

LIBRARY BOARD MEETING
October 16, 2018

The meeting was called to order at 7:05 p.m.

Members present: Kristy Bower, Sam Marohn, Kathy Rollins, Joan Rusch, Mary Bell and Cathy Forst.

Member absent: Ruth Gruber

Secretary's Report:

The minutes for the September meeting were distributed at the meeting and accepted as written.

Treasurer's Report:

The bills for October total \$17,620.01. Mary moved to pay the bills. Sam seconded. Motion passed.

We have \$215,870.51 in our regular account and \$183,709.96 in our reserve account for a total of \$399,580.47 at the end of September.

Library Director's Report:

Circulation for September—8,326

New Patrons--49

Door Count—3,131

Website Visits—3,636

- a. Calendars were distributed and reviewed
- b. The Friends Book Sale is next weekend October 17-20.
- c. October 23rd is the author program
- d. The library will close at 5:00 on Halloween.
- e. Mike and Rachel attended a workshop in Bay City on workplace safety.

Old Business:

Sexual Abuse Policy revisit—The Board’s draft policy came back from the insurance company with changes. We would like to canvas other libraries to learn their policies. Cathy will check with other area libraries.

Copy Machine Proposal—Applied Imaging (Ricoh Machine) buy or lease 36 or 48 months- to buy is \$5,290 for 2 machines. (Public and Staff) \$139.26 monthly for 48 months plus .009 for black and white overages and .05 for color overages includes toner. Sam moved to lease the copiers from Applied Imaging for 48 months. Mary seconded. Motion carried.

Website Development—We should know more next month

New Business:

Sam would like to see the author’s name on check-out receipt. Cathy will check on the ability to customize the receipt wording.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Kathleen Rollins,
Secretary

KFR/cpf