



TENTATIVE AGENDA City of Sikeston

REGULAR CITY COUNCIL MEETING
SIKESTON CITY HALL

Monday, January 4, 2016
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular Council Minutes November 2, 2015
 - B. Regular Council Minutes December 7, 2015
- VI. ACCEPTANCE OF BOARD AND COMMISSION MINUTES
 - A. Board of Adjustments September 28, 2015
 - B. DED Board November 10, 2015
 - C. Housing Authority Board November 9, 2015
 - D. Strategic Plan August 27, 2015
 - E. Strategic Plan September 24, 2015
- VII. PUBLIC HEARING

Granting of Enhanced Enterprise Zone Credits
- VIII. ITEMS OF BUSINESS
 - A. 1st & 2nd Reading and Consideration of Emergency Bill #6008, Authorizing Enhanced Enterprise Zone Credits
 - B. Briefing: 60 West TIF Briefing
 - C. Discussion of Drainage Improvements
 - D. Award of RFP 16-12, Gateway/Wayfinding Design & Engineering Assistance
 - E. Other Items As May Be Determined During the Course of the Meeting
- IX. ADJOURNMENT

Dated this 28th day of December 2015


Carroll Couch, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Linda Lowes at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.



REGULAR CITY COUNCIL MEETING
NOVEMBER 2, 2015

The regular Sikeston City Council meeting of November 2, 2015 was called to order at 6:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Bob Depro, Karen Evans, Jon Gilmore, Ryan Merideth, and Gerald Settles. Councilman Maude Harris was absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible, City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Safety Director Drew Juden, Public Works Director Jay Lancaster, and Street Superintendent Brian Dial.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of October 5, 2015 and October 26, 2015 were presented for approval. Councilman Depro moved to approve the minutes as presented. Councilman Merideth seconded the motion and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilman Settles moved to approve the minutes as presented. The motion was seconded by Councilman Gilmore and voted as follows:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed.

ITEMS OF BUSINESS

Award Employee Health Insurance Contract

City Treasurer Bailey reviewed changes made to the employee health insurance plan, resulting in a 10.6% decrease in premium from the proposed renewal premium. Councilman Gilmore moved to authorize renewal of the City of Sikeston's employee health insurance plan through HealthScope Benefits with the proposed changes. The motion was seconded by Councilman Depro and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed.

Bid Number 16-10, Ditch Cleanout Project

The two bids received for the ditch clean out project were both over budget. Staff recommended rejection of the bids, restructuring the bid proposals, and rebidding the project.

Councilman Depro moved to reject all bids received for the ditch cleanout project. The motion was seconded by Councilman Evans, discussed and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed.

Bill Number 6001, Amending Municipal Code 130.680, DED Executive Board Composition

Councilman Gilmore moved for the second reading of Bill Number 6001. The motion was seconded by Councilman Settles and the following vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

BILL NUMBER 6001

ORDINANCE NUMBER 6001

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6001 AND SHALL AMEND SECTION 130.680 OF TITLE 1, ARTICLE VIII BOARD OF ECONOMIC DEVELOPMENT OF THE SIKESTON CITY CODE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: Title I. Article VIII, Board of Economic Development, Section 130.680 Composition is amended to read as follows:

"SECTION 130.680: COMPOSITION

The Board shall consist of six (6) voting members being: The Mayor or his/her designee from the City Council, the Mayor Pro Tem or his/her designee appointed from the City Council, a member of the City Council or his/her designee appointed from the City Council, the Chairman of the Board of Municipal Utilities or his/her designee from the Board of Municipal Utilities, the Vice Chairman of the Board of Municipal Utilities or his/her designee from the Board of Municipal Utilities and the Director of Municipal Utilities. The Board shall also consist of the City Manager and the President of the Sikeston Area Chamber of Commerce both of whom shall be non-voting ex-officio members." (Ord. 5867 §VI 12/11; R.O.2009 §2.54.070; Ord. No. 5632 §II, 5-05)"

SECTION III. General Repealer Section: Any other ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION IV. Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION V: Record of Passage:

A. Bill Number 6001 was introduced and read the first time this 26th day of October, 2015.

- B. Bill Number 6001 was read the second time and discussed on this 2nd day of November, 2015..Councilman Depro moved to approve Bill Number 6001. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed,
and becoming Ordinance 6001.

- C. Ordinance 6001 shall be in full force and effect from and after December 3, 2015.

Other Items

The November 19, 2015 city council meeting will be held at the Public Works Complex on north West Street at 4 p.m. The topic of discussion will be Education of Public Works Concerns.

ADJOURNMENT

There being no further business before the City Council, Councilman Gilmore moved to adjourn. The motion was seconded by Councilman Depro and the following roll call vote was recorded:

Depro Aye, Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed.

APPROVED:

JERRY PULLEN, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

REGULAR CITY COUNCIL MEETING
DECEMBER 7, 2015

The regular Sikeston City Council meeting of December 7, 2015 was called to order at 5:00 p.m. in the City Council Chambers, located at 105 East Center, Sikeston. Present at the meeting were: Mayor Steven Burch and Councilmen Karen Evans, Jon Gilmore, Ryan Merideth, and Gerald Settles. Councilmen Bob Depro and Maude Harris were absent. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Chuck Leible (arriving at 5:08 p.m.), City Clerk Carroll Couch, City Treasurer Karen Bailey, Governmental Services Director Linda Lowes, Public Safety Director Drew Juden, Public Works Director Jay Lancaster, Economic Development Director Ed Dust, Parks Director Jiggs Moore, Street Superintendent Brian Dial, Network Administrator Dave Warren, and Senior Building Official Collin Cecil.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of November 19th and November 30th, 2015 were presented for approval. Councilman Settles moved to approve the minutes as presented. Councilman Merideth seconded the motion and the following roll call vote was recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

ACCEPTANCE OF BOARD AND COMMISSION MINUTES

Minutes from various board and commission meetings were presented to the City Council. Councilman Gilmore moved to approve the minutes as presented. The motion was seconded by Councilman Evans and voted as follows:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

ITEMS OF BUSINESS

Award of Bid #16-14, Ditch Mopping/Clean-out

The cleanout of seven ditches was divided into three separate projects. Nine quotes were received and the lowest and best bid on each of the three was TM Farrenburg Dirtworks, LLC. Staff has received positive feedback from references that have worked with Mr. Farrenburg.

Councilman Gilmore moved to award all of Bid #16-14 to TM Farrenburg Dirtworks, LLC in the amount of \$11,728.00. The motion was seconded by Councilman Settles and the following roll call vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Bill Number 6005, Subdivision Replat Request

Councilman Evans moved for the second reading of Bill Number 6005. The motion was seconded by Councilman Merideth and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

City Clerk Carroll Couch presented the bill for reading.

BILL NUMBER 6005

ORDINANCE NUMBER 6005

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6005 PROVIDING FOR APPROVAL OF THE REPLAT OF LOTS 2, 3 AND 5 OF "PALMER SUBDIVISION", SIKESTON, NEW MADRID COUNTY, MISSOURI WHICH IS LOCATED ON COLONEL GEORGE E. DAY PARKWAY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: The Planning and Zoning Commission met on November 10, 2015 and passed a favorable recommendation to approve the replat of Lots 2, 3 and 5 of "Palmer Subdivision", Sikeston, New Madrid County, Missouri which is located on Colonel George E. Day Parkway, the plat of which is attached hereto, marked Exhibit "A" and incorporated by reference.

SECTION III: Aforesaid replat is accepted and approved subject to its recording in New Madrid County, Missouri and full compliance with the building codes and housing ordinances of the City of Sikeston, Missouri, and in the event the provision of aforesaid codes of this City conflict with said replat, the Code shall be determinative.

SECTION IV: Aforesaid replat is accepted subject to full compliance with the stormwater management plan.

SECTION V: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION VI: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VII: Record of Passage

- A. Bill Number 6005 was introduced and read the first time this 30th day of November, 2015.
- B. Bill Number 6005 was read the second time and discussed on this 7th day of December, 2015. Councilman Settles moved to approve Bill Number 6005. The motion was seconded by Councilman Gilmore and was voted as follows:

Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed,
and becoming ordinance 6005.

- C. Ordinance 6005 shall be in full force and effect from and after January 6, 2016.

Bill Number 6006, Subdivision Rename Request

Councilman Gilmore moved for the second reading of Bill Number 6006. The motion was seconded by Councilman Merideth and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

City Counselor Leible presented the bill for reading.

BILL NUMBER 6006

ORDINANCE NUMBER 6006

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6006 CHANGING THE NAME OF REPLATTED LOTS 2, 3 AND 5 OF "PALMER SUBDIVISION", SIKESTON, NEW MADRID COUNTY, MISSOURI TO "CINDY COLE SUBDIVISION".

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: the Planning & Zoning Commission met on November 10, 2015 and voted to approve the changing of the name of REPLATTED LOTS 2, 3 AND 5 OF "Palmer Subdivision", Sikeston, New Madrid County, Missouri to "Cindy Cole Subdivision".

SECTION III. the name of replatted lots 2, 3 and 5 of "Palmer Subdivision" is hereby changed to "Cindy Cole Subdivision".

SECTION IV. General Repealer Section: Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION V. Severability: Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

A. Bill Number 6006 was introduced and read the first time this 30th day of November, 2015.

B. Bill Number 6006 was read the second time and discussed on this 7th day of December, 2015. Councilman Merideth moved to approve Bill Number 6006. The motion was seconded by Councilman Evans and was voted as follows:

Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed,
and becoming ordinance 6006.

C. Ordinance 6006 shall be in full force and effect from and after January 6, 2016.

Bill Number 6004, Authorization for the Mayor to Sign a Contract with Missouri Highways and Transportation Commission

Councilman Evans moved for the second reading of Bill Number 6004. The motion was seconded by Councilman Gilmore and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

Bill No. 6004

Ordinance No. 6004

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6004 AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF SIKESTON, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION PROVIDING FOR THE INSTALLATION OF UNINTERRUPTED POWER SUPPLY UNITS (HEREINAFTER "UPS), AT TRAFFIC SIGNALS IN THE CITY.

WHEREAS, THE CITY BELIEVES THAT THE INSTALLATION OF UNINTERRUPTED POWER SUPPLY UNITS AT CERTAIN INTERSECTIONS IS IN THE BEST INTEREST OF ITS RESIDENTS.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: This Ordinance shall not be codified in the City Municipal Code.

SECTION II: That the Agreement set forth on "Exhibit A" set forth the various responsibilities and liabilities of the parties regarding the installation of UPS.

SECTION III: The Mayor and such other officials as may be necessary are hereby authorized, empowered and directed to execute any documents necessary and proper to effectuate the same and specifically "Exhibit A" which is attached hereto and incorporated by reference.

SECTION IV: General Repealer Section. Any ordinance or parts thereof inconsistent herewith are hereby repealed.

SECTION V: Severability. Should any part or parts of this ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION VI: Record of Passage:

- A. Bill Number 6004 was introduced to Council and read the first time this 30th day of November 2015.
- B. Bill Number 6004 was read the second time this 7th day of December 2015 and discussed. Councilman Merideth moved to approve Bill Number 6004. The motion was seconded by Councilman Evans and the following roll call vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed,
becoming Ordinance 6004.

- C. Ordinance 6004 shall be in full force and effect January 6, 2016.

Bill Number 6007, Calling for Council Election

Councilman Settles moved for the second reading of Bill Number 6007. The motion was seconded by Councilman Evans and the following vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Counselor Leible presented the bill for reading.

Bill Number 6007

Ordinance Number 6007

THIS BILL AS APPROVED SHALL BECOME ORDINANCE NUMBER 6007, CALLING FOR A GENERAL ELECTION IN THE CITY OF SIKESTON, MISSOURI, ON TUESDAY, APRIL 5, 2016, FOR THE PURPOSE OF ELECTING A CANDIDATE FOR THE POSITION OF COUNCILMAN-WARD 1, COUNCILMAN-WARD 4, AND COUNCILMAN AT-LARGE.

BE IT ORDAINED by the City Council of the City of Sikeston, Missouri, as follows:

SECTION I: This ordinance shall not be codified.

SECTION II: That in accordance with the Missouri Comprehensive Election Laws of the State of Missouri, applicable Missouri Revised Statutes of the State of Missouri and the ordinances of the City of Sikeston, Missouri, a General Election shall be held and the same is hereby ordered to be held on Tuesday, April 5, 2016.

SECTION III: That the polls be open for said election continuously from six o' clock in the forenoon until seven o'clock in the afternoon of that day, April 5, 2016.

SECTION IV: That said election be held in the City of Sikeston, Missouri, in the polling places and precincts designated by the County Clerk.

SECTION V: That said election is hereby called for the purpose of electing one (1) candidate for the office of Councilman-Ward 1, Councilman-Ward 4 and Councilman At-Large.

SECTION VI: That the Judges and Clerks of said election shall be those appointed by the County Clerk.

SECTION VII: That the City Clerk shall cause notice, poll books, ballots, and all other matters necessary to the election to be requested from the County Clerk's office as required by law.

SECTION VIII: That the City Clerk of the City of Sikeston, Missouri, be and he is hereby authorized and directed to notify the County Clerk of Scott County, Missouri, of the adoption of this ordinance no later than January 26, 2016, and to include in said notification all the terms and provisions required by the Comprehensive Election Act of 1986, as amended, and the above cited Statutes and ordinances.

SECTION IX: General Repealer Section. Any other ordinance or parts thereof inconsistent herewith, are hereby repealed.

SECTION X: Severability. Should any part or parts of this Ordinance be found or held to be invalid by any court of competent jurisdiction, the remaining part or parts shall be severable and shall continue in full force and effect.

SECTION XI: Record of Passage.

- A. Bill Number 6007 was introduced to Council and read the first time this 30th day of November, 2015.
- B. Bill Number 6007 was read the second time and discussed this 7th day of December, 2015. Councilman Settles moved to approve Bill Number 6007. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye,
Settles Aye, and Burch Aye, thereby being passed,
becoming Ordinance 6007.

- C. Ordinance 6007 shall be in full force and effect from and after January 7, 2016.

Resolution 15-12-01, Declaration of Surplus Property

Resolution 15-12-01 was presented to remove four vehicles from city inventory.

RESOLUTION 15-12-01

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

All of the items enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of these items from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Vehicles:

1. 2005 Ford Ranger (#37), VIN# 1FTYR10U75PA67579
2. 1998 Dodge Ram 2500 Truck (#66), VIN# 1B7KF23Z7WJ171330
3. 1998 Ford E350 Van, VIN# 1FBSS31L7WHA39129
4. 2004 Ford F250 Truck (#39), VIN# 1FTNF21L5YED14833

Read this 7th day of December, 2015, Councilman Gilmore moved to approve Resolution 15-12-01. The motion was seconded by Councilman Settles, discussed and voted as follows:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

Briefing on Public Safety Salary Plan

With the passage of the ½ cent capital improvement tax, staff presented proposed compensation changes for the Department of Public Safety. Councilman Gilmore moved to approve the adjustments as presented, effective with the first full pay period in July, 2016. The motion was seconded by Councilman Merideth and the following roll call vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

2017-2021 Capital improvement Plan

In accordance with the City Charter, City Manager Douglass presented the 2017-2021 Capital Improvement Plan. This plan will aid in decisions during the FY2017 budget process.

Councilman Settles moved to accept the 2017-2021 Capital Improvement Plan as presented. The motion was seconded by Councilman Gilmore and the following roll call vote recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Teachout moved to adjourn. The motion was seconded by Councilman Harris and the following roll call vote was recorded:

Evans Aye, Gilmore Aye, Merideth Aye, Settles Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

CARROLL L. COUCH, CITY CLERK

SEAL:

Board of Adjustments
September 28, 2015
4:00 p.m.

Sikeston City Hall
C.D. Matthews

Members Present: Cooper, Galemore, Nace, Miller, Redd, Steck and Ziegenhorn (LATE)

Members Absent: Black

Staff Present: Collin Cecil, Code Officer
Angie Keller, Administrative Assistant

Guests: Brandon Sparks, Jim Crowe & Jean Crowe

Approval of Minutes:

Minutes of September 14, 2015 were presented for approval. A motion was made by Nace to approve the minutes. Redd seconded the motion. Roll call vote was as follows:

Ayes:	Cooper, Galemore, Nace, Miller, Redd and Steck
Nayes:	0
Motion Passed:	6-0

Item(s) of Business:

A request, from Brandon Sparks on behalf of Matthew Jordan Rentals, LLC., for a flood plain variance of 1' 3" for a shed at 224 Petroleum.

After discussion of the request, a motion was made by Cooper to approve the request, from Brandon Sparks on behalf of Matthew Jordan Rentals, LLC, for a flood plain variance of 1' 3" for a shed at 224 Petroleum. Steck seconded the motion. Roll call vote was as follows:

Ayes:	Galemore, Nace, Miller, Redd, Steck, Ziegenhorn and Cooper
Nayes:	
Motion Passed:	7-0

There being no further business items, a motion was made by Nace to adjourn and seconded by Steck to adjourn. The vote was unanimous. The meeting adjourned.

Respectfully submitted by:

Attested by:

Angie Keller, Administrative Assistant

Ron Galemore, Chairman

SIKESTON DEPARTMENT OF ECONOMIC DEVELOPMENT

Tuesday, November 10, 2015 – 11:30 A.M.

128 N. New Madrid St., Sikeston, MO 63801

BOARD OF DIRECTORS MEETING

CALL TO ORDER/RECORD OF ATTENDANCE

Chairman Stephen Burch called the meeting to order at 11:45 A.M. Board Members Present: Rick Landers, Jeff Sutton, Bob Depro, Alan Keenan, Jon Gilmore, Steven Burch and ex-officio members Jonathan Douglass, Justin Taylor. Also in attendance: Ed Dust, Kathy Medley, City Counselor Chuck Leible.

ITEMS OF BUSINESS:

Jon Gilmore made a motion to approve the October 20, 2015 minutes. The motion was seconded by Jeff Sutton and the following roll call vote was recorded: Landers Aye, Sutton Aye, Keenan Aye, Depro Aye, Gilmore Aye, Burch Aye, thereby being passed.

Ed Dust reported that the DED is working on several industry prospects including one with Missouri Partnership. The board discussed the status of the Village Green property.

Jonathan Douglass briefed the board on DAEOC's decision not to locate in Sikeston. At this time they have voted to stay in Pemiscot County.

The next DED board meeting will be December 8. There being no other business to discuss, the meeting adjourned at 12:25 P.M.

Respectfully Submitted By:

ED DUST, Secretary

STEVEN BURCH, Chairman

MINUTES OF THE REGULAR MEETING

HOUSING AUTHORITY OF THE

CITY OF SIKESTON, MISSOURI

HELD ON THE NINTH OF NOVEMBER 2015

On the Ninth Day of November, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in Regular session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay
Commissioner Michele Knickman, and Commissioner Alice Tharp

Absent:

Also Present: Gerald Settles, City Council Liaison, and Bobby K. Henry, Executive Director

Being a quorum present, the following business was transacted:

Minutes of the Regular Meeting of October 6, 2015 were presented and upon a motion duly made by Commissioner Michele Knickman, and seconded by Vice-Chairman Larry Tetley, and unanimously carried, the Minutes were approved as presented.

Thereupon the following bills were presented for payment:

Aramark	104.05	PDQ	598.20
AT&T	301.79	Plumbmaster	411.21
Beaver Janitor Supply	104.00	Raben Tire	48.00
Board of Municipal Utilities	13,635.17	RAM Enterprises	240.00
Charter Communications	125.34	RAM Housing Specialist	106.00
City of Sikeston	4,017.78	Sears	159.96
C & K Building Materials	166.46	Service Master	330.00
Diesbach, Robert	1,000.00	Sonny's Solid Waste	2,000.00
Lowes	809.86	Standard Democrat	737.28
Menards	965.70	Stan's Carpet	149.85
Meyer Supply	98.61	Steward Steel	173.00
Mid-South Office Supply	545.32	Tri-County Recycling	385.00
Moll Printing	310.00		
Orkin	267.06	Total for OCTOBER	\$27,789.64

Motion duly made by Commissioner Alice Tharp to pay bills as presented, seconded by Commissioner Michele Knickman. Motion carried unanimously.

The Capital Fund report and requisitions for the period ending October 2015 were presented. The requisitions included \$2,400.00 to Dunker Consultants (501-14), and \$69,047.33 to L. Cobb Construction (501-15). Motion duly made by Commissioner David Hay, to pay requisitions for a grand total of \$71,447.33, seconded by Vice-Chairman Larry Tetley. Motion carried unanimously.

The following Resolution No. 682 was introduced for consideration:

RESOLUTION NO. 682

A RESOLUTION APPROVING THE UPDATED PUBLIC HOUSING UTILITY ALLOWANCES
EFFECTIVE DECEMBER 1, 2015

Commissioner David Hay, duly made the motion to adopt Resolution No. 682, seconded by Commissioner Alice Tharp, and upon roll call the "Ayes" and "Nays" were as follows:

Ayes: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay,
Commissioner Michele Knickman, and Commissioner Alice Tharp

Nays: None

Resolution No. 682 was declared adopted by Chairman Mike Jensen.

The Commissioners reviewed an email letter from Anita Hagerman, Public Housing Revitalization Specialist and Anthony Anderson, Financial Analyst with the St. Louis Area HUD Office concerning an on-site review conducted at the Sikeston Housing Authority September 9 – 11, 2015. All findings and recommendations have been implemented and an email letter to such was submitted by the Executive Director to the St. Louis Area HUD Office.

The Commissioners discussed a Cost of Living Adjustments (COLA) for full-time employees of the SHA and gave the Executive Director the parameters to be included in the FY 2016 Operating Budget to be approved at the December Board meeting.

The Commissioners reviewed the SHA financial statements for the period ending September 2015 (3rd quarter).

Being no further business to come before the Body, Commissioner David Hay moved to adjourn, seconded by Commissioner Alice Tharp. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

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EFFECTIVE DECEMBER 1, 2015

Commissioner David Hay, duly made the motion to adopt Resolution No. 682, seconded by Commissioner Alice Tharp, and upon roll call the "Ayes" and "Nays" were as follows:

Ayes: Chairman Mike Jensen, Vice-Chairman Larry Tetley, Commissioner David Hay,
Commissioner Michele Knickman, and Commissioner Alice Tharp

Nays: None

Resolution No. 682 was declared adopted by Chairman Mike Jensen.

The Commissioners reviewed an email letter from Anita Hagerman, Public Housing Revitalization Specialist and Anthony Anderson, Financial Analyst with the St. Louis Area HUD Office concerning an on-site review conducted at the Sikeston Housing Authority September 9 – 11, 2015. All findings and recommendations have been implemented and an email letter to such was submitted by the Executive Director to the St. Louis Area HUD Office.

The Commissioners discussed a Cost of Living Adjustments (COLA) for full-time employees of the SHA and gave the Executive Director the parameters to be included in the FY 2016 Operating Budget to be approved at the December Board meeting.

The Commissioners reviewed the SHA financial statements for the period ending September 2015 (3rd quarter).

Being no further business to come before the Body, Commissioner David Hay moved to adjourn, seconded by Commissioner Alice Tharp. Meeting adjourned.

Mike Jensen, Chairman

Bobby K. Henry, Secretary

**STRATEGIC PLAN IMPLEMENTATION COMMISSION
MINUTES, MEETING OF AUGUST 27, 2015**

DED Conference Room, 105 E. Center Street, Sikeston, MO

John Bob Wilson called the meeting to order at 11:35 AM. Those attending were Chairman Wilson, Jared Straton, Jon Gilmore, and Ryan Merideth. Mayor Steven Burch, Steve McPheeters and Michael Harris were absent. Staff members present included City Manager J.D. Douglass, Governmental Services Director Linda Lowes and Administrative Assistant Rhonda Council. Guests in attendance were Rick Murray, Larry Tetley and DED Director Ed Dust.

Approval of Minutes:

Minutes from July 23, 2015 were presented for approval. Gilmore motioned for approval of minutes and Merideth gave a second. All were in favor.

Business Item:

Wilson asked for comments regarding the update and revisions to the Strategic Plan Implementation Commission Vision. After much discussion, it was decided that once all long term strategic plan changes were made by the group, the report will be given to Council for their approval or recommendation. Lowes indicated that the Historic Midtown Development Group likes the idea of a "business incubator". Gilmore suggested that a joint Council meeting with HMDG would be something to consider. Several members indicated that it would be a good idea to decide what other boards & commission would be of importance to the Strategic Plan Commission and ask them to report to us their "hot topics".

DED Director Ed Dust spoke about the importance of economic development to the community. He discussed the process it takes to get a new company to consider locating their business to Sikeston. The Industrial Park has played a major factor in recruiting these new businesses.

Instead of having individual town hall meetings for each ward it was recommended that, with Council's approval, we could possibly piggyback off of their monthly Community Outreach meetings.

Other Item:

The next Strategic Plan Implementation Commission meeting is scheduled for September 24th. Also, Malco will have their ground breaking ceremony on Friday, August 28th at 11:00 a.m. behind JC Penney. The new movie theatre is scheduled to be finished by summer of 2016.

Adjournment:

There being no further business, Wilson adjourned the meeting at 12:30 p.m.

Respectfully submitted:

Chairman, John Bob Wilson

STRATEGIC PLAN IMPLEMENTATION COMMISSION

MINUTES, MEETING OF SEPTEMBER 24, 2015

DED Conference Room, 105 E. Center Street, Sikeston, MO

John Bob Wilson called the meeting to order at 11:35 AM. Those attending were Chairman Wilson, Jon Gilmore, and Steve McPheeters. Mayor Steven Burch, Jared Straton, Ryan Merideth and Michael Harris were absent. Staff members present included Governmental Services Director Linda Lowes and Administrative Assistant Rhonda Council.

Approval of Minutes:

Due to the lack of a quorum, minutes from August 27th were not approved.

Business Item:

Chairman Wilson asked that updated changes to the Strategic Plan gets narrowed down to the top 5 priorities and present the changes to Council before the end of the year. If changes are approved, then we can start the new year with these revisions. Jobs, Economic Development, Communication and Housing are at the top of the list.

Other Item:

It was suggested that we may want to start meeting every other month instead of monthly. The meeting for October will be cancelled and the next meeting is scheduled for November 19th at 11:30 a.m.

Adjournment:

There being no further business, Wilson adjourned the meeting at 11:50 a.m.

Respectfully submitted:

Chairman, John Bob Wilson

Council Letter

Date of Meeting: 16-01-04

To the Mayor and City Council:

RE: Public Hearing on Granting of Enhanced Enterprise Zone Credits

Background:

DED Director Ed Dust will present, for public comment, a proposal from InSite Realty requesting Enhanced Enterprise Zone tax abatement. InSite plans to construct a five million dollar (\$5,000,000), 170,000 sq. ft. building adjacent to an existing industry in New Madrid County. This company will lease the facility from InSite Realty, thereby expanding their operations and creating additional jobs. InSite Realty is requesting EEZ tax abatement on real property for 100% for 5 years, and 50% for the next 5 years.

Council Letter

Date of Meeting: 16-01-04

Originating Department: Department of Economic Development

To the Mayor and City Council:

Subject: 1st & 2nd Reading and Consideration of Bill 6008, Authorizing the Execution of a Memorandum of Understanding in connection with Enhanced Enterprise Zone Tax Abatement for InSite Real Estate, LLC.

Attachments:

1. Bill 6008
2. Correspondence from New Madrid County Assessor Ronnie Simmons
3. Site Map of proposed project

Action Options:

1. Approve Emergency Bill 6008 and execution of MOU
2. Other action Council may deem appropriate

Background:

The Sikeston Department of Economic Development has been working with InSite Realty, who plans to construct a Five Million Dollar (\$5,000,000), 170,000 sq. ft. building adjacent to an existing industry in New Madrid County. This company will lease the facility from InSite Realty, thereby expanding their operations and creating additional jobs. InSite Realty is requesting EEZ tax abatement on real property for 100% for 5 years, and 50% for the next 5 years.

AN EMERGENCY ORDINANCE AUTHORIZING THE CITY OF SIKESTON, MISSOURI TO ENTER INTO A CERTAIN MEMORANDUM OF UNDERSTANDING AND TAKE CERTAIN OTHER ACTIONS IN CONNECTION WITH ENHANCED ENTERPRISE ZONE TAX ABATEMENT FOR INSITE REAL ESTATE, LLC.

WHEREAS, the City of Sikeston, a constitutionally chartered city and political subdivision of the State of Missouri adopted Ordinance No. 5691 which designated certain areas within the City as an Enhanced Enterprise Zone, and

WHEREAS, INSITE REAL ESTATE, LLC has indicated its willingness to construct and operate an expansion to the Cott Beverage Distribution Center, 301 Larcel Drive, Sikeston, MO 63801, which is located in the Enhanced Enterprise Zone, and

WHEREAS, the Enhanced Enterprise Zone Board met and recommended certain tax abatements if INSITE REAL ESTATE, LLC constructed and operated an expansion to the Cott Beverage Distribution Center at 301 Larcel Drive, Sikeston, MO 63801, and

WHEREAS, after due notice to all interested and necessary parties, a public hearing was held on January 4, 2016 to consider the proposed tax abatements to INSITE REAL ESTATE, LLC, and

WHEREAS, the City Council finds and determines that it is necessary and desirable to grant certain Enhanced Enterprise Zone tax abatements to INSITE REAL ESTATE, LLC, and approve the execution of certain documents herein.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, AS FOLLOWS:

SECTION I: Authorization of Documents. The City is hereby authorized to enter into the following documents (the "City Documents"), in substantially the form presented to the City Council and attached to this Ordinance, with such changes therein as are approved by the officials of the City executing the documents, such officials' signatures thereon being conclusive evidence of their approval thereof:

(a) Memorandum of Understanding.

SECTION II: Execution of Documents. The Mayor is hereby authorized to execute the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the City. The City Clerk is hereby authorized to attest to and affix the seal of the City to the City Documents and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.

SECTION III. Further Authority. The City shall, and the officials, agents and employees of the City are hereby authorized to, take such further action, and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance and to carry out, comply with and perform the duties of the City with respect to the City Documents.

SECTION IV. Emergency Ordinance. The City Council finds that an emergency exists within the meaning of Article III, Section 312(f) of the City Charter, because INSITE REAL ESTATE, LLC, cannot

proceed with its expansion until the City executes the City Documents, and delays could jeopardize the timing and market conditions for the proposed project.

SECTION V: Record of Passage:

A. Bill Number 6008 was introduced and read the first time this 4th day of January, 2016.

B. Bill Number 6008 was read the second time and discussed on this 4^h day of January, 2016, and was voted as follows:

Merideth _____, Harris _____, Settles _____,
Depro _____, Evans _____, Gilmore _____, and Burch _____,
thereby being _____.

C. Upon passage by the City Council, this bill shall become Ordinance 6008 and shall be in full force and effect from and after its passage.

STEVE BURCH, Mayor

Approved as to Form:

CHARLES LEIBLE, City Counselor

SEAL/ATTEST:

CARROLL COUCH, City Clerk

Council Letter

Date of Meeting: 16-01-04

Originating Department: Department of Economic Development

To the Mayor and City Council:

Subject: 1st & 2nd Reading and Consideration of Bill 6008, Authorizing the Execution of a Memorandum of Understanding in connection with Enhanced Enterprise Zone Tax Abatement for InSite Real Estate, LLC.

Attachments:

1. Bill 6008
2. Correspondence from New Madrid County Assessor Ronnie Simmons
3. Site Map of proposed project

Action Options:

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2. Other action Council may deem appropriate

Background:

The Sikeston Department of Economic Development has been working with InSite Realty, who plans to construct a Five Million Dollar (\$5,000,000), 170,000 sq. ft. building adjacent to an existing industry in New Madrid County. This company will lease the facility from InSite Realty, thereby expanding their operations and creating additional jobs. InSite Realty is requesting EEZ tax abatement on real property for 100% for 5 years, and 50% for the next 5 years.

RONNIE A. SIMMONS

NEW MADRID COUNTY ASSESSOR

COURTHOUSE SQUARE
P O BOX 247
NEW MADRID, MO 63869

BUS (573) 748-5441
RES (573) 379-3191
FAX (573) 748-7219



Mr. Ed Dust
Director of Economic Development
105 E. Center Street
Sikeston, MO 63801

Mr. Dust,

Please find below the tax estimates you requested on a \$ 5,000,000 addition to a local facility located in an Enhanced Enterprise Zone in the city of Sikeston area.

The following calculations are based on a 50% abatement for ten years on real estate improvements only and does not include land or personal property.

Cost of improvements	\$ 5,000,000
50% abatement	\$ 2,500,000
Assessed Value at 32%	\$ 800,000

Estimated taxes are based on 2014 Tax Rates

County Revenue	0.1738	\$ 1,390.40
Johnson Gr. Control	0.0100	\$ 80.00
Road & Bridge	0.2510	\$ 2,008.00
Health Center	0.0900	\$ 720.00
Sheltered Workshop	0.0200	\$ 160.00
State Tax	0.0300	\$ 240.00
Surtax-Commercial	0.2300	\$ 1,840.00
NMC Library	0.1134	\$ 907.20
School - R-1	3.6900	\$ 29,520.00

Estimated County Taxes	4.6082	\$ 36,865.60
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City of Sikeston	0.5745	\$ 4,596.00
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Total	5.1827	\$ 41,461.60
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Sincerely,

A handwritten signature in cursive script, appearing to read "Ronnie Simmons".

Ronnie Simmons
New Madrid County Assessor



Council Letter

Date of Meeting: 16-01-04

Originating Department: Administrative Services

To the Mayor and City Council:

Subject: Briefing, 60 West TIF District

Attachment(s):
None

Action Options:
1. Action Council May Deem Necessary

Background:
Michael Bohannon will be in attendance to brief Council on the 60 West TIF District

Council Letter

Date of Meeting: 16-01-04

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Discussion of Drainage Improvements

Attachment(s):
None

Action Options:
1. Action Council May Deem Necessary

Background:

With the recent rains flooding streets in different areas to town, we would like to take a moment to discuss ongoing efforts, discussions, and projects that are in place to improve drainage in various parts of our community.

Council Letter

Date of Meeting: 16-01-04

Originating Department: Convention & Visitors Bureau

To the Mayor and City Council:

Subject: Award of RFP 16-12, Professional Services associated with City's Gateway & Wayfinding Signage Program

Attachment(s):

1. Bid Tabulation Sheet

Action Options:

1. Award RFP 16-12 to Workshop Design, LLC
2. Other Action Council May Deem Necessary

Background:

In November the City released RFP 16-12 seeking professional services for design assistance and creation of fabrication specifications for its gateway and wayfinding signage program. Six firms responded as listed on the attached bid tabulation sheet.

A committee consisting of CVB staff conducted the initial proposal evaluation, eliminating all but three firms: Gateway Design of St. Louis, Workshop Design of Kansas City and Sky Design Graphics of Atlanta, GA. On December 10 the Professional Consulting Committee along with members of city staff met to review these proposals. The Professional Consulting Committee instructed staff to proceed with reference checks on the firms of Gateway Design and Workshop Design.

Based on the information obtained from these reference checks, staff recommends the award of RFP 16-12 to Workshop Design, LLC of Kansas City, MO for a fixed fee of \$17,000 plus travel reimbursement. (\$25,000 was appropriated in the FY-16 budget for this project).

City of Sikeston Bid Tabulation Sheet

Bid #: 16-12

Opening Date: 11-18-2015

Description: Wayfinding Signage

Vendor 1		Vendor 2	Vendor 3	Vendor 4	Vendor 5	Vendor 6
Tangran Designs, LLC		Workshop Design LLC	Sky Design	Gateway Design Studio, Inc.	ASCM, Inc.	Canady Signs
1	\$21,000 or \$25,000 on-site	\$17,000	\$20,075	\$18,000-\$20,000	\$49,650 Opt A \$25,131 Opt B	\$12,500
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Chairman: Linda Lowes

Verifier: Rhonda Council

Recorder: Kathy Medley

City Council
and City Staff,

Thank you for the plaque, the gift certificates, and
the kind words. I've been fortunate these past 26

years to work with - and for - a great bunch
of people. Thank you for your support and

friendship.

Jays

January 2016

Monthly Planner

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<div>Dec 2015</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table> <div>Feb 2016</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td></td><td></td><td></td><td></td></tr> </table>					S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29					<div>1</div> <div>New Years Day - City Offices Closed</div>	<div>2</div>
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February 2016

Monthly Planner

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14	15 President's Day - City Offices Closed	16 LCRA Meets 11:30 a.m.	17	18 Council Study Session Meeting at 5:30 p.m. at Sikeston Public Library	19	20																																																																																											
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March 2016

Monthly Planner

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