

Temporary Sales and Special Events Permit Application

Temporary Sale: Sale of seasonal items or other products not regularly sold on site

Special Event: Community-wide service, education, civic, and entertainment uses open to the general public

Submit to Springfield Township Supervisor's Office, 12000 Davisburg Road, Davisburg, 48350



SPRINGFIELD
CHARTER TOWNSHIP

Applicant _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Site Address _____ Property ID # _____ Zoning _____

Property Owner of Record _____

Dates of Sale/Event _____

Description of Sale/Event _____

Dates of sign display: _____

Size of Ground Sign: _____ Size of Building Sign: _____

Please attach a site plan to scale, showing the proposed items (if applicable):

Temporary sales/event area, parking area, storage area, temporary tents/structures, ingress/egress from site.

Temporary tents and structures may be placed up to three days prior to an event and must be removed within three days of conclusion of each scheduled event.

Limits for On Premise Signs:

Ground Sign:	Zoning District	Max Height	Max Square Footage
	R-1-A, R-1, R-2, R-3, RM, RMH, RC, PR, PS	6 feet	32 SF
	O-S, C-1	8 feet	50 SF
	C-2	10 feet	50 SF
	M-1, M-2, E-1	6 feet	50 SF

Building Sign:	Zoning District	Max Square Ft.
	All Districts	The lesser of: 100 sq. ft. OR One sq. ft. of sign area per one lineal foot of building frontage

Max Display Time: 21 days before event and through the duration of sale/event

Signs to direct traffic: Permitted only during the sale/event activity

Not allowed: Signs in road right-of-way or ones that interfere with traffic or fire safety

Information for Off Premise Signs:

If off premise signs are requested, they may be placed by the property owner in accordance with Ordinance 12-131(b)(1) and subject to 12-131(a). Locations not required.

Applicant's Signature _____ Date _____

Owner of Record Signature _____ Date _____

One Time or Seasonal Permit Fee: \$25.00 or \$50.00 Paid: _____

Springfield Township Use Only

Approved by:	Comments:
Date Issued: _____ Date Expired: _____	