

CITY OF SIKESTON

2022-2026 Capital Improvement Plan



MAYOR

Steven Burch

CITY COUNCIL

Karen Evans

Ryan Merideth

Brian Self

Gerald Settles

Brandon Sparks

Onethia Williams

CITY MANAGER

Jonathan "J.D." Douglass



2022-2026 Capital Improvement Plan

Introduction

What is a Capital Improvement Plan?

The Capital Improvement Plan (CIP) is a tool for the city's leaders – elected officials and management staff – to plan for future investments in city services. The CIP is not a budget, but it will be used to help formulate the upcoming budget. Although the CIP contains far more projects than the city will realistically be able to afford, they are all projects with value to the city and its residents. City leaders will use the CIP to weigh the value of those projects against each other, and eventually choose which ones should be funded in upcoming budgets.

Development of the CIP helps city leaders look beyond the current or upcoming budget year, and think about the community's needs several years into the future. This is especially important as we contemplate large projects that require several years of planning. The CIP helps the City Council and staff to take a long-range view of the city's activities and responsibilities.

The Capital Improvement Plan is not to be confused with the Capital Improvement Fund or Capital Improvement Budget. Annually, the city adopts a budget for the upcoming fiscal year. Within that budget is a Capital Improvement Fund, which will fund some of the projects identified in the Capital Improvement Plan. Other projects contained in the Plan will be budgeted from other city funds, and many projects will not be funded at all because the resources are not available. Those projects will likely be deferred to a future year.

Capital Project Defined

Capital projects are defined as purchases and projects of \$10,000 or more that meet one or more of the following criteria:

1. Acquisition of land for a public purpose.
2. Construction of a new facility (such as a building, ball field, picnic shelter, etc.) or expansion of a facility.
3. Repair or renovation of a building, grounds, facility or equipment with a useful life of 5 years or more.
4. Purchase of major equipment with an individual cost of \$10,000. Purchase of multiple small pieces of equipment (such as radios, weapons, etc.) that together add up to \$10,000 or more are NOT considered capital projects.
5. Planning, feasibility, engineering, or design study related to a capital project.



Capital Improvement Plan Development Process

Departmental Submittals

The Finance Director prepares spreadsheets upon which departments are to enter their capital improvement requests. The spreadsheets are distributed to department heads in early October, and are due back to the City Manager in early November. The City Manager then reviews the submittals with the department heads for clarification and additional information.

Capital Improvement Plan Evaluation Committee

After the City Manager receives and reviews the initial submittals from the departments, the CIP Evaluation Committee is convened to evaluate the projects. The CIP Evaluation Committee consists of the City's Executive Team (city manager, finance director, city clerk, and all of the department heads) plus a City Council member. Councilman Settles served as the Council representative on the committee this year. The committee met to review the requested projects and allow the other department heads the opportunity to explain their requests and answer questions. The committee then gave numerical ratings to all of the projects requested for fiscal year 2022 (FY2022). Projects for years beyond FY2022 are included in the CIP but are not ranked at this time.

Following the committee's review of the projects, a City Council study session is normally held to brief the Council and solicit their input on the preliminary CIP. Per the City Charter, the City Council should then accept the CIP by December 31, or at least 6 months prior to the beginning of the upcoming fiscal year.

Evaluation Committee Results

FY2022 projects were rated and ranked using the Evaluation Criteria List and Scoring Matrix, which may be found after this letter. **A word of caution about the ratings: A project's rating and ranking will not be an absolute determinant of funding.** The ratings and rankings will be an important decision making tool as future budgets are developed, but final funding decisions will also take into account financial realities and the professional judgment of city management and the City Council during budget deliberations.

With the above disclaimer in place, here are the rankings of the projects based on the average score of all the committee members. There is not a cut and dried answer to the "best" way to rank the projects. The rankings are a tool to inspire discussion and serious thought regarding the projects and their merit. The rankings do not include projects which show up in the CIP but have already been approved, such as fire apparatus and dump truck lease purchases. The rankings also do not include individual street and drainage projects funded through the Transportation Sales Tax, which are ranked and chosen in a separate process by the Planning and Zoning Commission and then the City Council. The rankings do, however, consider additional funding for street and drainage projects from the Capital Improvement Sales Tax.

2022 Project Ranking By Average Score			
Rank	Dept-Division	Project	Estimate
1	DPS-Fire	Station 2 replacement	\$3,200,000
2	DPW-Streets	ADA Sidewalk Improvements	\$50,000
3	DPW-Airport	Fuel System project 1/2	\$350,000
4	DPW-Parks	Complex - Replace various playground equipment	\$120,000
5	DPW-Parks	Other parks - Replace various playground equipment	\$50,000
6	DPW-Streets	Additional Street and Drainage Program	\$200,000
7	DPS-Fire	Warning sirens (3 Rivers and Rodeo)	\$57,000
8	DPW-Streets	Storm Sewer Vac Con Truck	\$120,000
9	DPW-Streets	Leaf Machine	\$220,000
10	DPW-Parks	Fitness equipment around complex lake	\$65,000
11	DPS-Fire	Hoses and Appliances	\$40,000
12	DPS-Patrol	Camera and Video Equip. (citywide)	\$25,000
13	DPW-Parks	Various ballfield improvements	\$40,000
14	DPS-Fire	Extrication Equipment	\$40,000
15	DPW-Parks	Clayton Park improvements (Playground & Shelter)	\$65,000
16	DPW-Parks	Clinton Building Improvements (Flooring, tables, chairs, walls, ice machine)	\$15,000
17	DPW-Parks	Complex parking lots	\$60,000
18	DPW-Parks	Playground Surfacing	\$25,000
19	DPS-Patrol	Sedan/Patrol Vehicles New (2)	\$100,000
20	DPS-Patrol	Sedan/Patrol Vehicles - Refurb (3)	\$100,000
21	GovServices	Tile Foyer, City Hall	\$20,000
22	DPW-Parks	Sunshades - Baseball/Softball complexes	\$80,000
23	GovServices	City Hall Second Floor Restroom Rehab	\$20,000
24	DPS-Patrol	Sedan/Administrative Veh. (2)	\$80,000
25	DPW-Airport	AV Gas truck	\$32,000
26	DPW-Streets	Ditch Maintenance Program	\$50,000

27	DPW-Streets	1 ton flatbed	\$50,000
28	DPW-Streets	Backhoe	\$120,000
29	GovServices	First Floor Restroom Rehab	\$10,000
30	DPW-Parks	Front Mounted Mowers	\$12,000
31	DPW-Parks	3/4 ton work truck	\$35,000
32	GovServices	HVAC Unit 6 City Hall	\$11,575
33	DPW-Parks	Flat bed work truck	\$45,000
34	DPW-Parks	Slit Seeder	\$10,000
35	DPW-Parks	Christmas lights/amenities	\$15,000
36	DPW-Parks	Foul-line fencing	\$12,000
37	GovServices	Carpeting City Hall	\$25,000
38	DPW-Streets	Alley Maintenance	\$25,000
39	Finance - IT	Satellite Phone Replacements	\$10,000
40	DPW-Garage	Tire Machine	\$10,000
41	GovServices	Carpeting DED Offices	\$10,000
42	GovServices	City Hall 2nd floor carpeting	\$14,000
43	DPW-Parks	UTV w/long bed	\$15,000
44	DPW-BldgMaint	Doors, west side dump truck building	\$10,000
45	Finance - IT	Vehicle for IT	\$25,000

I hope that this Capital Improvement Plan, and the process that created it, will bring attention to the needs of the city and its operational departments, and will help city leaders effectively allocate limited resources.

Respectfully Submitted,



Jonathan M. Douglass
City Manager

Capital Improvement Plan Evaluation Criteria List and Scoring Matrix

Criteria	Possible Scores		
	0	1	2
Consistency with community goals and plans	Project is inconsistent with, or does nothing to advance, the City Council's goals.	Project falls within a major City Council goal category, but does not address a specific goal.	Project directly and explicitly advances one or more of the City Council's goals.
Public health and safety	Project would have minimal impact on existing public health and/or safety.	Project would increase public health and/or safety but is not an urgent, continual need or hazard.	Project addresses an immediate, continual safety hazard or public health and/or safety need.
Public infrastructure and facilities	Project would not have a significant impact on existing infrastructure and/or facilities.	Project would make a minor improvement to existing infrastructure and/or facilities.	Project would make a major improvement to existing infrastructure and/or facilities.
Supports economic development	Project would have little to no impact on capital investment, the tax base, valuation, or job opportunities.	Project would have a minor positive impact on capital investment, the tax base, valuation, or job opportunities.	Project would have a major positive impact on capital investment, the tax base, valuation, or job opportunities.
Mandates or other legal requirements	Project is not mandated or otherwise required by court order, judgment, or interlocal agreements.	Project would address anticipated mandates, other legal requirements, or interlocal agreements.	Project required by federal, state, or local mandates, grants, court order and judgments; or required as part of interlocal agreements.
Maintains or improves standard of service	Project not related to maintaining an existing standard of service.	Project would maintain existing standard of service.	Project would address deficiencies or problems with existing services; or would establish a new service.
Extent of benefit	Project would benefit only a small percentage of citizens or only a particular neighborhood or area.	Project would benefit a large percentage of citizens or many neighborhoods or areas.	Project would benefit most or all citizens, neighborhoods, or areas.
Social Equity	Project could be perceived as favoring already advantaged citizens or neighborhoods.	Project has a neutral effect on social equity.	Project primarily serves underserved or disadvantaged citizens or neighborhoods.
Public perception of need	Project has no public support or established voter appeal, or the public is unaware of the need.	Project has been identified by some of the citizenry as a need in, but lacks strong or widespread support.	Project has strong political support; project was suggested by or advocated for by a large number of citizens.
Efficiency of service	Project would have little or no impact on the efficiency of service.	Project would eliminate obsolete or inefficient equipment/facilities.	Project would result in significant efficiency increases in terms of costs or staff time.
Budget impacts	Project would significantly increase debt service or on-going operating costs.	Project would not significantly impact debt service, installment payments, other operating costs, or revenues.	Project would significantly reduce on-going costs, or increase revenues.

CAPITAL IMPROVEMENT PLAN, FISCAL YEARS 2022 - 2026

Capital Improvement Purchase, defined: Any purchase of \$5,000 or more for an asset with a useful life of 5 years or greater.

Funding Source Legend:

GF-General Fund

CI-Capital Improvement Sales Tax Fund

TS - Transportation Sales Tax

PF - Park Fund

911 - E911 Fund

Department	Division	Project Description	Est. Life	Purch. Year	Funding Source	FY22	FY23	FY24	FY25	FY26
Comm Dev	Code Enf	Scanner/copier and server	10		CI	\$19,380				
Comm Dev	PAWS	Automated watering equipment for dog area	10		GF		\$20,000			
Finance	IT	Department vehicle	10		CI	\$25,000				
Finance	IT	Satellite phones and accessories	5		CI	\$10,000				
Finance	IT	Fiber Line to animal shelter	30		CI	\$80,000				
Finance	IT	Wifi access point upgrades, all city buildings	15		CI	\$25,000				
Finance	Mun Court	Remodel court building	10		CI		\$10,000			
Govt Services	City Clerk	Laserfiche Document Solutions	5		GF		\$15,000			
Govt Services	City Clerk	Revize Website Upgrade	5	2014	GF		\$5,800			
Govt Services	Gen Govt	Postage Machine (lease)	5	2020	GF					\$20,000
Govt Services	Gen Govt	Carpeting City Hall - 1st Floor (5,400 Sq. Ft.)	20	1999	GF	\$25,000				
Govt Services	Gen Govt	Carpeting - DED Offices	20	1999	GF	\$5,400				
Govt Services	Gen Govt	City Hall Foyer Tiling	20	1998	GF	\$20,000				
Govt Services	Gen Govt	Carpeting - 2nd Floor Hallways & City Offices (3,308 Sq. Ft.)	15	2006	GF	\$14,000				
Govt Services	Gen Govt	Paint East and South Exterior Walls, City Hall Parking Lot	10	2012	CI			\$20,000		
Govt Services	Gen Govt	City Hall HVAC Unit #6 (2nd Floor Hall, Code, IT)		2016	CI	\$11,575				
Govt Services	Gen Govt	City Hall HVAC Unit #2, (Kitchen, Mech. Rm)		1984	CI	\$6,058				
Govt Services	Gen Govt	2nd Floor Restroom Rehab	15		CI	\$20,000				
Govt Services	Gen Govt	1st Floor Restroom Rehab	15		CI	\$10,000				
Govt Services	Gen Govt	Electrical upgrade, rewire for all city hall HVAC units	15		CI			\$7,000		
Public Safety	Admin	911 Recorder - Model 400			911		\$100,000			
Public Safety	Admin	In car cameras (3)	5		GF	\$18,000	\$18,000			
Public Safety	Admin	Mobile Data Terminals	5		CI					\$60,000
Public Safety	Admin	Building Renovations, HQ (general plus rooftop unit replacements	5		CI	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Public Safety	Admin	HQ Building Lease	50		CI	\$313,017	\$313,017	\$313,017	\$313,017	\$313,017
Public Safety	Patrol	Sedans/Patrol, new (3 per year)	3		CI	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000
Public Safety	Patrol	Sedans/Parol, refurbished (3 per year)	3		CI	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Public Safety	Patrol	Sedans/Admin (2 per year)	10		CI	\$80,000	\$80,000	\$80,000		
Public Safety	Patrol	Glock 9mm	12		CI				\$40,000	
Public Safety	Patrol	Taser Maintenance Contract	5		CI	\$13,000	\$13,000	\$13,000	\$13,000	\$15,000
Public Safety	Patrol	Portable Radio Maintenance/Replacement	5		CI	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Public Safety	Patrol	City Wide Camera System Maintenance	10		CI	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000

Department	Division	Project Description	Est. Life	Purch. Year	Funding Source	FY22	FY23	FY24	FY25	FY26
Public Safety	Patrol	Bullet Proof Vests			GF	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Public Safety	Fire	Fire Marshall Vehicle	10	2011	CI		\$40,000			
Public Safety	Fire	Engine 4 (1992 C933 pumper)	15	1992	CI			\$750,000		
Public Safety	Fire	Ladder 1 (2001 E-One 75' ladder)	15	2001	CI				\$1,000,000	
Public Safety	Fire	Hose and appliances replacement schedule			CI	\$40,000	\$40,000	\$15,000	\$15,000	\$15,000
Public Safety	Fire	Cascade CSR System		1993	CI		\$45,000			
Public Safety	Fire	Turnout Gear replacement schedule			CI	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Public Safety	Fire	Station 2 Replacement			CI	\$3,200,000				
Public Safety	Fire	Station 1 and 3 renovations			CI	\$20,000	\$20,000			
Public Safety	Fire	Extrication equipment			CI	\$40,000				
Public Safety	EmerMgmt	Warning Sirens in rodeo and Three Rivers areas			CI	\$57,000				
Public Works	Streets	1 Ton Flatbeds			TS	\$50,000			\$50,000	
Public Works	Streets	Dump Trucks, Lease Purchase		2014	CI	\$51,650	\$51,042	\$50,427		
Public Works	Streets	Crack Sealing equipment/materials			CI	\$14,000		\$14,000		\$14,000
Public Works	Streets	Street Sweeper Lease			CI				\$50,000	\$50,000
Public Works	Streets	Leaf Machine			CI	\$220,000				
Public Works	Streets	Storm Sewer Vac Con Truck (3 yr lease)			CI	\$120,000	\$120,000	\$120,000		
Public Works	Streets	Backhoe			CI	\$120,000		\$120,000		
Public Works	Streets	Air Compressor			TS		\$10,000			
Public Works	Streets	Mini Excavator			CI		\$75,000			
Public Works	Streets	Front End Loader			CI		\$200,000			
Public Works	Streets	Doors, west side of dump truck building			CI	\$12,000				
Public Works	Streets	Annual Contracted Street & Drainage Program			TS	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
Public Works	Streets	Additional Contracted Street & Drainage Program			CI	\$200,000	\$250,000	\$300,000	\$350,000	\$350,000
Public Works	Streets	Ditch Maintenance			TS	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Public Works	Streets	Alley Maintenance			CI	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Public Works	Streets	ADA Sidewalk Improvements			CI	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Public Works	Garage	Tire Machine			CI	\$10,000				
Public Works	Parks	3/4 ton work truck			CI	\$35,000				
Public Works	Parks	Flat bed work truck			CI	\$45,000			\$45,000	
Public Works	Parks	Small tractor with loader			CI		\$45,000			
Public Works	Parks	Front mounted mowers			CI	\$12,000			\$12,000	
Public Works	Parks	Large Tractor			CI			\$45,000		
Public Works	Parks	30' Trailer			CI	\$6,000				
Public Works	Parks	ABI Force infield groomer with attachments			CI		\$35,000			
Public Works	Parks	Slit seeder			CI	\$10,000				
Public Works	Parks	Portable pitching mounds			CI		\$5,000			
Public Works	Parks	UTV with long bed			CI	\$15,000				
Public Works	Parks	New parks shop (Bootheel)			CI			\$100,000		
Public Works	Parks	New outdoor pickleball courts			CI		\$100,000			
Public Works	Parks	Spectator area for complex LL/SB fields			CI		\$10,000	\$10,000		
Public Works	Parks	Christmas lights/amenities			CI	\$15,000	\$15,000			
Public Works	Parks	Downtown restroom			CI					\$60,000
Public Works	Parks	Soccer field lights (3 fields)			CI			\$275,000		

Department	Division	Project Description	Est. Life	Purch. Year	Funding Source	FY22	FY23	FY24	FY25	FY26
Public Works	Parks	Soccer field light timers (3)			CI			\$50,000		
Public Works	Parks	Tennis court lights (6)			CI		\$20,000			
Public Works	Parks	Replace VFW field lights			CI					\$250,000
Public Works	Parks	Replace Dancler field lights			CI		\$120,000			
Public Works	Parks	Replace Rotary Park ballfield lights			CI				\$150,000	
Public Works	Parks	Replace foul line fencing			CI	\$12,000	\$14,000			
Public Works	Parks	Restroom - RS Matthews Park			CI			\$60,000		
Public Works	Parks	Fitness equipment around complex lake			CI	\$65,000				
Public Works	Parks	Replace playground equipment, Complex			CI	\$120,000				
Public Works	Parks	Replace playground equipment, Other Parks			CI	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Public Works	Parks	Various ballfied improvements			CI	\$40,000	\$40,000	\$40,000		
Public Works	Parks	Clayton Park Improvements (playground, shelter)			CI	\$65,000				
Public Works	Parks	Grade soccer fields			CI		\$20,000	\$20,000	\$20,000	
Public Works	Parks	Splash pad - North Complex			CI					\$200,000
Public Works	Parks	Splash pad - Complex			CI					\$500,000
Public Works	Parks	Splash pad - Lincoln Park			CI				\$200,000	
Public Works	Parks	Trail Project - Salcedo, Complex to Kingshighway			CI		\$400,000			
Public Works	Parks	Trail Project - South West, Malone to Murray Ln			CI		\$200,000			
Public Works	Parks	Various trail improvements			CI			\$150,000		
Public Works	Parks	St John's Bayou improvements			CI		\$150,000	\$150,000		
Public Works	Parks	Compex Parking Lots			CI	\$60,000				
Public Works	Parks	Picnic tables			CI	\$14,000				
Public Works	Parks	Shelter replacements			CI		\$15,000	\$15,000		
Public Works	Parks	Benches			CI	\$3,000				
Public Works	Parks	Clinton Building improvements			CI	\$15,000	\$8,000	\$20,000		
Public Works	Parks	Batting cages, Complex			CI	\$6,000				
Public Works	Parks	Sunshades for ballfied quads (8 per year)			CI	\$80,000	\$80,000			
Public Works	Parks	Excess infield material			CI		\$6,000			
Public Works	Parks	New baseball/softball quad/quint at Bootheel			CI					\$5,400,000
Public Works	Parks	2 soccer fields at Bootheel			CI					\$900,000
Public Works	Parks	Parking for additional soccer fields			CI					\$352,000
Public Works	Parks	Rec center at Bootheel			CI					\$11,300,000
Public Works	Parks	Parking for rec center			CI					\$512,000
Public Works	Parks	RV camping at Bootheel			CI					\$500,000
Public Works	Parks	Tent camping at Bootheel			CI					\$200,000
Public Works	Parks	Mountain bike trail at Bootheel			CI			\$10,000		
Public Works	Parks	Maintenance road from Complex to Rodeo			CI			\$285,000	\$185,000	\$252,000
Public Works	Parks	Public access road to Bootheel			CI			\$73,000	\$216,000	\$512,000
Public Works	Parks	Trail improvements for Bootheel			CI		\$270,000			
Public Works	Parks	Miracle ballfield			CI					\$625,000

Department	Division	Project Description	Est. Life	Purch. Year	Funding Source	FY22	FY23	FY24	FY25	FY26
Public Works	Parks	Complex sidewalk improvements			CI				\$425,000	
Public Works	Parks	Large gathering shelter at Complex			CI					\$86,500
Public Works	Parks	Native grass/meadow establishment (Bootheel/Complex)			CI					\$45,000
Public Works	Parks	Concession stand equipment, baseball			CI	\$5,000				
Public Works	Parks	Playground surfacing			CI	\$25,000				
Public Works	Airport	Fuel System 1/2 of Project - 90/10 match			CI	\$350,000				
Public Works	Airport	Apron expansion - 90/10 match			CI		\$510,000			
Public Works	Airport	New truck for AV gas fueling			CI	\$32,000				
Public Works	Airport	New Hanger (90/10)			CI					\$810,000
TOTALS						\$7,050,080	\$4,708,859	\$4,325,444	\$4,304,017	\$24,561,517