

SPRINGFIELD TOWNSHIP BOARD MEETING

February 11, 2021

SYNOPSIS

AGENDA

Call to Order: 7:30 pm by Supervisor Moreau via phone/video conference

Pledge of Allegiance:

Roll Call

Agenda Additions & Changes

Public Comment: None

Consent Agenda

- a) Approved Minutes: Regular Meeting of January 14, 2021
- b) Accepted December 2020 and January 2021 Treasurer's Reports
- c) Received January 2021 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, CDBG, Comp Time IT, and Natural Resources
- d) Authorized payment of bills: January Additional Disbursements totaling \$214,993.69 and February 2021 Bills List totaling \$43,177.33
- e) Approved contribution to Holly Area Youth Assistance for 2021 in the amount of \$3,500
- f) Authorized sale of Plymovent Exhaust System components from the 700 garage
- g) Approved revised Covid-19 Recovery Plan
- h) Approved replacement of Cable-AV computer at a cost not to exceed \$3,000
- i) Approved 2021 dues of \$200 for Transportation Improvement Association
- j) Received Communications and placed on file

Public Hearing: 2021 Community Development Block Grant Funds: Opened hearing at 7:41 pm. No comments received. Closed hearing at 7:46 pm

New Business

- 1. Authorize CDBG 2021 Application, Resolution and Agreement: Adopted Resolution 2021-03 to allocate 2021 CDBG funds in the amount of \$20,658 for the following projects, 30% (approximately \$6,197) for public services to be used for emergency services and the balance (\$14,461) to be used for Senior Center
- 2. Approve Engagement Letter from Maner Costerisan regarding Single Audit: Authorized Supervisor Moreau to execute engagement agreement not to exceed \$8,000
- 3. Review updates and plans for 700 Broadway Maintenance Facility: Supervisor Moreau to put together a budget to present at a future meeting
- 4. Consider 2021 Clean Up Event: Authorized Supervisor Moreau to schedule Spring Clean Up for Saturday, May 8, 2021 if possible, with vendor schedule and waive fees typically collected due to the cancelation of the 2020 event
- 5. Approve participation in the 2021 RCOC Gravel Program: Authorized Supervisor Moreau to confirm our commitment with RCOC for the 2021 Gravel Road Program for the following roads – Neal Road at 0.84 miles; Big Lake Road at 2.10 miles and Hogback Lake Road at 0.36 miles

Public Comment: None

Adjourn: 8:36 pm

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
February 11, 2021



Call to Order: Supervisor Moreau called the February 11, 2021 Regular Meeting of the Springfield Township Board to order at 7:30 pm via phone/video conference per Michigan Department of Health and Human Services Order as well as an Oakland County order. She reviewed the meeting procedure, which is being held via video conference. All may participate using the Zoom “raise your hand” button in order to minimize disruptions.

Pledge of Allegiance

Roll Call:

Board Members Present

Laura Moreau	Township Supervisor	Springfield Twp., MI
Sean Miller	Township Clerk	Springfield Twp., MI
Jamie Dubre	Township Treasurer	Springfield Twp. MI
Jason Pliska	Township Trustee	Springfield Twp. MI
Marc Cooper	Township Trustee	Waterford, MI
David Hopper	Township Trustee	Springfield Twp., MI
Dennis Vallad	Township Trustee	Weston, FL

Board Members Not Present

none

Others Present

Greg Need	Township Attorney
-----------	-------------------

Agenda Additions & Changes:

None.

Public Comment:

None.



Consent Agenda:

*

Trustee Hopper moved to approve the Consent agenda as presented. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 7 to 0 vote.

- a) Approve Minutes: Regular Meeting of January 14, 2021
- b) Accept December 2020 and January 2021 Treasurer's reports
- c) Receive January 2021 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, Comp Time, CDBG, IT and Natural Resources
- d) Authorize payment of bills; January Additional Disbursements totaling \$214,993.69 and February Bills List totaling \$43,177.33
- e) Approve contribution to Holly Area Youth Assistance for 2021 in the amount of \$3,500
- f) Authorize the sale of Plymovent Exhaust System components from the 700 Garage
- g) Approve revised COVID-19 Recovery Plan
- h) Approve replacement of Cable-AV computer at a cost not to exceed \$3,000
- i) Approve 2021 dues of \$200 for Transportation Improvement Association
- j) Receive Communications:
 - Memo from Supervisor Moreau regarding Strategic Plan project status
 - Memo from Clerk Miller Re March meeting format and MDHHS "Gatherings and Face Mask Pandemic Order"



Public Hearing:

2021 Community Development Block Grant Finds (CDBG)

Supervisor Moreau explained that these are federal funds passed down through Oakland County intended to benefit low to moderate income areas, individuals, and families within the Township. The area qualifying for fund use is the area north of Rattalee Lake Road to the Township Line and between Dixie Highway and I-75. A Notice of Public Hearing was published on February 1, 2021 in the Oakland Press and the Hearing today is assuming the allocation will be the same as PY 2020 of \$20,658.00. The minimum allocation is \$3,500, the cap on the total number of projects is four and the maximum allocation for public service remains at 30% of the total. There have been requests received for Services for Domestic Violence from Haven and senior services from the Independence Township Senior Community Center

Supervisor Moreau opened the Hearing at 7:41pm.

The Board noted that one individual “raised their hand” to address the Board, likely Cheryl Shaffer from Neighbor for Neighbor, but due to technical difficulties, was not heard.

The Public hearing closed at 7:46pm

Old Business:

none

New Business:

1. Authorize CDBG Application, Resolution and Agreement

Treasurer Dubre moved to adopt Resolution 2021-03 inserting the opening of the Public Hearing at 7:41PM for the Township Clerk to add the public Comments accordingly, there were none, and the closing of the Public Hearing at 7:46pm; to allocate the 2021 Community Development Block Grant Funds in the approximate amount of \$20,658 for the following projects and amounts: 30% of the allocation for public services, which is approximately \$6,197 to be used for emergency services. The approximate amount of balance remaining is \$14,461 to be used for Senior Center. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 7 to 0 vote.



2. Approve Engagement Letter from Maner Costerisan regarding Single Audit

Treasurer Dubre explained that if the Township exceeds \$750,000 of Federal Funds of expenditures in a single year a Single Audit is required. COVID relief funds have put us over by approximately \$37,000, and that automatically triggers a single audit. Treasurer Dubre explained that the current auditors recommended Maner Costerisan, and noted her recommendation in her memo.

- * **Trustee Hopper moved to authorize the Supervisor to sign, agreeing to the terms outlined in the engagement summary dated January 27, 2021 from Maner Costerisan at a cost not to exceed \$8,000. Trustee Cooper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 7 to 0 vote.**

3. Review Updates and plans for 700 Broadway Maintenance Facility

Supervisor Moreau explained that the Township has been exploring options for a maintenance facility to serve the long-term needs of the facilities management, Parks and Recreation and Natural Resources. The Strategic Plan includes constructing a new maintenance facility and an 8700 sq ft building on the Civic Center grounds was in development, but the plan was reconsidered in June, 2020 when budget priorities were reconsidered. The old Fire Station 1 (700 Garage) has been serving as a temporary short-term solution but with priorities re-evaluated, has shifted to being a long-term solution. A list has been generated of recent improvements and another list of what is planned for 2021. With this change in direction, Supervisor Moreau wanted to review with the Board the list of priorities for the 700 Garage going forward.

Supervisor Moreau noted that, the bays and workshop areas are in great condition and well organized. The office space and restrooms are in need of updates and the exterior aesthetics of the building and grounds need attention. She noted the rough concept site plan that was included with the memo, of which she has received feedback from Jerry David, Mike Forst, Mike Losey, Sarah Richmond, and Mark Yovich.

The rough concept plan addresses priorities and concerns. The proposed site work is recommended to be completed in conjunction with the already scheduled carport and Civic Center parking lot repaving. Plans include the removal of gravel parking lot (generally where septic system is located), adding lawn and landscape beds, and installing connecting sidewalks. One parking spot will remain on upper level that will also serve as backing-up

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
February 11, 2021



space for deliveries. The proposal also includes the installation of a paved parking area on the lower level which will clean up the site, provide sufficient parking spaces, and resolve drainage issues. Office area will be accessed off lower level.

Supervisor Moreau stated that this is a starting point for conversation about bringing the facility to be more in line with the Civic Center and Fire Station visual standards. She is looking for thoughts from Board members so that a more detailed plan can be developed. Supervisor Moreau noted the appearance of the block walls of the building and the patching required. To improve the aesthetics, she suggested painting in a color that blend with the brick color, repaint bay doors and entry doors to match the green color of the Civic Center. Other improvements were listed in the memo.

Clerk Miller approved of the idea of the building make-over to match the “theme” of the other Township buildings.

Trustee Hopper agreed with green color and noted that the increase of the landscape area would lessen the impact of storm waters.

Trustee Pliska found the project favorable and agreed that landscaping improvements would make a large aesthetic difference in the community.

Trustee Cooper agreed that fixing up the site is necessary but expressed concerns that there might not be enough parking for employees.

Supervisor Moreau said that there are conceptually 7 parking spots on the plan. She thanked Trustee Cooper for the comment and agreed that it can be explored more to ensure that needs are accommodated.

Trustee Vallad questioned the amount of drainage required for the paving of the rear of the building.

Supervisor Moreau said that there were conversations with Mark Yovich, Mike Losey, and Mike Forst concerning the base and grading to address drainage concerns. A rain garden was discussed. The general feeling is that this is possible.

Treasurer Dubre agreed with the plan and looks forward to this project moving along quickly.

Supervisor Moreau stated that based on this feedback, this project will be moving forward. Supervisor Moreau will present more details and a budget at a future meeting.



4. Consider 2021 Clean Up event

Supervisor Moreau explained that the clean up is usually the second weekend of May, although the 2020 event was cancelled. Erin Mattice usually coordinates the efforts. Treasurer Dubre, Trustee Vallad, and Trustee Hopper are usually present to manage the event. Supervisor Moreau asked for the Board's input regarding supporting the event as usual in 2021.

Trustee Pliska expressed that this event should happen as usual. Residents have been doing a lot of renovating and cleaning up during the pandemic and may be in need of this event to avoid blight issues.

Trustee Hopper agreed with Trustee Pliska and further expressed that May 8th would be a good weekend.

Treasurer Dubre suggested that the event be held in May but she is unavailable for the 8th. She is not in favor of moving it to the fall for consistency reasons. It costs the Township roughly \$5,000 to hold the event, significantly more than what is brought in. She does not believe that there should be money collection at the event. Money is dirty and the site is not conducive to hand-washing. Oakland County had the No-Haz events and opted to cover the costs for each community based on the number of participants rather than deal with the collecting money. Treasurer Dubre noted that when Oakland County holds their No-Haz event, they utilize "Event-brite" to allow participants to sign up in advance.

Trustee Pliska, volunteered to take the lead if there is contact necessary.

Clerk Miller will also plan to be there to help as well.

Trustee Vallad thought something should be charged. He will be there on May 8th as well.

Treasurer Dubre noted that there are a lot of repeat customers. Taxpayers are paying for it. Her concern is the handling of the dirty money, and she gave a brief history of participation in the event.

Trustee Cooper asked if the County was open yet at the location, and also expressed concerns about verifying Springfield residency.

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
February 11, 2021

SPRINGFIELD
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Supervisor Moreau answered Trustee Cooper stating that the County site has not been contacted regarding use, but there are several questions that need to be answered; is the event on May 8th? If so, what are the hours? Verification of residency and collection of fees questions also need to be decided upon.

Treasurer Dubre suggested using “Event-brite” for sign-up for the event, explaining the signup process. She expressed her surprise with the number of seniors present for the county event, given the signup process. Treasurer Dubre noted that first and foremost, vendors need to be available on the determined date.

Supervisor Moreau asked if the County had a way to register someone that came to the event without prior registration.

Treasurer Dubre answered that there were people with PPE equipment to manually register participants and check ID’s.

Trustee Pliska questioned if the only motivation for using “Event-brite” was for payment.

Treasurer Dubre explained that the county’s rationale was for both payment method and verification of ID, as well as maximizing the number of people at the event.

Supervisor Moreau suggested to keep it simple and forgo the “Event-brite” registration and just require people to show Springfield ID.

Trustee Pliska asked if this event was capacity limited, asking if any resident that showed up was accepted.

Trustee Hopper mentioned that there may be people coming to the event that are helping to clean out a resident’s house and they might not have a Springfield ID.

Clerk Miller noted that the “Event-brite” route might exclude people who don’t have access to a computer for pre-registration.

Treasurer Dubre commented that a person could always come to the Township to register to participate in the event. She was in favor of a person showing ID and participating without any fee. She agreed with Trustee Pliska that people have been cleaning up and clearing out and this is a good outlet.

Trustee Hopper concurred with not charging for this event this year, but would like to have the option in the future to go back to charging a fee.



Trustee Pliska recommended advertising that the fee is waived this year due to COVID 19. He also believes that pre-registration adds unnecessary complexity.

Supervisor Moreau noted that the Board zeroed in on the necessary points to pursue action on this event and called for a motion.

Treasurer Dubre moved to authorize the Supervisor to schedule a Spring Clean-up for May 8, 2021; waive the fees typically collected at the gate due to the cancellation of the 2020 event and limiting close contact with people in handling money is not appropriate during the current pandemic, if the date of May 8 for the vendors are unavailable we will come back to the Board to come up with alternative options. Clerk Miller supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 7 to 0 vote.

5. Approve Participation in the 2021 RCOC Gravel Program

Supervisor Moreau explained that March 5th is the deadline for Township commitment for participation to the Road Commission. The Road Commission foreman keeps a map of the roads receiving graveling each year. Three different portions of gravel roads are proposed for the \$100,000 budget for graveling. If prices stay the same as last year, the completion of the three roads would be in excess of \$100,000. It is also likely that funds could be used from Dixie Highway Improvement line for projects that would likely not occur. The cost center could support the graveling of the three roads, which would be the Supervisor's recommendation.

Treasurer Dubre concurred that all the roads be completed and noted that the Metro-Act fund from Public Works can be used to defray the costs.

Treasurer Dubre moved to authorize the Supervisor to confirm our commitment with RCOC for the 2021 Gravel Road Program for the following roads: Neal Road at 0.84 miles, Big Lake Road at 2.10 miles which covers the section from Ormond to Andersonville and Hogback Lake Road at 0.36 miles. Trustee Hopper supported the motion. Vote on the motion. Yes: Cooper, Dubre, Hopper, Miller, Moreau, Pliska and Vallad; No: none; absent: none. The motion carried by a 7 to 0 vote.

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
February 11, 2021

SPRINGFIELD
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Public Comment:

none

Adjournment:

Hearing no other business, Supervisor Moreau adjourned the Board meeting at 8:36pm.

Laura Moreau, Supervisor

Sean R. Miller, Clerk



**RESOLUTION
2021-03**

**RESOLUTION OF THE SPRINGFIELD TOWNSHIP BOARD
ADOPTED ON: FEBRUARY 11, 2021**

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, Springfield Township has duly advertised and conducted a public hearing as follows:

Supervisor Laura Moreau opened the Public Hearing at 7:41 p.m.

No public comments were offered during the Public Hearing.

Supervisor Laura Moreau closed the Public Hearing at 7:46 p.m.,

on February 11, 2021 for the purpose of receiving public comments regarding the proposed use of PY2021 Community Development Block Grant funds (CDBG) in the approximate amount of \$20,658.00 and

WHEREAS, Springfield Township found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

Project Name	Amount
Emergency Services	\$6,197.00
Senior Center	\$14,461.00

THEREFORE, BE IT RESOLVED, that the Springfield Township CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban development, and that the Supervisor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Motion by: **Dubre** Supported by: **Hopper**

Ayes: **Cooper, Dubre, Hopper, Miller, Moreau, Pliska, and Vallad**

Nays: None

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, Sean R. Miller, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a Regular Meeting of the Township Board of Trustees held on February 11, 2021, the original of which is on file in my office.

CHARTER TOWNSHIP OF SPRINGFIELD



SEAN R. MILLER, Clerk

REGULAR MEETING**February 11, 2021**

Township of Springfield

Sean R. Miller, Clerk

BILLS PRESENTED FOR PAYMENT:**GENERAL FUND**

Vendor	Invoice Line Desc	Amount
CDW GOVERNMENT INC.	ACCOUNTS PAYABLE	\$ 274.80
OAKLAND COUNTY	ACCOUNTS PAYABLE	\$ 888.00
UNUM LIFE INSURANCE	LIFE INSURANCE	\$ 43.00
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 83.23
O.C.A.T.S.	CONFERENCES-DUES-ETC	\$ 125.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 52.94
ELECTION SOURCE	OFFICE SUPPLIES	\$ 210.99
UNUM LIFE INSURANCE	LIFE INSURANCE	\$ 17.20
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 25.07
UNUM LIFE INSURANCE	LIFE INSURANCE	\$ 60.63
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 106.82
QUILL CORPORATION	OFFICE SUPPLIES	\$ 10.39
UNUM LIFE INSURANCE	LIFE INSURANCE	\$ 76.11
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 128.94
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 61.00
UNUM LIFE INSURANCE	LIFE INSURANCE	\$ 18.28
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 26.56
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 73.84
UNUM LIFE INSURANCE	LIFE INSURANCE	\$ 18.92
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 27.59
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 33.37
BASIC	FSA ADMIN FEES	\$ 50.00
ECTO HR, INC	HR CONSULTANT	\$ 998.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 10,193.96
KAREN BINASIO	HOSPITALIZATION	\$ 623.18
QUILL CORPORATION	OFFICE SUPPLIES	\$ 559.93
QUILL CORPORATION	OFFICE SUPPLIES	\$ 10.99
QUILL CORPORATION	OFFICE SUPPLIES	\$ 27.02
QUILL CORPORATION	OFFICE SUPPLIES	\$ 30.95
RESERVE ACCOUNT	POSTAGE	\$ 3,000.00
CLINTON RIVER WATERSHED COUNC.	DUES & SUBSCRIPTIONS	\$ 250.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 68.40
DTE ENERGY	STREET LIGHTING	\$ 3,044.94
UNUM LIFE INSURANCE	LIFE INSURANCE	\$ 21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 33.44
SIX RIVERS LAND CONSERVANCY	CONTRACTUAL SERVICES	\$ 624.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 83.94
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 61.00
TOTAL		\$ 22,043.93

BILLS PRESENTED FOR PAYMENT:**FIRE FUND**

Vendor	Inv. Line Desc	Amount
HASTINGS AIR ENERGY CONTROL, I	REPAIRS & MAINTENANCE #1	\$ 854.95
MAURER'S TEXTILE RENTAL	OPERATING SUPPLIES #2	\$ 58.66
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	\$ 101.91
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 2,124.98
UNUM LIFE INSURANCE	DISABILITY INSURANCE	\$ 187.76
ANDRE WILLIS	UNIFORMS	\$ 36.00

REGULAR MEETING

February 11, 2021

Township of Springfield

Sean R. Miller, Clerk

MICHAEL BELL	UNIFORMS	\$	36.00
MICHAEL BELL	UNIFORMS	\$	66.00
ACE HARDWARE OF CLARKSTON	EDUCATIONAL SUPPLIES	\$	19.38
BYERS WRECKER SERVICE	EDUCATIONAL SUPPLIES	\$	200.00
DAVE FEICHTNER - PETTY CASH	EDUCATIONAL SUPPLIES	\$	63.54
VERIZON WIRELESS	TELEPHONE & INTERNET	\$	1,229.72
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$	32.27
ACE HARDWARE OF CLARKSTON	OTHER EQUIP PURCH-UNDER \$10,000	\$	38.82
DENNIS OMEARA	OTHER EQUIP PURCH-UNDER \$10,000	\$	770.00
APOLLO FIRE EQUIPMENT CO	TURN OUT GEAR	\$	24.60
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$	230.32
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$	72.00
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$	112.50
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$	101.25
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$	387.09
C & S MOTORS, INC.	TRUCK REPAIR AND MAINTENANCE	\$	104.38
WEINGARTZ	EQUIPMENT MAINTENANCE	\$	6.99
TOTAL		\$	6,859.12

BILLS PRESENTED FOR PAYMENT: POLICE FUND

Vendor	Inv. Line Desc	Amount
		\$ -
TOTAL		\$ -

BILLS PRESENTED FOR PAYMENT: CABLE FUND

Vendor	Inv. Line Desc	Amount
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	\$ 1,500.00
GENERAL FUND	OFFICE RENT	\$ 900.00
GENERAL FUND	SUPPORT SERVICES	\$ 2,800.00
TOTAL		\$ 5,200.00

BILLS PRESENTED FOR PAYMENT: BUILDING FUND

Vendor	Inv. Line Desc	Amount
JEFF SHAFER	BUILDING INSPECTOR (CONTRACTUAL)	\$ 1,395.00
DOUG WEAVER	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 1,162.73
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 1,007.50
MERLE WEST	PLUMBING INSPECTOR (CONTRACTUAL)	\$ 908.05
MERLE WEST	MECHANICAL INSPECTOR (CONTRACTUAL)	\$ 952.25
GENERAL FUND	FACILITY RENT & UTILITIES	\$ 1,500.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$ 2,000.00
TOTAL		\$ 8,925.53

**REGULAR MEETING
February 11, 2021****BILLS PRESENTED FOR PAYMENT: LAKE IMPROVEMENT FUND**

Vendor	Invoice Line Desc	Amount
DONNA VENTIMIGLIA	CONTR. SERVICES-DIXIE LAKE	\$ 148.75
TOTAL		\$ 148.75

BILLS PRESENTED FOR PAYMENT: ELIZA LAKE FUND

Vendor	Invoice Line Desc	Amount
None		\$ -
TOTAL		\$ -

BILLS PRESENTED FOR PAYMENT: SOFTWATER LAKE FUND

Vendor	Invoice Line Desc	Amount
None		\$ -
TOTAL		\$ -

GRAND TOTAL **\$ 43,177.33**

January Additional Disbursements
Invoice Entry Dates 1/12/2021-1/31/2021
For Approval at February 11, 2021

GENERAL FUND

Vendor	Inv. Line Desc	Chk Date	Amount
21ST CENTURY MEDIA - MICHIGAN	ACCOUNTS PAYABLE	01/15/21	\$ 1,267.51
			<u>\$ 1,267.51</u>
ADKISON, NEED, ALLEN & RENTROP PLLC	ACCOUNTS PAYABLE	01/15/21	\$ 6,918.66
			<u>\$ 6,918.66</u>
ANDERSON, ECKSTEIN & WESTRICK, INC.	ACCOUNTS PAYABLE	01/15/21	\$ 2,336.00
			<u>\$ 2,336.00</u>
CHASE CARD SERVICES - PARKS	SAFETY & HEALTH	01/15/21	\$ 18.78
			<u>\$ 18.78</u>
DTE ENERGY	STREET LIGHTING	01/15/21	\$ 3,095.25
			<u>\$ 3,095.25</u>
ECTO HR, INC	ACCOUNTS PAYABLE	01/15/21	\$ 515.00
			<u>\$ 515.00</u>
QUILL CORPORATION	OFFICE SUPPLIES	01/15/21	\$ 21.74
QUILL CORPORATION	OFFICE SUPPLIES	01/15/21	\$ 13.04
			<u>\$ 34.78</u>
21ST CENTURY MEDIA - MICHIGAN	ACCOUNTS PAYABLE	01/29/21	\$ 1,763.86
			<u>\$ 1,763.86</u>
ACE HARDWARE	MAINTENANCE SUPPLIES-CIVIC CENTER	01/29/21	\$ 155.77
			<u>\$ 155.77</u>
AMERICAN WATER	OPERATING SUPPLIES	01/29/21	\$ 130.50
			<u>\$ 130.50</u>
AT&T	ACCOUNTS PAYABLE	01/29/21	\$ 240.17
			<u>\$ 240.17</u>
AT&T	ACCOUNTS PAYABLE	01/29/21	\$ 240.17
			<u>\$ 240.17</u>
BATTERIES + BULBS	MAINTENANCE SUPPLIES-CIVIC CENTER	01/29/21	\$ 8.50
			<u>\$ 8.50</u>
BS & A SOFTWARE	CEMETERY SOFTWARE	01/29/21	\$ 281.00
			<u>\$ 281.00</u>
CARDMEMBER SERVICE	ACCOUNTS PAYABLE	01/29/21	\$ 673.14
CARDMEMBER SERVICE	CONFERENCES-DUES-ETC	01/29/21	\$ 60.00
CARDMEMBER SERVICE	SAFETY & HEALTH	01/29/21	\$ 17.46
CARDMEMBER SERVICE	COMPUTER LICENSE & SUPPORT	01/29/21	\$ 15.89

January Additional Disbursements
Invoice Entry Dates 1/12/2021-1/31/2021
For Approval at February 11, 2021

CARDMEMBER SERVICE	COMPUTER EQUIPMENT	01/29/21	\$ 10.95
CARDMEMBER SERVICE	GAS, OIL - TWP. TRUCKS	01/29/21	\$ 16.85
CARDMEMBER SERVICE	MAINTENANCE SUPPLIES-CIVIC CENTER	01/29/21	\$ 108.18
			<u>\$ 902.47</u>
CARLISLE/WORTMAN ASSOCIATES	ACCOUNTS PAYABLE	01/29/21	\$ 1,095.00
			<u>\$ 1,095.00</u>
CHRISTINE MAIORANA	RECORDING SECY. SERVICES	01/29/21	\$ 140.00
			<u>\$ 140.00</u>
CLARKSTON PAPER	ACCOUNTS PAYABLE	01/29/21	\$ 240.36
			<u>\$ 240.36</u>
CLEAN TEAM, INC	CUSTODIAL SERVICES	01/29/21	\$ 1,750.40
			<u>\$ 1,750.40</u>
CONSUMERS ENERGY	REPAIRS & MAINT. / 700 BROADWAY	01/29/21	\$ 224.57
CONSUMERS ENERGY	HEAT	01/29/21	\$ 987.60
			<u>\$ 1,212.17</u>
DTE ENERGY	ACCOUNTS PAYABLE	01/29/21	\$ 1,223.99
DTE ENERGY	REPAIRS & MAINT. / 700 BROADWAY	01/29/21	\$ 189.55
DTE ENERGY	ELECTRIC	01/29/21	\$ 1,256.20
			<u>\$ 2,669.74</u>
ERIN A. MATTICE	RECORDING SECY. SERVICES	01/29/21	\$ 100.00
			<u>\$ 100.00</u>
ESRI	COMPUTER LICENSE & SUPPORT	01/29/21	\$ 1,000.00
			<u>\$ 1,000.00</u>
GFL ENVIRONMENTAL	CONSULTANTS/CONTRACT-CIVIC CTR.	01/29/21	\$ 52.70
			<u>\$ 52.70</u>
IMPRESSIVE PRINTING & PROMOTIO	OFFICE SUPPLIES	01/29/21	\$ 59.00
			<u>\$ 59.00</u>
KERTON LUMBER CO	MAINTENANCE SUPPLIES-CIVIC CENTER	01/29/21	\$ 13.99
			<u>\$ 13.99</u>
LAFORCE INC	MISCELLANEOUS-CIVIC CENTER	01/29/21	\$ 35.00
			<u>\$ 35.00</u>
MAURER'S TEXTILE RENTAL	CUSTODIAL SERVICES	01/29/21	\$ 78.77
			<u>\$ 78.77</u>
MUNETRIX	MUNICIPAL REPORTING	01/29/21	\$ 4,789.00
			<u>\$ 4,789.00</u>

January Additional Disbursements
Invoice Entry Dates 1/12/2021-1/31/2021
For Approval at February 11, 2021

OAKLAND COUNTY	ACCOUNTS PAYABLE	01/29/21	\$ 2,455.98
			<u>\$ 2,455.98</u>
OAKLAND COUNTY CLERKS ASSOC.	CONFERENCES-DUES-ETC	01/29/21	\$ 25.00
			<u>\$ 25.00</u>
QUILL CORPORATION	OFFICE SUPPLIES	01/29/21	\$ 90.95
			<u>\$ 90.95</u>
ROAD COMM. FOR OAKLAND COUNTY	ACCOUNTS PAYABLE	01/29/21	\$ 158.57
ROAD COMM. FOR OAKLAND COUNTY	STREET LIGHTING	01/29/21	\$ 74.40
			<u>\$ 232.97</u>
ZULTYS, INC	TELEPHONE	01/29/21	\$ 1,407.01
			<u>\$ 1,407.01</u>
TOTAL			\$ 35,356.46

FIRE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
ANNA PLISKA	ACCOUNTS PAYABLE	01/15/21	\$ 1,502.10
			<u>\$ 1,502.10</u>
COMCAST	TELEPHONE & INTERNET	01/15/21	\$ 138.35
			<u>\$ 138.35</u>
COMCAST	TELEPHONE & INTERNET	01/15/21	\$ 138.32
			<u>\$ 138.32</u>
ECTO HR, INC	NEW HIRE/PERSONNEL PROCESSING	01/15/21	\$ 29.00
			<u>\$ 29.00</u>
APOLLO FIRE APPARATUS REPAIR	ACCOUNTS PAYABLE	01/29/21	\$ 599.96
			<u>\$ 599.96</u>
BATTERIES + BULBS	REPAIRS & MAINTENANCE #2	01/29/21	\$ 116.10
			<u>\$ 116.10</u>
CARDMEMBER SERVICE	ACCOUNTS PAYABLE	01/29/21	\$ 655.21
CARDMEMBER SERVICE	OPERATING SUPPLIES #2	01/29/21	\$ 22.95
CARDMEMBER SERVICE	CERTIFICATION & LICENSE	01/29/21	\$ 125.00
CARDMEMBER SERVICE	OFFICE SUPPLIES	01/29/21	\$ 26.52
CARDMEMBER SERVICE	DUES & SUBSCRIPTIONS	01/29/21	\$ 75.00
CARDMEMBER SERVICE	OTHER EQUIP PURCH-UNDER \$10,000	01/29/21	\$ 107.97
CARDMEMBER SERVICE	EQUIPMENT MAINTENANCE	01/29/21	\$ 103.09
			<u>\$ 1,115.74</u>
CLARKSTON PAPER	REPAIRS & MAINTENANCE #2	01/29/21	\$ 404.25

January Additional Disbursements
Invoice Entry Dates 1/12/2021-1/31/2021
For Approval at February 11, 2021

CLARKSTON PAPER	OPERATING SUPPLIES	01/29/21	\$ 25.49
			<u>\$ 429.74</u>
COMCAST	TELEPHONE & INTERNET	01/29/21	\$ 297.68
			<u>\$ 297.68</u>
CONSUMERS ENERGY	HEAT #1	01/29/21	\$ 523.36
CONSUMERS ENERGY	HEAT #2	01/29/21	\$ 616.96
CONSUMERS ENERGY	HEAT#3	01/29/21	\$ 445.15
			<u>\$ 1,585.47</u>
DAVE FEICHTNER - PETTY CASH	OPERATING SUPPLIES #2	01/29/21	\$ 15.49
DAVE FEICHTNER - PETTY CASH	MISCELLANEOUS	01/29/21	\$ 67.03
			<u>\$ 82.52</u>
DTE ENERGY	HEAT #1	01/29/21	\$ 187.87
DTE ENERGY	ELECTRIC #2	01/29/21	\$ 632.42
DTE ENERGY	ELECTRIC #3	01/29/21	\$ 157.36
			<u>\$ 977.65</u>
E.S.C.A.P.E. INC.	DUES & SUBSCRIPTIONS	01/29/21	\$ 500.00
			<u>\$ 500.00</u>
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	01/29/21	\$ 5.88
			<u>\$ 5.88</u>
IMAGETREND, INC	REPORT MANAGEMENT (CLEMIS)	01/29/21	\$ 5,595.00
			<u>\$ 5,595.00</u>
JASON ALEXANDER	UNIFORMS	01/29/21	\$ 136.00
			<u>\$ 136.00</u>
NYE UNIFORM	ACCOUNTS PAYABLE	01/29/21	\$ 330.45
			<u>\$ 330.45</u>
OAKLAND COUNTY-SHERIFF'S BILL	ACCOUNTS PAYABLE	01/29/21	\$ 2,637.83
			<u>\$ 2,637.83</u>
OFF DUTY WEAR	UNIFORMS	01/29/21	\$ 29.92
			<u>\$ 29.92</u>
OXFORD OVERHEAD DOOR	REPAIRS & MAINTENANCE #2	01/29/21	\$ 179.00
			<u>\$ 179.00</u>
ROAD COMM. FOR OAKLAND COUNTY	ACCOUNTS PAYABLE	01/29/21	\$ 758.26
			<u>\$ 758.26</u>
STACEY WALLS	UNIFORMS	01/29/21	\$ 36.00
			<u>\$ 36.00</u>

January Additional Disbursements
Invoice Entry Dates 1/12/2021-1/31/2021
For Approval at February 11, 2021

SUBURBAN OFFICE & JAN.SUPPLIES	OFFICE SUPPLIES	01/29/21	\$	3.29
SUBURBAN OFFICE & JAN.SUPPLIES	OPERATING SUPPLIES	01/29/21	\$	75.34
			\$	<u>78.63</u>
ZULTYS, INC	TELEPHONE & INTERNET	01/29/21	\$	540.47
			\$	<u>540.47</u>
TOTAL			\$	17,840.07

CABLE FUND

Vendor	Inv. Line Desc	Chk Date		Amount
CHARTER TOWNSHIP OF INDEPENDENCE	ACCOUNTS PAYABLE	01/15/21	\$	3,000.00
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	01/15/21	\$	1,500.00
			\$	<u>4,500.00</u>
GENERAL FUND	OFFICE RENT	01/15/21	\$	900.00
GENERAL FUND	SUPPORT SERVICES	01/15/21	\$	2,800.00
			\$	<u>3,700.00</u>
COMCAST	MISCELLANEOUS	01/29/21	\$	293.35
			\$	<u>293.35</u>
TOTAL			\$	8,493.35

POLICE FUND

Vendor	Inv. Line Desc	Chk Date		Amount
ADKISON, NEED, ALLEN & RENTROP PLLC	ACCOUNTS PAYABLE	01/15/21	\$	1,560.00
			\$	<u>1,560.00</u>
OAKLAND COUNTY-SHERIFF'S BILL	ACCOUNTS PAYABLE	01/29/21	\$	142,911.33
			\$	<u>142,911.33</u>
TOTAL			\$	144,471.33

BUILDING FUND

Vendor	Inv. Line Desc	Chk Date		Amount
GENERAL FUND	FACILITY RENT & UTILITIES	01/15/21	\$	1,500.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	01/15/21	\$	2,000.00
			\$	<u>3,500.00</u>
CARLISLE/WORTMAN ASSOCIATES	ACCOUNTS PAYABLE	01/29/21	\$	4,009.95

January Additional Disbursements
Invoice Entry Dates 1/12/2021-1/31/2021
For Approval at February 11, 2021

	\$ 4,009.95
--	-------------

GENERAL FUND	ACCOUNTS PAYABLE	01/29/21	\$ 231.53	
			\$ 231.53	
		TOTAL	\$ 7,741.48	

LAKE IMPROVEMENT FUND

Vendor	Inv. Line Desc	Chk Date	Amount	
AQUA WEED CONTROL	CONTR. SERVICES-SUSIN LAKE	01/29/21	\$ 816.00	
			\$ 816.00	
 DONNA VENTIMIGLIA	 CONTR. SERVICES-DIXIE LAKE	 01/29/21	 \$ 75.00	
			\$ 75.00	
 PAULA LENTINE	 CONTR. SERVICES-DIXIE LAKE	 01/29/21	 \$ 200.00	
			\$ 200.00	
		TOTAL	\$ 1,091.00	

	\$ 214,993.69
--	----------------------