

Special Events Application

SPECIAL EVENTS: Promotional Sales (Products regularly sold at the location)

Ceremonies

Community Events

Similar Activities

Submit to Springfield Township Supervisor's Office, 12000 Davisburg Road, Davisburg, MI 48350

Applicant _____ Address _____

City _____ State _____ Zip _____ Phone# _____

Site Address _____ Property ID # _____ Zoning _____

Property Owner of Record _____

Date(s) of Special Event: _____ **Application must be filed 10 days prior to event
& permit duration may not exceed 30 days**

Written Description of Special Event:

Please attach a site plan to scale, showing the proposed items:

- 1. Special Event area. If includes promotional sale, define area of sales.**
- 2. Parking Area and spaces available.**
- 3. Storage area.**
- 4. Any temporary tents or structures. Include square footage.**
- 5. Ingress/egress from site.**
- 6. Any temporary signage including all dimensions, distance from the road and distance from adjoining property lines. Temporary Sign provisions of the Springfield Township Code of Ordinances, Section 40-751 applies to all signage.**
- 7. Include permit fee of \$25.00, only one Temporary Sign is allowed. Or \$50.00 for annual permit.**

Applicant's Signature _____ Date _____

Owner of Record Signature _____ Date _____

Springfield Township Use Only

Approved by:	Comments:
Date Issued:	
Date Expired:	