

**SPRINGFIELD TOWNSHIP BOARD MEETING**  
**February 9, 2006**  
**SYNOPSIS**

CALL TO ORDER: 7:30 p.m. by Supervisor Walls

PUBLIC COMMENT: None

CONSENT AGENDA:

- a) Approved Minutes: January 12, 2006, Regular Meeting with bills and additional disbursements of \$227,946.99
- b) Approved Minutes: January 12, 2006 Special Show Cause Hearing
- c) Approved Minutes: January 24, 2006 Special Meeting
- d) Accepted January 2006 Treasurer's Report
- e) Received January 2006 Reports: Building, Electrical, Plumbing, Mechanical; Litigation; Fire & Ordinance
- f) Authorized letter to State Legislators opposing S.B. 777
- g) Received communications and placed on file.

OLD BUSINESS:

1. Sunset Bluffs: Reconfirmed adoption of Community Sewer System Resolution and approved revised Agreement.
2. Roads and R.O.W.
  - a) 2006 Tri Party Funds: Approved holding for future use on a major project
  - b) METRO Act Funds: Authorized using current and future funds for graveling, dust control or street lighting
  - c) 2006 Gravel Program: Allocated \$32,000.00 for graveling, per priority list, with \$10,000.00 reserved for cost-sharing program, request to be submitted by May 1, 2006.
3. Second Reading: Adopted Liquor Control Ordinance, Ordinance 48 amendments
4. Second Reading: Adopted Consolidated Fee Ordinance 51 amendments
5. Spring Clean Up & No Haz: Set May 13, 2006 as Spring Clean-Up Day, approved fee schedule and contracting with Averill Refuse; Authorized participation in May 20, 2006 Independence Twp. Hazardous Waste Disposal Program and set fee schedule
6. Tabled Dangerous Building Demolition Bid Award; 8969 Lougheed Island

NEW BUSINESS:

1. Eagle Ridge Residential Development: Provided comments on Density and Concept Plan
2. Softwater Lake Weed Harvesting: Approved contracting with Professional Lake Management, not to exceed \$10,500.00
3. Authorized contributions to Clarkton and Holly Area Youth Assistance Organizations and transmittal of letters requesting that future funding requests relate to specific program needs
4. Authorized payment of bills totaling \$29,582.25
5. Job Descriptions: Authorized solicitation of proposals for development of revised job descriptions and compensation study
6. Approved budget amendments for General and Building Department funds, per January 31, 2006 memo attachment as revised and attached to minutes
7. Tabled salary reviews pending submittal of studies and development of revised job descriptions
8. Discussed Leadership Clarkston Meeting Scheduled for March 1, 2006
9. First Reading; Community Sewer Systems Ordinance 63 Amendments: Authorized Publication for Second Reading

PUBLIC COMMENT:

- Fire Chief Oaks reiterated that he supports placing on the 2006 ballot both the Fire Millage renewal and an override of the rollback of that Millage
- Patricia Colloto, Treasurer's Assistant, commented on the January 24<sup>th</sup> minutes

ADJOURNED: 9:40 p.m.

NANCY STROLE, Clerk

**Call to Order:** Supervisor Collin Walls called the February 9, 2006 Regular Meeting of the Springfield Township Board to order at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

**Roll Call:**

**Board Members Present**

Collin W. Walls	Township Supervisor
Nancy Strole	Township Clerk
Dennis Vallad	Township Trustee
David Hopper	Township Trustee
Roger Lamont	Township Trustee
Marc Cooper	Township Trustee

**Board Members Not Present**

Jamie Dubre	Township Treasurer
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**Others Present**

Greg Need	Township Attorney
Charlie Oaks	Township Fire Chief

**Agenda Additions & Changes:**

Supervisor Walls asked to add to the agenda, Amendment to Ordinance #63, First Reading.

Clerk Strole asked to make item #2 of New Business after number four as it would make more sense.

Trustee Cooper asked to remove from the Consent Agenda, items f, g and h and add them to New Business and change the rotation of new business items.

There were no objections to the requested changes.

**Public Comment:           None**

**Consent Agenda:**

- \* Trustee Lamont moved to approve the Consent Agenda as amended. Trustee Cooper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: none; Absent: Dubre. The motion carried by a 6 to 0 vote.**

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- a) Approval of Minutes: January 12, 2006 with bills and additional disbursements of \$227,946.99.
- b) Approval of Minutes: January 12, 2006 Special Show Cause Hearing.
- c) Approval of Minutes: January 24, 2006 Special Meeting.
- d) Acceptance of January Treasurer's Report.
- e) Receipt of January 2006 Reports: Building, Electrical, Plumbing, Mechanical, Litigation, Fire and Ordinance.
- f) Authorize letter to State Legislators opposing S.B. 777.
- g) **Receipt of Communication**
  - letter from RCOC re: H.B. 5240, legislation on Speed Limits.
  - Holly Area Youth Assistance report.

**Public Hearing:           None**

### **Old Business:**

1. Community Sewer System Resolution and revised Agreement, Sunset Bluffs

Supervisor Walls said the resolution adopted in October, without the attorney's suggested modification to paragraph three would now be acceptable. Greg Need would like to personally contact MDEQ to see if they would agree to add to the resolution language similar to what Mr. Frantz has put in the community sewer system agreement. Therefore, the Township would not be accepting any liability. If they agree to this, the final verbiage of that resolution would be dependant upon whatever Greg works out with MDEQ. If they do not, then we could go with the resolution that we had in October, recognizing that we would also approve the community sewer system agreement modifications that we have, including the latest cover sheet supplied by Mr. Frantz with the additional sentence in the first paragraph. The paragraph contains, clearly, that we are not accepting any third party liability and, in addition to approving that, any final wording to the resolution, community sewer system agreement, the community sewer escrow agreement or the Master Deed, would be approved by Greg Need and the Township Supervisor.

Clerk Strole asked if we could add another phrase to paragraph 3 that references the agreement. Mr. Need said he will talk to MDEQ about that.

- \* Supervisor Walls moved that the Township reconfirm adoption of the Resolution that was approved at the October 2005 meeting with the understanding that the Township attorney will contact MDEQ and attempt to insert language indicating we accept no third party liability in the resolution, specifics of that language to be determined by the Township Attorney and MDEQ. If MDEQ agreement cannot be reached on that change, that we submit the resolution as approved in October that we approve the revised community sewer system agreement draft prepared by Mr. Frantz and received November 17, 2005 with the changed first sheet adding the last sentence to the lead paragraph, we authorize**

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the Township attorney and Supervisor to approve any final wording of the resolution, community sewer system agreement and if changes are required by MDEQ the sewer escrow agreement and Master Deed. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Hopper, Lamont and Cooper; No: none; Absent: Dubre. The motion carried by a 6 to 0 vote.

2. Roads and R.O.W.
  - a) Tri Party Funding
  - b) METRO Act Funding
  - c) 2006 Gravel

★ Supervisor Walls moved that we hold our 2006 Tri Party Funds for allocation at a future date with the intent that they would be used for a yet undetermined major project. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Strole, Lamont, Hopper and Cooper; No: Vallad; Absent: Dubre. The motion carried by a 5 to 1 vote.

★ Clerk Strole moved to allocate all present and future METRO Act funds for graveling and/or chloride in the Township, both of which are permissible uses under the METRO Act. Trustee Lamont supported the motion.

Trustee Vallad asked to include lighting to the motion since it is also permissible.

★ Clerk Strole amended her motion to include lighting. Vote on the amended motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: none; Absent: Dubre. The motion carried by a 6 to 0 vote.

Supervisor Walls suggested using CDBG graveling funds for Bigelow, West Ellis and spot locations on Rattalee Lake Rd. He suggested adding to the list the section of Bridge Lake Rd. from Holcomb to Lake Bluff conditioned on the property owners association sending the Township a check for \$3,000. Supervisor Walls further suggested Foster Rd. over Big Lake Rd. as a priority.

Clerk Strole concurred that Big Lake Rd. around the lake is terrible. She said that Morning Dr. is horrible and suggested graveling in that area. She noted that it is a drainage problem but it is virtually impassable. Clerk Strole suggested the Township cost-share with the Bridge Lake Bluffs Homeowner's Association the graveling of Bridge Lake Rd. since it offered to pay up to \$3,000. Board members concurred that cost-sharing is a good idea and should be encouraged.

Trustee Vallad said the homeowners of Big Lake Bluffs have offered to contribute and he suggested the same thing of Morning Dr. He explained that Morning is a dead-end road and the only people benefiting are the homeowners, it is in essence not helping the community as a whole.

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- ★ Clerk Strole moved to allocate \$32,000 for road graveling, up to \$10,000 of which should be set aside on a 50/50 cost-share basis upon submission for cost sharing by appropriate homeowners associations or other applicants, submissions to be made to the Township no later than May 1, 2006, the remainder of the funds to be used for graveling prioritized as Ridgewood – Big Lake to Clark Rd., Farley – Big Lake to Andersonville, Foster – Farley to the Township line; further that any cost share funds which are not used shall then be rolled back into the General Road Graveling Priority List. Trustee Vallad supported the motion.
- ★ Clerk Strole amended her motion to include Big Lake Rd. from Ridgewood west to the paved portion. Trustee Vallad supported the amended motion.

Ms. Patti Collotto commented that there has been no improvement in Hall Rd. since the last graveling.

- ★ **Vote on the amended motion. Yes: Walls, Strole, Vallad, Hopper, Lamont and Cooper; No: none; Absent: Dubre. The motion carried by a 6 to 0 vote.**

### 3. Second Reading: Liquor Control Ordinance, Ordinance 48 Amendment

Mrs. Wanda Rothermel commented that bars were singled out and are subjected to all the rules and regulations with the Liquor Control Board and they do a thorough investigation. She asked why the Board did not reach out to the five bar owners and get their input.

Supervisor Walls said we have had this ordinance since 1984, although not in this exact form and we are simply trying to update and amend it so it is more reasonable than the current ordinance.

- ★ **Trustee Vallad moved to adopt Amendments to Ordinance #48 Liquor Control Ordinance as presented this evening effective seven days after publication of same. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: none; Absent: Dubre. The motion carried by a 6 to 0 vote.**

### 4. Second Reading: Consolidated Fee Ordinance 51 Amendment

Supervisor Walls suggested deleting item IV - C under Schedule IV based on the action just taken in regard to the Liquor Control Ordinance.

- ★ **Trustee Hopper moved to adopt amendments to Ordinance 51 Consolidated Fee Ordinance as amended this evening, specifically elimination of Schedule 4, item 4 C, said amendments effective seven days after publication. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: none; Absent: Dubre. The motion carried by a 6 to 0 vote.**

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### 5. Spring Clean Up & No Haz

The Board tentatively chose May 13, 2006 for the Spring Clean Up date. The majority of the Board agreed to a \$10 fee for the No Haz vouchers.

- \* Trustee Cooper moved to use Averill Refuse & Recycling for the Spring Clean Up. Trustee Lamont supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: none; Absent: Dubre. The motion carried by a 6 to 0 vote.**

The Board further agreed to charge \$10 for freon and battery disposal.

### 6. Dangerous Building Demolition Bid Award: 8969 Lougheed Island

Supervisor Walls suggested tabling the award to obtain additional bids and asked the Board to allow the Building/Planning Director and the Supervisor to award the contract to the lowest responsible bidder.

- \* Trustee Cooper moved to table this item until the next Board meeting. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont and Cooper; No: Hopper; Absent: Dubre. The motion carried by a 5 to 1 vote.**

## New Business:

### 1. Eagle Ridge Residential Development: Concept Plan

Clerk Strole said regarding the density plan, she believes there was discussion at the Planning Commission about Randy Ford's comments and whether this road is achievable with the density plan. Trustee Lamont confirmed that Randy Ford of HRC thought the road is achievable.

Trustee Hopper commented that this isn't what we want but he thinks the density is achievable and it establishes that this property can support 13 lots. Trustee Lamont said he concurs that the density is achievable.

Regarding the cluster plan, Trustee Hopper said he does not agree with Carlisle/Wortman's suggestion to move lot 13. He would like to see some clearing limits for the individual lots and for the roads.

Supervisor Walls said he would request that the applicant look at utilizing curb cuts at lots 4 and 13 for a combination drive to those two units, plus turn-out space for emergency vehicles. He believes the plan is a good layout.

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Trustee Lamont commented that he concurs with Supervisor Walls. Clerk Strole said it is a good plan but what is critical is the clearing and grading limits on the final plan and she would agree with waiving the sidewalk requirements.

### 2. Softwater Lake Weed Harvesting Contract

- ★ **Clerk Strole moved that per the recommendation of Softwater Lake residents, the Township enter into a contract for weed harvesting with Professional Lake Management not to exceed \$10,500.00 at \$206 per hour for the 2006 season. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**

### 3. Youth Assistance

- ★ **Trustee Cooper moved to pay both the contributions to Clarkston Youth Assistance and Holly Area Youth Assistance with the understanding that a letter will go to them requiring that in the future they must write a request to the Board explaining the need for funds and it must be submitted before August 15<sup>th</sup>. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**

### 4. Payment of Bills

- ★ **Trustee Cooper moved to approve the bills as presented. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**

### 5. Job Description Update

Trustee Cooper explained that we need to give the Supervisor the authority to seek different companies to work on job descriptions.

- ★ **Trustee Cooper moved to table this to allow the Supervisor to research additional companies to come up with a program that could do job descriptions and provide a cost study on payroll to see how it relates to the positions that are within the Township. Clerk Strole supported the motion.**

Trustee Vallad asked that Sarah Richmond be allowed to re-quote her original quote to the Township if necessary. The Board agreed.

- ★ **Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**

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### 6. 2006 General Fund and Building Department Fund Budgets

Trustee Cooper explained that if we are going to do job description updates, then he feels that the \$2,000 increase for the Clerk's position should be pulled off the budget amendments until the job description changes are complete and the Board agrees that it could be placed back on the agenda. Clerk Strole said that is okay with her.

- \* Supervisor Walls moved that the increase in the Clerk's department would be \$3,250 rather than \$5,250 to a new total of \$216,200, the total expense reduction would be \$43,850 to a new expense of \$2,166,850. Trustee Cooper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**
- \* Supervisor Walls moved that the Building Department Fund Budget amendments as presented with a reduction in total Revenue of \$45,200 to a new Revenue of \$290,300 and a reduction of total Expenses of \$45,300 to a new total of \$290,200 be approved as presented. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**

### 7. Salaries

- \* Trustee Cooper moved to table the salaries discussion until the job descriptions are updated for all departments and we receive the report on outsourcing from the Clerk's office. Trustee Hopper supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**

### 8. Leadership Clarkston Meeting

Trustee Cooper reminded the Board of the Joint Meeting at 6:00 p.m on March 1st. He provided a packet to all Board members so they would be prepared for the meeting.

### 9. Ordinance 63

- \* Trustee Hopper moved to publish for Second Reading Amendments to Ordinance #63. Trustee Vallad supported the motion. Vote on the motion. Yes: Walls, Strole, Vallad, Lamont, Hopper and Cooper; No: None; Absent: Dubre. The motion carried by a 6 to 0 vote.**



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### **Public Comment:**

Fire Chief Oaks commented that, at the financial planning meeting, he made a comment about how he felt about the fire millage and it was not in the minutes. He feels that years later if he wants to come back and refer to it, he would have liked to see it in the minutes. He felt the millage should go to the one mill because he disagreed with some members on the Board. Chief Oaks said he has been around longer than all the Board members other than one and he knows what he is talking about. Clerk Strole confirmed with Chief Oaks that he reiterates his support for a fire millage rollup.

Mrs. Collotto said she was misquoted in the minutes of the financial planning meeting. She verbally corrected that she is at the Township office between 8:15 and 8:20 a.m. and the mail is not ready until after 8:30 a.m. The minutes state that the mail is not ready until close to 9:00 a.m. and she starts work at 8:30 a.m. Supervisor Walls commented that minutes are not verbatim and that was not a misquote.

### **Adjournment:**

Hearing no other business, Supervisor Walls adjourned the meeting at 9:42 p.m.

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Collin W. Walls, Township Supervisor

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Nancy Strole, Township Clerk