

CITY OF SIKESTON



2/1/2017

Annual Report on Municipal Operations

The information provided herein is a compilation of those activities and projects completed by the management and staff of the City of Sikeston during 2016.

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MAYOR AND CITY COUNCIL



FRONT ROW: WARD 3 REPRESENTATIVE KAREN EVANS, MAYOR STEVEN BURCH, AND WARD 4 REPRESENTATIVE MARY WHITE-ROSS. BACK ROW: WARD 2 REPRESENTATIVE RYAN MERIDETH, WARD 1 REPRESENTATIVE JON GILMORE, WARD 2 REPRESENTATIVE GERALD SETTLES, AND AT-LARGE REPRESENTATIVE BOB DEPRO (DECEASED),

MUNICIPAL MANAGEMENT

Jonathan "J.D." Douglass, Manager

Carroll Couch, Director of Finance and Administrative Services

Ed Dust, Director of Economic Development

Linda Lowes, Director of Governmental Services

Mike Williams, Interim Director of Public Safety

Jay Lancaster, Director of Public Works

Charles Leible, City Counselor

MESSAGE FROM THE CITY MANAGER

Dear Sikeston Residents,

Your city government is tasked with providing traditional municipal services of police and fire protection, street and park maintenance, 911 dispatching, stormwater management, airport maintenance and operation, economic development, planning and development services, animal control, municipal court and other associated services. City employees dedicate time to these fundamental services every day.

Additionally, the City Council has established four broad goal areas for the city to work towards: 1) Economic Development and Marketing, 2) Quality of Life, 3) Revenue Enhancement and Financial Stewardship, and 4) Housing. Below are some highlights from 2016 grouped under each of these goal areas. The remainder of this Annual Report contains information from each department of the city regarding their work and accomplishments during 2016.



JONATHAN DOUGLAS
MANAGER, CITY OF SIKESTON

Economic Development and Marketing

City Council goals related to economic development and marketing include job creation, bolstering community pride, workforce development, bringing more visitors to Sikeston, and increasing retail and entertainment options for residents and visitors. 2016 accomplishments related to these economic development and marketing goals include:

- Created new economic development partnership between the Department of Economic Development and the Chamber of Commerce;
- New airport terminal building opened and former building demolished;
- Sold Village Green property for \$1.4 million;
- New movie theater in TIF district opened; and development of Hampton Inn and Watami restaurant underway.

Quality of Life

City Council goals related to quality of life include improving city services, improving public safety, and improving infrastructure in order to increase property values and bring/keep good citizens. 2016 accomplishments related to these quality of life goals include:

- Rail trail master plan initiated and successful public open house conducted;
- Completed two bathroom replacements at the Complex and renovation of a third is underway;
- Renovated 2 infields, replaced 2 backstops, and replaced lights at one ballfield;
- Established partnership for private management of VFW ballpark;
- Replaced fountain in the Complex lake;
- DPS held several "Coffee with a Cop" events;
- Reconstruction of 23 ADA curb ramps in the downtown area;
- Contracted ditch cleanouts of over 16,000 linear feet at 7 different ditches.

Revenue Enhancement and Financial Stewardship

City Council goals related to revenue enhancement and financial stewardship include establishing dedicated funding streams for city services, clearly communicating the city's finances to the public, and building trust through transparency. 2016 accomplishments related to these revenue enhancement and financial stewardship goals include:

- Created webpage to report to the public how the new ½ Cent Capital Improvement Sales Tax is spent;
- 69% voter approval of renewed sales tax on out of state vehicle purchases;
- Railroad trail rights sold to City of Miner for \$100,000;

- DPS received \$340,000 grant for replacement of Self Contained Breathing Apparatus (SCBA) equipment, including 43 air packs, 86 bottles and other accessories;
- Clean Fiscal Year 2015 Audit;
- No increase to health insurance premiums for 2017.

Housing

City Council goals related to housing include increasing owner-occupied housing, improving property maintenance, eliminating vacant condemned structures, and increasing the stock of quality affordable housing. 2016 accomplishments related to these housing goals include:

- Cleaned up several areas of town through demolition of blighted properties, including:
 - 5 residential structures demolished through the city manager hearing process;
 - 16 residential structures demolished by the Land Clearance for Redevelopment Authority using 100% grant funding;
 - 1 commercial structure (city owned) demolished using 100% grant funds.

The accomplishments listed above are only a brief overview of the actions and projects completed over the past year. You will find more information in the pages that follow. My staff and I welcome your questions and comments regarding 2016 city operations.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Jonathan M. Douglass', with a stylized, flowing script.

Jonathan M. Douglass
City Manager

DEPARTMENT OF ECONOMIC DEVELOPMENT:

Function: This department is responsible for the development and administration of programs designed to encourage new business and industry to locate to Sikeston, retain existing business and industry, and assist in the expansion of existing business and industry.

During 2016 the community benefitted from several significant economic development projects. In total, developers invested over \$14 million in new commercial construction and \$11 million in commercial additions and renovations.

One of the newest additions to Sikeston's entertainment offerings was the opening of Malco Sikeston Cinema & Grill. This \$4.3 million facility was made possible through the creation of a Tax Increment Finance District and the City's provision of infrastructure.

Another TIF development near the Highway 60 & 61 Interchange is the construction of a 60,000 sq. ft. Hampton Inn. This 92-room, \$10 million facility is scheduled to open in late 2017, and will enhance the City's hospitality-industry offerings.



MALCO SIKESTON CINEMA & GRILL



FORMER VILLAGE GREEN SHOPPING CENTER

In January 2014 the City acquired and subsequently demolished the Village Green Shopping Center, a blighted and underused structure located on approximately seven-acres of prime real estate at Kingshighway at Main Street. In October 2016, Mayson Capital purchased the property for \$1.4 million, and has started development of a next generation Rhodes 101 convenience store and a well-known St. Louis restaurant.

In 2016 DED assisted InSite Real Estate with acquisition of Enhanced Enterprise Zone Credits, an incentive in the construction of a \$5.9 million, 170,000 sq. ft. facility. The structure is currently being used by Cott Beverage.

On December 31, Ed Dust retired from his role as DED Director. In a position he held for more than 11 years, Dust was instrumental in the location of Orgill, FedEx Ground and Do It Best Corporation to Sikeston. He also worked with developers to facilitate the opening of Colton's Steakhouse, Holiday Inn Express and the Malco Cinema & Grill. In total, Dust assisted in the creation of over 700 new jobs within the community.

Throughout his career Dust worked with Missouri Economic Development to obtain various incentive programs for new, as well as, expanding business operations. Additionally Dust oversaw upgrades to the business park, and facilitated programs to support and enrich the local business climate.

Upon Dust's retirement a unified Department of Economic Development/Chamber of Commerce organization was created. The Sikeston Area Economic Development Corporation (SAEDC) serves as a centralized point of contact for economic development activities such as business recruitment/retention, workforce development, economic development policy analysis, negotiation of industrial park land sales, and negotiation of incentives.



ED DUST, SIKESTON DED

DEPARTMENT OF PUBLIC WORKS

STREET & VEHICLE MAINTENANCE DIVISIONS:

Function: Maintains more than 100 miles of City streets and alleys with their associated stormwater drainage and rights-of-way; provides upkeep and maintenance to City-owned buildings; and maintains the City's fleet of cars, trucks and motorized equipment.

The following programs and services were provided by personnel of the Public Works Street and Building Maintenance Divisions:



CREWS ASSISTING WITH COMMUNITY CLEAN-UP

Spring Clean-up Program:

This year 529 residents participated in this ten-day program. Approximately 51 tons of trash and debris were removed from the community via this program.

Compost Program:

Activity at the Compost Site in 2016 consisted of 1,331 residents depositing 427 bags, 1,144 truckloads and 483 trailer loads of residential yard debris at the Compress Road site. Staff also collected 56 tires from residents. More than 615 man-hours were committed to Compost Site operations.

Leaf Collection Program:

Rather than collect leaves curb-side this year, residents were encouraged to bring their leaves to the compost site. To accommodate this change, the compost site was open Monday through Friday for a period of seven weeks. This revised schedule, which included some late hours and some additional Saturdays, allowed citizens and local lawn contractors to bring leaves to the compost site. During this seven week event, 233 residents and local lawn contractors utilized the compost site with the disposal of 15 bags, 178 truckloads, and 178 trailer loads of leaves. To host this event, city staff worked a total of 256 regular man hours and 28 overtime hours.



DISPOSING OF LEAVES AT CITY COMPOST SITE

Community Service Program:

A cooperative effort between Sikeston Municipal Court and the Department of Public Works resulted in 417 hours of community service being utilized for Street Division maintenance operations. Fourteen (14) individuals participated in this year's program.

2016 Street & Drainage Improvements:

As a part of the contracted street maintenance plan, the City completed the following projects:

- *Reconstruction of concrete intersection at Allen and Baker*
- *Milling and Asphalt Resurfacing of Allen Boulevard (Salcedo Road to Baker Lane)*
- *Milling and Asphalt Resurfacing of Virginia (Warner to Maple)*
- *Milling and Asphalt Resurfacing of Compress Road (Petty to Sunset)*
- *Drainage Improvements at Maple and Greer*
- *Drainage Improvements along Davis Boulevard*
- *Reconstruction of ADA curb ramps in the downtown area in various locations.*



VIRGINIA STREET MILLING OPERATIONS

During 2016, City Public Works staff repaired a number of damaged sections of street, curbs and gutters in various locations of the community. In addition, Public Works staff continued to identify and improve stormwater drainage issues in a variety of areas throughout the city.

The Street Department staff was able to complete repairs in these areas:

- Drainage pipe replacement at Andrea Drive
- Replacement of drainage pipe on Cottonwood
- Spot repair on School Street
- Spot repair on Stallcup
- Spot repair on South Ingram
- Spot repair on Plaza Drive
- Spot repair on Wakefield
- Tree removal in Smith Street Ditch
- Tree removal along Highway 61 North



DPW CREWS COMPLETING SCHOOL STREET REPAIRS

Mosquito Abatement Program:

This program operated 3 days a week from the end of May through September 2015. Approximately 600 gallons of chemicals were applied by the City's 1 fogging machine during this 5-month program



NEW SALT BRINE SPREADER SYSTEM

Winter Operations:

The winter of early 2016 brought snow that had to be addressed. The joint efforts of Street, Planning and Parks divisions enabled DPW to battle these storms around the clock. To prepare for the winter, the DPW was careful to acquire adequate amounts of rock salt to have on hand. Street staff also utilized the newly fabricated liquid salt brine spreaders that had been installed on three one-ton trucks. For one event, the pre-storm application of liquid salt brine made a significant difference. The newly acquired snow plow for the DPW front end loader continues to prove to be a valuable asset. We also acquired spreader stands for the three new salt spreaders that make it much easier, safer and quicker to install or remove a spreader from the new trucks. We are also in the process of acquiring a snow plow for the new ¾ ton work truck within street division.

Sikeston Business, Education and Technology Park Maintenance:

As part of our on-going maintenance program, Street Department staff continued to maintain the trees, ditches, basins, and stormwater infrastructure with the SBET Park.

PARKS & RECREATION DIVISION:

Function: Maintains more than 275 acres of parkland including all playground equipment, baseball and soccer fields, tennis and basketball courts, picnic shelters, concession stands and restroom facilities. Parks Division also operates the Clinton Building, and assists the Streets Division with Compost Site operations and snow removal.

Projects completed by the Park Division in 2016 include:

Walking Trail and Walking Club Development:

Sikeston Parks & Recreation remains committed to providing residents with quality walking trails and programs. From March through November of each year, the Division partners with the Scott County Health Department to sponsor the Trailblazers and Trailblazers Jr. Walking Clubs. This programming for adults and children, ages 6-12, encourages a healthy life style through education and exercise.



NEW RECREATION COMPLEX RESTROOMS

Facility & Building Maintenance:

Department of Public Works staff completed the construction of two new park restrooms, and is working on a third with additional storage in the Sikeston Complex. Construction of the third restroom, the BMX restroom near the T-ball fields, should be complete in early 2017.

During 2016, two backstops were replaced by contractor on ballfields in the Recreation Complex – the National League Field (Field #1) on the Little League baseball quad, and the U10 girls' softball field (Field #5) on the north quad. In addition to the backstops, the

Rookie Field and U10 Girls' Softball field infields were renovated, a new metal roof was installed by Park staff on Shelter # 1 at the Complex replacing its older shingled roof. Parks staff also re-painted the Football concession stand, soccer concession stand, the restroom at Dudley Park, and replaced the roof on the Dudley Park Restroom. Parks purchased and installed 6 new sets of soccer goals for YMCA and Sikeston Youth Soccer league play. Park staff built a fenced in soccer goal storage area alongside the airport fence.

A Gaga Ball Pit will be installed in 2017. Parks has purchased all the materials and it will be put together by a local Boy Scout troop.

Parks was unable to keep the Community Sheltered Workshop contract for park and restroom cleanup due to a drastic price increase, so they hired 2 full time seasonal staff workers to do park cleanup.

For 2017, Parks will be purchasing 2 new deluxe bleachers and 4 low rise bleachers for the baseball/softball fields, and new road gates are being constructed for the Complex with the help of SCTC. These gates will be highly visible when the Complex is closed due to bad weather.



NEW REC COMPLEX BLEACHERS

Park staff also did the following to prepare for the 2016 Summer Baseball/softball season:

- Cut back the lips on every field on the North Quad, South East Boys Field, North East Boys Field, and T-Ball fields
- Box bladed all the infields with the exception of the SW Boys Field, NW Boys field, and T-Ball
- Replaced lights and/or ballasts on the fields, as needed, and re-adjusted some of the lights (BMU)
- Sprayed outfield and infields for weed control
- Replaced light fixtures in the storage rooms in the concession stands
- Replaced light bulbs around the concession stands
- Installed soap dispensers and paper towel dispensers above the hand sinks in the concession stands
- Sealed floor cracks in concession stands
- Painted foul poles at each field and replaced the missing foul pole on the U8 Girls Field
- Re-painted the bollards around concession stand
- Added trashcans inside the dugouts
- Replaced scoreboard on the U8 Boys field
- Repaired the scoreboards on the U8 Girls and U10 Girls fields
- Replaced the home plate on the U10 girls field
- Repaired a few bent bleacher planks
- Put end caps on bleachers that needed them.
- Took down the tattered and torn windscreens on each field except for the HS SB Field
- Had health Inspector come and inspect the concession stand area
- Ordered and installed dugout organizers (Bat Holders)
- Put numbered signs on the outfield fence and behind the backstop

- Hired a Field Supervisor for games
- Had a 1 truckload of dirt delivered for the North and South quads each
- Regular mowing of outfields
- Ordered a lightning detector

For the 2017 Summer Baseball/softball season the Parks Department will be taking over the grooming of the infields for practices and game play. This also includes any field maintenance like: preventing rainouts, adding infield amendments, and maintaining pitching mounds.



Clinton Building:

In 2016, the Clinton Building was the site of more than 220 meetings, parties and other events. Rents generated \$26,000. More than 2,000 man-hours were used to maintain and staff the facility.



KIDS' FISHING DERBY

Kids Fishing Derby:

The Park Division, with support from the Park Board, sponsored the annual Kids' Fishing Derby fishing event in the Recreation Complex Lake for children ages 15 and under.

Dog Park

Through the VISION Sikeston program a new Dog Park will be developed at the Complex. This group of 12 future leaders in the Sikeston community hosted a fundraiser for their class project and raised over \$15,000 to install a dog park with amenities.

Honors Board Recognition Program:

The Park Board elected Ron Newton to the Honors Board in recognition of their contributions to youth sports. He is the 45th volunteer to have his name installed on the board.

Support of Community Programming:

Due to their location and the quality of facilities, Sikeston's parks host a significant number of local, regional and state events. During the past year Park Division provided logistical support for Sikeston High School's district boys' soccer tournament, and the Sikeston Youth Soccer League's Annual Invitational Soccer Tournament. Logistical support was also provided to Historic Downtown Sikeston for the St. Patrick Day Celebration, Sikeston in Bloom Festival, Ice Social and Car Show, and Downtown Wine Tasting; the Sikeston Depot for their Cowboy Up! Arts Festival; and the American Legion Cotton Carnival. Parks crews also decorated American Legion Park and Malone Park for the Christmas season.

Corporate Games:

The 16th Corporate Games were held in June of 2016. There were 9 businesses that participated in a variety of activities throughout the course of the month. Tetra Pak was crowned Champions, followed by Orgill, who won second place.

Lake Maintenance:

The Park Division installed a new fountain for the lake in June. The fountain has received several compliments and has the ability to have different colored lighting at night.



CORPORATE GAMES HORSESHOE COMPETITION

Conservation Efforts:

The Park Division collected and shipped a tractor/trailer load of Christmas trees to the Corps of Engineers at Lake Wappapello for use as fish shelters in the lake. This has been an annual conservation/recycling effort by the Park Division for many years.

Cotton Ramble:

The Park Division participated in the staging of the 8th Annual Cotton Ramble Bike Ride in October of 2016. Over 200 cyclists rode in this year's event. The ride included 15, 26, 65 and 100 mile routes. Thanks to the success of this year's event, the Cotton Ramble Committee was able to donate \$2,000 to Historic Downtown Sikeston, the sponsor for the event. Another \$500 was donated to the Depot Museum, which allows the committee to use their facility for rider registration.



MASS START, COTTON RAMBLE BIKE RIDE

PLANNING & CODE ENFORCEMENT DIVISION

Function: Issues building permits for the new construction and renovation of residential, multifamily and commercial structures; approves flood plain development permits, works with developers in planning and subdividing processes; conducts building and storm water inspections; identifies structures for condemnation in an effort to bring structures back to good order for the safety of the public; issues violations for public nuisances; and assists the city in the control of stray and dangerous animals.

Building Permits Issued

The City of Sikeston Code Enforcement Division issues building permits for a variety of construction projects including shed, new construction, and additions and renovations of residential dwellings and commercial buildings.

In 2016 a total of 21 residential dwelling permits were issued for new construction, consisting of single family and duplex structures. In addition to new construction, there were 37 permits issued for residential alterations and additions.

Additionally, 28 permits were issued for commercial structures. This includes new construction and substantial additions and renovations. During 2016 the City of Sikeston welcomed the following:

- A new 92 room Hampton Inn
- A new 38,660 square foot Delta South Nursing Home
- A new 11,000 square foot DAEOC facility
- A new 33,600 square foot office/warehouse for Santie Oil
- Radio Station addition of 1,288 square foot
- Interior build out of 2,388 square foot facility for MODELTA's pain management clinic
- Interior remodel of 4,881 square foot facility for Buffalo Wild Wings
- A 15,000 square foot expansion to Alan Wire
- A 170,000 square foot expansion to Cott Beverage



SIKESTON'S HAMPTON INN GROUNDBREAKING

BUILDING PERMITS ISSUED - 2016		
Type of Permit	Number of Permits Issued	Cost of Construction
Residential	19	\$2,301,700
Duplex Residential	2	\$261,000
Multi-Family Residential	0	\$0
Residential Alterations	37	\$551,250
Commercial	28	\$27,624,622
Total	86	\$30,738,572

Inspections

The Code Enforcement Department conducts inspections on residential and commercial construction and rental dwelling units to help insure the life, safety and welfare of the occupants, as well as compliance with the adopted building code of the City. Code Enforcement action resulted in the following in 2016:

- 879 inspections of residential and commercial construction projects
- 156 business license inspections
- 662 rental property inspections
- 1,029 violations of property maintenance (derelict vehicles, junk and trash, tall grass, etc.)
- 950 violations were abated

Animal Control

The Code Enforcement Department also responds to calls for animal control. In 2016, the Code Enforcement Department responded to 886 calls for animal control, with 816 hours spent performing this task. In addition, numerous improvements were made at the Sikeston Animal Shelter.

AIRPORT DIVISION

Function: Manages day to day operations of the Sikeston Memorial Airport welcoming guests, fueling aircraft, storing aircraft, managing land leases, conducting necessary safety inspections, promoting tourism, and promoting economic development through serving as the front door to the community for new companies.

Transition to Municipal Oversight

On September 12, 2016, the Department of Public Works of the City of Sikeston assumed oversight and daily operation of the Sikeston Memorial Airport. Airport operations continued without any delay in service during this transition. Lee Dunn has been employed to serve as Airport Manager, with Bill Paxton filling the position of Airport Skilled Worker. To fill additional shifts, Andrew Skinner was hired as a part time skilled worker, and Park Division Skilled Workers Matt Holyfield and Terry Burton fill weekend shifts.

Terminal Building

The City completed construction on a new 2,800 square foot airport terminal building at the Sikeston Memorial Airport. Grant funding through the



SIKESTON MUNICIPAL AIRPORT TERMINAL

Missouri Department of Transportation was instrumental in construction of this facility. In addition, Public Works staff demolished the old terminal building, performed post-demolition grading and constructed a new sidewalk connecting the new terminal to the airport apron.

Fuel Sales

From September 12 2016 through the end of 2016, the Sikeston Airport sold 9,062 gallons of Avgas and 30,242 gallons of Jet-A fuel.

DEPARTMENT OF PUBLIC SAFETY

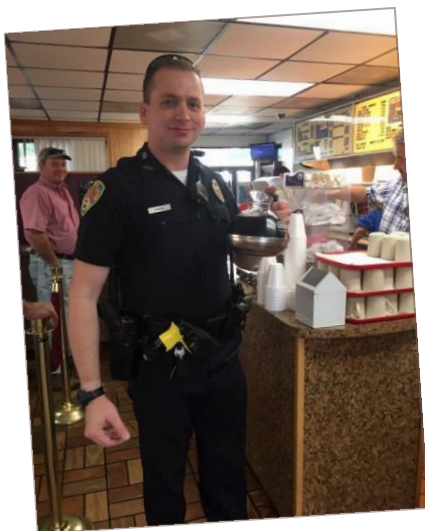
Throughout the year, men and women of Sikeston Public Safety work with local schools and organizations to promote communication and improve relations. In addition to their normal duties officers greeted students on the first day of school, read to kindergarten and elementary classes, served coffee, and shopped with local children.



1ST DAY OF SCHOOL



PATRIOT'S DAY CELEBRATION



COFFEE WITH A COP



SHOP WITH A HERO PROGRAM

ADMINISTRATION/DETENTION DIVISION:

FUNCTION: This division maintains all departmental records; manages the City's 911 call center and dispatch operations, manages detention facility; manages the department's news media relations; and coordinates emergency management functions.

PATROL DIVISION:

Function: Personnel are responsible for all law enforcement and crime prevention functions. As public safety officers they are also certified firefighters and respond to fire suppression and hazardous materials incidents.

CITY OF SIKESTON	
Total Population – 16,540	Population over 18 – 12,298
Population under 25 – 33%	Population over 65 – 16%
Males – 45.8%	Females – 54.2%
Households – 6,782	Housing Units – 7,434
Total Land Area – 17.32 Square Miles	

**PATROL DIVISION STATISTICAL REPORT, 2016 AND 2015**

INCIDENT	2016 STATISTICS	2015 STATISTICS
Calls for Service	23,868	25,210
Arrests	1,551	1,524
Vehicle Stops	4,143	3,593
Traffic Citations	2,465	1,406
Pedestrian Checks	561	548
Homicide	3	4
Negligent Manslaughter	0	0
Forcible Rape	4	3
Robbery	30	32
Burglary	143	159
Theft	535	859
Vehicle Theft	15	32
Arson	1	8
Motor Vehicle Accidents	906	833
Loud Music Calls	203	196
Mental Health Transports	32	49
Alarm Calls	1,166	1,533
Juvenile Violations	161	152
Driving while Intoxicated Arrests	24	44
Identity Theft	28	24
Vehicle Pursuit	15	10
Foot Pursuit	10	17
Bomb Calls	19	22

One new vehicle was purchased in 2016, a Chevrolet Tahoe black and white patrol unit. Six body cameras were purchased through a Byrne JAG Grant and donations from the American Legion. Patrol Division also purchased an aerial camera platform. Officers were trained in the use of and received life-saving tourniquets. Six additional sets of riot shin guards and elbow pads, with seven riot helmets were purchased.

Sikeston DPS is leading the region in mental health crisis intervention training. During 2016 Sikeston DPS partnered with Bootheel Counseling Center to provide a week-long training session teaching officers how to identify and deal with individuals with mental health issues.

On-going training is vital to DPS operations. During 2016 members of the department updated their Defensive Tactics Instructor certifications and conducted training for officers and detectives in ASP tactical baton use, handcuffing techniques and hand-to-hand defensive tactics.

In support of the department's public information initiative, two officers attended training on public information operations.

Due to the success of DPS's Special Olympics fundraising programs, a DPS supervisor was selected by Missouri Special Olympics to attend their International Conference in Phoenix, AZ. (All expenses were paid by Missouri Special Olympics.) During 2016 DPS personnel organized a 5K St. Patrick's Day Run, and with monies earned from a car wash purchased uniforms for the local Special Olympics Tennis Team. Sikeston's annual Missouri Special Olympics Torch Run raised over \$3,000.



SIKESTON DPS 2016 SPECIAL OLYMPICS TORCH RUN

To encourage and promote positive community relations, DPS officers held "Coffee with a Cop" at four different Sikeston restaurants. In a cooperative effort with the City of New Madrid and New Madrid County Police Departments, monies were raised to help children in need. Through this "Shop with a Hero" program, officers and children shopped together to purchase Christmas gifts.

To provide a safe and secure location for individuals conducting internet transactions, Sikeston DPS Headquarters parking lot has been designated an IPEL (Internet Purchase Exchange Location).

As a result of State legislative changes, DPS has worked closely with the court system to comply with these new directives. More citations will be issued in lieu of bonds on less serious incidents.

SPECIAL OPERATIONS:

Function: This unit is responsible for all specialized services such as criminal investigations, housing authority and school resource officers, the DARE program, the power squad, and the bomb squad.

CRIMINAL INVESTIGATIONS:

In 2016, the Criminal Investigations Unit investigated 3 homicides. Two of which were cleared by arrests and the other was a murder-suicide. Larry Weaver was murdered after the theft of his motorcycle from the Days Inn. He was beat to death. Three individuals have been arrested and charged with his murder. They are currently awaiting trial. James E. Harris was shot and killed near Roberta Rowe Park and an arrest has been made in this

case, it too is currently going to trial. The murder of Candace Baum was cleared after it was discovered she was shot and killed by her estranged husband, who then committed suicide inside the residence after killing her. There were also several other cases in which the SEMO Major Case Squad was activated in which the victim did not die from their injuries. CIU also investigated the deaths of 2 infants this year. These deaths were due to co-sleeping.

The CIU Investigators were assigned 734 cases in 2016; only 20 of these remain open. CIU served 76 state search warrants and four federal search warrants in 2016. Investigators seized 37 firearms and \$55,417. The Narcotics Unit was responsible for seizing 123 pounds of marijuana, 5.5 ounces of cocaine and 12.5 pounds of methamphetamine.



SIKESTON CIU AND NARCOTICS UNIT SEIZURES



SIKESTON K-9 UNIT

POWER SQUAD:

Consisting of three officers, this unit is an overlap shift that helps provide coverage in the high crime areas and with priority calls for service. During 2016 the Power Squad issued 445 citations with 336 warnings, made 333 arrests, and seized 4 guns. Additionally they are responsible for seizing 15 ounces of methamphetamine, 13 pounds of marijuana, and \$12,000 (with the assistance of DEA).

The K-9 program was utilized in 4 tracking situations and one apprehension. This unit also assisted surrounding agencies on 21 occasions.

SPECIAL OPERATIONS GROUP:

This team is composed of law enforcement officers who have received extensive training in weapons and tactical police maneuvers. These men and women are normally on the front-line of hostage, active-shooter or other high-risk incidents.

HOUSING AUTHORITY OFFICERS:

In addition to performing the regular functions of a Public Safety Officer, these officers are assigned to assist the Sikeston Housing Authority with enforcement of Housing and Section 8 regulations. During 2016 they performed 67 housing checks, issued 12 trespass notices, responded to 488 calls for service from within the Housing Authority and filed 63 reports.

SCHOOL RESOURCE OFFICERS:

In addition to performing their regular law enforcement duties, these officers focus on communication and positive interaction with students in Sikeston schools. During 2016 these officers responded to 349 calls for service from Sikeston Public Schools' campuses, made 39 arrests, and issued 6 citations with 7 written warnings.

During 2016, 1,500 students graduated from the DARE program which teaches students about consequences of using and abusing alcohol, tobacco, and illicit drugs and how to resolve conflicts without resorting to violence.



SIKESTON SCHOOL RESOURCE & DARE OFFICER KNOX

BOMB SQUAD

In 2006 the cities of Sikeston, Cape Girardeau, Jackson and Poplar Bluff entered into an agreement that created the Southeast Missouri Regional Bomb Squad. With \$1.3 million in federal and state funding, the vehicle and equipment were purchased. FBI certified bomb technicians from all four cities man the truck which serves the area of Ste. Genevieve south to the state line, and from the Mississippi River to Willow Springs.

Bomb technicians responded to 19 threats in 2016.



SOUTHEAST MISSOURI REGIONAL BOMB SQUAD TRUCK AND ROBOT

FIRE DIVISION:

Function: Responsible for the development and implementation of fire prevention programs and activities, fire suppression, rescue operations, and hazardous materials planning and response.

In January 2016 the Mississippi River reached historic flood levels. Sikeston Public Safety opened its Emergency Operations Command Center (located in DPS headquarters) where Sikeston's Command Staff, Coast Guard officials, and representatives from regional and state emergency response agencies coordinated local operations.

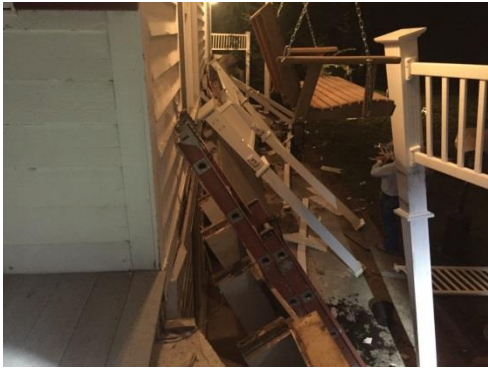
Throughout the year, DPS Fire Division assists area fire departments when emergency response needs exceed local resources. During 2016 Sikeston assisted Miner, Charleston, Dexter and Fredericktown with significant commercial, residential and school structure fires.



CHARLESTON MUTUAL AID FIRE CALL

FIRE DIVISION CALLS FOR SERVICE

Incident	2016 Statistics	2015 Statistics
Calls for service	810	861
Structure Fires	77	81
Vehicle Fires	23	36
Grass/Brush Fires	53	59
Motor Vehicle Accidents w/Injuries	114	146
Alarms Activated, No Fire	303	254
Smoke Investigations	32	64
Helicopter Arrivals	38	58
Coal Train Arrivals/Departures	102	114
Other Calls	68	49



2016 DECK COLLAPSE

In addition to firefighting duties DPS personnel perform search and rescue operations. These can range in scope from local incidents such the 2016 residential deck collapse involving 30 individuals, to the 2016 Iron and Scott County missing person cases.

Following the collapse of the former IOOF building in Downtown Sikeston, Fire Division remained on-scene for three days to ensure the safety of individuals living and traveling near the building.

As a result of Sikeston DPS's water rescue resources and training, they were called to assist with rescue and recovery operations. In 2016 they assisted authorities following the discovery of a body and vehicle in a deep drainage ditch.

Hazardous Material Response Team

Since 2001 DPS has been part of the Southeast Missouri Regional Haz-Mat/WMD Response Team. Consisting of trained personnel from Sikeston, Jackson and Cape Girardeau this team responded to three different calls involving fuel and oil spills from overturned 18-wheeler tank trucks.



2016 IOOF BUILDING COLLAPSE

2016 Fire Division purchases included 15 sets of firefighter turnout gear (including helmets, gloves and boots). Funds were received through the Assistance to Firefighters Grant (AFG) for the purchase of new self-contained breathing apparatus. The Division also received a new 2016 Chevy Tahoe for use by the fire captain. The captain's 2009 Tahoe was assigned to the fire lieutenant, and the lieutenant's 2005 Tahoe was transferred to the Airport Division.

Fire Division personnel completed 1,107 hours of training in 2016 in the following areas: Hazardous Material Awareness & Operations, High Pressure/Low Pressure Air Bags, Motor Vehicle Extraction, Search & Rescue, Wide Area Search, Building Collapse Rescue, Fire Behavior, Pipeline Emergencies, Brush/Field Fire Training, Water Supply and Pump Training, and Fire Investigation.

Fire Division instructors assisted the community providing fire extinguisher training at Missouri Delta Medical Center, Unilever and Craftmaster Trailers. Fire prevention classes were provided to local schools. During Fire Prevention Week, Fire Division personnel visited 10 schools/day care centers teaching approximately 1,950 children about fire safety and prevention.

Following negative national attention and criticism toward first responders, Public Safety received an outpouring of support from the Sikeston community. The department received numerous cards, letters, food and requests for station visits from the public.

DEPARTMENT OF GOVERNMENTAL SERVICES:

Function: Provides administrative support to the City Council, City Manager and all municipal departments; is responsible for all information technology functions and non-emergency communications; and administrative operations of City Hall, Sikeston Municipal Court, and Sikeston Convention and Visitors Bureau.

COMMUNITY OUTREACH:

Historic Downtown Sikeston:

Council supports the revitalization efforts spearheaded by Historic Downtown Sikeston. The Governmental Services Director serves as the City's representative on this organization's Board of Directors and, like many

other city staff members, assists with Downtown events and projects. During 2016 Governmental Services assisted Historic Downtown Sikeston with grant submissions.

Sikeston Regional Chamber of Commerce:

Council also supports the Sikeston Regional Chamber of Commerce in its efforts to expand and improve local businesses. The City Manager serves as an ex-official member of its board of directors.

Youth in Government Day:

The City acknowledges today's high school students are tomorrow's leaders. Governmental Services in cooperation with the Sikeston Optimist Club and Sikeston Public Schools sponsors this annual event which enables Sikeston teens to "shadow" the City's elected officials and managerial staff. During this day-long exercise students are exposed to municipal functions and pertinent issues facing the community. Governmental Services coordinates this event, developing discussion topics and preparing briefing material for students, Council, and staff.

Vision Sikeston Leadership Program:

The Sikeston Regional Chamber of Commerce and Strategic Plan Implementation Commission created this program to better prepare professionals for community leadership. Governmental Services coordinates the City's segment of this program and prepares briefing material for program participants.

PUBLIC INFORMATION:

Governmental Services maintains the Council's presence on social media. Programming is designed and implemented to keep residents abreast of municipal operations and issues, local events, and weather emergencies.

Facebook/Twitter:

Realizing Facebook is the public's preferred method of communication, Governmental Services has developed campaigns to increase the City's following. These efforts have been successful, increasing the number of Facebook followers from 2,227 to 4,420 over the past year.

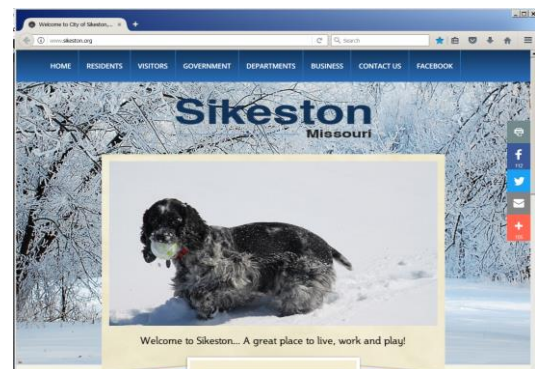
Expansion of E-Newsletter:

The focus of this program is to inform residents of upcoming municipal meetings, events, and pertinent issues. The goal is to increase citizen interest and participation in the governing process. Over the course of 2016 Governmental Services drafted and released 30 editions of the City's E-newsletter, the "Sikeston Scanner" and its Facebook component. Over 500 residents subscribe to this publication.

Sikeston.org Website Activity:

In the City's continuing effort to provide transparency in government, this site offers residents access to municipal budgets, audits, as well as Council meeting agendas and minutes. The site details municipal services and programs, offering a full menu of applications and forms that can be completed and submitted electronically. Sikeston's City Code is accessible via the website, offering current, searchable information.

In 2016 the number of Sikeston residents accessing this site increased 11.5% to 17,085.



WWW.SIKESTON.ORG

BOARDS & COMMISSIONS:

Governmental Services manages the City's boards and commissions program, coordinating the program's application and appointment processes. This program provides citizens with an opportunity to participate in the local governing process. At this time the City has approximately 100 residents serving on 17 separate boards and commissions, with another 50 residents seeking Council appointment.

INTERNAL OPERATIONS:

City Council Support:

Governmental Services coordinates the preparation, posting and distribution of Council meeting agendas and information packets. Included in these responsibilities is annual preparation of the City Council Candidate Handbook which provides an overview of municipal operations and fiscal data.

Bill Preparation, Codification:

With the passage of municipal laws (ordinances), this legislation must be incorporated into the City's Code of Ordinances (City Code). Governmental Services manages the codification process. (Sikeston City Code is provided in an electronic format, accessible at www.sikeston.org.)

Administrative Action Reporting:

Following each Council meeting the Governmental Services Director prepares an overview of Council actions which is distributed to City Staff, and posted to the City's Facebook page. On a monthly basis, these Council directives are summarized by department and updated to track progress through completion.

Five-Year Capital Program Improvement Plan:

Each year staff prepares a 5-Year Capital Plan, as required by City Charter, for Council's consideration and acceptance. Governmental Services compiles the submissions of all City departments, City Manager commentary and project rankings to create this document. Upon Council acceptance, the formal document is posted to the City's website, www.sikeston.org.

Budget Presentation:

Governmental Services personnel assist the City Manager and Finance Director in compiling and publishing the City's annual financial budget.

Municipal Record Management and Archival:

Governmental Services remains actively involved in the archival of municipal documents. It oversees the operation of 2 record storage areas at City Hall, and is actively converting documents with permanent retention requirements to a digital, OCR searchable format.

INFORMATION TECHNOLOGY:

The IT unit, with a staffing-level of two full-time employees, is charged with supporting voice and data functions within all five of the City's departments. The unit manages the City's wide and local area networks, virtual networks, wireless access, network security, and troubleshoots personal computers and peripherals for all City employees.

In 2016 Sam Villagrana was promoted to the position of Network Administrator, becoming responsible for security and operations of the City's voice and data operations. In this position, he also supports all 911 and DPS technology including the City-wide camera system and mobile command center.

Ben Sexton was hired in 2016 to assist Villagrana as the unit's IT Technician. Sexton provides employee help desk support and manages the internal employee website, in addition to supporting network operations.

The most time and labor intensive project of 2016, involved upgrading our citywide network infrastructure with the upgrades of network switches and voice router gateways at all of the facilities city wide which included City Hall, all Fire Stations, Public Works Complex and the Clinton Building with planning, coordination, and implementation of hardware, software and networking for the Cisco switches and routers.

In 2016 the IT Unit worked with Public Works to bring formerly privatized airport operations back under City management. Staff supervised the purchasing, installation and programming of both hardware and software for VOIP and data communications at the new Airport Terminal.

Governmental Services administers contracts for municipal data, ISDN, local and long distance service that serve all City facilities. It also coordinates wireless communications between vendors and staff, supporting 45 wireless and 5 satellite lines of service.

MUNICIPAL COURT DIVISION:

FUNCTION: The Municipal Judge, Prosecuting Attorney and Court Staff are responsible for the adjudication of municipal ordinance and traffic violations, and the collection of all fines and costs assessed by the Court. The judge and prosecuting attorney are appointed by the City Manager in consultation with the City Council.

During calendar year 2016, 2,775 new cases were filed by the Department of Public Safety, Code Enforcement, Municipal Court and Municipal Library. Seventy-four percent (74%) of these cases resulted from traffic violations with 26% being City ordinance violations. Fines and fees collected in 2016 totaled \$266,628.72 as follows:

Source of Monies	Amounts Received
Fines	\$195,849.08
Court Costs	22,121.01
Jail/Transportation Cost Reimbursement	6,641.75
Fees collected for State/County Agencies	28,469.65
Fees collected for DPS Training/Digital Equipment	7,364.68
Restitution	4,823.82
Collection Agency Fees	1,283.73
Total	\$266,628.72

Numerous staff hours are being expended on compliance with State mandates. In addition to new reporting requirements, the State Legislature – not the City Council -- is now dictating maximum fine amounts for violation of municipal traffic and ordinance violations.

In an effort to increase collection of past-due municipal court fines and fees, the Court continues to use the services of a professional collections agency. Defendants with unpaid fines and declared by the municipal judge to be in arrears, will have their unpaid balances sent to the agency. The cost of collection, 20% of the unpaid amount, is paid by the defendant.

TOURISM DIVISION:

Function: This division manages Sikeston Convention & Visitors Bureau (CVB) operations. It promotes and markets tourism in the Sikeston area thereby enhancing the community's economic well-being. Funding for CVB operations is generated by the City's 4% lodging tax. These monies are restricted in use to tourism promotion and marketing.

Visitors Information Center:

In a collaborative effort with the Sikeston Depot Museum & Gallery, the Convention & Visitors Bureau operates a Visitors Information Center at the Depot Museum, 116 W. Malone Avenue. During 2016, 4,202 individuals visited the information center.

Community Promotion Efforts:

For the past three years the CVB has hosted meetings of local event organizers to coordinate the scheduling and promotion of community events. It is out of these efforts the community event calendar (found on the City and CVB's websites and Facebook pages) is created.



SIKESTON VISITORS INFORMATION CENTER

With the CVB's goal to increase overnight lodging in Sikeston motels and stimulate local hospitality and retail sales, local event organizers are encouraged to hold complimentary events. By offering multi-events over the same weekend, the CVB seeks to increase attendance at these events, increase local organizer profits, as well as extend the stay of out-of-town visitors.

Gateway Monument/Wayfinding Signage Project: During 2016 design work on the City's gateway monument and wayfinding signage was finalized. Upon Council's approval, the firm of Geograph Industries was awarded the bid for fabrication. Installation of wayfinding signage will be performed by Geograph Industries starting in June 2017.

Marketing Efforts:

Print Advertising:

During FY-16 the CVB expended \$34,826 to obtain a total of 4.8 million impressions in the following publications: Show-Me Missouri Magazine, St. Louis Magazine, Missouri Life Magazine, Midwest Traveler Magazine, 417 Magazine and the Madden Spring & Fall newspaper inserts. These advertisements feature the area's festivals and events.

Fulfillment Pieces:

The CVB expended \$1,500 to print its annual calendar of events and Rodeo-week hospitality map. These pieces along with material from local attractions are mailed to individuals seeking travel/tourism information about our area. They are also distributed to local motels and Missouri Division of Tourism Visitor Centers throughout the State.

Electronic Fulfillment: Realizing today's travelers prefer electronic access to tourism information; the CVB maintains an electronic brochure. Use of electronic fulfillment is the fastest, most cost effective means of responding to visitor inquiries.

CVB E-Newsletter:

Individuals expressing interest in the Sikeston area receive the "Travelgram", an electronic newsletter. During FY-16 the CVB published 30 editions providing 25,125 readers with local festival and event information, and suggested self-guided itineraries.

Search Engine Marketing:

To maximize Sikeston's presence on the Internet, the CVB uses search engine management. This tool uses the purchase of "ad words" to increase the ranking (appearance in search results) on Google and Bing Internet searches. Word purchases resulted in Sikeston appearing in 842,555 Internet searches resulting in 23,177 clicks to www.VisitSikeston.com

Billboards: The CVB maintains billboards along I-55 North, I-55 South and I-57 advertising our restaurant, lodging, and retail businesses at an annual cost is \$12,825. In late fall 2016, a billboard was added on US 60.

Marketing Results:

Source of Contact	FY-2016	FY-2015
Website Visits	42,328	34,505
800 Calls	156	302
SEM Clicks Delivered	23,177	15,457
Reader Inquiries	15,697	15,030



SIKESTON WAYFINDING SIGNAGE

SIKESTON LODGING TAX COLLECTIONS (Unaudited)	
FY-2016	FY-15
\$132,289.04 ¹	\$107,953.50 ²

¹ A Scott County motel closed during FY-16.

² A New Madrid motel opened during FY-15.

DEPARTMENT OF ADMINISTRATIVE SERVICES:

CITY CLERK DIVISION:

Function: Personnel within the City Clerk's Division are responsible for municipal elections, the recording and retention of all Council actions and documents, personnel and purchasing administration and the preparation and analysis of municipal financial reports.

CITY TREASURER DIVISION:

Function: The City Treasurer is responsible for all City funds. Personnel within this division oversee municipal investments, make payments on municipal debts and outstanding accounts; oversees the City's risk-loss programs; and assists the Director of Administrative Services with the preparation of financial reports and personnel administration. The City Treasurer also serves as the City's Human Resource Director.

CITY COLLECTOR DIVISION:

Function: Personnel within this division are responsible for the collection and timely deposit of all municipal taxes, licensing, and fees.