

LIBRARY BOARD MEETING  
December 18, 2018

The meeting was called to order at 7:00 p.m.

Members present: Kristy Bower, Sam Marohn, Kathy Rollins, Mary Bell, Joan Rusch and Cathy Forst.

Member absent: Ruth Gruber

**Secretary's Report:**

The minutes for the November meeting were distributed at the meeting and accepted as written.

**Treasurer's Report:**

The bills for December total \$12,556.97. Sam moved to pay the bills. Mary seconded. Motion passed.

Currently we have \$116,379.72 in our regular account and \$184,460.95 in our reserve account for a total of \$300,840.60 at the end of November.

All cost centers will come in under budget. We will have a surplus of around \$60,000.00 that we will roll over to next year's budget.

**Library Director's Report:**

Circulation for November—8,832

Items added to collection--142

Door Count—2,886

- a. Calendars were distributed and reviewed
- b. Holiday Hours—the library will be closed Saturday, Monday and Tuesday.

**Old Business:**

After discussion Sam moved to make the hourly and salary increases at 3%. Mary seconded. Motion carried.

**New Business:**

2019 Budget—The proposed 2019 budget was reviewed with total expenditures at 682,075.00 and total revenues at \$695,646.00. (See attached) Joan moved to approve the 2019 budget. Mary seconded. Motion passed.

Insurance—Cathy will put together a full inventory for insurance purposes to make sure the collection, shelving and furniture are adequately covered.

Meeting Dates for 2019—The library board will continue to meet on the third Tuesday of each month at 7:00 p.m. except for August when the meeting will convene at 6:00 for the Public Hearing. (See attached)

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Kathleen Rollins,  
Secretary

KFR/cpf