



SPRINGFIELD TOWNSHP FIRE DEPARTMENT

PRESCRIBED BURNING PERMIT APPLICATION

For entities applying to implement prescribed, broadcast burning for ecological silvicultural or agricultural purposes only

Springfield Township Fire Department
10280 Rattalee Lake Road
Davisburg, MI 48350

www.springfield-twp.us/fire.htm

Phone: 248-625-6699

Email: stfd@springfield-twp.us

Notes for Applicant (PLEASE READ):

- Review and adhere to attached prescribed Burn Policy 'General Conditions' at all times.
- Include with Permit Application a copy of the following supporting documents:
Prescribed Burn Plan, Certificates of insurance as detailed in General Conditions, and ensure Permit Application is signed by applicant and landowner.
- Submit Permit Application and supporting document to Fire Department at stfd@springfield-twp.us and Natural Resources Manager at mlosey@springfield-twp.us at least 15 days prior to planned burn date.
- Problems caused by smoke or odor, or failure to adhere to General Conditions of Prescribed Burn Policy may be cause to deny or cancel current or future burn permits.

APPLICANT INFORMATION

Applicant Name: _____ Affiliation: _____

Address: _____ Phone Number: _____

Email Address: _____

Burn Manager Name: _____ Phone Number: _____

Email Address: _____

BURN SITE INFORMATION

Burn Location: _____

Physical Address nearest to Burn Location: _____

Proposed Burn Timing: _____

Call Springfield Fire Department no later than four (4) hours before burn commences.

Applicant's Signature: _____ Date: _____

Landowner's Signature: _____ Date: _____

Preferred Permit Return Delivery Method: Email Fax Mail

----- **Office Use Only Below This Line** -----

PERMIT NUMBER or other authorization: _____ **Permit Exp. Date:** _____

Fire Department Representative: _____ Date: _____

Notes: _____

Springfield Township Prescribed Burning Policy

Introduction:

Springfield Township recognizes the ecological benefits of prescribed burning in maintaining and enhancing natural features of both publicly owned and private land within the township. Prescribed Burns are used to manage forest, prairie, wetland and wildlife habitat. It is the intent of this policy to enable prescribed burning provided safety and resource protection needs are met, and the policy conditions are adhered to.

Definitions:

“Prescribed Burn” means the burning, in compliance with a prescription and to meet planned fire or land management objectives, of a continuous cover of fuels. A "prescription" means a written plan establishing the criteria necessary for starting, controlling, and extinguishing a burn.

“Mop-up” means extinguishing or removing burning material near control lines, felling snags, and trenching logs to prevent rolling after an area has burned, to make a fire safe, or to reduce residual smoke.

General Conditions

To implement prescribed burning within Springfield Township, the following conditions must be met:

1. Requirements for application: A permit is required in accordance with Chapter 16, Sec. 16-61 and Sec 16-60 (b)(2) of Springfield Township’s Code of Ordinances by the contractor or property owner conducting the prescribed burn. The application for permit shall be provided to the Natural Resources Manager and Fire Department during business hours Monday through Friday. The application must be submitted to the Township at least 15 days prior to the first burn and must include the Fire Department Burning Permit application form and the following:
 - a. A Burn Plan prepared in accordance with the standards and Best Management Practices of the Michigan Prescribed Fire Council. (BMP’s available at www.firecouncil.org)
 - b. A copy of a certificate of insurance for the Contractor or property owner conducting the burn. General liability insurance and automobile insurance in the amount of at least one million dollars (\$1,000,000.00) per occurrence naming Springfield Township and its employees as additionally insured is required.
 - c. A certificate of insurance for worker’s compensation insurance.
 - d. The landowner or his or her designee must consent to the burn and sign the permit application.
 - e. A site visit of the proposed burn unit will be required at the discretion of the Fire Chief or the Chief’s duly authorized representative.
2. Weekend Burning: In order to minimize nuisance to or disruption of nearby residents the Contractor or property owner conducting the burn will burn only

during the week unless weather, wind and fuel conditions require weekend burning. If the burn is going to take place on a weekend, the Fire Chief must be notified and provided with a designated staff person to serve as a public information officer for the duration of the burn day(s).

3. Scheduling and Notification: Contractor or property owner conducting the burn will notify the Springfield Township Fire Chief with a projected schedule when applying for a Burn Permit and with a specific burn date and time when the date and time are determined. Said notification of specific date and time of burn or change in specific date and time of burn shall be by direct personal contact with the Chief or person in charge at the Fire Department.
4. Neighbor Notification and Signage: Contractor or property owner shall provide mailed notice of prescribed burn to all neighboring properties within 300' of the property boundary at least one week prior to the burn. On-road signage must be posted on adjacent roads where needed as determined by Natural Resources Manager or Fire Chief.
5. No fire shall be left unattended overnight without the Township Fire Chief or his Fire Department representatives determination that it is safe to leave the site unattended overnight. The Mop-up plan portion of the Burn Plan must contain this requirement.
6. The Wildfire Contingency portion of the Burn Plan shall require notification of the Springfield Fire Chief or Department representative immediately if it appears that a wildfire cannot be contained by crews on site.
7. If in the event that the Fire Chief is not available the contractor will contact the fire personnel left in charge for the burning permit or other notification or approval contained in this policy.
8. There must be adequate firebreaks at the burn site and sufficient personnel and firefighting equipment for control of the site at all times during the burn. In addition a certified prescribed burn manager or their designee must be present on site with a copy of the prescription from ignition of the prescribed burn to its completion and mop up. The prescribed burn manager or designee must at all times while the burn continues take such action in and around the burn area to prevent the spread of fire outside the burn area. The Fire Chief must be provided with name and contact information for the burn manager and any designee.

Adopted: Township Board January 14, 2016