

SIGN PERMIT APPLICATION

PROPERTY ADDRESS/LOCATION: _____

PROJECT DESCRIPTION: _____

CLASSIFICATION OF WORK (MARK ALL THAT APPLY):
 NEW ADDITION ALTERATION DEMO REPAIR

APPLICANT/PROJECT CONTACT: _____
 MAILING ADDRESS: _____

TELEPHONE: _____

PROPERTY OWNER NAME: _____
 MAILING ADDRESS: _____

TELEPHONE: _____

GENERAL CONTRACTOR: _____
 MAILING ADDRESS: _____

TELEPHONE: _____

Construction documents required- 2 sets, sealed by registered design professional- 2 Sets Sealed Specification Books & 1 All Inclusive set in .pdf format on C.D. or Thumb Drive formatted for large scale printing.

Site Plan Required - Site Plan should be drawn to scale (note which scaled used), driveway location indicated to scale, shall indicate all property dimensions, shall indicate sign layout with the front, side and rear setbacks to property lines, shall include road location, should include easement and setback locations, shall delineate the required location and Directional North arrow

SIGN TYPE:

FREE STANDING
 Yes No

SURFACE MOUNTED
 Yes No

ROOF MOUNTED
 Yes No

NEW SIGN
 Yes No

REPLACE EXISTING SIGN
 Yes No

UNDERGROUND WIRING
 Yes No

FLASHING Yes No

ILLUMINATED Yes No

EMITS NOISE Yes No

SIGN SETBACKS FROM PROPERTY LINE:

_____ FRONT _____ BACK _____ LEFT SIDE _____ RIGHT SIDE

STREET SETBACK: _____

(COST BREAK DOWN REQUIRED)

ESTIMATED TOTAL COST: _____

SIGNAGE COSTS: _____

ELECTRIC COST: _____

SIGN CONSTRUCTION COST: _____

SIGN SPECIFICATIONS:

GROSS SQ FOOTAGE _____

HEIGHT (GRADE TO BOTTOM OF SIGN) _____

OVER ALL HEIGHT (GRADE TO TOP OF SIGN) _____

SIGN DIMENSIONS: WIDTH OF SIGN _____

HEIGHT OF SIGN _____

ROOF OR BUILDING MOUNTED SIGNS:

PROJECTION BEYOND BLDG LINE _____

DISTANCE FROM ROOF TO TOP OF SIGN _____

Contractors: List Business Name, Owner Name, Address & phone of contractor for each trade

Concrete	
Excavator	
Electrical	
Sign Installation	
Other	

*Note – All contractors must have a valid City Business/Contractor’s License prior to the issuance of a permit & prior to the start of work

Notice:

Work shall not proceed until the Inspector has approved the various stages of construction. The permit becomes null and void if work or construction authorized is not commenced within (30) days or if construction or work is suspended or abandoned for a period of one hundred & eighty (180) days at any time after your work has commenced.

This permit conveys no right to occupy any street, alley or sidewalk or any part thereof, either temporarily or permanently. Encroachments on public property not specifically permitted under the building code, must be approved by the jurisdiction. Street or alley grades as well as depth and location of public sewers may be obtained from the department of public works. The issuance of this permit does not release the applicant from the condition of any applicable subdivision restrictions.

By signing this permit you agree to comply with ALL Building Codes, Zoning, FEMA, DNR and City of Sikeston regulations and rules. Construction and demolition waste shall be disposed of in a sanitary landfill or other authorized sites as per DNR Regulations. All construction shall conform to City of Sikeston’s Storm water Management and Land Disturbance Ordinance #5816. Contractors are to install and maintain erosion controls such as silt fencing as well as other methods to keep sediment on the site. Each aspect of the construction Site Runoff Control will be enforced as part of the construction site inspection process.

I hereby certify that I have read and examined the application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor or Authorized Agent: _____ Date: ___ / ___ / ___

Signature of Owner: _____ Date: ___ / ___ / ___

OFFICE USE:

Date Received:	Land Disturbance App Submitted	Plan Review Complete
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