



**Springfield Township  
Park & Recreation Commission Regular Meeting  
Tuesday, December 13, 2022**

**I. CALL TO ORDER**

The December 13, 2022, Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 6:30 p.m. by Chairperson Bower at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Commissioners Present:**

Roger Bower  
Anne Loncar  
Rich Parke  
Angela Spicer  
Jean Vallad

**Staff Present:**

Sarah Richmond

**Commissioners Absent:**

Diane Baker with notification  
Dennis Omell with notification

**IV. AGENDA REVISIONS AND APPROVAL**

Director Richmond requested to add "December 5, 2022 Special Meeting Minutes" to the Consent Agenda as item I.

**Commissioner Vallad moved to accept the agenda as revised. Supported by Commissioner Spicer. Vote on the motion: Yes: Bower, Loncar, Parke, Spicer, Vallad; No: None; Absent: Baker, Omell. The motion carried by a 5-0 vote.**

**V. PUBLIC COMMENT**

None

**VI. CONSENT AGENDA**

- A. Approval of Meeting Minutes – November 9, 2022 with Additional Disbursements of \$2,717.78 for the Parks & Recreation Fund and \$150.00 for Trust and Agency
- B. Receipt of Activities Report for November
- C. Receipt of Financial Summaries
- D. Receipt of Progress Report for November
- E. Receipt of Natural Resource Manager November Monthly Report
- F. Approval of 2023 Park Commission Meeting Dates
- G. Approval of 2023 Holiday Schedule

Springfield Township Parks & Recreation, 12000 Davisburg RD, Davisburg, MI 48350  
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- H. Receipt of November Budget Reports
- I. Approval of Special Meeting Minutes-December 5, 2022

Receipt of Communications

**Commissioner Vallad moved to accept the consent agenda as revised. Supported by Commissioner Spicer. Vote on the motion: Yes: Bower, Loncar, Parke, Spicer, Vallad; No: None; Absent: Baker, Omell. The motion carried by a 5-0 vote.**

**VII. DIRECTOR'S UPDATE**

1. Mill Pond Dam Removal- The Township Board at their December 8<sup>th</sup> meeting concurred with the Oakland County Parks in moving forward to removal/construction and awarding the bid to the low bidder, Anglin Civil. Director Richmond encouraged the Commission to go on the website and watch the Township Board meeting and check out the packet of information that was provided on this topic.
2. Park & Recreation Master Plan- Director Richmond wanted to inform the Park Commission that at our January 10<sup>th</sup> meeting the Township Planners, Giffels & Webster will be attending the meeting as part of the planning process for the Parks and Recreation Master Plan. At that time, they will go over some preliminary information from the survey and open house, along with going over our goals that were listed in our last plan and the process for the new plan. Please know that these items will take some time.
3. Director Richmond wanted to let the Commission know that today she and Kyle Wade, Park Maintenance Superintendent, were the recipients of the Employer Support of the Guard & Reserve Patriotic Employer award. Kyle Kraly nominated them for this honor.

Commissioner Parke requested that Director Richmond place the Employer Support of the Guard & Reserve Patriotic Employer award on the January agenda as he has comments that he would like to make on it and would like to do so when the other Commissioners are present.

**VIII. OLD BUSINESS**

None

**IX. NEW BUSINESS**

- A. Election of Park Commission Officers

**Commissioner Loncar moved to accept the following Park Commission Officers for 2023: Roger Bower, Chairperson; Jean Vallad, Treasurer; Diane Baker, Secretary and Personnel Liaison. Supported by Commissioner Parke. Vote on the motion: Yes: Bower, Loncar, Parke, Spicer, Vallad; No: None; Absent: Baker, Omell. The motion carried by a 5-0 vote.**

- B. Discussion of 2023 Sports Photography Bid

**Commissioner Vallad moved to award the 2023 photography bid to Strawbridge Studios as outlined in Kathy VanGilder's memo dated December 6, 2022. Supported by Commissioner Loncar. Vote on the motion: Yes: Bower, Loncar, Parke, Spicer, Vallad; No: None; Absent: Baker, Omell. The motion carried by a 5-0 vote.**