

**TOWNSHIP BOARD  
REGULAR MEETING  
March 14th, 2024 | 7:30 P.M.**



**INSTRUCTIONS FOR LIVE STREAMING**

Via telephone: Dial (929) 205-6099 or (312) 626-6799, enter ID 847 7007 5861 (press # for participant number)  
Via computer <https://us02web.zoom.us/j/84770075861>

**SPECIAL ACCOMMODATIONS**

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Township Clerk at 248-846-6510 in advance to request assistance.

**PUBLIC COMMENT**

Public Comment is the time for audience members to comment on items not on the agenda. This is not a question-answer period. Please keep comments to no more than three minutes. Audience members will also be given the opportunity to comment on items that appear on the agenda after a motion is made and seconded, but before a vote is taken. Comments may be submitted in advance of the meeting to the Township Clerk at [clerk@springfield-twp.us](mailto:clerk@springfield-twp.us) or 248-846-6510.

**AGENDA**

- Call to Order**
- Pledge of Allegiance**
- Roll Call**
- Agenda Additions & Changes**
- Public Comment**
- Consent Agenda**

- a) Approve Minutes: Regular Meeting of February 8, 2024, Special Meeting of February 22, 2024
- b) Accept the February 2024 Treasurer's Report
- c) Receive February 2024 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, Comp Time, IT, and Natural Resources
- d) Authorize payment of bills: February Additional Disbursements totaling \$244,072.56 and March 2024 Bills List totaling **\$68,299.42**
- e) Adopt Resolution 2024-02 Authorizing the Adoption of the Oakland County Multi-Jurisdictional Hazard Mitigation Plan
- f) Authorize the Natural Resources Manager to hire two Natural Resources Crew Members in 2024 contingent on acceptance of job offer, wage negotiations and onboarding processes
- g) Approve the Facilities Manager to enter an agreement with All n One for the 2024 Lawn Maintenance Season at zero increase over 2023 rates
- h) Set Joint meeting of the Township board and Planning Commission for April 23 at 6:00 PM
- i) Approve Budget of up to \$1,427.00 for the Deputy Clerk to attend the MAMC Summer Conference
- j) **Receive Communication:**
  - a. Award for \$3,000.00 Tire Grant Submitted from Deputy Treasurer Erin Mattice

**PRESENTATION**

- a. Oakland County Treasurer Robert Wittenburg – Foreclosure Prevention

**NEW BUSINESS**

- 1. Proposed Parks & Recreational Millage Renewal Proposition Language
- 2. Discussion of Parks & Recreation Michigan Department of Natural Resources Grant Applications
- 3. 2024 Gravel Program Participation
- 4. 2024 Dust Control Program

**Public Comment**

**Adjourn**

Minutes of  
**BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**February 8, 2024**

**SPRINGFIELD**  
CHARTER TOWNSHIP

Sean R. Miller, Clerk



**Call to Order:** Supervisor Moreau called the February 8, 2024 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center.

**Pledge of Allegiance**

**Roll Call:**

**Board Members Present**

Laura Moreau	Township Supervisor
Sean Miller	Township Clerk
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Jason Pliska	Township Trustee
Bill Whitley	Township Trustee

**Others Present**

Greg Need	Township Attorney
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**Board Members not Present**

Denny Vallad	Township Trustee
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**Agenda Additions & Changes:**

**Public Comment:**

Ric Davis addressed the Board stating that some of his comments in the January 29<sup>th</sup>, 2024, meeting were not recorded in the minutes. He restated his comment that was made at the January 29<sup>th</sup> meeting by saying that he feels the new Chief needs experience in the Medical Control Authority and experience with paid on-call. He also stated that he looked at the credentials of all three candidates and after seeing the interviews he felt two candidates were fit for the department and didn't understand why the 3<sup>rd</sup> candidate got pushed through.

**Consent Agenda:**

Supervisor Moreau stated that Captain Stickland requested the move of New Business 1. to Old Business 1.

Clerk Miller stated the minutes in the Consent Agenda for January 30<sup>th</sup>, state January 29<sup>th</sup> in the heading and will be changed before being signed by the Clerk and Supervisor.

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**Trustee Hopper moved to approve the Consent agenda as amended. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, and Whitley; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

- a) Approve Minutes: Regular Meeting January 11<sup>th</sup> 2024, Special Meeting of January 29<sup>th</sup> 2024, and Special Meeting of January 30<sup>th</sup> 2024
- b) Accept the December 2023 Treasurer's Report and January 2024 Treasurer's Report
- c) Authorize payment of bills: January 2024 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, Comp Time, IT, and Natural Resources
- d) Authorize payment of bills: January Additional Disbursements totaling \$181,374.72 and February 2024 Bills List totaling **\$63,085.06**
- e) Approve 2024 Southeast Michigan Council of Governments (SEMCOG) Dues at the cost of \$1,958.00
- f) Receive 2023 Planning Commission annual Report
- g) Receive 2024 Liquor License Renewal Review
- h) Authorize Natural Resources Manager to contract for prescribed burn services with the following contractors at costs not to exceed: Stantec Consulting Services, LLC not to exceed \$4,800.00 and Plantwise LLC not to exceed \$7,200.00
- i) Receive communication:
  - Thank you from Clarkston Area Youth Assistance (CAYA) for 2023 Contribution

### **Old Business:**

#### **1. Sale of Fire Department Engines – Reconsider Sale Price and Method**

Captain Hart led this discussion by stating that the Fire Department in Holly that was supposed to purchase the two engines backed out. The minutes of September 2023 stated that they would try to sell them by word of mouth and put them on social media, which was done. He also stated that he purchased an ad in Fire Trader Magazine. As of right now they are up for sale for \$45,000 and \$50,000, and so far, they have received one call with interest. He researched a Broker in Alabama and stated they will take 10% of the sale price as a fee. He also did more research on the resale value of the engines and found they typically are listed between \$35,000-\$45,000. He is suggesting that the price be lowered to \$30,000 for one and \$35,000 for the other.

Treasurer Dubre asked if he would do another Fire Trader Ad with the updated price.

Captain Hart answered yes, another 30-day ad would be published, along with an updated pricing ad on Marketplace.

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Treasurer Dubre asked if they did not sell, would he then talk to the Broker about selling them.

Captain Hart stated yes, he would wait 30 days and if they didn't sell then he would contact the broker about selling them with the 10% commission.

Treasurer Dubre stated she is disappointed that they didn't sell at their current price and suggested they run the reduced-price ad for at least 2 months.

**Trustee Pliska moved to amend the previously authorized sale of two 2003 American LaFrance fire engines from a minimum total of between \$100,000 and \$110,000 to a minimum total of \$65,000 less 10% broker fees if required after a period of 60 days. Supported by Clerk Miller. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, and Whitley; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

A comment was made by a member of the Fire Department regarding this motion asking if they could donate the lower priced engine to OCC in exchange for training time at the fire tower or at the Crest Center.

Supervisor Moreau liked this idea and asked Captain Hart to find out what the value exchange would be for this.

## 2. Fire department Shift Staffing Policy

Captain Strickland led this discussion by stating that with the implementation of ALS the Fire Department agreed to review the staffing. He feels they are at a good place to make that review of the policy. He researched the surrounding departments to find out their policies on shift staffing. After meeting with the Supervisor, he stated what he would like to see in the new policy. He stated that currently they have a 24-hour consecutive policy, meaning a person can work 24 hours, but if they need to work overtime, they would have to get authorization from the Fire Chief. He continued by saying that at times those authorizations were not approved and therefore they had open shifts. Some personnel are interested in picking up those shifts and Captain Strickland stated that he feels comfortable now bringing this to the Board to approve those extra shifts. He thinks it would be a huge bonus to have the opportunity to fill the schedule. He continued by saying that currently when they are scheduling staffing, they go through all the paid on-call staff and go through 2 rotations of picking their shifts. After that is done, they go through a 3<sup>rd</sup> rotation where then the full timers are allowed to pick their shifts. The remaining open shifts after this rotation is when this new policy would kick in to allow for more shift opportunities. He stated that he is requesting a 48-hour policy, with mandatory down-time. He stated that if this policy is approved, he would add this to the fire report starting next month for review.

Clerk Miller asked how he came up with the mandatory downtime hours of 1pm to 4pm each day.



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Captain Stickland said he came to this policy after discussions with employees that work with different fire departments and what they are comfortable with.

Clerk Miller stated that his only concern with that is if there is an emergency call that requires them to respond during those specific hours.

Captain Hart stated that the hours could be floating hours.

Supervisor Moreau suggested they adjust it to say 3 hours throughout the day. She also noted that she did contact Dave Feichtner to better understand what went into this policy.

Trustee Whitley commented that he feels the 3-hour block should be mandatory, but he believes there should be some leeway on how those hours are taken.

Captain Hart stated that there is already downtime set into every member's schedule.

Trustee Whitley stated that he noticed the trend being 72-hour shifts, and he wouldn't be surprised if the hours go up eventually.

**Clerk Miller moved to approve the Springfield Townships Fire Department's minimum staffing policy as presented with noted changes regarding required downtime as presented by Captain Strickland in his February 2<sup>nd</sup> 2024 Memo. Supported by Trustee Hopper. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, and Whitley. No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

A member of the Fire department commented that 48-hour shifts are very common, and he doesn't feel as though the schedule will negatively impact the personnel.

Ric Davis commented that he hopes this policy reminds everyone how important it is to have the lounge area in the station for personnel.

Supervisor Moreau commented that she and the Board were never against having a lounge area for the department.

Ric Davis stated that Supervisor Moreau called it a rumpus Room and that she felt that it was not needed.

Supervisor Moreau stated that the bunk rooms at station 1 and 2 are finished and that was a priority for her and the Board to make sure that the firefighters were able to have comfortable and restful sleep.

Ric Davis commented that he was at the planning meeting and knows what was said.

Supervisor Moreau stated that she wants to keep the comments on topic and on the current motion.



3. Fire Chief Search – Discuss Second Round Interview Format

Supervisor Moreau stated that 1<sup>st</sup> round interviews were done on Monday January 29<sup>th</sup> and she wanted to give the Board and the Fire department time to submit their questions that they would like the candidates to answer for their 2<sup>nd</sup> round interview. At the Special Meeting on Tuesday, the consensus was for the candidates to make a prepared presentation followed by short impromptu questions. The presentation would be budget related and it was suggested that it be related to an instance where an ALS millage was not passed. Short answer questions were submitted by Fire Personnel and Board members.

Treasurer Dubre and Trustee Pliska both stated that they think the questions submitted should not be read during this public meeting to keep the integrity of the interview process.

Trustee Pliska continued by saying that he identified 7 questions that were of the same difficulty and required the same depth of thought. He feels 6 questions should be retained for a more random question and answer scenario. He thinks the other questions would be great follow-up questions. He identified questions submitted by the Fire Department that he believes would be most important to ask. He feels those 7 questions were the best to allow him to come up with a scoring rubric.

Supervisor Moreau noted that the Board decided against doing written questions but wondered if the Board wanted to submit some of these questions in advance as written questions. She stated that if 2 or 3 questions were submitted in advance that would help the Board gather more information.

Treasurer Dubre isn't fond of advance questions. She likes the idea of keeping the process impromptu.

Trustee Pliska agreed with Treasurer Dubre.

Supervisor Moreau suggested having time limits on the presentation.

Trustee Whitley stated that he thinks having a longer presentation would cut out question opportunities from the Board.

Trustee Pliska asked if there is intent to do another interview after February 22<sup>nd</sup> or if the intent is to identify a candidate after the 2<sup>nd</sup> round interviews.

Treasurer Dubre stated that she wouldn't intend to have a 3<sup>rd</sup> interview.

Trustee Whitley agreed that 2 rounds are plenty.

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Supervisor Moreau suggested three 20-minute time blocks. 20 minutes for the presentation, 20 minutes for the draw questions, and 20 minutes for questions from the Board. She asked the Board members about the presentation and if they want any changes to the verbiage.

Trustee Whitley asked if the Board is going to define what type of resources the candidates will have for their presentation.

Treasurer Dubre stated that she thinks the Board should leave it open so the candidates can reach out and ask questions.

Trustee Whitley stated that the room needs to be prepared for the use of electronics or the projection screen.

Supervisor Moreau suggested that they offer what resources are available to them ahead of time so they can prepare accordingly. She wanted to go back to what Trustee Pliska mentioned about the 7 questions of equal depth and asked the Board their opinions.

Trustee Hopper liked the thought basis that Trustee Pliska had about the 7 questions.

Trustee Whitley agreed and asked the process of these questions.

Supervisor Moreau stated the candidates would pull 2 questions and have a limited time to prepare. They would then present the answers to the Board in 20 minutes. The questions would then be returned, and the next candidate would pull their 2 questions.

Trustee Pliska suggested a timer for the candidates to see.

The Board agreed it would be in the best interest of the candidates to allow them to see a timer.

Trustee Hopper thanked the Fire Department for their submitted questions. He also asked if the candidates will be given a contact person to give more information to them if needed for the presentation question.

Supervisor Moreau stated that she will provide the budget to the candidates, but they should contact members of the department as they see fit.

### **New Business:**

#### **1. Long Lake Wetland Restoration – Update and Grant Authorization**

Natural Resources Manager Mike Losey addressed the Board by stating that last February he presented on the environmental restoration project opportunity along Long Lake. They have continued to provide restoration work in that area and partnered with various groups. He stated

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that this lake is key for the preservation of certain species. A design engineering permitting Grant was submitted through the Midwest Glacial Lakes Partnership to help with the erosion issues in the Prairie fen, but it was contingent on the federal government passing a new federal fiscal year budget, so he stated that grant funding can't be awarded right now. He continued by saying that an additional opportunity through Ducks Unlimited was announced in January to help with funding for wetland conservation projects. They have coordinated this grant to focus on high quality wetlands that include Saginaw Bay and western Lake Erie watersheds, this would include the Shiawassee that flows to Saginaw Bay. The erosion ditch that was discussed would be included in the wetland conservation program through Ducks Unlimited. He stated that he has reached out to them, and they are very receptive to this project. He continued by saying this project would continue through 2026. He is requesting, due to the uncertainty of the Midwest Glacial Lakes partnership project, that they apply for the design engineering permitting phase and the restoration phase through Ducks Unlimited. He stated that after speaking with a representative from the Midwest Glacial Lakes partnership, he was open to the idea of it being a collaborative project. He is requesting that the same packet for the design and engineering permitting program that was used for MGLP be used for Ducks Unlimited and expand the grant to include the Townships matching commitment for fiscal year 2024 and for the restoration money to fix the erosion ditch. He obtained high level estimates for the construction phase which would be refined further once this is approved. He stated that Ducks Unlimited doesn't require any matching funds and he thinks they could fund around \$250,000 per project with a \$45,000 match.

Supervisor Moreau thanked Mr. Losey and clarified that this is for the Long Lake Area, which is northwest of the Civic Center.

Mr. Losey stated how beautiful the area is and how much he has seen it being used recreationally lately and said that fixing the erosion issue will address and improve recreational use.

Supervisor Moreau asked if he has seen an increase due to the opening of Hartland Meadows.

Mr. Losey answered that since it is easier to get back to that area, due to the new trail, that is likely for the increase in paddle sports and other recreational uses.

Trustee Hopper stated that the times he has gone back to this area he is disgusted to see the erosion that this ditch has caused.

Mr. Losey said it is nice to have various groups and people that can brainstorm together to come up with different solutions on how to complete this project effectively.

Treasurer Dubre thanked Mr. Losey for his time and hard work on this project.

**Trustee Hopper moved to authorize submission of grant application to the Ducks Unlimited Wetland Conservation Program, grant reimbursement request not to exceed \$500,000. Authorize match contribution to Wetland Conservation Program grant application not to exceed \$45,000 in FY 2024, using matching funds previously authorized for Midwest Glacial Lakes Partnership Grant**



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**by the Township Board on February 9, 2023. Supported by Trustee Pliska. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, and Whitley. No; none. Absent: Vallad. The motion carried by a 6 to 0 vote.**

2. Proposed New Janitorial Custodian Service Agreement

Facilities Manager Jerry David led this discussion by stating that the Board has been provided with bid proposals from those who were interviewed for a new janitorial agreement. He stated that Parks and Recreation and Library also reviewed this and there was a committee to interview the companies. He stated that the current janitorial company, Clean Team Inc, purchased the Township's original cleaning company Absolute Building Maintenance several years ago. Since then, Clean Team has had a hard time with staffing issues and therefore has had a hard time keeping the building clean. The cost comparison in the Memo provided to the Board includes quotes from Stratus Building Solutions, Corporate Cleaning Group, and Office Pride Commercial Cleaning. The committee came up with questions to ask each bidder and based on the results, were able to narrow down which company they felt was the right fit. Those companies were Corporate Cleaning and Office Pride. He is recommending that the Township enter into an agreement with Corporate Cleaning Group at a yearly cost of \$53,100. He continued by saying that he has personal experience with Corporate Cleaning Group and highly recommends them. He also noted that this cost is split 65%/35% between the Township and the Library.

Clerk Miller stated that he appreciated the fact that Mr. David has worked with this company before.

Treasurer Dubre agreed.

Mr. David continued by saying that this will be a 3-person team, with a team leader.

Supervisor Moreau stated that currently Clean Team has only 1 person that comes in to clean the facility.

Treasurer Dubre asked when letting go of Clean Team will become effective.

Mr. David stated that they must receive a 30-day notice before termination.

Treasurer Dubre stated she is not comfortable with that and feels like they will stop coming if they know the Township isn't going to utilize their services.

Supervisor Moreau asked if there is a penalty for breach of contract. She also asked how soon Corporate Cleaning can start.

Mr. David stated that they can start immediately depending on the 30-day notice with Clean Team.

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Trustee Whitley stated that he thinks it's in the best interest to bring Corporate Cleaning in before letting Clean Team go so there isn't a lapse in cleaning in the building.

Mr. David stated that Clean Team has been paid through February so they can arrange for Corporate Cleaning to come in starting in March.

Attorney Need stated that he looked through Corporate Cleaning's contract agreement and found a few contradictions in the 3 separate documents that were provided, along with a few typographical and billing process errors. He stated the contract looks fine despite those few errors that can be easily corrected.

**Clerk Miller moved to authorize the Facilities Manager to award Corporate Cleaning Group the Cleaning Service Agreement, subject to revisions as per the Township Attorney's recommendation for the cleaning of the Springfield Township Civic Center at a cost not to exceed \$53,100.00 for the calendar year of 2024 at a cost split of Township 65% and Library 35%. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, and Whitley. No: none; Absent: Vallad. Motion carried by a 6 to 0 vote.**

3. Springfield Township Master Plan

a. Board Action to Adopt Final Plan

Supervisor Moreau stated the Master Plan was adopted by the Planning Commission, per the Michigan Zoning Enabling Act. It is the Planning Commission's responsibility to prepare, put out for Public Comment, and Adopt the Master Plan. The plan then moves to the Township Board for approval and adoption. She continued by saying that it has been through its 63-day review period with some comments received. A summary of the minor changes that were made was distributed and a copy of the public hearing notice is attached along with the adopted resolution from the Planning Commission.

Trustee Hopper stated that the Planning Commission spent a year and a half working on this. He stated this unlocks future work with Giffels Webster and the responses received from the County were good.

Supervisor Moreau stated that she is grateful for the comments received and for all the hard work that went into the Master Plan.

**Treasurer Dubre moved to adopt Resolution 2024-01 to adopt the Springfield Township Master Plan. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, and Whitley; No: none; Absent: Vallad. The motion carried by a 6 to 0 vote.**

b. Set Joint Meeting with Planning Commission to Discuss Action Plan

The Board tentatively scheduled the joint meeting for April 23<sup>rd</sup> at 6:00pm.

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**PUBLIC COMMENT:** None

**Adjournment:**

Hearing no other business, Supervisor Moreau adjourned the meeting at 8:59 pm.

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Laura Moreau, Supervisor

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Sean R. Miller, Clerk



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**SPECIAL MEETING**  
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**SPRINGFIELD**  
CHARTER TOWNSHIP

Sean R. Miller, Clerk



**Call to Order:** Supervisor Moreau called the February 22, 2024 Special Meeting of the Springfield Township Board to order at 5:00 pm at the Springfield Township Civic Center.

**Pledge of Allegiance**

**Roll Call:**

**Board Members Present**

Laura Moreau	Township Supervisor
Sean Miller	Township Clerk
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Jason Pliska	Township Trustee
Bill Whitley	Township Trustee

**Others Present**

Judy Hensler	Technical Review Committee member
David Kwapis	Technical Review Committee/Brandon Fire Chief

**Board Members Not Present**

Denny Vallad	Township Trustee
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**AGENDA-** Fire Department Chief search second round interviews

Supervisor Moreau began by stating the Board will be conducting interviews in 1 hour time blocks. There will be three 20-minute segments within the 1-hour block for each of the candidates. The first 20-minute block will be a prepared presentation of the challenge question, followed by impromptu short answer questions where there will be a random draw of 2 questions and the candidate will have time to prepare his answer for those questions. The last 20-minute segment will consist of standard interview questions from the Board.

Supervisor Moreau stated the challenge question is as follows: At the August State Primary Election the dedicated ALS Millage of .75 mills fails to be renewed by Township voters. This loss in Millage funding will reduce the Fire Fund Tax Revenue by \$625,000. For the upcoming budget workshop meeting you are tasked with developing a plan that would allow the Fire Department to continue providing ALS services. This question is for all candidates to present on, and they were all given a copy of the 2024 Fire Fund budget to prepare their answers.

She welcomed Matthew Covey as the first candidate to be interviewed.

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Mr. Covey thanked the Township Board for having him and provided the Board with a packet and he had a power point for his presentation of the challenge question.

Mr. Covey drew 2 questions at random that were preselected by the Board.

The first question was: You want to seek the Township Board's approval for a new department program or policy. After discussing it with the Supervisor, she said she did not think it was necessary and told you not to pursue it. However, in previous conversations you had with the Board, they indicated support for your program or policy. What would you do?

Mr. Covey stated that as a Fire Chief, it's his duty and responsibility to push the Fire Service forward in a positive direction that is required to operate in a safe and timely matter. He stated he would take his policy or program back to the Township Supervisor and spend a significant amount of time with the Supervisor going over why he feels it is necessary for the department. He would hopefully, through education and time, develop a clear and precise reason for why he needs this program. He stated it's extremely important as a Fire Chief to have the Supervisor's support and the support of the Township Board. If he felt like he was not able to get a positive reaction or change the Supervisor's mind, if it was a safety issue or concern, he feels he would have to move towards approaching the Board on the situation. He stated that he doesn't like that scenario because he is a bridge builder and a team builder, and he hopes that he would have the Supervisor's support before this ever came to a head. He would never bring anything forward to the Supervisor that was unnecessary. He also added that it's never good to go around the boss's back, he would advise the Supervisor of his intentions to bring the policy forward to the Board.

The second question was: With a growing Township and growing department, how do you see the department evolving? What steps would you take to ensure that the department is staying at the forefront of education, development, aggressive firefighting tactics, and aggressive paramedicine?

Mr. Covey stated that he has never enjoyed it when firefighters or paramedics use the word aggressive. Being aggressive is not what he wants in the fire service. What he wants is skilled and educated decision makers that are looking for the best decision in a timely matter. As a Fire Chief it's his responsibility to grow the members of the department to the best of their abilities by offering them multiple opportunities for advancement in their career and offering a succession plan where firefighters have the opportunity to grow in leadership and their skills. That allows the fire service members, paramedics, and firefighters to have the skills when there is a major incident or problem, to make quick and effective decisions. Those quick and effective decisions lead to the best outcome for the patient. As a Chief he is going to ensure there is proper education for the firefighters and there is a succession plan, by offering leadership programs, hands-on and proper training, and to have them be able to make the proper decision. He stated he currently works at a location where people say they are "aggressive" in fire service and paramedicine, and they are aggressive because they are able to make quick and effective decisions that lead to the success of the incident, meaning the patient is taken care of and the fire is handled properly and safely.

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Sean R. Miller, Clerk



Supervisor Moreau thanked him for his answers and the Board moved onto their follow-up questions.

Supervisor Moreau asked if he could describe one area that he feels Springfield Township Fire Department is strong in, one area where he feels there could be improvements, and how he thinks he could assist with both of those.

Mr. Covey answered that the Springfield Township Fire Department is progressive and is going in the right direction. He doesn't see weakness, he sees strength. As a Fire Chief he believes that he is going to bring leadership to this department, and he is going to help guide it in the direction it is currently going. He has watched this Fire Department grow and stated it has come a long way with its support from the Board and its members. Transferring to ALS transport is a big task for a small department and he stated that there is no weakness here. He stated that he sees the ability to keep the department moving in a forward direction. He wants to bring Matt Covey's form of leadership, which is to give people a seat at the table, to have the trust of the firefighters, and to help members build on their strengths to become better firefighters and paramedics. He sees no issues with how the department is currently. He sees a progressive department that is growing to the demand of the citizens and stated that demand is going to continue to grow and he wants to help champion its members to move the department in a forward direction.

Clerk Miller asked where he sees his career trajectory taking him in 5-10 years.

Mr. Covey answered that he sees himself in 5 years as dedicated as he is right now in his current department. He sees himself heavily involved in this department, continuing to watch it grow, having a succession plan and strategic plan in place. He sees all the firefighters and paramedics that are around him being better than the day they were before. He sees himself continuing to lead this department in the forward direction. He stated that he's not the type of person that would not move this department forward, as he is motivated and his motivation in 5 years won't change. He is going to continue to grow in this community and in the fire department to meet the demands. He stated that the baby boomers are continuing to age. He sees himself in a department that everyone wants to be in and copy. In 10 years, he stated he will be close to 62 and close to retirement but he will continue to challenge the fire service to be better and he sees himself continuing to lead this department. He stated that if he is to retire before or at his 10<sup>th</sup> year, there will be people behind him that are easily going to fill his shoes, because of how great its members of the department are. His job is to make them better and in 5 years he wants them to be confident enough to step up to that position and lead this department and protect the residents.

Treasurer Dubre asked him what he sees as a forward direction for this department.

Mr. Covey stated that he sees the firefighters continuing to learn and grow. The more calls that are answered in the paramedic world, the better a paramedic becomes. He stated a forward direction means providing education and opportunities. He stated that he believes in the succession plan. When he says moving forward it means with every individual firefighter and its department. What do they want and what do they expect out of their career. Where do they see themselves. Sitting

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down with them and creating a plan so they can achieve those goals. It also means giving the tools to the firefighters and officers to move the department forward. He stated this department in 5 years will continue to grow with more demand for service and an increase in residents, so they must be able to keep up with the demand and service and stay state of the art, meaning getting the best training and putting the firefighters in the best position to be able to assist in a medical or fire situation.

Trustee Whitley stated that most members of the Springfield Township Fire Department are paid on-call, and many aspire to become full-time firefighters, EMT's, or paramedics with aspirations to achieve a leadership or command or officer position. How do you identify that potential in a paid on-call firefighter to develop them and assist and encourage and allow them to achieve their career goals.

Mr. Covey stated that every member of the department is important and as a Fire Chief it is his responsibility to meet with every individual firefighter, to sit down with them and ask where they see themselves in 1-5 years. Ask what they want from their department with the goal being to help them develop an educational plan and help them achieve that next step, whether that be a full-time position in the department or taking it the next step up in the paid on-call system, or a leadership position. Most firefighters don't have an educational plan and they want to be a Lieutenant or a Sargent, and it is his job as a Chief to sit down with those individuals and formulate a plan for them to have a future that is good for them. Especially with the paid on-call, we want them dedicated and we must champion them in any way possible to make them want to be here and want to be part of the community and be involved. There are already a good amount of people that do that currently and he wants to champion them to want to stay here, because of the retention in Michigan it is very difficult to find people.

Clerk Miller asked what are some proven strategies that he would utilize to bring more paid on-call individuals into the department.

Mr. Covey stated this is a 5–6-part question. He said it is imperative that there is community involvement. When there are fire trucks taken to public events and people see the firefighters out, they get an opportunity to talk to them and ask questions about being a paid on-call firefighter. Community outreach also involves going out to the schools and talking to students. In Waterford Township there have been cadet programs for the last 30 years. He stated that social media is another proven strategy. Being able to show people what the fire department does can be an amazing tool. Being able to show who the members of the department really are and what they provide and having explanations of what a paid on-call firefighter looks like and showing people those opportunities. The best recruiters fall within the department. We provide succession plans, education, and opportunities. Firefighters that are happy being here are going to talk to their friends and say this is a great place to be where there are opportunities for education and being part of the community. Another strategy is providing incentives to the paid on-call members to want to be a part of this community. Incentives include giving them opportunities to further their education and take on tasks and responsibilities within the station. 4 out of 5 firefighters that are currently working in Waterford today have been talked to by another member of the department.

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Advertisements in the newspaper and social media help but the current firefighters are the best recruiters.

Lastly, Mr. Covey addressed the Board stating that he has heard negativity throughout the community about who he is and wanted to clear the air. He stated those talking about him don't know him. He is a dedicated 33-year professional; from his home life to his community, to his church, and throughout every day of his life. He stated he is an honest man, and he doesn't come before this Board to be negative. He is proud of who he is. There is a rumor that he doesn't like paid on-call or volunteer firefighters and stated that is 100% wrong. He has traveled the state of Michigan training firefighters including volunteers, paid on-call, public safety, and full-time firefighters throughout the state and is proud of that. His job is to take the toolbox that he carries around every day and pass that toolbox onto people. He wants the members of the Board to view him as a professional. He is a good person and member of this community. He loves this community, as does his family. They plan on staying here forever. He stated this is his community and his fire department and if he is not chosen as Chief, he is ok with that. But he wants to champion this department going forward and will do it whether he is a member of it or not. He is always here for the current Captains and current members. He has supported this department through millages and has supported them through campaigning because it is the right thing to do. This is a great organization and stated even if the Chief is not him, he will still support whoever is the next Chief. He apologized for the negativity that was said about him.

The Board thanked Mr. Covey for his time.

Supervisor Moreau welcomed Gary Proctor as the second candidate interview and summarized the interview process.

Mr. Proctor provided the Board with a packet and he had a power point for his presentation of the challenge question.

Mr. Proctor drew two questions at random.

The first question read: Describe a time when you "screwed up" on the job resulting in negative financial impact. How did you address the situation and implement a plan to correct the situation and prevent it from reoccurrence?

Mr. Proctor stated that recently they had just started their budget in West Bloomfield at the beginning of the year. Last year when he went through and did his budget planning for the capital items he missed some things. He missed the renewal of the capital medical equipment and service contracts, one of them being the life packs, which can be very expensive. He missed that it was expiring at the end of the year and missed budgeting enough for the upcoming renewal of it because he'd gone off incorrect numbers that he thought were correct. Because they had purchased new capital equipment, they recently started to purchase more power structures and

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power motors for their ambulances and they discovered those needed more maintenance than they had anticipated. Which was fine when they were under warranty, but they decided to get them under service contract as well. He underestimated the budget on those as well. He worked that out with old numbers and came up around \$4,000 short on those per year for the budget. Once he realized that he had to make the Chief aware and owned the issue as 100% his fault. He explained what happened and explained how he would never let it happen again. He created an excel spreadsheet with all the capital equipment that requires maintenance and its contracts. He also knows what the current contract costs are and can anticipate an increase based on what the representative states for those companies. He has had to do that with their LUCAS devices, life packs, power motors and power stretches, as well as any other capital equipment that might be affected by that. All in all, that was a \$12,000 screw up on his part and he had to remedy that by creating that spreadsheet and going back to his divisional budget to find the money. Unfortunately, he was not able to find enough in his divisional budget to cover all of that so he had to ask the Chief to make an amendment and move money from elsewhere or asked if there was something else they could defray. This is a mistake he never wants to make again.

The second question reads: With a growing Township and growing department, how do you see the department evolving and what steps would you take to ensure the department is staying at the forefront of education, development, aggressive firefighting tactics and aggressive paramedicine?

Mr. Proctor stated that the department has been evolving on its own for several years and it is very impressive that it was able to primarily go from a paid on-call system to adding more full-time staff and going from basic life support system to providing advanced life support transport. They have also been very proactive in replacing equipment and making sure it is relevant equipment and modernized equipment. He stated that as Chief he would continue to create a system for professional development from junior firefighter all the way up to the most senior person on the department. That would be one of the easiest and most effective ways for someone to maintain proficiency and allows the Chief of the department to identify what people's goals are, that way particular interests are found, and the department stays at the forefront. Creating this professional development program is the first thing he would do to allow them to get that training and learn what new procedures and technology is out there, with the understanding that there must be a return on that investment for the department with the membership. The expectation being that you bring back the new knowledge that you gained and share it with everyone. There is nothing worse than sending someone off to training and that information never getting shared with anyone. There may be a wealth of information, but it isn't doing the department or the citizens any good if it's not shared. He stated that another thing he would do is make sure that they are sending people to relevant outside training so that they're getting exposed to what other departments are doing and what other areas of the country are doing. That can also be online and isn't necessarily sending them off to do something like that in person. He stated it's amazing how much new information can be brought back from these conferences especially with FDIC where people come back with all kinds of new technology and new best practices that can be put into place and allow a department to continue to move forward and continue to be progressive. Another thing is to ensure that the in-house training is not only quality training but also relevant training. With that he would put together a committee with people representing all different ranks of the department so that they



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can help develop that training curriculum so that they can ensure that new best practices are being addressed in trainings and that they have the opportunity to practice them and find out what will and what won't work for the department because there may be some practices that someone comes back with that may not be the best thing for Springfield Township. Same with putting these practices into effect as operational things. Again, he would form a committee from all different levels to make recommendations on how to change and improve our operations to ensure they are relevant, staying up to date, and continuing to evolve in that progression.

Clerk Miller asked where he sees the trajectory of his career going over the next 5-10 years.

Mr. Proctor answered that he sees himself hopefully being Chief of the Springfield Township Fire Department. During that time, he would like to see his career giving back more to the fire service and helping to develop the future leaders of the department and creating a succession plan so that hopefully when his time as Chief comes to an end there is a strong internal candidate or allow them to go elsewhere and be a strong candidate.

Treasurer Dubre asked if he would be willing to relocate to Springfield Township.

Mr. Proctor stated that he is. He said that he and his wife have had several conversations about that topic and there is nothing holding them to their current location.

Supervisor Moreau asked him to describe an area where he feels the fire department is exceptionally strong, one area where he has identified that he believes could use some improvement and how he thinks he could help assist in those areas.

Mr. Proctor stated that one area that the department is exceptionally strong in is the relationship between the staff. Having been involved in several different departments it's amazing sometimes the conflict you see between paid on-call staff and full-time staff. He stated that's one thing Springfield Township Fire Department can be extremely proud of. He has observed that that conflict really isn't there or if it is, it is very minor. He thinks they take great pride in being a team, working as a team, solving problems as a team, and functioning as a big family. He has seen certain departments that are the complete opposite. He stated there are always areas for improvement that can be made. Without taking a deep dive into the department and personnel it's a tough question to answer. He doesn't know exactly what all the improvements need to be made, but you can always make improvements. Anyone that thinks that they don't have anything to improve on or don't have anything that they can learn, is no longer relevant and they should probably move on. He is a big believer in that. He stated it's very hard to say what improvements need to be made because he doesn't know the department intimately. Everyone can continue to improve their skills and the services that they provide and in this day and age, this is something that all departments can work on.

Trustee Whitley stated that most of the members of the Springfield Township Fire Department are paid on-call and many may have aspirations to become full-time firefighters or EMTs and may have aspirations for leadership command or officer positions. How do you identify that potential and



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once identified what do you do to develop that and allow that person to achieve their own goals and objectives.

Mr. Proctor stated that what he has always tried to practice with all of his personnel currently is he likes to sit down with them one on one and get to know them. He gets to know them on a personal level and a professional level. What their goals and aspirations are and develop a plan with them to accomplish that. That's what he would do for professional development. His thesis at staff and command school was on professional development.

Trustee Hopper asked where he sees the fire department in 5 years.

Mr. Proctor answered that he doesn't see them far off from where they are currently. There is a very strong paid on-call system that has increased over the years, which is impressive in today's climate of having difficulty finding people to work for you. He sees the department continuing to build those relationships between full-time staff and paid on-call staff. He also anticipates that the run volume is going to continue to grow, it may ebb and flow, but it will continue to grow. He sees the potential need for more staffing because of that, but he sees the department maintaining its history, its status, and the relationship between full-time and paid on-call and making sure that that relationship endures and that the process that is working very well continues.

Clerk Miller asked what strategies he would utilize to recruit and retain paid on-call staff.

Mr. Proctor stated that he thinks the best strategies to recruiting paid on-call staff would be for it not to be "the old guy" doing the recruiting. It must be representative of the department and has to be the younger members of the department. You can't send the senior command staff off somewhere to recruit people, the younger staff needs to be utilized in the recruiting process. You need to be able to leverage the technology that is out there, utilization of social media helps to get the word out, but members of the department need to be utilized for that. Word of mouth is typically the best recruiting tool, especially when the department has a good reputation. He thinks this department has a great reputation and that has worked well in the recruiting aspect. As far as retention is concerned, that can be difficult. Attention spans change, focuses change, and we have finally come to the realization that as a profession, it doesn't matter what your classification is, retention focuses on understanding the wellness of the team; their mental and physical wellness, and understanding that there must be a work-life balance. The other thing is having a vested interest in your personnel and letting them know that leadership cares and isn't just going through the motions. Really having the motivation to find out what pushes them professionally and personally and how we can help them move forward with those interests. They have to know that you're invested and show your appreciation for them. The one thing he has learned over the years is that most firefighters hate public recognition, but he loves going to an award ceremony and getting the chance to recognize a staff member for something that they have done. Whether it be something simple or something spectacular, seeing the smile on their face when they do get recognized gives them something meaningful and shows them that you appreciate all of their hard work, effort, the time that they put into it, and most importantly the time that they're sacrificing away from their families, that can go a long way in the retention of the staff.

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Chief Kwapis asked him to give a description of the types of relationships that he would like to foster with members of the department, area departments, and the Township Board.

Mr. Proctor answered that he would like to have a relationship of trust with all of them. He would like them to know that they can trust him in everything that he does and that when he says he's going to do something, he's going to do his level best to make sure he follows through. He can't say that he's always going to do everything that he says he's going to do because he's forgetful sometimes and sometimes things get out of your hands, but fostering a relationship of trust should go both ways. He would like to foster a relationship of development, not just professionally but personally as well. That relates beyond the staff of the department, and more to the neighboring departments and mutual aid, he wants them to know that he cares about them and their staff as well so that they know that when we call them for help that they're in good hands. Same with the Township Board, he wants to make sure that they have that relationship of trust and that they know that when they share things that are important and they don't need to be shared elsewhere, that it's not going to leave the room and that when they ask a question, he is going to give them an honest answer back. If they give him a direction that he may not agree with, they are going to have a conversation about it, but when he leaves the room, they are going to have 110% of his support behind that. Collaboration, trust, and support, that's what he hopes to foster in all those areas.

Supervisor Moreau asked Mr. Proctor if he had any questions for the Board or if there was anything else he would like to say.

Mr. Proctor asked the Board what the timeline and next steps will be.

Supervisor Moreau stated that will be determined after the third interview. The Board will discuss that, but at this point she doesn't know how to answer that. In their draft plan they did indicate the possibility of a third interview, but overall, the deliberation and discussion with the Board after all the interviews will determine the next steps. She thanked Mr. Proctor for his time and the effort he put into this interview.

Mr. Proctor thanked the Board.

Supervisor Moreau welcomed Timothy Seal as the third candidate interview and summarized the interview process.

Mr. Seal thanked the Board and distributed a packet to the Board and had a power point for his presentation.

Mr. Seal drew two questions at random to present to the Board.

The first question read: Discuss how you would work to enhance the benefits and minimize the challenges of our combination paid call/full time department.

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Mr. Seal answered that everyone must work together, no matter what title you hold. We all serve the same mission and that is to protect and serve our citizens. The mission is life safety, incident stabilization, and property conservation. There will be feuds and he is currently dealing with that in a combination department, but everyone has to understand that the mission and the objective is the same regardless of your title within the department. He expects everyone to focus on that mission and he doesn't consider any one individual to be better than the other. They all play a role and there needs to be harmony within the paid on-call and full-time departments and help them to understand that everyone is trying to complete the same objective. Everyone needs the same amount of training, and everyone is showing up to the same fire, everyone is putting on their turnout coat, everyone is running on medicals. A combination department is becoming the norm, and they are becoming very successful. Part of the reason they are becoming the norm is because of recruitment and retention. A lot of departments are forced to hire full-time members to cover these shifts. He thinks open communication with the staff with putting out and delegating tasks to both full-time and paid-call staff members to make them feel empowered and have decision making process and also having routine department meetings can help with a lot of that. He thinks that will minimize the challenges that you see within the combination department.

The second question read: As Chief you instituted a new policy regarding department operations and heard gossip that members are unhappy and criticizing you to other members of the department. What do you do?

Mr. Seal answered that he tends to be a very direct person and gossip is just that, it's gossip. He would bring the individual into the office and ask what they thought. You can't rely on someone saying, "so and so was talking about you". He used to always say that he can teach someone to be a firefighter, but he can't teach them how to be in the fire service, because the fire service itself is a whole different animal. Bringing that person into the office and asking them what they thought of the policy that was implemented, he thinks is straightforward. He would expect an open line of communication and if the individual did indeed have a problem with the policy, they would let him know and he would listen. He is always open to suggestions. He is not always the definitive answer to everything unless he has to be. When he looked back to the last interview he talked a lot about democratic leadership, and that is part of it. When they are not in an emergency situation, he wants to hear from the people that serve in this department and what their opinions are. He thinks that is vitally important and he would address it with that individual, and if the individual told him yes, they do have a problem with that, he would speak with them and listen to their thoughts and let them know that he would appreciate that if they had an issue with something, that they would continue to come to him, versus speaking out to others. He is also a big fan of when policies are implemented for making sure that your policies are consistent with current practices. A big key factor in that is to form a policy committee to make recommendations, which are people from inside the department that form that committee.

Clerk Miller asked Mr. Seal where he sees himself in his career in the next 5-10 years.

Mr. Seal answered hopefully right here sitting in the Chief's position in Springfield Township. If not that, he wants to continue to be in the position that he is in, as Captain, and will continue to apply

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for positions above Captain. He will also continue to educate himself because he's never been a big fan of sitting by watching the training run him over. He doesn't want to just sit in a chair and not further educate himself or not keep up with the demands, changes, and education of the fire service.

Trustee Whitley stated that most members of the Springfield Township Fire Department are paid on-call, and many may aspire to become full-time firefighters, EMTs, or Paramedics with aspirations to achieve a leadership or command or officer position. How do you identify that potential in a paid on-call firefighter and work to develop them and encourage them to obtain their objectives.

Mr. Seal answered that this is something you see constantly in a paid on-call or combination department. You'll know their aggressiveness and their wanting to be involved. It is appropriate to empower them to recommend and make change within the department. If you continue to do that then you continue to evolve and you can continue to see their interests increase and you can also talk to them at that point when they start coming to different places in their career and offering them different classes and trainings that interest them. You also take them under your wing and mentor them.

Trustee Hopper asked where he sees the fire department in 5 years.

Mr. Seal answered that the fire department will always be around and in 5 years it might have a different face than it does now. He thinks with everything going on at the state level with the firefighters training council, the updated administrative rules, and the shortage of recruitment and retention is moving a lot of departments to a combination department. Oakland County used to have the great divide, where the majority of the departments were split between full-time and paid on-call, therefore there was a split within the county. Some of the history behind that he didn't agree with because they were all doing the same job and now the areas that are growing are continuing to sprawl, these areas are now hiring full-timers. Eventually the transition is going to come to the areas out here and are going to be just as strong and have just as many employees as they do in the other areas. The growth potential in this area exceeds the other areas. The fire service will always be around, and it's always going to change and constantly evolve. It does that with different generations of people, but it will always be looked at as upstanding members of the community that can be relied upon to provide a service to its residents. It is his hope that as the expansion takes place in most communities that the infrastructure of the fire department expands with that demand to meet the needs.

Supervisor Moreau asked him to describe an area where Springfield Township Fire Department is very strong and one area where he believes could use improvement and how he could assist with that.

Mr. Seal answered that the rapid rate of growth within the fire department is outstanding. They are taking on full-time firefighters and increasing inspection areas. The possibility of developing a Deputy Chief position was mentioned in the previous board meeting minutes. He believes the personnel that the department currently has is outstanding and they have done an outstanding job.



That is evident in the response times, and you have the ability to pull someone out of a fire because you're not 15 minutes behind with all being paid on-call. You have people pulling the initial apparatus. He finds a lot of weaknesses in a lot of surrounding departments and the weakness he sees is the change of leadership style. There are many different management styles within the fire service and today's leadership is mentoring people and getting people to understand that even the chief is willing to change with the times. He thinks Springfield is off to a great start with its fire department and he is very excited by looking at the budget and looking at the growth and looking at how far it has come from where it used to be. There are some leadership things and station staffing things that could be improved and eventually he thinks as they continue to grow, staffing the 3<sup>rd</sup> station is going to become a priority down the road. Springfield is king of back-to-back runs. He also thinks there will be the need for growth administratively as well. When you look at training officers and EMS coordinators, these are some of the administrative positions that as you grow need to come on to meet those demands. This will also give you higher staffing levels during the day to get what needs to be done and you will get the job done faster.

Chief Kwapis asked him to give a description of the type of relationship that he would like to foster with members of the fire department and the Township Board.

Mr. Seal answered that he would like to foster a very open and transparent relationship with both. He stated that he has always been a very transparent person and he doesn't like to hide things and doesn't like to play games. He wants to come here, and he wants to do the job. One thing that has bothered him is watching people from the full-time sector retire and come out to these areas and take a Chief's position and do nothing more than sit there and "pad their pension". If you're going to take the job, then do the job. Promote your experiences and put out the education and help build these people up and help them understand that while you don't get the volume that they do in the bigger cities, here are some of the things that we have learned and can train on. So, when that time does come, you're prepared. He loves everyone in the fire service. They are very do-good people, and he wants to foster that and pass on his experience to them. He wants to grow and develop the future leaders of this department. He stated that he serves at the pleasure of the Board. He really likes it when a Township Board is involved with the innerworkings of the department. He feels it is his job as a fire chief to educate the board when needed on specifics of the fire department. He stated the board has daunting tasks to administer the Township. They have a lot more than just a fire department to contend with. Therefore, the challenges are large. He would like to have open communication with the board members. He would welcome them into his office anytime they wanted. He would show them around and discuss the operation of the fire service. He would tell them what is going well and what to hit on in the future. He is a very open individual and wants to keep it that way.

Mr. Seal thanked the Board for the opportunity to be here. He feels Springfield is a very prospering community and they are headed in the right direction. He would be very excited to build on a system that is relatively new and build a relationship with the staff. He sees a very exciting opportunity to be a part of that.

The Board thanked Mr. Seal for his time.

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Board Discussion

Supervisor Moreau began by stating that Trustee Pliska provided a rubric template for the Board and asked if there is a certain way the board would like to proceed.

Treasurer Dubre stated she would like the board to make a decision tonight. She suggested the Board go around and name their top candidate and discuss it. She stated from the presentation and interview that was just conducted, along with using Trustee Pliska's rubric, her selection is Gary Proctor. She thought he stood out as the best person for Fire Chief and will bring the best skill set. She appreciated the way he deciphers information and speaks to it very directly and feels that would fit well with the needs of the fire department.

Trustee Pliska agreed with Treasurer Dubre and stated he also had Mr. Proctor as his number one. He thought he was very detailed, innovative, well thought out, and deliberate. He was extremely comfortable and knowledgeable with ALS. He liked that he prepared and utilized his time to answer his questions. He seemed organized and well thought out. This tells him that he is someone who is deliberate and thinks things through and wants to be well thought out in his responses. He liked his willingness to be critical of himself and his commitment to the development of himself. He liked how he stated that he would meet with every person individually in the department and create a succession plan. He feels like he would be a good fit and is his top choice.

Trustee Hopper stated his top choice was close, but he also chose Mr. Proctor. He stated that he liked the fact that he knows ALS. He stated that he seems like he really wants to build a relationship between full and part time, the others mentioned it, but didn't detail it as well as he did. He liked the fact that he talked about creating a succession plan so when he leaves someone is ready to step in. He liked that he doesn't want conflict in the team and referred to "the team" quite often.

Clerk Miller stated that his top choice was close also, but Mr. Proctor was at the top. He thought his presentation lacked a little bit of substance, he would've liked a little more detail, however he really impressed him with the questions that were asked and the amount of time that he took to prepare his answers. He likes the fact that he seems analytical and intelligent, and he feels he is the best choice for the department.

Trustee Whitley stated his first choice was Matt Covey. He felt like he displayed a stronger sense of leadership both in his presence and in many of the inputs that he had. He liked that he had an action plan for the questions that were asked in advance but also the questions that were asked directly to him. He was impressed with his ability to take those questions right down to an action plan.

Supervisor Moreau agreed that her choice was close also and stated that for the reasons Trustee Whitley just stated, Matt Covey was also her top choice. She liked that there was a clear action plan in his presentation. There was a process, and it wasn't just about going into the budget and finding room in the budget. It was easy to follow, and she understood where he was going with it. He clearly



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understood the budget and she felt that was the kind of presentation that the department and the Board would be able to understand. She liked that he understood the problem and what actions needed to be taken. She agreed that Gary Proctor is very intelligent and took a lot of time to think about his answers, and she feels that he is someone who is very cautious, but the takeaway is how well a leader can take information, assess it, and make a decision and present something. She thought maybe he was taking too much time to analyze the question and come up with an answer. She felt his presentation was a little too hypothetical and not as detailed of an action plan, but it was very well spoken and impressive. She liked his response to the questions about messing up and liked the way he handled that. She thinks he is an incredible administrator and knowledgeable. She felt that both Mr. Proctor and Mr. Covey spoke of succession plans, training, and development, and that was a lot of focus for both. She felt Mr. Covey repeated himself on that topic. She felt that in terms of leadership, communication style, and team building, those topics came through for her today in Mr. Covey's presentation. She stated Mr. Proctor was her second choice.

Trustee Whitley stated that Mr. Covey clearly addressed the succession plan. His second choice was also Gary Proctor.

Ms. Hensler stated that her top choice was Matt Covey also. After hearing his presentation and his answers to the questions she felt he was passionate about the fire department. She felt Mr. Proctor's presentation was lacking detail. She felt Mr. Covey came out as the strongest interviewee and liked his confidence and his leadership.

Chief Kwapis stated that he knows all three of them and all of them would serve this community well. He felt Mr. Proctor went a little above and beyond on some of the questions and maybe a little more than was necessary, he went through a lot of detail that could have been summarized into a shorter answer. He felt Mr. Covey's answers were very passionate. All three candidates have their strong points, especially in leadership. He stated that all candidates were very close, but feels Mr. Proctor is the top choice to lead the department. He felt this is not an easy decision for the Board.

Trustee Whitley stated that from the data from the assessments to how the candidates performed and presented themselves was remarkably close.

Supervisor Moreau stated that they are looking for a dynamic leader and someone who will lead the department forward, collaborate, and inspire, along with working with the Board and the department. She stated she would love to have Mr. Proctor on the department, she feels he would be a great member. She feels he is impressive and cerebral and does dive deep into answers. His discussion on laws and legislation shows a depth of knowledge. But she feels he was addressing an area that was off topic.

Trustee Pliska stated that his interpretation of that was the caveat of the legislation and that he was addressing the effects that could potentially happen.



Minutes of  
**BOARD OF TRUSTEES  
SPECIAL MEETING**  
**February 22, 2024**

**SPRINGFIELD**  
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Supervisor Moreau stated that she knew that's what he was doing but it was a matter of the necessity of that amount of detail. She stated his presentation was very quick and lacked detail and a plan of attack.

Chief Kwapis stated that ultimately this Board has a very difficult decision. All three are very good candidates and they all have their strengths and weaknesses.

Trustee Hopper stated that Mr. Covey was his second choice.

Clerk Miller stated that there was 1 point between Mr. Proctor and Mr. Covey on his scoring rubric.

Treasurer Dubre stated that Mr. Covey was her second choice also.

Ms. Hensler stated that of the three presentations, Mr. Covey's was the most organized and the one that she could understand the best. She viewed that favorably because the Board is not necessarily supposed to know the ins and outs of the fire department.

Clerk Miller agreed with Ms. Hensler on the presentation. He felt Mr. Proctor's presentation lacked detail and substance. It was a very pretty packet with pictures and graphics, but he would have liked more in the presentation itself, with a specific plan of action.

Ms. Hensler stated that when she was on the Township Board, she didn't claim to be an expert and she relied on what the Fire Chief presented so she could make an informed decision.

Supervisor Moreau welcomed members of the Fire Department to offer input.

A member of the Fire Department stated that he had a few concerns about some of the answers that Mr. Proctor gave. He commented in his presentation that they could push back the purchasing of SCBA's, he stated those are due to expire very soon and that is a huge life safety issue, also those are in the works of being a grant so he doesn't think you can count on taking those funds out. Another thing is he was also banking on money that's not in the pocket already. He's counting on \$100,000 on trucks that they've had for sale for months, how can they rely on that money if they haven't gotten it yet.

A member of the fire department commented that she thinks all three candidates are very knowledgeable in the fire service. She stated to her it's about the personality fit and seeing the workings of the inside of the department. They need someone who can bring them together and is a people person. She feels Mr. Covey has the knowledge and personality to fit the department. She feels he has the ability to build the comradery that the department needs. She feels they are all great candidates, but Mr. Covey's personality is the missing piece to the puzzle.

A member of the fire service commented that Mr. Proctor's spreadsheet of addressing the issue of the oversight on what he had missed is only good if he looks at it. If he had had that documentation in front of him previously to refer to, and unless he is looking at the spreadsheet or getting notifications to look at the spreadsheet, then it is useless.

Minutes of  
**BOARD OF TRUSTEES**  
**SPECIAL MEETING**  
**February 22, 2024**

**SPRINGFIELD**  
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Supervisor Moreau agrees that they have three good candidates. She feels the reason they didn't talk about Mr. Seal is because they have Captain Strickland, and he is the number one in command right now and is doing a phenomenal job. She stated that everyone says he is the heart and soul of the department and is the individual that does know the ins and outs of the department. Captain Hart also has a tremendous skill set and knowledge base with the department. She stated that she thinks about those two and has been so fortunate to meet with them on a weekly basis to talk about the future of the department. They worked through tough times, challenges, and priorities and she appreciates that very much. She thinks about the department that they have right now, the skill set, the dedication, and the high-level command, and she thinks of who is going to mentor best. She doesn't see Mr. Proctor as a good fit with the current officers and command as being a mentor and leader but she sees that with Mr. Covey. She sees the knowledge that he can pass along as already being a Chief and what he can do to further develop Captain Strickland and Captain Hart in a way that they haven't had the benefit of before. She believes Mr. Proctor is all about a succession plan, training, and mentoring, but feels in regard to the fit, personality, and the person who will bring the department together, that would be Matt Covey. She feels like this is a fit that will serve both the Board and the Fire Department.

Trustee Whitley stated that they are looking for a really unique person to fill this role. A person who can operate at the executive level in administration, planning, and financial management. An effective leader who can be a teacher and a coach and can build and maintain effective teams within a very diverse workforce in terms of job function, experience, aspirations, and employment status. And in an instant, have the discipline and command abilities of a drill Sergeant in an emergency and life safety incident. And perceived by all those around them as THE leader, having earned the respect of the entire team as well as the mutual aid partners. He wants the Board to think about and look at the wholistic person and set of skills and abilities and not be too narrow.

**Trustee Whitley moved that the Springfield Township Board of Trustees provide an offer for employment for the position of Fire Chief to Matthew Covey. Supported by Supervisor Moreau. Vote on the motion; Yes; Dubre, Hopper, Miller, Moreau, Pliska, and Whitley; No; none. Absent: Vallad. Motion carried by a 6 to 0 vote.**

**Public Comment:** none

**Adjournment:**

Hearing no other business, Supervisor Moreau adjourned the meeting at 8:35 pm.

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Laura Moreau, Supervisor

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Sean R. Miller, Clerk

# Charter Township of Springfield

## Treasurer's Report February 29, 2024

	SAVINGS	CHECK ACCTS	MM & CD Totals	MBIA	COMERICA	CHASE CONNECT	CHASE CD	OXMM	HUNTINGTON BANK	STATE BANK	FIFTH THIRD BANK	FLAGSTAR	WATERFORD N.A.	PERSHING		
GENERAL	1,229,134.16	100.00	1,243,911.68	187,620.78	57,847.24		100,850.32	27,599.66	28,275.57	72,744.29	289,085.81	309,618.53	25,485.97	144,783.51	2,473,145.84	4,818,341.34 General Total
CC CAP	266,155.73		276,703.52				109,879.13						24,503.76	142,320.63	542,859.25	
ROAD			541,536.98	5,883.91			31,058.45			92,028.00	27,634.69		306,538.17	78,393.76	541,536.98	
PATHWAYS			271,680.42		66,619.28		100,940.67					42,595.87		61,524.60	271,680.42	
MILL POND DAM			319,295.72	57,587.02								158,609.07		103,099.63	319,295.72	
EMERGENCY RESERVE			669,823.13			102,439.63		15,277.92				181,717.46		370,388.12	669,823.13	
FIRE	1,526,413.98		791,421.59		32,335.60		19,028.46	43,966.08		3,977.64	46,482.84	535,890.96	39,967.89	69,772.12	2,317,835.57	3,300,376.45 Fire Total
BUILDING			82,502.91				28,680.72	6,024.73			20,653.29	10,677.09	16,467.08		82,502.91	
Equipment Replacement			474,389.83		103,220.85			65,593.05	11,211.30			91,815.22	68,757.42	133,791.99	474,389.83	
Vehicle Replacement			425,648.14			102,439.63		3,234.20				242,456.04		77,518.27	425,648.14	
Police	1,789,714.76		2,831,439.81		3,040.41	512,198.13	61,753.40	41,637.60	371,134.63	65,359.51	22,924.57	788,834.87	29,210.70	935,345.99	4,621,154.57	1,285,388.01 P&R Total
Cemetery	23,618.32		98,973.93					17,746.00				50,511.68	23,795.81	6,920.44	122,592.25	
Parks	361,609.70		876,797.41	80,686.46		256,099.08		51,424.89				301,784.27	13,298.26	173,504.45	1,238,407.11	
PARKS CARD SERVICES	46,980.90		0.00												46,980.90	
Stewardship	16,533.09		111,116.53					111,116.53							127,649.62	
Endowment			100,510.28					100,510.28							100,510.28	
Softwater Lk	21,396.60		5,217.06								5,217.06				26,613.66	
Big Lk	141,537.86		12,324.30					12,324.30							153,862.16	
Dixie Lk	116,651.24		0.00												116,651.24	
Susin Lk	80,226.06		7,659.92					7,659.92							87,885.98	
Waum Weed	78,064.25		54,880.98					54,880.98							132,945.23	
Eiza Lake	27,140.02		0.00												27,140.02	
Lake Totals	443,619.43	0.00	74,865.20	0.00	0.00	0.00	0.00	74,865.20	0.00	0.00	0.00	0.00	0.00	0.00	518,484.63	
Cable	112,953.16		722,043.41			0.00	57,574.61	25,969.20			103,246.02	236,897.32	26,842.71	271,513.55	834,996.57	

# Charter Township of Springfield

## Treasurer's Report February 29, 2024

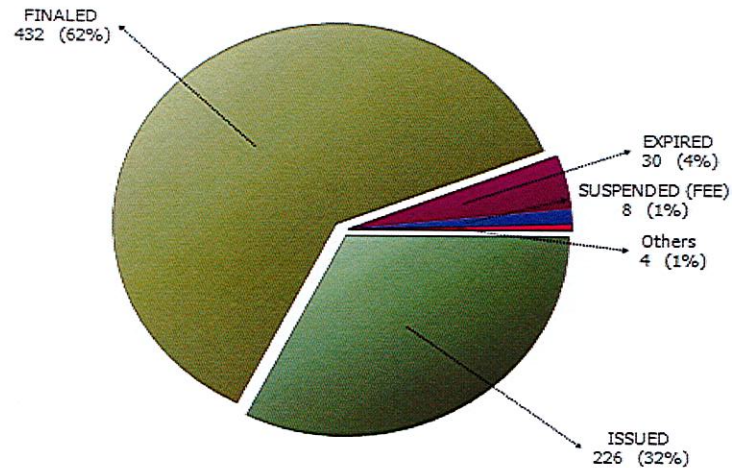
	SAVINGS	CHECK ACCTS	MM & CD Totals	MBIA	COMERICA	CHASE CONNECT	CHASE CD	OXMM	HUNTINGTON BANK	STATE BANK	FIFTH THIRD BANK	FLAGSTAR	WATERFORD N.A.	PERSHING		
Building	29,233.75		117,297.65					32,280.52						85,017.13	146,531.40	897,535.19 Library Total
Library	455,734.74		110,672.87			103,047.82		7,625.05							566,407.61	
LIBRARY RESERVE			331,127.58			50,611.62		37,813.26				45,084.11		197,618.59	331,127.58	
FIRE DEBT			2,093.19					513.07				1,580.12			2,093.19	
CAPITAL IMPRV PROGRAM DEBT			3,854.89					519.22				3,335.67			3,854.89	
ARPA			577,766.58					577,766.58							577,766.58	
Trust & Agency (GEN)	207,726.23		47,002.65					4,073.91				18,781.25	24,147.49		254,728.88	
AUTUMN SHORE SEPTIC			80,284.30									80,284.30			80,284.30	
FOUNTAIN HILLS SEPTIC			61,029.69									61,029.69			61,029.69	
STONEGATE SEPTIC			60,768.18									60,768.18			60,768.18	
KINGSTON POINTE SEPTIC	16,200.00		47,757.29									47,757.29			63,957.29	234,194.96 Improvement Revolving Total
HILLS OF KINGSTON SEPTIC			107,106.17									107,106.17			107,106.17	
SUNSET BLUFFS SEPTIC	20,000.00		16,192.82									16,192.82			36,192.82	
FOUNTAIN VILLAGE SEPTIC	36,000.00		32,615.57									32,615.57			68,615.57	
T&A TOTAL	279,926.23		452,756.67	0.00	0.00	0.00	0.00	4,073.91	0.00	0.00	0.00	424,535.27	24,147.49	0.00	732,682.90	
FSA		10,927.01	0.00												10,927.01	
TAX	1,100,947.15		0.00												1,100,947.15	
Softwater Sewer	97,092.94		122,735.46					8,144.64		10,231.75	104,359.07				219,828.40	
G2G	0.00	68.00	0.00												68.00	
Improvement Revolving	76,217.48		137,880.42					82,588.05				55,292.37			214,097.90	
Sherwood Patrick	20,097.06		0.00												20,097.06	
Totals	7,897,379.18	11,095.01	11,774,062.86	331,778.17	263,063.38	1,126,835.91	509,765.76	1,336,289.64	410,621.50	244,341.19	619,603.35	3,481,235.92	599,015.26	2,851,512.78	19,682,537.05	
	SAVINGS	CHECK ACCTS	MM & CD Totals	MBIA	COMERICA	CHASE CONNECT	CHASE CD	OXMM	HUNTINGTON BANK	STATE BANK	FIFTH THIRD	FLAGSTAR	WATERFORD N.A.	PERSHING		

## 2024 Building Department Totals

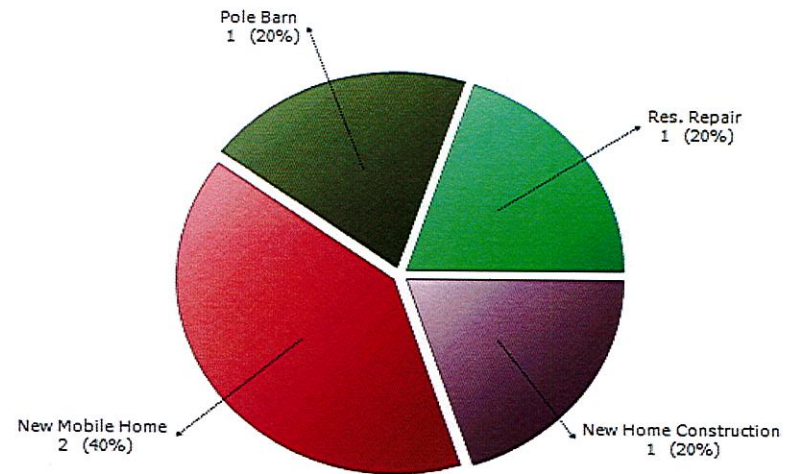
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
<b>Permits Issued</b>													
Building	8	5											13
Electrical	18	26											44
Mechanical	21	20											41
Plumbing	3	4											7
<b>Total</b>	<b>50</b>	<b>55</b>											<b>105</b>

<b>Permit Fees Collected</b>													
Plan Review	\$375	\$225											\$600
Building	\$2,981	\$3,210											\$6,191
Electrical	\$3,549	\$3,918											\$7,467
Mechanical	\$4,820	\$3,100											\$7,920
Plumbing	\$416	\$525											\$941
Registration	\$255	\$150											\$405
<b>Total</b>	<b>\$12,396</b>	<b>\$11,128</b>											<b>\$23,524</b>

**Permit Status**  
*(issued within the last 365 days)*



**Building Permit Categories**  
*(issued in February)*

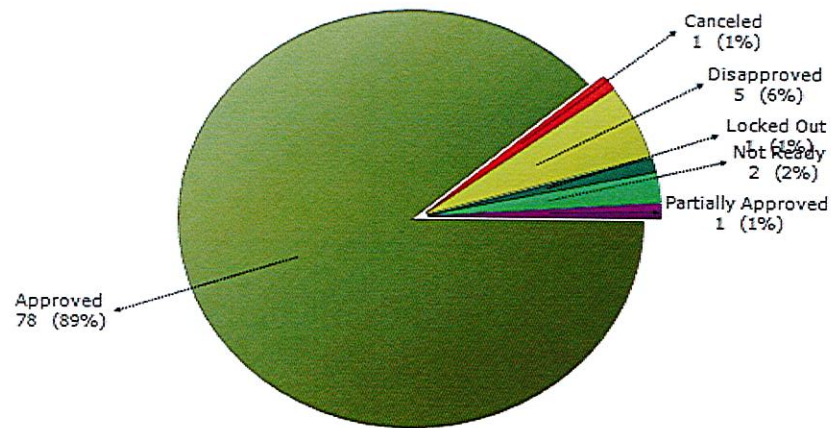


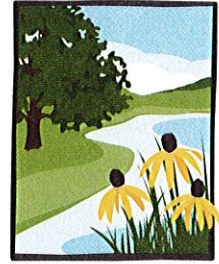


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
<b>Inspections Completed</b>													
Building	27	24											51
Electrical	34	25											59
Mechanical	19	31											50
Plumbing	8	8											16
<b>Total</b>	88	88											176
Reinspections	12	7											

<b>Inspector Pay Out</b>			
Building	\$0	\$0	\$0
Electrical	\$2,169	\$1,556	\$3,725
Mechanical	\$1,380	\$2,627	\$4,007
Plumbing	\$412	\$437	\$849
<b>Total</b>	\$3,961	\$4,620	\$8,582

Inspection Results  
(completed in February)





CHARTER TOWNSHIP OF SPRINGFIELD  
CODE ENFORCEMENT REPORT

February 1, 2024 - - - February 29, 2024

Enforcement Letters: 7

Citations Issued: 0

Court Appointments: 0

Signs Picked Up: 25

Cases Resolved: 7

Open Cases: 3

Greg Kazmierski, Code Enforcement Officer

A handwritten signature in black ink, appearing to read 'GK', is written over a horizontal line.



<- Totals

Ordinance Report 2-1-24 to 2-29-24 Kazmierski

Number	Category	Complaint	Opened	Closed	Address	Parcel Number	Status
EN240002	ACTIVE FILE	<p>December 29, 2023 Large chicken coop near Foster Road, only enough property to have one chicken, has over ten. Met with owner to discuss violation and negotiate subsequent timely correction. GFK</p> <p>January 2, called and left message. GFK</p> <p>January 4, 2024 I called owner this morning and he plans to have the coop removed by the end of January. GFK</p> <p>January 23, 2024 All chickens are gone. De-Struction of coop has begun. GFK</p>	01/03/2024		8160 FOSTER RD	U -07-25-200-044	ACTIVE
EN240009	BLIGHT	<p>January 11, 2024 Washer appliance, wood pallet and other junk stored on the north side of the building. Sending a ten day correction letter. GFK</p> <p>Februaru 1, 2024 Items removed. Case closed. GFK</p>	01/11/2024	02/01/2024	12890 ANDERSONVILLE RD	U -07-17-326-002	CLOSED
EN240010	ACTIVE FILE	<p>January 12, 2024 New wood fence with fence on either side of the property facing the wrong way. Visited site and no one home. Left photos with Code fence provisions with note to contact me. GFK</p> <p>January 16, 2024 Discussed fence violations with Joseph Mahat who called. Agreement to remedy fence violations (side fences facing the wrong way) by May 1, 2024, weather permitting. He asked me abut the utility pole in the front yard and whether it could be moved. Informed him that I have no authority there but referred him to utility companies. GFK</p>	01/12/2024		5690 HILLSBORO RD	U -07-28-476-010	ACTIVE
EN240012	BLIGHT	<p>January 17, 2024 Spoke to owner regarding wood frame at roadside last week. Remains at roadside today. Sending a ten day correction letter. GFK</p>	01/17/2024		9860 DIXIE	U -99-00-000-995	ACTIVE
EN240016	BLIGHT	<p>January 25, 2024 Several dump trailers on east side of the garage. Owner is moving all to the back of the property as soon as he can get some stone in place on the ground. Earth is covered with snow, and ground is very soft now. GFK</p>	01/26/2024		9740 CLARK RD	U -07-23-101-006	ACTIVE

EN240017	BLIGHT	January 29, 2024 Spoke to owner about boat on trailer in the front yard, and trailers and equipment in driveway, with access to back yard not utilized. Given winter conditions, agreed to move all to back yard with the exception of red trailer and travel trailer to remain in front of house on driveway. Needs to be accomplished by February 29, 2024. GFK  February 14, 2024 Offending objects removed from the front of the house. Case resolved. GFK	01/30/2024	02/14/2024	6178 NEILSON RD	U -07-28-228-035	CLOSED
EN240019	ILL SIGNS	February 6, 2024 Met with owner regarding excess signage on buildings and attached fencing. He wants to discuss with Township Supervisor. GFK	02/06/2024		9406 DIXIE HWY	U -07-14-401-016	ACTIVE
EN240020	BLIGHT	February 9, 2024 Outdoor storage of three vehicle wheel/tires, coolers, clothes dryer. Sending a ten day correction letter. GFK  February 20, 2024 Property cleaned up. Case Closed. GFK	02/09/2024	02/20/2024	9268 ROBERTDALE DR	U -07-26-277-044	CLOSED
EN240022	BLIGHT	February 9, 2024 Mattress on east side of the house. Has been there for a few days. Sending a ten day correction letter. GFK  February 26, 2024 Mattress is gone. Case resolved. GFK	02/13/2024	02/26/2024	7770 COBBLESTONE LN	U -07-14-428-015	CLOSED
EN240024	BLIGHT	February 20, 2024 Clothes dryer at east side of the house for over one week. I visited the home, spoke to wife and told her that it wa a violation, and she said that she would inform her husband. Check in one week GFK  February 28, 2024 Dryer gone. Case resolved. GFK	02/20/2024	02/27/2024	733 BROADWAY	U -07-17-179-006	CLOSED
EN240033	BLIGHT	February 9, 2024 three tires/wheels lying around the vehicle on the driveway. Sending a blight violation. GFK	02/09/2024		9322 SEMINDALE DR	U -07-26-278-040	ACTIVE
EN240036	BLIGHT	Febraru 22, 2024 Maintenance finally picked up couch that was dumped behind stores about three weeks ago. GFK	02/23/2024	02/22/2024	9741 DIXIE HWY	U -07-14-101-020	CLOSED

# SPRINGFIELD

## CHARTER TOWNSHIP



CHARTER TOWNSHIP OF SPRINGFIELD

CODE ENFORCEMENT REPORT

2/01/2024---2/29/2024

LETTERS POSTED/MAILED: 1

CASES RESOLVED: 1

SIGNS REMOVED: 14

DAYS WORKED: 9

HOURS WORKED: 54

CODE ENFORCEMENT OFFICER: RAY L'ESPERANCE

<u>&lt;- Totals</u> Number EN230068	Category COMPLAINT	Ordinance Report 2-2-24 to 2-29-24 L'Esperance	Opened 09/26/2023	Closed	Address 7320 MEADOW LN	Parcel Number U-07-21-201-017	Status ACTIVE
		<b>Complaint</b> 9/21/23 COMP. REC. F/NEIGHOR REF. TIRES AND SCRAP WHICH MAY SOON ENCROACH UPON THE PROP. LINE. SAME DAY I INSP. SITUATION W/OWNERS WHO STATED THEY WILL HAVE THEIR SON RESOLVE THE ISSUES. 9/28/23 PH. CALL REC. F/OWNERS SON STATING HE WOULD LIKE TO ERECT A PRIVACY FENCE ON THE REAR PROP. LINE. HE ADVISES THAT THERE HAVE BEEN ISSUES IN THE PAST BETWEEN EACH OWNERS CANINES. HE BELIEVES THAT ERECTING A FENCE WILL RESOLVE MULTIPLE ISSUES. HE WAS ADVISED OF FENCE ORD. 11/15/23 PROP. INSP. CONDUCTED FINDING OWNER HAS CLEARED AREA ALONG PROP. LINE TO CONSTRUCT A FENCE AND HOLES FOR FENCE POSTS STARTED.					
EN240005	COMPLAINT	1/2/24 COMP. REC. F/NEIGHOR ABOUT RUNOFF F/PROP. AFTER OWNER HAD INSTALLED A SEPTIC SYSTEM AND WELL ON THE PROP. BRIAN F/BLDG. DEPT. LOCATED THE PERMIT F/OAKLAND COUNTY HEALTH DIV. FOR INSTALLATION OF AN ON-SITE SEWAGE DISPOSAL SYSTEM. 1/3/24 I INSP. THE PROP. FINDING EXCAVATION IN PROGRESS ON BOTH THE OWNERS PROP. AS WELL AS THE COMPLAINANT NEIGHORS PROP. THE EXCAVATOR ON THE OWNERS PROP. WAS COVERING A TRENCH F/THE WELLHEAD TO THE WELL EQUIPT. SHED. THE COMPLAINANTS CONTRACTOR WAS MOVING/LEVELING SOIL BETWEEN THE COMPALINANTS HM. AND OWNERS PROP. IPHOTO'S AND VIDEO'S WERE TAKEN F/DIFFERENT ANGLES F/BOTH ADJACENT PROPERTIES. UPON SPEAKING W/BILL AT THE BLDG. DEPT. WE DETERMINED THAT THE OWNER DID NOT OBTAIN ALL OF THE REQ. PERMITS FOR THE PROP. ON 1/4/24 BOTH BILL(BLDG. DEPT.) AND I MET W/OWNER AND HIS SON AT THEIR PROP. THEY WERE ADVISED OF WHICH ADDITIONAL PERMITS WOULD BE REQUIRED BY THE TWP. OWNER AND HIS SON STATED THEY WILL BE IN TO PULL THE ADDITIONAL PERMITS ASAP. 1/11/24 PER BLDG. DEPT. OWNER OBTAINED BLDG PERMIT APPLICATIONS IN OFFICE THIS DATE.	01/04/2024		5901 CLAYPOOL	U-07-28-279-008	ACTIVE

EN240023	COMPLAINT	2/13/24 COMP. REC. STATING NEW LIGHTS AT BUSINESS ARE ILLUMINATING DIXIE HWY BEYOND THE PROP. LINE. 2/13/24 I SPOKE W/BUS. OWNER AT PROP. WHO STATED SHE WILL ADVISE THE BLDG. OWNER AND REQUEST THAT THE LIGHTS BE ADJUSTED TO CODE. 2/14/24 EMAIL REC. F/BUS. OWNER STATING THAT THE LIGHTS HAVE BEEN TILTED DOWN TO RESOLVE THE ISSUE. 2/27/24 CONF. LIGHTS HAVE BEEN ADJUSTED.	02/13/2024	02/27/2024	10740 DIXIE HWY	U -07-03-176-003	CLOSED
EN240034	ACTIVE FILE	2/21/24 CODE ENFORCEMENT OFFICER G. KAZMIERSKI AND I SPOKE W/DESK EMPLOYEE OF BUS. ABOUT A SIGN/BANNER MOUNTED TO THE RAILING IN FRONT OF THE BUS. THE SIGN MEASURES 3 FT X 9'10" WHICH EXCEEDS 12 SQ. FT. PER CODE ANYTHING ABOVE 12 SQ. FT. REQUIRES A TEMP. SIGN PERMIT. AN APPLICATION FOR THE TEMP. SIGN PERMIT WAS LEFT AT THE DESK FOR THE STORE MGR.	02/21/2024		9811 DIXIE HWY	U -07-11-351-025	ACTIVE
EN240035	BLIGHT	2/22/24 4 VEH'S OBSERVED IN FRONT OF BARN PARTIALLY COVERED WITH TARPS THAT ARE VISIBLE FROM THE ROADWAY. SEVERAL OF THE VEH'S ARE DAMAGED. THESE VEH'S HAVE RECENTLY BEEN BROUGHT TO THE PROP. OR MOVED F/OTHER AREAS ON THE PROP. I MADE CONTACT AT THE RES. W/THE OWNERS SON-IN-LAW WHO IS RESIDING THERE WITH HIS WIFE (OWNERS DAUGHTER). FROM THE FRONT DOOR OF THE HOUSE I WAS ABLE TO OBSERVE APPROX. 12 ADDITIONAL VEH'S BEHIND THE BARN. MANY OF THESE VEHICLE WERE DAMAGED AS WELL. THE SON-IN-LAW STATED THAT THE VEH'S ARE BEING STORED THERE TEMPORARILY BY HIS FATHER IN LAW WHO OWNS A COLLISION REPAIR BUS. IN WARREN MI. AFTER BEING PROVIDED W/THE OWNERS CELL PHONE NUMBER I WAS ABLE TO SPEAK WITH HIM BY PHONE. THE OWNER ADVISED THAT THIS SITUATION IS TEMPORARY DUE TO THE SALE OF A PROPERTY RECENTLY. HE STATED THAT HE WILL BE ABLE TO RESOLVE THE SITUATION IN THE NEAR FUTURE.	02/22/2024		9240 EATON RD	U -07-08-176-015	ACTIVE
EN240037	ACTIVE FILE	2/28/24 US FLAG ON POLE NEAR ROAD OBSERVED TO BE TORN AND FRAYED. UPON KNOCKING ON THE FRONT DOOR OF THE RES. I SPOKE W/OWNER OVER A CAMERA SECURITY SYSTEM. THE SYSTEM WAS NOT WORKING PROPERLY WITH A GTREAT DEAL OF STATIC. I VERBALLY ADVISED THE OWNER THAT I POSTED MY CARD ON THE DOOR AND REQUESTED SHE GIVE ME A CALL. PHOTO TAKEN.	02/28/2024		6100 ORMOND RD	U -07-30-276-003	ACTIVE

EN240038	COMPLAINT	2/28/24 COMP. REC. ABOUT TORN/FRAYED US FLAG. UPON ARRIVAL AT RES. I OBSERVED A TORN US FLAG ON A FLAGPOLE ON THE PROP. UPON SPEAKING W/OWNER HE STATED HE WILL RESOLVE THE ISSUE. A RECENT STORM BLEW OVER PART OF THE FENCE ONTO THE FLAGPOLE MAKING ACCESS DIFFICULT.	02/28/2024	12705 SCOTT RD	U -07-20-300-030	ACTIVE
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## Springfield Township Fire Department Monthly Report February 2024

### Operations

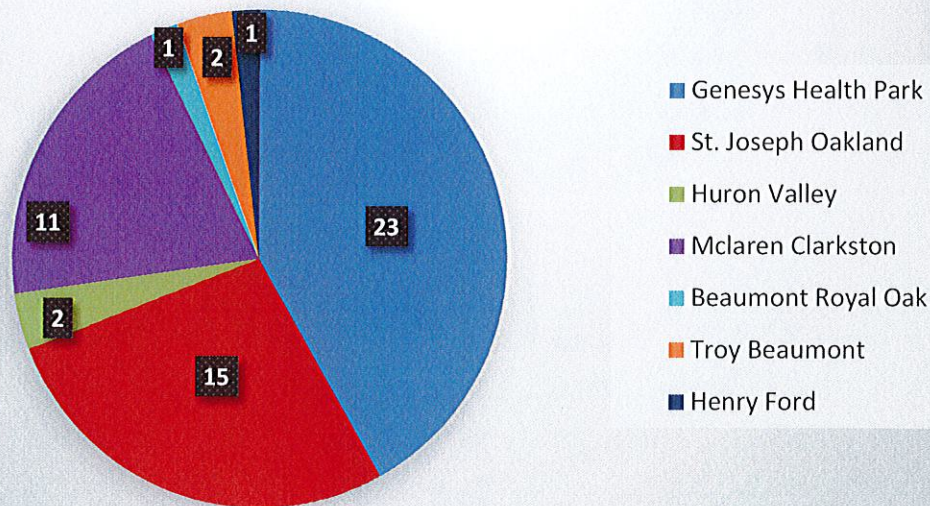
Incidents	February 2024	YTD	February 2023	YTD
Medicals	69	173	67	137
Fires	1	2	1	4
MVA	5	17	20	35
False Alarms	2	4	5	11
Other	20	65	18	35
<b>Total</b>	<b>97</b>	<b>261</b>	<b>111</b>	<b>222</b>

### **Current month:**

55 Transports (1 NOCFA, and 54 STFD) 69 ALS, 14 BLS

5 mutual aids (1 to Holly Village, 1 to GTFD, 1 to ITFD, 1 to WLTFD, 1 to NOCFA and 1 to STFD)

### Destination Hospitals for Patients



### Incidents by District:

Station # 1:	34
Station # 2:	55
Station # 3:	8

### Incidents per Shift:

Shift 1 (6a-6p):	64
Shift 2 (6p-6a):	33



## **Incidents of Significance**

- a) Incident 24-0227: Mutual Aid to Independence for a Fire
- b) Incident 24-0237: Mutual Aid from multiple departments for a garage Fire on Ember
- c) Incident 24-0239: Mutual Aid to White Lake for a Fire
- d) Incident 24-0241: Mutual Aid to NOCFA for a Brush Fire
- e) Incident 24-0248: Mutual Aid to Holly Village for a Fire
- f) Incident 24-0261: Mutual Aid to Groveland for a Fuel Spill

## **Administration**

### **General/Recruitment/Retention**

- a) EMS billing continues with Star EMS, and we receive reimbursements regularly.

### **Buildings/Grounds/Maintenance**

- a) The remodeling project continues at Station #2.
- b) Additional quotes being prepared for Station #1 for thermal balance/ventilation in the bay area.
- c) The generator control board and battery terminal were replaced at Station #1.
- d) GFCI on the south wall replaced at Station # 1.
- e) Rear Entry doors were adjusted and lubed. Both doors are working properly now at Station #1 and #3.
- f) Close the air gaps at conduit in the furnace rooms at Station #1 and #3.
- g) Repaired GFCI circuit issue found in the bay area at Station #2.
- h) Replaced pressure control switch on the air compressor at Station #3.
- i) Replaced batteries in the exit light at Station #3.

### **Apparatus/Equipment**

- a) Car 1 had the water pump replaced.
- b) Medic 3 had fuel issue taken care of and a starter replaced.
- c) The Price was reduced on the American LaFrance engines.
- d) Some small warranty work was done on the Sutphen Engines.
- e) New 12-volt prep radio chargers were purchased and are being installed in all Apparatus.
- f) Some small repairs were completed throughout the month by crew members.

### Training

- a) February 5: Mitch Petterson from GM delivered EV Vehicle training. This included response and operations. Tesla donated a vehicle for the night for a hands-on experience.
- b) February 19: Sgt. Jon Miner went through, response, recognition and scene safety of transmission lines, power lines and communication lines. The annual SCBA fit testing was by FF G. Watts.
- c) Three (3) members are currently in the process for paramedic testing.

### Awards/Kudos

- a) Thank you to all that helped put on the annual banquet. It was a great event!

### Miscellaneous

- a) Grant number EMW-2018-FF-00351 was the staffing and recruiting grant wrapping up. We are currently working on final drawdowns and reimbursements prior to it being closed out.
- b) We are still awaiting the closeout module for the regional FEMA COVID grant for PPE-respirators with eighteen (18) other departments.
- c) Letter of compliance for Oakland County Medical Control approved for 2024.

### Fire Prevention/Community Fire and Life Safety

- a) Eight (8) fire prevention inspections were conducted for liquor license renewals.

Respectfully submitted,  
Capt. Matt Strickland  
March 6, 2024

COUNTY OF OAKLAND  
**OFFICE OF THE SHERIFF**

MICHAEL J. BOUCHARD



**Springfield Township Substation**

**To:** Springfield Township Board  
**From:** Lt. M. Baldes – Substation Commander  
**Date:** 03/06/2024  
**Re:** Substation Report for February 2024

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The following is a summary of the activities of the Oakland County Sheriff's Office Springfield Township Substation for February 2024:

**Detective Bureau**

**D/Sgt. Charles Yon**

Court Appearances: 3  
Court Appearances – YTD: 11  
New Cases: 13  
Total Cases Closed: 16  
Total Cases Closed – YTD: 32  
Warrants Sent to Prosecutors Office: 2  
CPS Referrals: 4  
CPS Referrals – YTD: 10

COUNTY OF OAKLAND  
**OFFICE OF THE SHERIFF**

MICHAEL J. BOUCHARD



Road Patrol

**CALLS FOR SERVICE:**

Total Dispatched Calls: 1,192  
Total Dispatched Calls – YTD: 2,306

**Violations (to include criminal appearance violations and traffic warning tickets)**

Monthly Violations: 110  
Violations – YTD: 163

**\*\*Monthly Stat Reports Attached – To include tickets, monthly summary of offenses and top 20 offenses.**

DB  
Cc: Township Board

Monthly Violation Summary  
February 2024

CLEMIS

CITATIONS

Search Criteria:

Month :	February
Year :	2024
Citation Type:	Both
Violation Type:	Includes All
Range One:	00:00 - 07:59
Range Two:	08:00 - 15:59
Range Three:	16:00 - 23:59
Group By Violation Alias:	Yes
Division(s):	Springfield
Include Court Approved Only?	No
Count Secondary Officer's Violation?	No
Report ID:	365739
Saved:	No
Run By:	BALDES, MATTHEW

# Monthly Violation Summary

## February 2024

Violation Description	Count	Percentage	Accident	TIME RANGE			YTD
				One	Two	Three	
<b>**ALL OTHERS**</b>							
OPERATING WHILE HOLDING / USE OF A MOBILE ELECTRONIC DEVICE	0	0 %	0	0	0	0	1
<b>Total    **ALL OTHERS**</b>	<b>0</b>	<b>0 %</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>DEFFECTIVE EQUIPMENT</b>							
233 - Lights	1	100 %	0	0	1	0	1
<b>Total    DEFFECTIVE EQUIPMENT</b>	<b>1</b>	<b>0.91 %</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>MOVING</b>							
009 - Speeding 21+ over	6	10.53 %	0	0	0	6	7
010 - Speeding 01-05 Over	26	45.61 %	0	1	22	3	34
011 - Speeding 06-10 Over	0	0 %	0	0	0	0	2
012 - Speeding 11-15 Over	4	7.02 %	0	3	1	0	5
013 - Speeding 16-20 Over	1	1.75 %	0	0	0	1	1
014 - Basic Speed	0	0 %	0	0	0	0	4
015 - Failed to Stop in Assured Clear Distance	6	10.53 %	6	0	3	3	10
016 - Fail to Use Due Care & Caution	2	3.51 %	1	0	1	1	6
060 - Traffic Signal	1	1.75 %	0	0	0	1	3
070 - Stop Sign	7	12.28 %	0	0	3	4	10
090 - Failed to Yield	1	1.75 %	0	0	0	1	3
110 - Lane Usage	0	0 %	0	0	0	0	1
160 - Other Moving	2	3.51 %	0	0	0	2	3
182 - Failed to Signal Turn	1	1.75 %	0	0	0	1	1
<b>Total    MOVING</b>	<b>57</b>	<b>51.82 %</b>	<b>7</b>	<b>4</b>	<b>30</b>	<b>23</b>	<b>90</b>
<b>NON MOVING</b>							
190 - No Operator's License in Possession	1	1.96 %	0	0	0	1	2
191 - Suspended/Restricted/Denied Ops	2	3.92 %	1	0	1	1	2
193 - Expired Operator's License	0	0 %	0	0	0	0	1
200 - No Proof of Vehicle Registration	10	19.61 %	1	0	8	2	13
201 - Expired Plate	4	7.84 %	0	1	1	2	7
204 - Impeding Traffic	25	49.02 %	3	0	21	4	37
211 - No Proof of Insurance	8	15.69 %	2	0	4	4	9
216 - Seat Belts	1	1.96 %	0	0	0	1	1
<b>Total    NON MOVING</b>	<b>51</b>	<b>46.36 %</b>	<b>7</b>	<b>1</b>	<b>35</b>	<b>15</b>	<b>72</b>

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## Monthly Violation Summary

### February 2024

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#### COMMERCIAL

213 - Weigh Master Ticket	1	100 %	0	0	0	1	1
<b>Total COMMERCIAL</b>	<b>1</b>	<b>0.91 %</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Total Violations</b>	<b>110</b>		<b>14</b>	<b>5</b>	<b>66</b>	<b>39</b>	<b>165</b>
<b>Total Tickets</b>	<b>72</b>		<b>8</b>	<b>4</b>	<b>39</b>	<b>29</b>	<b>113</b>



**CLR-065 Monthly Summary Of Offenses (OS)**  
**City:Springfield Twp-SPT**

**CLEMIS**

**C<sup>CLEMIS</sup>LEAR**

**Search Criteria:** (This report counts for offenses but excludes UCR status of 'Unfounded'.)

**Month:** February  
**Year:** 2024  
**City:** Springfield Twp-SPT

# CLR-065 Monthly Summary Of Offenses (OS)

## City:Springfield Twp-SPT

CLASS	Description	Feb/2024	Feb/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT		JUV		Total	
								Feb/2024	YTD	Feb/2023	YTD	Feb	YTD
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11002	SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%	0	0	0%	0	1	0	0	0	1
13001	NONAGGRAVATED ASSAULT	2	4	-50%	4	7	-42.8%	1	4	0	0	1	4
13002	AGGRAVATED/FELONIOUS ASSAULT	0	2	-100%	0	3	-100%	0	0	0	0	0	0
13003	INTIMIDATION/STALKING	0	0	0%	0	1	-100%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	1	0	0%	1	5	-80%	0	1	0	0	0	1
23003	LARCENY -THEFT FROM BUILDING	1	0	0%	1	0	0%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	0	1	-100%	0	6	-100%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	1	0%	1	2	-50%	0	0	0	0	0	0
23007	LARCENY -OTHER	0	0	0%	3	0	0%	0	0	0	0	0	0
24001	MOTOR VEHICLE THEFT	1	1	0%	1	3	-66.6%	0	0	0	0	0	0
24002	MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%	1	0	0%	0	1	0	0	0	1
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0%	0	2	-100%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	0	0	0%	1	0	0%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	1	4	-75%	2	6	-66.6%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	0	1	-100%	0	1	-100%	0	0	0	0	0	0
30002	RETAIL FRAUD -THEFT	0	0	0%	0	1	-100%	0	0	0	0	0	0
52003	WEAPONS OFFENSE -OTHER	0	0	0%	1	0	0%	0	0	0	0	0	0
<b>Group A Totals</b>		<b>7</b>	<b>14</b>	<b>-50%</b>	<b>16</b>	<b>38</b>	<b>-57.8%</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>7</b>
48000	OBSTRUCTING POLICE	0	0	0%	2	0	0%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	1	0	0%	1	0	0%	0	0	0	0	0	0
53002	PUBLIC PEACE -OTHER	1	0	0%	1	1	0%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%	0	1	-100%	0	0	0	0	0	0
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	1	-100%	0	2	-100%	0	0	0	0	0	0

# CLR-065 Monthly Summary Of Offenses (OS)

## City:Springfield Twp-SPT

CLASS	Description	Feb/2024	Feb/2023	% CHG	YTD 2024	YTD 2023	% CHG	ADULT		JUV		Total	
								Feb/2024	YTD	Feb/2023	YTD	Feb	YTD
55000	HEALTH AND SAFETY	0	0	0%	0	1	-100%	0	0	0	0	0	0
<b>Group B Totals</b>		<b>2</b>	<b>1</b>	<b>100%</b>	<b>4</b>	<b>5</b>	<b>20%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2800	JUVENILE OFFENSES AND COMPLAINTS	2	0	0%	4	1	300%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	3	4	-25%	3	10	-70%	0	0	0	0	0	0
3000	WARRANTS	0	3	-100%	1	4	-75%	0	1	0	0	0	1
3100	TRAFFIC CRASHES	23	28	-17.8%	91	62	46.77%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	45	44	2.272%	92	83	10.84%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	147	165	-10.9%	406	356	14.04%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	760	585	29.91%	1566	1241	26.18%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	92	108	-14.8%	194	176	10.22%	1	1	0	0	1	1
3800	ANIMAL COMPLAINTS	5	2	150%	24	13	84.61%	0	0	0	0	0	0
3900	ALARMS	30	32	-6.25%	72	47	53.19%	0	0	0	0	0	0
<b>Group C Totals</b>		<b>1107</b>	<b>971</b>	<b>14.00%</b>	<b>2453</b>	<b>1993</b>	<b>23.08%</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	0%	1	0	0%	0	0	0	0	0	0
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%	0	1	-100%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%	0	1	-100%	0	0	0	0	0	0
<b>Group D Totals</b>		<b>1</b>	<b>0</b>	<b>0%</b>	<b>1</b>	<b>2</b>	<b>-50%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5000	FIRE CLASSIFICATIONS	1	0	0%	1	2	-50%	0	0	0	0	0	0
<b>Group E Totals</b>		<b>1</b>	<b>0</b>	<b>0%</b>	<b>1</b>	<b>2</b>	<b>-50%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	MISCELLANEOUS ACTIVITIES (6000)	58	0	0%	121	1	12000%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	0	3	-100%	0	3	-100%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	4	15	-73.3%	13	35	-62.8%	0	0	0	0	0	0
<b>Group F Totals</b>		<b>62</b>	<b>18</b>	<b>244.4%</b>	<b>134</b>	<b>39</b>	<b>243.5%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>City : Springfield Twp Totals</b>		<b>1180</b>	<b>1004</b>	<b>17.52%</b>	<b>2609</b>	<b>2079</b>	<b>25.49%</b>	<b>2</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>9</b>

**CLR-1885 - CFS Listing (OS)**  
**City : Springfield Twp.**  
**CFS Dates :2/1/2024 to 2/29/2024**

**Top 20 Offenses**

<b>Reported Offense Code</b>	<b>Reported Offense Description</b>	<b>CFS Count</b>	<b>Verified Offense Code</b>	<b>Verified Offense Description</b>	<b>CFS Count</b>
L3501	Area Check / Extra Patrol - OS	806	L3501	Area Check / Extra Patrol - OS	659
C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	80	L3534	House Check - OS	87
C3332	Assist Fire Department	72	C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	77
C3999	Alarms All Other	28	C3332	Assist Fire Department	43
C3299	Welfare Check	26	L6039	Subdivision Checks - OS	42
C3336	Assist Citizen	25	C3336	Assist Citizen	29
C3324	Suspicious Circumstances	17	C3999	Alarms All Other	25
L6044	Public Relations - AH	16	C3299	Welfare Check	24
C3145	Property Damage Traffic Crash PDA	10	C3331	Assist Medical	22
C3148	Motor Vehicle - Animal Traffic Crash	10	L6044	Public Relations - AH	16
L3503	BOL - Be On the Lookout - OS	8	C3324	Suspicious Circumstances	15
C3704	Traffic Complaint / Abandoned Auto	7	C3145	Property Damage Traffic Crash PDA	9
C3262	Hospice Death	6	L3503	BOL - Be On the Lookout - OS	8
C3333	Assist Motorist	5	C3148	Motor Vehicle - Animal Traffic Crash	8
C3337	Assist Citizen - Vehicle Lockout	5	C3704	Traffic Complaint / Abandoned Auto	7
L3598	911 Welfare Check - OS	5	C3333	Assist Motorist	6
C3710	Traffic Complaint / Vehicle off roadway - CID	4	C3245	Sick Care For Medical	5
C3310	Family Trouble	4	C3262	Hospice Death	5
C3804	Animal Complaint	4	C3355	Civil Matter - Other	5
C3199	All Other Traffic Crashes	3	L3598	911 Welfare Check - OS	4

**COMP TIME REPORT**  
**to**  
**TOWNSHIP BOARD ~ March 14, 2024**

**As of February 29th, 2024**

➤GENERAL FUND: \$1,624.69

Treasurer's Office	3.0 hours
Clerk's Office	44.25 hours
Supervisor's Office/2 employees	8.5 hours

➤P & R FUND: \$2,751.05

P & R/5 employees	121 hours
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# February 2024 IT Report



## VISITS TO TOWNSHIP WEBSITE

	Visits
February 2024	6,524
February 2023	2,982

## % VISITS TO WEBSITE FROM MOBILE DEVICES

February 2024	54%
February 2023	46%

## MOST VISITED WEBPAGES

The ten most visited website pages this month

Page	Total Views
Home page	3,570
Mill Pond Dam	1,639
Supervisor's Updates	633
Minutes & Agendas	518
Parks & Recreation	438
Treasurer – Property Taxes	419
Elections	372
Departments	334
Fire Department	272
Document Center	233

## MOST DOWNLOADED FILES

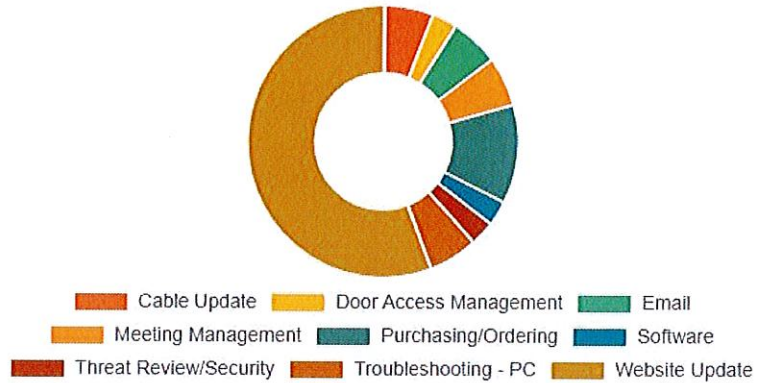
The ten most downloaded files this month

File Name	Downloads
Election Voting Precincts Map	107
2023 Winter Millage Rates	94
Zoning Map	84
2024 Meeting Dates	70
Meeting Notice Chief Interviews 2-22	69
February 2024 Board Meeting Agenda	67
February 2024 Township Board Packet	50
Meeting Notice Chief Interviews 1-30	38
Sample Ballots Precinct 1	37
Building Permit	35

## IT HELP DESK TICKETS

	New Tickets	Open Tickets	Average Ticket Close Time
January	36	0	3 hours
February	32	0	3 hours

## TICKET CATEGORY BREAKDOWN



## ON-DEMAND BOARD MEETING VIEWS

February 2024	134
February 2023	173

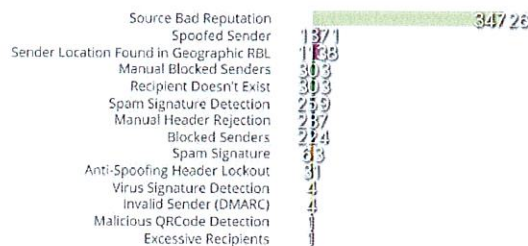
## MOST VIEWED VIDEOS

The five most viewed videos from springfieldtw.viebit.com

Video Name	Views
February 2024 Township Board	134
January 2024 Township Board	30
Mill Pond Dam Public Outreach Presentation	21
December 2022 Township Board	15
December 2023 Township Board	8

## Email Rejection by Reason

Understanding the external threats to email and how they affected a specific environment are important to recognizing the value and protection provided by these systems and policies. Further these top-level statistics can advise the realities of daily business operations for customers who rely on particular types of email to enable their operations.



## Inbound Malware

Known and likely malware will always be blocked by Mimecast and cannot be released to a user mailbox. Seemingly legitimate and allowed email can still contain dangerous files. The following were observed and blocked.



## Email Activity at a Glance





## February 2024 Natural Resources Report

*Mike Losey, Natural Resources Manager*

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### Field Activities:

Due to abnormally warm temperatures in February and lack of snow cover or frozen ground, I was able to work in the field on getting prescribed burn breaks established around our burn units, in advance of our spring prescribed burn season. I was also able to mow invasive woody shrubs to using our walk behind DR brush mower to improve wildlife habitat. I was aided in this work on several occasions this winter by Assessing and Zoning Assistant Brian Piper. The lack of snow cover also meant I could keep an eye out for native plants that hold seed through the winter and collected seed from several species of orchids that will be broadcast into our wetland restoration project areas this spring.

### Planning:

After approval from the Township Board at the February board meeting, I continued working on our Wetland Conservation Program grant application for grant funding assistance to help fix the eroding ditch area and restore wetlands on the north side of the Shiawassee Basin Preserve.

In advance of our prescribed burn season, I attended the Michigan Prescribed Fire Council's annual meeting. I attended virtually but was still able to learn from presenters on several elements of prescribed fire planning including smoke considerations and burning in areas with rare species present. The Canadian wildfires from last year really elevated regional awareness of the hazards associated with long-duration air quality impacts from wildfire smoke, and hopefully will help build acceptance for prescribed burning which helps maintain forest health and prevents large scale fires from occurring in an uncontrolled environment.

The Mill Pond Dam Removal project continued to progress in February and Supervisor Moreau did a great job summarizing the efforts in recent months through her Supervisor's Update and on the Mill Pond page on our website.

### Staffing:

We have advertised the 2024 Natural Resources Crew Member positions, reviewed application materials, and I had one qualified candidate interview with us in February.

Attached are a couple of photos taken during time spent in the field in February.

Thank you for an opportunity to submit this report,

-Mike



**Mike Losey, Natural Resources Manager**

Springfield Township  
12000 Davisburg Road  
Davisburg, MI 48350  
248-820-9284 (mobile)  
248-846-6508 (office)





Seed pods I collected from a native orchid species on left, likely a 'small green wood orchid' the flowers of which are show at center. I also collected seeds from the rose pogonia orchid shown on right. These are wetland orchids that grow in our fens and tamarack swamps at the Shiawassee Basin Preserve.



The Shiawassee River is now flowing freely through the Mill Pond Dam project site, and in this area has found the cobble substrates that would have historically been a part of the stream bottom habitat. Watching the river return is visually stunning and the sound is quite pleasing as it flows across this riffle and run area of stream habitat.

**Additional Disbursements**  
**Invoice Entry Dates 2/6/2024-/29/2024**  
**For Approval at March 14, 2024**

**GENERAL FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	02/15/24	\$ 135.20
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	02/15/24	\$ 404.05
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-P.C.	02/15/24	\$ 75.65
			<u>\$ 614.90</u>
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	02/15/24	\$ 200.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINT. / 700 BROADWAY	02/15/24	\$ 100.00
ALL-N-ONE LAWN CARE	SNOW REMOVAL	02/15/24	\$ 308.75
			<u>\$ 608.75</u>
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	02/15/24	\$ 2,090.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINT. / 700 BROADWAY	02/15/24	\$ 960.00
ALL-N-ONE LAWN CARE	SNOW REMOVAL	02/15/24	\$ 2,876.25
			<u>\$ 5,926.25</u>
AT&T	TELEPHONE	02/15/24	\$ 215.98
			<u>\$ 215.98</u>
BRIDGE LAKE AUTO REPAIR & TOWING	REPAIRS & MAINTENANCE-TWP. TRUCKS	02/15/24	\$ 875.00
			<u>\$ 875.00</u>
COMCAST	FACILITY OPERATIONS	02/15/24	\$ 159.85
			<u>\$ 159.85</u>
EDGE ONE	OPERATING SUPPLIES	02/15/24	\$ 354.25
			<u>\$ 354.25</u>
INNOVATIVE OFFICE TECHNOLOGY	COPIER, PRINTER LEASE & MAINT	02/15/24	\$ 19.47
			<u>\$ 19.47</u>
MAURER'S TEXTILE RENTAL	CUSTODIAL SERVICES	02/15/24	\$ 89.98
			<u>\$ 89.98</u>
MCFI	CONSULTANTS/CONTRACT-CIVIC CTR.	02/15/24	\$ 1,322.35
			<u>\$ 1,322.35</u>
QUILL LLC	OFFICE SUPPLIES	02/15/24	\$ 38.03
			<u>\$ 38.03</u>

**Additional Disbursements**  
**Invoice Entry Dates 2/6/2024-/29/2024**  
**For Approval at March 14, 2024**

SEMCOG	DUES & SUBSCRIPTIONS	02/15/24	\$ 1,958.00
			<u>\$ 1,958.00</u>
TOSHIBA FINANCIAL SERVICES	COPIER, PRINTER LEASE & MAINT	02/15/24	\$ 283.96
			<u>\$ 283.96</u>
ACE HARDWARE OF CLARKSTON	MAINTENENCE SUPPLIES-CIVIC CENTER	02/29/24	\$ 196.80
			<u>\$ 196.80</u>
ADKISON, NEED, ALLEN & RENTROP PLLC	ATTORNEY FEES	02/29/24	\$ 2,113.33
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	02/29/24	\$ 924.00
			<u>\$ 3,037.33</u>
AMERICAN WATER	OPERATING SUPPLIES	02/29/24	\$ 30.00
			<u>\$ 30.00</u>
ANDERSON, ECKSTEIN & WESTWRICK, INC	PLAN REVIEW FEES	02/29/24	\$ 2,250.84
			<u>\$ 2,250.84</u>
BASIC BENEFITS	FSA ADMIN FEES	02/29/24	\$ 81.94
			<u>\$ 81.94</u>
BUSINESS PROCESS AUTOMATION COMPANY	COMPUTER LICENSE & SUPPORT	02/29/24	\$ 293.06
			<u>\$ 293.06</u>
COMMUNITY DISPOSAL	CONSULTANTS/CONTRACT-CIVIC CTR.	02/29/24	\$ 61.75
			<u>\$ 61.75</u>
CORVID CYBERDEFENSE, LLC	IT SECURITY SERVICES	02/29/24	\$ 1,685.15
			<u>\$ 1,685.15</u>
DTE ENERGY	REPAIRS & MAINT. / 700 BROADWAY	02/29/24	\$ 179.28
DTE ENERGY	ELECTRIC	02/29/24	\$ 1,519.16
			<u>\$ 1,698.44</u>
ELAN FINANCIAL SERVICES	OFFICE SUPPLIES	02/29/24	\$ 128.66
ELAN FINANCIAL SERVICES	CONFERENCES-DUES-ETC	02/29/24	\$ 5.00
ELAN FINANCIAL SERVICES	CONFERENCES-DUES-ETC	02/29/24	\$ 700.00
ELAN FINANCIAL SERVICES	COMPUTER LICENSE & SUPPORT	02/29/24	\$ 40.00

**Additional Disbursements**  
**Invoice Entry Dates 2/6/2024-/29/2024**  
**For Approval at March 14, 2024**

ELAN FINANCIAL SERVICES	COMPUTER EQUIPMENT	02/29/24	\$	343.91
ELAN FINANCIAL SERVICES	OPERATING SUPPLIES	02/29/24	\$	305.65
ELAN FINANCIAL SERVICES	REPAIRS & MAINTENANCE-TWP. TRUCKS	02/29/24	\$	96.64
ELAN FINANCIAL SERVICES	MAINTENENCE SUPPLIES-CIVIC CENTER	02/29/24	\$	341.06
ELAN FINANCIAL SERVICES	FIELD SUPPLIES	02/29/24	\$	338.31
ELAN FINANCIAL SERVICES	CONFERENCES-DUES-LICENSES-ETC	02/29/24	\$	615.08
			\$	<u>2,914.31</u>
GIFFELS WEBSTER	PLANNER	02/29/24	\$	750.00
			\$	<u>750.00</u>
JEREMY'S LAWN & TREE SERVICE	DAVISBURG REPAIRS & MAIN.	02/29/24	\$	400.00
			\$	<u>400.00</u>
KERTON LUMBER CO	MAINTENENCE SUPPLIES-CIVIC CENTER	02/29/24	\$	64.90
			\$	<u>64.90</u>
MIDWEST ILLUMINATION	REPAIRS	02/29/24	\$	90.00
			\$	<u>90.00</u>
QUILL LLC	OFFICE SUPPLIES	02/29/24	\$	154.99
			\$	<u>154.99</u>
ROAD COMM. FOR OAKLAND COUNTY	STREET LIGHTING	02/29/24	\$	3.86
			\$	<u>3.86</u>
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$	43.00
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$	100.45
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$	21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$	35.25
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$	82.52
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$	152.83
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$	73.71
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$	140.02
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$	18.28
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$	30.24
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$	21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$	40.63
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$	21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$	40.63
			\$	<u>822.06</u>

**Additional Disbursements**  
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**For Approval at March 14, 2024**

VERIZON WIRELESS	MOBILE COMMUNICATIONS	02/29/24	\$	108.38
VERIZON WIRELESS	MOBILE COMMUNICATIONS	02/29/24	\$	49.88
VERIZON WIRELESS	MOBILE COMMUNICATIONS	02/29/24	\$	92.72
VERIZON WIRELESS	MOBILE COMMUNICATIONS	02/29/24	\$	59.19
				<u>\$ 310.17</u>

**TOTAL      \$      27,312.37**

**FIRE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount	
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #1	02/15/24	\$	210.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #2	02/15/24	\$	250.00
				<u>\$ 460.00</u>
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #1	02/15/24	\$	2,240.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #2	02/15/24	\$	2,615.00
				<u>\$ 4,855.00</u>
COMCAST	TELEPHONE & INTERNET	02/15/24	\$	194.90
				<u>\$ 194.90</u>
COMCAST	TELEPHONE & INTERNET	02/15/24	\$	381.16
				<u>\$ 381.16</u>
DTE ENERGY	ELECTRIC #3	02/15/24	\$	217.89
				<u>\$ 217.89</u>
ACE HARDWARE OF CLARKSTON	OPERATING SUPPLIES	02/29/24	\$	12.39
				<u>\$ 12.39</u>
BOUND TREE MEDICAL	MEDICAL SUPPLIES	02/29/24	\$	531.54
				<u>\$ 531.54</u>
BYERS WRECKER SERVICE	TRUCK REPAIR AND MAINTENANCE	02/29/24	\$	690.00
				<u>\$ 690.00</u>
COMCAST	TELEPHONE & INTERNET	02/29/24	\$	511.27
				<u>\$ 511.27</u>

**Additional Disbursements**  
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COMMUNITY DISPOSAL	CONTRACTUAL SERVICES-CUSTODIAN #2	02/29/24	\$ 60.00
			<u>\$ 60.00</u>
DTE ENERGY	ELECTRIC #1	02/29/24	\$ 50.73
DTE ENERGY	ELECTRIC #2	02/29/24	\$ 714.44
			<u>\$ 765.17</u>
ECTO HR, INC	NEW HIRE/PERSONNEL PROCESSING	02/29/24	\$ 768.58
			<u>\$ 768.58</u>
ELAN FINANCIAL SERVICES	ACCOUNTS PAYABLE	02/29/24	\$ 975.00
ELAN FINANCIAL SERVICES	OPERATING SUPPLIES #1	02/29/24	\$ 128.80
ELAN FINANCIAL SERVICES	OPERATING SUPPLIES #2	02/29/24	\$ 846.83
ELAN FINANCIAL SERVICES	REPAIRS & MAINTENANCE # 3	02/29/24	\$ 14.99
ELAN FINANCIAL SERVICES	TUITION AND TRAINING	02/29/24	\$ 900.00
ELAN FINANCIAL SERVICES	OFFICE SUPPLIES	02/29/24	\$ 106.27
ELAN FINANCIAL SERVICES	DUES & SUBSCRIPTIONS	02/29/24	\$ 1,772.80
ELAN FINANCIAL SERVICES	MISCELLANEOUS	02/29/24	\$ 547.77
ELAN FINANCIAL SERVICES	COMPUTER EQUIPMENT & LICENSING	02/29/24	\$ 102.96
ELAN FINANCIAL SERVICES	OTHER EQUIP PURCH-UNDER \$10,000	02/29/24	\$ 59.19
ELAN FINANCIAL SERVICES	MEDICAL SUPPLIES	02/29/24	\$ 26.00
ELAN FINANCIAL SERVICES	TRUCK REPAIR AND MAINTENANCE	02/29/24	\$ 77.15
			<u>\$ 5,557.76</u>
HOLLY AUTOMOTIVE SUPPLY INC	ACCOUNTS PAYABLE	02/29/24	\$ 1,780.50
HOLLY AUTOMOTIVE SUPPLY INC	REPAIRS & MAINTENANCE #1	02/29/24	\$ 14.97
HOLLY AUTOMOTIVE SUPPLY INC	REPAIRS & MAINTENANCE # 3	02/29/24	\$ 14.97
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	02/29/24	\$ 663.71
			<u>\$ 2,474.15</u>
INNOVATIVE OFFICE TECHNOLOGY	OPERATING SUPPLIES	02/29/24	\$ 53.97
			<u>\$ 53.97</u>
JONATHAN MINER	UNIFORMS	02/29/24	\$ 73.67
			<u>\$ 73.67</u>
MACQUEEN	TURN OUT GEAR	02/29/24	\$ 10,848.51
			<u>\$ 10,848.51</u>
MATT STRICKLAND	OFFICE SUPPLIES	02/29/24	\$ 44.33
			<u>\$ 44.33</u>

**Additional Disbursements**  
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**For Approval at March 14, 2024**

MAURER'S TEXTILE RENTAL	OPERATING SUPPLIES #2	02/29/24	\$ 69.74
			<u>\$ 69.74</u>
MAZZA AUTO PARTS	TRUCK REPAIR AND MAINTENANCE	02/29/24	\$ 66.45
			<u>\$ 66.45</u>
NYE UNIFORM	UNIFORMS	02/29/24	\$ 663.60
			<u>\$ 663.60</u>
OAKLAND COUNTY	ACCOUNTS PAYABLE	02/29/24	\$ 3,353.83
			<u>\$ 3,353.83</u>
PENN CARE INC	MEDICAL SUPPLIES	02/29/24	\$ 318.81
			<u>\$ 318.81</u>
SUBURBAN OFFICE & JAN.SUPPLIES	OPERATING SUPPLIES	02/29/24	\$ 387.81
			<u>\$ 387.81</u>
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	02/29/24	\$ 193.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$ 377.53
			<u>\$ 571.03</u>
VERIZON WIRELESS	MOBILE COMMUNICATIONS	02/29/24	\$ 400.10
			<u>\$ 400.10</u>
		<b>TOTAL</b>	<b>\$ 34,331.66</b>

**POLICE FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	02/29/24	\$ 1,316.00
			<u>\$ 1,316.00</u>
OAKLAND COUNTY	ACCOUNTS PAYABLE	02/29/24	\$ 159,470.11
			<u>\$ 159,470.11</u>
		<b>TOTAL</b>	<b>\$ 160,786.11</b>



**Additional Disbursements**  
**Invoice Entry Dates 2/6/2024-/29/2024**  
**For Approval at March 14, 2024**

**LAKE IMPROVEMENT FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
ADVANCED TREE SOLUTIONS	ACCOUNTS PAYABLE	02/29/24	\$ 2,500.00
			\$ 2,500.00
DTE - WAUMEGAH	CONTR. SERVICES-WAUMEGAH-WEED	02/29/24	\$ 36.40
			\$ 36.40
KIESER & ASSOCIATES	ACCOUNTS PAYABLE	02/29/24	\$ 1,370.00
			\$ 1,370.00
MIKE'S CLEARWATER HARVESTING INC.	CONTR. SERVICES-BIG LAKE	02/29/24	\$ 15,000.00
			\$ 15,000.00
PLM LAKE & LAND MANAGEMENT COR	CONTR. SERVICES-BIG LAKE	02/29/24	\$ 1,600.00
			\$ 1,600.00
<b>TOTAL</b>			<b>\$ 20,506.40</b>

**BUILDING FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
INTERNATIONAL CODE COUNCIL	MEMBERSHIPS AND DUES	02/29/24	\$ 160.00
			\$ 160.00
OAKLAND COUNTY BUILDING OFFICAL	MEMBERSHIPS AND DUES	02/29/24	\$ 825.00
			\$ 825.00
UNUM LIFE INSURANCE	LIFE INSURANCE	02/29/24	\$ 10.24
UNUM LIFE INSURANCE	DISABILITY INSURANCE	02/29/24	\$ 14.88
			\$ 25.12
<b>TOTAL</b>			<b>\$ 1,010.12</b>

**CABLE TV FUND**

Vendor	Inv. Line Desc	Chk Date	Amount
ELAN FINANCIAL SERVICES	CONSULTANTS/CONTRACTING	02/29/24	\$ 125.90
			\$ 125.90

**Additional Disbursements**  
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**For Approval at March 14, 2024**

**TOTAL           \$       125.90**

**GRAND TOTAL                   \$   244,072.56**

# REGULAR MEETING

MARCH 14, 2024

Township of Springfield

Sean R. Miller, Clerk

## BILLS PRESENTED FOR PAYMENT:

## GENERAL FUND

Vendor	Invoice Line Desc	Amount
QUILL LLC	OFFICE SUPPLIES	\$ 10.94
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	\$ 99.80
PRINTING SYSTEMS, INC	PRINTING & PUBLISHING	\$ 1,212.59
QUILL LLC	OFFICE SUPPLIES	\$ 39.99
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-B.O.R.	\$ 252.75
TECHNOLOGY SOLUTIONS COMPLETE, LLC	COMPUTER SERVICE & MAINTENANCE	\$ 191.84
CDW GOVERNMENT INC.	COMPUTER EQUIPMENT	\$ 502.55
CDW GOVERNMENT INC.	COMPUTER EQUIPMENT	\$ 1,184.93
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 16,204.86
QUILL LLC	OFFICE SUPPLIES	\$ 473.27
AMERICAN WATER	OPERATING SUPPLIES	\$ 40.00
ARAMARK	OPERATING SUPPLIES	\$ 123.12
21ST CENTURY MEDIA - MICHIGAN	CDBG EXPENSE	\$ 43.45
ZULTYS, INC	TELEPHONE	\$ 1,285.57
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	\$ 762.00
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	\$ 115.90
INNOVATIVE OFFICE TECHNOLOGY	COPIER, PRINTER LEASE & MAINT	\$ 17.25
COMCAST	MISCELLANEOUS	\$ 254.90
A & C BUILDERS HARDWARE	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 348.48
ACE HARDWARE OF CLARKSTON	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 24.98
ACE HARDWARE OF CLARKSTON	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 13.98
ACE HARDWARE OF CLARKSTON	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 7.59
CLARKSTON PAPER	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 188.82
ADT COMMERCIAL	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 66.31
COMMUNITY DISPOSAL	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 61.75
CUMMINS SALES AND SERVICES	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 1,134.13
SCHINDLER ELEVATOR CORPORATION	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 716.50
STATE OF MICHIGAN EGLE	CONSULTANTS/CONTRACT-CIVIC CTR.	\$ 200.00
MAURER'S TEXTILE RENTAL	CUSTODIAL SERVICES	\$ 89.98
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-ZBA	\$ 91.75
CONSUMERS ENERGY	STREET LIGHTING	\$ 34.31
DTE ENERGY	STREET LIGHTING	\$ 3,905.59
DTE ENERGY	STREET LIGHTING	\$ 23.01
MICHAEL DOUGHERTY	CONTRACTUAL SERVICES	\$ 150.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 40.01
TOTAL		\$ 29,912.90

## BILLS PRESENTED FOR PAYMENT:

## FIRE FUND

Vendor	Inv. Line Desc	Amount
CONSUMERS ENERGY	CONSUMERS ENERGY	\$ 552.28
ACE HARDWARE OF CLARKSTON	ACE HARDWARE OF CLARKSTON	\$ 197.05
CONSUMERS ENERGY	CONSUMERS ENERGY	\$ 388.79
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE NETWORK OF MICHIGAN	\$ 5,850.39
ANDREW BERQUIST	ANDREW BERQUIST	\$ 100.00
MATT STRICKLAND	MATT STRICKLAND	\$ 38.13
QUILL LLC	QUILL LLC	\$ 177.76
ARAMARK	ARAMARK	\$ 158.36
INNOVATIVE OFFICE TECHNOLOGY	INNOVATIVE OFFICE TECHNOLOGY	\$ 60.19
ESCAPE INC	ESCAPE INC	\$ 25.00
STATE OF MICHIGAN	STATE OF MICHIGAN	\$ 375.16

# REGULAR MEETING

MARCH 14, 2024

Township of Springfield

Sean R. Miller, Clerk

ZULTYS, INC	ZULTYS, INC	\$	533.04
CDW GOVERNMENT INC.	CDW GOVERNMENT INC.	\$	1,563.03
IOTG LEASING PROGRAM OF DE LAGE	IOTG LEASING PROGRAM OF DE LAGE	\$	60.00
BOUND TREE MEDICAL	BOUND TREE MEDICAL	\$	136.04
BOUND TREE MEDICAL	BOUND TREE MEDICAL	\$	30.96
BOUND TREE MEDICAL	BOUND TREE MEDICAL	\$	648.98
BOUND TREE MEDICAL	BOUND TREE MEDICAL	\$	12.06
BOUND TREE MEDICAL	BOUND TREE MEDICAL	\$	23.22
ROAD COMM. FOR OAKLAND COUNTY	ROAD COMM. FOR OAKLAND COUNTY	\$	3,498.13
BRIDGE LAKE AUTO REPAIR & TOWING	BRIDGE LAKE AUTO REPAIR & TOWING	\$	691.82
HOLLY AUTOMOTIVE SUPPLY INC	HOLLY AUTOMOTIVE SUPPLY INC	\$	68.45
PERFORMANCE ADVANTAGE COMPANY INC	PERFORMANCE ADVANTAGE COMPANY INC	\$	1,191.85
ARGO BIOMEDICAL SOLUTIONS, LLC	ARGO BIOMEDICAL SOLUTIONS, LLC	\$	250.00
HOLLY AUTOMOTIVE SUPPLY INC	HOLLY AUTOMOTIVE SUPPLY INC	\$	143.90
<b>TOTAL</b>		<b>\$</b>	<b>16,774.59</b>

## BILLS PRESENTED FOR PAYMENT:

### POLICE FUND

Vendor	Inv. Line Desc	Amount
GENERAL FUND	RENT	\$ 3,000.00
GENERAL FUND	SUPPORT	\$ 3,000.00
<b>TOTAL</b>		<b>\$ 6,000.00</b>

## BILLS PRESENTED FOR PAYMENT:

### LAKE IMPROV FUND

Vendor	Inv. Line Desc	Amount
NONE		\$ -
<b>TOTAL</b>		<b>\$ -</b>

## BILLS PRESENTED FOR PAYMENT:

### CABLE FUND

Vendor	Inv. Line Desc	Amount
CDW GOVERNMENT INC.	OPER. SUPPLIES & EQUIP UNDER \$10,000	\$ 1,152.30
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	\$ 1,500.00
GENERAL FUND	OFFICE RENT	\$ 900.00
GENERAL FUND	SUPPORT SERVICES	\$ 3,000.00
<b>TOTAL</b>		<b>\$ 6,552.30</b>

**REGULAR MEETING**  
**MARCH 14, 2024**

Township of Springfield

Sean R. Miller, Clerk

**BILLS PRESENTED FOR PAYMENT:**

**BUILDING FUND**

Vendor	Inv. Line Desc	Amount
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 520.20
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 1,555.92
JERRY HOBSON	PLUMBING INSPECTOR (CONTRACTUAL)	\$ 437.10
JERRY HOBSON	MECHANICAL INSPECTOR (CONTRACTUAL)	\$ 2,627.05
QUILL LLC	OFFICE SUPPLIES & POSTAGE	\$ 17.59
GENERAL FUND	TELEPHONE	\$ 201.77
GENERAL FUND	FACILITY RENT & UTILITIES	\$ 1,500.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$ 2,200.00
<b>TOTAL</b>		<b>\$ 9,059.63</b>

**GRAND TOTAL \$ 68,299.42**



# SPRINGFIELD TOWNSHIP FIRE DEPARTMENT

To: Laura Moreau, Supervisor  
Board of Trustees

From: Matt Strickland, Captain

Date: 2/28/2024

Re: Oakland County Multi-Jurisdictional Hazard Mitigation – adoption

---

Attached is a resolution from Oakland County Emergency Management to adopt the Oakland County Multi-Jurisdictional Hazard Mitigation Plan.

What does this mean for Springfield Township: Oakland County Emergency Management and Homeland Security supports our Cities, Villages, and Townships by coordinating logistical support during emergency operations and by enhancing our all-hazard preparedness with comprehensive homeland security initiatives and first responder training. Including keeping the local jurisdictions and the county up to date with all state and federal requirements. The attached document has been sent to us by Homeland Security for adoption. The adoption of this document allows Homeland Security to apply to be eligible for FEMA grants, disaster funds, AFG grants and other opportunities.

This plan was reviewed, updated, and approved by FEMA in 2023. Springfield Township adopted the last version in 2018. If you would like to see a copy of this plan, please let me know.

If you have any questions, please do not hesitate to call me.

Respectfully Submitted,

Captain Matt Strickland

# RESOLUTION

2024-02

## RESOLUTION AUTHORIZING THE ADOPTION OF THE OAKLAND COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

**WHEREAS**, the mission of Oakland County and the participating jurisdiction of Charter Township of Springfield include the charge to protect the health, safety, and the general welfare of the people of the County and municipalities; and

**WHEREAS**, Oakland County, Michigan, is subject to flooding, tornadoes, winter storms, and other natural, technological, and human-caused hazards; and

**WHEREAS**, pro-active mitigation of known hazards before and after a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

**WHEREAS** to remain eligible to receive mitigation monies, Oakland County prepared a Hazard Mitigation Plan (the “PLAN”) for the County and all communities in the County; and

**WHEREAS**, Oakland County and the Charter Township of Springfield have participated in and completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of hazards, develops a mitigation strategy consistent with a set of uniform goals, and creates a plan for implementing, evaluating and revising this strategy;

**NOW THEREFORE BE IT RESOLVED** that Charter Township of Springfield

- 1.) Adopts in its entirety the Oakland County Multi-Jurisdictional Hazard Mitigation Plan (Plan), and specifically Volume II of the Plan as it pertains to this jurisdiction.
- 2.) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Hazard Mitigation Steering Committee and continue to participate in the planning partnership as described by the Plan.
- 5.) Will help to promote and support the mitigation successes of all planning partners.

**Yes:**

**No:**

**Absent:**






**Springfield  
Township  
Supervisor's Office**

# Memo

## Consent

**TO:** Township Board  
**FROM:** Mike Losey, Natural Resources Manager   
**DATE:** 3/6/2024  
**RE:** Hiring Natural Resources Crew Members for 2024

---

I am requesting authorization to move forward with hiring for our Natural Resources Crew Member (NRCM) positions in 2024. These positions are essential for the implementation of Natural Resources program activities including invasive species removal, native plant augmentation and ecological monitoring.

The NRCM positions are temporary, non-exempt positions eligible to work up to 35 hours per week with employment duration typically not exceeding 24 weeks and contingent on funding. We developed the board approved FY24 Stewardship Cost Center's seasonal employee budget line with the goal of having two NRCM positions filled, within the board approved hourly wage range for these positions and not to exceed \$19.00/hour.

This year, the hiring process included Supervisor Moreau, Executive Assistant Joan Rusch, and IT Manager Chris Benedict each providing logistical assistance related to the hiring process by helping refine the job posting, posting the jobs to various locations, and pooling the application documents for review. My goal is to have these positions filled by the end of April, and we began advertising the positions in early February as 'open until filled'. As of this writing, we have received a handful of applications from prospective candidates. I have interviewed two of the most highly qualified candidates thus far and feel comfortable extending offers to each of them, contingent on positive reference checks and meeting further onboarding requirements. If unsuccessful pursuing these candidates, we will continue to solicit applications and conduct interviews from additional candidates until we are able to fill the positions.

**Recommendation:** Authorize Natural Resources Manager to hire two Natural Resources Crew Members in 2024 contingent on acceptance of job offer, wage negotiations and onboarding processes.

SPRINGFIELD  
CHARTER TOWNSHIP

JERRY DAVID – FACILITIES MANAGER  
248-846-6507 (o) // 248-408-1900  
(c) [jdavid@springfield-twp.us](mailto:jdavid@springfield-twp.us)



# MEMO

To: Laura Moreau and Township Board

From: Jerry David, Facilities Manager/JD

Date: March 4, 2024

Re: Township Properties -- 2024 Lawn Mowing Maintenance Proposal

All n One Lawn Care Service has been a long-time contractor for Springfield Township as well as for Parks and Recreation for their lawn mowing services.

All n One Lawn Care Service has kept their 2024 lawn mowing season pricing the same as from 2023 season. Reference to the attached 2024 proposal/estimate #1069.

My recommendation, along with Sarah Richmond-Parks and Recreation Director is to continue the Lawn Mowing services with All n One Lawn Care Services for the 2024 Lawn Mowing Season.

**Motion/Request:**

**Approve the 2024 Lawn Mowing Maintenance with All n One Lawn Care Service for the Township Properties – reference the Lawn mowing pricing Proposal/Estimate #1069.**

If you have any questions, please feel free to call or email me.

Thank you,

Jerry David

All N One Lawn Care Service  
P.O.Box 218  
Linden, MI 48451-9774 US  
allnonelawncares13@gmail.com

RECEIVED  
FEB 08 2024  
BY: 2/8/2024 JD

## Estimate

### ADDRESS

Springfield Twp.  
12000 Davisburg Rd  
Davisburg, MI 48350

ESTIMATE # 1069

DATE 02/07/2024

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/07/2024	Lawn Maintenance Civic Center	1	195.00	195.00
02/07/2024	Lawn Maintenance FS1 (same as years past)	1	80.00	80.00
02/07/2024	Lawn Maintenance FS2	1	90.00	90.00
02/07/2024	Lawn Maintenance FS3 (same as years past)	1	90.00	90.00
02/07/2024	Lawn Maintenance Davisburg Cemetery	1	280.00	280.00
02/07/2024	Lawn Maintenance Springfield Plains Cemetery	1	55.00	55.00
02/07/2024	Lawn Maintenance Bridge Lake Cemetery	1	50.00	50.00
02/07/2024	Lawn Maintenance Bigelow Cemetery (same as years past)	1	50.00	50.00
02/07/2024	Lawn Maintenance 700 Garage	1	45.00	45.00
02/07/2024	Lawn Maintenance Dixie Hwy / Davisburg Rd	1	85.00	85.00
02/07/2024	Lawn Maintenance Andersonville Cemetery	1	225.00	225.00
02/07/2024	Lawn Maintenance Lot #15 As Needed Swipe along the road	1	50.00	50.00

SUBTOTAL	1,295.00
TAX	0.00
TOTAL	<b>\$1,295.00</b>

Accepted By

Accepted Date

SPRINGFIELD  
CHARTER TOWNSHIP



# MEMO

TO: Springfield Township Board  
FROM: Joan Rusch, Executive Assistant  
DATE: March 7, 2024  
RE: **Joint Meeting with Planning Commission**

At the February meeting, the Township Board discussed setting a joint meeting with the Planning Commission to discuss the action items for the Master Plan. Understanding that Board member availability was limited for the March 26 meeting, the Planning Commission was surveyed regarding availability. It was determined that setting a joint meeting for April 23, 2024, at 6:00 p.m. would work.

# Memo

**To:** Township Board  
**From:** Michelle Cox  
**Date:** 3/11/2024  
**Re:** MAMC 2024 Summer Conference

---

The MAMC 2024 Annual Summer Conference is Wednesday, June 19<sup>th</sup> through Friday, June 21<sup>st</sup>. It is being held at the Grand Travers Resort, in Acme, Michigan. With the ever changing of the administration of elections, I feel that this is an important conference to attend.

June 19-21; Summer Conference	\$400.00
Meals (\$100/3 days)	\$300.00
Mileage (408 miles at .67 cents/mile)	\$275.00
Hotel (226.00 / 2 nights)	\$452.00
<b>Total Amount</b>	<b>\$1,427.00</b>

**Request:** Approve budget of up to 1,427.00 for the Deputy Clerk to attend the MAMC Summer Conference.



## SCRAP TIRE CLEANUP GRANT AGREEMENT

BETWEEN THE

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY  
AND **SPRINGFIELD TOWNSHIP**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), **Materials Management Division** ("State"), and **Springfield Township** ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. Legislative appropriation of Funds for grant assistance is set forth in **Public Act No. 0119 of 2023**. This Agreement is subject to the terms and conditions specified herein.

### **PROJECT INFORMATION:**

Project Name: 2024 Scrap Tire Cleanup                      % of grant state 100 / % of grant federal 0  
Amount of grant: \$3,000.00                                      PROJECT TOTAL: \$3,000.00 (grant plus match)  
Start Date (executed by EGLE): February 22, 2024      End Date: December 31, 2024


### **GRANTEE CONTACT INFORMATION:**

Name/Title: Erin Mattice, Deputy Treasurer  
Organization: Springfield Township  
Address: 12000 Davisburg Road  
City, State, ZIP: Davisburg, Michigan 48350  
Phone Number: 248-846-6520, Ext. N/A  
Fax Number: N/A  
E-Mail Address: emattice@springfield-twp.us  
Federal ID Number (Required for Federal Funding): N/A  
Grantee DUNs/UEI Number (Required for Federal Funding): N/A  
SIGMA Vendor Number: CV0035542-ERR





## MEMO

**TO:** Springfield Township Board  
**FROM:** Sarah Richmond, Director   
**DATE:** March 6, 2024  
**RE:** Proposed Parks & Recreational Millage Renewal Proposition Language

---

Attached to this memo is the proposed Parks & Recreation Millage Renewal Proposition language. This language has been reviewed and approved by the Township Attorney, Greg Need. In addition, the levy raised amount was provided to me by Treasurer Dubre. Our current millage expired at the end of 2023 with the tax collection for fiscal year 2024.

The Park Commission reviewed and approved the language at their March 5, 2024 meeting.

If you should have any questions, please contact me prior to the meeting.

### **Parks and Recreation Renewal Proposition**

Shall the previously voted .75 mill (\$0.75 per \$1,000 of taxable value) increase in the constitutional tax limitation on the amount of taxes upon all taxable property within the Charter Township of Springfield, which was reduced to .7197 mills by the required millage rollbacks, be renewed and increased back to the original .75 mills and levied for a period of ten (10) years from 2024 through 2033, inclusive, for the purpose of providing funds for developing, maintaining, and operating the parks, preserves, recreational sites, facilities, trails, programs, and services managed and/or owned by the Township or the Township Parks and Recreation Commission? If approved, the levy will raise in the first year approximately \$ 619,883.

RESOLUTION

2024-05

RESOLUTION APPROVING PARKS AND RECREATION MILLAGE RENEWAL PROPOSITION  
TO ELECTORS OF SPRINGFIELD CHARTER TOWNSHIP

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

**WHEREAS**, Springfield Charter Township (the "Township") is authorized to submit to the electors of the Township the question of increasing the tax limitations of the Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Board of Springfield Charter Township, County of Oakland, State of Michigan, as follows:

- 1. The proposition set forth on Exhibit A shall be submitted to the electors of the Township at the primary election to be held in the Township on August 6, 2024.
- 2. The Township Clerk is hereby directed to do all things necessary to provide for the submission of the aforesaid proposition to the electors of the Township at the primary election to be held on August 6, 2024.
- 3. All resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

Yes:

No:

Absent:

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN )  
 ) ss.  
COUNTY OF OAKLAND )

I, Sean R. Miller, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a Regular Meeting of the Springfield Township Board of Trustees held on March 14, 2024, the original of which is on file in my office.

CHARTER TOWNSHIP OF SPRINGFIELD

\_\_\_\_\_

SEAN R. MILLER, Clerk

EXHIBIT A

Parks and Recreation Renewal Proposition

Shall the previously voted .75 mill (\$0.75 per \$1,000 of taxable value) increase in the constitutional tax limitation on the amount of taxes upon all taxable property within the Charter Township of Springfield, which was reduced to .7197 mills by the required millage rollbacks, be renewed and increased back to the original .75 mills and levied for a period of ten (10) years from 2024 through 2033, inclusive, for the purpose of providing funds for developing, maintaining, and operating the parks, preserves, recreational sites, facilities, trails, programs, and services managed and/or owned by the Township or the Township Parks and Recreation Commission? If approved, the levy will raise in the first year approximately \$ 619,883.



## MEMO

**TO:** Springfield Township Board  
**FROM:** Sarah Richmond, Director   
**DATE:** March 6, 2024  
**RE:** Discussion of Parks & Recreation Michigan Department of Natural Resources Grant Applications

Currently I am in the process of applying for two Michigan Department of Natural Resources grants. Attached to this memo I have an outline of the two projects I would like to apply for under the grants. Both items were brought up during the Parks and Recreation master plan process as items that the public would like to see added to our Mill Pond Park. All grants are due by April 1, 2024, at 11:59 pm.

The first project is the installation of a pathway, pickleball courts and shade structures. I have attached a conceptual park plan that is highlighted to show the pathway that we are proposing to install along with the pickleball courts. I have also attached examples of the shade structures that I think would be great for this project. For this project I would apply for the Michigan Natural Resources Trust Fund grant. This grant requires a minimum 25 % match. Upon looking at where our community falls for median household income, I recommended a 30 % match for our grant. Anything less than 30 % and we may not be eligible for any points in this section of the grant scoring. Our grant request would be in the amount of \$344,100.00 with a match of \$147,900.00 for a total project cost of \$492,000.00.

The second project is installation of a swing set play area with a pathway that would come off the existing path that leads to our current play structure. I have attached the conceptual park design with the project highlighted, examples of the swing set area, which will be poured in place rubber safety surface to meet universal design requirements. This grant only requires a 25% match, which is what I am recommending for our match. Our grant request would be in the amount of \$114,600.00 with a match of \$38,600.00 for a total project cost of \$152,800.00.

The matching funds for these grants have been earmarked in the Parks and Recreation prior year funds under "Reserve-Developments." We currently have \$205,000.00 in this line and I requested that the Commission ear mark a total of \$186,500.00 to be used as matching funds for these two grant applications.

The Park Commission approved the grant match funding and a resolution for each grant application at their meeting on March 5, 2024.

At the Township Board meeting on Thursday, I am seeking the adoption of resolutions supporting our grant application for the above-named projects and grants. The Michigan Department of Natural Resources requires that the highest governing body, which for our Township is the Township Board, adopts a resolution supporting the grant applications.

If you should have any questions, please contact me at (248) 846-6558 prior to the meeting.

Springfield Township Parks & Recreation, 12000 Davisburg RD, Davisburg, MI 48350  
248-846-6558 \*Fax:248-846-6557\*[parkandrec@springfield-twp.us](mailto:parkandrec@springfield-twp.us) \*[www.springfield-twp.us](http://www.springfield-twp.us)

**Step This Way.Live.Learn.Play**

## **Mill Pond Park Renovations**

### **Phase 1**

#### **Project 1- Installation of Pickleball Courts, Shade Structures & pathway to site**

- Installation of 480 feet of safety pathway that will lead out to the pickleball courts. There will be a pathway up to the entrance on both the north & south side of the courts.
- Installation of Shade Structures with benches. Under the shade structures we will leave an area that is open that can be used by those with mobility devices.
- Installation of pickleball courts with fencing
- Designation of one of the existing parking spaces as a Handicap accessible parking space by the entrance of the pathway.

#### **Project 2- Installation of Safety Pathway to new Swing Set**

- Installation of 51 feet of safety pathway off the existing pathway that will lead to the new swing set area. There will be appropriate turn circumference for wheelchairs at the end of the pathway by the swing set area.
- Installation of a poured in place rubber safety surface and swing set. The swing set is proposed to include one infant swing, one ADA adaptive swing seat, and two belt swing seats.

**MNRTF Grant Costs**

<b>Park Benches</b>		<b>\$</b>	<b>7,200.00</b>
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<b>Court Sunshade Structures</b>		<b>\$</b>	<b>68,400.00</b>
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2 @ \$28,000 each	56,000.00		
Contingency	<u>12,400.00</u>		
	68,400.00		

<b>Pickleball Courts-4</b>		<b>\$</b>	<b>239,500.00</b>
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Agg. Base 10"	29,100.00		
13 A Tennis mix	24,000.00		
36 A Tennis mix	24,000.00		
Pickleball Court Surfacing	12,000.00		
Stain Blocker	5,500.00		
Court Markings	2,300.00		
Nets & Posts (4)	12,000.00		
12 Ft. Fence	53,000.00		
6 Ft. Fence	8,200.00		
4 ft Gate (4)	6,000.00		
Fence Windscreen	7,500.00		
Underdrain	13,500.00		
Contingency	12,400.00		
Subgrade Undercutting	2,000.00		
Material Testing	4,700.00		
Other Costs-Site Grading, etc	<u>23,300.00</u>		
	239,500.00		

<b>Pathways</b>		<b>\$100,700.00</b>
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Aggregate Base 4"	12,000.00		
Concrete Pad 4 "	18,000.00		
Safety Path 4 "	30,300.00		
Contingency	12,400.00		
Material Testing	4,700.00		
Other Costs- Site Grading, etc.	<u>23,300.00</u>		
	100,700.00		

<b>Parking Lot Pavement Markings</b>	<b>\$500.00</b>
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<b>Permit Fees</b>	<b>\$1,000.00</b>
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<b>Subtotal</b>	<b>\$417,300.00</b>
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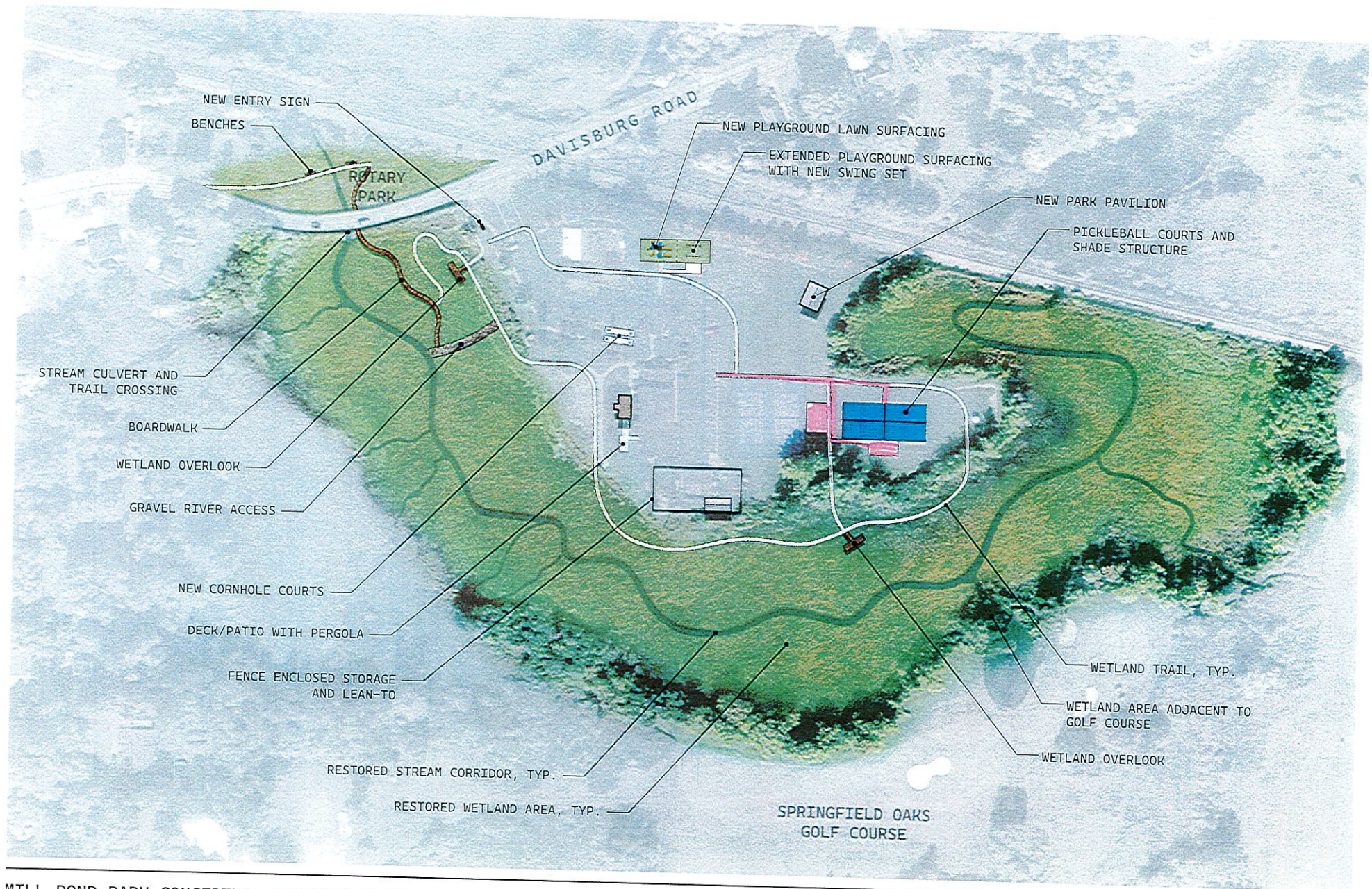
<b>Engineering</b>	<b>\$74,400.00</b>
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<b>Total From AEW</b>	<b>\$491,700.00</b>
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<b>MNRTF Plaque</b>	<b>\$300.00</b>
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<b>Total for Grant</b>	<b>\$492,000.00</b>
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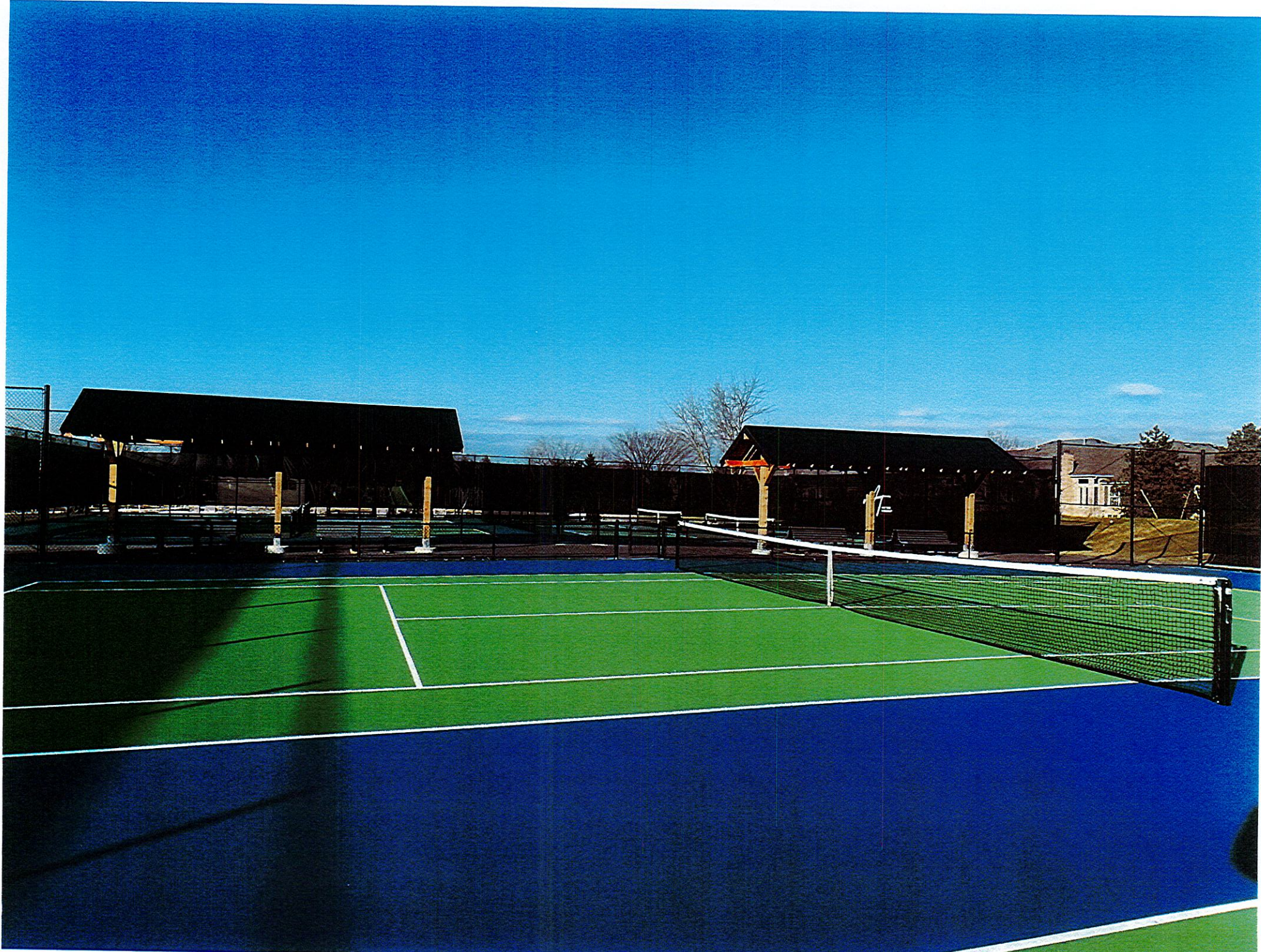
MILL POND PARK CONCEPTUAL MASTERPLAN FOR MULTI-PHASE RENOVATIONS













**Recreation Passport Grant Costs****Pathway** **\$19,500.00**

Aggregate Base 4"	1,300.00
Safety Path 4 "	3,900.00
site grading	2,300.00
Contingency	3,900.00
Material Testing	1,400.00
Other Costs- soil erosion, traffic control, etc.	6,700.00
	<u>19,500.00</u>

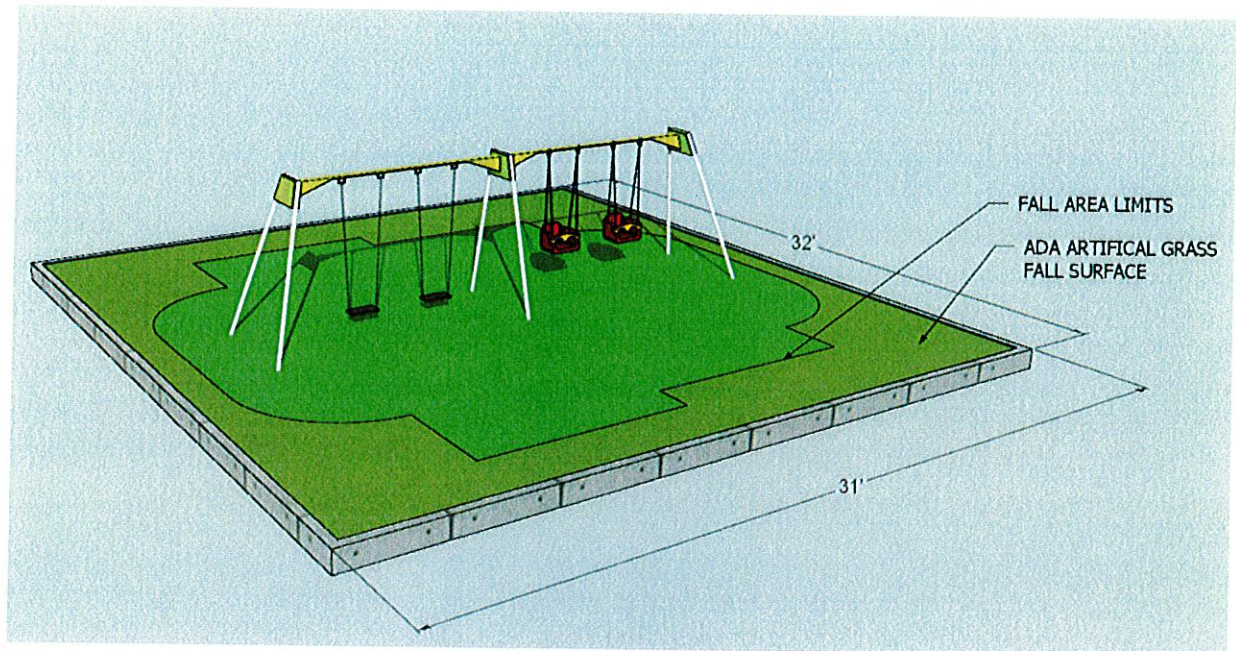
**Safety Surface with  
Border****\$85,400.00**

Aggregate Base 4"	7,050.00
Poured Place Rubber	
Safety Surfacing	47,250.00
Underdrain	8,550.00
Concrete Border	8,500.00
Subgrade Undercutting	1,300.00
Site grading	2,250.00
Material Testing	1,400.00
Other Costs- soil erosion, traffic control, etc.	5,400.00
Contingency	3,700.00
	<u>85,400.00</u>

**Swing Set****\$20,500.00**

Swing set	13,500.00
Clean Up	1,300.00
Mobilization	2,100.00
Contingency	3,600.00
	<u>20,500.00</u>

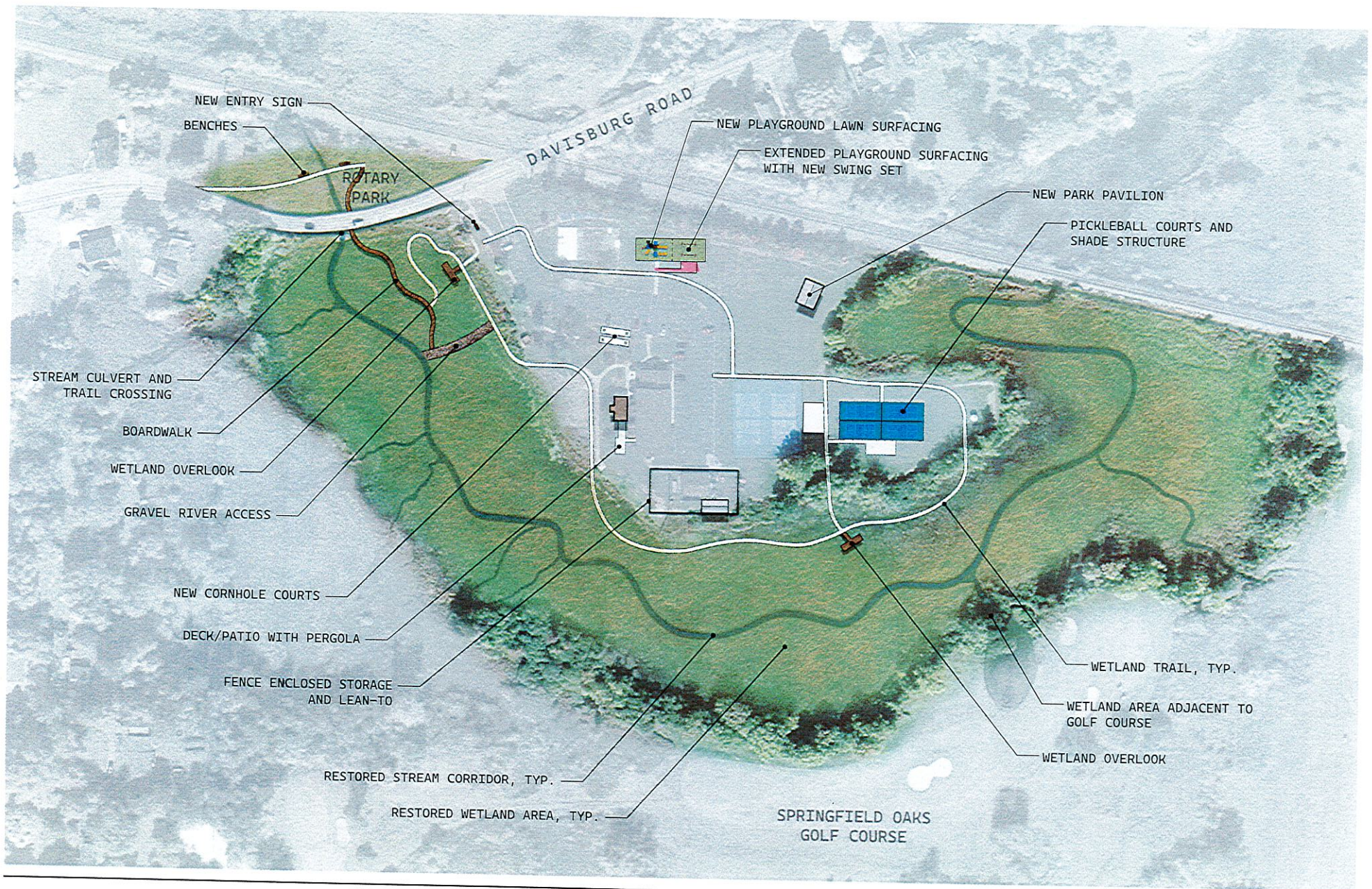
**Permit Fees****\$900.00****Subtotal****\$126,300.00****Engineering****\$26,200.00****Total From AEW****\$152,500.00****MNRTF Plaque****\$300.00****Total for Grant****\$152,800.00**



ADA Adaptive Swing Seat







MILL POND PARK CONCEPTUAL MASTERPLAN FOR MULTI-PHASE RENOVATIONS



2024-03

**WHEREAS**, the Township Board of Springfield Charter Township supports the submission of an application titled “Mill Pond Park Renovation-Pickleball Courts Installation” to the Michigan Natural Resources Trust Fund Grant program for installation of a pathway and pickleball courts along with the construction of shade structures by the pickleball courts at Mill Pond Park; and

**WHEREAS**, The Township Board of Springfield Charter Township is hereby making a financial commitment to the project in the amount of \$147,900.00 matching funds, in cash and/or force account; and

**Absent:**

[illegible]

SEAN R. MILLER, Clerk



2024-04

**WHEREAS**, the Township Board of Springfield Charter Township supports the submission of an application titled “Mill Pond Park Renovation-Swing Set Installation” to the Recreation Passport grant program for the installation of a pathway and swing set area with a poured in place rubber safety surface at Mill Pond Park; and

**WHEREAS,** The Township Board of Springfield Charter Township is hereby making a financial commitment to the project in the amount of \$38,200.00 matching funds, in cash and/or force account; and

**NOW THEREFORE BE IT RESOLVED** that the Township Board of Springfield Charter Township hereby authorizes submission of Recreation Passport Grant Program Application for \$114,600.00 and further resolves to make available its financial obligation amount of \$38,200.00 (25%) of a total \$152,800.00 project cost, during the 2025-2026 fiscal year.

No:

**RESOLUTION DECLARED ADOPTED**

[illegible]

I, Sean R. Miller, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a Regular Meeting of the Township Board held on March 14, 2024, the original of which is on file in my office.

SEAN R. MILLER, Clerk

# SPRINGFIELD CHARTER TOWNSHIP


LAURA MOREAU, SUPERVISOR

248-846-6502 | 248-846-6548 FAX



## MEMO

**TO:** Township Board

**FROM:** Laura Moreau, Supervisor 

**DATE:** March 7, 2024

**RE:** 2024 Gravel Program

The Road Commission is again requesting our commitment to participate in the gravel program for 2024. The attached memo requests a response by March 8; however, due to the challenging weather conditions through January, I wasn't able to discuss priorities with the RCOC Foreman until after the February Board Meeting. I gave a preliminary indication that Springfield would like to participate but commitment will be after our March 14 meeting.

In 2022 Springfield contributed about \$146,000 to apply gravel to 4.89 miles of road including Dilley, Farley (Big Lake to Foster), Foster, Big Lake (Andersonville to east end), and Clement. In 2023 we graveled Bigelow, Eaton, and Ridgewood for a total of approximately 3.7 miles at \$91,605. This year we recommend the following roads which have not received gravel for more than 10 years.

Schaffer	1.75 miles
Old Pond	0.25 miles
Ellis (N off Holcomb)	0.28 miles
Ellis (Davisburg to King)	0.15 miles
Bridge Lake	<u>0.59 miles</u>
<b>TOTAL</b>	<b>3.02 miles</b>

At roughly \$40,000 per mile, the Township's total contribution would be \$120,800. Note that the Board budgeted \$120,000 for graveling in 2024 to ensure we do not lose the improvements to our gravel roads we have made over the years.

### *Suggested Motion*

*Move to approve participation in the 2024 Gravel Haul Program with the Road Commission for Oakland County to apply gravel to Schaffer, Old Pond, Ellis north off Holcomb, and Ellis from Davisburg to King at a cost of roughly \$121,000 for 3.02 miles.*



QUALITY LIFE THROUGH GOOD ROADS:  
ROAD COMMISSION FOR OAKLAND COUNTY  
"WE CARE."

**Board of Road Commissioners**

**Andrea LaLonde**  
Commissioner

**Eric D. McPherson**  
Commissioner

**Nancy Quarles**  
Commissioner

**Dennis G. Kolar, P.E.**  
Managing Director

**Gary Piotrowicz, P.E., P.T.O.E.**  
Deputy Managing Director  
County Highway Engineer

Highway Maintenance  
Department

2420 Pontiac Lake Road  
Waterford, MI 48328

248-858-4881

[www.rcocweb.org](http://www.rcocweb.org)

January 16<sup>th</sup>, 2024

**Re: 2024 Gravel Haul Program**

Dear Community Member,

The Road Commission for Oakland County (RCOC) Gravel Haul Program will be launched this spring, as it has in past years. As always, we welcome local community participation in the program. If you are already participating we appreciate your continued support. Since so many communities throughout Oakland County participate in the program, it is important that interested communities commit by the deadline established below to reduce delays.

The RCOC is asking that interested communities commit, at least "verbal" (including anticipated total funding amount), by **March 8<sup>th</sup>, 2024**. Please understand that it is essential to have all the community commitments by this date because the bidding process for the Gravel Haul Program can take approximately 3 months from the "**solicitation of bids**" to the actual start of the haul. An official letter of commitment from participating communities will be required prior to the bid opening date.

The tentative time line would be as follows:

- Township Commitment and requested gravel type: March 8<sup>th</sup>
- **Bid Solicitation:** March 19<sup>th</sup>
- Bid Opening Date: April 2<sup>nd</sup>
- RCOC Board Meeting: April 25<sup>th</sup> (anticipated award of bid recommendation)
- Anticipated Start: Late May – Early June

Should you have any questions, please feel free to contact me at (248) 881-2167. I appreciate your cooperation and participation and look forward to serving you.

Sincerely,

DocuSigned by:  
Steve Printz  
2D624FB5231E4E4...

Steve Printz  
Contract Administrator  
Road Commission for Oakland County

c: Tom Noechel

# MEMO

## SPRINGFIELD CHARTER TOWNSHIP

LAURA MOREAU, SUPERVISOR  
248-846-6502 | 248-846-6548 FAX



**TO:** Township Board  
**FROM:** Laura Moreau, Supervisor  
**DATE:** March 11, 2024  
**RE:** **RCOC Dust Control Program**

As of today, I am still waiting for information on the 2024 dust control program from RCOC. The private road quote from Big Barney's was received and is attached to this memo. I hope to have information from the Road Commission in time for our meeting but without details and a proposed budget, I moved the item from the Consent Agenda to New Business for possible discussion.

\*\*\*MEMO\*\*\*

February 14, 2024

To: Sean Miller, Clerk  
From: Michelle Cox, Deputy Clerk

RE: Chloriding for Private Roads & Shiawassee Basin Preserve Entrance for 2024

Attached is pricing from Big Barney's Road Maintenance for dust control on participating private roads in Springfield Township.

The price for 2024 is .30 cents per foot, per application.

The Township has been providing four applications over the season, May through September.

The total cost for private roads currently participating, will be approximately \$10,560.00 for 2024 season.

Attachment: Quote from Big Barney's Road Maintenance





2/7/2024

Springfield Township  
Attn: Michelle Cox  
12000 Davisburg Road  
Davisburg, MI. 48350

Dear Michelle,

In 2024, Big Barney's Dust Control incorporated to become Big Barney's Road Maintenance. We wanted to thank you for allowing us to service Springfield Township in 2023. Big Barney's would like to extend the price of **\$ .30** per gallon to 2024. We estimate that it will take 8,800 gallons to do the roads listed below. The price per application to spray all of the roads will be **\$2,640.** The total price for (4) applications will be **\$10,560.**

Street	Cross Street
Giroux St.	Rattalee Lake
Treece St.	Rattalee Lake
Raymond St.	Rattalee Lake
French Lane	Ormond Rd.
Hidden Trail	Rattalee Lake
Hillcrest St.	Dixie Hwy/Cobblestone
Center St.	Dixie Hwy
Trotter Rd.	Gibbs Rd.
Ellis Rd.	Holcomb Rd.
Meadow Lane	Clark Rd.
Shiawassee Preserve Park Entrance	Davisburg Rd.

Big Barney's Road Maintenance appreciates your continued support and business. We are committed to providing you If you have any questions or concerns, please feel free to reach out to me at 517-546-8755 or [byron@bigbarneys.com](mailto:byron@bigbarneys.com).

Sincerely,

Byron Myer  
Big Barney's Road Maintenance

[www.bigbarneys.com](http://www.bigbarneys.com)

**WE WANT YOUR BUSINESS**

P.O. Box 483 • Howell, MI. 48844-0483 • (517) 546-8755 • Fax (517) 546-1236