

SPRINGFIELD TOWNSHIP BOARD MEETING

March 8, 2018

SYNOPSIS

CALL TO ORDER: 7:30 pm by Supervisor Walls

PLEDGE OF ALLEGIANCE:

ROLL CALL

AGENDA ADDITIONS & CHANGES: Removed IT report from Consent Agenda C

PUBLIC COMMENT: Jay Campbell, 10340 Davisburg commented about veteran exempt status and payment of his 2018 property taxes

CONSENT AGENDA

- a) Approved Minutes: Regular Meeting February 8, 2018
- b) Accepted February 2018 Treasurer's Report
- c) Received February 2018 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Assessing, Comp Time and Natural Resources
- d) Authorized payment of bills: February Additional Disbursements totaling \$326,476.69 and March Bills List totaling \$40,086.84
- e) Accepted change to liquor license for Springfield Oaks Golf Course currently owned by Oakland County Parks & Recreation Commission and MMD Food Service Management, LLC to drop MMD as co-licensee subject to approval by Michigan Liquor Control Commission, and receive information to supplement the previously approved application
- f) Approved hiring three Natural Resources Crew Members in 2018 contingent on acceptance of job offer, wage negotiations and onboarding processes
- g) Approved matching contribution of township funding across FY 2018-2021 if the GLFWRA project is successfully funded, with the amount requested not to exceed \$80,000
- h) Approved attendance for March 22 – 25, 2018 at Michigan EMS Instructor Conference for Rebecca Benedict at a cost not to exceed \$500
- i) Supported Fire Department grant request for a new Smoke House Trailer for approximately \$86,000 with a 5% match of approximately \$4,300
- j) Received Communications and placed on file

OLD BUSINESS

1. Sherwood – Patrick SAD: Adopted resolution 2018-06 tentatively declaring intention to establish district and setting hearing for May 10th at 7:30 PM

NEW BUSINESS

1. Invasive Species Ordinance: Authorized Clerk to publish for Second Reading
2. Modify agreement with Library Board: Approved change in cost split of Property Manager's Salary subject to Library Board approval
3. 2018 Gravel Program: Approved gravel plan and expense not to exceed \$50,000
4. Fire Department computers: Approved expenditure of up to \$9,500 for 7 new computers and 1 monitor
5. Fire and Township vehicle purchases: Authorized purchase of ½ ton pick up truck for use by Fire Chief with a budget of \$35,000; a ¾ ton pick up prepped for plowing with a budget of \$32,000 and a passenger vehicle for general township use with a budget of \$27,000. Further established a committee to review options and make final selection
6. Policy to prevent Abuse and prohibited conduct: Adopted policy
7. Employee Handbook Amendment: Approved amendment regarding abuse policy
8. Sign Ordinance discussion: Provided feedback on draft amendment

PUBLIC COMMENT: None

ADJOURN: 9:38 pm

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CHARTER TOWNSHIP

Laura Moreau, Clerk



Call to Order: Supervisor Walls called the March 8, 2018 Regular Meeting of the Springfield Township Board to order at 7:31 pm at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Pledge of Allegiance

Roll Call:

Board Members Present

Collin Walls	Township Supervisor
Laura Moreau	Township Clerk
Jamie Dubre	Township Treasurer
Judy Hensler	Township Trustee
David Hopper	Township Trustee
Marc Cooper	Township Trustee
Dennis Vallad	Township Trustee

Board Members Not Present

none

Others Present

Greg Need (present at 8:45pm) Township Attorney

Agenda Additions & Changes:

Clerk Moreau noted that there is no IT report and requested that it be struck from the Consent agenda item c.

Public Comment:

JD Campbell, 10340 Davisburg Road, a 100% service disabled Navy Veteran, informed the Board that in 2013, Governor Snyder passed a law to allow all 100% service disabled Veterans an exemption on property tax. Mr. Campbell described his experience of being denied the exemption for 2018 taxes due to a delinquency on filing an exemption form for his 2017 taxes. He further expressed his frustration of no one knowing the process to get on "the list" so that a form does not need to be filed every year.



Consent Agenda:

- * **Trustee Hopper moved to approve the Consent Agenda as amended today by Clerk Moreau by eliminating the IT report from consent item c. Trustee Cooper supported the motion.**

Member of the audience asked how item j communication concerning Scrap Tire Grant was to be used.

Supervisor Walls answered that the \$1,500 grant is to be used help pay for the cost for removal of unmounted scrap tired received at the Township Clean-up in May.

Treasurer Dubre commented that the cost for tire clean-up usually exceeds \$1,500 and that there is a flyer available with more information.

Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

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- d) Authorize payment of bills: February Additional disbursements totaling \$326,476.69 and February Bills list totaling \$40,086.84
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- f) Approve hiring three Natural Resource Crew Members in 2018 contingent on acceptance of job offer, wage negotiations and onboarding processes
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- h) Approve attendance for March 22-25, 2018 at Michigan EMS Instructor Conference for Rebecca Benedict at a cost not to exceed \$500
- i) Support Fire Department grant request for a new Smoke House Trailer for approximately \$86,000 with a 5% match of approximately \$4,300
- j) Communication:
 - Received memo from Oakland County regarding the Rose Township Master Plan Hearing
 - Received letter from the Clinton River Watershed thanking the Township for continuing membership
 - Memo from Erin Mattice regarding the MDEQ Scrap Tire Grant received

Presentation:

none

Public Hearing:

none

Old Business:

1. Sherwood Patrick Special Assessment District

Supervisor Walls briefly explained his March 5, 2018 memo present in the Board packet regarding the Sherwood/Patrick Assessment. Costs for the project completion in 2019 were estimated based on the 2017 proposal for the repaving project, but the fluctuation of the price of oil-related projects may influence the estimate. Supervisor Walls used Township adopted policies, a belief that assessment district should not exceed 5 years, and collection date of not more than one year before implementing the project and arrived at a \$63,700 advancement amount of the roll. This will result with an increase in the assessment over the previous. The district would be the same but there would be one less benefit unit as two parcels have combined.

There is currently no one representing the SAD.

- * **Clerk Moreau moved to approve the Resolution 2018-06 tentatively declaring the Township's intention to establish a Special Assessment District to be known as Sherwood/Patrick Assessment District as presented but inserting under Resolve 1 the amount \$13,700 per year and under Resolve 2 the meeting held on the 10th day of May, 2018. Trustee Vallad supported the motion. Vote on the motion. Yes: Cooper, Dubre,**



Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

New Business:

Supervisor Walls asked that New Business items 2, 3 and 6 be delayed until the arrival of Attorney Need. No objection.

1. Invasive Species Ordinance

Supervisor Walls explained the changes from the Planning Commission recommendation in the stand-alone Invasive Species Ordinance. The most significant changes were the words “shall” and “will” were changed to “may” and “should”; “eradication” was replaced with “management program” or “control”; and corrected Latin name spellings were added for invasive species. The Planning Commission placed the obligation for funding on the Township or grants but the Board Ordinance option includes property owners. Supervisor Walls continued stating that Attorney Need believes that Article 5 is not necessary.

Clerk Moreau commented that Article 3 definition of “Invasive Species Hazardous Conditions”, number 3. should refer to pathways to stay consistent with the recommendations from the Pathways Committee.

Clerk Moreau moved authorize the Clerk to publish for Second Reading the proposed new Ordinance for Invasive Species as presented and discussed this evening. Trustee Hensler supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

2. Policy to prevent Abuse and prohibited conduct

Supervisor Walls explained that the Township has insurance which provides liability protection for the actions of employees and officials but not for volunteers in the event of abuse, sexual offences and related offences. Insurance for volunteers is available. A draft Township policy is included in the Board packet. The draft started with a policy from Selective Insurance but has been edited and reviewed by HR, Attorney Need, Cathy Forst and Sarah Richmond. This policy will still need to be approved by the Park Commission and the Library Board.

Supervisor Walls further explained that since this policy was initiated a Senate proposed legislation change would take away any governmental immunity argument retroactive to 1992. Trustee Vallad asked who sponsored the bill.

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Attorney Need reported that there were 18 senators that co-sponsored the Senate Bill 877.

Supervisor Walls also presented an Employee Handbook amendment which references the policy.

Treasurer Dubre complimented Supervisor Walls on the transformation of the policy from start to finish.

3. Employee Handbook Amendment

Clerk Moreau asked about the policy getting approved by the Library Board and commented that she was not aware that the Library shared an Employee Handbook with the Township.

Supervisor Walls said that the Library Board has adopted the Employee Handbook with some amendments, but the Parks Commission has not. The intent is to have a Township-wide policy for all because the insurance is shared.

Clerk Moreau moved to approve the Springfield Township Policy to Prevent Physical or Mental Abuse, Sexual Abuse, Sexual Molestation or Sexual Misconduct as presented and further to amend the Springfield Township Employee Manual and Handbook with the amendments to section 3. Teamwork as presented. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

Supervisor Walls thanked the Board for adopting the policy.

4. Modify agreement with Library Board

Supervisor Walls referred to a memo from 2/28/18 included in the Board packet. Mike Forst was present to answer any questions about responsibility changes of the Property Manager. His responsibilities have changed such that the 36% of the Property Manager salary being paid by the library is unfair relative to the time spent on maintenance functions at the library as compared to other township facilities. This proposal reduces the current 36% of Property Manager Salary to 15% but does not change anything else in the agreement, but it modifies the amount of salary for which the library would be responsible.

Clerk Moreau clarified that, since this proposed percentage change would be retroactive to January 1, 2018, payrolls beginning with 2nd payroll in March through May (5 payrolls) will be adjusted appropriately to credit back the Library. The 85/15% split will start on the June 15, 2018 payroll.

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Supervisor Walls explained that would be correct if the Board approves this modification retroactive of January 1, 2018. Conversations have happened with Cathy Forst, but this has not yet been approved by the Library Board.

Clerk Moreau asked if this would be an amendment to the Agreement that would have to come back before the Library and Township Boards.

Supervisor Walls stated that it would not have to come back before the Township Board if the motion was made accordingly and the Library Board agreed with the change. Number 9 would need to be changed in the "Civic Center Cost Sharing Agreement Between Springfield Township Library Board and Springfield Township Board" document.

Clerk Moreau moved to amend the Civic Center Cost Sharing Agreement Between Springfield Township Library Board and Springfield Township Board to change item number 9 to reference a 15% charge for services of the Property Manager and further in order to recognize a retroactive effect of this change to January 1, 2018 to not charge any of the Property Manager's time beginning the March 30 payroll and instituting the 15% cost sharing against the Library fund beginning with the June 15, 2018 payroll. Treasurer Dubre supported the motion.

Trustee Cooper asked if the 15% would come out of one payroll per month.

Clerk Moreau clarified that it would come out of two per month eventually, but with instituting this arrangement to be retroactive, and having the 36% withdrawn from the library thus far into the year, skipping withdrawal would eliminate a refund check.

Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

5. 2018 Gravel Program

Supervisor Walls explained a memo in the Board packet that outlined a plan for gravel on select Township roads and the associated costs. The portion of Ware Road needing gravel is .25 miles from Andersonville to the railroad track, stating that he sees no reason to add gravel to the road south of the railroad track. There is no record of adding gravel to Tindall Road north off East Holly Road, and was told by Road Commission that Levy would be paving 1000 feet of Tindall north of East Holly Road to keep gravel and mud off of East Holly Road. Supervisor Walls suggested that if gravel were to be scheduled for that location, that it wait to be applied until after paving so as to not waste what was paid for. Kier (1.04 miles) and Ellis (.48 miles) are two other roads on the Road Commission list that have not been improved in a long time but these are roads shared by Springfield Township with Independence and Groveland Townships.

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Trustee Hopper asked how confident we should be that Tindall will be paved for the 1000 feet north of East Holly Road. He concurred that Tindall should not be re-graveled until paving was complete.

Supervisor Walls replied that the Weighmaster told him that there was a handshake agreement, not a formal agreement.

Treasurer Dubre asked about the timing of the Tindall paving project and further questioned if the timing of the Road Commission would wait for the paving to be complete.

Supervisor Walls replied that he was led to believe that Tindall paving would be a 2018 project. He further mentioned that another option was to allocate a certain amount of funds with whatever restrictions we wish.

Treasurer Dubre approved of the idea to specify roads for improvement so that there is record of where money is spent.

Supervisor Walls stated that if the Township were to pay for Tindall gravel, the amount would be \$10,340.

Treasurer Dubre agreed with both Ware Road and Tindall getting a gravel application.

Supervisor Walls and Trustee Hopper both expressed the need for Woodland Trail to get gravel.

Supervisor Walls explained that if all of Tindall, Woodland Trail, and the north section of Ware Roads are graveled, the cost would be \$33,050, and if Groveland and Independence chip in for Ellis and Kier, the cost is \$49,610.

All agreed that a \$50,000 allocation is reasonable.

Treasurer Dubre asked if the intent would be to apply gravel to Kier and Ellis if the other townships do not contribute.

Supervisor Walls replied that Kier and Ellis would not be done if the other Townships did not contribute.

Treasurer Dubre asked if there was a backup placement for the gravel, assuming that the Road Commission needs to know the amount of gravel to order in advance.

Supervisor Walls replied that the Road Commission needs the Township's plan by April 2, 2018.

Treasurer Dubre stressed the need to know the plan for the \$50,000 allocation should the other townships choose not to contribute. She stated that once spring comes, more problem areas will arise.



Clerk Moreau moved to allocate up to \$50,000 for the 2018 gravel program as follows: \$33,000 allocated towards Woodland Trail, Ware Road north of the Railroad track and all of Tindall north of East Holly Road; further if Groveland and/or Independence Townships are willing to split the cost, to allocate additional funds toward 1 mile on Kier Road and Ellis north of Rattalee Lake Road; in the event that Groveland and/or Independence Township are not willing to participate in that cost split, authorize the Supervisor to reallocate those remaining funds to other graveling projects as he determines necessary with the Road Commission. Treasurer Dubre supported the motion.

Treasurer Dubre asked that, should there be a reallocation of funds, Supervisor Walls add notification as a communication to the Board agenda as a record.

Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

6. Sign Ordinance Discussion

Supervisor Walls explained the history behind a memo present in the Board packet containing Attorney Need's draft of a new Sign Ordinance. The concern is how to handle preexisting nonconforming signs.

Attorney Need commented that the Draft Ordinance is nowhere near the final version of the document, but the critical issues for the Board to decide are 1) if sign regulation is done in the Zoning Ordinance, the General Ordinance, or a combination of the two; and 2) what to do with preexisting nonconforming signs. The Zoning Ordinance approach recognizes that non-conforming signs are allowed to continue without time limit or amortizing. The signs can be condemned but not without compensation. The General Ordinance approach could make all of the non-conforming signs illegal immediately, adding lots of challenges. A combination of the two ordinances would put future concerns into the Zoning Ordinance and address existing non-conforming concerns within the General Ordinance. The draft will vary considerably with the approach taken.

Supervisor Walls asked if it were a combination, would a general ordinance deal with non-conforming signs as of the date of the Ordinance adoption, or would it be structured so that some amendment five years from now which might make something non-conforming that is currently legal.

Attorney Need answered that it could be both.

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Trustee Hopper commented that as the Township representative on the Planning Commission, he wouldn't want to pull signs completely out of Planning Commission review as it is a land use. With the content neutral definitions and the sign section of the ordinance getting bigger, Trustee Hopper suggested keeping sign size and not content within the Zoning Ordinance.

Attorney Need answered that his suggestion was possible but sign regulations should be maintained within the Zoning Ordinance, and content neutral should be addressed.

Trustee Hopper stated his agreement with a combination of the two ordinances should be used.

Trustee Hensler agreed that the majority should stay where it is within the Zoning Ordinances but pulling out the non-conforming and obsolete signs so that there is a way to address them within the General Ordinance.

Attorney Need stated that the General Ordinance would address the existing non-conforming signs whereas the Zoning Ordinance would address the future signage.

Trustee Hopper, from a Planning Commission perspective, liked to have signage in the Zoning Ordinance for future site plans but felt that police power should be instituted within the General Ordinance.

Attorney Need clarified that the temporary signs would belong in the Police Power Ordinance.

Supervisor Walls commented that many of the temporary and non-conforming signs that were present in 2009 are no longer present today. He also questioned if signs that may not comply with the regulation today but were approved through special exception provisions would be legal.

Attorney Need stated that they would continue to be legal.

Supervisor Walls asked if the exception authorization was given by a different agency, as in the State of Michigan, i.e. billboards, would those signs continue to be legal.

Attorney Need stated that there would be a preemption argument.

Clerk Moreau questioned that it appears from the direction of the discussion that only temporary and non-conforming signs would be as a police power stand-alone ordinance and permanent signs stay within the Zoning Ordinance.

Attorney Need clarified that all current signs would be regulated under the General Ordinance. Anything going forward would fall under the Zoning ordinance, except for the non-conforming use problem.

Clerk Moreau suggested only regulating temporary signs in a stand-alone ordinance and leave everything else in the Zoning Ordinance.

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Attorney Need stated that would lose the ability to eliminate non-conforming signs.

Clerk Moreau agreed and asked if there was a way to pull just non-conforming signs and temporary signs or does the full text of the proposal be required which references permanent signs.

Attorney Need stated it could be pulled out and just regulate temporary signs but the non-conforming signs would remain under the Zoning Ordinance and remain in place until they are abandoned or fall down. The idea was to pull out the existing non-conforming signs and regulate them under the General Ordinance. If signs are non-conforming, they wouldn't have the zoning protection and would need to be eliminated or have an amortization process.

Trustee Hensler asked if this became a General Ordinance, would it allow for the cleanup of the party store window and side-of-building signs.

Attorney Need stated that putting this into the General Ordinance gives the authority to eliminate them immediately or require a time limit to conformity.

Trustee Cooper asked if the sign was put up with legal authority but then became non-conforming, would this change allow us to take the sign down, even though it was approved in the first place?

Attorney Need stated that yes, the sign would come down unless variance was granted.

Trustee Cooper asked about the future changes in the ordinance down the road.

Trustee Hopper clarified the purpose of amortization in this example.

Supervisor Walls provided a historical perspective stating that the key to this change is it has to be fair, balanced and just, and not force an immediate change in signage due to the significant investment in signage. Amortization has varied from 3 to 15 years in other ordinances checked.

Treasurer Dubre commented that it would seem like varying times should be given depending on investment and age of current signage.

Attorney Need reasoned that the details would have to be worked out. He asked the Board if they wanted a process to get rid of non-conforming signs quicker than through the Zoning Ordinance process.

Supervisor Walls stated that all signs will most likely have to be eliminated within 20 years.

Clerk Moreau liked having a way to deal with non-conformities but her main concern is having signs that do not conform to the Dixie Highway Design Guidelines. She referenced Trustee Hensler's comments about window signs and mentioned that they were not a significant expense. Clerk Moreau hopes that this document will give the authority to address these signs.

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Trustee Vallad gets the impression that dual approach would be something to do temporarily until all signs amortize and become conforming and ultimately move everything back into a Zoning Ordinance. He views this document as an approach to reducing the number of non-conforming signs in the township.

Attorney Need agreed that this document targets the non-conforming signs and once the non-conforming signs are gone it would only apply to temporary signs.

Supervisor Walls commented that Attorney Need, Clerk Moreau and Supervisor Walls will move forward with this concept.

7. Fire Department Computers

Supervisor Walls explained that Chris Benedict has indicated that the computers in Station 2 are obsolete.

Chris Benedict explained that with a new computer, a new server last month and a new firewall going in with the new phone system, the station should be set for a long time to come and will be on roughly on the same computer schedule as the rest of the township, bringing all computers in the Township up to relatively the same level.

Supervisor Walls moved to authorize the expenditure of up to \$9,500 for seven new computers and one monitor for the Fire department; five to be in the existing station 2, 1 in the new station 1 and one in the new station 3. Allocate the two new station charges of approximately \$2,000 to the Fire Capital Fund and the remaining \$7,500 out of the Fire General Expenses Computer Equipment and License line item. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: none; absent: none. The motion carried by a 7 to 0 vote.

8. Fire and Township vehicle purchases

Supervisor Walls explained that there are three vehicles needed by the fire department and Township: Fire Chief ½ ton pickup, a 2004 pickup replacement for general purpose and plowing and a general use vehicle, all of which is mentioned in the memo present in the Board packet. The memo includes three possibilities for the 20,000 miles/year Chief vehicle: a purchase, a stipend and a lease. The lease option is cost effective but Supervisor Walls does not see an advantage to this option due to extra charges at vehicle turn-in due to bumps and scratches which are likely for a fire vehicle. The stipend option was assumed as an 80% fire and 20% personal use and accounted for fuel and maintenance. If the Board is willing to authorize the vehicle for personal use, which is allowed by the Employee Handbook, he verified that there is insurance coverage for both fire and

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personal use. Supervisor Walls recommends purchasing a truck and suggests that the Chief pays \$100/month for his personal use of the truck. This stipend is based on amortization calculations.

Treasurer Dubre did not approve of the reimbursement of the \$100 and felt that the Chief is held at a much higher standard and has a much bigger responsibility as a whole that she sees no reason to charge him. She feels that the Fire Chief would use discretion about vehicle use. It can be factored into salary.

Trustee Hensler clarified that the truck would be bought for the Township, recognizing that it would be used for personal use.

Clerk Moreau is in favor of the policy to allow the Chief to pick up his kids and other personal uses while he's on duty but questioned personal uses that would take the vehicle out of the Township for extended periods, such as vacations. She does not like the idea of charging the chief a monthly stipend, nor does she like the idea of calling the truck a Township vehicle and having it be used for personal travel. She believes the Board should decide between a Township vehicle, where limited personal use during the course of the work day is allowed, and a personal vehicle owned by the Chief with the Township paying a predetermined expense allowance.

Treasurer Dubre commented that she wants the truck to be a Township vehicle and does not want any payment from the Fire Chief.

Supervisor Walls commented that policy wording can be amended.

Clerk Moreau asked what the maximum expenditure would be for this vehicle.

Chief Feichtner volunteered pricing information including pricing for an add-on light bar up to \$32,678.

Clerk Moreau moved to authorize the purchase of a new pick-up truck for use by the Fire Chief at a cost not to exceed \$35,000 and further to authorize the personal use of this vehicle by the chief with limits as discussed this evening. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau and Vallad; No: Walls; absent: none. The motion carried by a 6 to 1 vote.

Supervisor Walls continued the vehicle discussion turning focus to the 2004 truck and the desire to replace it with a new $\frac{3}{4}$ ton 4-wheel-drive extended or crew cab with a budget of \$32,000. Supervisor Walls suggested sitting on a committee with Trustee Vallad and Mike Forst to select the right vehicle.

Treasurer Dubre volunteered to be a part of the committee.

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Supervisor Walls agreed to having Treasurer Dubre take his place on the committee and just oversee the resulting selection.

Trustee Vallad asked if an extended or crew cab existed with an 8-foot bed, as the resulting vehicle would be unwieldy.

Supervisor Walls replied that they exist on the state vehicle list, and the request is for the longest bed possible.

Lieutenant Ryan Hart volunteered that the extended/crew cab with the long box goes away after the current 2018 model year.

Supervisor Walls reminded the Board that the intent is to set the budget to buy the truck including everything necessary for a plow.

Clerk Moreau moved to authorize the purchase of a ¾ ton 4-wheel drive pick-up truck for Township use and establish a committee of Mike Forst, Denny Vallad and Jamie Dubre to determine specifications and model selection with a budget not to exceed \$32,000. Treasurer Dubre supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: None; absent: none. The motion carried by a 7 to 0 vote.

Supervisor Walls then turned a general purpose vehicle for Township use. The vehicle budget suggestion is \$27,000 which is sufficient based on information received for an all-wheel drive, 4-cylinder mid-size crossover vehicle such as a Chevrolet Equinox.

Trustee Cooper asked about the type of vehicle selected and asked how the moving of equipment would be accommodated.

Supervisor Walls replied that the vehicle that the Township currently has will be used by the Stewardship crew, as well as still being shared throughout the Township staff.

Trustee Cooper asked if the Township was any closer to getting a structure to park the shared Township vehicles.

Supervisor Walls reported that it should be within the year.

Trustee Vallad questioned if this \$27,000 vehicle would be used primarily as a passenger vehicle.

Supervisor Walls clarified that this type of vehicle also has significant storage for moving things that should not be exposed to the outside, like election equipment, computers, supplies.

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Trustee Hensler questioned the memo which only describes purchasing a vehicle, not leasing a vehicle.

Supervisor Walls did not see the benefit to leasing. Neither the State or County cooperative programs have this option for just 1 or more vehicles.

Treasurer Dubre commented that she was in favor of leasing a vehicle due to the short-term agreement of a lease and the option to change vehicle type at the end of the lease, should the vehicle chosen not meet the needs of the Township. She also had concerns about the wear and maintenance of the vehicles on the rough roads.

Supervisor Walls commented that there would not be any residual value at the end of the lease and his concern was cost after the lease is turned in for extra miles and minor repairs.

Clerk Moreau commented that she believes that the purchase of the Township vehicle is the right choice, but offered that for a small fee, there is insurance for tires and dings at the end of a lease. Leasing makes sense for the Township based on the number of miles put on the vehicle, the new vehicle every two years and the easy maintenance perspective, however, looking at the prices for vehicles available from the state, she believes purchasing is the right choice.

Trustee Vallad agreed.

Trustee Cooper felt that in the long run, purchasing would be a less expensive option.

Treasurer Dubre restated that a lot can change in 3-5 years and feels that leasing is a fraction of the cost of purchasing a vehicle, regardless of the residual value of the vehicle.

Trustee Hensler agreed with Treasurer Dubre that this is the time to try a lease.

Trustee Hopper commented that he has heard horror stories about fees after lease turn-in but feels that it would be a cheaper option.

Treasurer Dubre complimented Mike Forst's maintenance and had no concern that a purchased vehicle would be well cared for.

Supervisor Walls moved to set up a committee, to establish a budget of \$27,000 and to authorize the committee to acquire a utility vehicle generally in the midsize crossover or smaller.

Trustee Cooper asked if it would be the same committee as previously established for vehicle research.

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Treasurer Dubre commented that she is not in favor of buying the vehicle but will be more than happy to serve on the committee.

Clerk Moreau asked for clarification that the motion was to purchase and not to lease the vehicle.

Supervisor Walls confirmed that the motion is to purchase the vehicle.

Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls; No: None; absent: none. The motion carried by a 7 to 0 vote.

Public Comment:

none

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:38pm.

Collin W. Walls, Supervisor

Laura Moreau, Clerk



**RESOLUTION
2018-06**

**RESOLUTION OF THE TOWNSHIP BOARD OF CHARTER TOWNSHIP OF SPRINGFIELD, TENTATIVELY
DECLARING ITS INTENTION TO ESTABLISH A SPECIAL ASSESSMENT DISTRICT TO BE KNOWN AS
*SHERWOOD/PATRICK ASSESSMENT DISTRICT***

At the regular meeting of the Township Board of the Charter Township of Springfield, Oakland County, Michigan (the "Township"), held in the Civic Center on the 8th day of March 2018, at 7:30 p.m.

PRESENT: Cooper, Dubre, Hensler, Hopper, Moreau, Vallad and Walls
ABSENT: None

The following preamble and resolution were offered by Moreau and supported by Vallad.

WHEREAS, the Charter Township of Springfield, Oakland County, Michigan, has received an informal petition requesting the establishment of a special assessment district to finance repairs on Sherwood Dr. and Patrick Dr. and;

WHEREAS, the Charter Township of Springfield has reviewed plans indicating the improvement, the location thereof and an estimate of the cost thereof, and;

WHEREAS, the Charter Township of Springfield is in receipt of such plans and estimates of costs, the same having been filed with the Township,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. In accordance with Public Act 188 of 1954, as amended, the Township Board of the Charter Township of Springfield, Oakland County, Michigan, hereby tentatively declares its intention to finance the Sherwood and Patrick Special Assessment District to provide service to that portion of the Township described *as all lots or parcels with access to Sherwood Dr. & Patrick Dr.* The Township Board tentatively designates the Special Assessment District against which the cost of the improvement is to be assessed as being that portion of the Charter Township of Springfield described *as all lots or parcels with access to Sherwood Dr. & Patrick Dr. for a tentative estimated cost of \$13,700 per year.*

2. The Township Board of the Charter Township of Springfield, Oakland County, Michigan, will meet on the *10th day of May at the Springfield Civic Center*, located at 12000 Davisburg Road, Davisburg, Michigan, 48350, to receive public comments regarding the project, the petitions filed, and the creation of a Special Assessment District to pay costs associated with this improvement project.

3. The Township Board of the Charter Township of Springfield tentatively designates this proposed Special Assessment District as: Sherwood/Patrick Special Assessment District.

Laura Moreau, Clerk
Charter Township of Springfield
Dated: March 9, 2018

REGULAR MEETING**March 8, 2018**

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: GENERAL FUND

Vendor	Invoice Line Desc	Amount
COLLIN WALLS	MILEAGE ALLOWANCE	\$ 81.20
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 81.83
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 25.62
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 28.49
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 50.67
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 50.67
FLAG POLES ETC.	REPAIRS & MAINTENANCE	\$ 80.00
PENSERV	401K CONSULTANT	\$ 500.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 13,357.35
KAREN BINASIO	HOSPITALIZATION	\$ 825.07
QUILL CORPORATION	OFFICE SUPPLIES	\$ 110.98
SPRINGFIELD TWP. PARKS & REC.	PRINTING & PUBLISHING	\$ 1,970.00
FLAG POLES ETC.	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 80.00
KERTON LUMBER CO	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 30.79
FIRE KING COMPANY	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 381.64
SCHINDLER ELEVATOR CORPORATION	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 488.08
GREG KAZMIERSKI	MILEAGE ALLOWANCE-ORDINANCE OFFICER	\$ 37.32
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 31.16
HUBBELL, ROTH & CLARK	CONSULTING ENGINEERS	\$ 4,449.50
DTE ENERGY	STREET LIGHTING	\$ 2,500.95
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 25.62
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 50.67
TOTAL		\$ 25,237.61

BILLS PRESENTED FOR PAYMENT: FIRE FUND

Vendor	Inv. Line Desc	Amount
FLAG POLES ETC.	REPAIRS & MAINTENANCE	\$ 125.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 1,715.86
COLIN WALLS	UNIFORMS	\$ 133.18
OFF DUTY WEAR	UNIFORMS	\$ 75.00
OFF DUTY WEAR	UNIFORMS	\$ 15.00
OFF DUTY WEAR	UNIFORMS	\$ 15.00
INGHAM COUNTY FIRE'S ASSOCIATION	TUITION AND TRAINING	\$ 75.00
MSFA MEMORIAL AND EDUCATION	TUITION AND TRAINING	\$ 250.00
QUILL CORPORATION	OFFICE SUPPLIES	\$ 89.97
FIRST DUE	TURN OUT GEAR	\$ 188.90
AUTO ZONE	TRUCK REPAIR AND MAINTENANCE	\$ 37.98
GCR TIRE CENTERS	TRUCK REPAIR AND MAINTENANCE	\$ 163.00
STATE WIRE AND TERMINAL, INC.	TRUCK REPAIR AND MAINTENANCE	\$ 9.50
STATE WIRE AND TERMINAL, INC.	TRUCK REPAIR AND MAINTENANCE	\$ 40.96
TOTAL		\$ 2,934.35

REGULAR MEETING**March 8, 2018**

Township of Springfield

Laura Moreau, Clerk

BILLS PRESENTED FOR PAYMENT: POLICE FUND

Vendor	Inv. Line Desc	Amount
VERIZON WIRELESS	PHONE	\$ 101.34
TOTAL		\$ 101.34

BILLS PRESENTED FOR PAYMENT: CABLE FUND

Vendor	Inv. Line Desc	Amount
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	\$ 1,500.00
GENERAL FUND	OFFICE RENT	\$ 600.00
GENERAL FUND	SUPPORT SERVICES	\$ 2,300.00
TOTAL		\$ 4,400.00

BILLS PRESENTED FOR PAYMENT: BUILDING FUND

Vendor	Inv. Line Desc	Amount
JEFF SHAFER	BUILDING INSPECTOR (CONTRACTUAL)	\$ 630.00
JEFF SPENCER	BUILDING INSPECTOR (CONTRACTUAL)	\$ 495.00
DOUG WEAVER	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 911.63
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 986.38
MERLE WEST	PLUMBING INSPECTOR (CONTRACTUAL)	\$ 957.13
MERLE WEST	MECHANICAL INSPECTOR (CONTRACTUAL)	\$ 933.40
GENERAL FUND	FACILITY RENT & UTILITIES	\$ 1,000.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$ 1,500.00
TOTAL		\$ 7,413.54

BILLS PRESENTED FOR PAYMENT: LAKE IMPROVEMENT FUND

Vendor	Invoice Line Desc	Amount
None		\$ -
TOTAL		\$ -

BILLS PRESENTED FOR PAYMENT: SOFTWATER LAKE FUND

Vendor	Invoice Line Desc	Amount
None		\$ -
TOTAL		\$ -

GRAND TOTAL \$ 40,086.84

February Additional Disbursements
Invoice Entry Dates 2/6/2018-2/28/2018
For Approval at March 8, 2018

GENERAL FUND

Vendor	Inv. Line Desc	Chk Date	Amount
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	02/15/18	\$ 526.88
			<u>\$ 526.88</u>
AT&T	TELEPHONE	02/15/18	\$ 208.74
			<u>\$ 208.74</u>
ECTO HR, INC	HR CONSULTANT	02/15/18	\$ 457.88
			<u>\$ 457.88</u>
INNOVATIVE OFFICE TECHNOLOGY	REPAIRS & MAINTENANCE	02/15/18	\$ 327.60
			<u>\$ 327.60</u>
MIKE LOSEY	FIELD SUPPLIES	02/15/18	\$ 81.83
MIKE LOSEY	CONFERENCES-DUES-LICENSES-ETC	02/15/18	\$ 26.00
MIKE LOSEY	MILEAGE ALLOWANCE	02/15/18	\$ 227.81
			<u>\$ 335.64</u>
STATE OF MICHIGAN	CONFERENCES-DUES-ETC	02/15/18	\$ 250.00
			<u>\$ 250.00</u>
ABSOLUTE BUILDING MAINTENANCE	CUSTODIAL SERVICES	02/28/18	\$ 1,750.40
			<u>\$ 1,750.40</u>
ADKISON, NEED, ALLEN & RENTROP PLLC	ATTORNEY FEES	02/28/18	\$ 1,583.33
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	02/28/18	\$ 1,059.50
			<u>\$ 2,642.83</u>
AMERICAN WATER	OPERATING SUPPLIES	02/28/18	\$ 27.50
AMERICAN WATER	SNOW REMOVAL	02/28/18	\$ 284.80
			<u>\$ 312.30</u>
BONNIE GARRISON	REFUND	02/28/18	\$ 100.00
			<u>\$ 100.00</u>
CANON SOLUTIONS AMERICA	REPAIRS & MAINTENANCE	02/28/18	\$ 59.52
			<u>\$ 59.52</u>
CARDMEMBER SERVICE	CONFERENCES	02/28/18	\$ 836.00
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	02/28/18	\$ 418.00
CARDMEMBER SERVICE	OFFICE SUPPLIES	02/28/18	\$ 104.73
CARDMEMBER SERVICE	MISCELLANEOUS	02/28/18	\$ 192.65
CARDMEMBER SERVICE	MAINTENANCE SUPPLIES-CIVIC CENTER	02/28/18	\$ 41.13
			<u>\$ 1,592.51</u>
CARLISLE/WORTMAN ASSOCIATES	PLANNER	02/28/18	\$ 2,902.50
CARLISLE/WORTMAN ASSOCIATES	PLAN REVIEW FEES	02/28/18	\$ 737.50
			<u>\$ 3,640.00</u>

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CDW GOVERNMENT INC.	MAINTENANCE / LICENSING	02/28/18	\$ 133.74
			<u>\$ 133.74</u>
CHARTER TOWNSHIP OF INDEPENDENCE	ACCOUNTS PAYABLE	02/28/18	\$ 17,554.00
			<u>\$ 17,554.00</u>
CHRISTINE MAIORANA	RECORDING SECY. SERVICES	02/28/18	\$ 152.00
			<u>\$ 152.00</u>
CLARKSTON PAPER	MAINTENANCE SUPPLIES-CIVIC CENTER	02/28/18	\$ 73.80
			<u>\$ 73.80</u>
COFFEE BREAK, INC.	OPERATING SUPPLIES	02/28/18	\$ 72.00
			<u>\$ 72.00</u>
CONSUMERS ENERGY	HEAT	02/28/18	\$ 1,080.49
			<u>\$ 1,080.49</u>
DTE ENERGY	ELECTRIC	02/28/18	\$ 1,432.89
DTE ENERGY	STREET LIGHTING	02/28/18	\$ 14.46
			<u>\$ 1,447.35</u>
ERIN A. MATTICE	RECORDING SECY. SERVICES	02/28/18	\$ 95.00
ERIN A. MATTICE	RECORDING SECY. SERVICES	02/28/18	\$ 76.00
			<u>\$ 171.00</u>
IMPRESSIVE PRINTING & PROMOTIO	OFFICE SUPPLIES	02/28/18	\$ 120.00
IMPRESSIVE PRINTING & PROMOTIO	MISCELLANEOUS	02/28/18	\$ 120.00
			<u>\$ 240.00</u>
KAREN BINASIO	MILEAGE ALLOWANCE	02/28/18	\$ 78.48
			<u>\$ 78.48</u>
MAURER'S TEXTILE RENTAL	CUSTODIAL SERVICES	02/28/18	\$ 61.50
			<u>\$ 61.50</u>
OAKLAND SCHOOLS	POSTAGE & NOTICES	02/28/18	\$ 199.64
			<u>\$ 199.64</u>
QUILL CORPORATION	OFFICE SUPPLIES	02/28/18	\$ 437.22
			<u>\$ 437.22</u>
RESERVE ACCOUNT	POSTAGE	02/28/18	\$ 1,500.00
			<u>\$ 1,500.00</u>
ROAD COMM. FOR OAKLAND COUNTY	ACCOUNTS PAYABLE	02/28/18	\$ 930.64
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	02/28/18	\$ 180.51
			<u>\$ 1,111.15</u>

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SECURITY CENTRAL INC.	CONSULTANTS/CONTRACT-CIVIC CTR.	02/28/18	\$ 57.60
			<u>\$ 57.60</u>
TECHNOLOGY SOLUTIONS, LLC	COMPUTER SERVICE & MAINTENANCE	02/28/18	\$ 100.00
			<u>\$ 100.00</u>
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/18	\$ 30.62
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$ 77.19
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/18	\$ 51.48
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$ 91.87
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/18	\$ 53.04
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$ 95.88
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/18	\$ 53.04
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$ 95.88
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/18	\$ 12.23
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$ 19.55
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/18	\$ 15.99
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$ 25.75
UNUM LIFE INSURANCE	LIFE INSURANCE	02/28/18	\$ 19.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$ 31.19
			<u>\$ 673.21</u>
STATE OF MICHIGAN UNEMPLOYMENT	ACCOUNTS PAYABLE	02/28/18	\$ 5,791.39
			<u>\$ 5,791.39</u>
TOTAL			\$ 43,138.87

FIRE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
ECTO HR, INC	NEW HIRE/PERSONNEL PROCESSING	02/15/18	\$ 9.50
			<u>\$ 9.50</u>
GENERAL RADIOLOGY ASSOCIATES	NEW HIRE/PERSONNEL PROCESSING	02/15/18	\$ 24.00
			<u>\$ 24.00</u>
APOLLO FIRE APPARATUS REPAIR	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 298.42
			<u>\$ 298.42</u>
APPLE'S SPECIAL-TEES	ACCOUNTS PAYABLE	02/28/18	\$ 490.00
APPLE'S SPECIAL-TEES	UNIFORMS	02/28/18	\$ 341.00
			<u>\$ 831.00</u>
AUTO ZONE	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 9.90
			<u>\$ 9.90</u>
CARDMEMBER SERVICE	OPERATING SUPPLIES	02/28/18	\$ 154.67
CARDMEMBER SERVICE	DUES & SUBSCRIPTIONS	02/28/18	\$ 458.25
CARDMEMBER SERVICE	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 5,650.32
			<u>\$ 6,263.24</u>

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CLARKSTON GLASS SERVICE INC.	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 170.00
			<u>\$ 170.00</u>
CLYDE'S FRAME & WHEEL	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 377.68
			<u>\$ 377.68</u>
COMCAST	TELEPHONE & INTERNET	02/28/18	\$ 383.37
			<u>\$ 383.37</u>
COMCAST	TELEPHONE & INTERNET	02/28/18	\$ 210.50
			<u>\$ 210.50</u>
CONSUMERS ENERGY	HEAT	02/28/18	\$ 993.09
			<u>\$ 993.09</u>
DIESEL TECH	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 1,162.20
			<u>\$ 1,162.20</u>
DTE ENERGY	ELECTRIC	02/28/18	\$ 945.66
			<u>\$ 945.66</u>
FIRST RESPONSE, LLC	TUITION AND TRAINING	02/28/18	\$ 800.00
			<u>\$ 800.00</u>
GREAT LAKES ACE 18001	OPERATING SUPPLIES	02/28/18	\$ 7.23
GREAT LAKES ACE 18001	EQUIPMENT MAINTENANCE	02/28/18	\$ 41.05
			<u>\$ 48.28</u>
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 143.08
			<u>\$ 143.08</u>
J&B MEDICAL SUPPLY, INC	TURN OUT GEAR	02/28/18	\$ 875.00
			<u>\$ 875.00</u>
JACOB HARLESS	UNIFORMS	02/28/18	\$ 159.00
			<u>\$ 159.00</u>
JOHN BOWMAN CHEVROLET, INC	TRUCK REPAIR AND MAINTENANCE	02/28/18	\$ 220.00
			<u>\$ 220.00</u>
KERTON LUMBER CO	REPAIRS & MAINTENANCE	02/28/18	\$ 15.44
			<u>\$ 15.44</u>
NYE UNIFORM	UNIFORMS	02/28/18	\$ 90.18
			<u>\$ 90.18</u>
OAKLAND COUNTY-SHERIFF'S BILL	DISPATCH	02/28/18	\$ 1,977.58
			<u>\$ 1,977.58</u>

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OFFICE DEPOT - FIRE	OFFICE SUPPLIES	02/28/18	\$	269.70
OFFICE DEPOT - FIRE	COMPUTER EQUIPMENT	02/28/18	\$	19.98
			\$	<u>289.68</u>

ROAD COMM. FOR OAKLAND COUNTY	ACCOUNTS PAYABLE	02/28/18	\$	4,854.59
ROAD COMM. FOR OAKLAND COUNTY	GAS & OIL	02/28/18	\$	1,252.92
			\$	<u>6,107.51</u>

UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	02/28/18	\$	88.14
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/28/18	\$	170.32
			\$	<u>258.46</u>

WEST SHORE FIRE, INC.	EQUIPMENT MAINTENANCE	02/28/18	\$	112.06
			\$	<u>112.06</u>

TOTAL \$ 22,774.83

POLICE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	02/28/18	\$ 1,160.00
			\$ <u>1,160.00</u>

OAKLAND COUNTY-SHERIFF'S BILL	CONTRACTUAL SERVICES	02/28/18	\$ 138,679.08
OAKLAND COUNTY-SHERIFF'S BILL	OVERTIME	02/28/18	\$ 439.24
			\$ <u>139,118.32</u>

TOTAL \$ 140,278.32

CABLE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
COMCAST	MISCELLANEOUS	02/15/18	\$ 19.49
			\$ <u>19.49</u>

AVI SYSTEMS, INC.	CONTRACT PROGRAM SERVICES	02/28/18	\$ 2,388.00
			\$ <u>2,388.00</u>

TOTAL \$ 2,407.49

February Additional Disbursements
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BUILDING FUND

Vendor	Inv. Line Desc	Chk Date	Amount
CARLISLE/WORTMAN ASSOCIATES	PERMIT CONTRACTUAL FEES	02/15/18	\$ 1,040.00
			\$ 1,040.00
CARLISLE/WORTMAN ASSOCIATES	ADMINISTRATION & INSPECTIONS	02/15/18	\$ 2,500.00
			\$ 2,500.00
GENERAL FUND	TELEPHONE	02/15/18	\$ 122.14
			\$ 122.14
KEN LONGE	MISCELLANEOUS	02/15/18	\$ 1,165.00
			\$ 1,165.00
CARLISLE/WORTMAN ASSOCIATES	ADMINISTRATION & INSPECTIONS	02/28/18	\$ 540.00
			\$ 540.00
		TOTAL	\$ 5,367.14

LAKE IMPROVEMENT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
BIG LAKE QUALITY WATER ASSOC.	CONTR. SERVICES-BIG LAKE	02/28/18	\$ 1,500.00
			\$ 1,500.00
BOOTH PATTERSON P.C.	CONTR. SERVICES-DIXIE LAKE	02/28/18	\$ 1,575.00
			\$ 1,575.00
		TOTAL	\$ 3,075.00

February Additional Disbursements
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FIRE CAPITAL IMPROVEMENT DEBT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
DTE ENERGY	UTILITIES	02/28/18	\$ 37.65
			<u>\$ 37.65</u>
MARK'S HOMES INC.	STATION 3 CONSTRUCTION	02/28/18	\$ 58,659.52
			<u>\$ 58,659.52</u>
MARK'S HOMES INC.	STATION 1 CONSTRUCTION	02/28/18	\$ 36,468.63
MARK'S HOMES INC.	CONSTRUCTION MGMT.	02/28/18	\$ 5,470.31
			<u>\$ 41,938.94</u>
MARK'S HOMES INC.	CONSTRUCTION MGMT.	02/28/18	\$ 8,798.93
			<u>\$ 8,798.93</u>
TOTAL			\$ 109,435.04
GRAND TOTAL			\$ 326,476.69