

SPRINGFIELD TOWNSHIP BOARD MEETING
April 13, 2006
SYNOPSIS

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PUBLIC COMMENT:

CONSENT AGENDA:

- a) Approved Minutes: March 9, 2006, Regular Meeting with bills and additional disbursements of \$330,678.84
- b) Approved Minutes: March 22, 2006 Special Meeting
- c) Accepted March 2006 Treasurer's Report
- d) Received March 2006 Reports: Building, Electrical, Plumbing, Mechanical; Litigation; & Fire
- e) Authorized payment of bills as presented, total \$95,624.71
- f) Dust Control: approved contracting with RCOG for public roads @ 26¢/lineal foot for four applications; and with Road Maintenance for private roads @ 36¢/lineal foot for four applications
- g) Adopted Resolution authorizing participation in Oakland County West Nile Virus Fund program per Supervisor's March 29, 2006 memo
- h) Waived Spring Clean Up tire disposal charge to residents
- i) Approved 2006 Hourly Rate Schedule for Hubbel, Roth & Clark
- j) Adopted Computerized Tax Roll Resolution per Treasurer's April 3, 2006 memo
- k) Received and accepted Benchmarking Study of Springfield Township Library
- l) Adopted resolution tentatively declaring intent to establish a Special Assessment District for control of aquatic weeds in Softwater Lake for 2007, 2008, 2009, 2010 & 2011, designating tentative Assessment District and setting June 8, 2006 at 6:30 pm for a Hearing on Objections
- m) Authorized Supervisor to execute prescribed burn agreement with Nature Conservancy, per Park Director's April 5, 2006 memo
- n) Received communications and placed on file.

OLD BUSINESS:

- 1. Discussed proposed Hillsboro Road paving project
- 2. Adopted Data Transfer Policy
- 3. Received Payroll Administration Report
- 4. Received and discussed HR Services report; authorized contracting with Sara Richmond for preparation of job description updates, not to exceed \$2,000.00

NEW BUSINESS:

- 1. Amended Design & Construction Standards, Chapter 16.1.G, Fire Hydrants
- 2. Authorized preparation by Township Attorney of Millage proposal language for August election, for review at May Township Board meeting.
- 3. Phase II Clean Water Act mandates: Authorized contribution to Kalamazoo Charter Township for litigation expenses; delegated to Clerk, Planning Director and Supervisor authority for preparation and submittal to MDEQ of Stormwater Pollution Prevention Initiative Report
- 4. Ordinance #26 Amendment, Section 17.09: authorized Second Reading
- 5. Ordinance #26 Amendment, Sections 6.01 & 6.02: authorized Second Reading
- 6. Discussed Wireless Oakland Agreement
- 7. Discussed Jimbar Road Closure request
- 8. Discussed and accepted 2005 Audit

PUBLIC COMMENT: Stan Richards inquired about Cable Service

ADJOURNED: 9.05 p.m.

NANCY STROLE, Clerk

Call to Order: Supervisor Collin Walls called the April 13, 2006 Regular Meeting of the Springfield Township Board to order at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Roll Call:

Board Members Present

Collin W. Walls	Township Supervisor
Jamie Dubre	Township Treasurer
Nancy Strole	Township Clerk
Dennis Vallad	Township Trustee
Roger Lamont	Township Trustee
Marc Cooper	Township Trustee

Board Members Not Present

David Hopper	Township Trustee
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Others Present

Greg Need	Township Attorney
Charlie Oaks	Township Fire Chief

Agenda Additions & Changes:

Supervisor Walls noted that there is no Ordinance Officer report. Clerk Strole noted under item #3 New Business, Phase II make item “a” Litigation then add item “b,” SWPPI Submittal.

Trustee Cooper asked to remove item I, 2005 Audit from the Consent Agenda and add it as item #8 under New Business: 2005 Audit.

Supervisor Walls provided a minor revision to the Softwater Resolution removing the word “each” after \$69,000. Board Members should also have a revision to the Nature Conservancy Agreement that reflects their 2006 regulations and guidelines.

There were no objections to these changes.

Public Comment: None

Consent Agenda:

- * Trustee Vallad moved to approve the Consent Agenda as revised. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad,**
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★ **Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote.**

- a) Approved Minutes: March 9, 2006 with bills and additional disbursements of \$330,678.84.
- b) Approved Minutes: March 22, 2006 Special Meeting.
- c) Accepted March Treasurer's report.
- d) Received March 2006 Reports: Building, Electrical, Plumbing, Mechanical, Litigation and Fire.
- e) Authorized payment of bills as presented totaling \$95,624.71.
- f) Dust Control: approved contracting with RCOG for all public roads @ \$0.26/lineal foot for four applications; and with Road Maintenance for private roads @ \$0.36/lineal foot for four applications.
- g) Adopted Resolution authorizing participation in Oakland County West Nile Virus Fund program per Supervisor's March 29, 2006 memo.
- h) Waived Spring Clean Up tire disposal charge to residents.
- i) Approved 2006 Hourly Rate Schedule for Hubbel, Roth & Clark.
- j) Received and accepted Benchmarking Study of Springfield Township Library.
- k) Adopted resolution tentatively declaring intent to establish a Special Assessment District for control of aquatic weeds in Softwater Lake for 2007, 2008, 2009, 2010 & 2011, designating tentative Assessment District and setting June 8, 2006 at 6:30 p.m. for a Hearing on Objections.
- l) Authorized Supervisor to execute prescribed burn agreement with Nature Conservancy, per Park Director's April 5, 2006 memo.
- m) **Receipt of Communications**
 - Letter from Comcast regarding installation charges.
 - Independence Township Senior Van Report
 - Email from AT&T, MTA Alert and memos from Attorney Neil Lehto, regarding S.B. 1157 Cable & Video Competition Act; Lyon Twp. Resolution regarding S.B. 1157.
 - Letter from FEMA determining no Special Flood Hazard Areas in the Township.
 - Letters from HAYA regarding proposed Board members, and acceptance thereof.
 - Letter from Bridge Lake Bluffs Homeowner's Association regarding gravel cost-share program.
 - Letter from Oakland County regarding household income limits for qualifying CDBG participants.

Old Business:

1. Hillsboro Road Paving

Supervisor Walls explained that there is a letter submitted by three property owners asking questions in reference to paving Hillsboro Rd. and asking the Board to make decisions on certain

items. One item having to do with how Big Lake Estates will be treated; how we would treat multiple parcels; how splittable parcels would be dealt with; and whether or not there are any funds that the Township may have available and would contribute. Supervisor Walls noted that CDBG funds cannot be used as asked in writing by a resident. In reference to Big Lake Estates, Supervisor Walls noted that if their Master Deed says charges will be split equally then that is how it will be done. Supervisor Walls said in his opinion, the question regarding multiple parcels and splittable parcels cannot be answered even preliminarily because the Township Board has not had any types of discussions, nor have they followed the statutory process, because it has not begun, and will not, until the required petitions are submitted to hold the required hearings. The first decision which the Township makes is to decide what the special assessment district is and the second is to hold a hearing.

Mr. Don Paul, 6077 Hillsboro Rd., asked if there is a way to get a preliminary guess at what the assessment might be? Supervisor Walls said, no, but based upon a decision made on a similar project, that decision was based on tax parcels for multiple platted lots. The only exception was that there could be a single tax description with multiple platted lots that could not be further divided or you could have a single tax description with multiple platted lots that might be divided. Mr. Paul commented that they have been pursuing funding in various ways. The Road Commission has agreed to provide the construction engineering for the project. Supervisor Walls said the Board should pursue, at least in discussion, the comment from the resident representatives letter that the Township would concentrate funds for the improvement of an area where it would benefit the largest number of residents. Supervisor Walls said he agrees with that recommendation but in his opinion that is not Hillsboro Road. He recommended that the Board agree to hold or not spend \$100,000 contribution for at least the balance of this calendar year to allow the residents to submit the petitions with the understanding that may not be the final number.

Clerk Strole commented that she has a financial concern given the Township's financial situation and is not comfortable committing to a minimum of \$100,000 at this time. Trustee Vallad agreed and added "or 5%, whichever is less." He believes 5% is reasonable. Treasurer Dubre said she is not comfortable committing to a number at this time but would be comfortable committing to waiving Township administration fees and handling the assessment role if it comes to fruition. Trustee Cooper said it is too early to commit to a dollar amount. Trustee Lamont said he would concur with Trustee Vallad in regard to the 5% or \$100,000 whichever is less. Supervisor Walls announced that there was no consensus.

2. Data Transfer Policy

- ★ Trustee Cooper moved to add the new item "n" to our Employee Handbook, Office Practices – Proprietary Data Transfer Policy, as our attorney has made the revisions in his letter dated March 31, 2006. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote.

3. Payroll Administration &
4. Job Descriptions & HR Services

Clerk Strole explained that she has concluded that, based on her research and proposals submitted by payroll administration companies, outsourcing payroll will save no money and little time for the Township as explained, in her memo dated April 3, 2006.

Trustee Vallad suggested combining of HR and payroll services may be worthwhile, but that information is not available yet from the Township Supervisor. Supervisor Walls said outsourcing both to one company looks extremely remote. He requested an additional month.

Supervisor Walls recommended that the Board move forward with the job descriptions proposal by Sarah Richmond.

- * Trustee Cooper moved that the Board authorize the Supervisor to contract with Sarah Richmond, not to exceed \$2,000.00 to complete job descriptions for Township employees. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote.**

New Business:

1. Design & Construction Standards Amendment: Fire Hydrants
 - * Supervisor Walls moved to adopt the Amendment to Chapter 16 of Design & Construction Standards, Fire Hydrants. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote.**
2. August Ballot Millage Proposals/Renewals: Fire, Police, General, Parks

The Board agreed to ask the Township attorney to draft Library Millage ballot language.

- * Supervisor Walls moved that the Board request the Township attorney to prepare formal ballot language for a 1.5 mil police renewal; a 1 mil Fire renewal for the August ballot; that we determine there will be no General Fund millage question or Park Fund millage question on the 2006 ballot and that we table this for review of the final millage language until the next Board meeting. Treasurer Dubre supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote**

3. Phase II
 - a) Litigation Kalamazoo/Comstock Twp.s v. MDEQ

Clerk Strole explained that Kalamazoo and Comstock Townships have initiated litigation against MDEQ, regarding Phase II Clean Water Act provision, arguing that MDEQ has exceeded its authority and it violates Headlee. Clerk Strole said she believes this is worthy of a small contribution of perhaps \$200 or \$250. The majority of the Board members agreed.

- ★ **Clerk Strole moved to authorize a contribution of \$250 to Kalamazoo Charter Township specifically to support costs incurred for their litigation against MDEQ relating to Phase II requirement mandates. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad and Lamont; No: Cooper; Absent: Hopper. The motion carried by a 5 to 1 vote.**

- b) SWPPI

- ★ **Clerk Strole moved to authorize the Township Supervisor, Leon Genre and the Township Clerk to submit the SWPPI (Stormwater Pollution Prevention Initiative) after refinement and revision. Treasurer Dubre supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote.**

Supervisor Walls commented that this (SWPPI requirement) is a waste of time that has nothing at all to do with improving the ground water in Springfield Township, but we have to do it. Clerk Strole agreed.

4. First Reading: Ordinance #26 Amendment, Section 17.09

- ★ **Supervisor Walls moved to authorize publication for Second Reading as presented. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote.**

5. First Reading: Ordinance #26 Amendment, Sections 6.01 & 6.02

- ★ **Supervisor Walls moved to authorize publication for Second Reading as prepared by Greg Need and authorized by the Planning Commission. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Dubre, Strole, Vallad, Lamont and Cooper; No: none; Absent: Hopper. The motion carried by a 6 to 0 vote.**

6. Wireless Oakland Agreement

Supervisor Walls recommended referring this to Greg Need as we have a total absence of information on what it means to the Township. Trustee Vallad requested more information and detail on the proposed system and its impact on Springfield Township.

The Board concurred.

7. Closing Jimbar Road

Supervisor Walls explained that this is a request to install a swing gate on Jimbar as part of a potential paving of Ember and Jimbar as explained in the letter to the Township dated April 10, 2006. The Board did not support this request at this time.

8. 2005 Audit

Trustee Cooper commented that this was an excellent audit. There were some issues that the Township Board was asked to look at, and he wondered if those areas will be reviewed such as item #6. Treasurer Dubre explained that we already check receipts.

Public Comment:

Mr. Stan Richards, 7997 Crosshill, asked why we only have one source for cable choices. Supervisor Walls explained that the cable franchise is a non-exclusive cable franchise and any cable company that is interested could come into the Township but as of yet that has not happened.

Adjournment:

Hearing no other business, Supervisor Walls adjourned the meeting at 9:05 p.m.

Collin W. Walls, Township Supervisor

Nancy Strole, Township Clerk

