

LIBRARY BOARD MEETING
November 20, 2018

The meeting was called to order at 7:00 p.m.

Members present: Kristy Bower, Sam Marohn, Kathy Rollins, , Mary Bell, Ruth Gruber and Cathy Forst.

Member absent: Joan Rusch

Secretary's Report:

The minutes for the October meeting were distributed electronically and accepted as written.

Treasurer's Report:

The bills for November total \$21,733.50. Mary moved to pay the bills. Sam seconded. Motion passed.

Currently we have \$165,702.56 in our regular account and \$183,782.05 in our reserve account for a total of \$349,484.61 at the end of October.

Library Director's Report:

Circulation for October—7,771

Items added to collection--342

Door Count—3,330

- a. Calendars were distributed and reviewed
- b. Cathy & Kimberly put together a local history presentation for the local cub scouts.
- c. Active Shooter Training presented by Sheriff's Department is mandatory for staff on December 6th
- d. Technology Museum (old technology) on display starting December 10th
- e. The library will be closed Thursday, Friday and Saturday for Thanksgiving Holiday

Old Business:

Sexual Abuse Policy revisit—Board discussed the policy and agreed to approve the policy but would like to have a voice in selecting insurance policy in the future and we need to be included in the training for this policy. We agree to background check new employees and understand the new policy may cost \$3,000.00 for the entire township. Ruth moved to accept the Sexual Abuse Policy and Sam seconded. Motion carried.

New Business:

Salaries and hourly rates for 2019 were discussed. The Board directed Cathy to figure on 3% raises. She will have the final budget figures next month.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Kathleen Rollins,
Secretary

KFR/cpf