** Cooper, Galemore, Nace, Miller, Redd, Steck and Ziegenhorn (LATE)

**Members Absent:** Black

**Staff Present:** Collin Cecil, Code Officer  
Angie Keller, Administrative Assistant

**Guests:** Brandon Sparks, Jim Crowe & Jean Crowe

**Approval of Minutes:**

Minutes of September 14, 2015 were presented for approval. A motion was made by Nace to approve the minutes. Redd seconded the motion. Roll call vote was as follows:

Ayes:	Cooper, Galemore, Nace, Miller, Redd and Steck
Nayes:	0
Motion Passed:	6-0

**Item(s) of Business:**

**A request, from Brandon Sparks on behalf of Matthew Jordan Rentals, LLC., for a flood plain variance of 1' 3" for a shed at 224 Petroleum.**

After discussion of the request, a motion was made by Cooper to approve the request, from Brandon Sparks on behalf of Matthew Jordan Rentals, LLC, for a flood plain variance of 1' 3" for a shed at 224 Petroleum. Steck seconded the motion. Roll call vote was as follows:

Ayes:	Galemore, Nace, Miller, Redd, Steck, Ziegenhorn and Cooper
Nayes:	
Motion Passed:	7-0

There being no further business items, a motion was made by Nace to adjourn and seconded by Steck to adjourn. The vote was unanimous. The meeting adjourned.

Respectfully submitted by:

Attested by:

\_\_\_\_\_  
Angie Keller, Administrative Assistant

\_\_\_\_\_  
Ron Galemore, Chairman

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT  
*Tuesday, October 20, 2015 – 11:30 A.M.*  
128 N. New Madrid St., Sikeston, MO 63801

**BOARD OF DIRECTORS MEETING**

**CALL TO ORDER/RECORD OF ATTENDANCE**

Chairman Stephen Burch called the meeting to order at 11:45 A.M. Board Members Present: Bob Depro, Alan Keenan, Jon Gilmore, Steven Burch and ex-officio member Jonathan Douglass. Also in attendance: Ed Dust, Kathy Medley, Justin Taylor, City Counselor Chuck Leible, and guest Clay Bethune.

**ITEMS OF BUSINESS:**

Bob Depro made a motion to approve the September 8 and September 18, 2015 minutes. The motion was seconded by Alan Keenan and the following roll call vote was recorded: Keenan Aye, Depro Aye, Gilmore Aye, Burch Aye, thereby being passed.

Clay Bethune briefed the board regarding an industrial development project.

Ed Dust gave an industry update. Work on Orgill's expansion is going well. The FedEx Ground expansion is completed. We are waiting on the CBRE, Inc. proposal to help sell Village Green. The DED has completed several industry prospect worksheets for the Missouri Partnership.

Ed Dust reported that demolition of the Brown's Auto building has started.

Kathy Medley updated the board on the fall Industry Mentoring class. It was the 10<sup>th</sup> class completed by the group, with 14 students participating, including seniors and 4 from the Adult Education classes. Industry leaders from Tetra Pak, Orgill, Alan Wire and DeWitt Company participated.

The next DED board meeting will be November 10. There being no other business to discuss, the meeting adjourned at 12:25 P.M.

Respectfully Submitted By:

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ED DUST, Secretary

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STEVEN BURCH, Chairman



## **MINUTES OF THE REGULAR MEETING**

### **HOUSING AUTHORITY OF THE**

### **CITY OF SIKESTON, MISSOURI**

### **HELD ON THE SIXTH OF OCTOBER 2015**

On the Sixth Day of October, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in Regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay  
Commissioner Michele Knickman, and Commissioner Alice Tharp

Absent:

Also Present: Gerald Settles, City Council Liaison, and Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the Regular Meeting of August 10, 2015 and September 14, 2015 were presented and upon a motion duly made by Commissioner Alice Tharp, and seconded by Commissioner Michele Knickman, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	123.40	Mid-South Office Supply	423.38
AT&T	303.01	Moll Printing	120.00
Auto Tire & Parts	29.52	Raben Tire	63.65
Board of Municipal Utilities	14,791.51	RAM Enterprises	240.00
Charter Communications	124.52	RAM Housing Specialist	106.00
City of Sikeston	3,936.46	Service Master	330.00
C & K Building Materials	204.71	Sonny's Solid Waste	2,000.00
Decota Electric	346.32	Standard Democrat	706.80
G & D Communications	72.00	Steward Steel	173.00
Greenpoint AG	123.36	The PI Company	90.00
Liberty Utilities	4,432.17	Tri-County Recycling	385.00
Lowes	220.10	Ultimate Flooring	276.29
Menards	129.70		
Meyer Supply	117.26	Total for SEPTEMBER	\$29,874.16

Motion duly made by Commissioner Alice Tharp to pay bills as presented, seconded by Commissioner David Hay. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending September 2015 were presented. The requisitions included \$7,375.00 to Sikeston Housing Authority for prorated salaries (501-14), \$2,400.00 to Dunker Consultants (501-14), and \$85,994.70 to L. Cobb Construction (501-15). Motion duly made by Commissioner David Hay, to pay requisitions for a grand total of \$95,769.70, seconded by Vice-Chairman Larry Tetley. Motion carried unanimously.

The Commissioners reviewed the Financial Statements and Reports on Compliance and Internal Control (Audit) for the Fiscal Year Ending December 31, 2014. There were no findings or recommendations from the Auditor. Upon a motion duly made by Commissioner David Hay to accept the FYE 2014 Audit, and seconded by Vice-Chairman Larry Tetley the motion was passed unanimously.

Being no further business to come before the Body, Commissioner David Hay moved to adjourn, seconded by Commissioner Alice Tharp. Meeting adjourned.

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Mike Jensen, Chairman

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Bobby K. Henry, Secretary

**LAND CLEARANCE FOR REDEVELOPMENT AUTHORITY  
CITY OF SIKESTON  
MEETING**

Monday, October 19, 2015  
11:30 a.m.

Council Chambers  
105 East Center Street  
Sikeston, Missouri

**MEETING MINUTES**

**I. MEETING CALLED TO ORDER**

Dan Marshall called the meeting to order at 11:37 a.m.

**II. ROLL CALL**

Members Attending: Mike Jenson, Dan Marshall, Bill Mitchell, Larry Williams and  
Matthew Wright  
Council Liaison: Karen Evans  
Staff Attending: Jay Lancaster and Collin Cecil  
Guest Attending: David Crader & Edie Bartlett - Crader Law Firm  
Jim Hailey and Joy Lawrence

**III. APPROVAL OF MINUTES**

Bill Mitchell made a motion to approve the minutes from the meeting of September 21, 2015, as submitted. Larry Williams seconded the motion. Motion carried unanimously.

**IV. BILLS AND COMMUNICATIONS**

Mike Jensen made the motion to approve the bills as follows:

- A. David Crader Law Firm-\$2,700.67
- B. Bucher Essner and Miles, LLC - \$450.00
- C. James Hailey - \$475.00
- D. Buffalo Wild Wings – \$81.88

Bill Mitchell seconded the motion. Motion carried unanimously.

**V. LCRA BUSINESS:**

A. Dan Marshall informed the Board that the General Liability Insurance and the Director's and Officer's Liability Insurance is coming up for renewal on November 7, 2015. Discussion only. No vote.

B. Bill Mitchell made a motion to approve Dan Marshall as Chairman to proceed with getting quotes from local insurance agents for the General Liability Insurance and the Director's and Officer's Liability Insurance, renewing in November and the Umbrella Policy Insurance and Commercial Property due to renew in 2016; and to procure General Liability Insurance and the Director's and Officer's Liability Insurance before the renewal date of November 7, 2015. Mike Jensen Seconded the motion. Motion carried unanimously.

C. David Crader informed the Board of an offer to purchase 205-207 Dixie from Tycee Williams of \$800.00. Mike Jensen made a Motion to reject this offer because bid was too low. Bill Mitchell seconded the Motion. Motion carried unanimously.

D. David Crader informed the Board of an offer to purchase 105 Lincoln. Mike Jensen made a Motion to sell property to Darrell Hall for \$1,000.00, by Special Warranty Deed and as is and Mr. Hall is to pay all title and closing fees; with Dan Marshall, as Chairman being authorized to execute all closing documents on behalf of the LCRA. Larry Williams seconded the Motion. Motion carried unanimously.

E. David Crader reminded the Board of a lease renewal for the amount of \$500.00 from the City of Sikeston for the property located at 330 E. Malone Avenue. Jay Lancaster and Jonathan Douglas agreed that the leasehold interest will go to the City of Sikeston and no further payments are to be made towards the lease. Discussion Only. No vote.

F. Jim Hailey updated the Board on the progress by NSP grant funds and status of repairs at 214 Dorothy Street and 1329 W. Murray Lane. Discussion Only. No vote.

G. Bill Mitchell opened discussion about the Financial Reports. Discussion Only. No vote.

## **VI. ADJOURNMENT:**

The next LCRA meeting will be on Monday, November 16, 2015 at 11:30 a.m. in the Council Chambers. There being no further business to come before the Committee, a motion was made to adjourn. The motion was seconded and carried unanimously. The meeting was adjourned at 12:09 p.m.

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**Edie Bartlett, Assistant**

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**Dan Marshall, Chairman**

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**Board of Trustees Meeting  
Monday October 5, 2015  
4:30pm**

The Board of Trustees of Sikeston Public Library met on Monday October 5, 2015 at 4:30 pm. Present were Mrs. Chitwood, Mr. Colwick, Mr. Leible, Mr. Polivick, Mrs. Tetley, Ms. Thompson, Mrs. Tangeman, Director, Mr. Eifert, Assistant Director and Mrs. Caskey, Project Coordinator. Absent were Dr. Bohannon, Mrs. Brown and Mrs. Lawson.

**MINUTES**

Mrs. Chitwood made a motion to accept the Minutes from the September meeting. Mrs. Tetley seconded and the motion carried.

**PETTY CASH**

Mr. Leible made a motion to accept the Petty Cash Report for September. Mr. Polivick seconded and the motion carried.

**BILLS**

Mr. Polivick made a motion to accept the Bills for September as presented. Mrs. Tetley seconded and the motion carried.

**CITY FINANCIAL STATEMENT**-The City Financial Statement for August was reviewed.

**COMMITTEES**

**FINANCE**—Mrs. Tetley presented a spreadsheet for the Basement Renovation revenue and expenses.

**PERSONNEL**—None

**OPERATIONS**—We have a leak in the roof in the Director's office. We have contacted Pyramid Roofing to come and check from the inside of the library to locate where the roof is leaking. Mr. Polivick reported that Mrs. Jackson has expressed concern over the posts on the front porch and how unsightly they are. We will try to find someone to come and look at them and see what it will take to repair or replace them.

**LIBRARIAN**

-Copies of the new Acceptable Use Policy for the McAmis and Draughton Rooms is included in members folders.

-We have rewritten the Community Room Reservation Form.

-Mrs. Tangeman made a suggestion that we be closed the weekend after Christmas since we will already be closed that Thursday the 24<sup>th</sup> and Friday the 25<sup>th</sup>. The board will take this under advisement and decide at the November meeting.

-Mr. Eifert reported that the entire building now has wireless access.



#### **BASEMENT RENOVATION**

- Mrs. Caskey reported that the tables, chairs and podium have been ordered through Scheffer's. The tile project is completed and members are invited to go down and see it.**
- The Donor Tree is being worked on and hopefully we will be able to determine the size of leaves necessary soon.**
- We are projecting an early Holiday grand unveiling.**

#### **EXECUTIVE SESSION**

**Mr. Colwick made a motion that the Board go into Executive Session to discuss a personnel issue. Ms. Thompson seconded the motion. All in favor, none opposed and the motion carried.**

#### **ADJOURNMENT**

**Mrs. Chitwood made a motion to adjourn and Mrs. Tetley seconded. All in favor, none opposed and the motion carried. The meeting adjourned at 5:00pm.**

# **SIKESTON PARK BOARD MEETING**

**October 13, 2015**

**The Clinton Building**

**5:15 p.m.**

The Sikeston Park Board met at 5:15 p.m. Tuesday, October 13, 2015 at the Clinton Building. Members present were Rod Anderson, Ellen Brandom, Susanne Chitwood, Jackie Cowan, Jason Davis, Jeff Hay, Larry Williams, and ex-officio Maude Harris. Members absent were Chad Crow and Jared Straton.

Staff member present was Jiggs Moore, Director of Parks and Recreation.

No media representatives were present.

## **MINUTES**

Cowan moved for the approval of the minutes of the September 14, 2015 regular Park Board meeting. Chitwood seconded. Roll call\*:

Anderson	- Yes	Davis	- Yes
Chitwood	- Yes	Hay	- Yes
Cowan	- Yes	Williams	- Yes

\* Brandom arrived after the approval of the minutes.

## **ELECTION OF OFFICERS**

Chairman – Anderson nominated Hay for Park Board chairman. Chitwood seconded. There being no other nominations, Cowan moved to accept Hay by acclamation. Anderson seconded. Motion passed unanimously.

Vice Chairman – Anderson nominated Crow for vice chairman; seconded by Chitwood. There being no other nominations, Davis moved to accept Crow by acclamation. Williams seconded. Motion passed unanimously.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **COMMUNICATIONS FROM THE CHAIRMAN AND PARK BOARD**

- \* Brandom told the board that members of the Sikeston 3 Sales Tax Committee and volunteers would be going door-to-door in the community Saturday, Oct. 17 to promote the sales tax initiative. She said the committee members and volunteers would be meeting at the Clinton Building at 9:00 a.m. on Saturday before going out into the community.

Brandom invited any of the board members to join them to help with the sales tax promotion effort.

- \* Hay asked Moore if staff could look at the two parking spaces at the entrance to the soccer parking lot adjacent to the soccer concession stand. He said when vehicles are parked in those spaces it is restrictive at the parking lot entrance and potentially hazardous to pedestrians, particularly children. Moore said they would look at the spaces to see what adjustment could be made.

Hay informed the board that the annual soccer invitational tournament will be held Saturday, October 31 and Sunday, November 1.

Hay also asked about the status of the fountain for the Complex lake. Moore said bids are out to various vendors, adding that he will send letters to donors to the first fountain project to see if they will be willing to donate for a new fountain.

### **COMMUNICATIONS FROM STAFF**

- Moore said the Seventh Annual Cotton Ramble Bike Ride held the previous Saturday, October 10 was a success with 254 riders participating. Cowan noted, "I think Sikeston showed off nicely to all our out-of-town people."
- At the November meeting, Moore said the Park Board will discuss capital improvement recommendations for the next fiscal year, as well as the 5-year capital improvement plan, which will be forwarded to the City Council for consideration.
- Moore said the first of two new Complex restrooms is under construction near the tennis courts. The other new restroom will be built next to the high school soccer field.
- Moore said he and Deborah Collins looked at the proposed dog park site after Moore flagged the area. She is proceeding with drawing a layout for the site.
- Moore referred to the Clinton Building report for September.

### **ADJOURNMENT**

Following a motion by Chitwood and a second by Davis, the Park Board meeting was adjourned.

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Chairman

## **Planning and Zoning Minutes**

**September 8, 2015**

**Sikeston City Hall**

**4:00 p.m. - Meeting**

### **Roll Call:**

**Members Present:** Cohen, Depro, Howard, E. Miller, J. Miller, Murray, Ozment, Settles, Thornton, and Ziegenhorn

**Absent Members:** None

**Other Staff Members Present:** Jay Lancaster – Director of Public Works  
Angie Keller- Administrative Assistant  
Collin Cecil- Sr. Building Official  
Chuck Leible- City Counselor (Late)

**Guests:** None

### **APPROVAL OF MINUTES:**

Minutes of the July 14, 2015 meeting were presented for approval. A motion was made by Thornton to approve the minutes. Murray seconded the motion. Roll call vote was as follows:

Ayes: Cohen, Depro, Howard, E. Miller, J. Miller, Murray, Ozment, Settles, Thornton, and Ziegenhorn

Nays: None

Motion Passed 10 - 0

### **ITEMS OF BUSINESS:**

**A request from Lambert Engineering on behalf of Robin Chambers for approval of a re-plat of the Villas at Arbor Walk Subdivision to the City of Sikeston, New Madrid County, Missouri and which is located on Auburn Drive.**

After discussion, a motion was made by Thornton, to approve request from Lambert Engineering on behalf of Robin Chambers for approval of a re-plat of the Villas at Arbor Walk Subdivision to the City of Sikeston, New Madrid County, Missouri and which is located on Auburn Drive. J. Miller seconded the motion. Roll call vote was as follows:

Ayes: Cohen, Depro, Howard, E. Miller, J. Miller, Murray, Ozment, Settles, Thornton, and Ziegenhorn

Nays: None

Motion Passed: 10– 0

**Adjournment:** There being no further business, a motion was made by Depro to close the public hearing and adjourn. The motion was seconded by Thornton. The motion was carried by unanimous vote. The meeting adjourned.

Respectfully submitted by:

Attested by:

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Angie Keller, Administrative Assistant

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Gary Ozment, Chairman





## *TOURISM ADVISORY BOARD MINUTES*

### *MEETING OF TUESDAY, OCTOBER 27, 2015*

The Sikeston Convention & Visitors Bureau Tourism Advisory Board meeting convened Tuesday, October 27, 2015 in the C.D. Matthews Room of Sikeston City Hall, 105 E. Center Street, Sikeston, Missouri. Those attending were: board members Susanne Chitwood, John Tarter, Morgan Hough-Van Pool, Councilman Ryan Merideth; ex-officio member Jiggs Moore; and CVB Director Linda Lowes.

#### APPROVAL OF MINUTES:

Ryan Merideth made the motion to approve the June 23, 2015 minutes, as submitted. Susanne Chitwood provided a second. The minutes were approved by a voice vote of members.

Ryan Merideth made the motion to approve the August 25, 2015 minutes, as submitted. Susanne Chitwood provided a second. The minutes were approved by a voice vote of members.

#### FINANCIAL REPORT:

Director Lowes presented the CVB's financial report for the period ending October 10, 2015. Tourism Tax receipts for the period were \$37,286.32, 35% of the projected budget. Current tax proceeds exceed those received during the same period in 2014 (\$34,561.57) by 7.31%.

Expenditures for the period ending October 10, 2015 are \$30,875.79. Income exceeds expenditures by \$6,450.75.

#### OPERATIONS REPORT:

- A. FY-16 Advertising Campaign: The fall-winter advertising campaign, total cost \$13,753, has dropped. To date the CVB has received 3,291 inquiries, of which the in-market share averages 97.25%. The number of inquiries received reflects a 5.7% increase over the number of inquiries received at this time last year. The FY-16 cost per inquiry is \$4.17. (Note ad size increased to ¼ page in FY-16 resulting in a higher cost per inquiry).
- B. Digital Behavioral Targeting Campaign: The fall campaign, ending in October, targeted St. Louis zip codes. To date this campaign has generated 100,964 impressions featuring the Rodeo and Cotton Ramble, and resulted in 84 readers accessing either the CVB, Rodeo or Cotton Ramble websites. This equates to a .08% click-through-rate. The industry average is .02%. Cost of program: \$2,400.
- C. Search-Engine Marketing (SEM) Campaign: State funding is being used to purchase Google and Bing ad words to move the CVB's listing to a higher placement in web searches. Since July 2015, CVB purchases have generated 144,542 impressions and 6,412 clicks. (Click-thru-rate is 4.4%). Most popular ad words are events, restaurants, shopping, wineries, and fishing. Most popular keywords include: Sikeston, Lamberts, Rodeo, Beggs Family Farms, Outlet Stores, and Cotton Carnival.
- D. VisitSikeston.Com Performance: Google Analytics is used to monitor the performance of the CVB website, [www.visitsikeston.com](http://www.visitsikeston.com). Since July 1 there have been 13,688 sessions with 26,289 page views. Average pages viewed per session are 1.90, and average time on-site is 1:05 minutes. This tool also tracks the geographic locations from which sessions originate. The top five U.S. cities of origination are 1) Chicago, 2) Sikeston, 3) St. Louis, 4) Memphis and 5) Cape Girardeau. Outside the U.S., Moscow is the top foreign city of origin.

- E. Travel Newsletter: Each week the CVB sends an electronic newsletter to individuals seeking information about our region. Since July 19,354 emails have been released. 14% or 2,898 of these emails were opened. This endeavor includes a social media component. 3,900 individuals have been reached through social media. Of which there have been 261 clicks to local websites (Rodeo, Depot, Downtown Sikeston, Cotton Ramble and CVB) featured in the articles.
- F. Toll-Free Call Tracking: The CVB provides a toll-free number. Since July the CVB has received 23 in-state telephone inquiries; and 10 out-state inquiries.
- G. Visitors Information Center: Sikeston's Visitors Information Center, located in the Depot Museum & Gallery, opened in August. 225 visitors registered during August with 75 registering in September.
- H. Gateway & Wayfinding Signage Program: A working committee consisting of City Staff, Chamber of Commerce and Historic Downtown Sikeston representatives developed locations and verbiage for the proposed Gateway and Wayfinding Signage Program. Using this information the City has advertised for submissions of interest from design firms for final design assistance and creation of fabrication specifications. Council will be asked to award this proposal during the December 7 Council meeting.
- I. Community Promotions Committee: The CVB Director has been meeting with local event sponsors to create the 2016 event calendar. Several organizations are working together to create "event weekends" in Sikeston, making it attractive to visitors from markets in St. Louis, out-state Missouri, Illinois, and Tennessee.
- J. Creation of New Tourism Promotions: CVB staff seeks to identify and package area attractions for marketing. Recently staff put together the "SEMO Hunting Trail". Discussions with Board members identified several sites to be added to this trail.
- K. I-Brochure Update: State Funding has been obtained to update the CVB's electronic travel guide that lists all Sikeston-area motels, campgrounds and restaurants. The brochure also features established local events, historic sites, and the various self-guided itineraries created by the CVB.
- L. CVB VIDEO: Oral Friend, the CVB videographer, has filmed segments on the Rodeo, Downtown Wine Festival, Cotton Carnival and Parade, Jaycee Oktoberfest and Cotton Ramble Bike Ride. These will be compiled into a promotion video for City websites and social media.

#### ELECTION OF OFFICERS:

John Tarter made the motion and Susanne Chitwood provided the second, to nominate Ryan Merideth as chairman of the Advisory Board. Ryan Merideth nominated Ron Payne for chairman. The motion died for lack of a second. A voice vote elected Merideth as Chairman for the 2015-2016 term.

Susanne Chitwood made the motion and Ryan Merideth provided the second to nominate Ron Payne as vice-chairman of the Advisory Board. There being no further nominations, the Board elected Payne as Vice-Chairman for the 2015-2016 term.

#### OTHER ITEMS:

The group opted to cancel the December 2015 board meeting. They will meet, instead, at 4:30 P.M., January 26, 2016 in the C.D. Matthews Room of City Hall.

There being no further business, John Tarter made the motion to adjourn. Susanne Chitwood provided the second. The meeting was adjourned.

Approved and accepted this date:

---

Ryan Merideth, Chairman

January 26, 2016

## Council Letter

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Date of Meeting: 15-12-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Award, Bid #16-14, Ditch Mopping/ Clean-out

Attachments:

1. Bid Tabulation Sheet

Action Options:

1. Award Bid
2. Other Action Council May Deem Necessary

Background:

On October 27, 2015, the city let bids for a project to clean out nine drainage ditches in town. We estimated that we should be able to get the work done for less than our budget of \$50,000. To make sure, we placed seven of the ditches in a 'base bid', and included the remaining two as 'alternates'. We believe that due to most contractors being busy based on feedback we received, we only received two non-local bids. The lowest bid including the alternates was for \$83,200, therefore, we felt it was best to recommend rejecting the bids.

On November 2, the council concurred with our recommendation and rejected the bids.

Staff reassembled the bidding packages. Instead of one all-encompassing package, we removed the two most cumbersome ditches, and distributed the remaining seven into three packages. Bidders could bid any or all packages, and we would take the lowest bid on each of the three. With the two most difficult ditches removed, we anticipated a cost estimate of \$33,158 for the work of all three packages.

The latest project bid on 12/1/2015, and we received nine bids this time.

TM Farrenburg Dirtworks, LLC submitted a low bid with a total price of \$11,728.00. Staff has discussed this price with Lambert Engineering, and Mr. Farrenburg. Staff has also talked with references that have worked with Mr. Farrenburg and received positive feedback.

At this time we ask that Council award the bid to TM Farrenburg Dirtworks, LLC.

The bid tabulation sheet is attached for your review.

The Ditches that will be cleaned as a part of this project include:

**Bid Package #1:**

Lateral B of St. Johns Ditch (From Malone Avenue South to St. John's Ditch – 4,275 ft)

**Bid Package #2:**

Two Drainage Ditches in Complex – 5,315 ft

Ditch along Salcedo Road – 3,295 ft

Ditch running perpendicular to Plaza Drive – 430 ft

**Bid Package #3:**

Tanglewood Ditch – 803 ft

John Dansler Field Ditch – 827 ft

Ditch along Butler St. – 1,633 ft

**Ditches not included in this round of bids:**

Second Street Ditch (Between Kennedy and Smith)

Sunset Ditch (Runs Behind Houses on East Side of Sunset – From Compress to Malone)



**Bid Opening: 16-14****Date/Time: December 1, 2015 at 1:30 PM**

Chairperson: Jay Lancaster

Recorder: Angie Keller

Verifier: Brian Dial

<b>Vendor</b>	<b>Package #1</b>	<b>Package #2</b>	<b>Package #3</b>
Jason Evans Excavating	\$10,000.00	\$10,505.00	\$4,620.00
Clarke & Sons Excavating	\$28,500.00	\$25,000.00	\$18,000.00
Big River Excavation	\$24,980.00	\$20,950.00	\$10,100.00
Rush Ridge Investments	\$38,950.00	No Bid	No Bid
Todd's Excavating	\$4,000.00	\$12,000.00	\$6,000.00
TM Farrenburg Dirt Works, LLC	\$3,499.00	\$4,999.00	\$3,230.00
Lance Lawson Excavating	\$22,000.00	\$12,500.00	\$5,000.00
Donald Bond Construction	\$21,000.00	\$40,000.00	\$34,000.00

# **Council Letter**

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Date of Meeting: 15-12-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 2<sup>nd</sup> Reading, Bill #6005, Subdivision Replat Request

Attachment(s):

1. Bill #6005
2. Plat

Action Options:

1. Conduct second reading and approve the request to replat
2. Other action Council may deem appropriate

Background:

Council read this the first time on November 30, 2015 and unless there are further questions from the Council or the public, staff recommends the Council approve the request from Lambert Engineering on behalf of Terry and Cindy Cole to replat lots 2, 3 and 5 of "Palmer Subdivision", Sikeston, New Madrid County, Missouri which is located on Colonel George E. Day Parkway.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6005 PROVIDING FOR APPROVAL OF THE REPLAT OF LOTS 2, 3 AND 5 OF "PALMER SUBDIVISION", SIKESTON, NEW MADRID COUNTY, MISSOURI WHICH IS LOCATED ON COLONEL GEORGE E. DAY PARKWAY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on November 10, 2015 and passed a favorable recommendation to approve the replat of Lots 2, 3 and 5 of "Palmer Subdivision", Sikeston, New Madrid County, Missouri which is located on Colonel George E. Day Parkway, the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference.

SECTION III: Aforesaid replat is accepted and approved subject to its recording in New Madrid County, Missouri and full compliance with the building codes and housing ordinances of the City of Sikeston, Missouri, and in the event the provision of aforesaid codes of this City conflict with said replat, the Code shall be determinative.

SECTION IV: Aforesaid replat is accepted subject to full compliance with the stormwater management plan.

SECTION V: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of Passage

A. Bill Number 6005 was introduced and read the first time this 30<sup>th</sup> day of November, 2015.

B. Bill Number 6005 was read the second time and discussed on this 7<sup>th</sup> day of December, 2015 and was voted as follows:

Depro\_\_\_\_\_, Evans\_\_\_\_\_, Settles\_\_\_\_\_,

Merideth\_\_\_\_\_, Harris\_\_\_\_\_, Gilmore\_\_\_\_\_,

and Burch\_\_\_\_\_

thereby being \_\_\_\_\_, and becoming ordinance 6005.

C. Ordinance 6005 shall be in full force and effect from and after January 6, 2016.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to form  
Charles Leible, City Counselor

Seal / Attest:

\_\_\_\_\_  
Carroll Couch, City Clerk

## Exhibit "A"

[illegible]

# **Council Letter**

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Date of Meeting: 15-12-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 2<sup>nd</sup> Reading, Bill #6006, Subdivision Rename Request

Attachment(s):

1. Bill #6006
2. Plat

Action Options:

1. Conduct second reading and approve request
2. Other action Council may deem appropriate

Background:

Council read this the first time on November 30, 2015 and unless there are further questions from the Council or the public, staff recommends the Council approve the request from Lambert Engineering on behalf of Terry and Cindy Cole to rename the proposed replat from “Palmer Subdivision” to “Cindy Cole Subdivision”, Sikeston, New Madrid County, Missouri which is located on Colonel George E. Day Parkway.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6006 CHANGING THE NAME OF REPLATTED LOTS 2, 3 AND 5 OF "PALMER SUBDIVISION", SIKESTON, NEW MADRID COUNTY, MISSOURI TO "CINDY COLE SUBDIVISION".

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning & Zoning Commission met on November 10, 2015 and voted to approve the changing of the name of REPLATTED LOTS 2, 3 AND 5 OF "Palmer Subdivision", Sikeston, New Madrid County, Missouri to "Cindy Cole Subdivision".

SECTION III. The name of replatted lots 2, 3 and 5 of "Palmer Subdivision" is hereby changed to "Cindy Cole Subdivision".

SECTION IV. General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V. Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6006 was introduced and read the first time this 30<sup>th</sup> day of November, 2015.

B. Bill Number 6006 was read the second time and discussed on this 7<sup>th</sup> day of December, 2015 and was voted as follows:

Depro\_\_\_\_\_, Evans\_\_\_\_\_, Settles\_\_\_\_\_,

Merideth,\_\_\_\_\_, Harris\_\_\_\_\_, Gilmore\_\_\_\_\_,

and Burch\_\_\_\_\_

thereby being \_\_\_\_\_, and becoming ordinance 6006.

C. Ordinance 6006 shall be in full force and effect from and after January 6, 2016.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to form  
Charles Leible, City Counselor

Seal / Attest:

\_\_\_\_\_  
Carroll Couch, City Clerk

# **Council Letter**

---

Date of Meeting: 15-12-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: 2<sup>nd</sup> Reading, Bill #6004, Authorization for the Mayor to sign a contract with Missouri Highways and Transportation Commission

Attachment(s):

1. Bill #6004
2. Exhibit "A"

Action Options:

1. Conduct second reading and approve request authorizing the mayor to sign a contract with Missouri Highways and Transportation Commission.
2. Other action Council may deem appropriate

Background:

This ordinance pertains to an agreement with MoDOT to install battery backup units at 5 traffic signal locations. Council conducted the first reading and was briefed on November 30, 2015.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6004 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF SIKESTON, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION PROVIDING FOR THE INSTALLATION OF UNINTERRUPTED POWER SUPPLY UNITS (HEREINAFTER "UPS), AT TRAFFIC SIGNALS IN THE CITY.

WHEREAS, THE CITY BELIEVES THAT THE INSTALLATION OF UNINTERRUPTED POWER SUPPLY UNITS AT CERTAIN INTERSECTIONS IS IN THE BEST INTEREST OF ITS RESIDENTS.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: That the Agreement set forth on "Exhibit A" set forth the various responsibilities and liabilities of the parties regarding the installation of UPS.

SECTION III: The Mayor and such other officials as may be necessary are hereby authorized, empowered and directed to execute any documents necessary and proper to effectuate the same and specifically "Exhibit A" which is attached hereto and incorporated by reference.

SECTION IV: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6004 was introduced to Council and read the first time this 30<sup>th</sup> day of November 2015.

B. Bill Number 6004 was read the second time this 7<sup>th</sup> day of December 2015, discussed and was voted as follows:

Depro\_\_\_\_\_, Evans\_\_\_\_\_, Settles\_\_\_\_\_,

Merideth\_\_\_\_\_, Harris\_\_\_\_\_, Gilmore\_\_\_\_\_,

and Burch\_\_\_\_\_

thereby being\_\_\_\_\_,

becoming Ordinance 6004.

C. Ordinance 6004 shall be in full force and effect January 6 , 2016.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to Form  
Charles Leible, City Counselor

SEAL/ATTEST:

\_\_\_\_\_  
Carroll Couch, City Clerk



CCO Form: TR16  
Approved: 12/93 (DPP)  
Revised: 01/15 (ASB)  
Modified: 10/15 (DLP)

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
AGREEMENT FOR THE INSTALLATION OF  
TRAFFIC SIGNAL COMPONENTS TO BE MAINTAINED  
BY THE COMMISSION**

This Agreement is made and entered into by and between the Missouri Highways and Transportation Commission (hereinafter, "Commission"), whose address is P.O. Box 270, 105 W. Capitol, Jefferson City, Missouri 65102, and City of Sikeston, Scott County, Missouri (hereinafter, "City"), whose address is 105 East Center, Sikeston, MO, 63801.

WITNESSETH:

WHEREAS, the Commission owns and operates, as part of the State Highway System, Traffic Signals in the City; and

WHEREAS, the City is desirous of the installation of Uninterrupted Power Supply Units (hereinafter "UPS"), at the Traffic Signals in the City.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained herein, the parties agree as follows:

(1) OWNERSHIP: The Commission represents that it is the owner of certain property located at the Traffic Signal locations in City.

(2) PROPOSAL: The City proposes and the Commission will allow the installation of a UPS at Traffic Signals in the City.

(3) LOCATION: The general location of the UPS to be installed pursuant to this Agreement is at the intersections listed below in the City.

*Traffic Signals at the Following Locations:*

*US 61 (Main Street) and Tanner St  
US 61 (Main Street) and Hennings Dr  
US 61 (Main Street) and George E Day Pkwy  
US 61 (Main Street) and Route HH  
US 62 (Malone St) and Selma St*

(4) COSTS: All costs associated with purchasing the UPS will be borne entirely by the City, with no cost incurred by the Commission.

(5) INSTALLATION: The installation of the UPS will be performed by the Commission's forces.

(6) MAINTENANCE: Upon completion of construction of this improvement, the Commission shall accept control and maintenance of the UPS installed and shall thereafter keep, control, and maintain the same, and for all purposes, a part of the State Highway System. Any cost associated with maintaining the UPS and/or battery replacement will be shared on a 50/50 basis between the City and the Commission.

(7) REMOVAL:

(A) If the Applicant fails to comply with the provisions stated herein regarding the maintenance responsibilities, the Commission may remove the UPS.

(B) If the Commission, in its sole discretion, determines that the UPS is no longer justified, the Commission may remove the UPS.

(C) If the Commission, in its sole discretion, determines that the UPS should be removed or eliminated as part of a highway or transportation project, the Commission may remove the UPS.

(D) If the Commission, in its sole discretion, determines that the removal of the UPS from the Commission's right of way is in the best interests of the state highway system, the Commission may remove the UPS.

(E) If the Commission removes the UPS in accordance with any provision of this Agreement, the Commission will not reimburse the Applicant for the cost or value of the UPS.

(8) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(9) UTILITY LOCATING RESPONSIBILITY: The Commission shall be responsible for any utility locate request information at the intersection(s) concerning

the cable(s) to the traffic signal cabinet, the pullbox(es) and conduit(s) which are not located on Commission right of way.

(10) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the City and the Commission.

(11) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(12) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the state of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(13) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(14) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(15) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(16) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(17) VOLUNTARY NATURE OF AGREEMENT: Each party to this Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

(18) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the City.

(19) REIMBURSEMENT: As specified in paragraph (6), any costs associated with the maintenance of the UPS and/or battery replacement will be shared on a 50/50 basis between the City and the Commission. The Commission will be responsible for 100% of the costs and will seek reimbursement of 50% of the

maintenance costs from the City as maintenance events occur. The Commission will deliver an invoice to the City for the City's share of maintenance costs and the City shall pay the invoice within thirty (30) days of receipt.

*(Remainder of Page Intentionally Left Blank)*

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Executed by the Commission this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION

CITY OF SIKESTON, MISSOURI

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Secretary to the Commission

By \_\_\_\_\_

Title \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Commission Counsel

\_\_\_\_\_  
Title \_\_\_\_\_

# **Council Letter**

---

Date of Meeting: 15-12-07

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: 2<sup>nd</sup> Reading & Consideration of Bill # 6007, Calling for Council Election

Attachments:

1. Ordinance 6007
2. Candidate Declarations
3. Legal Notice

Action Options:

1. Approve Ordinance 6007
2. Other Action Council may deem appropriate

Background:

Ordinance 6007 calls for a general election to be held on Tuesday April 5, 2016, for the purpose of electing a candidate for City Council Ward one, Ward four, and At-Large. Final certification date is January, 26, 2016. Staff asks for approval of this bill.

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6007, CALLING FOR A GENERAL ELECTION IN THE CITY OF SKESTON, MISSOURI, ON TUESDAY, APRIL 5, 2016, FOR THE PURPOSE OF ELECTING A CANDIDATE FOR THE POSITION OF COUNCILMAN-WARD 1, COUNCILMAN-WARD 4, AND COUNCILMAN AT-LARGE.

BE IT ORDAINED by the City Council of the City of Skeston, Missouri, as follows:

SECTION I: This ordinance shall not be codified.

SECTION II: That in accordance with the Missouri Comprehensive Election Laws of the State of Missouri, applicable Missouri Revised Statutes of the State of Missouri and the ordinances of the City of Skeston, Missouri, a General Election shall be held and the same is hereby ordered to be held on Tuesday, April 5, 2016.

SECTION III: That the polls be open for said election continuously from six o' clock in the forenoon until seven o'clock in the afternoon of that day, April 5, 2016.

SECTION IV: That said election be held in the City of Skeston, Missouri, in the polling places and precincts designated by the County Clerk.

SECTION V: That said election is hereby called for the purpose of electing one (1) candidate for the office of Councilman-Ward 1, Councilman-Ward 4 and Councilman At-Large.

SECTION VI: That the Judges and Clerks of said election shall be those appointed by the County Clerk.

SECTION VII: That the City Clerk shall cause notice, poll books, ballots, and all other matters necessary to the election to be requested from the County Clerk's office as required by law.

SECTION VIII: That the City Clerk of the City of Skeston, Missouri, be and he is hereby authorized and directed to notify the County Clerk of Scott County, Missouri, of the adoption of this ordinance no later than January 26, 2016, and to include in said notification all the terms and provisions required by the Comprehensive Election Act of 1986, as amended, and the above cited Statutes and ordinances.

SECTION IX: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION X: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION XI: Record of Passage.

A. Bill Number 6007 was introduced to Council and read the first time this 30th day of November, 2015.

B. Bill Number 6007 was read the second time, discussed and voted upon this 7<sup>th</sup> day of December, 2015, as follows:

Merideth \_\_\_\_\_, Gilmore \_\_\_\_\_, Depro \_\_\_\_\_, Harris \_\_\_\_\_,

Settles \_\_\_\_\_, Evans \_\_\_\_\_, and Burch \_\_\_\_\_,

thereby being \_\_\_\_\_,

becoming Ordinance 6007.

C. Ordinance 6007 shall be in full force and effect from and after January 7, 2016.

Bill Number 6007

Ordinance Number 6007

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
APPROVED AS TO FORM  
Charles Leible, City Counselor

SEAL/ATTEST

\_\_\_\_\_  
Carroll L. Couch, City Clerk





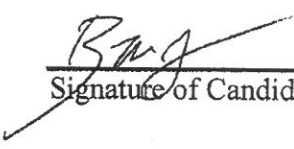
City of Sikeston

### DECLARATION OF CANDIDACY

STATE OF MISSOURI )

COUNTY OF SCOTT )

I, Ryan M. Merideth, a resident and registered voter of the City of Sikeston, Missouri, and the State of Missouri, do announce myself a candidate for the office of Councilman At-Large to be voted on the first Tuesday of April, 2016 and I further declare that if elected to such office, I will qualify.

  
Signature of Candidate


16-12-2015

Date

929 N. Kingshighway St, Sikeston, Mo 63801  
Residence Address

8:30 a.m.

Time

  
Carroll L. Couch, City Clerk

Ryan Merideth

NAME AS TO APPEAR ON BALLOT





City of Sikeston

DECLARATION OF CANDIDACY

STATE OF MISSOURI )

COUNTY OF SCOTT )

I, JON GILMORE, a resident and registered voter of the City of Sikeston, Missouri, and the State of Missouri, do announce myself a candidate for the office of Ward 1 Councilman to be voted on the first Tuesday of April, 2016 and I further declare that if elected to such office, I will qualify.

Signature of Candidate

10/13/2015

Date

215 KRAMER DRIVE SIKESTON

Residence Address

8:01 A.M.

Time

Carroll L. Couch, City Clerk

JON Gilmore

NAME AS TO APPEAR ON BALLOT





City of Sikeston

### DECLARATION OF CANDIDACY

STATE OF MISSOURI)

COUNTY OF SCOTT )

I, Mary L. White-Ross, a resident and registered voter of the City of Sikeston, Missouri, and the State of Missouri, do announce myself a candidate for the office of Ward 4 Councilman to be voted on the first Tuesday of April, 2016 and I further declare that if elected to such office, I will qualify.

Mary L. White-Ross

Signature of Candidate

10/13/15

Date

303 Ruth, Sikeston, mo 63801

Residence Address

2:20 pm

Time

Carroll L. Couch

Carroll L. Couch, City Clerk

Mary White-Ross

NAME AS TO APPEAR ON BALLOT



PUBLIC NOTICE OF GENERAL ELECTION IN THE CITY OF SIKESTON, MISSOURI, ON APRIL 5, 2016, FOR THE PURPOSE OF ELECTING ONE (1) CANDIDATE FOR THE POSITION OF CITY COUNCILMAN-WARD 1, CITY COUNCILMAN-WARD 4, AND COUNCILMAN AT-LARGE.

Section 1: That in accordance with the Missouri Comprehensive Election Laws of the State of Missouri, applicable Missouri Revised Statutes of the State of Missouri, and the ordinances of the City of Sikeston, Missouri, a General Election shall be held and the same is hereby ordered to be held on Tuesday, the fifth day of April, 2016.

Section 2: That the polls be open for said election continuously from six o'clock in the forenoon until seven o'clock in the afternoon of that date, April 5, 2016.

Section 3: That said election be held in the City of Sikeston, Missouri, in the polling places and precincts set by the County Clerk.

ADDRESS

WARD 1                      901 Davis Blvd. (Trinity Gospel Church)

WARD 2                      1006 N. Main (1<sup>st</sup> Christian Church)

WARD 3

New Madrid County      1030 S. Main (Morlan Ford)

Scott County              306 S. Kingshighway (1<sup>st</sup> Assembly of God Church)

WARD 4

New Madrid County      1030 S. Main (Morlan Ford)

Scott County              301 North West Street (Fire Station #1)

Section 4: That said election is hereby called for the purpose of electing one (1) candidate for the position City Councilman-Ward 1, City Councilman-Ward 4, and Councilman At-Large, under the Charter form of government (City Charter of the City of Sikeston, Article VII, Section 7.1 - City Elections, paragraphs a and c). Said candidates shall be elected by ward.

Section 5: That the Judges and Clerks of said election shall be those appointed by the County Clerk.

Section 6: That the City Clerk shall cause notice, poll books, ballots, and all other matters necessary to the election be requested from the County Clerk's office as required by law.

Section 7: That the City Clerk of the City of Sikeston, Missouri, be and he is hereby authorized and directed to notify the County Clerk of Scott County, Missouri, of the adoption of the ordinance no later than January 26, 2016, and to include in said notification of all terms and provisions required by the Comprehensive Election Act of 1986, as amended, and the above cited Statutes and ordinances.

Section 8: The ballots used in the aforementioned General Election shall be in substantially the following form:

**WARNING:** Voting for more than the total number of candidates to be chosen for any one office will invalidate this ballot.

**OFFICIAL BALLOT – WARD 1 - SCOTT COUNTY**

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Ryan Merideth

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

Candidates for Councilman – Ward 1 of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Jon Gilmore

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

**OFFICIAL BALLOT – WARD 2 - SCOTT COUNTY**

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Ryan Merideth

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

**OFFICIAL BALLOT – WARD 3 - SCOTT COUNTY**

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Ryan Merideth

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

**OFFICIAL BALLOT – WARD 4 - SCOTT COUNTY**

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Ryan Merideth

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

Candidates for Councilman Ward-4 of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Mary White-Ross

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

**OFFICIAL BALLOT – WARD 3 – NEW MADRID COUNTY**

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Ryan Merideth

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

**OFFICIAL BALLOT – WARD 4 – NEW MADRID COUNTY**

Candidates for Councilman At-Large of Sikeston, Missouri, at the General Election (3 Year Term):

Vote for one (1) Candidate

☐ Ryan Merideth

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.

Candidates for Councilman Ward-4 of Sikeston, Missouri, at the General Election: (3 Year Term):

Vote for one (1) Candidate

☐ Mary White-Ross

Mark an 'X' in the box opposite the name of the candidate for whom you wish to vote.



## Council Letter

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Date of Meeting: 15-12-07

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Resolution 15-12-01 – Declaration of Surplus Property

Attachments:

1. Resolution 15-12-01

Action Options:

1. Approve
2. Other action Council may deem appropriate

Background:

The Public Works Department seeks to remove four older pieces of equipment from its inventories. These would include the following items:

1. 2005 Ford Ranger (#37), VIN# 1FTYR10U75PA67579
2. 1998 Dodge Ram 2500 Truck (#66), VIN# 1B7KF23Z7WJ171330
3. 1998 Ford E350 Van, VIN# 1FBSS31L7WHA39129
4. 2004 Ford F250 Truck (#39), VIN# 1FTNF21L5YED14833

Trucks #39 and #66 are part of the fleet for Street Division. They are older work trucks that do not function properly the majority of the time. The recent purchase of two new work trucks (1 for Parks & 1 for Street) will provide replacements for these two vehicles.

Truck #37 was a Ford Ranger that was utilized by Code Enforcement, and was involved in an accident. It was totaled in the accident and no longer functions. An older Parks truck is being used as a substitute at this time. A full time replacement for this truck will need to be provided prior to summer of 2016.

The 1998 van was used for the LCRA mowing program. The program has not been utilized the last two years, and the van is having issues functioning properly.

RESOLUTION 15-12-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

All of the items enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of these items from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Vehicles:

1. 2005 Ford Ranger (#37), VIN# 1FTYR10U75PA67579
2. 1998 Dodge Ram 2500 Truck (#66), VIN# 1B7KF23Z7WJ171330
3. 1998 Ford E350 Van, VIN# 1FBSS31L7WHA39129
4. 2004 Ford F250 Truck (#39), VIN# 1FTNF21L5YED14833

Read this 7<sup>th</sup> day of December, 2015, discussed and voted as follows:

Depro\_\_\_\_\_, Evans \_\_\_\_\_, Gilmore \_\_\_\_\_,  
Harris \_\_\_\_\_, Meredith \_\_\_\_\_, Settles\_\_\_\_\_, and Burch \_\_\_\_\_,  
thereby being \_\_\_\_\_.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to Form:  
Charles Leible, City Counselor

ATTEST:

\_\_\_\_\_  
Carroll Couch, City Clerk

## Council Letter

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Date of Meeting: 15-12-07

Originating Department: Governmental Services

To the Mayor and City Council:

Subject: Briefing on Public Safety Salary Plan

Attachment(s):

1. Compensation considerations

Action Options:

1. Briefing only
2. Other action Council may deem appropriate

Background:

With the passage of the ½ cent capital improvement sales tax, staff began preparing a recommendation for the Department of Public Safety's compensation schedule. Salaries from Cape Girardeau, Perryville and Poplar Bluff were reviewed as those are the cities we most directly compete with for officers.

Ranks and responsibilities vary by city. Not all cities have captains and we don't have corporals. We considered the data that was gathered, but also took into consideration where our greatest needs (turnover) were.

An increase of \$3,000 was given to all commissioned officers in FY-16. We are recommending additional adjustments be given in FY-17, merit only in FY-18 and a 2% COLA in FY-19. It is difficult to predict where sales tax revenue will be by the 2020 fiscal year. Certainly given the current developments in Sikeston, we anticipate growth.

Attached are two charts. The first compares salaries in Sikeston with other neighboring cities. The second chart is a prediction of salary cost in the future, given the suggestions by staff.

It is the recommendation of staff to approve the proposed compensation changes for the Department of Public Safety.

RANK	FY16 SALARIES	PROPOSED INCREASE	FY 17 PROPOSAL	CAPE GIRARDEAU	PERRYVILLE	POPLAR BLUFF
COMMUNICATIONS	22395	2500	24895	26347	Perry Co. E911	30430
PSO	33062	4000	37062	37349	37349	36962
DETECTIVE	39152	2000	41152			44991
CORPORAL				41226	41226	43847
SERGEANT	43927	2000	45927	43328	43328	44991
LIEUTENANT	49694	3000	52694	58254	58254	50108
CAPTAIN	56271	3000	59271			
ASST. CHIEF				70984		
Notes:						
1) In FY15, PSO's received a \$1,000 increase when completing their Patrol field training and another \$1,000 when completing their Fire field training. In FY16, that compensation was front loaded to bring the starting salary to \$30,062 and then a \$3,000 adjustment was given to commissioned officers only.						
2) In FY17 the following adjustments are proposed: PSOs \$4,000, Sgts. \$2,000, Lts. \$3,000, Capts. \$3,000, and Communications \$2,500						
		FY2015 BUDGET, \$500 ADJ	FY2016 MERIT & \$3,000 ADJ ALL SWORN OFFICERS, OTHER \$500	FY2017 MERIT, VARIOUS DPS ADJ	FY2018 MERIT ONLY	FY2019 MERIT, 2% COLA
SALARIES & WAGES, OVERTIME, FICA, W/C, AND RETIREMENT		4,037,677	4,323,812	4,651,001	4,694,369	4,818,043
LESS FY15 PERSONNEL COSTS		4,037,677	4,037,677	4,037,677	4,037,677	4,037,677
COSTS IN EXCESS OF BASE		0	286,135	613,324	656,692	780,366
ANTICIPATED REVENUE		0	0*	700,000	700,000	700,000
* INCREASED COSTS FOR FY2016 WERE PAID FROM RESERVES IN GENERAL REVENUE FUND						

# **Council Letter**

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Date of Meeting: 15-12-07

Originating Department: City Manager

To the Mayor and City Council:

Subject: 2017-2021 Capital Improvement Plan

Attachment(s):

1. 2017-2021 Capital Improvement Plan

Action Options:

1. Accept the 2017-2021 Capital Improvement Plan
2. Other Action Council May Deem Necessary

Background:

The Capital Improvement Plan (CIP) is the city's 5 year plan for investment in capital assets. Development of the 2017-2021 CIP began in September with city staff. The City Council received the first draft of the CIP and discussed various projects at a study session in November. According to the City Charter, the CIP must be presented by the city manager to the City Council at least six months before the beginning of the next fiscal year. Therefore, staff requests that Council accept the attached 2017-2021 Capital Improvement Plan. This plan will inform decisions made in the FY2017 budget process which will begin this spring. For more information please see the introductory letter in the attached plan.

# *CITY OF SIKESTON*

## *2017-2021 Capital Improvement Plan*



### *MAYOR*

*Steven Burch*

### *CITY COUNCIL*

*Bob Depro*

*Karen Evans*

*Jon Gilmore*

*Maude Harris*

*Ryan Merideth*

*Gerald Settles*

### *CITY MANAGER*

*Jonathan "J.D." Douglass*



## *2017-2021 Capital Improvement Plan*

### **Introduction**

#### ***What is a Capital Improvement Plan?***

The Capital Improvement Plan (CIP) is a tool for the city's leaders – elected officials and management staff – to plan for future investments in city services. The CIP is not a budget, but it will be used to help formulate the upcoming budget. The CIP is not just a wish list either. Although the CIP contains far more projects than the city will realistically be able to afford, they are all projects with value to the city and its residents. City leaders will use the CIP to weigh the value of those projects against each other, and eventually choose which ones should be funded in upcoming budgets.

Development of the CIP helps city leaders look beyond the current or upcoming budget year, and think about the community's needs several years into the future. This is especially important as we contemplate large projects that require several years of planning. The CIP helps the City Council and staff take a long-range view of the city's activities and responsibilities.

The Capital Improvement Plan is not to be confused with the Capital Improvement Fund or Capital Improvement Budget. Annually, the city adopts a budget for the upcoming fiscal year. Within that budget is a Capital Improvement Fund, which will fund some of the projects identified in the Capital Improvement Plan. Other projects contained in the Plan will be budgeted from other city funds, and many projects will not be funded at all because the resources are not available. Those projects will likely be deferred to a future year.

#### ***Capital Project Defined***

Capital projects are defined as purchases and projects of \$5,000 or more for assets with a useful life of 5 years or greater. Infrastructure projects are defined as capital projects if they are major street, drainage, construction or reconstruction projects over and above routine street maintenance such as mill and overlay work.

### **Capital Improvement Plan Development Process**

#### ***Departmental Submittals***

The Governmental Services Director prepares spreadsheets upon which departments are to enter their capital improvement requests. The spreadsheets are distributed to department heads in early September, and are due back to the Governmental Services Director no later than October 1. During the months of October and early November, the City Manager reviews the submittals with the department heads for clarification and additional information.





### **Capital Improvement Plan Evaluation Committee**

After the City Manager receives and reviews the initial submittals from the departments, the CIP Evaluation Committee is convened to evaluate the projects. The CIP Evaluation Committee consists of the City Manager, all of the department heads, and a City Council member. Mayor Burch served as the Council representative on the committee this year. The committee took tours to personally see many of the requested projects and allow the other department heads the opportunity to explain their requests and answer questions. The committee then met to give numerical ratings to all of the projects requested for fiscal year 2017 (FY2017). Projects for years beyond FY2017 were not rated at this time.

Following the committee's review of the projects, a City Council study session is held to brief the Council and solicit their input on the preliminary CIP. Per the City Charter, the City Council must then accept the CIP by December 31, or at least 6 months prior to the beginning of the upcoming fiscal year.

### **Evaluation Committee Results**

FY2017 projects were rated and ranked using the Evaluation Criteria List and Scoring Matrix, which may be found after this letter. **A word of caution about the ratings: A project's rating and ranking will not be an absolute determinant of funding.** The ratings and rankings will be an important decision making tool as future budgets are developed, but final funding decisions will also take into account financial realities and the professional judgment of city management and the City Council during budget deliberations.

With the above disclaimer in place, here are the rankings of the projects using two different methods: ranking by total score (of all the committee members) and ranking by median score. There is not a cut and dried answer to the "best" way to rank the projects. The rankings are a tool to inspire discussion and serious thought regarding the projects and their merit. The rankings do not include projects which show up in the CIP but have already been approved, such as fire apparatus and dump truck lease purchases. The rankings also do not include street and drainage projects, which are ranked and chosen in a separate process by the Planning and Zoning Commission and then the City Council.

<b>Capital Improvement Project Rankings</b>			
<b>By Total Score</b>		<b>By Median Score</b>	
<b>Project</b>	<b>Cost</b>	<b>Project</b>	<b>Cost</b>
1.In-car cameras (3)	\$30,000	1.In-car cameras (3)	\$30,000
2.Turn-out gear	\$35,000	2.Bullet-proof vests (16)	\$15,000
3.Bullet-proof vests (16)	\$15,000	3.Fixed cameras (2)	\$20,000
4.Fire hoses and appliances	\$15,000	4.Fire hoses and appliances	\$15,000
5.Fixed cameras (2)	\$20,000	5.Turn-out gear	\$35,000
6.Patrol vehicles (4)	\$200,000	6.Tasers (6)	\$15,000
7.Tasers (6)	\$15,000	7.Siren batteries	\$10,000
8.Siren batteries	\$10,000	8.Portable radios (10) – DPS	\$30,000
9.Portable radios (10) – DPS	\$30,000	9.Complex restroom (T-ball)	\$40,000
10.Radars (6)	\$5,000	10.Radars (6)	\$5,000
11.Weapons, shotguns (2)	\$5,000	11.Patrol vehicles (4)	\$200,000
12.Weapons, rifles (2)	\$5,000	12.DPS vehicles – Admin (2)	\$100,000
13.Street sweeper	\$210,000	13.Weapons, shotguns (2)	\$5,000



14.DPS vehicles – Admin (2)	\$100,000	14.Weapons, rifles (2)	\$5,000
15.3/4 ton truck – Streets	\$34,000	15.3/4 ton truck – Streets	\$34,000
16.WAN router replacements	\$18,000	16.DPS computers/equip.	\$30,000
17.WAN switch replacements	\$30,000	17.Traffic signal batt. backups	\$13,000
18.Traffic signal batt. backups	\$13,000	18.Snow plow attachment	\$5,000
19.Complex restroom (T-ball)	\$40,000	19.Street sweeper	\$210,000
20.Airport apron/fuel system	\$250,000	20.Airport apron/fuel system	\$250,000
21.DPS computers/equipment	\$30,000	21.Crack sealing equipment	\$65,000
22.Ballfield lights, field 5	\$81,000	22.Front mounted mower	\$9,000
23.City Hall awning pole repairs	\$90,000	23.Ballfield lights, field 5	\$81,000
24.Crack sealing equipment	\$65,000	24.Backstops – softball	\$32,000
25.Snow plow attachment	\$5,000	25.Backstops – little league	\$22,000
26.Backstops – softball	\$32,000	26.Leaf machine	\$180,000
27.Backstops – little league	\$22,000	27.Salt storage building	\$25,000
28.Salt storage building	\$25,000	28.Downtown restroom	\$40,000
29.Leaf machine	\$180,000	29.Minor office machines-DPS	\$5,000
30.Front mounted mower	\$9,000	30.Furniture & fixtures – DPS	\$5,000
31.City Hall AC	\$25,000	31.WAN router replacements	\$18,000
32.Furniture & fixtures – DPS	\$5,000	32.WAN switch replacements	\$30,000
33.Minor office machines– DPS	\$5,000	33.City Hall owning pole repairs	\$90,000
34.Misc. ballfield improvements	\$10,000	34.City Hall AC	\$25,000
35.Downtown restroom	\$40,000	35.Portable radio equip- Streets	\$7,500
36.1/2 ton work truck – Code	\$26,000	36.Utility vehicle – Streets	\$10,000
37.ADA playground equipment	\$16,000	37.Dump truck storage/wash	\$50,000
38.DPS HQ interior paint	\$63,000	38.1/2 ton work truck – Code	\$26,000
39.Portable radio equip- Streets	\$7,500	39.ADA playground equipment	\$16,000
40.Utility vehicle – Streets	\$10,000	40.DPS HQ interior paint	\$63,000
41.Dump truck storage/wash	\$50,000	41.Misc. ballfield improvements	\$10,000
42.Complex lake excavation	\$20,000	42.Fitness equip around lake	\$20,000
43.Lincoln Park improvements	\$45,000	43.Lincoln Park improvements	\$45,000
44.Fitness equip around lake	\$20,000	44.Complex lake excavation	\$20,000

It is my hope that this Capital Improvement Plan, and the process that created it, will bring attention to the needs of the city and its operational departments, and will help city leaders effectively allocate limited resources.

Respectfully Submitted,



Jonathan M. Douglass  
City Manager

## Capital Improvement Plan Evaluation Criteria List and Scoring Matrix

Criteria	Possible Scores		
	0	1	2
<b>Consistency with community goals and plans</b>	Project is inconsistent with, or does nothing to advance, the City Council's goals.	Project falls within a major City Council goal category, but does not address a specific goal.	Project directly and explicitly advances one or more of the City Council's goals.
<b>Public health and safety</b>	Project would have no impact on existing public health and/or safety.	Project would increase public health and/or safety but is not an urgent, continual need or hazard.	Project addresses an immediate, continual safety hazard or public health and/or safety need.
<b>Public infrastructure and facilities</b>	Project would have a negative impact on existing infrastructure and/or facilities.	Project would not have a significant impact on existing infrastructure and/or facilities.	Project would improve existing infrastructure and/or facilities.
<b>Supports economic development</b>	Project would discourage or directly prevent capital investment, decrease the tax base, decrease valuation or decrease job opportunities.	Project would have little to no impact on capital investment, the tax base, valuation, or job opportunities.	Project would directly result in capital investment, increased tax base, increased valuation, or improved job opportunities.
<b>Mandates or other legal requirements</b>	Project is not mandated or otherwise required by court order, judgment, or interlocal agreements.	Project would address anticipated mandates, other legal requirements, or interlocal agreements.	Project required by federal, state, or local mandates, grants, court order and judgments; or required as part of interlocal agreements.
<b>Maintains or improves standard of service</b>	Project not related to maintaining an existing standard of service.	Project would maintain existing standard of service.	Project would address deficiencies or problems with existing services; would establish new service.
<b>Extent of benefit</b>	Project would benefit only a small percentage of citizens or a particular neighborhood or area.	Project would benefit a large percentage of citizens or many neighborhoods or areas.	Project would benefit most or all citizens, neighborhoods, or areas.
<b>Related to other projects</b>	Project is not related to other projects in the CIP which are already underway (e.g. another phase of an existing project).	Project is linked to other projects in the CIP which are already underway, but is not essential to their completion.	Project is essential to the success of other projects in the CIP which are already underway.
<b>Public perception of need</b>	Project has no public support or established voter appeal, or the public is unaware of the need.	Project has been identified by the citizenry as a need in the community, but lacks strong support.	Project has strong political support; project was suggested by or advocated for by a large number of citizens.
<b>Efficiency of service</b>	Project would have no impact on the efficiency of service.	Project would result in savings by eliminating obsolete or inefficient equipment or facilities.	Project would result in significant savings by increasing the efficiency of a service, or by reducing on-going cost of a service or facility.
<b>Feasibility of project</b>	Project is unable to proceed in the upcoming fiscal year due to obstacles such as land acquisition, legal hurdles, partnerships needed, major public outreach needed.	Minor obstacles exists; project is not entirely ready to proceed.	Project is entirely ready to proceed; no significant obstacles exist.
<b>Operational budget impacts</b>	Project would significantly increase debt service, installment payments, personnel or other operating costs, or decrease revenues.	Project would not significantly impact debt service, installment payments, personnel or other operating costs, or revenues.	Project would significantly decrease debt service, installment payments, personnel or other operating costs, or increase revenues.

**CITY OF SIKESTON**  
**SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY DEPARTMENT**  
**FOR FISCAL YEARS 2017, 2018, 2019, 2020 AND 2021**

	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>
<u><b>GENERAL GOVERNMENT</b></u>					
General Government	\$163,000	\$27,000	\$95,000	\$5,000	\$10,000
City Counselor	\$0	\$0	\$0	\$0	\$0
City Manager	\$0	\$0	\$0	\$0	\$0
Municipal Court	\$0	\$0	\$0	\$0	\$0
Department Total	\$163,000	\$27,000	\$95,000	\$5,000	\$10,000
<u><b>ADMINISTRATIVE SERVICES</b></u>					
City Clerk/Director	\$0	\$0	\$0	\$0	\$0
City Treasurer	\$0	\$0	\$0	\$0	\$0
City Collector	\$0	\$0	\$0	\$0	\$0
Department Total	\$0	\$0	\$0	\$0	\$0
<u><b>ECONOMIC DEVELOPMENT</b></u>					
Director	\$0	\$30,000	\$0	\$0	\$0
Department Total	\$0	\$30,000	\$0	\$0	\$0
<u><b>DEPARTMENT OF PUBLIC SAFETY</b></u>					
Administration/Detention	\$466,017	\$627,017	\$669,017	\$469,017	\$469,017
Patrol	\$390,000	\$395,000	\$495,000	\$395,000	\$395,000
Fire	\$58,000	\$4,172,000	\$58,000	\$158,000	\$58,000
Emergency Management	\$10,000	\$0	\$0	\$0	\$0
Department Total	\$924,017	\$5,194,017	\$1,222,017	\$1,022,017	\$922,017
<u><b>DEPARTMENT OF PUBLIC WORKS</b></u>					
Director	\$0	\$0	\$0	\$0	\$0
Street Div. Vehicles & Equipment	\$386,078	\$376,007	\$353,429	\$162,843	\$227,300
Street Div. Buildings & Maintenance	\$75,000	\$10,000	\$0	\$0	\$0
Street Projects					
Street Projects - Asphalt	\$629,677	\$462,487	\$390,000	\$375,000	\$0
Street Projects - Concrete	\$333,716	\$271,000	\$320,000	\$100,000	\$50,000
Streets Projects - Major	\$13,000	\$13,000	\$513,000	\$500,000	\$1,000,000
Drainage Improvements	\$190,920	\$395,000	\$370,000	\$575,000	\$25,000
Garage	\$0	\$0	\$30,000	\$0	\$0
Code Enforcement	\$26,000	\$26,000	\$26,000	\$0	\$0
Parks & Recreation					
Vehicles & Equipment	\$9,000	\$69,000	\$9,000	\$54,000	\$9,000
Buildings & Maintenance	\$716,000	\$558,000	\$452,000	\$370,000	\$275,000
Airport	\$250,000	\$150,000	\$165,000	\$0	\$0
Department Total	\$2,629,391	\$2,330,494	\$2,628,429	\$2,136,843	\$1,586,300
CAPITAL IMPROVEMENT NEEDS					
ALL DEPARTMENTS	\$3,716,408	\$7,581,511	\$3,945,446	\$3,163,860	\$2,518,317

**SUMMARY OF 5-YEAR CAPITAL IMPROVEMENT PLAN REQUESTS BY DEPARTMENT**

<u>Department</u>	<u>5-Year Program Total</u>	<u>Percentage of 5-Year Program</u>
General Government	\$300,000	1.43%
Administrative Services	\$0	0.00%
Economic Development	\$30,000	0.14%
Public Safety	\$9,284,085	44.37%
Public Works	\$11,311,457	54.06%
	<u>\$20,925,542</u>	<u>100.00%</u>

**CITY OF SIKESTON**  
**CAPITAL IMPROVEMENT REQUESTS FOR THE PERIOD FY-17 THROUGH FY-21**  
**PRESENTED BY PROPOSED FUNDING SOURCE AND DEPARTMENT**

<u>FUNDING SOURCE:</u>	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>
General Revenue Fund					
General Government	\$0	\$0	\$0	\$0	\$0
Economic Development	\$0	\$0	\$0	\$0	\$0
Admin. Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Public Works	\$0	\$0		\$0	\$0
Capital Improvement Fund					
General Government	\$163,000	\$27,000	\$95,000	\$5,000	\$10,000
Economic Development	\$0	\$30,000	\$0	\$0	\$0
Admin. Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$909,017	\$5,019,017	\$1,007,017	\$1,007,017	\$907,017
Public Works	\$1,945,214	\$1,821,007	\$1,725,429	\$1,221,843	\$586,300
911 Sales Tax Fund	\$0	\$160,000	\$200,000	\$0	\$0
Essex Fund	\$0	\$0	\$0	\$0	\$0
Park Fund	\$0	\$0	\$0	\$0	\$0
Transportation Sales Tax Fund	\$684,177	\$509,487	\$903,000	\$915,000	\$1,000,000
<b>TOTAL ALL FUNDS</b>	<b>\$3,716,408</b>	<b>\$7,581,511</b>	<b>\$3,945,446</b>	<b>\$3,163,860</b>	<b>\$2,518,317</b>

**SUMMARY OF 5-YEAR CAPITAL IMPROVEMENT REQUESTS BY PROPOSED FUNDING SOURCE**

<u>FUNDING SOURCE:</u>	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>
General Fund	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Capital Improvement Fund	\$3,017,231	\$6,897,024	\$2,827,446	\$2,233,860	\$1,503,317
911 Sales Tax Fund	\$0	\$160,000	\$200,000	\$0	\$0
Essex Building Fund	\$0	\$0	\$0	\$0	\$0
Park Fund	\$0	\$0	\$0	\$0	\$0
Transportation Sales Tax Fund	\$684,177	\$509,487	\$903,000	\$915,000	\$1,000,000
	<b>\$3,716,408</b>	<b>\$7,581,511</b>	<b>\$3,945,446</b>	<b>\$3,163,860</b>	<b>\$2,518,317</b>

**SUMMARY OF PROPOSED FUNDING SOURCE AS PERCENTAGE OF TOTAL PLAN**

<u>Funding Source:</u>	<u>5-Year Program Total</u>	<u>Percentage of 5-Year Program</u>
General Fund	\$75,000	0.36%
Capital Improvement Fund	\$16,478,878	78.75%
911 Sales Tax Fund	\$360,000	1.72%
Essex Building Fund	\$0	0.00%
Transportation Sales Tax Fund	\$4,011,664	19.17%
	<b>\$20,925,542</b>	<b>100.00%</b>

**CITY OF SIKESTON**  
**CAPITAL IMPROVEMENT REQUESTS FOR THE PERIOD FY-17 THROUGH FY-21**  
**PRESENTED BY ASSET FUNCTION AND DEPARTMENT**

**ASSET FUNCTION:**

	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>
General Operations Support					
General Government	\$0	\$0	\$95,000	\$0	\$10,000
Economic Development	\$0	\$30,000	\$0	\$0	\$0
Administrative Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$0	\$0	\$0	\$0	\$0
Public Works	\$26,000	\$26,000	\$56,000	\$0	\$0
Health & Safety					
Public Safety	\$485,000	\$728,000	\$781,000	\$581,000	\$481,000
Public Works		\$0	\$0	\$0	\$0
Infrastructure					
General Government	\$163,000	\$27,000	\$0	\$5,000	\$10,000
Economic Development	\$0	\$0	\$0	\$0	\$0
Administrative Services	\$0	\$0	\$0	\$0	\$0
Public Safety	\$439,017	\$4,466,017	\$441,017	\$441,017	\$441,017
Public Works	\$1,878,391	\$1,677,494	\$2,111,429	\$1,712,843	\$1,302,300
Quality of Life					
Public Works	\$725,000	\$627,000	\$461,000	\$424,000	\$284,000
	<u>\$3,716,408</u>	<u>\$7,581,511</u>	<u>\$3,945,446</u>	<u>\$3,163,860</u>	<u>\$2,528,317</u>

**SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY ASSET FUNCTION**

Asset Function:	<u>FY-17 Requests</u>	<u>FY-18 Requests</u>	<u>FY-19 Requests</u>	<u>FY-20 Requests</u>	<u>FY-21 Requests</u>
General Operations Support	\$26,000	\$56,000	\$151,000	\$0	\$10,000
Health & Safety	\$485,000	\$728,000	\$781,000	\$581,000	\$481,000
Infrastructure	\$2,480,408	\$6,170,511	\$2,552,446	\$2,158,860	\$1,753,317
Quality of Life	\$725,000	\$627,000	\$461,000	\$424,000	\$284,000
	<u>\$3,716,408</u>	<u>\$7,581,511</u>	<u>\$3,945,446</u>	<u>\$3,163,860</u>	<u>\$2,528,317</u>

**SUMMARY OF ASSET FUNCTION AS PERCENTAGE OF TOTAL CAPITAL IMPROVEMENT REQUESTS**

Asset Function:	<u>5-Year Program Total</u>	<u>percentage of 5-Year Program</u>
General Operations Support	\$243,000	1.16%
Health & Safety	\$3,056,000	14.60%
Infrastructure	\$15,115,542	72.20%
Quality of Life	\$2,521,000	12.04%
	<u>\$20,935,542</u>	<u>100.00%</u>

**5-YEAR CAPITAL IMPROVEMENT REQUESTS FOR THE PERIOD FY-17 THROUGH FY-21**  
**DEPARTMENT OF PUBLIC WORKS**

Capital purchases are defined as purchases of \$5,000 or more for assets with a useful life of 5 years or greater.

**Legend:**

**Funding Source:** GF - General Fund, 911 - 911 Sales Tax Fund, TST - Transportation Sales Tax Fund, PF - Park Fund, CI - Capital Improvement Fund

**Action to be taken:** A - Add, R - Replace, C- Convert

**Category of Asset:**

**IN** - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

**GS** - General Operations Support: Assets used to support routine/on-going municipal operations

**QL** - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

**HS** - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

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Department/Description:	Estimated	Year of	Funding	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>Public Works, Director 7540</b>														
<b>DIRECTOR DIVISION TOTAL</b>						<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>

Department/Description:	Estimated	Year of	Funding	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>Public Works, STREETS</b>														
<b>VEHICLES &amp; EQUIPMENT</b>														
3/4 Ton Work Truck			TST	IN	1	\$34,000	1	\$34,000						
1 Ton Work Truck			TST	IN							1	\$40,000		
Lease Purchase - 3 Tandem Dump Trucks			CI	IN	1	\$54,578	1	\$54,007	1	\$53,429	1	\$52,843	1	\$52,300
Dump Truck			CI	IN			1	\$150,000						
Snow Plow - Attachment Only (3/4 Ton Work Truck)			CI	IN	1	\$5,000								
Portable Radio Equipment			TST	IN	1	\$7,500								
Crack Sealing Equipment			CI	IN	1	\$65,000								
Street Sweeper			CI	IN	1	\$210,000								
Utility Vehicle			CI	IN	1	\$10,000								
Batwing Mower (Attachment for Large Tractor)			CI	IN			1	\$20,000						
Side Arm Tractor Package (Including Tractor)			CI	IN			1	\$70,000						
Lift (Pull Behind)			CI	IN			1	\$20,000						
Cold milling Attachment for Bobcat			CI	IN			1	\$13,000						
Brush cutter Attachment for Bobcat			CI	IN			1	\$5,000						
Mosquito Fogging Equipment			CI	IN			1	\$10,000						
Sewer Vac-Con Truck			CI	IN					1	\$300,000				
Backhoe			CI	IN							1	\$60,000		
Propatch Truck (Pothole Patching)			CI	IN									1	\$175,000
Air Compressor			CI	IN							1	\$10,000		
<b>STREET DIVISION, VEHICLES &amp; EQUIPMENT TOTAL</b>						<b>\$386,078</b>		<b>\$376,007</b>		<b>\$353,429</b>		<b>\$162,843</b>		<b>\$227,300</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, STREETS (continued)</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>BUILDINGS &amp; MAINTENANCE</b>														
Construct Salt Storage Building			CI	IN	1	\$25,000				\$0		\$0		\$0
Addition to Dump Truck Storage Bldg. w/ Wash Bay			CI	IN	1	\$50,000								
Electrical Upgrades to McCord Bldg. / Add Heat			CI	IN			1	\$10,000						
<b>STREET DIVISION, BUILDING MAINTENANCE TOTAL</b>						\$75,000		\$10,000		\$0		\$0		\$0
<b>STREET DIVISION, OPERATIONS TOTAL</b>						<b>\$461,078</b>		<b>\$386,007</b>		<b>\$353,429</b>		<b>\$162,843</b>		<b>\$227,300</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>STREET &amp; DRAINAGE PROJECTS</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b><u>Street Projects - Asphalt (With Milling)</u></b>														
North West St. - Malone to W. North			TST	IN	1	\$61,416								\$0
Allen Blvd - Baker to Salcedo			TST	IN	1	\$292,901								
Davis Blvd - Southbound Lane-South End			TST	IN	1	\$110,476								
Virginia - Edmondson to Warner			TST	IN	1	\$78,833								
Compress Road - Petty to Sunset			TST	IN	1	\$86,051								
Davis Blvd. - Wakefield to W. North (Remainder)			TST	IN			1	\$167,487						
East Gladys - Dona East to St. Johns Bayou			TST	IN					1	\$60,000				
S. Kingshighway - Greer to Murray Lane			TST	IN			1	\$280,000						
Southland - Main to Kingshighway			TST	IN					1	\$90,000				
Daniel - Scott to School			TST	IN					1	\$40,000				
Collins Dr.			TST	IN			1	\$15,000						
Campanella - Linn to Ingram			TST	IN					1	\$140,000				
Wakefield - Euclid to Hwy BB			TST	IN							1	\$200,000		
Airport Blvd			TST	IN					1	\$60,000				
Scott - Front to North			TST	IN							1	\$40,000		
Matthews - Main to Pine			TST	IN							1	\$65,000		
Hardin St - Kingshighway to Main			TST	IN							1	\$70,000		
<b>STREET PROJECTS - ASPHALT (With Milling) TOTAL</b>						<b>\$629,677</b>		<b>\$462,487</b>		<b>\$390,000</b>		<b>\$375,000</b>		<b>\$0</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, STREETS (continued)</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>STREET &amp; DRAINAGE PROJECTS</b>														
<b><u>Street Projects - New Concrete Pavement</u></b>														
Sikes Ave - Spot Repairs (Woodlawn Area)			CI	IN	1	\$44,400		\$0		\$0		\$0		\$0
College St - Main to Taylor			CI	IN	1	\$61,716								
Intersection of Maple & Matthews			CI	IN	1	\$33,300								
Intersection of Kathleen & Maple			CI	IN	1	\$33,300								
Kennedy - Spot Repairs (Main to Plaza)			CI	IN	1	\$44,400								
Intersection of Scott & Gladys			CI	IN	1	\$33,300								
Murray Lane- Spot Repairs (at Dempster)			CI	IN	1	\$33,300								\$0
<b>STREET PROJECTS - NEW CONCRETE PAVEMENT, SUBTOTAL</b>						<b>\$283,716</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>



Department/Description:

**Public Works, STREETS (continued)**

**STREET & DRAINAGE PROJECTS**

**Street Projects - New Concrete Pavement**

	Estimated Life	Year of Purchase	Funding Source	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
East Street - Gladys to Malone			CI	IN		\$0		\$0	1	\$110,000		\$0		\$0
Sikes Avenue (Spot Repair) - Tanner to Hunter			CI	IN				\$25,000						\$0
Baker Lane - Kings to Allen			CI	IN		\$0		\$141,000		\$0		\$0		\$0
Sikes Avenue - Woodlawn to Wallace			CI	IN					1	\$160,000				
Beard Drive - Cul-de-sac Only			CI	IN							1	\$50,000		
Good Hope - College to Main			CI	IN			1	\$20,000						
Intersection of Scott and Ruth			CI	IN			1	\$35,000						
Various ADA Improvements			CI	IN	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000	1	\$50,000
STREET PROJECTS - NEW CONCRETE PAVEMENT, SUBTOTAL						\$50,000		\$271,000		\$320,000		\$100,000		\$50,000
STREET PROJECTS - NEW CONCRETE PAVEMENT, TOTAL						\$333,716		\$271,000		\$320,000		\$100,000		\$50,000

**STREET & DRAINAGE PROJECTS**

**Street Projects - Drainage Improvements**

	Estimated Life	Year of Purchase	Funding Source	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Stormwater Piping - Maple - Greer to Malone			CI	IN	1	\$91,020								
Drainage Improvements - Davis Blvd			CI	IN	1	\$55,500								
Drainage Improvements - Andrea			CI	IN					1	\$25,000				
Drainage Improvements - Pine St (Near Apts)			CI	IN			1	\$10,000						
Applegate Drainage System			CI	IN			1	\$250,000	1	\$250,000	1	\$250,000		
Cleanout of Second St Ditch			CI	IN			1	\$60,000						
Cleanout of Lateral C of St. John's Ditch (Main- Ables)			CI	IN			1	\$75,000						
Cleanout of Lateral C of St. John's Ditch (Ables- US 60)			CI	IN					1	\$20,000				
Cleanout of Lateral C of St. John's Ditch (US 60- St. John's Ditch)			CI	IN	1	\$44,400								
Cleanout of St. John's Ditch			CI	IN							1	\$100,000		
Cleanout of Butler Ditch- Going South to US 60			CI	IN					1	\$50,000				
Salcedo Road Ditch/Driveway Improv. (MoDOT)			CI	IN							1	\$200,000		
Various Ditch Improvements			CI	IN					1	\$25,000	1	\$25,000	1	\$25,000
STREET PROJECTS - DRAINAGE IMPROVEMENT, TOTAL						\$190,920		\$395,000		\$370,000		\$575,000		\$25,000

**STREET & DRAINAGE PROJECTS**

**Street Projects - Major Projects**

	Estimated Life	Year of Purchase	Funding Source	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
Relocate Intersection of Mitchell at E. Malone			TST	IN		\$0		\$0	1	\$250,000				
Battery Backup Units at Traffic Signals			TST	IN	1	\$13,000	1	\$13,000	1	\$13,000				
Relocate Intersection of Donna at Ables Road			TST	IN					1	\$250,000				
At Grade Intersection - South Ingram @ US 60			TST	IN							1	\$500,000		
Reconstruct County Line Road & Bridge over St. Johns			TST	IN									1	\$1,000,000
STREET PROJECTS - MAJOR PROJECTS TOTAL						\$13,000		\$13,000		\$513,000		\$500,000		\$1,000,000
STREET & DRAINAGE PROJECTS TOTAL						\$1,167,313		\$1,141,487		\$1,593,000		\$1,550,000		\$1,075,000



Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, GARAGE</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>VEHICLES &amp; EQUIPMENT</b>														
1/2 Ton Work Truck			CI	GS		\$0			1	\$30,000				
<b>GARAGE DIVISION TOTAL</b>						<b>\$0</b>		<b>\$0</b>		<b>\$30,000</b>		<b>\$0</b>		<b>\$0</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, CODE ENFORCEMENT</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>VEHICLES &amp; EQUIPMENT</b>														
1/2 Ton Work Truck			CI	GS	1	\$26,000	1	\$26,000	1	\$26,000				
<b>CODE ENFORCEMENT DIVISION TOTAL</b>						<b>\$26,000</b>		<b>\$26,000</b>		<b>\$26,000</b>		<b>\$0</b>		<b>\$0</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, PARKS &amp; RECREATION</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>VEHICLES &amp; EQUIPMENT</b>														
1 Ton Work Truck			CI	QL			1	\$40,000						
Small Tractor with Loader			CI	QL			1	\$20,000						
Front Mounted Mowers			CI	QL	1	\$9,000	1	\$9,000	1	\$9,000	1	\$9,000	1	\$9,000
Large Tractor			CI	QL							1	\$45,000		
<b>PARKS VEHICLES &amp; EQUIPMENT TOTAL</b>						<b>\$9,000</b>		<b>\$69,000</b>		<b>\$9,000</b>		<b>\$54,000</b>		<b>\$9,000</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, PARKS &amp; RECREATION</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>BUILDINGS &amp; MAINTENANCE</b>														
Replace Ballfield Lights - Complex Field #5			CI	QL	1	\$81,000								
Replace Ballfield Lights - Complex Field #6			CI	QL			1	\$77,000						
Replace Ballfield Lights - Rotary Park			CI	QL					1	\$37,000				
Replace Backstops - Complex - SB Field			CI	QL	1	\$32,000								
Replace Backstops - Complex - Little League Field			CI	QL	1	\$22,000								
Construct New Restroom - Complex - T-Ball Area			CI	QL	1	\$40,000								
Construct New Restroom - Complex - Downtown			CI	QL	1	\$40,000								
Construct New Restroom - Complex - RS Matthews			CI	QL					1	\$40,000				
Replace Fitness Equipment around Complex Lake			CI	QL	1	\$20,000								
Playground Equipment - Complex - South End			CI	QL									1	\$15,000
Playground Equipment - Complex - Armory			CI	QL			1	\$15,000						
Replace Playground Equipment - Various			CI	QL					1	\$25,000	1	\$25,000		
ADA Accessible Playground Area			CI	QL					1	\$100,000				
ADA Accessible Playground Equipment - Various			CI	QL	1	\$16,000	1	\$16,000						
<b>PARKS &amp; RECREATION BLDG. &amp; MAINTENANCE, SUBTOTAL</b>						<b>\$251,000</b>		<b>\$108,000</b>		<b>\$202,000</b>		<b>\$25,000</b>		<b>\$15,000</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, PARKS &amp; RECREATION</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>BUILDINGS &amp; MAINTENANCE, CONTINUED</b>														
Various Ballfield Improvements			CI	QL	1	\$20,000	1	\$10,000	1	\$10,000	1	\$10,000	1	\$10,000
Splash Pad - Complex			CI	QL							1	\$50,000		
Splash Pad - Lincoln Park			CI	QL							1	\$50,000		
Splash Pad - Central Park			CI	QL									1	\$50,000
Splash Pad - Malone Park			CI	QL									1	\$50,000
Trail Project - Salcedo Road (Complex to Kingshighway)			CI	QL	1	\$300,000								
Trail Project - RR Trail - Ph1 (Selma to Stoddard)			CI	QL			1	\$400,000						
Trail Project - North West (Salcedo Rd to Malone)			CI	QL					1	\$240,000				
Trail Project - South West (Malone to Murray Lane)			CI	QL							1	\$85,000		
Various Trail Improvements			CI	QL							1	\$100,000	1	\$100,000
St. John's Bayou Improvements			CI	QL							1	\$50,000	1	\$50,000
Lincoln Park Improvements			CI	QL	1	\$45,000								
Complex Lake Excavation			CL	QL	1	\$20,000								
Complex Parking Lots			CI	QL			1	\$40,000						
Mausoleum Repairs (Roof, Tuckpointing, Front Door)			CI	QL	1	\$80,000								
PARKS & RECREATION BLDG. & MAINTENENACE, SUBTOTAL						\$465,000		\$450,000		\$250,000		\$345,000		\$260,000
PARKS & RECREATION BLDG. & MAINTENENACE TOTAL						\$716,000		\$558,000		\$452,000		\$370,000		\$275,000
<b>PARKS DIVISION TOTAL</b>						<b>\$725,000</b>		<b>\$627,000</b>		<b>\$461,000</b>		<b>\$424,000</b>		<b>\$284,000</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Works, AIRPORT</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>BUILDINGS &amp; FACILITIES</b>														
Apron Expansion / Fuel System			CI	IN	1	\$250,000						\$0		\$0
T-Hangers			CI	IN			1	\$150,000						
Replacement of REILs and PAPIs (Lights)			CI	IN					1	\$15,000				
Seal & Stripe Runway			CI	IN					1	\$150,000				
<b>AIRPORT DIVISION TOTAL</b>						<b>\$250,000</b>		<b>\$150,000</b>		<b>\$165,000</b>		<b>\$0</b>		<b>\$0</b>
<b>PUBLIC WORKS DEPARTMENT TOTAL</b>						<b>\$2,629,391</b>		<b>\$2,330,494</b>		<b>\$2,628,429</b>		<b>\$2,136,843</b>		<b>\$1,586,300</b>

**PUBLIC WORKS CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE**

	FY-17 Amount	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount
Transportation Sales Tax Fund (restricted)	\$684,177	\$509,487	\$903,000	\$915,000	\$1,000,000
Capital Improvement Fund (restricted)	\$1,945,214	\$1,821,007	\$1,725,429	\$1,221,843	\$586,300
General Fund	\$0	\$0	0	\$0	0
<b>PUBLIC WORKS DEPARTMENT TOTAL BY FUNDING SOURCE</b>	<b>\$2,629,391</b>	<b>\$2,330,494</b>	<b>\$2,628,429</b>	<b>\$2,136,843</b>	<b>\$1,586,300</b>

**PUBLIC WORKS CAPITAL IMPROVEMENT REQUESTS BY FUNCTION**

	FY-17 Amount	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount
General Operations Support	\$26,000	\$26,000	\$56,000	\$0	\$0
Infrastructure	\$1,878,391	\$1,677,494	\$2,111,429	\$1,712,843	\$1,302,300
Quality of Life	\$725,000	\$627,000	\$461,000	\$424,000	\$284,000
Health & Safety	\$0	\$0	0	\$0	0
<b>PUBLIC WORKS DEPARTMENT TOTAL BY FUNCTION</b>	<b>\$2,629,391</b>	<b>\$2,330,494</b>	<b>\$2,628,429</b>	<b>\$2,136,843</b>	<b>\$1,586,300</b>

**5-YEAR CAPITAL IMPROVEMENT REQUESTS FOR THE PERIOD FY-17 THROUGH FY-21**  
**DEPARTMENT OF PUBLIC WORKS**
**PUBLIC WORKS CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE OVER 5-YEAR PERIOD**

<u>Funding Source:</u>	<u>5-Year Total</u>	<u>% of Total</u>
General Fund	\$0	0.0%
Capital Improvement Fund (restricted)	\$7,299,793	64.5%
Transportation Sales Tax Fund (restricted)	\$4,011,664	35.5%
Total by Funding Source	<u>\$11,311,457</u>	<u>100.0%</u>

**PUBLIC WORKS CAPITAL IMPROVEMENT REQUESTS BY FUNCTION OVER 5-YEAR PERIOD**

<u>Asset Function:</u>	<u>5-Year Total</u>	<u>% of Total</u>
General Operations Support	\$108,000	1.0%
Infrastructure	\$8,682,457	76.8%
Quality of Life	\$2,521,000	22.3%
Health & Safety	\$0	0.0%
Total by Function	<u>\$11,311,457</u>	<u>100.0%</u>

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**5-YEAR CAPITAL IMPROVEMENT REQUESTS FOR THE PERIOD FY-17 THROUGH FY-21**  
**DEPARTMENT OF PUBLIC SAFETY**

Capital purchases are defined as purchases of \$5,000 or more for assets with a useful life of 5 years or greater.

**Legend:**

**Funding Source:** GF - General Fund, 911 - 911 Sales Tax Fund, TST - Transportation Sales Tax Fund, PF - Park Fund, CI - Capital Improvement Fund

**Action to be taken:** A - Add, R - Replace, C- Convert

**Category of Asset:**

**IN** - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

**GS** - General Operations Support: Assets used to support routine/on-going municipal operations

**QL** - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

**HS** - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

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Dept./Division Expense Line Item	Est.	Year of	Funding	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>Public Safety, Admin/Detention 7530</b>												\$0		\$0
558.5672 - E911 System & Support			911	HS										
a) Model 400-911 Recorder			911					\$160,000						
b) RMS/CAD			911							\$200,000				
558.5673-Telephone & system			CI	HS										
558.5677-Camera & Video Equipment			CI	HS										
a) In-car Cameras (3)	5		CI		R3	\$30,000	R3	\$30,000	R3	\$30,000		\$30,000		\$30,000
b) Radars (6)	5		CI		R2	\$5,000	R2	\$6,000	R2	\$6,000		\$6,000		\$6,000
558.5690-Computers and Equipment	2		CI	IN	R10	\$30,000	R10	\$30,000	R10	\$32,000		\$32,000		\$32,000
558.5692-Minor Office Machines			CI	IN		\$5,000		\$5,000		\$5,000		\$5,000		\$5,000
558.5694 - Furniture & Fixtures			CI	IN	R1	\$5,000	R1	\$5,000	R1	\$5,000		\$5,000		\$5,000
558.5695-Copier & recording equipment			CI	IN										
a) Patrol Copier	4	2002	CI			\$15,000	R1	\$15,000	R1	\$15,000		\$15,000		\$15,000
b) CIU Copier	4	2000												
558.5702-Building renovation			CI	IN		\$63,000		\$63,000		\$63,000		\$63,000		\$63,000
DPS Building Lease			CI			\$313,017		\$313,017		\$313,017		\$313,017		\$313,017
<b>ADMINISTRATION/DETENTION DIVISION TOTAL</b>						<b>\$466,017</b>		<b>\$627,017</b>		<b>\$669,017</b>		<b>\$469,017</b>		<b>\$469,017</b>

Department/Description:	Estimated	Year of	Funding	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>Public Safety, Patrol 7532</b>														
558.5601-Sedan/Patrol Vehicles	3		CI	HS	R4	\$200,000	R4	\$200,000	R4	\$200,000		\$200,000		\$200,000
558.5603-Sedan/Administrative Vehicles	3		CI	HS	R2	\$100,000	R2	\$100,000	R2	\$100,000		\$100,000		\$100,000
558.5604 - Refurbish Vehicles			CI	HS					R4	\$100,000				
558.5668-Weapons/Restraints			CI	HS										
a) (67) Glock 9mm	12		CI											
b) (2) Shotguns 16 REM 3 BENNILLI			CI		R2	\$5,000	R2	\$5,000	R2	\$5,000		\$5,000		\$5,000
c) (2) Rifles							R2	\$5,000	R2	\$5,000		\$5,000		\$5,000
d) (4) MP-5			CI		R2	\$5,000	R2	\$5,000	R2	\$5,000		\$5,000		\$5,000
e) (66) Handcuffs														
f) Taser			CI		R6	\$15,000	R6	\$15,000	R6	\$15,000		\$15,000		\$15,000
558.5669- C.O.P.S. Equipment			CI	HS										
a) (5) Raleigh bikes			CI											
558.5674 - Portable Radios			CI	HS	R10	\$30,000	R10	\$30,000	R11	\$30,000		\$30,000		\$30,000
558.5677 - Camera & Video Equipment			CI	HS	R2	\$20,000	R2	\$20,000	R3	\$20,000		\$20,000		\$20,000
558.5678-Crime Prevention Equipment			GF	HS										
a) Intoxilyzer 5000 (2)														
558.5679 - Bullet Proof Vests			GF	HS	R16	\$15,000	R16	\$15,000	R16	\$15,000		\$15,000		\$15,000
<b>PATROL DIVISION TOTAL</b>						<b>\$390,000</b>		<b>\$395,000</b>		<b>\$495,000</b>		<b>\$395,000</b>		<b>\$395,000</b>

Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>Public Safety, Fire 034</b>												\$0		\$0
558.5603-Sedans/Pickups			CI	HS			R1	\$30,000						
a) Unit 12 (97 Ford)		1997	CI											
b) Unit 34 (98 Ford)		1998	CI											
c) Unit 14 (93 Ford)		1995	CI								R1	\$50,000		
d) Unit 30 (99 Ford Exp.)	5	2001	CI								R1	\$50,000		
558.5605-Fire Pumpers and Ladders			CI	HS										
a) 72 Ford pumper (unit 03)	15	1973												
b) 90 Ford pumper (unit 02)	15	1990												
c) 92 C933 pumper (unit 04)	15	1992												
d) 93 E-ONE 75' ladder L-2	15	1993												
e) 01 E-ONE 75' Ladder L-1	15	2001												
558.5637-Mobile Command Post			CI	HS										
a) EMCC (unit 7400)		2007												
558.5652-Trailers			CI	HS										
a) Foam		1999					R1	\$12,000						
b) Light Unit	15	1996					R1	\$30,000						
558.5660-Hose and Appliances			CI	HS	R1	\$15,000	R1	\$15,000	R1	\$15,000		\$15,000		\$15,000
558.5664-SCBA Breathing Equipment			CI	HS										
a) S.C.B.A.S. (30)														
b) Cylinders (115)														
558.5665-Compressors & Cascade System			CI	HS										
a) Cascade C5R System		1993												
558.5695-Copiers & Recording Equipment			CI	IN										
a) Sharp 7370 Copier			CI			\$8,000		\$8,000		\$8,000		\$8,000		\$8,000
558.5662 Turn-out Gear			CI	HS	R15	\$35,000	R15	\$35,000	R15	\$35,000		\$35,000		\$35,000
558.5702-Building Renovation			CI	IN										
a) New Station							R1	\$4,000,000						
b) Air Shelter							R1	\$27,000						
c) Norstar Phone System														
d) Renovations for Fire Station #1 & #3														
558.5666 - Thermal Imager			CI	HS			R1	\$15,000						
<b>FIRE DIVISION TOTAL</b>						<b>\$58,000</b>		<b>\$4,172,000</b>		<b>\$58,000</b>		<b>\$158,000</b>		<b>\$58,000</b>
Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
<b>Public Safety, Emergency Management 7538</b>	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
558.5671-Warning Sirens & Batteries			CI	HS		\$10,000		\$0		\$0		\$0		\$0
<b>EMERGENCY MANAGEMENT DIVISION TOTAL</b>						<b>\$10,000</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
					FY-17		FY-18		FY-19		FY-20		FY-21	
<b>PUBLIC SAFETY DEPARTMENT TOTAL</b>						<b>\$924,017</b>		<b>\$5,194,017</b>		<b>\$1,222,017</b>		<b>\$1,022,017</b>		<b>\$922,017</b>

**PUBLIC SAFETY CAPITAL IMPROVEMENT REQUESTS BY FUNCTION**

	FY-17	FY-18	FY-19	FY-20	FY-21
Health & Safety Capital Purchases	\$485,000	\$728,000	\$781,000	\$581,000	\$481,000
General Operations Support	\$0	\$0	\$0	\$0	\$0
Infrastructure	\$439,017	\$4,466,017	\$441,017	\$441,017	\$441,017
Total by Function	\$924,017	\$5,194,017	\$1,222,017	\$1,022,017	\$922,017

**PUBLIC SAFETY CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE:**

	FY-17	FY-18	FY-19	FY-20	FY-21
General Fund	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
911 Fund	\$0	\$160,000	\$200,000	\$0	\$0
Capital Improvement	\$909,017	\$5,019,017	\$1,007,017	\$1,007,017	\$907,017
Total by Funding Source	\$924,017	\$5,194,017	\$1,222,017	\$1,022,017	\$922,017

**PUBLIC SAFETY CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE OVER 5-YEAR PERIOD**

<u>Funding Source:</u>	<u>5-Year Total</u>	<u>% of Total</u>
General Fund	\$75,000	0.8%
911 Fund	\$360,000	3.9%
Capital Improvement Fund	\$8,849,085	95.3%
Total by Funding Source	\$9,284,085	100.0%

**PUBLIC SAFETY CAPITAL IMPROVEMENT REQUESTS BY FUNCTION OVER 5-YEAR PERIOD**

<u>Funding Source:</u>	<u>5-Year Total</u>	<u>% of Total</u>
Health & Safety Capital Purchases	\$3,056,000	32.9%
General Operations Support	\$0	0.0%
Infrastructure	\$6,228,085	67.1%
Total by Function	\$9,284,085	100.0%

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## DEPARTMENT OF GOVERNMENTAL SERVICES

Capital purchases are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater.

**Legend:**

**Funding Source:** GF - General Fund, 911 - 911 Sales Tax Fund, TST - Transportation Sales Tax Fund, PF - Park Fund, CI - Capital Improvement Fund

**Action to be taken:** A - Add, R - Replace, C- Convert

**Category of Asset:**

IN - Infrastructure: Projects/purchases associated with

QL - Quality of Life: Assets used to promote/enhance the City's general environment, physical health,

GS - General Operations Support: Assets used to support routine/on-going municipal operations

HS - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

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Department/Description	Est.	Year of	Funding	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>General Government, 7510</b>						\$0				\$0		\$0		\$0
558.5673 - Telephone System & Equipment														
a) City-Wide VOIP w/Voice Mail Upgrade	5	FY-14	CI	GS					R	\$95,000				
588.5690 - Server/Computer Hardware														
a) Virtual Server, Storage Expansion														
b) City Hall WAN Router/Switch Replacement	10	2016	CI	IN										
c) WAN Router Replacement	10													
1) Clinton Buiding		2016	CI	IN	R1	\$3,600								
2) DPW Complex		2016	CI	IN	R1	\$3,600								
3) Fire Stations		2016	CI	IN	R3	\$10,800								
d) WAN Switch Replacement	10													
1) Clinton Buiding		2016	CI	IN	R1	\$5,000								
2) DPW Complex		2016	CI	IN	R2	\$10,000								
3) Fire Stations		2016	CI	IN	R3	\$15,000								
558.5694 - Furniture & Fixtures				CI										
a) Carpeting City Hall - 1st Floor (5,400 Sq. Ft.)	15	1999					R	\$17,000						
b) Carpeting - DED Offices (1,600 Sq. Ft.)	15										R	\$5,000		
c) Carpeting - 2nd Floor Hallways & City Offices (3,308 Sq. Ft.)	15	2006											R	\$10,000
d) Drapes, 1st Floor City Hall (13 Pr.)	20	1984					R13	\$10,000						
558.5702 - Building Renovation														
City Hall														
a) Awning Support Pole repairs		1984	CI	IN	R21	\$90,000								
(Note: Will paint 1st floor exterior, in-house labor)														
b) 10 T AC Condensing Unit	20	1984	CI	IN	R	\$25,000								
<b>GENERAL GOVERNMENT DIVISION TOTAL</b>						<b>\$163,000</b>		<b>\$27,000</b>		<b>\$95,000</b>		<b>\$5,000</b>		<b>\$10,000</b>

**SUMMARY CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE**

General Fund	
Capital Improvement Fund	
<b>TOTAL</b>	

FY-17 Amount	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount
\$0	\$0	\$0	\$0	\$0
\$163,000	\$27,000	\$95,000	\$5,000	\$10,000
<b>\$163,000</b>	<b>\$27,000</b>	<b>\$95,000</b>	<b>\$5,000</b>	<b>\$10,000</b>

**SUMMARY OF CAPITAL IMPROVEMENT REQUESTS BY FUNCTION**

Infrastructure
General Support
Quality of Life
Health & Safety

FY-17 Amount	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount
\$163,000	\$27,000	\$0	\$5,000	\$10,000
\$0	\$0	\$95,000	\$0	\$0
\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0
<b>\$163,000</b>	<b>\$27,000</b>	<b>\$95,000</b>	<b>\$5,000</b>	<b>\$10,000</b>

**CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE OVER 5-YEAR PERIOD**

<u>Funding Source</u>	<u>5-Year Total</u>	<u>% of Total</u>
General Fund	\$0	0.0%
Capital Improvement Fund	\$300,000	100.0%
<b>Total by Funding Source</b>	<b>\$300,000</b>	<b>100.0%</b>

**CAPITAL IMPROVEMENT REQUESTS BY FUNCTION OVER 5-YEAR PERIOD**

<u>Function:</u>	<u>5-Year Total</u>	<u>% of Total</u>
Infrastructure	\$205,000	68.3%
General Support	\$95,000	31.7%
Quality of Life	\$0	0.0%
Health & Safety	\$0	0.0%
<b>Total by Function</b>	<b>\$300,000</b>	<b>100.0%</b>

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## DEPARTMENT OF ADMINISTRATIVE SERVICES

Capital purchases are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater.

### Legend:

**Funding Source:** GF - General Fund, **911** - 911 Sales Tax Fund, **TST** - Transportation Sales Tax Fund, **PF** - Park Fund, **CI** - Capital Improvement Fund

**Action to be taken:** A - Add, R - Replace, C - Convert

### Category of Asset:

**IN** - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

**GS** - General Operations Support: Assets used to support routine/on-going municipal operations

**QL** - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

**HS** - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

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Department/Description:	Estimated	Year of	Funding		FY-17		FY-18		FY-19		FY-20		FY-21	
	<u>Life</u>	<u>Purchase</u>	<u>Source</u>	<u>Category</u>	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
<b>Admin. Services, City Clerk 7520</b>														
558.5693 Files, Storage & Routing	20	1986	GF	GS										
558.5694 Furniture & Fixtures	20		GF	GS										
<b>CITY CLERK/DIRECTOR DIVISION TOTAL</b>						<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
<b>Admin. Services, City Treasurer 7522</b>														
558.5693 Files, Storage, & Routing	20		GF	GS										
558.5694 Furniture & Fixtures	20		GF	GS										
<b>CITY TREASURER DIVISION TOTAL</b>						<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
<b>Admin. Services, City Collector 7524</b>														
558.5693 Files, Storage, & Routing	20	1996	GF	GS										
558.5694 Furniture & Fixtures	20	2000	GF	GS										
558.5695 Copiers & Recording Equip	5	2012	GF	GS										
<b>CITY COLLECTOR DIVISION TOTAL</b>						<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>
<b>ADMINISTRATIVE SERVICES DEPT. TOTAL</b>						<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>

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**5-YEAR CAPITAL IMPROVEMENT REQUESTS FOR THE PERIOD FY-17 THROUGH FY-21**  
**DEPARTMENT OF ECONOMIC DEVELOPMENT**

Capital purchases are defined as purchases of \$10,000 or more for assets with a useful life of 5 years or greater.

Legend:

**Funding Source:** GF - General Fund, **911** - 911 Sales Tax Fund, **TST** - Transportation Sales Tax Fund, **PF** - Park Fund, **CI** - Capital Improvement Fund; EX - Essex Fund

**Action to be taken:** A - Add, R - Replace, C- Convert

**Category of Asset:**

**IN** - Infrastructure: Projects/purchases associated with buildings, streets, or stormwater drainage

**GS** - General Operations Support: Assets used to support routine/on-going municipal operations

**QL** - Quality of Life: Assets used to promote/enhance the City's general environment, physical health, and recreation facilities

**HS** - Health & Safety: Assets used specifically to promote/enhance the health and safety of residents

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Dept./Division Expense Line Item	Est.	Year of	Funding	Category	FY-17		FY-18		FY-19		FY-20		FY-21	
	Life	Purchase	Source		Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
7515558.5603 Sedans: Administrative	5	2014	GF	GS		\$0	R1	\$30,000				\$0		\$0
7515558.5734 Streets & Alleys Extension of Rose Parkway	30	2016	CI	IN										
7515558.5742 Land/Property Acquisition Industrial Park Expansion		FY-17	CI	IN		\$0								
						\$0		\$30,000		\$0		\$0		\$0

**DED CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE**

	FY-17 Amount	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount
General Fund	\$0	\$0	\$0	\$0	\$0
Capital Improvement Fund	\$0	\$30,000	\$0	\$0	\$0
Essex Fund	\$0	\$0	\$0	\$0	\$0
	\$0	\$30,000	\$0	\$0	\$0

**DED CAPITAL IMPROVEMENT REQUESTS BY FUNCTION**

	FY-17 Amount	FY-18 Amount	FY-19 Amount	FY-20 Amount	FY-21 Amount
General Operations Support	\$0	\$30,000	\$0	\$0	\$0
Infrastructure	\$0	\$0	\$0	0	0
	\$0	\$30,000	\$0	\$0	\$0

**5-YEAR CAPITAL IMPROVEMENT REQUESTS FOR THE PERIOD FY-17 THROUGH FY-21  
DEPARTMENT OF ECONOMIC DEVELOPMENT**

**CAPITAL IMPROVEMENT REQUESTS BY FUNDING SOURCE OVER 5-YEAR PERIOD**

<u>Funding Source</u>	<u>5-Year Total</u>	<u>% of Total</u>
General Fund	\$0	0.0%
Capital Improvement Fund	\$30,000	100.0%
Total by Funding Source	<u>\$30,000</u>	<u>100.0%</u>

**CAPITAL IMPROVEMENT REQUESTS BY FUNCTION OVER 5-YEAR PERIOD**

<u>Function:</u>	<u>5-Year Total</u>	<u>% of Total</u>
Infrastructure	\$0	0.0%
General Support	\$30,000	100.0%
Quality of Life	\$0	0.0%
Health & Safety	\$0	0.0%
Total by Function	<u>\$30,000</u>	<u>100.0%</u>

## MUNICIPAL DIVISION REPORTING FORM

I. COURT INFORMATION		Contact information same as last report	
		Municipality:SIKESTON	Period:October, 2015
Mailing Address:105 E. CENTER ST.		Vendor: Tyler Technologies	
Physical Address:105 E. CENTER ST.		County:SCOTT COUNTY	Circuit:33RD
Telephone Number: (573) 475-3705		Fax Number: (573) 471-1526	
Prepared by:PAT COX		E-mail:courtclerk@sikeston.org	
Municipal Judge(s):FRANKLIN MARSHALL		Prosecuting Attorney:RYAN KYE LAWRENCE	

II. MONTHLY CASELOAD INFORMATION	A/D Traffic	Other	Non-Traffic
A. Cases pending - 1st Month	108	1,443	2,995
B. Cases filed	2	144	52
C. Cases Disposed			
1. Jury Trial	0	0	0
2. Court/Bench Trial -Guilty	0	2	1
3. Court/Bench Trial -Not Guilty	0	0	0
4. Plea of Guilty in Court	0	4	2
5. BF and Viol. Bureau Citations	2	96	38
6. Dismissed by Court	0	22	14
7. Nolle Prosequi	0	5	1
8. Certified for Jury Trial	0	0	0
9. TOTAL CASE DISPOSITIONS	2	129	56
D. Cases pending - End of Month	108	1,458	2,991
E. Trial de Novo - Appeal filed	0	0	0

III. WARRANT INFORMATION	IV. PARKING TICKETS
1. Total Issued	Issued 0
2. Total served/withdrawn EOM	[ ] No parking tickets
3. Total Outstanding EOM	

V. NET REVENUE COLLECTED			
Fines	\$ 15,164.05	Restitution	\$ 1,573.72
Clerk/Court Fee (Costs)	\$ 1,600.82	Parking Ticket	\$ 0.00
Jud Ed Fund	\$ 0.00	Bond Forf	\$ 0.00
[ X] No JEF collection			
Peace Officer (POST)	\$ 400.15	Bond refunds	\$ 3,215.00
Crime Victims Comp (CVC)	\$ 1,000.44	Total Other Disbursements	
Law Enf Training (LET)	\$ 0.00		\$ 21.90
Domestic Viol Shelter	\$ 524.08		
Inmate Sec Fund	\$ 266.77	Tot Disbursements \$	24,156.22
Sheriffs' Retirement Fund	\$ 389.29		

Office of State Court Administrator, Statistics  
 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110  
 OSCA Help Desk: 1-888-541-4894 Research Unit Fax: 573-526-0338  
 E-mail: municipaldivision.reports@courts.mo.gov

## MUNICIPAL DIVISION REPORTING FORM

I. COURT INFORMATION	Contact information same as last report	
	Municipality:SIKESTON	Period:November, 2015
Mailing Address:105 E. CENTER ST.	Vendor: Tyler Technologies	
Physical Address:105 E. CENTER ST.	County:SCOTT COUNTY	Circuit:33RD
Telephone Number: (573) 475-3705	Fax Number: (573) 471-1526	
Prepared by:PAT COX	E-mail:courtclerk@sikeston.org	Notes
Municipal Judge(s):FRANKLIN MARSHALL	Prosecuting Attorney:RYAN KYE LAWRENCE	

II. MONTHLY CASELOAD INFORMATION	A/D Traffic	Other	Non-Traffic
A. Cases pending - 1st Month	108	1,458	2,991
B. Cases filed	0	87	63
C. Cases Disposed			
1. Jury Trial	0	0	0
2. Court/Bench Trial -Guilty	0	0	1
3. Court/Bench Trial -Not Guilty	0	0	0
4. Plea of Guilty in Court	1	9	6
5. BF and Viol. Bureau Citations	0	85	42
6. Dismissed by Court	0	11	14
7. Nolle Prosequi	0	1	0
8. Certified for Jury Trial	0	0	0
9. TOTAL CASE DISPOSITIONS	1	106	63
D. Cases pending - End of Month	107	1,439	2,991
E. Trial de Novo - Appeal filed	0	0	0

III. WARRANT INFORMATION		IV. PARKING TICKETS
1. Total Issued	22	Issued 0
2. Total served/withdrawn EOM	17	[ ] No parking tickets
3. Total Outstanding EOM	159	

V. NET REVENUE COLLECTED			
Fines	\$ 15,711.46	Restitution	\$ 871.80
Clerk/Court Fee (Costs)	\$ 1,598.60	Parking Ticket	\$ 0.00
Jud Ed Fund	\$ 0.00	Bond Forf	\$ 0.00
[ X] No JEF collection			
Peace Officer (POST)	\$ 399.65	Bond refunds	\$ 1,365.50
Crime Victims Comp (CVC)	\$ 999.11	Total Other Disbursements	
Law Enf Training (LET)	\$ 0.00		\$ 251.25
Domestic Viol Shelter	\$ 524.79		
Inmate Sec Fund	\$ 266.44	Tot Disbursements \$	22,387.45
Sheriffs' Retirement Fund	\$ 398.85		

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## Missouri Office of State Courts Administrator

## MUNICIPAL DIVISION REPORTING FORM

| COURT INFORMATION | Municipality:SIKESTON | Period:November, 2015 |

## Supplemental

## Section V. NET DISBURSEMENTS

Other Disbursements		\$ Amount
OCVC	\$	0.00
OILF	\$	0.00
OCOURT COST	\$	0.00
OILCF	\$	0.00
OTRAIN	\$	0.00
DISMISSED	\$	0.00
RETURN CHECK FEE	\$	0.00
COLLECTION AGENCY FEE	\$	251.25
SHERIFF'S RETIREMENT SUR.	\$	0.00
Total for Other Disbursements		\$ 251.25

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# December 2015

## Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																	
<div>Nov 2015</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						1	2	3 Strategic Plan Implementation Commission Meets 11:30 a.m.	4	5							
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13	14 Housing Authority Board Meets - Noon  Park Board Meets 5:15 p.m.	15	16	17	18	19																																																	
20	21 LCRA Meets 11:30 a.m.	22	23	24 Christmas Eve - City Offices Close at Noon	25 Christmas Day - City Offices Closed	26																																																	
27	28 Special City Council Meeting 11:30 a.m.	29	30	31	<div>Jan 2016</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>		S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
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# January 2016

## Monthly Planner

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<b>24</b>	<b>25</b> Special City Council Meeting 11:30 a.m.	<b>26</b> Tourism Advisory Board Meets 4:30 p.m.	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>																																																																																				
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# February 2016

## Monthly Planner

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	<b>1</b>  Library Board Meets 4:30 p.m.  Regular City Council Meeting 6:00 P.M.	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>																																																																																																		
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<b>14</b>	<b>15</b>  LCRA Meets 11:30 a.m.  President's Day - City Offices Closed	<b>16</b>	<b>17</b>	<b>18</b>  Council Study Session Meeting at 7:00 a.m.	<b>19</b>	<b>20</b>																																																																																																		
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