

Minutes of
BOARD OF TRUSTEES
REGULAR MEETING
September 14, 2023

SPRINGFIELD
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Call to Order: Supervisor Moreau called the September 14, 2023 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center.

Pledge of Allegiance

Roll Call:

Board Members Present

Laura Moreau	Township Supervisor
Sean Miller	Township Clerk
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Jason Pliska	Township Trustee
Denny Vallad	Township Trustee
Bill Whitley	Township Trustee

Board Members Not Present

Others Present

Greg Need	Township Attorney
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Agenda Additions & Changes: Clerk Miller proposed to add Early Voting Resolution to New Business 7).

Public Comment: None.

Consent Agenda:

Trustee Hopper moved to approve the Consent agenda as amended. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad and Whitley; No: none; Absent: none. The motion carried by a 7 to 0 vote.

- a) Approve minutes: Regular meeting of August 10th, 2023
- b) Accept the August 2023 Treasurers Report
- c) Receive August 2023 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, Comp Time, IT, and Natural Resources
- d) Authorize payment of bills: August Additional Disbursements totaling \$407,071.63 and September 2023 Bills List totaling \$80,319.12



- e) Reappoint Mark Yovich to the Construction/Fire Board of Appeals for a three-year Term ending October 1st, 2026
- f) Reappoint the Eliza Lake Board Members to serve 3-year terms from September 2023 to September 2026 as follows: Jamie Dubre, Bill Tekip, Alternate- Paul Rabaut
- g) Approve 2023 Clarkston Area Youth Assistance Sponsorship in the amount of \$3,500.00
- h) Authorize the Supervisor to execute the Municipal Credit and Community Credit Contract for FY 2024 to transfer SMART Credits of \$13,766.00 to Independence Township Senior Center to assist in Transportation of Springfield Residents.
- i) Receive Communications:
 - Memo from Parks Director Sarah Richmond regarding the Springfield Township Parks & Recreation master Plan 2024-2029
 - Letter form ISO Advising that Springfield Township Fire Department maintained its Public Classification of 3

New Business:

1. Civic Center Carports – Approve Bid & Budget

Supervisor Moreau began this discussion by stating that this has been on the agenda in the past and she is bringing it to the Board to let it go out for bids. The Township did receive quotes in 2021, but the parking lot paving project was delayed therefore the carport project was also delayed. She also stated the Township had difficulties finding companies that would take on this small of a project. Jerry David, the Township's facilities manager, contacted 3 companies who were able to provide bids. The recommendation is to go with the lowest bidder Ross and Bar Inc., located out of Warren MI. Supervisor Moreau stated that she spoke with Lieutenant Baldes from the sheriff substation to make sure these carports were suitable for the size of the Sheriff's vehicles.

Trustee Hopper agreed that the flattop style carport makes more sense. He questioned what color the carports come in.

Supervisor Moreau said that they will be able to select from their standard colors. She also stated that the bid from Ross and Bar is not much higher than the quote they received before. She continued by saying that this will provide 14 spaces: 7 for substation vehicles and 7 for Township vehicles.

Trustee Hopper moved to authorize the Facilities Manager to award Ross and Bar Inc the bid to fabricate and install Flat Top Style Carports for the Civic Center Lower Parking Lot cost not to exceed \$36,000.00 with up to \$18,000.00 to General Fund and \$18,000.00 charged to the Police Fund; color to be selected by the Supervisor. Supported by Trustee Pliska. Vote on the motion.

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Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley; No: none; Absent: none. The motion carried by a 7 to 0 vote.

Supervisor Moreau added that under the Township's procurement policy, multiple written quotes were required along with the Board's authorization.

2. Civic Center Standby Generator – Approve Plans and Authorize going out for bids

Supervisor Moreau stated that this is another item that has been discussed by the Board since 2021. She stated that the timing is appropriate considering the amount of power outages that have occurred recently, some of which required a full closure of the Civic Center. Each time this happens there is significant impact to operations. Supervisor Moreau continued by saying that the impact this would have on a significant day, like election day, would be dire since the Civic Center is the main Hub for elections and home to two polling locations. She added that the most recent power outages also affected the Sheriff Substation. Lanterns and flashlights had to be used and the officers had to utilize the Independence substation to be able to write their reports. Supervisor Moreau stated that the Civic Center is a home base for the Township's Disaster Recovery Plan. Therefore, the need to operate would be crucial. She continued by saying that this needs to be a place where residents can come and utilize the Civic Center to warm or cool down and get supplies. Due to inflation, the price has increased since the initial quote was given to the Board and due to supply chain issues, the project has been delayed even further. She continued by saying that the Township proceeded to move forward with project Consultant Engineer AEW, who provided the Township with a proposed location for the generator and design. In the process of determining the correct location, it was discovered that the underground storage tank for the fire suppression system was located where the generator was to be placed, even though it was expressed by the Facilities Manager that the tank was placed elsewhere. Therefore, ground penetrating RADAR was used to find the exact location of the underground tank and it was discovered to be located where the Facilities Manager thought. With the design complete, the project is ready to move forward for bid. The engineers' estimate of cost was provided to the Board for a 250kW generator, automated transfer switch, concrete pad, and all required mechanical, electrical, and plumbing. The estimate is projected at \$598,000 including a 10% contingency. The intent would be to allow this to go out for bid next week and have bids back by October 26th to be able to bring back to the Board a recommendation for the November meeting. Supervisor Moreau continued by saying that there is still a 12-month lead time for this project, so they are looking at fall/winter 2024 for this project to be fully completed. She reminded the Board that the intent is to split the cost of this project between \$120,000 in ARPA Funds, the Police Fund, and no more than \$240,000 from the General Fund, but this will be discussed further once bids are received.

Clerk Miller asked if the underground storage tank was to the north of the pump house/dumpster enclosure and wondered if that meant that the current water suppression generator is sitting on top of it.

Supervisor Moreau answered yes, but it extends past that, further to the North.

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Trustee Whitley expressed that they have always known that it has sat on top of the tank, but they were unsure of the orientation of the tank, whether it was East/West or North/South. The drawings showed it as being East/West, which meant it interfered with the preferred spot, but upon further investigation it is confirmed to be North/South.

Supervisor Moreau stated that the problem with it being located to the West is that the ground is not level in that area.

Treasurer Dubre stated that it is imperative that we make this a priority as it impacts operations negatively in many ways.

Trustee Pliska agreed.

Trustee Whitley added that the first number the Board received was for a generator not a full system, so it should not be a surprise that the cost increased, as the machinery accounts for 25-40% of the cost. He also reminded the Board that they are not approving the cost from AEW right now, they are just approving the plans to allow this to go out for bids.

Supervisor Moreau thanked Trustee Whitley and stated that he has been a big part of this whole project.

Treasurer Dubre moved to authorize the Supervisor to go out for bids for the Civic Center Generator as outlined in the September 7, 2023, memo. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley; No: none; Absent: none. The motion carried by a 7 to 0 vote.

3. Fire Department Radio Purchase

Captain Hart led this discussion by stating that Oakland County has been implementing a new radio system. As of January 8th, the Fire Department will be switching to the new Michigan Public Safety Communication System. Captain Hart is requesting the purchase of 9 radios at a cost of \$8,200.00 each. He stated to the Board that Oakland County will not allow the purchase of any other type of radio.

Supervisor Moreau wanted to clarify that there will be radios for every vehicle and one for each of the officers.

Captain Hart said that every officer will have one, but they are hoping to put two in each truck.

Supervisor Moreau asked if the officers always have the radios on them and if the command vehicle has one as well.

Captain Hart answered yes.

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Trustee Whitley asked if there is a certain brand or manufacturer that is stipulated.

Captain Hart said Oakland County has a contract with Motorola and they will not allow them to choose a different manufacturer. He also stated that Oakland County Sheriff's just switched to this system last week as well.

Treasurer Dubre moved to authorize the purchase of 9 Motorola Radios as outlined in the Fire Captains September 8th, 2023, memo at a cost not to exceed \$74,000.00 to be paid from Fire Capital Outlay. Supported by Clerk Miller. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley. No: none; Absent: none. The motion carried by a 7 to 0 vote.

4. Fire Department – Approve Sale of two Engines

Captain Hart also led this discussion by stating that on Monday he will be doing the final inspection on the Fire Department's new Sutphen trucks. With the purchase of these new trucks Captain Hart said it is time to sell the older 2002 American LaFrance engines, as discussed by the Board 2 ½ years ago. He stated that with authorization from the Board he would like to start advertising and getting the word out for the sale of these engines. Captain Hart continued by saying that based off research he is hoping to get \$100,000 to \$110,000 for the sale of both trucks. He said he would like to advertise by word of mouth and social media first and if there is no interest after one month then he will purchase an ad space in Fire Trader.

Trustee Vallad asked how many miles are on the old trucks.

Captain Hart answered that one is over 90,000 miles and the other is 68,000 miles.

Treasurer Dubre moved to authorize the sale of two 2002 American LaFrance engines for a minimum total of between \$100,000 and \$110,000. Supported by Trustee Hopper. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley. No: none; Absent: none. The motion carried by a 7 to 0 vote.

5. Budget Amendments – 2023 Fire Fund

Chief Feichtner made an announcement that The Fire Department was reassessed by ISO, maintaining their Public Classification of 3. He also mentioned that last week the Fire Department had applied for a \$10,000 Grant for PPE gear and they were just notified that they received that.

Supervisor Moreau led this discussion by stating that this was talked about last month, as there was an ambulance that had to be addressed along with some other clean up items in the budget.

Treasurer Dubre stated that she added to the Capital Outlay Fire Fund Expenditures, instead of increasing it from \$170,000 to \$238,000, she is requesting that they increase \$200,000 to \$268,000. With a new Total Expenditures increase of \$164,000 with a new total of \$2,844,000.00.

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Supervisor Moreau asked if this was in the contingency.

Treasurer Dubre answered yes.

Supervisor Moreau asked Captain Hart what the changes in Expenditures were needed for.

Captain Hart answered that there were modifications needed for the trucks.

Treasurer Dubre moved to authorize the Fire Fund Budget Amendments for 2023 for Revenues as follows: Miscellaneous Revenue Cost Center increase \$292,000 as outlined in the Supervisor's September 7th, 2023, memo from \$518,700 to \$810,700. Total Revenue increase \$292,000 from \$2,717,400 to \$3,009,400. Expenditures: Station 1 cost center increase \$4,000 from \$17,000 to \$21,000. Personnel cost center decrease \$40,000 from \$1,681,300 to \$1,641,300. Purchase of Land/Equipment cost center increase \$200,000 from \$105,100 to \$305,100. Total Expenditures increase \$164,000 from \$2,680,00 to \$2,844,000. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Miller, Moreau, Pliska, Vallad, and Whitley. No: none; Absent: none. The motion carried by a 7 to 0 vote.

6. Special Event Road Closure – Davisburg Oktoberfest

Supervisor Moreau began this discussion by stating that she has been working with Trustee Pliska and Parks and Recreation Director Sarah Richmond, along with businesses and property owners in Downtown Davisburg to plan this special event during the road closure for the Dam Project. Many of the businesses and property owners have really stepped up to help to plan this event, including the owners of Simply Rescued and David and Connie Rooney, who will support and host the beer tent on their property with the Knights of Columbus running the tent. This event will take place on Sunday, October 22nd. There will be multiple vendors, a Bavarian style food truck, beer tent, and wine tasting. The beer tent will run from noon to 6pm, with vendors possibly opening before that. Supervisor Moreau continued by saying that the road will be closed for the dam project, but the Board needs to authorize the road closure from Andersonville/Eaton to 586 Broadway.

Clerk Miller moved to adopt Resolution 2023-15 authorizing the Supervisor to make application for a road closure under permit # 61947 to the Road Commission for Oakland County. Supported by Trustee Vallad. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley. No: none; Absent: none. The motion carried by a 7 to 0 vote.

7. Resolution

Clerk Miller led this discussion by stating that Proposal 2022-2 was passed last year and is the most significant change to how elections are run in Michigan since 1953. The biggest change being the constitutional right to 9 days of early voting for every statewide and federal election. The legislation that implements prop 2 encourages municipalities to partner with their county to administer the early voting. This does not give up the administration to the county, rather the Township will be partnering with them. Clerk Miller continued by saying that local Clerks will still be the site

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supervisors at the early voting sites. The county proposed an early voting region with Springfield Township, Rose Township, and Holly Township, with the early voting site proposed to be at the Springfield Oaks activity center. Clerk Miller continued by saying Oakland County is requesting that the Township adopt a Resolution confirming the Township will hold early voting for all elections including school elections.

Trustee Whitley asked if this is adopting early voting in perpetuity.

Clerk Miller answered that the draft agreement allows the Township to get out of early voting if it's not working out, but this resolution confirms that Springfield Township will hold early voting for all elections.

Trustee Hopper moved to adopt Resolution 2023-16 as presented. Supported by Trustee Vallad. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley; No: none; Absent: none. The motion carried by a 7 to 0 vote.

PUBLIC COMMENT: Supervisor Moreau mentioned the Margaret Tippen Memorial Walk for Pedestrian Safety on September 30th at 10:00am. There is more information on the Township's website and flyers are available at the Civic Center.

Treasurer Dubre mentioned that it is the last day of taxes. She thanked her staff and the Township staff for all their hard work during such a busy week.

Adjournment:

Hearing no other business, Supervisor Moreau adjourned the meeting at 8:32 pm.

Laura Moreau, Supervisor

Sean R. Miller, Clerk