

**TOWNSHIP BOARD
REGULAR MEETING
NOVEMBER 9th, 2023 | 7:30 P.M.**

**SPRINGFIELD
CHARTER TOWNSHIP**



INSTRUCTIONS FOR LIVE STREAMING

Via telephone: Dial (929) 205-6099 or (312) 626-6799, enter ID 847 7007 5861 (press # for participant number)

Via computer <https://us02web.zoom.us/j/84770075861>

SPECIAL ACCOMMODATIONS

Persons with disabilities needing accommodations for effective participation in the meeting should contact the Township Clerk at 248-846-6510 in advance to request assistance.

PUBLIC COMMENT

Public Comment is the time for audience members to comment on items not on the agenda. This is not a question-answer period. Please keep comments to no more than three minutes. Audience members will also be given the opportunity to comment on items that appear on the agenda after a motion is made and seconded, but before a vote is taken. Comments may be submitted in advance of the meeting to the Township Clerk at clerk@springfield-twp.us or 248-846-6510.

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

Agenda Additions & Changes

Public Comment

Consent Agenda

- a) Approve Minutes: Regular Meeting of October 12, 2023
- b) Accept the October 2023 Treasurer’s Report
- c) Receive October 2023 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, Comp Time, IT, and Natural Resources
- d) Authorize payment of bills: October Additional Disbursements totaling \$201,867.00 and November 2023 Bills List totaling **\$257,029.94**
- e) Approve 2024 monthly healthcare reimbursement maximums as follows: Single coverage at \$5.18 for vision, \$31.62 for dental, and \$468.49 medical/RX; 2-person coverage at \$10.20 for vision, \$76.46 for dental, and \$1,216.20 for medical/RX
- f) Authorize Fire Department to purchase a replacement thermal image camera and charger at a cost of \$6,549.47
- g) Adopt Resolution 2023-20 to approve Laura Rainey as a new member of Holly Youth Assistance
- h) Authorize the Facilities Manager to renew the support service agreement with MCMI for the Civic Center HVAC Controls at a cost of \$6,325 for 2024
- i) Authorize the Facilities Manager to renew the snow removal agreement with All N One Lawn Care Service for the 2023-2024 Snow Removal Season per their estimate/proposal dated 8/9/2023
- j) Reappoint Dean Baker and Jamie Costigan to the Planning Commission for three-year terms ending November 2026; Reappoint Dean Baker to the Zoning Board Of Appeals for a three-year term ending in November 2026
- k) Receive Communication: None

PUBLIC HEARING

- 1. CDBG Hearing
- 2. 2024 Budgets and Property Tax Millage Rates

OLD BUSINESS

- 1. Second Reading – Cost Recovery Ordinance Amendments

NEW BUSINESS

- 1. Approve CDBG 2024 Agreement, Adopt Resolution 2023-21 to Allocate Funds and Authorize Supervisor to Submit Application
- 2. Adopt 2024 Budget
- 3. Township Master Plan – Authorize Public Review Period
- 4. Parks and Recreation Master Plan – Adopt Plan
- 5. First Reading – Short Term Rental Ordinance
- 6. First Reading – Amendments to Temporary and Nonconforming Signs Ordinance
- 7. Civic Center Standby Generator – Award Contract
- 8. Contract with Oakland County Equalization

Public Comment

Adjourn

Minutes of
BOARD OF TRUSTEES
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October 12, 2023

SPRINGFIELD
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Call to Order: Supervisor Moreau called the October 12, 2023 Regular Meeting of the Springfield Township Board to order at 7:30 pm at the Springfield Township Civic Center.

Pledge of Allegiance

Roll Call:

Board Members Present

Laura Moreau	Township Supervisor
Sean Miller	Township Clerk
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Jason Pliska	Township Trustee
Denny Vallad	Township Trustee
Bill Whitley	Township Trustee

Board Members Not Present

Others Present

Greg Need	Township Attorney
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Agenda Additions & Changes: Supervisor Moreau proposed to add “appoint Rodney Rosswurm to the Waumegah Lake Improvement Board for a three-year term ending in October 2026” to Consent item f and move New Business Item 5 up to New Business 2.

Public Comment: None.

Consent Agenda:

Trustee Hopper moved to approve the Consent agenda as amended. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad and Whitley; No: none; Absent: none. The motion carried by a 7 to 0 vote.

- a) Approve minutes: Regular meeting of September 14th, 2023; September 27th 2023 Budget Workshop Minutes
- b) Accept the September 2023 Treasurers Report
- c) Receive September 2023 Monthly Reports: Building, Electrical, Plumbing, Mechanical, Ordinance, Fire, Police, Comp Time, IT, and Natural Resources

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- d) Authorize payment of bills: September Additional Disbursements totaling \$551,448.51 and October 2023 Bills List totaling \$99,663.08
- e) Set Budget Hearing for November 9, 2023 at 7:30pm
- f) Appoint Mark Melletat and Dale Ermshler to the Big Lake Improvement Board for three-year terms expiring in October, 2026; appoint Steven Felix to the Dixie Lake Improvement Board for a three-year term expiring in October, 2026; Appoint Lawrence Ziehr to the Susin Lake Improvement Board for a three-year term expiring October, 2026; Appoint Rodney Rosswurm to the Waumegah Lake Improvement Board for a three-year term expiring in October, 2026
- g) Adopt Resolution 2023-17 to approve the Dangerous Buildings Costs to Tax Roll for Parcel ID# 07-14-176-024 in the amount of \$13,327.79

Old Business:

1. August 2023 Board Meeting Payroll Concerns

Clerk Miller began this discussion by saying that this was brought to the Board in August regarding a request to change the payroll provider to BS&A. Clerk Miller stated that at the meeting Treasurer Dubre brought forward many concerns regarding the Clerk's Office and payroll. He wanted the Board to know that he took all those concerns seriously and the ways in which he has addressed them. The first concern being that there was no back-up to payroll and that the account hasn't reconciled. He stated that when the payroll was first transitioned to Paylocity, he attended all the virtual training sessions, but admitted that he has been preoccupied with all the election changes taking place and has not been as involved as he should have been with the process. Clerk Miller stated that since the August Board meeting, he has personally processed every payroll to get more familiar with the process and developed a detailed manual that includes screenshots and checklists in order to streamline the process. The idea being that anyone can pick up the manual and process payroll from start to finish, if needed. He continued by saying that recent discussions with Treasurer Dubre indicate that there have been no issues reconciling the payroll account since the August meeting and that she has also reviewed the new payroll manual. The Audit report indicated that a few payroll check runs did not have coinciding check numbers between the cleared checks and the checks in the accounting system, this was discussed with the Deputy Clerk when the audit report was received. Clerk Miller stated that when the payroll check import is done in the accounts payable program, there is a drop-down menu to select how the checks are sorted. Since BS&A had done a software update, the menu had automatically changed how the checks were to be sorted, and this went unnoticed. The solution was to manually change how the program sorts so that the check numbers correspond with the names. Since this problem was brought to his attention, they have been double checking that the check numbers and names correctly align each payroll period. Clerk Miller continued by saying that talking with Paylocity they were told multiple times that Paylocity doesn't pre-note direct deposits. Because of this, there were issues with a payroll check bouncing back due to the account number being off by one digit. The directions given by Paylocity to remedy this were incorrect, thus this certain payroll check was paid twice. This was corrected, but it took a few payroll cycles. They have since learned that Paylocity does have the ability to pre-note,

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therefore every new direct deposit is pre-noted. As noted in the August meeting and the Budget workshop meeting, the earliest BS&A could implement their software for payroll would be the second quarter of 2024. Clerk Miller agreed that implementing a new software in an election year is not a good idea, and therefore would like to stick with Paylocity for the time being.

Supervisor Moreau thanked Clerk Miller for bringing this back to the Board and having all the issues addressed.

Trustee Whitley agreed.

Treasurer Dubre agreed that the manual is very thorough, and she felt good about it and the work that was put into it. Her biggest concern was the pre-noting and she stated she is glad this was addressed and how they are now able to do that. She stated that all previous issues have been resolved regarding reconciling the payroll account and she thanked Clerk Miller.

New Business:

1. Farmland and Open Space Preservation Program Agreement- 9750 Melissa Ln.

Supervisor Moreau began this discussion by stating that this Farmland and Open Space Preservation Agreement is for 9750 Melissa Lane. This agreement would restrict any non-agricultural development on this parcel for a minimum of 10 years, in exchange for possible income tax benefits and special assessment exemptions.

Treasurer Dubre asked if the property would be automatically exempt from a special assessment.

Supervisor Moreau stated that currently there are no special assessments for Melissa Lane.

Attorney Need stated that this kind of special assessment would only pertain to water or sewer and doesn't believe a road assessment would be included in that.

Supervisor Moreau continued by saying that the Board's job is to ensure that the application is complete, and all steps were followed. This application was sent to Oakland County Planning, local business development, and Oakland County Conservation District for approval. They reviewed the Township's current Master Plan to make sure this was consistent with the current land use.

Trustee Hopper moved to approve the application for Farmland Agreement from Lewis Trojan at 9750 Melissa Lane, Parcel ID# 07-06-400-019, and authorize the Clerk to note the approval on the application and forward to MDARD. Supported by Trustee Vallad. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley; No: none; Absent: none. The motion carried by a 7 to 0 vote.



2. Proposed Amendments to Cost Recovery Ordinance

Supervisor Moreau began this discussion by saying that this was based on a strong suggestion from the Township's auditor, Ken Palka following the 2022 financial audit. He suggested that the Township adopt a policy for appeals to cost recovery charges. The cost recovery, up until the Township went to advanced life support, had very little about transporting and more about collecting on the cost to provide emergency response to all responsible persons. The ordinance currently provides an opportunity to appeal the cost charge and is very vague and broad. Even in the case of an auto accident, it states that the cost is to be shared by all responsible persons involved. She stated that she and Chief Feichtner spoke about this and stated that it is normally sent to the responsible person, as in the person who received the ticket. Therefore, there is difficulty in interpretation and application and that gets compounded when the appeal process is noted but not detailed. In the process of going through and considering how to establish parameters, Supervisor Moreau stated that she wants to have a look at how and when the Township is charging for cost recovery. Supervisor Moreau said she doesn't like the idea that Springfield Township would potentially be charging for services that neighboring communities don't charge for. She stated she sent out an informal survey to the Oakland County Association of Township Supervisors asking for input. She said the response was that most departments charge for transport and emergency response involving any public or private utility company. Some also charge cost recovery when an accident involves criminal activity. Springfield charges in all those circumstances, plus charges for auto accidents if the individual is not a resident and is ticketed. After review, Supervisor Moreau is proposing to continue to charge for arson, and incidents that include gross negligence.

Attorney Need explained what constitutes gross negligence.

Supervisor Moreau continued by saying that they are adding Arson, Restitution, and EMS Transport to Section 2-151.

Treasurer Dubre stated that she wanted to make sure the Township has flexibility to recover expenses from medical transport.

Supervisor Moreau continued by saying that the Appeals section has been removed since it is no longer relevant. Section 2-152, Exemptions, references mutual aid agreements only. She also stated to the Board that this is a first reading only.

Trustee Pliska asked if someone was impaired by alcohol or drugs if that would that constitute as gross negligence.

Attorney Need answered that it would depend on the state of intoxication.

Supervisor Moreau stated that she would be happy to specify that and reference driving under the influence specifically. But she questioned whether the cost recovery for driving under the influence would come back to the Township or stay in the local court system.

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Treasurer Dubre answered that the cost recovery for Police is separate and comes to the Township separately from the courts as restitution.

The Board agreed that they would like to specifically reference driving under the influence.

Trustee Hopper referenced Section 2-147 where it states a controlled substance and asked Attorney Need if marijuana still falls under that category.

Attorney Need stated that should be added to the section.

Clerk Miller asked Attorney Need if they could change it from “controlled substance” to “intoxicating substance”.

Attorney Need agreed.

Trustee Hopper moved to authorize the Clerk to publish for second reading with changes discussed this evening. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley; No: none; Absent: none. The motion carried by a 7 to 0 vote.

3. 2024 Flexible Spending Account – Approve Renewal and Set Limit

Supervisor Moreau stated that the Township’s FSA is up for renewal, and they need to set the contribution maximum. She said that the IRS sets the maximum and for many years the Township has held a maximum contribution amount to \$2,500 per year for an employee. Those funds are immediately available to the employee at the beginning of the year and come out of the employee’s paycheck every pay period. She is requesting that the Board consider increasing the contribution amount due to rising costs.

Treasurer Dubre stated that \$10,000 is held in a liquid account so that the money is available to be taken out whenever an employee’s FSA card is used.

Trustee Pliska asked if the Township ends up advancing a significant amount to the employees.

Treasurer Dubre answered that there are only 5 people with the maximum contribution amount, but more money could be added to the account if needed, but that would need to be brought before the Board for approval.

Trustee Whitley asked if there was any employee feedback on whether the \$2,500 is sufficient or not.

Supervisor Moreau stated that the best feedback is to look at the amount each employee is contributing and stated most are not contributing the full amount.

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Trustee Pliska stated that with the costs increasing he thinks it's a good idea to give the employees the flexibility to have that additional amount if they choose.

Clerk Miller moved to authorize the renewal of the BASIC Flexible Spending Account for 2024 with the maximum employee contribution amount of \$3,000. Supported by Trustee Pliska. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley. No: none; Absent: none. The motion carried by a 7 to 0 vote.

4. Renew Medical Plan and Set Employee Contribution Rates

Supervisor Moreau began this discussion by saying that Michigan Planners gave various options for the 2024 medical plan renewal. To stay with the current HMO plan, the rate increase will be at 9.04%. They were anticipating a 10% increase, so they are within the budget. She stated that the Township staff have been appreciative of the current plan because of the no deductible and low co-pays. She continued by saying that she thinks the current plan is reasonable and the best fit for Township employees. Clerk Miller prepared PA 152, Publicly Funded Health Insurance Contribution Act analysis, which shows the Township's expense is 16% less than the hard cap maximum. She stated that in the past there have been the same contribution amounts charged for single, double, and family rates. The average cost per employee is \$13,227.69 per year. Her recommendation is to make no changes to the current medical plan or employee contribution rates and to participate in the current medical plan.

Treasurer Dubre stated that the rates will be the driver and reminded the Board that the Township can't offer multiple plans because they are a small group employer. She continued by saying that going over options early in the year would be beneficial, as the numbers may change but agrees that keeping the same plan is the way to go.

Trustee Pliska added that the average cost is reasonable and agreed that as a best practice it would be a good idea to review the different plans and survey the employees every year to get the best fit plan.

Supervisor Moreau agreed and stated she would want to get Michigan Planners involved to have a presentation of all the different plans and options.

Trustee Whitley agreed that getting employee feedback is important.

Clerk Miller agreed.

Supervisor Moreau stated that the Township will make a note to commit to a mid-year review of the medical plan options and get feedback.

Clerk Miller moved to renew the Township's medical, dental, and vision benefits for 2024 with BCN HMO Platinum 10% as outlined in the Michigan Planner's 2024 Employee Benefits Proposal

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and continue the monthly employee contribution rates at Single, \$50.00; Two-person, \$100.00; and Family, \$200.00 and adopt Resolution 2023-18 to adopt the Exemption Option for plan year 2024 as set forth in Public Act 152 of 2011, the Publicly Funded Health Insurance Contribution Act. Supported by Trustee Whitley. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley. No: none; Absent: none. The motion carried by a 7 to 0 vote.

5. Oakland County Early Voting Agreement

Clerk Miller led this discussion by saying that the passage of Proposal 2022-2 created a constitutional right to 9 days of in-person early voting. There are 3 options provided in the implementation legislation which include a municipality administering early voting solo, partnering with another municipality, or partnering with the County. Oakland County has agreed to assist the municipalities in administering early voting. Under the proposed county agreement, Springfield Township would be partnering with Rose Township and Holly Township and the early voting site would be the activity center at Springfield Oaks. He wanted to make it clear that this is not a county takeover of the elections, merely a partnership. Clerk Miller stated that he will be the site supervisor for all 9 days of early voting, thus ensuring that the control of elections stays in Springfield Township. He added that the Election Commission, which is comprised of himself and Trustees Hopper and Vallad, as well as Treasurer Dubre have all expressed their support of this plan. With the agreement, Oakland County will recruit and appoint all election inspectors, as required by law, as well as handle payroll and year-end accounting for all election inspectors, provide notice of the early voting site and hours of operation, assume all costs of equipment and supplies, provide training to all early voting election inspectors, and conduct testing of all early voting equipment. Any costs that are not reimbursed by the state or county will be equally divided between the participating municipalities. Clerk Miller continued by saying that administering early voting solo would cost an additional \$40,000-\$50,000, on top of the proposed budget for next year. This cost includes additional training, staff overtime, and the cost of printing 13,000 postcards to provide the required notice to all registered voters. This would also mean occupying space for no less than 13 consecutive days for each election, or 39 days for the year. Clerk Miller is asking the Board to approve the agreement with Oakland County to provide early voting services.

Supervisor Moreau stated that she is against the agreement. She recognizes that this is in response to what the voters determined in 2022, but she is concerned about upholding the integrity of elections. She believes that partnering with the county is a move in the direction of them taking over the election process. She also doesn't like the fact that Springfield voters would be combined with two other municipalities under the direction of the Oakland County Clerk. She feels this takes the voting out of Springfield Township's control. She stated she does not support the agreement and is voting against it.

Trustee Whitley asked if there are others that share her concerns.

Supervisor Moreau answered that she is aware that not all other municipalities are going to be working with another municipality or with the county and this was something discussed in a meeting with other supervisors. She continued by saying that she is glad to see that there is a

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provision to opt-out of the agreement and she asked the election commission to keep an eye on that and to opt-out if it doesn't seem to be working out.

Clerk Miller added that he plans to revisit this agreement, but he feels it is the best way to go for now with all the other changes in elections that the Clerk's office has to contend with.

Treasurer Dubre added that she feels more comfortable knowing that the early voting is taking place in Springfield Township.

Clerk Miller stated that he knew it was important that Springfield Township's residents be able to vote in the Township and that was a big deciding factor.

Trustee Whitley asked Clerk Miller how other Clerk's feel on a collective basis.

Clerk Miller stated that he knows of only two other municipalities not partnering with the county, but their reason for not partnering with the county is because of the distance voters would have to drive to get to a voting location. He also stated that the integrity of the election process is of paramount importance to him and if he thought that the integrity of the elections would, in any way, be compromised, he would not agree to this.

Treasurer Dubre moved to approve the interlocal agreement with Oakland County to provide Early Voting Services and authorize the Clerk to sign the agreement on behalf of Springfield Township. Supported by Trustee Vallad. Vote on the motion. Yes: Dubre, Hopper, Miller, Pliska, and Vallad. No: Moreau and Whitley; Absent: none. The motion carried by a 5 to 2 vote.

6. Audio/Visual System for Civic Center Conference Room

Chris Benedict, IT Administrator, led this discussion by saying that there is a lack of a recording/presentation system in the lower-level conference room. In past years for zoom meetings there has been trouble getting laptops and other equipment set up to be able to utilize the room correctly. He obtained quotes from 3 different companies on projector style systems and different types of setups. He did mention that the recommended bid from National Communications Corporation does include a year of support for labor, equipment, plus any manufacturer's warranties. He also thanked Facilities Manager, Jerry David, for providing assistance with this.

Trustee Hopper moved to Authorize the Supervisor to enter into agreement with national Communications Corporations to upgrade the lower-level conference room audio/visual system as outlined in their proposal dated 10/4/2023 at a cost not to exceed \$20,000 charged to the Cable TV Fund Capital Outlay cost center and to amend the 2023 Cable TV budget to increase the Capital Outlay cost center by \$15,000 to \$20,000. Total Expenditures increase to \$116,300. Total Revenues remain unchanged at \$82,000. Supported by Treasurer Dubre. Vote on the motion. Yes: Dubre, Hopper, Miller, Moreau, Pliska, Vallad, and Whitley. No: none; Absent: none. The motion carried by a 7 to 0 vote.

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PUBLIC COMMENT: Supervisor Moreau commented that the Fire Department received the new engines. She thanked everyone involved.

Adjournment:

Hearing no other business, Supervisor Moreau adjourned the meeting at 9:04 pm.

Laura Moreau, Supervisor

Sean R. Miller, Clerk

Charter Township of Springfield

Treasurer's Report October 31, 2023

	SAVINGS	CHECK ACCTS	MM & CD Totals	MBIA	COMERICA	CHASE CONNECT	CHASE CD	OXMM	HUNTINGTON BANK	STATE BANK	FIFTH THIRD BANK	FLAGSTAR	WATERFORD N.A.	PERSHING		
GENERAL	563,933.82	100.00	1,229,845.55	184,159.67	57,652.84		98,545.99	252,176.98	28,228.63	72,634.09	286,222.49	81,202.01	25,434.06	143,588.79	1,793,879.37	4,095,885.39 General Total
CC CAP	244,555.73		272,968.66				107,368.50						24,453.87	141,146.29	517,524.39	
ROAD			539,034.73	5,775.37			30,348.79			91,888.58	27,360.97		305,914.13	77,746.89	539,034.73	
PATHWAYS			268,066.02		66,395.41		98,634.27					42,019.41		61,016.93	268,066.02	
MILL POND DAM			315,236.24	56,524.70								156,462.63		102,248.91	315,236.24	
EMERGENCY RESERVE			662,144.64			100,247.82		65,134.76				129,430.18		367,331.88	662,144.64	
FIRE	98,037.33		997,296.27		32,226.94		18,593.68	59,447.45		3,971.61	46,022.45	727,951.20	39,886.53	69,196.41	1,095,333.60	2,068,009.78 Fire Total
BUILDING			81,432.60				28,025.39	5,992.31			20,448.73	10,532.60	16,433.57		81,432.60	
Equipment Replacement			471,192.74		102,873.99			65,239.99	11,200.61			90,572.69	68,617.44	132,688.02	471,192.74	
Vehicle Replacement			420,050.84			100,247.81		242,924.40						76,878.63	420,050.84	
Police	4,398.50		3,208,315.54		3,030.19	501,239.07	60,342.39	51,401.29	370,780.85	65,260.49	22,697.52	1,176,784.46	29,151.24	927,628.04	3,212,714.04	1,049,439.98 P&R Total
Cemetery	23,618.32		98,200.28					67,589.57					23,747.37	6,863.34	121,818.60	
Parks	25,992.59		913,948.97	79,198.01		250,619.54		101,087.20				297,700.24	13,271.19	172,072.79	939,941.56	
PARKS CARD SERVICES	109,498.42		0.00												109,498.42	
Stewardship	16,533.09		110,518.43					110,518.43							127,051.52	
Endowment			99,969.28					99,969.28							99,969.28	
Softwater Lk	21,396.60		5,165.38								5,165.38				26,561.98	
Big Lk	109,728.25		12,324.30					12,324.30							122,052.55	
Dixie Lk	52,822.83		0.00												52,822.83	
Susin Lk	52,959.76		7,659.92					7,659.92							60,619.68	
Waum Weed	36,971.73		54,880.98					54,880.98							91,852.71	
Eiza Lake	17,071.81		0.00												17,071.81	
Lake Totals	269,554.38	0.00	74,865.20	0.00	0.00	0.00	0.00	74,865.20	0.00	0.00	0.00	0.00	0.00	0.00	344,419.58	
Cable	112,605.39		714,231.03			0.00	56,259.09	100,738.04			102,223.41	158,949.24	26,788.07	269,273.18	826,836.42	

Charter Township of Springfield

Treasurer's Report October 31, 2023

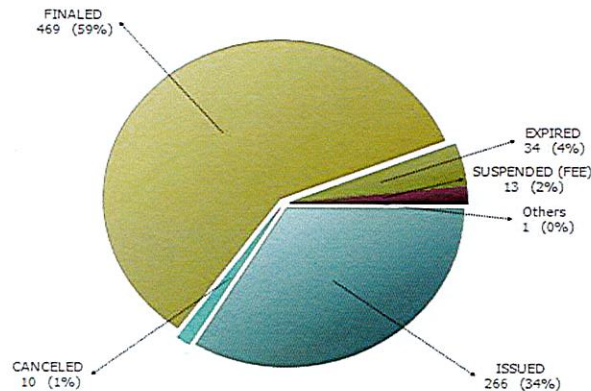
	SAVINGS	CHECK ACCTS	MM & CD Totals	MBIA	COMERICA	CHASE CONNECT	CHASE CD	OXMM	HUNTINGTON BANK	STATE BANK	FIFTH THIRD BANK	FLAGSTAR	WATERFORD N.A.	PERSHING		
Building	41,930.30		116,422.39					32,106.77						84,315.62	158,352.69	537,892.44 Library Total
Library	6,990.62		202,868.87			150,371.72		52,497.15							209,859.49	
LIBRARY RESERVE			328,032.95					97,536.63				34,508.37		195,987.95	328,032.95	
FIRE DEBT			2,069.04					510.31				1,558.73			2,069.04	
CAPITAL IMPRV PROGRAM DEBT			4,305.55					1,015.02				3,290.53			4,305.55	
ARPA			907,685.74					907,685.74							907,685.74	
Trust & Agency (GEN)	170,929.67		46,677.59					4,051.99				18,527.27	24,098.33		217,607.26	
AUTUMN SHORE SEPTIC			79,198.61									79,198.61			79,198.61	
FOUNTAIN HILLS SEPTIC			60,204.37									60,204.37			60,204.37	
STONEGATE SEPTIC			59,946.41									59,946.41			59,946.41	
KINGSTON POINTE SEPTIC	16,200.00		47,111.47									47,111.47			63,311.47	218,793.28 Improvement Revolving Total
HILLS OF KINGSTON SEPTIC			105,657.78									105,657.78			105,657.78	
SUNSET BLUFFS SEPTIC	20,000.00		15,973.83									15,973.83			35,973.83	
FOUNTAIN VILLAGE SEPTIC	36,000.00		32,174.51									32,174.51			68,174.51	
T&A TOTAL	243,129.67		446,944.57	0.00	0.00	0.00	0.00	4,051.99	0.00	0.00	0.00	418,794.25	24,098.33	0.00	690,074.24	
FSA		11,171.26	0.00												11,171.26	
TAX	127,782.52		0.00												127,782.52	
Softwater Sewer	31,003.79		121,642.48					8,100.80		10,216.25	103,325.43				152,646.27	
G2G	0.00	25.00	0.00												25.00	
Improvement Revolving	76,217.48		136,576.64					32,204.43				104,372.21			212,794.12	
Sherwood Patrick	5,999.16		0.00												5,999.16	
Totals	2,023,177.71	11,296.26	12,749,030.63	325,657.75	262,179.37	1,102,725.96	498,118.10	2,432,793.74	410,210.09	243,971.02	613,466.38	3,434,128.75	597,795.80	2,827,983.67	14,783,504.60	
	SAVINGS	CHECK ACCTS	MM & CD Totals	MBIA	COMERICA	CHASE CONNECT	CHASE CD	OXMM	HUNTINGTON BANK	STATE BANK	FIFTH THIRD	FLAGSTAR	WATERFORD N.A.	PERSHING		

2023 Building Department Totals

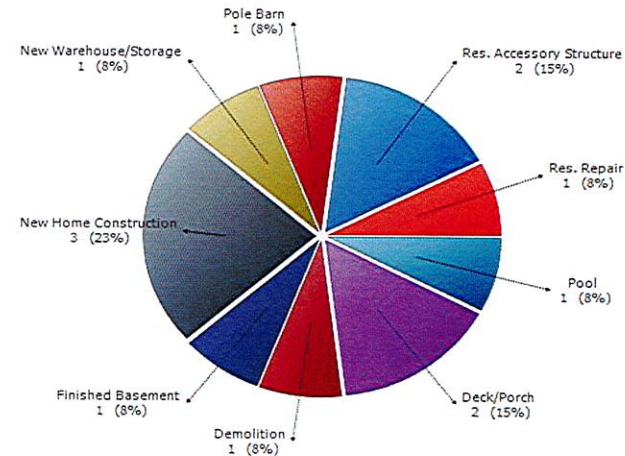
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
Permits Issued													
Building	19	8	16	14	18	15	13	10	12	15			140
Electrical	26	19	21	19	19	15	20	19	20	27			205
Mechanical	38	24	15	10	8	12	12	23	17	21			180
Plumbing	19	6	7	4	2	4	5	5	9	8			69
Total	102	57	59	47	47	46	50	57	58	71			594

Permit Fees Collected													
Plan Review	\$4,470	\$814	\$3,154	\$725	\$1,075	\$900	\$900	\$1,375	\$920	\$825			\$15,158
Building	\$13,199	\$4,464	\$9,750	\$2,893	\$19,067	\$3,125	\$5,160	\$5,145	\$7,498	\$8,975			\$79,276
Electrical	\$4,180	\$1,556	\$1,603	\$3,091	\$2,539	\$2,546	\$2,813	\$2,834	\$3,685	\$5,702			\$30,549
Mechanical	\$3,480	\$3,550	\$1,385	\$1,600	\$1,380	\$2,450	\$2,500	\$3,470	\$3,400	\$2,890			\$26,105
Plumbing	\$3,857	\$1,020	\$670	\$699	\$398	\$1,043	\$373	\$798	\$1,334	\$2,246			\$12,438
Registration	\$780	\$325	\$475	\$415	\$210	\$345	\$225	\$300	\$240	\$352			\$3,667
Total	\$29,966	\$11,729	\$17,037	\$9,423	\$24,669	\$10,409	\$11,971	\$13,922	\$17,077	\$20,990			\$167,193

Permit Status
(issued within the last 365 days)



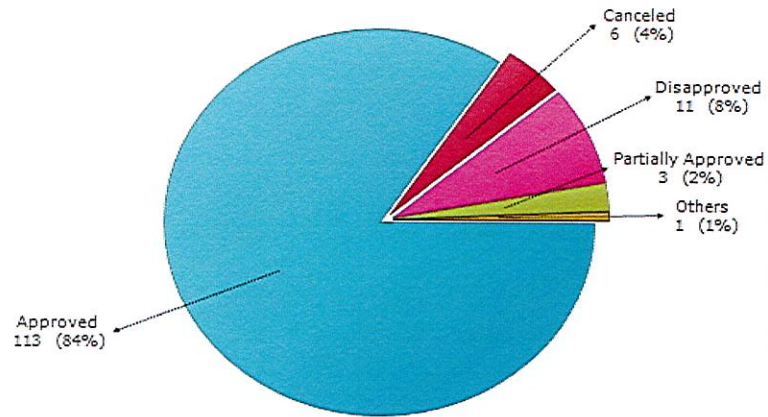
Building Permit Categories
(issued in October)



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Total
Inspections Completed													
Building	78	37	44	36	51	59	35	48	25	49			462
Electrical	50	36	29	35	38	33	33	31	37	34			356
Mechanical	32	32	19	27	21	24	30	26	25	32			268
Plumbing	31	20	17	14	15	15	11	10	13	18			164
Total	191	125	109	112	125	131	109	115	100	133			1250
Reinspections	13		6	11	7	9	7	5	9	6			73

Inspector Pay Out													
Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$360	\$0	\$0			\$360
Electrical	\$2,702	\$1,836	\$1,170	\$1,460	\$1,964	\$2,078	\$1,683	\$1,720	\$2,323	\$2,245			\$19,180
Mechanical	\$1,550	\$1,653	\$938	\$1,573	\$1,198	\$1,463	\$1,935	\$1,790	\$1,320	\$2,049			\$15,469
Plumbing	\$1,455	\$960	\$615	\$839	\$882	\$937	\$604	\$565	\$704	\$1,100			\$8,660
Total	\$5,706	\$4,449	\$2,723	\$3,871	\$4,044	\$4,478	\$4,222	\$4,435	\$4,347	\$5,395			\$43,669

Inspection Results
(completed in October)





CHARTER TOWNSHIP OF SPRINGFIELD
CODE ENFORCEMENT REPORT

October 1, 2023 - - - October 31, 2023

Enforcement Letters: 5

Citations Issue: 0

Court Appointments: 0

Signs Picked Up: 28

Cases Resolved: 10

Open Cases: 4

Greg Kazmierski, Code Enforcement Officer

A handwritten signature in black ink, appearing to be 'G. Kazmierski', written over a horizontal line.

[<- Totals](#)

Ordinance Report 10-1-23 to 10-31-23 Kazmierksi

Number	Category	Complaint	Opened	Closed	Address	Parcel Number	Status
EN230033	BLIGHT	<p>May 18, 2023 Visited the property on May 11, 2023 and left a copy of blight ordinance, and notice of May 13, 2023 Spring Cleanup. Visited property on Monday, May 15, 2023 and there was no change. Subsequently I spoke to owner who said that she would not get the property cleaned up until maybe "Christmas".</p> <p>There is a large amount of items stored on the east side of the house, and also a large amount in front of the garage. Sending a ten day notice to correct . GFK</p> <p>September 21, 2023 IN COURT: Judge gave owner until November 1, 2023 to remove items in front of the garage or, Township can remove items. Prosecutor to create an order to that effect, and owner will have seven days to challenge before order takes effect. GFK</p> <p>October 24, 2023 Property is cleaned up.. Informed prosecutor and forwarded photo. GFK</p>	05/18/2023	10/24/2023	9789 NORMAN RD	U -07-11-327-012	CLOSED

EN230037	ANIMALS	<p>June 7, 2023 Writing violation regarding the keeping of animals, and improper storage of recreational vehicle, also included is the concern regarding provisions for the large amount of animals (116), that would be covered in our "Intensive livestock operation", though there is not sufficient acreage for a livestock operation. Additional concerns: proximity of operation to the residence, to lot lines, proper storage of feed, maintenance of manure, proper care of health of the animals/veterinary care. GFK</p> <p>June 22, 2023 Second set of duplicate violations issued to property owner, Director of Devoted Friends Animal Society, and the organization Devoted Friends Animal Society. Other Ordinance Officer and I found no change in the amount of animals.</p> <p>Was told by the Director that the closing on the new property would be on July 5, 2023, and that the animals would then be removed from 11180 Clark Road. GFK</p> <p>The Manager provided a better address for her: P.O. address, 210 S. Leroy Street, Box 592, Fenton, MI 48430. She did not think that the Dixie Highway address that we used for the Citations was accurate. GFK</p> <p>(According to the Director, the animals that the organization accepts, are not really available for adoption.)</p> <p>(Director is on site at the Clarkston address on Thursdays.)</p> <p>August 28, 2023 I visited the "Barn" this morning. All the fencing for the Devoted Barn has been removed, with the exception of the fencing for the hogs/pigs. Melissa Borden was ther with a helper, and a trailer was parkd there, right next to the pins for the hogs/pigs. Due to the very recent rain deluge, the dirt driveway leasing down to th barn, and adjoining the hogs/pigs enclosures were deepin mud and adversely affecting the removal of the remaining animals. Ms. Borden said the she expects complete removal within the next two days. GFK</p>	06/07/2023		11180 CLARK RD	U -07-16-401-013	ACTIVE
EN230046	ACTIVE FILE	<p>July 11, 2023 Continued wrestling with the pontoon boat originally stored across the street, on a vacant lot. Now it is moved to the northeast corner of Morning and Hillman (the almost vacant lot with a dilapidated house on it). Sending a ten day letter requesting the repositioning of the pontoon boat, since it is positioned so close to the corner of the lot, that it blocks visibility of the intersection for southbound Morning traffic. GFK</p> <p>October 6, 2023 Position of pontoon boat adjusted to accomodate visibility. Case resolved.</p> <p>gfk</p>	07/11/2023	10/06/2023	5750 MORNING DR	U -07-28-401-012	CLOSED

EN230053	BLIGHT	<p>July 25, 2023 Complaint about couch left at the roadside. Visited the address, no answer at the door. Left a business card with request to call me. July 27, 2023 no answer to request. Mailing a violation for blight. GFK</p> <p>July 28, 2023 Call from resident. Waste Management will pick up couch in two weeks. GFK</p> <p>October 6, 2023 All gone. Case resolved. GFK</p>	07/27/2023	10/06/2023	10539 BIGELOW RD	U -07-10-376-009	CLOSED
EN230062	PROPERTY MAINTENANCE VIOLATION	<p>August 29, 2023 Very tall grass. No answer to door knock. Posted front door with notice about height of grass and my business card. GFK</p> <p>October 6, 2023 Grass is cut. Case resolved. GFK</p>	08/30/2023	10/06/2023	5601 FARLEY RD	U -07-26-451-021	CLOSED
EN230063	BLIGHT	<p>September 1, 2023 Very large amount of plastic cases full of books down the driveway and up to the road's edge. Spoke to property owner whose brother put the books out there the night before. He was not home, but called him and told him that the books could not be put out there until trash day, which, she said, was Wednesdays for them. GFK</p> <p>September 5, 2023 Books moved back from road, and covered with a tarp. Sending a written "blight" violation. GFK</p> <p>September 6, 2023 Violation letter. GFK</p> <p>September 8, 2023 Called owner, containers with books remain. Some have been removed. Told him that trash items cannot be stored outside. He said that he would "get rid of them". I told him that it needs to happen NOW. GFK</p> <p>September 14, 2023 Book containers removed from roadside. Case resolved. GFK</p>	09/06/2023	09/14/2023	7700 DILLEY RD	U -07-16-301-008	CLOSED
EN230064	ANIMALS	<p>September 11, 2023 A large amount of wildfowl at the back of the property of .35 acres. Need 1.5 acres for one "Type III" animal. Sending a ten day correction letter with advice to contact me regarding total removal of animals. GFK</p>	09/12/2023		9429 EAGLE HILL DR	U -07-26-228-001	ACTIVE

EN230065	BLIGHT	September 11, 2023 Found clothes washer at the roadside, and large amount of scrap wood/siding on the ground on the west side of the property. Sending a ten day correction letter. GFK October 2, 2023 Clothes washer and wood pile were removed. GFK	09/12/2023	10/02/2023	9237 EAGLE HILL DR	U -07-26-228-009	CLOSED
EN230066	BLIGHT	September 12, 2023 Large amount of broken up house-hold furniture in piles on south side of the house. Sending a ten day correction letter. GFK September 28, 2023 Offending items removed. Case resolved. grk	09/13/2023	09/28/2023	12270 BIG LAKE RD	U -07-29-200-019	CLOSED
EN230067	ANIMALS	September 18, 2023 Chickens roaming on the property. Sending owner copy of our ordinance and ten day correction letter. GFK October 6, 2023 Corrected. GFK	09/19/2023	10/06/2023	12264 CARRIAGE TRAIL CR	U -07-08-426-009	CLOSED
EN230069	PROPERTY MAINTENANCE VIOLATION	September 28, 2023 posted front of house for tall grass violation. House does not appear to be occupied. GFK October 5, 2023 Grass was cut. Case closed. GFK	09/29/2023	10/05/2023	9692 SUSIN LN	U -07-11-378-003	CLOSED
EN230070	BLIGHT	October 3, 2023 Large amount of items stored in front of the garage: portable generator, gas can, tire, tarp, oil can, plastic containers full of stuff, bicycle, extension cord, 5 gallon plastic cans, car jack, plus miscellaneous items. Sending a ten day correction letter. GFK October 18,, 2023 Property cleaned up. Case resolved. GFK	10/04/2023	10/18/2023	11547 EMBER	U -07-28-203-004	CLOSED
EN230071	ANIMALS	October 17, 2023 Visited property yesterday. Has free-range chickens roaming between the house and the road. Sending a ten day correction letter. GK October 30, 2023 No sign of chickens. Case resolved. GFK	10/17/2023	10/30/2023	8851 BRIDGE LAKE RD	U -07-12-351-030	CLOSED

EN230072 BLIGHT

October 20, 2023 Property has tall grass in excess of 8 inches near the front of the house, plus a large amount of items between the bank of vehicles and the garage (not in view from the road). Sending a ten day correction letter.GFK
Did contact owner yesterday by phone and and listed the violations, and he said that he would correct. GFK

10/20/2023

9963 WALNUT HILL
DR

U -07-04-276-012

ACTIVE

October 30. 2023 Owner called: grass cut, items in front of garage removed, license for small trailer, by Friday, November 3, 2023. GFK

SPRINGFIELD

CHARTER TOWNSHIP



CHARTER TOWNSHIP OF SPRINGFIELD

CODE ENFORCEMENT REPORT

10/01/2023---10/31/2023

LETTERS POSTED/MAILED: 1

CASES RESOLVED: 1

SIGNS REMOVED: 17

DAYS WORKED: 7

HOURS WORKED: 42

CODE ENFORCEMENT OFFICER: RAY L'ESPERANCE

[<- Totals](#)

Ordinance Report 10-1-23 to 10-31-23 L'Esperance

Number	Category	Complaint	Opened	Closed	Address	Parcel Number	Status
EN230038	COMPLAINT	6/6/23 COMP. REC. REF. GOATS AND CHICKENS FREE RANGING ONTO NEIGHORS PROPERTY. PROP. INSP. CONDUCTED ON SAME DATE FINDING 2 DWARF NIGERIAN GOATS IN A PEN AND 10 CHICKENS IN A SEPERATE PEN WITH A CHICKEN COOP. I SPOKE W/OWNER WHO ADMITTED THAT THEY OCCASIONALLY ALLOW THE ANIMALS TO FREE ROAM. OWNER ADVISED THAT THEY HAVE CONTRACTED TO HAVE A FENCE INSTALLED ON THE WEST SIDE OF THE PROPERTY TO ALLEVIATE ANY ISSUES WITH HER NEIGHOR. OWNER WILL CONTACT ME WITH THE DATE OF THE FENCE CONSTRUCTION. SHE WAS PROVIDED WITH A COPY OF THE TWP. FENCE ORD. 10/10/23 CONF. FENCE ERECTED TO CONTAIN ANIMALS.	06/07/2023		10649 DAVISBURG RD	U -07-15-126-017	CLOSED
EN230061	BLIGHT	8/15/23 BLIGHT ON PROP. THAT HAS BEEN INCREASING OVER TIME. CONTACT AT RES. ATT. W/NWG. RESULT. PHOTOS TAKEN OF BLIGHT AND MAINTENANCE OF ANIMALS ISSUE. 8/16/23 SECOND ATT. AT CONTACT W/OWNER. I SPOKE W/OWNERS SON IN LAW WHO IS TEMP. RESIDING AT PROP. I PROVIDED HIM W/MY BUS. CARD AND REQ. THAT HE HAVE HIS IN LAWS CALL ME TO DISCUSS THE ISSUES. HE STATED THEY ARE AWAY AND WILL RETURN ON FRIDAY. 8/30/23 RETURN CALL REC. F/OWNER WHO REFERRRED ME TO HER HUSBAND TO RESOLVE ISSUES. SEVERAL VOICEMAILS LEFT W/HUSBAND W/NO RETURN CALL. 9/21/23 LTR A MAILED. 10/4/23 PROP. INSP. SHOWING SOME PROGRESS. COMMUNICATION W/OWNER ESTABLISHED VIA TEXT MSG. DUE TO BOTH OWNERS WORKING DAYSHIFT. 10/5/23 POOL COVER PLACED ON ABOVE GROUND POOL. PLAY STRUCTURE CONTAINING TURKEY HAS BEEN REMOVED F/UNDER DECK.	08/16/2023		10050 ANDERSONVILLE RD	U -07-27-226-004	ACTIVE

EN230068	COMPLAINT	9/21/23 COMP. REC. F/NEIGHOR REF. TIRES AND SCRAP WHICH MAY SOON ENCROACH UPON THE PROP. LINE. SAME DAY I INSP. SITUATION W/OWNERS WHO STATED THEY WILL HAVE THEIR SON RESOLVE THE ISSUES. 9/28/23 PH. CALL REC. F/OWNERS SON STATING HE WOULD LIKE TO ERECT A PRIVACY FENCE ON THE REAR PROP. LINE. HE ADVISES THAT THERE HAVE BEEN ISSUES IN THE PAST BETWEEN EACH OWNERS CANINES. HE BELIEVES THAT ERECTING A FENCE WILL RESOLVE MULTIPLE ISSUES. HE WAS ADVISED OF FENCE ORD.	09/26/2023	7320 MEADOW LN	U -07-21-201-017	ACTIVE
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Springfield Township Fire Department Monthly Report October 2023

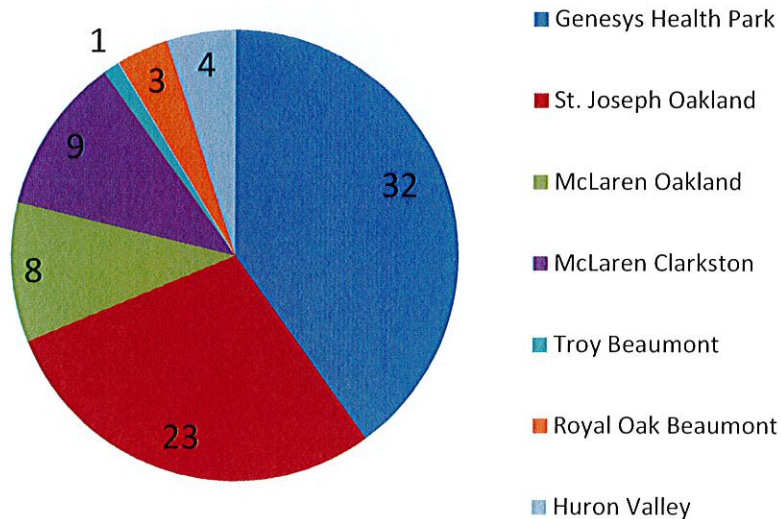
Operations

Incidents	October 2023	YTD	October 2022	YTD
Medicals	80	779	83	720
Fires	0	28	2	30
MVA	22	126	14	85
False Alarms	5	46	5	43
Other	14	267	25	284
Total	121	1,246	129	1,162

Current month:

80 Transports (76 STFD, 3 Groveland, and 1 Independence) 62 ALS, 18 BLS
5 mutual aids (2 to Groveland, and 3 from multiple departments)

Destination Hospitals for Patients



Incidents by district:

Station # 1:	22
Station # 2:	85
Station # 3:	14

Incidents per shift:

Shift 1 (6a-6p):	77
Shift 2 (6p-6a):	44

Incidents of Significance

- a) Incident 23-1127: Mutual Aid from Groveland for an MVA
- b) Incident 23-1148: Mutual Aid to NOCFA for an MVA
- c) Incident 23-1149: Mutual Aid to NOCFA for an MVA
- d) Incident 23-1156: Mutual Aid from Groveland for an MVA
- e) Incident 23-1228: Mutual Aid from Groveland, ITFD and NOCFA for an MVA

Administration

General/Recruitment/Retention

- a) The new County radio system will now not be going live until the second half of 2023. Our "go live" date will be in January 2024 as our radios are scheduled to be installed January 8th, 2024.
- b) EMS billing continues with Star EMS and we receive reimbursement regularly.
- c) We interviewed three (3) people for paid on call firefighter positions.

Buildings/Grounds/Maintenance

- a) The remodeling project continues at Station #2.
- b) Repairs and maintenance include some monthly preventative maintenance at each station and several small repairs performed by Jerry David and his team.
- c) Ziller Electric replaced the lights outside the training room at Station #2 along with two (2) GFCI's, and a replacement fixture in the bay.

Apparatus/Equipment

- a) Tank level lights on tanker 2 were repaired.
- b) Our three (3) new engines were delivered to the Township. Work is ongoing to put them in service.
- c) Engine 1 went to Clyde's Wheel and Frame for a new air tank.
- d) Engine 3 had new exhaust hardware put on.

Training

- a) October 2: Medical Training – Oakland County Medical Control presentation
- b) October 2: Fire Training – Building Construction
- c) October 30: Medical Training – PEARS AHA certification
- d) Three (3) members are enrolled in paramedic school at Genesys.
- e) One (1) member is currently in the process for paramedic testing.

Awards/Kudos

- a) Congratulations to Jonathan Mayberry for passing his written and practical national paramedic certifying exam.
- b) Congratulations to Jeff Burdess for passing his state certifying exam for his EMS instructor license.
- c) Thank you to Lt. Walls, FF Walls, and FF Kelley for helping Capt. Hart with the entire process of ordering and the building of the new engines. There was a lot of

time, effort, and travel put into this project. Thank you to Lt. Harless and Sgt. Miner for helping put the new engines in service.

Miscellaneous

- a) Grant number EMW-2018-FF-00351 was awarded to renew our current staffing and recruiting grant. We are actively managing this grant and have submitted our most recently required Federal Financial report.
- b) We re-submitted a renewal for our current SAFER grant that expires this December. It has not been awarded or denied yet.
- c) We are awaiting the closeout module for the regional FEMA COVID grant for PPE-respirators with eighteen (18) other departments.

Fire Prevention/Community Fire and Life Safety

- a) Twelve (12) fire prevention inspections were conducted.
- b) On October 21st, STFD participated in the Parks and Recreation Halloween trail event.
- c) On October 26th the crew went over with an engine to Ingomar farms for a Halloween event.
- d) On October 28th the crew went over to help with traffic for the Dixie North car show with Groveland FD.

Respectfully submitted,
J. David Feichtner, Fire Chief
November 2, 2023

COUNTY OF OAKLAND
OFFICE OF THE SHERIFF

MICHAEL J. BOUCHARD



Springfield Township Substation

To: Springfield Township Board
From: Lt. M. Baldes – Substation Commander
Date: 11/01/23
Re: Substation Report for October 2023

The following is a summary of the activities of the Oakland County Sheriff's Office Springfield Township Substation for October 2023:

Detective Bureau

D/Sgt. Charles Yon

Court Appearances: 1
Court Appearances – YTD: 49
New Cases: 16
Total Cases Closed: 18
Total Cases Closed – YTD: 152
Warrants Sent to Prosecutors Office: 4
CPS Referrals: 3
CPS Referrals – YTD: 30

COUNTY OF OAKLAND
OFFICE OF THE SHERIFF

MICHAEL J. BOUCHARD



Road Patrol

CALLS FOR SERVICE:

Total Dispatched Calls: 929
Total Dispatched Calls – YTD: 9,780

Violations (to include criminal appearance violations and traffic warning tickets)

Monthly Violations: 109
Violations – YTD: 1,234

**Monthly Stat Reports Attached – To include tickets, monthly summary of offenses and top 20 offenses.

DB
Cc: Township Board

CLR-065 Monthly Summary Of Offenses (OS)
City:Springfield Twp-SPT



Search Criteria: (This report counts for offenses but excludes UCR status of 'Unfounded'.)

Month:	October
Year:	2023
City:	Springfield Twp-SPT

CLR-065 Monthly Summary Of Offenses (OS)

City:Springfield Twp-SPT

CLASS	Description	Oct/2023	Oct/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Oct/2023	YTD	Oct/2022	YTD	Oct	YTD
11001	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%	1	1	0%	0	1	0	1	0	2
11007	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%	0	1	-100%	0	0	0	0	0	0
11008	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	1	-100%	0	1	-100%	0	0	0	0	0	0
13001	NONAGGRAVATED ASSAULT	1	0	0%	32	18	77.77%	0	22	0	0	0	22
13002	AGGRAVATED/FELONIOUS ASSAULT	0	0	0%	10	1	900%	0	4	0	2	0	6
13003	INTIMIDATION/STALKING	1	0	0%	2	2	0%	0	0	0	0	0	0
20000	ARSON	0	0	0%	4	0	0%	0	0	0	0	0	0
22001	BURGLARY -FORCED ENTRY	0	0	0%	10	7	42.85%	0	1	0	0	0	1
22002	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	0%	2	3	-33.3%	0	0	0	0	0	0
23003	LARCENY -THEFT FROM BUILDING	1	1	0%	4	3	33.33%	0	0	0	0	0	0
23005	LARCENY -THEFT FROM MOTOR VEHICLE	3	4	-25%	16	21	-23.8%	0	0	0	0	0	0
23006	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	4	-100%	9	12	-25%	0	0	0	0	0	0
23007	LARCENY -OTHER	1	2	-50%	7	6	16.66%	0	0	0	0	0	0
24001	MOTOR VEHICLE THEFT	1	0	0%	7	6	16.66%	0	0	0	1	0	1
24003	MOTOR VEHICLE FRAUD	0	0	0%	0	1	-100%	0	0	0	0	0	0
25000	FORGERY/COUNTERFEITING	0	0	0%	0	3	-100%	0	0	0	0	0	0
26001	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	-100%	9	8	12.5%	0	0	0	0	0	0
26002	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	0%	3	4	-25%	0	0	0	0	0	0
26005	FRAUD -WIRE FRAUD	1	1	0%	1	4	-75%	0	0	0	0	0	0
26007	FRAUD - IDENTITY THEFT	4	1	300%	21	7	200%	0	0	0	0	0	0
27000	EMBEZZLEMENT	0	0	0%	0	1	-100%	0	0	0	0	0	0
29000	DAMAGE TO PROPERTY	3	4	-25%	22	13	69.23%	0	1	0	0	0	1
30001	RETAIL FRAUD -MISREPRESENTATION	1	0	0%	1	0	0%	1	1	0	0	1	1
30002	RETAIL FRAUD -THEFT	0	0	0%	2	0	0%	0	0	0	0	0	0

CLR-065 Monthly Summary Of Offenses (OS)

City:Springfield Twp-SPT

CLASS	Description	Oct/2023	Oct/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Oct/2023	YTD	Oct/2022	YTD	Oct	YTD
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	1	0	0%	5	0	0%	0	0	0	0	0	0
35002	NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%	1	0	0%	0	0	0	0	0	0
37000	OBSCENITY	1	0	0%	1	0	0%	1	1	0	0	1	1
52001	WEAPONS OFFENSE- CONCEALED	0	0	0%	2	1	100%	0	0	0	0	0	0
52003	WEAPONS OFFENSE -OTHER	0	0	0%	1	0	0%	0	0	0	0	0	0
Group A Totals		13	10	0%	173	124	39.51%	2	31	0	4	2	35
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	1	-100%	0	1	-100%	0	0	0	0	0	0
26006	FRAUD -BAD CHECKS	0	0	0%	0	1	-100%	0	0	0	0	0	0
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%	1	0	0%	0	0	0	0	0	0
41002	LIQUOR VIOLATIONS -OTHER	0	0	0%	2	2	0%	0	0	0	0	0	0
48000	OBSTRUCTING POLICE	0	1	-100%	3	4	-25%	0	0	0	0	0	0
50000	OBSTRUCTING JUSTICE	0	0	0%	3	5	-40%	0	2	0	0	0	2
53001	DISORDERLY CONDUCT	0	1	-100%	0	3	-100%	0	0	0	0	0	0
53002	PUBLIC PEACE -OTHER	1	0	0%	4	2	100%	0	0	0	0	0	0
54001	HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	0%	2	0	0%	0	1	0	0	0	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	2	-50%	13	17	-23.5%	1	13	0	1	1	14
55000	HEALTH AND SAFETY	0	0	0%	2	0	0%	0	0	0	0	0	0
57002	INVASION OF PRIVACY -OTHER	0	0	0%	0	1	-100%	0	0	0	0	0	0
70000	JUVENILE RUNAWAY	0	0	0%	0	1	-100%	0	0	0	0	0	0
73000	MISCELLANEOUS CRIMINAL OFFENSE	0	0	0%	1	1	0%	0	0	0	0	0	0
Group B Totals		2	5	-60%	31	38	-18.4%	1	16	0	1	1	17
2800	JUVENILE OFFENSES AND COMPLAINTS	1	1	0%	12	17	-29.4%	0	0	0	0	0	0
2900	TRAFFIC OFFENSES	3	0	0%	24	19	26.31%	1	3	0	0	1	3
3000	WARRANTS	0	1	-100%	14	4	250%	0	10	0	0	0	10
3100	TRAFFIC CRASHES	44	21	109.5%	298	251	18.72%	0	0	0	0	0	0
3200	SICK / INJURY COMPLAINT	33	40	-17.5%	353	323	9.287%	0	0	0	0	0	0
3300	MISCELLANEOUS COMPLAINTS	165	185	-10.8%	1846	1756	5.125%	0	1	0	0	0	1

CLR-065 Monthly Summary Of Offenses (OS)

City:Springfield Twp-SPT

CLASS	Description	Oct/2023	Oct/2022	% CHG	YTD 2023	YTD 2022	% CHG	ADULT		JUV		Total	
								Oct/2023	YTD	Oct/2022	YTD	Oct	YTD
3400	WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%	0	3	-100%	0	0	0	0	0	0
3500	NON - CRIMINAL COMPLAINTS	500	513	-2.53%	5705	3920	45.53%	0	0	0	0	0	0
3700	MISCELLANEOUS TRAFFIC COMPLAINTS	80	52	53.84%	1074	600	79%	1	3	0	0	1	3
3800	ANIMAL COMPLAINTS	6	8	-25%	66	54	22.22%	0	0	0	0	0	0
3900	ALARMS	17	24	-29.1%	197	209	-5.74%	0	0	0	0	0	0
Group C Totals		649	645	-0.473%	9589	7456	33.99%	2	17	0	0	2	17
4000	HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	0%	5	8	-37.5%	1	1	0	0	1	1
4100	NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	0	0%	3	0	0%	0	0	0	0	0	0
4200	PARKING CITATIONS	1	0	0%	1	0	0%	0	0	0	0	0	0
4300	LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%	2	2	0%	0	0	0	0	0	0
4600	LIQUOR CITATIONS / SUMMONS	0	0	0%	0	1	-100%	0	0	0	0	0	0
Group D Totals		2	0	0%	11	11	0%	1	1	0	0	1	1
5000	FIRE CLASSIFICATIONS	0	0	0%	11	11	0%	0	0	0	0	0	0
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%	4	2	100%	0	0	0	0	0	0
Group E Totals		0	0	0%	15	13	15.38%	0	0	0	0	0	0
6000	MISCELLANEOUS ACTIVITIES (6000)	24	16	50%	72	28	157.1%	0	0	0	0	0	0
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	0%	0	1	-100%	0	0	0	0	0	0
6300	CANINE ACTIVITIES	0	0	0%	4	3	33.33%	0	0	0	0	0	0
6700	INVESTIGATIVE ACTIVITIES	9	7	28.57%	116	77	50.64%	0	0	0	0	0	0
Group F Totals		33	23	43.47%	192	109	76.14%	0	0	0	0	0	0
City Springfield Twp Totals		905	892	1.457%	10041	7451	34.35%	6	65	0	5	6	70

CLR-1885 - CFS Listing (OS)
City : Springfield Twp.
CFS Dates :10/1/2023 to 10/31/2023

Top 20 Offenses

Reported Offense Code	Reported Offense Description	CFS Count	Verified Offense Code	Verified Offense Description	CFS Count
L3501	Area Check / Extra Patrol - OS	501	L3501	Area Check / Extra Patrol - OS	471
C3332	Assist Fire Department	90	C3332	Assist Fire Department	55
C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	53	C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	51
C3336	Assist Citizen	21	C3336	Assist Citizen	24
C3299	Welfare Check	20	C3331	Assist Medical	21
C3999	Alarms All Other	18	C3145	Property Damage Traffic Crash PDA	19
L3503	BOL - Be On the Lookout - OS	17	C3299	Welfare Check	18
C3145	Property Damage Traffic Crash PDA	15	L3503	BOL - Be On the Lookout - OS	17
C3704	Traffic Complaint / Abandoned Auto	14	C3999	Alarms All Other	16
L6044	Public Relations - AH	14	C3704	Traffic Complaint / Abandoned Auto	14
C3148	Motor Vehicle - Animal Traffic Crash	12	L6044	Public Relations - AH	14
C3324	Suspicious Circumstances	11	C3148	Motor Vehicle - Animal Traffic Crash	12
C3155	Personal Injury Traffic Crash PIA	9	C3324	Suspicious Circumstances	10
C3702	Traffic Complaint / Road Hazard	9	L3534	House Check - OS	9
C3310	Family Trouble	9	C3310	Family Trouble	8
L6701	Follow Up - OS	8	C3702	Traffic Complaint / Road Hazard	8
C3804	Animal Complaint	7	L6039	Subdivision Checks - OS	7
C3333	Assist Motorist	7	L6701	Follow Up - OS	7
C3337	Assist Citizen - Vehicle Lockout	7	C3337	Assist Citizen - Vehicle Lockout	7
C3341	Peace Officer Duties	6	C3245	Sick Care For Medical	6

Monthly Violation Summary

October 2023

CLEMIS

CITATIONS

Search Criteria:

Month : October
Year : 2023
Citation Type: Both
Violation Type: Includes All
Range One: 00:00 - 07:59
Range Two: 08:00 - 15:59
Range Three: 16:00 - 23:59
Group By Violation Alias: Yes
Division(s): Springfield
Include Court Approved Only? No
Count Secondary Officer's Violation? No
Report ID: 356049
Saved: No
Run By: BALDES, MATTHEW

Monthly Violation Summary

October 2023

Violation Description	Count	Percentage	Accident	TIME RANGE			YTD
				One	Two	Three	
ALL OTHERS							
OPERATING WHILE HOLDING / USE OF A MOBILE ELECTRONIC DEVICE	0	0 %	0	0	0	0	3
RAILROAD CROSSING-DRIVE THROUGH RED RAILROAD SIGNAL	0	0 %	0	0	0	0	1
VIOLATION OF GRADUATED LICENSE - LEVEL 2 \$110	0	0 %	0	0	0	0	1
Total **ALL OTHERS**	0	0 %	0	0	0	0	5
APPEARANCE							
304 - Assault and Battery	0	0 %	0	0	0	0	3
315 - Retail Fraud	1	100 %	0	1	0	0	1
324 - Other Appearance Tickets	0	0 %	0	0	0	0	1
Total APPEARANCE	1	0.92 %	0	1	0	0	5
DEFFECTIVE EQUIPMENT							
233 - Lights	3	75 %	0	1	0	2	44
236 - Other/Defective Equipment	1	25 %	0	0	0	1	3
237 - Mirror	0	0 %	0	0	0	0	1
Total DEFFECTIVE EQUIPMENT	4	3.67 %	0	1	0	3	48
MOVING							
009 - Speeding 21+ over	0	0 %	0	0	0	0	33
010 - Speeding 01-05 Over	18	28.57 %	0	0	16	2	192
011 - Speeding 06-10 Over	2	3.17 %	0	0	1	1	22
012 - Speeding 11-15 Over	2	3.17 %	0	1	0	1	80
013 - Speeding 16-20 Over	4	6.35 %	0	2	0	2	62
014 - Basic Speed	0	0 %	0	0	0	0	9
015 - Failed to Stop in Assured Clear Distance	15	23.81 %	11	2	10	3	79
016 - Fail to Use Due Care & Caution	3	4.76 %	1	1	0	2	26
030 - Reckless Driving	1	1.59 %	0	1	0	0	1
040 - Drag Racing	0	0 %	0	0	0	0	1
050 - Careless Driving	0	0 %	0	0	0	0	7
055 - Operating While Reading/Typing/Sending Text	0	0 %	0	0	0	0	1
060 - Traffic Signal	2	3.17 %	0	0	0	2	25
070 - Stop Sign	3	4.76 %	1	0	0	3	41

Monthly Violation Summary

October 2023

Violation Description	Count	Percentage	Accident	TIME RANGE			YTD
				One	Two	Three	
080 - Fail to Stop for School Bus	2	3.17 %	0	1	0	1	8
090 - Failed to Yield	5	7.94 %	4	2	2	1	14
091 - Failed to Yield Left Turn	0	0 %	0	0	0	0	5
100 - Overtaking and Passing	0	0 %	0	0	0	0	3
110 - Lane Usage	0	0 %	0	0	0	0	6
130 - Left Turn	1	1.59 %	1	0	1	0	4
133 - Operate Veh After Dark w/o Use Headlights	1	1.59 %	0	1	0	0	8
141 - Right Turn on Red	0	0 %	0	0	0	0	1
160 - Other Moving	2	3.17 %	0	0	1	1	7
180 - Leaving the Scene	1	1.59 %	0	0	1	0	1
182 - Failed to Signal Turn	1	1.59 %	0	0	1	0	13
Total MOVING	63	57.8 %	18	11	33	19	649
NON MOVING							
188 - Violation of Graduated License Restrictions	0	0 %	0	0	0	0	3
189 - No Ops - Never Applied/Fail to Obtain MI Ops	1	2.5 %	0	0	0	1	2
190 - No Operator's License in Possession	1	2.5 %	0	1	0	0	5
191 - Suspended/Restricted/Denied Ops	0	0 %	0	0	0	0	18
192 - Fail to Change Address on Ops/Reg	1	2.5 %	0	1	0	0	8
193 - Expired Operator's License	0	0 %	0	0	0	0	5
200 - No Proof of Vehicle Registration	3	7.5 %	0	0	3	0	56
201 - Expired Plate	2	5 %	0	0	0	2	94
202 - Improper Plates	1	2.5 %	0	0	1	0	7
204 - Impeding Traffic	24	60 %	5	2	15	7	223
210 - Other Non-Moving	1	2.5 %	0	0	0	1	9
211 - No Proof of Insurance	6	15 %	1	0	1	5	99
212 - Open Intox in Motor Vehicle/Citation	0	0 %	0	0	0	0	1
214 - Child Restraint Ages 4-15	0	0 %	0	0	0	0	1
216 - Seat Belts	0	0 %	0	0	0	0	2
Total NON MOVING	40	36.7 %	6	4	20	16	533
PARKING							
224 - Other/Parking	0	0 %	0	0	0	0	1
Total PARKING	0	0 %	0	0	0	0	1

Monthly Violation Summary

October 2023

COMMERCIAL

213 - Weigh Master Ticket	1	100 %	0	1	0	0	2
233 - Lights	0	0 %	0	0	0	0	1
Total COMMERCIAL	1	0.92 %	0	1	0	0	3
Total Violations	109		24	18	53	38	1244
Total Tickets	73		18	13	35	25	846

COMP TIME REPORT
to
TOWNSHIP BOARD ~ November 9, 2023

As of October 31st, 2023

➤GENERAL FUND: \$1,921.49

Treasurer's Office	.75 hours
Clerk's Office	26 hours
Supervisor's Office/2 employees	37.25 hours

➤P & R FUND: \$3,008.00

P & R/5 employees	139.75 hours
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October 2023 IT Report



VISITS TO TOWNSHIP WEBSITE

	Visits
October 2023	4,912
October 2022	4,219

% VISITS TO WEBSITE FROM MOBILE DEVICES

October 2023	55%
October 2022	52%

MOST VISITED WEBPAGES

The ten most visited website pages this month

Page	Total Views
Home page	1,175
Mill Pond Dam	710
Supervisor's Update	545
Parks & Recreation	404
Departments	296
Parks & Rec Programs & Events	265
News & Events – Bridge Closure Info	218
Minutes & Agendas	170
Treasurer – Property Taxes	169
Fire Department	167

MOST DOWNLOADED FILES

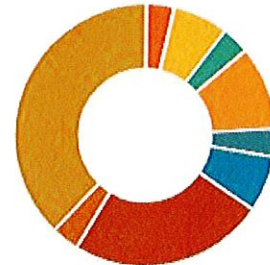
The ten most downloaded files this month

File Name	Downloads
Zoning Map	65
2023 Summer Millage Rates	43
October 2023 Board Meeting Agenda	43
2023 Meeting Dates	26
Mill Pond Dam Video October 2020	24
Parks & Rec Shiawassee Trails Map	23
2022 Winter Millage Rates	22
Mechanical Permit	21
Township Master Plan	20
Electrical Permit	17

IT HELP DESK TICKETS

	New Tickets	Open Tickets	Average Ticket Close Time
October	29	0	4 hours
September	26	0	14 hours

TICKET CATEGORY BREAKDOWN



ON-DEMAND BOARD MEETING VIEWS

October 2023	32
October 2022	68

MOST VIEWED VIDEOS

The five most viewed videos from springfieldtwp.viebit.com

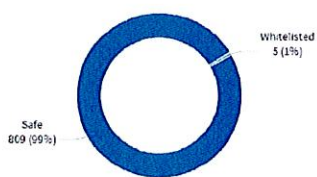
Video Name	Views
October 2023 Township Board	32
December 2022 Township Board	8
September 2023 Township Board	7
Mill Pond Dam Public Outreach Presentation	7
April 2023 Township Board	4

Number of Safe (bars) and Unsafe (line) URL Clicks per Day

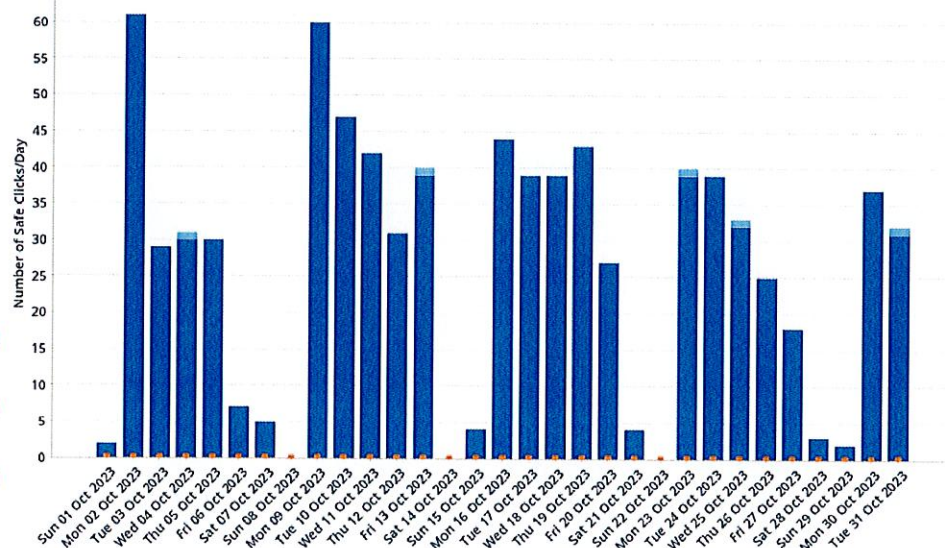
814 clicks analyzed; 0 unsafe clicks detected

Safe Whitelisted Unsafe

URL Clicks by Outcome



Benchmark comparison vs others within your:



October 2023 Natural Resources Report

Mike Losey, Natural Resources Manager

Office: 248-846-6508/ Mobile: 248-820-9284/ Email: mlosey@springfield-twp.us



Field Activities:

We contended with highly variable, inaccurately forecasted and generally uncooperative weather to complete our field activities in October.

Our National Fish and Wildlife Foundation/ Sustain Our Great Lakes grant that closed out at the end of September had several required field monitoring tasks to complete for final project reporting, and we made good progress toward completion of those tasks. In early October, we completed final photo monitoring of several long-term photo points around the Shiawassee Basin Preserve to show visual evidence of changes to the work zones that were funded by grant activities. Throughout October, as weather allowed, we worked on completing Coarse Level Metrics vegetation surveys of the prairie fen habitat that received restoration treatments during the grant period. These surveys involve teams of 2-3 people meandering management areas and providing visual estimates of vegetative cover classes to track the trends in categories including invasive species cover, native species cover, herbaceous vegetation cover and woody species cover. We now have 6 years of surveys completed for our prairie fen management areas and those areas which have been intensively managed via invasive species treatments and prescribed fire use show strong trends in the reduction of invasive species cover and a recovery of native herbaceous vegetation which correlates with the increase of high-quality habitat at the preserve.

In late October, I led a presentation and field tour at the Shiawassee Basin Preserve for students of MSU-Extension's Conservation Stewardship Program. This program is a multi-week course for people across various walks of life that want to increase their knowledge and ability of natural resources conservation. Approximately 25 people attended the presentation and field tour that covered pertinent topics in the upper Shiawassee River watershed in Springfield Township which included teaching the group about prairie fens, headwater streams, kettle lakes, wetland restoration and our shared Mill Pond dam removal project. Several students of this program are completing their required Capstone Project work by volunteering with us on our effort to collect seeds from native plants that are going to be used in the Mill Pond dam restoration area.

We continued to work on collecting native plant seeds from wetland plants that will be used to help re-vegetate the former Mill Pond dam impoundment. As of the end of October, we were over 100 plant species collected. In addition to the student volunteers from the Conservation Stewardship Program, natural resources crews from Oakland County Parks have contributed a huge amount of time and effort toward collecting a high diversity and high quantity of native plant seeds. I have shared the news of this project phase with several other conservation professionals and ecologists from around the state, and it sounds like we are really doing something special that no one has likely attempted before. There are not many opportunities to build a prairie fen plant community from scratch and we will do everything we can to document the process and share our successes to enable more and better restoration in the future.

Thank you for an opportunity to submit this report. Attached are a couple of photos from October.

-Mike Losey

We created a custom drying and storage system at the maintenance garage to ensure our seeds remain viable and secure prior to processing and distributing on site. Each of these tubs have anywhere from one to dozens of species, sorted by seed size and area they are going to be distributed. We have about 15 of these totes full of plant material containing likely hundreds of thousands, if not millions of seeds. Based on previous efforts where we have purchased native plant seed for prairie plantings, etc. I would confidently estimate the minimum total dollar value of these seeds to be \$10,000.



Fringed gentian blooming at the Shiawassee Basin Preserve. Species like these are being collected for the Mill Pond restoration because they are showy, annual plants adapted to the soil conditions that are being found at the site. They provide ecosystem benefits but perhaps more importantly will provide a flourish of color and growth next year while some of the perennial plants become established in the project area.



Additional Disbursements
Invoice Entry Dates 10/10/2023-10/31/2023
For Approval at November 9, 2023

GENERAL FUND

Vendor	Inv. Line Desc	Chk Date	Amount
AT&T	TELEPHONE	10/13/23	\$ 48.11
			<u>\$ 48.11</u>
BRIAN PIPER	CONFERENCES-DUES-ETC	10/13/23	\$ 113.08
BRIAN PIPER	MILEAGE ALLOWANCE	10/13/23	\$ 267.24
			<u>\$ 380.32</u>
COMMUNITY DISPOSAL	CONSULTANTS/CONTRACT-CIVIC CTR.	10/13/23	\$ 61.75
			<u>\$ 61.75</u>
INNOVATIVE OFFICE TECHNOLOGY	COPIER, PRINTER LEASE & MAINT	10/13/23	\$ 16.37
			<u>\$ 16.37</u>
LAMINATOR.COM	OFFICE SUPPLIES	10/13/23	\$ 75.23
			<u>\$ 75.23</u>
SPRINGFIELD TWP. PARKS & REC.	DAVISBURG REPAIRS & MAIN.	10/13/23	\$ 505.28
SPRINGFIELD TWP. PARKS & REC.	ANDERSONVILLE REPAIRS & MAINT.	10/13/23	\$ 399.36
			<u>\$ 904.64</u>
ACCIDENT FUND INSURANCE COMPANY	INSURANCE & BOND	10/16/23	\$ 1,249.99
			<u>\$ 1,249.99</u>
ADKISON, NEED, ALLEN & RENTROP PLLC	ATTORNEY FEES	10/31/23	\$ 2,083.33
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	10/31/23	\$ 1,218.00
ADKISON, NEED, ALLEN & RENTROP PLLC	MILL POND DAM LITIGATION	10/31/23	\$ 124.00
			<u>\$ 3,425.33</u>
ADT COMMERCIAL	CONSULTANTS/CONTRACT-CIVIC CTR.	10/31/23	\$ 1,064.00
			<u>\$ 1,064.00</u>
AMERICAN WATER	OPERATING SUPPLIES	10/31/23	\$ 52.50
			<u>\$ 52.50</u>
BASIC BENEFITS	FSA ADMIN FEES	10/31/23	\$ 72.80
			<u>\$ 72.80</u>

Additional Disbursements
Invoice Entry Dates 10/10/2023-10/31/2023
For Approval at November 9, 2023

BRIDGE LAKE AUTO AND TRUCK PARTS IN	REPAIRS & MAINTENANCE-TWP. TRUCKS	10/31/23	\$ 1,798.95
			<u>\$ 1,798.95</u>
BS & A SOFTWARE	COMPUTER LICENSE & SUPPORT	10/31/23	\$ 1,761.00
BS & A SOFTWARE	COMPUTER LICENSE & SUPPORT	10/31/23	\$ 1,798.00
			<u>\$ 3,559.00</u>
BYERS WRECKER SERVICE	REPAIRS & MAINTENANCE-TWP. TRUCKS	10/31/23	\$ 111.00
			<u>\$ 111.00</u>
CLEAN TEAM, INC	CUSTODIAL SERVICES	10/31/23	\$ 1,985.10
			<u>\$ 1,985.10</u>
COMCAST	FACILITY OPERATIONS	10/31/23	\$ 169.85
			<u>\$ 169.85</u>
DON'S LIL JOHNS AND SEPTIC PUMPING	HERITAGE FESTIVAL	10/31/23	\$ 385.00
			<u>\$ 385.00</u>
DTE ENERGY	REPAIRS & MAINT. / 700 BROADWAY	10/31/23	\$ 109.58
DTE ENERGY	ELECTRIC	10/31/23	\$ 1,783.60
			<u>\$ 1,893.18</u>
ELAN FINANCIAL SERVICES	OFFICE SUPPLIES	10/31/23	\$ 90.28
ELAN FINANCIAL SERVICES	CONFERENCES-DUES-ETC	10/31/23	\$ 40.00
ELAN FINANCIAL SERVICES	REPAIRS & MAINTENANCE	10/31/23	\$ 173.94
ELAN FINANCIAL SERVICES	COMPUTER LICENSE & SUPPORT	10/31/23	\$ 47.19
ELAN FINANCIAL SERVICES	CONFERENCES-DUES	10/31/23	\$ 211.38
ELAN FINANCIAL SERVICES	MAINTENENCE SUPPLIES-CIVIC CENTER	10/31/23	\$ 344.75
ELAN FINANCIAL SERVICES	LAWN & GROUND KEEPING	10/31/23	\$ 57.96
ELAN FINANCIAL SERVICES	FIELD SUPPLIES	10/31/23	\$ 131.82
ELAN FINANCIAL SERVICES	CONFERENCES-DUES-LICENSES-ETC	10/31/23	\$ 218.55
			<u>\$ 1,315.87</u>
GIFFELS WEBSTER	PLANNER	10/31/23	\$ 1,413.75
			<u>\$ 1,413.75</u>
JOAN RUSCH	CONFERENCES-DUES-ETC	10/31/23	\$ 169.54
JOAN RUSCH	MILEAGE ALLOWANCE	10/31/23	\$ 267.24
			<u>\$ 436.78</u>

Additional Disbursements
Invoice Entry Dates 10/10/2023-10/31/2023
For Approval at November 9, 2023

MAURER'S TEXTILE RENTAL	CUSTODIAL SERVICES	10/31/23	\$ 89.98
			<u>\$ 89.98</u>
MCM	CONSULTANTS/CONTRACT-CIVIC CTR.	10/31/23	\$ 934.37
			<u>\$ 934.37</u>
MICHAEL DOUGHERTY	CONTRACTUAL SERVICES	10/31/23	\$ 400.00
			<u>\$ 400.00</u>
MICHELLE COX	OFFICE SUPPLIES	10/31/23	\$ 26.49
			<u>\$ 26.49</u>
OAKLAND COUNTY	NO-HAZ EXPENSE	10/31/23	\$ 7,989.43
			<u>\$ 7,989.43</u>
PLANET TECHNOLOGIES, INC.	EMAIL LICENSE & SUPPORT	10/31/23	\$ 112.64
			<u>\$ 112.64</u>
QUILL LLC	OFFICE SUPPLIES	10/31/23	\$ 10.89
QUILL LLC	OFFICE SUPPLIES	10/31/23	\$ 63.82
			<u>\$ 74.71</u>
ROAD COMM. FOR OAKLAND COUNTY	GAS, OIL - TWP. TRUCKS	10/31/23	\$ 239.23
ROAD COMM. FOR OAKLAND COUNTY	GRAVELING	10/31/23	\$ 91,605.96
ROAD COMM. FOR OAKLAND COUNTY	STREET LIGHTING	10/31/23	\$ 3.86
ROAD COMM. FOR OAKLAND COUNTY	METRO ACT PROJECTS	10/31/23	\$ 19,219.04
			<u>\$ 111,068.09</u>
STATE OF MICHIGAN	CONFERENCES-DUES-ETC	10/31/23	\$ 50.00
			<u>\$ 50.00</u>
TECHNOLOGY SOLUTIONS COMPLETE, LLC	COMPUTER SERVICE & MAINTENANCE	10/31/23	\$ 191.84
			<u>\$ 191.84</u>
TOSHIBA FINANCIAL SERVICES	COPIER, PRINTER LEASE & MAINT	10/31/23	\$ 283.96
			<u>\$ 283.96</u>

Additional Disbursements
Invoice Entry Dates 10/10/2023-10/31/2023
For Approval at November 9, 2023

UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$	43.00
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$	91.20
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$	21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$	31.50
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$	81.27
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$	145.81
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$	72.67
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$	133.31
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$	18.28
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$	29.32
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$	21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$	34.50
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$	21.50
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$	39.38
			\$	<u>784.74</u>

VERIZON WIRELESS	MOBILE COMMUNICATIONS	10/31/23	\$	108.38
VERIZON WIRELESS	MOBILE COMMUNICATIONS	10/31/23	\$	49.87
VERIZON WIRELESS	MOBILE COMMUNICATIONS	10/31/23	\$	92.66
VERIZON WIRELESS	MOBILE COMMUNICATIONS	10/31/23	\$	59.19
			\$	<u>310.10</u>

TOTAL \$ 142,735.87

FIRE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
ACCIDENT FUND INSURANCE COMPANY	INSURANCE & BOND	10/16/23	\$ 18,749.83
			\$ 18,749.83
AOB SECURITY LLC	MISCELLANEOUS	10/31/23	\$ 245.00
			\$ 245.00
APOLLO FIRE APPARATUS REPAIR	EQUIPMENT MAINTENANCE	10/31/23	\$ 72.50
			\$ 72.50
ARAMARK	OPERATING SUPPLIES	10/31/23	\$ 107.76
			\$ 107.76
BOUND TREE MEDICAL	MEDICAL SUPPLIES	10/31/23	\$ 271.98
			\$ 271.98

Additional Disbursements
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For Approval at November 9, 2023

COMCAST	TELEPHONE & INTERNET	10/31/23	\$ 433.20
			<u>\$ 433.20</u>
COMCAST	TELEPHONE & INTERNET	10/31/23	\$ 344.65
			<u>\$ 344.65</u>
CONSUMERS ENERGY	HEAT #2	10/31/23	\$ 81.41
			<u>\$ 81.41</u>
CORY STRICKLAND	CERTIFICATION & LICENSE	10/31/23	\$ 25.00
			<u>\$ 25.00</u>
DTE ENERGY	ELECTRIC #1	10/31/23	\$ 283.13
DTE ENERGY	ELECTRIC #2	10/31/23	\$ 582.93
DTE ENERGY	ELECTRIC #3	10/31/23	\$ 170.77
			<u>\$ 1,036.83</u>
ELAN FINANCIAL SERVICES	REPAIRS & MAINTENANCE # 3	10/31/23	\$ 38.99
ELAN FINANCIAL SERVICES	TUITION AND TRAINING	10/31/23	\$ (100.00)
ELAN FINANCIAL SERVICES	CONFERENCES-DUES-ETC	10/31/23	\$ 145.00
ELAN FINANCIAL SERVICES	OFFICE SUPPLIES	10/31/23	\$ 434.18
ELAN FINANCIAL SERVICES	DUES & SUBSCRIPTIONS	10/31/23	\$ 10.00
ELAN FINANCIAL SERVICES	MISCELLANEOUS	10/31/23	\$ 56.20
ELAN FINANCIAL SERVICES	COMPUTER EQUIPMENT & LICENSING	10/31/23	\$ 1,112.77
ELAN FINANCIAL SERVICES	OTHER EQUIP PURCH-UNDER \$10,000	10/31/23	\$ 408.39
ELAN FINANCIAL SERVICES	MEDICAL SUPPLIES	10/31/23	\$ 216.22
ELAN FINANCIAL SERVICES	TRUCK REPAIR AND MAINTENANCE	10/31/23	\$ 222.72
			<u>\$ 2,544.47</u>
ESCAPE INC	DUES & SUBSCRIPTIONS	10/31/23	\$ 25.00
			<u>\$ 25.00</u>
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	10/31/23	\$ 153.92
			<u>\$ 153.92</u>
MICHIGAN STATE FIREMEN'S ASSOC	CONFERENCES-DUES-ETC	10/31/23	\$ 35.00
			<u>\$ 35.00</u>
PROGRESSIVE IRRIGATION INC	REPAIRS & MAINTENANCE #1	10/31/23	\$ 70.00
			<u>\$ 70.00</u>

Additional Disbursements
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ROAD COMM. FOR OAKLAND COUNTY	GAS & OIL	10/31/23	\$ 2,970.23
			<u>\$ 2,970.23</u>
ROPER LOCK BOX, LLC	FIRE PREVENTION	10/31/23	\$ 423.40
			<u>\$ 423.40</u>
STACEY WALLS	CERTIFICATION & LICENSE	10/31/23	\$ 25.00
			<u>\$ 25.00</u>
SUBURBAN OFFICE & JAN.SUPPLIES	OPERATING SUPPLIES	10/31/23	\$ 88.57
			<u>\$ 88.57</u>
TURNOUT MANAGEMENT	TURN OUT GEAR	10/31/23	\$ 2,666.50
			<u>\$ 2,666.50</u>
UNUM LIFE INSURANCE	LIFE INS/PROVIDENT INS	10/31/23	\$ 218.92
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$ 410.45
			<u>\$ 629.37</u>
VERIZON WIRELESS	MOBILE COMMUNICATIONS	10/31/23	\$ 400.10
			<u>\$ 400.10</u>

TOTAL \$ 31,399.72

POLICE FUND

Vendor	Inv. Line Desc	Chk Date	Amount
ADKISON, NEED, ALLEN & RENTROP PLLC	LEGAL FEES	10/31/23	\$ 602.00
			<u>\$ 602.00</u>
ANDERSON, ECKSTEIN & WESTWRICK, INC	CAPITOL OUTLAY	10/31/23	\$ 1,407.50
			<u>\$ 1,407.50</u>
COMSTAR TECHNOLOGIES LLC	CAPITOL OUTLAY	10/31/23	\$ 1,536.31
			<u>\$ 1,536.31</u>
ELAN FINANCIAL SERVICES	CAPITOL OUTLAY	10/31/23	\$ 2,687.50
			<u>\$ 2,687.50</u>

Additional Disbursements
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TOTAL \$ 6,233.31

BUILDING FUND

Vendor	Inv. Line Desc	Chk Date	Amount
ACCIDENT FUND INSURANCE COMPANY	INSURANCE & BOND	10/16/23	\$ 233.05
			<u>\$ 233.05</u>
ELAN FINANCIAL SERVICES	OFFICE SUPPLIES & POSTAGE	10/31/23	\$ 244.89
			<u>\$ 244.89</u>
UNUM LIFE INSURANCE	LIFE INSURANCE	10/31/23	\$ 9.89
UNUM LIFE INSURANCE	DISABILITY INSURANCE	10/31/23	\$ 14.37
			<u>\$ 24.26</u>

TOTAL \$ 502.20

LAKE IMPROVEMENT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
AQUA WEED CONTROL	CONTR. SERVICES-WAUMEGAH-WEED	10/31/23	\$ 4,920.00
			<u>\$ 4,920.00</u>
DTE - WAUMEGAH	CONTR. SERVICES-WAUMEGAH-WEED	10/31/23	\$ 33.40
			<u>\$ 33.40</u>

TOTAL \$ 4,953.40

FIRE CAPITAL IMPROVEMENT DEBT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
HUNTINGTON NATIONAL BANK	DEBT SERVICE- INTEREST	10/16/23	\$ 12,575.00
			<u>\$ 12,575.00</u>

TOTAL \$ 12,575.00

Additional Disbursements
Invoice Entry Dates 10/10/2023-10/31/2023
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CAPTIAL IMPROVEMENT PROG DEBT FUND

Vendor	Inv. Line Desc	Chk Date	Amount
HUNTINGTON NATIONAL BANK	DEBT SERVICE - INTEREST	10/16/23	\$ 3,467.50
			<u>\$ 3,467.50</u>

TOTAL \$ 3,467.50

GRAND TOTAL \$ 201,867.00

REGULAR MEETING**November 9, 2023**

Township of Springfield

Sean R. Miller, Clerk

BILLS PRESENTED FOR PAYMENT:**GENERAL FUND**

Vendor	Invoice Line Desc	Amount
QUILL LLC	OFFICE SUPPLIES	\$ 29.58
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	\$ 87.95
HART INTERCIVIC, INC	MAINTENANCE / LICENSING	\$ 5,716.00
QUILL LLC	OFFICE SUPPLIES	\$ 34.99
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE	\$ 170.00
ALL-N-ONE LAWN CARE	REPAIRS & MAINT. / 700 BROADWAY	\$ 90.00
CONSUMERS ENERGY	REPAIRS & MAINT. / 700 BROADWAY	\$ 51.88
ALL-N-ONE LAWN CARE	DAVISBURG REPAIRS & MAIN.	\$ 560.00
ALL-N-ONE LAWN CARE	ANDERSONVILLE REPAIRS & MAINT.	\$ 450.00
ALL-N-ONE LAWN CARE	BIGELOW CEMETERY LAWN & GROUND KEEPING	\$ 100.00
ALL-N-ONE LAWN CARE	BRIDGE LK CEMETERY LAWN & GROUND KEEPING	\$ 100.00
ALL-N-ONE LAWN CARE	SPRINGFIELD PLNS CEM LAWN & GROUND	\$ 110.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 14,451.87
QUILL LLC	OFFICE SUPPLIES	\$ 131.76
QUILL LLC	OFFICE SUPPLIES	\$ 111.50
AMERICAN WATER	OPERATING SUPPLIES	\$ 40.00
PITNEY BOWES	POSTAGE	\$ 132.79
21ST CENTURY MEDIA - MICHIGAN	CDBG EXPENSE	\$ 49.60
HOLLY AREA CHAMBER OF COMMERCE	DUES & SUBSCRIPTIONS	\$ 165.00
AT&T	TELEPHONE	\$ 224.66
ZULTYS, INC	TELEPHONE	\$ 1,288.41
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING	\$ 869.92
INNOVATIVE OFFICE TECHNOLOGY	COPIER, PRINTER LEASE & MAINT	\$ 14.54
OAKLAND COUNTY TREASURERS OFFI	MISCELLANEOUS	\$ 16.92
KERTON LUMBER CO	MAINTENANCE SUPPLIES-CIVIC CENTER	\$ 80.09
ALL-N-ONE LAWN CARE	LAWN & GROUND KEEPING	\$ 3,240.00
ALL-N-ONE LAWN CARE	LAWN & GROUND KEEPING	\$ 253.50
CONSUMERS ENERGY	HEAT	\$ 585.46
ZILLER ELECTRIC INC	REPAIRS	\$ 1,875.00
DEAN BAKER	CONFERENCES-DUES-ETC-P.C.	\$ 1,026.68
DEAN BAKER	MILEAGE ALLOWANCE	\$ 275.10
21ST CENTURY MEDIA - MICHIGAN	PRINTING & PUBLISHING-ZBA	\$ 72.61
CONSUMERS ENERGY	STREET LIGHTING	\$ 33.87
DTE ENERGY	STREET LIGHTING	\$ 40.29
DTE ENERGY	STREET LIGHTING	\$ 3,596.67
MICHAEL DOUGHERTY	CONTRACTUAL SERVICES	\$ 150.00
VERIZON WIRELESS	MOBILE COMMUNICATIONS	\$ 40.01
TOTAL		\$ 36,266.65

BILLS PRESENTED FOR PAYMENT:**FIRE FUND**

Vendor	Inv. Line Desc	Amount
CONSUMERS ENERGY	HEAT #1	\$ 75.86
ACE HARDWARE OF CLARKSTON	REPAIRS & MAINTENANCE #1	\$ 6.67
ACE HARDWARE OF CLARKSTON	REPAIRS & MAINTENANCE #1	\$ 25.17
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #1	\$ 160.00
MAURER'S TEXTILE RENTAL	OPERATING SUPPLIES #2	\$ 65.84
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE #2	\$ 180.00
ZILLER ELECTRIC INC	REPAIRS & MAINTENANCE #2	\$ 1,000.00
CONSUMERS ENERGY	HEAT#3	\$ 69.51
ALL-N-ONE LAWN CARE	REPAIRS & MAINTENANCE # 3	\$ 180.00

REGULAR MEETING**November 9, 2023**

Township of Springfield

Sean R. Miller, Clerk

HASTINGS AIR ENERGY CONTROL, I	REPAIRS & MAINTENANCE # 3	\$	1,878.14
MICHIGAN PLANNERS, INC.	LIFE INS/PROVIDENT INS	\$	6,499.00
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$	7,185.82
INNOVATIVE OFFICE TECHNOLOGY	OPERATING SUPPLIES	\$	205.54
ZULTYS, INC	TELEPHONE & INTERNET	\$	523.39
OAKLAND COUNTY-SHERIFF'S BILL	DISPATCH	\$	3,353.83
IOTG LEASING PROGRAM OF DE LAGE	COMPUTER EQUIPMENT & LICENSING	\$	60.00
IOTG LEASING PROGRAM OF DE LAGE	COMPUTER EQUIPMENT & LICENSING	\$	60.00
W.S. DARLEY & CO.	OTHER EQUIP PURCH-UNDER \$10,000	\$	737.25
MACQUEEN	TURN OUT GEAR	\$	11,716.52
BOUND TREE MEDICAL	MEDICAL SUPPLIES	\$	252.28
J&B MEDICAL SUPPLY, INC	MEDICAL SUPPLIES	\$	860.55
ACE HARDWARE OF CLARKSTON	TRUCK REPAIR AND MAINTENANCE	\$	16.81
CLYDES FRAME & WHEEL SERVICES	TRUCK REPAIR AND MAINTENANCE	\$	2,249.42
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	\$	45.58
HOLLY AUTOMOTIVE SUPPLY INC	TRUCK REPAIR AND MAINTENANCE	\$	18.56
STATE WIRE AND TERMINAL, INC.	TRUCK REPAIR AND MAINTENANCE	\$	177.66
ACE HARDWARE OF CLARKSTON	MISCELLANEOUS	\$	25.90
TOTAL		\$	37,629.30

BILLS PRESENTED FOR PAYMENT:**POLICE FUND**

Vendor	Inv. Line Desc	Amount
OAKLAND COUNTY-SHERIFF'S BILL	CONTRACTUAL SERVICES	\$ 156,382.83
GENERAL FUND	RENT	\$ 3,000.00
GENERAL FUND	SUPPORT	\$ 3,000.00
OAKLAND COUNTY-SHERIFF'S BILL	OVERTIME	\$ 115.64
CUTTER'S EDGE ENGRAVING	CAPITOL OUTLAY	\$ 83.70
TOTAL		\$ 162,582.17

BILLS PRESENTED FOR PAYMENT:**CABLE FUND**

Vendor	Inv. Line Desc	Amount
CHARTER TOWNSHIP OF INDEPENDENCE	CONSULTANTS/CONTRACTING	\$ 1,500.00
GENERAL FUND	OFFICE RENT	\$ 900.00
GENERAL FUND	SUPPORT SERVICES	\$ 3,000.00
COMCAST	MISCELLANEOUS	\$ 367.12
TOTAL		\$ 5,767.12

BILLS PRESENTED FOR PAYMENT:**BUILDING FUND**

Vendor	Inv. Line Desc	Amount
THORTON AND GROOMS	REFUNDS OF PERMIT FEES	\$ 118.40
BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION	\$ 244.18
MARK CARLSON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 448.26
RON SHELTON	ELECTRICAL INSPECTOR(CONTRACTUAL)	\$ 1,796.81
JERRY HOBSON	PLUMBING INSPECTOR (CONTRACTUAL)	\$ 1,100.29
JERRY HOBSON	MECHANICAL INSPECTOR (CONTRACTUAL)	\$ 2,049.29
GENERAL FUND	TELEPHONE	\$ 202.47

REGULAR MEETING
November 9, 2023

Township of Springfield

Sean R. Miller, Clerk

GENERAL FUND	FACILITY RENT & UTILITIES	\$	1,500.00
GENERAL FUND	RECEIPTING, ACCOUNTING & PAYROLL	\$	2,200.00
TOTAL		\$	9,659.70

BILLS PRESENTED FOR PAYMENT:

LAKE IMPROVEMENT FUND

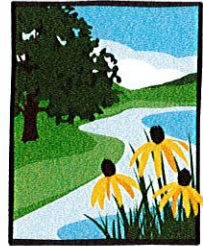
Vendor	Invoice Line Desc	Amount
BLUE WATER AQUATICS	CONTR. SERVICES-ELIZA LAKE	\$ 5,125.00
TOTAL		\$ 5,125.00

GRAND TOTAL \$ 257,029.94

SPRINGFIELD CHARTER TOWNSHIP

SEAN R. MILLER, CLERK

248-846-6510 | 248-846-6538 FAX



Memo

To: Township Board - **CONSENT**
From: Sean Miller, Clerk *Sean*
Date: 11/1/2023
Re: 2024 Monthly Healthcare Reimbursement

Below are the 2024 monthly healthcare reimbursement maximums for employees who are eligible for the Township health insurance but receive coverage elsewhere. The maximums are based on the average premium cost for each coverage type. The monthly employee contribution is applied to the Med/RX reimbursement as previously established by the Board.

COVERAGE	SINGLE		2-PERSON	
	Township Cost	Reimbursement Maximum	Township Cost	Reimbursement Maximum
Vision	\$5.18	\$5.18	\$10.20	\$10.20
Dental	\$31.62	\$31.62	\$76.46	\$76.46
Med/RX	\$518.49	\$468.49	\$1,316.20	\$1,216.20

Recommendation:

Approve 2024 monthly healthcare reimbursement maximums as follows: Single coverage at \$5.18 for Vision, \$31.62 for Dental, and \$468.49 for Medical/RX; 2-person coverage at \$10.20 for Vision, \$76.46 for Dental, and \$1,216.20 for Medical/RX

Respectfully,
Sean R. Miller
Township Clerk



SPRINGFIELD TOWNSHIP FIRE DEPARTMENT

DATE: October 31, 2023
TO: Laura Moreau, Supervisor
FROM: Ryan Hart, Captain
RE: Purchase Request

We are scheduled to replace a thermal image camera (TIC) this year based upon our equipment replacement plan. This is a device that allows us to see through smoke to see heat objects, locate victims, and assists on HAZMAT calls with certain products. Currently, we have the AVOMI brand TIC on our other engines. Our goal continues to standardize all of the equipment. Below are quotes from three (3) different vendors:

Vendor	Price	Shipping	Total
Premier Safety	\$6,519.47	\$30.00	\$6,549.47
MacQueen Equipment	\$9,450.00	\$0	\$9,450.00
Darley Fire Equipment	\$6,688.95	\$0	\$6,688.95

Our recommendation is that we purchase the AVOMI brand TIC from Premier Safety for \$6,549.47 and a 12v truck charger.



HOLLY AREA YOUTH ASSISTANCE

920 East Baird Street Holly, MI 48442

Phone: (248) 328-3185 Email: Haya4kids63@gmail.com

10/10/2023

Dear Springfield Township Board Members,
During our October Board of Directors meeting, the Holly Area Youth Assistance Board of Directors reviewed and approved the following volunteer to be a member of the HAYA Board of Directors.

Laura Rainey – Retired High School Teacher

Per Youth Assistance policy, we are to inform the Springfield Township Board Members of the approved volunteers to the HAYA Board of Directors and request formal approval from your board. In reviewing our files, we have found the following proclamation, which you may choose to follow or create one of your own creations: PROPOSAL TO APPROVE HOLLY AREA YOUTH ASSISTANCE VOLUNTEERS TO THE BOARD OF DIRECTORS WHEREAS, the Holly Area Youth Assistance program in the Village of Holly is augmented by contributions from the local Townships of Groveland, Holly, Rose, and Springfield. Holly Area Community Schools, and Oakland County Circuit Court – Family Division which permits the operation of an office with casework staff and WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the Charter Township of Holly, the Village of Holly, Groveland Township, Rose Township, Springfield Township, and Holly Community Schools in projects promoting the prevention of juvenile delinquency, child neglect, and child abuse.

NOW, THEREFORE, BE IT RESOLVED, that the Springfield Township Board does hereby approves and supports the Holly Area Youth Assistance volunteers appointed to the Board of Directors being:

Laura Rainey – Retired High School Teacher

Please reach out to me with any questions, and your responses by Nov. 1st, 2023.

Sincerely,

Tena Alvarado

Tena Alvarado
HAYA Board President

RECEIVED

OCT 13 2023

SPRINGFIELD TOWNSHIP

2023-20

WHEREAS, Holly Area Youth Assistance has been a primary prevention program serving and located in the geographic area of the Holly Area School District since 1963; and

WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse;

Yes:

No:

RESOLUTION DECLARED ADOPTED

I, Sean R. Miller, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing Resolution was adopted at a Regular Meeting of the Springfield Township Board held on November 9, 2023.

SEAN R. MILLER, Clerk

SPRINGFIELD CHARTER TOWNSHIP

Jerry David, Facilities Manager
248-846-6507(o) 248-408-1900(c)
Jdavid@springfield-twp.us



Memo

To: Laura Moreau and Township Board

From: Jerry David, Facilities Manager/JD

Date: November 1, 2023

Re: 2024-Renewal Support Services Agreement for HVAC Andover Controls with MCMI

Background

Springfield Township and Mechanical Control and Maintenance, Inc., hereafter referred to as MCMI have been in a support service agreement for at least 13 years. MCMI provides a preventative maintenance program support service.

System Management

Attached is the proposal for a one-year Support Service Agreement with MCMI for the HVAC Andover Controls cost for 2024. There is no change to the agreement from previous years.

Detailed Standard and Specialty Services – are spelled out in the agreement packet, which are listed in detail of the agreement under Schedule A, Schedule B, Schedule C, and Schedule D.

In addition, having a Support Service Agreement with MCMI has improved the operation, efficiently of our HVAC units, plus it allows for us to have additional cost savings on our electric bill.

Budget

Listed below is a history for Support Service Agreement Costs from previous years. Unfortunately, with the rising supplier cost MCMI has given us a 10% increase for the 2024 Support Service Agreement.

- 2019 & 2020: \$4980.00 each year
- 2021 & 2022: \$5230.00 each year (5% increase)
- 2023: \$5750.00 (9.94% increase)
- 2024: \$6325.00 (10% increase)

This expense is included in the 2024 budget.

If you have any questions, please feel free to call or email me.

Suggested motion: Authorize the Facilities Manager to renew the support service agreement with MCMI for the Civic Center HVAC Controls at a cost of \$6325.00 for 2024.

6540 Diplomat Drive
Sterling Heights MI. 48314
586-726-7500 Tel 726-7504 Fax
E-Mail service@mcml.net



MCMI
Facility Automation

RECEIVED
NOV 01 2023

BY: 11/1/2023

Support Service Agreement

Date: **December 1, 2023**
Customer: **Springfield Township**

We propose to furnish a Support Service Program for the following site location(s):

Springfield Township Community Center

In accordance with the terms and conditions set forth herein.

In compliance with the services indicated below and detailed in the General Conditions and Schedule A, we (Mechanical Controls and Maintenance, Inc., hereafter referred to as **MCMI**) will provide support service for all control devices interfaced to equipment outlined in Schedule B. The equipment to be addressed under this agreement on each scheduled visit is outlined in Schedule C. A Service Representative is assigned to insure system operation is at optimum efficiency levels. T&M service rates and material pricing is outlined in Schedule D.

Service will be provided in accordance with the following schedule: **Quarterly**

This Support Services Agreement will provide the services selected:

Standard Services		Specialty Services	
X	Preferential Service	X	Service Warranty
X	24 Hour Emergency Service	X	Preventive Maintenance Program
X	MCMI Technical Support Hotline		Training - Site Specific
X	MCMI Remote Monitoring Program		Component Replacement
X	Backup Service		Critical Part Inventory
X	Assigned MCMI Lead Technician		Network Systems Support Program
X	System Optimization and Reporting		Critical Alarm Monitoring

Support Services as described herein will be furnished by **MCMI** for..... **\$6,325.00**

This agreement covers a one-year period. Four equal payments will be made quarterly, with the first installment due upon acceptance of this agreement.

This proposal contains the entire agreement and will become effective on the date accepted by both parties.

ACCEPTED: _____ ACCEPTED: _____
Purchaser Seller
TITLE: _____ TITLE: _____

RECEIVED
NOV 01 2023
BY: 11/1/2023 (TD)

GENERAL CONDITIONS

The owner must perform regular facility maintenance of peripheral equipment that is a necessity in system operation but is not covered in this contract. **MCMI** reserves the right to request scheduled facility maintenance reports for evaluation purposes.

MCMI will not be responsible for hardware and/or software failures as a result of poorly maintained facilities, physical abuse, system tampering, acts of God, or any condition beyond our control. It is also agreed that we shall not be liable for injuries to persons or damage to property, and in no event shall we be liable for consequential or incidental damages, losses or delays. Changes or modifications to the system hardware or software by any party other than **MCMI** or authorized representatives of **MCMI** will immediately void this agreement and any warranties.

Customer will provide a list of authorized facility maintenance personnel and supervisory personnel for the location.

Owner must maintain integrity of all controller phone lines in use at the location covered by this contract. All expenses incurred for phone lines used at this site will be the responsibility of the owner.

Point overridden, whether through software or hardware shall remain in that state unless qualification from authorized personnel permits system automation to resume.

Service requested by the owner, in addition to the scheduled maintenance visits may be charged at the current labor rate as listed on Schedule D. In an effort to assist the owner concerning software problems, **MCMI** will first qualify the software performance and upon a determination of software problem try to approximate how long repair time will be.

All material in need for repair or replacement will be at the cost of the owner. Schedule "B" contains a list of all material types to be inspected under this Agreement; items not listed and not installed by **MCMI** will not be included in this contract. These devices will be indicated as defective or in need of repair on the Inspection/Status reports. A quoted price to affect noted repairs will be provided by **MCMI**. Material other than Andover products replaced as a result of failure shall not be limited to the same manufacturer but shall be replaced with products, standard in the industry, of equal or greater potential.

24-hour emergency service is provided under the terms of this contract, a request specifically for emergency service must be phoned into the office and must contain a complete description of the problem including the approximate time of occurrence, location and any other pertinent information. All emergency service requests will be responded to within a (24) hour period.

Either party can terminate this Agreement 30 days prior written notice if the other party materially breaches this Agreement. If there are additions, alterations, repairs or adjustments to the system(s) not authorized by **MCMI**, they are not responsible for any damages to the extent caused by such event. If payment is made for the quarter in which services are due but have not yet been fully rendered then a refund amount will be agreed to by both parties and a refund will be issued to the Owner.

If any changes are proposed and accepted for these General Conditions, it is agreed that the amount stated will be recalculated to reflect those changes and submitted to Owner for approval.

These visits are subject to the owner's overall schedule of operation, **MCMI** will conform, whenever possible, to scheduling maintenance visits to coincide with the owner's days and times requested.

An inspection/Status report will be furnished after each visit with details of findings and a current evaluation of system conditions. A **MCMI** Service Representative will discuss recommendations for corrective measures, if any, with authorized personnel.

Both parties agree not to utilize the services of any individual outside of this of this Agreement who, to the best of their knowledge, is a current employee of either party or who has been an employee of either party in the 360 days since **MCMI** and Customer last conducted business together in any way. The phrase "utilize the services of" as used above includes, but is not limited to, employing, contracting, and subcontracting. This provision specifically excludes any individual once they have been outside of the employ of the above parties for a period of 360 days or more. Both parties agree that their breach of this provision shall entitle the non-breaching party to charge the breaching party \$75,000 dollars as an employee placement fee.

All invoices are payable on Net 30 terms. A late charge of 1.5% monthly will be applied thereafter.

Service Contracts are the responsibility of the **MCMI** Service Division. The Service Manager is responsible for our performance regarding this contract and alterations or additions to your existing Building Automation System.

SCHEDULE A

RECEIVED
NOV 01 2023
11/1/2023

PREFERENTIAL SERVICE

Support Service Agreement customers receive top priority service.

24-HOUR EMERGENCY SERVICE

Telephone service support responded to within 30-minute period.

Emergency service premiums waived for Support Service Agreement customers

MCMI TECHNICAL SUPPORT

Answer questions regarding system operation and programming.

Assistance with the setup of List Views and Reports as requested by customer.

Assistance with Setpoint and Schedule changes as requested by customer.

Step by step assistance for seldom used program functions.

Off-site monitoring to assist the building operator with system diagnosis.

On-site Support Services Logbook.

MCMI REMOTE MONITORING PROGRAM

MCMI Support Staff will connect to the site monthly to review system operation.

Cyberstation support is provided using Windows Remote Desktop application or third-party remote-control application.

BACKUP SERVICE

Full backups will be maintained on-site and off-site

Backups will be performed on a quarterly basis.

ASSIGNED MCMI LEAD TECHNICIAN

MCMI Service Representative assigned to facility as Lead Technician

SYSTEM OPTIMIZATION AND REPORTING

MCMI Lead Technician will provide technical assistance with programming and fine-tuning of all control loops, making recommendations, and implementing enhanced operational practices as approved and accepted by the site engineering personnel.

Develop reports that take data from the system and turn that data into actionable information, allowing for more efficient facility management by the site engineering personnel.

SERVICE WARRANTY

90-Day Warranty on all services (parts and labor.)

SOFTWARE WARRANTY

Warranty all control programs originally installed by MCMI.

**PREVENTIVE MAINTENANCE PROGRAM
HVAC SYSTEM**

Communications check with all Andover DDC Controllers
Analysis of analog and digital outputs.
Verify transducer and/or relay interface performance.
Check all in-line component air filters.
Load test battery backup on all DDC Controllers
Calibrate all capacity, temperature, humidity and equipment control devices as required.
Check and calibrate all pneumatic thermostats.
Analysis function of program sequences.
Tune all Proportional Integral Derivative Control Loops.
Discuss system operation and performance with the customer.
Verify integrity of all control programs and controller commands.
Clean and inspect all controller and interface panels.
Clean and inspect computer case, chassis and associated peripherals.

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NOV 01 2023
11/1/2023
BY:*CP*

TRAINING - SITE SPECIFIC

Site-specific training sessions to be held on-site, an outline of each session to be defined by owner or operator.

COMPONENT REPLACEMENT

Replace any defective part of the Andover DDC System as required.

CRITICAL PART INVENTORY

In-stock critical part inventory located at MCMI Service Center, Sterling Heights, MI

NETWORK SYSTEMS SUPPORT PROGRAM

Upgrade software/firmware (EPROM's) to the latest factory revision available, with limited engineering/application support of system network.

CRITICAL ALARM MONITORING

24-hour remote monitoring of six critical building alarms, as defined by owner/operator.

SCHEDULE B

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NOV 01 2023
11/1/2023
FY: (11)

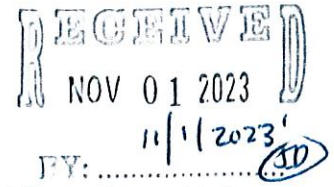
EQUIPMENT

HVU – Heating
RTU – Cooling
VVB (2)
DDB (34)
EF-1

CONTROL SYSTEM

Cyberstation Front-end
CX9900 Controller with modem
SCX920 Controller
LCX810 Controller
TCX853 Controller
TCX865 Controller
Phone line Noise Suppressor

SCHEDULE C



The following is a breakdown of the scheduled Preventive Maintenance visits and the equipment to be addressed during the respective visit.

JANUARY

Preventive Maintenance with emphasis on Heating

HVU

VVB

DDB

APRIL

Preventive Maintenance with emphasis on Cooling

RTU

VVB

DDB

EF-1

JULY

Preventive Maintenance with emphasis on Cooling

RTU

VVB

DDB

OCTOBER

Preventive Maintenance with emphasis on Heating

HVU

VVB

DDB

EF-1

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 NOV 01 2023
 11/1/2023
 BY:

SCHEDULE D

	Straight Time	Time and ½	Double Time	Emergency	SE Parts Discount
Technical	\$149.00	\$219.00	\$286.00	\$325.00	None
SSA Rate	\$133.00	\$199.00	\$261.00	N/A	.40

Straight Time Monday through Friday, between 7:00 a.m. and 4:00 p.m.

Time and one-half Monday through Friday, after 4:00 p.m. or after the first eight hours service posted that day.
 Saturday, before 4:00 p.m.

Double Time Saturday, after 4:00 p.m.
 Sunday or Holiday, anytime.

Emergency As it is requested, is billable anytime of the day.

- Andover Controls (Schneider Electric) material is offered with an extended discount under the terms of this Support Services Agreement.
- Pre-Paid Hourly Technical Service and/or Preventive Maintenance Program determines discount Level. The table shows adjusted service rates under the terms of this Support Service Agreement.
- Minimum Technical Support charge outside of normal working hours is one hour, then in 15-minute increments thereafter.
- The minimum on-site Technical Support charge is one hour, then in 15-minute increments thereafter. The above-mentioned rates will be charged from the time that a truck is dispatched to you, until it departs your facility.
- MCMI does not charge for mileage.
- A one-time truck charge of \$125.00 per service call will be added to the invoice.
- Emergency Service Premium is waived for customers under the terms of this Support Service Agreement.

SPRINGFIELD CHARTER TOWNSHIP

Jerry David, Facilities Manager
248-846-6507(o) 248-408-1900(c)
Jdavid@springfield-twp.us



Memo

To: Laura Moreau and Township Board
From: Jerry David, Facilities Manager/JD
Date: November 1, 2023
Re: 2024-Renewal Snow Removal Agreement with All n One Lawn Care Service

Background

Springfield Township, Fire Department, Parks and Recreation and All n One Lawn Care Service have been under a snow removal agreement for the 2021-2022 & 2022-2023 Snow Removal Season. The Township has decided to continue the snow removal services with All n One for the 2023-2024 Snow Removal Season.

System Management

Attached is the pricing estimate/proposal for the 2023-2024 snow removal season. All n One has decided to keep the cost the same as last year.

There is no change to the agreement from previous years which are spelled out as: Sidewalks-shovel/shovel 6+/salt and Driveway-plowed/plow 6+/salt. All n One will remove snow/salt before/after regular operating hours Monday-Friday 8:30am-4:30pm and on the weekends.

Budget

The attached 2023-2024 Snow Removal estimate/proposal from All n One itemized cost for the following Township Locations are: Civic Center, 700 Broadway, FS1, FS2, Hart Community Center/Millpond, Shiawassee Basin Preserve, Ranger House, and Northern Trailhead.

This expense is included in the 2024 budget.

If you have any questions, please feel free to call or email me.

Suggested motion: Authorize the Facilities Manager to renew the snow removal agreement with All n One Lawn Care Service for the 2023-2024 Snow Removal Season per their estimate/proposal dated 8/9/2023.

All N One Lawn Care Service
P.O.Box 218
Linden, MI 48451-9774 US
allnonelawncares13@gmail.com

RECEIVED
NOV 01 2023
BY: 11/1/2023 (JD)

Estimate

ADDRESS

Springfield Twp.
12000 Davisburg Rd
Davisburg, MI 48350

ESTIMATE # 1040

DATE 08/09/2023

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/09/2023	Snow Removal Civic Center	1	175.00	175.00
08/09/2023	Snow Removal Civic Center 6+ Inches	1	230.00	230.00
08/09/2023	Sidewalks Civic Center	1	65.00	65.00
08/09/2023	Sidewalks Civic Center 6+ inches	1	95.00	95.00
08/09/2023	Sidewalk Salt Civic Center	1	50.00	50.00
08/09/2023	Salt Civic Center	1	185.00	185.00
08/09/2023	Snow Removal FS2	1	90.00	90.00
08/09/2023	Snow Removal FS2 6+ Inches	1	125.00	125.00
08/09/2023	Sidewalks FS2	1	40.00	40.00
08/09/2023	Sidewalks FS2 6+ Inches	1	60.00	60.00
08/09/2023	Sidewalk Salt FS2	1	30.00	30.00
08/09/2023	Salt FS2	1	90.00	90.00
08/09/2023	Snow Removal FS1	1	70.00	70.00
08/09/2023	Snow Removal FS1 6+ Inches	1	110.00	110.00
08/09/2023	Sidewalks FS1	1	40.00	40.00
08/09/2023	Sidewalks FS1 6+ Inches	1	60.00	60.00
08/09/2023	Sidewalk Salt	1	30.00	30.00

RECEIVED
NOV 01 2023

BY: 11/1/2023 (10)

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/09/2023	FS1 Salt FS1	1	70.00	70.00
08/09/2023	Snow Removal 700 Garage	1	45.00	45.00
08/09/2023	Snow Removal 700 Garage 6+ Inches	1	60.00	60.00
08/09/2023	Sidewalks 700 Garage	1	10.00	10.00
08/09/2023	Sidewalks 700 Garage 6+ inches	1	15.00	15.00
08/09/2023	Salt 700 Garage	1	45.00	45.00
08/09/2023	Snow Removal Millpond Park	1	95.00	95.00
08/09/2023	Snow Removal Millpond Park 6+ Inches	1	140.00	140.00
08/09/2023	Sidewalks Millpond Park	1	40.00	40.00
08/09/2023	Sidewalks Millpond Park 6+ Inches	1	60.00	60.00
08/09/2023	Sidewalk Salt Millpond Park	1	30.00	30.00
08/09/2023	Salt Millpond Park	1	100.00	100.00
08/09/2023	Snow Removal Basin	1	80.00	80.00
08/09/2023	Snow Removal Basin 6+ Inches	1	110.00	110.00
08/09/2023	Snow Removal Ranger House	1	35.00	35.00
08/09/2023	Snow Removal Northern Trailhead	1	50.00	50.00
08/09/2023	Snow Removal Northern Trailhead 6+ Inches	1	75.00	75.00

SUBTOTAL 2,605.00
TAX 0.00
TOTAL \$2,605.00

Accepted By

Accepted Date



MEMO

Consent Agenda

TO: Springfield Township Board

FROM: Laura Moreau, Supervisor

DATE: November 3, 2023

RE: **Planning Commission and ZBA Appointments**

Dean Baker and Jamie Costigan currently serve on the Planning Commission with terms that expire in November 2023. Both Dean and Jamie have expressed interest in continuing to serve on the Planning Commission for three-year terms.

Dean Baker also serves on the Zoning Board of Appeals with a term that expires November 2023. Dean has expressed interest in continuing to serve on the ZBA for another three-year term.

Recommendation: Reappoint Dean Baker and Jamie Costigan to the Planning Commission for three-year terms ending November 2026.

Reappoint Dean Baker to the Zoning Board of Appeals for a three-year term ending November 2026.

NOTICE OF PUBLIC HEARING

COMMUNITY DEVELOPMENT 2024 BLOCK GRANT FUNDS

NOTICE IS HEREBY GIVEN that Springfield Township will hold a Public Hearing on the use of Community Development Block Grant Funds. The Hearing will be held on Thursday, November 9, 2023 at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, 48350 for the purpose of hearing public comments on the Community Development Block Grant (CDBG) Program Year 2024 application in the approximate amount of \$19,822.00 to fund eligible projects. All interested citizens are requested to attend the Hearing. Any questions or comments may be referred to Amanda Steward, Clerk's Assistant, (248-846-6510) Charter Township of Springfield, 12000 Davisburg Road, Davisburg, Michigan 48350 during regular office hours Monday through Friday until the date of the Public Hearing. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact the Township Clerk at 248-846-6510 for special services.

Sean R. Miller, Clerk
Charter Township of Springfield

Publish: 10-26-23

**SPRINGFIELD CHARTER TOWNSHIP
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Township Board of the Charter Township of Springfield will hold a Public Hearing to receive oral and written comments on the Township's proposed 2024 budgets.

The property tax millage rates proposed to be levied to support the proposed budget will be a subject of this hearing.

The Public Hearing will be held at the Regular Meeting of the Springfield Township Board on Thursday, November 9, 2023 beginning at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI.

NOTICE IS FURTHER GIVEN that a copy of the proposed 2024 budgets may be examined at the Township Clerk's Office, 12000 Davisburg Road, Davisburg, MI 48350 during regular office hours Monday through Friday until the date of the Public Hearing. Written comments may be submitted to the Township Clerk at the above address up until the time of the hearing. Anyone needing a special accommodation at the hearing should contact the Township Clerk at least two (2) business days in advance. 248-846-6510

SEAN R. MILLER, CLERK
Springfield Charter Township
Published: October 26, 2023

**SPRINGFIELD CHARTER TOWNSHIP
NOTICE OF SECOND READING**

NOTICE IS HEREBY GIVEN, that the Township Board of Springfield Charter Township will hold a SECOND READING at its Regular Meeting on Thursday, November 9, 2023, beginning at 7:30 p.m. at the Springfield Township Civic Center, 12000 Davisburg Rd., Davisburg, MI 48350 to receive comments on the following proposed amendments to the Springfield Township Code of Ordinances, Chapter 2 – Administration.

THE CHARTER TOWNSHIP OF SPRINGFIELD, OAKLAND COUNTY, MICHIGAN, ORDAINS:

**CHARTER TOWNSHIP OF SPRINGFIELD
AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF SPRINGFIELD CODE OF ORDINANCES:
AMENDMENT TO CHAPTER 2 – ADMINISTRATION, ARTICLE V. - FINANCE, DIVISION 2. EMERGENCY
SERVICES COST RECOVERY.**

SECTION ONE-Amendments

The following Sections of Chapter 2 - Utilities, Article V. – Finance, Division 2. Emergency Services Cost Recovery are amended as follows:

1. Section 2-147. *Definitions* is hereby amended as follows:

Person Responsible means:

- (1) A person who is the owner, operator, occupant, or other person who operates and/or maintains any building, premises or property where an incident arises necessitating an emergency response, or the driver(s) of vehicle(s) involved in an incident necessitating a request for an emergency response. Persons responsible necessitate and/or receive some benefit from the emergency response and shall be charged the expenses of an emergency response in equal portions; or
- (2) Any person if, while under the influence of an alcoholic liquor, a controlled substance, or another intoxicating substance, or the combined influence of an alcoholic liquor, a controlled substance, and/or another intoxicating substance, such person's operation of a motor vehicle proximately creates or causes any incident or accident resulting in an emergency response. "Under the influence of an alcoholic liquor or a controlled substance or the combined influence of an alcoholic liquor or a controlled substance" means a person whose physical or mental abilities are impaired to a degree that he no longer has the ability to operate a motor vehicle with the caution characteristic of a sober person of ordinary prudence. Further, it shall be presumed that a person was operating a motor vehicle while under the influence of an alcoholic liquor if a chemical analysis of his blood, urine or breath reveals a blood alcohol content of 0.08 percent or more; or any person necessitating the response of an emergency ambulance service.

2. Section 2-151. *Liability for expense of an emergency response* is hereby amended to read as follows:

- (a) *Charge against persons.* The expense of an emergency response shall be a charge against all persons responsible for the expenses in the following circumstances:

1. *Arson.* In any case in which arson takes place, the person convicted of that crime, or of any lesser charge, or who pleads guilty or admits responsibility by way of a plea bargain, shall be financially responsible for all expenses of the emergency response, including but not limited to: costs of investigation, fighting, and extinguishing the fire, and or for any EMS service, for any services necessary to secure the building, (including board-up services), and/or for any other security procedures performed by the Township or its agents.
 2. *Restitution.* When the fire department or any person authorized to enforce this ordinance are called to respond to any emergency or incident which was the result of a violation of any federal, state, or local regulation governing fire safety, or from gross negligence, the person or entity that is responsible shall reimburse the township for all expenses of the emergency response.
 3. *EMS transport.* In any case where a response necessitates transport to a hospital or other medical facility by the fire department, the township shall be entitled to recover all the expenses of the medical transport.
 4. *Operating while intoxicated.* In any case where the person is operating a motor vehicle while intoxicated as provided by the Michigan Vehicle Code, the person who is convicted of that crime, or of any lesser charge, or who pleads guilty or admits responsibility by way of a plea bargain, shall be financially responsible for all expenses of the emergency response.
- (b) *Collection of charges.* The charges imposed under this division constitute a debt of that person and are collectible by the township in the same manner as an obligation under contract, express or implied. Additionally, the 52-2 Judicial District Court is authorized to collect the debt for the township as it relates to responsible persons and may impose an administrative service fee on behalf of the township for such collection as currently established or as hereafter adopted by resolution of the township board from time to time.
- (c) *Cost recovery schedule.* The township may, by resolution, adopt a schedule of the costs included within the expense of an emergency response. This schedule shall be available at the office of the township clerk for inspection by the public during regular office hours.
- (d) *Billing.* The township may within 30 days of receiving itemized costs, or any part thereof, incurred for an emergency response, submit a bill for those costs by first class mail or personal service to the person(s) responsible for the expenses as enumerated under this division. The bill shall require full payment within 30 days from the date of mailing or service of said bill upon the responsible person(s).
- (e) *Failure to pay; procedures to recover costs.* Any failure by the person(s) described in this division as responsible for expenses of an emergency response to pay said bill within 30 days of mailing or service of the bill shall constitute a default on said bill. The failure to pay may further be considered a violation of probation if the payment was ordered by the court at the time of sentencing. The township shall also have the right to bring action in a court of competent jurisdiction to collect said costs if the township deems such action to be necessary.

3. Section 2-152. *Exemptions* is hereby amended to read as follows:

Emergency fire and medical services which are rendered pursuant to a mutual aid agreement whereby the provisions of this article would conflict with the terms of the mutual aid agreement are exempt from the provisions of section 2-151(a).

SECTION TWO—Balance of Ordinance Remains in Effect

The balance of the Springfield Township Code of Ordinances shall remain in full force and effect, except as specifically modified herein.

SECTION THREE—Repealer

All ordinances and portions of ordinances inconsistent with this Ordinance are hereby repealed.

SECTION FOUR—Savings Clause

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court or any rights acquired, or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section Three of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

SECTION FIVE—Severability

Should any provision or part of this Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance, which shall remain in full force and effect.

SECTION SIX—Effective Date

This Ordinance shall take effect following publication in the manner prescribed by law. This Ordinance shall be published in the manner provided by law.

NOTICE IS FURTHER GIVEN, that the complete text of the Springfield Township Code of Ordinances and documents related to the proposed amendments may be examined at the Springfield Township Clerk's Office, 12000 Davisburg Rd., Davisburg, MI 48350 during regular office hours. Written comments may be submitted to the Springfield Township Clerk up until the time of the Public Hearing. Those persons needing a special accommodation should contact the Clerk's Office at least two (2) business days in advance. 248-846-6510.

SEAN R. MILLER, Clerk
Springfield Charter Township
Published: October 26, 2023

RESOLUTION

2023-21

RESOLUTION OF THE SPRINGFIELD TOWNSHIP BOARD

ADOPTED ON: November 9, 2023

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, Springfield Township has duly advertised and conducted a public hearing as follows:

Supervisor Laura Moreau opened the Public Hearing at _____ p.m.

Supervisor Laura Moreau closed the Public Hearing at _____ p.m.,

on November 9, 2023 for the purpose of receiving public comments regarding the proposed use of PY2023 Community Development Block Grant funds (CDBG) in the approximate amount of \$19,822.00 and

WHEREAS, Springfield Township found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

Project Name

Amount

THEREFORE, BE IT RESOLVED, that the Springfield Township CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban development, and that the Supervisor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Motion by:

Supported by:

Ayes:

Nays:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, Sean R. Miller, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted at a Regular Meeting of the Springfield Township Board held on November 9, 2023, the original of which is on file in my office.

CHARTER TOWNSHIP OF SPRINGFIELD

SEAN R. MILLER, Clerk

Memo

SPRINGFIELD CHARTER TOWNSHIP

CLERK'S OFFICE
248-846-6510



TO: Township Board
FROM: Amanda Steward, Clerk's Assistant
DATE: November 2, 2023
RE: CDBG Public Hearings: PY2024 CDBG Funding

We have been notified that for PY2024, the Public Service cap was reduced to 15% and is limited to one Public Service Project only. The County has said to base the total expected on the PY2023 amount which was \$19,822.00. The Notice of Public Hearing was published on October 26th, 2023, in the Oakland Press. If we base the public service amount on the expected total, the total available for Emergency Services will be approximately \$3,500.00 with the remainder available for other accounts being \$16,322.00. The minimum allocation per project is \$3,500.00 and the cap on the total number of projects remains at 4. The map of the Township showing the Low-Mod area is attached and remains as it was last year.

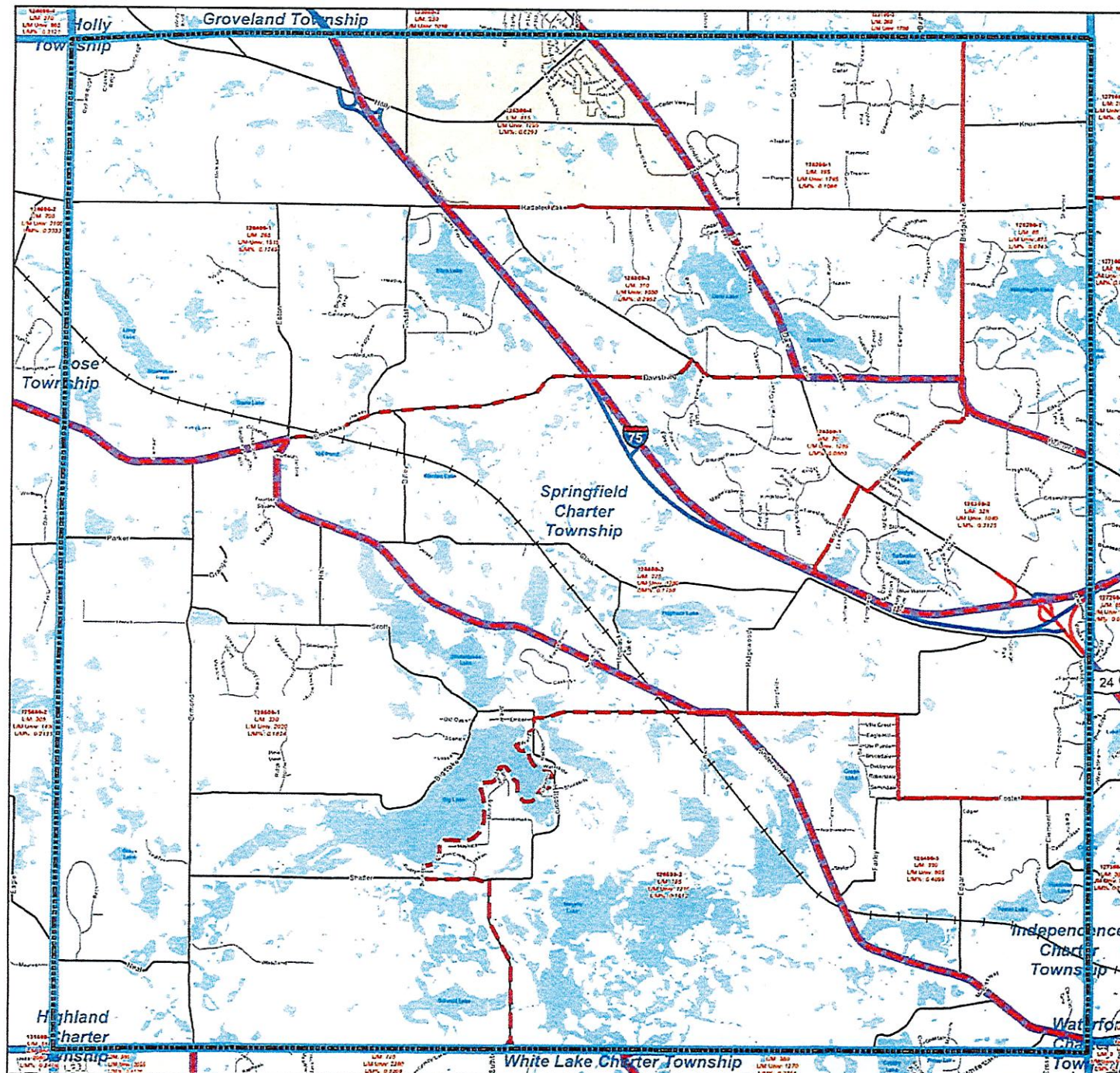
It is important to point out that the funds for PY2023 have not been released yet and I learned during the annual CDBG meeting that they have no definitive date when those funds will be released. The following are the submitted and approved application amounts for 2023:

Street Light Project	\$7,500.00
Senior Center	\$6,197.00
Emergency Services	<u>\$6,125.00</u>
Total	\$19,822.00

We are required to submit for reimbursements (draws) every 9 months per activity from the Letter to Spend Date. This is so that the County does not have unobligated funds on their books for an extended period. Also, there is now no recapture/reallocation policy. We will have two years to spend the funds. After two years, all unobligated funds will be reprogrammed back to Oakland County. I have attached the current Area-wide Benefit map, copy of a proposed resolution, a copy of the notice and Information received from applicants. The application is due on Friday, December 1, 2023.

The Subrecipient Agreement was NOT AVAILABLE from Oakland County and will not be available until 2024. The Board can authorize the Supervisor to sign the Subrecipient Agreement when it becomes available.

Recommendation: Allocate the 2024 Community Development Block Grant funds in an approximate amount of \$19,822.00 for the following projects: Independence Township Senior Community Center and Neighbor for Neighbor. Authorize the Supervisor to sign the Subrecipient Agreement when it becomes available from Oakland County.



OAKLAND COUNTY MICHIGAN
 Economic Development & Community Affairs
 David Coulter, County Executive

**OAKLAND COUNTY
 COMMUNITY & HOME IMPROVEMENT**
 Oakland Pointe
 250 Elizabeth Lake Road, Ste. 1900
 Pontiac, MI 48341-0414
 248.858.0493
www.oakgov.com/chi

Area-Wide Benefit Map Springfield Charter Township

- County Border
- Community Boundary (Highlighted)
- Community Boundary (Adjacent)
- Census Tract 2010
- Eligible Area-Wide Benefit Block Groups
- Non-Eligible Block Groups
- Interstate
- US
- State
- Major
- Minor
- Railroad
- Waterbodies

1 in = 0.8 miles

This Census Block Group map reflects the 2011-2015 American Community Survey (ACS).

Map Created On: 9/1/2020

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 101 GENERAL FUND

Page:

4/14

2024 BUDGET HEARING - BOARD MEMBERS
NOVEMBER 9, 2023

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPRO BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
ESTIMATED REVENUES									
Dept 016 - CIVIC CENTER									
Totals for dept 016 - CIVIC CENTER		29,691.19	30,219.81	41,000.00	22,855.93	65,800.00	0.00	65,800.00	65,800.00
TOTAL ESTIMATED REVENUES		2,544,054.77	3,246,108.45	2,488,800.00	1,422,442.19	2,796,950.00	0.00	2,783,050.00	2,847,050.00
APPROPRIATIONS									
Dept 101 - TRUSTEES									
UNK_EXP - UNK_EXP									
101-101-702.000	TRUSTEES SALARIES	19,161.32	22,191.98	28,000.00	12,833.52	29,000.00	0.00	30,000.00	30,000.00
101-101-715.000	SOCIAL SECURITY	1,465.84	1,697.70	2,200.00	981.54	2,200.00	0.00	2,300.00	2,300.00
101-101-830.000	CONFERENCES	0.00	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00	4,000.00
101-101-860.000	MILEAGE	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00
TOTAL UNK_EXP - UNK_EXP		20,627.16	23,889.68	35,200.00	13,815.06	36,200.00	0.00	37,300.00	37,300.00
Totals for dept 101 - TRUSTEES		20,627.16	23,889.68	35,200.00	13,815.06	36,200.00	0.00	37,300.00	37,300.00
Dept 171 - SUPERVISOR									
UNK_EXP - UNK_EXP									
101-171-702.000	SUPERVISOR SALARY	83,500.08	88,500.00	92,900.00	54,191.76	95,700.00	0.00	98,600.00	101,600.00
101-171-703.000	PLAN. ADM/SUPV ASST	44,550.00	50,400.00	53,000.00	30,916.62	62,000.00	0.00	64,000.00	66,000.00
SALARY ADJUST > 3% - RECOGNIZE INCREASED RESPONSIBILITIES & SALARY MORE IN LINE WITH DEPUTIES						62,000.00	0.00	0.00	0.00
66000						0.00	0.00	64,000.00	0.00
						0.00	0.00	0.00	66,000.00
GL # FOOTNOTE TOTAL:						62,000.00		64,000.00	66,000.00
101-171-715.000	SOCIAL SECURITY	9,329.18	10,166.85	11,200.00	6,281.32	12,000.00	0.00	12,400.00	13,000.00
101-171-718.000	RETIREMENT	5,602.56	6,158.37	9,000.00	4,720.94	10,000.00	0.00	10,500.00	11,000.00
101-171-719.000	LIFE INSURANCE	467.84	516.00	550.00	301.00	550.00	0.00	550.00	550.00
101-171-721.000	DISABILITY INSURANCE	930.44	1,049.43	1,200.00	638.40	1,200.00	0.00	1,200.00	1,200.00
101-171-726.000	OFFICE SUPPLIES	1,365.48	551.89	1,000.00	324.93	1,000.00	0.00	1,000.00	1,000.00
101-171-830.000	CONFERENCES-DUES-ETC	150.00	2,420.03	3,000.00	2,206.53	3,000.00	0.00	3,000.00	3,000.00
101-171-860.000	MILEAGE ALLOWANCE	17.92	226.50	1,000.00	267.24	500.00	0.00	500.00	500.00
101-171-924.000	MOBILE COMMUNICATIONS	315.59	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00
TOTAL UNK_EXP - UNK_EXP		146,229.09	159,989.07	173,850.00	99,848.74	186,950.00	0.00	192,750.00	198,850.00
Totals for dept 171 - SUPERVISOR		146,229.09	159,989.07	173,850.00	99,848.74	186,950.00	0.00	192,750.00	198,850.00
Dept 191 - ELECTIONS									
UNK_EXP - UNK_EXP									
101-191-702.000	SALARIES	0.00	29,023.31	4,200.00	0.00	36,500.00	0.00	4,200.00	18,000.00
101-191-703.000	E.I. TRAINING	0.00	3,192.00	0.00	0.00	4,000.00	0.00	0.00	2,700.00
101-191-706.000	OVER TIME	268.26	2,686.53	300.00	0.00	8,000.00	0.00	300.00	3,000.00
101-191-715.000	SOCIAL SECURITY	20.21	401.25	100.00	0.00	700.00	0.00	100.00	500.00

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APPROPRIATIONS									
Dept 191 - ELECTIONS									
101-191-718.000	RETIREMENT	16.33	163.65	100.00	0.00	500.00	0.00	100.00	200.00
101-191-726.000	OFFICE SUPPLIES	210.99	3,564.06	400.00	0.00	3,300.00	0.00	400.00	3,000.00
101-191-729.000	EQUIP.& SUPPLIES	22.50	4,709.51	4,000.00	0.00	5,000.00	0.00	4,000.00	5,000.00
101-191-750.000	POSTAGE	0.00	13,120.50	2,500.00	0.00	17,000.00	0.00	2,500.00	10,000.00
101-191-802.000	CONTRACTUAL SERVICES	0.00	1,631.56	2,000.00	0.00	1,900.00	0.00	2,000.00	1,500.00
101-191-814.000	CODING	0.00	600.00	800.00	0.00	800.00	0.00	800.00	800.00
101-191-820.000	TEST DECKS & CONTRACTING	0.00	6,041.57	1,000.00	0.00	13,500.00	0.00	1,000.00	6,000.00
101-191-830.000	MTG & TRAINING EXPENSES	0.00	147.45	150.00	0.00	200.00	0.00	0.00	500.00
101-191-860.000	MILEAGE ALLOWANCE-ELECTION	0.00	0.00	0.00	0.00	100.00	0.00	100.00	100.00
101-191-900.000	PRINTING & PUBLISHING	103.82	1,646.53	300.00	0.00	2,000.00	0.00	300.00	2,000.00
101-191-930.000	MAINTENANCE / LICENSING	0.00	6,882.00	5,800.00	0.00	5,800.00	0.00	5,800.00	5,800.00
TOTAL UNK_EXP - UNK_EXP		642.11	73,809.92	21,650.00	0.00	99,300.00	0.00	21,600.00	59,100.00
Totals for dept 191 - ELECTIONS		642.11	73,809.92	21,650.00	0.00	99,300.00	0.00	21,600.00	59,100.00
Dept 209 - ASSESSOR									
UNK_EXP - UNK_EXP									
101-209-702.000	CHIEF ASSESSOR SALARY	0.00	140.00	0.00	0.00	0.00	0.00	0.00	0.00
101-209-704.000	ASSESSOR I	40,100.16	53,083.37	50,400.00	29,400.00	56,400.00	0.00	58,100.00	60,000.00
101-209-715.000	EMPLOYERS SOCIAL SECURITY	2,838.16	3,912.85	3,850.00	2,222.36	4,000.00	0.00	4,100.00	4,100.00
101-209-718.000	RETIREMENT	2,807.04	2,872.50	3,000.00	882.00	3,000.00	0.00	3,000.00	3,000.00
101-209-719.000	LIFE INSURANCE	206.40	268.32	250.00	150.50	250.00	0.00	250.00	250.00
101-209-721.000	DISABILITY INSURANCE	300.84	389.24	350.00	220.50	350.00	0.00	350.00	350.00
101-209-726.000	OFFICE SUPPLIES	222.88	27.34	0.00	650.13	0.00	0.00	0.00	0.00
101-209-802.000	TAX TRIBUNAL	338.00	403.00	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00
101-209-803.000	CONTRACT SERVICES-ASSESSIN	93,250.23	94,202.04	95,500.00	100,834.81	105,000.00	0.00	105,000.00	105,000.00
101-209-815.000	COMPUTER LICENSE & SUPPORT	2,037.00	2,546.50	0.00	2,747.50	0.00	0.00	0.00	0.00
101-209-830.000	CONFERENCES-DUES-ETC	240.00	1,181.11	0.00	1,147.20	1,200.00	0.00	1,500.00	1,500.00
101-209-860.000	MILEAGE ALLOWANCE	79.52	513.76	0.00	0.00	0.00	0.00	0.00	0.00
101-209-900.000	PRINTING & PUBLISHING	0.00	0.00	250.00	58.52	250.00	0.00	250.00	250.00
TOTAL UNK_EXP - UNK_EXP		142,420.23	159,540.03	154,600.00	138,313.52	171,450.00	0.00	173,550.00	175,450.00
Totals for dept 209 - ASSESSOR		142,420.23	159,540.03	154,600.00	138,313.52	171,450.00	0.00	173,550.00	175,450.00
Dept 215 - CLERK									
UNK_EXP - UNK_EXP									
101-215-702.000	CLERKS SALARY	73,700.16	78,200.16	82,200.00	47,950.00	84,700.00	0.00	87,300.00	90,000.00
101-215-703.000	DEPUTY CLERK SALARY	56,200.08	75,043.93	62,100.00	36,225.00	67,900.00	0.00	70,000.00	72,100.00
101-215-707.000	CLERKS ASST I	16,296.88	36,665.92	46,200.00	26,950.00	47,600.00	0.00	49,100.00	50,600.00
101-215-708.000	CLERKS ASST II	41,000.16	46,578.01	44,100.00	21,770.70	44,300.00	0.00	45,700.00	47,100.00

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APPROPRIATIONS									
Dept 215 - CLERK									
101-215-715.000	EMPLOYERS SOCIAL SECURITY	13,891.89	17,366.89	17,600.00	9,691.15	18,100.00	0.00	18,600.00	19,300.00
101-215-718.000	RETIREMENT	8,830.85	10,069.98	9,400.00	5,235.95	9,700.00	0.00	10,000.00	10,300.00
101-215-719.000	LIFE INSURANCE	727.56	921.06	1,000.00	532.34	1,100.00	0.00	1,000.00	1,000.00
101-215-721.000	DISABILITY INSURANCE	1,281.84	1,647.79	1,900.00	967.56	1,900.00	0.00	1,900.00	1,900.00
101-215-726.000	OFFICE SUPPLIES	463.29	938.05	1,000.00	324.41	1,000.00	0.00	1,000.00	1,000.00
101-215-815.000	COMPUTER LICENSE & SUPPORT	1,580.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00
101-215-830.000	CONFERENCES-DUES-ETC	737.35	2,686.30	5,000.00	6,439.01	5,000.00	0.00	5,000.00	5,000.00
101-215-860.000	MILEAGE ALLOWANCE	42.00	74.00	500.00	738.84	1,000.00	0.00	500.00	500.00
101-215-875.000	SOFTWARE & SUPPORT	0.00	2,732.00	1,800.00	0.00	2,800.00	0.00	2,800.00	2,800.00
101-215-924.000	MOBILE COMMUNICATIONS	260.32	539.50	700.00	285.54	500.00	0.00	500.00	500.00
TOTAL UNK_EXP - UNK_EXP		215,012.38	273,463.59	275,500.00	157,110.50	285,600.00	0.00	293,400.00	302,100.00
Totals for dept 215 - CLERK		215,012.38	273,463.59	275,500.00	157,110.50	285,600.00	0.00	293,400.00	302,100.00
Dept 247 - BOARD OF REVIEW									
UNK_EXP - UNK_EXP									
101-247-702.000	SALARIES-B.O.R.	1,200.00	1,800.00	3,200.00	1,920.00	3,300.00	0.00	3,400.00	3,400.00
101-247-715.000	EMPLOYERS SOCIAL SECURITY	91.80	137.70	250.00	146.88	250.00	0.00	300.00	300.00
101-247-830.000	CONFERENCES-DUES-ETC/B.O.R	0.00	40.00	200.00	0.00	200.00	0.00	200.00	200.00
101-247-900.000	PRINTING & PUBLISHING-B.O.R.	190.01	177.29	250.00	218.34	250.00	0.00	250.00	250.00
TOTAL UNK_EXP - UNK_EXP		1,481.81	2,154.99	3,900.00	2,285.22	4,000.00	0.00	4,150.00	4,150.00
Totals for dept 247 - BOARD OF REVIEW		1,481.81	2,154.99	3,900.00	2,285.22	4,000.00	0.00	4,150.00	4,150.00
Dept 253 - TREASURER									
UNK_EXP - UNK_EXP									
101-253-702.000	TREASURERS SALARY	73,700.16	78,200.16	82,200.00	47,950.00	84,700.00	0.00	87,300.00	90,000.00
101-253-703.000	DEPUTY TREASURER SALARY	60,883.42	59,100.00	62,100.00	36,225.00	67,900.00	0.00	70,000.00	72,100.00
101-253-705.000	TREASURY/BUILDING CLERK	37,600.08	32,291.79	23,100.00	13,475.00	23,800.00	0.00	24,600.00	25,300.00
101-253-708.000	TREASURER ASSISTANT	35,525.07	42,116.76	46,200.00	26,950.00	47,600.00	0.00	49,100.00	50,600.00
101-253-715.000	EMPLOYERS SOCIAL SECURITY	15,358.18	15,641.21	16,500.00	9,217.60	17,200.00	0.00	17,700.00	18,300.00
101-253-718.000	RETIREMENT	10,818.02	10,472.29	14,000.00	6,380.64	14,500.00	0.00	15,000.00	15,600.00
101-253-719.000	LIFE INSURANCE	836.78	882.18	800.00	508.69	1,000.00	0.00	1,200.00	1,200.00
101-253-721.000	DISABILITY INSURANCE	1,541.78	1,569.56	1,400.00	933.17	1,600.00	0.00	1,800.00	1,900.00
101-253-726.000	OFFICE SUPPLIES	521.61	268.94	1,200.00	0.00	1,200.00	0.00	1,200.00	1,200.00
101-253-750.000	POSTAGE - TAX BILL EXP.	8,459.44	11,628.12	14,000.00	2,903.33	15,000.00	0.00	16,000.00	17,000.00
101-253-815.000	COMPUTER LICENSE & SUPPORT	4,810.02	3,578.50	4,600.00	3,034.32	4,700.00	0.00	4,800.00	5,000.00
101-253-830.000	CONFERENCES-DUES-ETC	155.00	3,369.83	6,000.00	2,228.72	6,000.00	0.00	6,000.00	7,500.00
101-253-860.000	MILEAGE ALLOWANCE	908.48	1,130.18	1,200.00	628.32	1,200.00	0.00	1,200.00	1,500.00
101-253-924.000	MOBILE COMMUNICATIONS	890.47	1,218.24	1,400.00	857.02	1,400.00	0.00	1,400.00	1,400.00

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APPROPRIATIONS									
Dept 253 - TREASURER									
TOTAL UNK_EXP - UNK_EXP		252,008.51	261,467.76	274,700.00	151,291.81	287,800.00	0.00	297,300.00	308,600.00
Totals for dept 253 - TREASURER		252,008.51	261,467.76	274,700.00	151,291.81	287,800.00	0.00	297,300.00	308,600.00
Dept 265 - BUILDING AND GROUNDS									
UNK_EXP - UNK_EXP									
101-265-702.000	PROPERTY MANAGER	42,500.16	44,624.89	46,900.00	27,370.00	48,400.00	0.00	50,000.00	51,500.00
101-265-704.000	MAINTENANCE P.T.	47,176.93	24,226.88	42,000.00	12,687.65	45,000.00	0.00	45,000.00	45,000.00
101-265-706.000	COMP TIME/O.T.	0.00	0.00	4,000.00	0.00	5,000.00	0.00	5,000.00	5,000.00
101-265-715.000	EMPLOYERS SOCIAL SECURITY	6,860.28	5,267.20	7,000.00	3,064.51	7,100.00	0.00	7,100.00	7,300.00
101-265-718.000	RETIREMENT	1,275.12	1,338.95	2,500.00	821.10	2,500.00	0.00	2,500.00	2,500.00
101-265-719.000	LIFE INSURANCE	219.36	219.36	400.00	127.96	400.00	0.00	400.00	400.00
101-265-721.000	DISABILITY INSURANCE	318.72	337.44	700.00	205.24	700.00	0.00	700.00	700.00
101-265-811.000	FACILITY OPERATIONS	0.00	0.00	0.00	889.20	0.00	0.00	0.00	0.00
101-265-830.000	EDUCATION, CONFERENCE & DU	222.95	0.00	500.00	0.00	500.00	0.00	500.00	500.00
101-265-924.000	MOBILE COMMUNICATIONS	1,436.02	721.42	1,000.00	348.34	1,000.00	0.00	1,000.00	1,000.00
101-265-930.000	REPAIRS & MAINTENANCE	3,141.55	2,561.91	10,000.00	3,791.97	10,000.00	0.00	10,000.00	10,000.00
101-265-930.001	REPAIRS & MAINT. / 700 BROADW	12,204.73	14,288.04	8,000.00	5,992.52	15,000.00	0.00	11,000.00	11,000.00
101-265-955.000	SAFETY & HEALTH	1,145.49	181.50	1,500.00	0.00	1,500.00	0.00	1,500.00	1,500.00
TOTAL UNK_EXP - UNK_EXP		116,501.31	93,767.59	124,500.00	55,298.49	137,100.00	0.00	134,700.00	136,400.00
Totals for dept 265 - BUILDING AND GROUNDS		116,501.31	93,767.59	124,500.00	55,298.49	137,100.00	0.00	134,700.00	136,400.00
Dept 276 - CEMETERY									
UNK_EXP - UNK_EXP									
101-276-740.000	OPERATING SUPPLIES	0.00	120.00	0.00	0.00	0.00	0.00	0.00	0.00
101-276-875.000	CEMETERY SOFTWARE	281.00	290.00	300.00	313.00	300.00	0.00	300.00	300.00
101-276-930.000	DAVISBURG REPAIRS & MAIN.	11,465.57	8,729.21	15,000.00	3,345.44	8,000.00	0.00	8,000.00	8,000.00
101-276-930.001	ANDERSONVILLE REPAIRS & MAI	7,334.63	7,660.79	5,000.00	4,675.69	8,000.00	0.00	8,000.00	8,000.00
101-276-930.002	BIGELOW CEMETERY LAWN & GR	851.78	600.00	1,200.00	250.00	1,200.00	0.00	1,200.00	1,200.00
101-276-930.003	BRIDGE LK CEMETERY LAWN & G	2,429.93	1,000.00	1,200.00	560.00	1,200.00	0.00	1,200.00	1,200.00
101-276-930.004	SPRINGFIELD PLNS CEM LAWN &	1,520.00	1,100.00	1,200.00	440.00	1,200.00	0.00	1,200.00	1,200.00
TOTAL UNK_EXP - UNK_EXP		23,882.91	19,500.00	23,900.00	9,584.13	19,900.00	0.00	19,900.00	19,900.00
Totals for dept 276 - CEMETERY		23,882.91	19,500.00	23,900.00	9,584.13	19,900.00	0.00	19,900.00	19,900.00
Dept 283 - WEB SITE									
UNK_EXP - UNK_EXP									
101-283-803.000	WEB HOST	1,175.00	1,175.00	1,500.00	1,243.00	1,500.00	0.00	1,500.00	1,500.00
101-283-875.000	SOFTWARE	0.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00
101-283-955.000	MISCELLANEOUS	0.00	0.00	500.00	0.00	500.00	0.00	500.00	500.00

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APPROPRIATIONS									
Dept 289 - GENERAL SERVICES									
UNK_EXP - UNK_EXP									
101-289-720.000	HOSPITALIZATION	132,178.73	152,471.60	177,000.00	100,171.92	195,000.00	0.00	214,000.00	236,000.00
101-289-726.000	OFFICE SUPPLIES	6,005.27	7,539.44	9,000.00	2,919.89	9,000.00	0.00	9,000.00	9,000.00
101-289-740.000	OPERATING SUPPLIES	1,661.86	1,713.41	2,500.00	1,486.48	2,500.00	0.00	2,500.00	2,500.00
101-289-750.000	POSTAGE	4,132.59	3,980.96	7,000.00	3,641.22	7,000.00	0.00	7,500.00	7,500.00
101-289-801.000	ACCOUNTING & AUDITING	9,100.00	10,100.00	10,500.00	9,100.00	10,500.00	0.00	10,500.00	10,500.00
101-289-803.000	RECORDING SECY. SERVICES	1,580.00	1,920.00	3,000.00	0.00	3,000.00	0.00	3,000.00	3,000.00
101-289-804.000	ATTORNEY FEES	23,282.21	21,636.81	45,000.00	10,416.65	35,000.00	0.00	40,000.00	50,000.00
101-289-806.002	WEST NILE VIRUS	3,611.41	3,576.00	4,000.00	3,550.80	4,000.00	0.00	4,000.00	4,000.00
101-289-825.000	CDBG EXPENSE	20,823.00	21,129.00	23,000.00	19,972.93	0.00	0.00	0.00	0.00
101-289-830.000	DUES & SUBSCRIPTIONS	11,557.90	12,779.59	13,000.00	13,009.14	14,000.00	0.00	14,000.00	14,000.00
101-289-850.000	TELEPHONE	17,953.69	17,398.92	22,000.00	10,308.22	25,000.00	0.00	25,000.00	25,000.00
101-289-860.001	GAS, OIL - TWP. TRUCKS	2,591.49	3,475.98	4,500.00	1,351.17	4,500.00	0.00	5,000.00	5,000.00
101-289-860.002	REPAIRS & MAINTENANCE-TWP.	2,922.46	2,942.38	3,500.00	994.29	3,500.00	0.00	3,500.00	3,500.00
101-289-880.001	CLEAN UP-SPRING	5,699.89	6,771.48	7,000.00	6,509.20	7,000.00	0.00	7,000.00	7,000.00
101-289-880.002	HERITAGE FESTIVAL	0.00	350.00	500.00	0.00	500.00	0.00	500.00	500.00
101-289-881.000	NO-HAZ EXPENSE	11,301.46	5,256.24	19,600.00	13,608.21	20,000.00	0.00	20,000.00	20,000.00
101-289-882.000	YOUTH ACTIVITIES	7,000.00	3,500.00	7,000.00	3,500.00	7,000.00	0.00	7,000.00	7,000.00
101-289-900.000	PRINTING & PUBLISHING	5,461.71	6,583.75	12,000.00	3,310.44	8,000.00	0.00	1,000.00	10,000.00
101-289-910.000	INSURANCE & BOND	27,144.86	30,397.84	46,000.00	32,212.91	46,000.00	0.00	46,000.00	46,000.00
101-289-930.000	COPIER, PRINTER LEASE & MAIN	2,558.75	2,520.04	5,000.00	1,872.96	6,000.00	0.00	6,000.00	6,000.00
101-289-955.000	MISCELLANEOUS	1,012.42	1,030.73	5,000.00	729.56	6,500.00	0.00	5,000.00	5,000.00
	REPLACE POSTAGE METER					3,500.00	0.00	0.00	0.00
	GENERAL MISC					3,000.00	0.00	0.00	0.00
						6,500.00			
				GL # FOOTNOTE TOTAL:					
101-289-957.000	COVID	19,051.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-289-971.000	DANGEROUS BLDG EXPENSE	13,327.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		329,959.39	317,074.17	426,100.00	238,665.99	414,000.00	0.00	430,500.00	471,500.00
Totals for dept 289 - GENERAL SERVICES		329,959.39	317,074.17	426,100.00	238,665.99	414,000.00	0.00	430,500.00	471,500.00
Dept 294 - CIVIC CENTER OPERATIONS									
UNK_EXP - UNK_EXP									
101-294-727.000	MAINTENANCE SUPPLIES-CIVIC	7,635.49	8,031.14	10,400.00	4,943.98	10,900.00	0.00	11,300.00	11,300.00
101-294-730.000	EQUIP/SUPPLIES-UNDER \$10,000	173.98	1,226.74	2,500.00	0.00	2,500.00	0.00	2,500.00	2,500.00
101-294-806.000	CONSULTANTS/CONTRACT-CIVIC	28,334.18	47,689.46	46,800.00	23,456.57	48,700.00	0.00	50,600.00	51,000.00
101-294-812.000	CUSTODIAL SERVICES	23,153.36	30,663.79	28,000.00	16,832.73	28,000.00	0.00	32,000.00	32,000.00
101-294-826.000	SNOW REMOVAL	2,910.18	7,031.36	7,150.00	4,940.17	7,300.00	0.00	7,600.00	7,700.00
101-294-827.000	LAWN & GROUND KEEPING	7,317.67	2,521.22	38,000.00	2,643.48	39,400.00	0.00	41,700.00	42,000.00
101-294-910.000	INSURANCE & BOND- CIVIC CENT	0.00	0.00	6,500.00	0.00	6,500.00	0.00	42,000.00	42,000.00

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		2021	2022	2023	2023	2024	2024	2025	2026
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 07/31/23	PROPOSED BUDGET	BOARD APPRO BUDGET	PROPOSED BUDGET	PROPOSED BUDGET
APPROPRIATIONS									
Dept 294 - CIVIC CENTER OPERATIONS									
101-294-921.000	ELECTRIC	18,381.23	9,627.58	20,800.00	11,552.57	22,500.00	0.00	24,000.00	25,000.00
101-294-923.000	HEAT	4,702.84	10,940.73	10,400.00	9,297.98	11,700.00	0.00	12,400.00	14,400.00
101-294-930.000	REPAIRS	18,904.27	5,956.55	26,000.00	0.00	27,100.00	0.00	28,200.00	28,200.00
101-294-931.000	MAINTENANCE	45.17	0.00	0.00	99.62	0.00	0.00	0.00	0.00
101-294-955.000	MISCELLANEOUS-CIVIC CENTER	529.20	3,475.88	5,200.00	73.98	10,000.00	0.00	5,000.00	5,000.00
LIMESTONE PATH MAINTENANCE & EXTENSION (SPLIT WITH PARKS FUND)						7,000.00	0.00	0.00	0.00
GENERAL MISC						3,000.00	0.00	0.00	0.00
GL # FOOTNOTE TOTAL:						10,000.00			
TOTAL UNK_EXP - UNK_EXP		112,087.57	127,164.45	201,750.00	73,841.08	214,600.00	0.00	257,300.00	261,100.00
Totals for dept 294 - CIVIC CENTER OPERATIONS		112,087.57	127,164.45	201,750.00	73,841.08	214,600.00	0.00	257,300.00	261,100.00
Dept 400 - PLANNING COMMISSION									
UNK_EXP - UNK_EXP									
101-400-702.000	SALARIES-P.C.	5,700.00	10,595.00	13,000.00	5,830.00	11,000.00	0.00	11,500.00	11,500.00
101-400-715.000	EMPLOYERS SOCIAL SECURITY	436.05	810.50	1,000.00	446.03	1,000.00	0.00	1,000.00	1,000.00
101-400-803.000	RECORDING SECY. SERVICES	340.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-400-830.000	CONFERENCES-DUES-ETC-P.C.	975.00	1,263.68	3,500.00	150.00	3,500.00	0.00	3,500.00	3,500.00
101-400-860.000	MILEAGE ALLOWANCE	0.00	312.50	500.00	0.00	500.00	0.00	500.00	500.00
101-400-900.000	PRINTING & PUBLISHING-P.C.	643.87	418.59	3,000.00	582.41	2,000.00	0.00	2,000.00	2,000.00
TOTAL UNK_EXP - UNK_EXP		8,094.92	13,400.27	21,000.00	7,008.44	18,000.00	0.00	18,500.00	18,500.00
Totals for dept 400 - PLANNING COMMISSION		8,094.92	13,400.27	21,000.00	7,008.44	18,000.00	0.00	18,500.00	18,500.00
Dept 401 - ORDINANCE DEPARTMENT									
UNK_EXP - UNK_EXP									
101-401-702.000	ORDINANCE OFFICER SALARY	29,292.20	32,510.45	48,000.00	21,423.29	50,000.00	0.00	51,500.00	53,000.00
101-401-715.000	EMPLOYERS SOCIAL SECURITY	2,240.84	2,487.03	3,600.00	1,638.90	4,000.00	0.00	4,000.00	4,200.00
101-401-740.000	OPERATING SUPPLIES-ORDINAN	1,169.00	69.00	750.00	0.00	750.00	0.00	750.00	750.00
101-401-804.000	LEGAL FEES	1,453.50	3,705.00	10,000.00	3,220.00	8,000.00	0.00	10,000.00	10,000.00
101-401-830.000	MISC-CONFERENCE-DUES	0.00	0.00	500.00	0.00	500.00	0.00	500.00	500.00
101-401-860.000	MILEAGE ALLOWANCE-ORDINAN	0.00	0.00	500.00	0.00	500.00	0.00	500.00	500.00
101-401-924.000	MOBILE COMMUNICATIONS	996.52	1,051.10	1,200.00	644.97	1,200.00	0.00	1,200.00	1,200.00
101-401-960.000	ENFORCEMENT EXPENSE	140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		35,292.06	39,822.58	64,550.00	26,927.16	64,950.00	0.00	68,450.00	70,150.00
Totals for dept 401 - ORDINANCE DEPARTMENT		35,292.06	39,822.58	64,550.00	26,927.16	64,950.00	0.00	68,450.00	70,150.00
Dept 402 - CODE OF ORDINANCES									
UNK_EXP - UNK_EXP									

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP

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2024 BUDGET HEARING - BOARD MEMBERS

NOVEMBER 9, 2023

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPRO BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
APPROPRIATIONS									
Dept 402 - CODE OF ORDINANCES									
101-402-806.000	WEB HOST SERVICES	800.00	1,150.00	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
101-402-930.000	MAINT. OF CODE	2,141.07	0.00	3,500.00	5,321.60	5,600.00	0.00	5,900.00	6,200.00
TOTAL UNK_EXP - UNK_EXP		2,941.07	1,150.00	4,500.00	5,321.60	5,600.00	0.00	6,900.00	7,200.00
Totals for dept 402 - CODE OF ORDINANCES		2,941.07	1,150.00	4,500.00	5,321.60	5,600.00	0.00	6,900.00	7,200.00
Dept 410 - ZONING BOARD OF APPEALS									
UNK_EXP - UNK_EXP									
101-410-702.000	SALARIES-ZBA	2,500.00	5,133.34	8,400.00	3,995.00	8,600.00	0.00	8,800.00	8,800.00
101-410-715.000	EMPLOYERS SOCIAL SECURITY	191.25	392.70	1,000.00	305.65	1,000.00	0.00	1,000.00	1,000.00
101-410-803.000	RECORDING SECY. SERVICES	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-410-830.000	CONFERENCES-DUES-ETC/ZBA	0.00	1,026.44	2,000.00	0.00	1,500.00	0.00	2,000.00	2,000.00
101-410-860.000	MILEAGE ALLOWANCE	0.00	152.50	200.00	0.00	200.00	0.00	200.00	200.00
101-410-900.000	PRINTING & PUBLISHING-ZBA	449.23	422.25	1,000.00	240.84	1,000.00	0.00	1,000.00	1,000.00
TOTAL UNK_EXP - UNK_EXP		3,320.48	7,127.23	12,600.00	4,541.49	12,300.00	0.00	13,000.00	13,000.00
Totals for dept 410 - ZONING BOARD OF APPEALS		3,320.48	7,127.23	12,600.00	4,541.49	12,300.00	0.00	13,000.00	13,000.00
Dept 415 - CONSULTANTS									
UNK_EXP - UNK_EXP									
101-415-802.000	CONSULTING ENGINEERS	19,860.00	8,914.41	15,000.00	7,383.60	15,000.00	0.00	15,000.00	15,000.00
101-415-803.000	PLANNER	11,325.00	9,978.75	25,000.00	11,858.75	25,000.00	0.00	25,000.00	25,000.00
101-415-804.000	DIXIE CORRIDOR	715.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-415-805.000	PLAN REVIEW FEES	43,036.70	38,803.94	60,000.00	13,491.63	45,000.00	0.00	50,000.00	50,000.00
101-415-806.004	MUNICIPAL REPORTING	5,789.00	4,981.00	6,000.00	0.00	6,000.00	0.00	6,000.00	6,000.00
101-415-806.005	PLANNING PROJECTS	0.00	0.00	10,000.00	31,289.59	0.00	0.00	0.00	0.00
101-415-809.000	MASTER/STRATEGIC PLAN	14,597.50	31,922.05	50,000.00	32,124.55	5,000.00	0.00	0.00	0.00
FINALIZE PLAN						5,000.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		95,323.20	94,600.15	166,000.00	96,148.12	96,000.00	0.00	96,000.00	96,000.00
Totals for dept 415 - CONSULTANTS		95,323.20	94,600.15	166,000.00	96,148.12	96,000.00	0.00	96,000.00	96,000.00
Dept 450 - PUBLIC WORKS									
UNK_EXP - UNK_EXP									
101-450-782.000	ROAD MATCHING	50,060.89	2,204.65	126,000.00	4,397.00	35,000.00	0.00	0.00	0.00
PROPOSED MAINTENANCE PAVING PROJECT AT BIGELOW & RATTALEE						35,000.00	0.00	0.00	0.00
101-450-783.000	CHLORIDE	68,787.25	95,673.52	95,000.00	46,478.78	95,000.00	0.00	100,000.00	100,000.00
101-450-784.000	PATHWAY	289,300.26	16,062.23	50,000.00	0.00	250,000.00	0.00	250,000.00	0.00
PATHWAY CONNECTION -- TOWN TO MILL POND PARK						250,000.00	0.00	0.00	0.00
COMPLETE PATHWAY CONNECTION FROM CIVIC CENTER TO TOWN						0.00	0.00	250,000.00	0.00

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Fund: 101 GENERAL FUND

2024 BUDGET HEARING - BOARD MEMBERS

NOVEMBER 9, 2023

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPRO BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
APPROPRIATIONS									
Dept 450 - PUBLIC WORKS									
				GL # FOOTNOTE TOTAL:		250,000.00		250,000.00	
101-450-840.000	GRAVELING	99,523.80	146,157.47	100,000.00	0.00	120,000.00	0.00	120,000.00	120,000.00
101-450-871.000	DOWNTOWN DAVISBURG IMPRO	15,670.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-450-920.000	STREET LIGHTING	33,301.56	36,026.48	35,000.00	25,162.10	35,000.00	0.00	35,000.00	35,000.00
101-450-955.000	MISCELLANEOUS	900.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
101-450-957.000	METRO ACT PROJECTS	18,553.93	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00	15,000.00
101-450-967.002	MILL POND DAM	55,029.36	8,998.98	500,000.00	178.25	0.00	0.00	0.00	0.00
101-450-967.003	MILL POND DAM LITIGATION	1,521.00	1,982.50	0.00	372.00	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		632,648.05	307,105.83	926,000.00	76,588.13	550,000.00	0.00	520,000.00	270,000.00
Totals for dept 450 - PUBLIC WORKS		632,648.05	307,105.83	926,000.00	76,588.13	550,000.00	0.00	520,000.00	270,000.00
Dept 451 - ARPA EXPENSES									
UNK_EXP - UNK_EXP									
101-451-965.002	LIBRARY LOSS REVENUE	0.00	10,561.00	0.00	0.00	0.00	0.00	0.00	0.00
101-451-965.005	ARPA-BAY FLOORS FIRE STATION	0.00	41,250.00	0.00	0.00	0.00	0.00	0.00	0.00
101-451-965.006	ARPA ALS AND EQUIPMENT SUPP	0.00	42,089.63	0.00	0.00	0.00	0.00	0.00	0.00
101-451-965.007	FIRE STATIONS DESIGN & ENGIN	0.00	8,842.60	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	102,743.23	0.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 451 - ARPA EXPENSES		0.00	102,743.23	0.00	0.00	0.00	0.00	0.00	0.00
Dept 851 - FUND RESERVES									
UNK_EXP - UNK_EXP									
101-851-999.000	CONTINGENCY	0.00	0.00	50,000.00	0.00	25,000.00	0.00	25,000.00	25,000.00
TOTAL UNK_EXP - UNK_EXP		0.00	0.00	50,000.00	0.00	25,000.00	0.00	25,000.00	25,000.00
Totals for dept 851 - FUND RESERVES		0.00	0.00	50,000.00	0.00	25,000.00	0.00	25,000.00	25,000.00
Dept 853 - STEWARDSHIP CENTER									
UNK_EXP - UNK_EXP									
101-853-702.000	NATURAL RESOURCES MANAGE	53,500.08	60,000.00	63,000.00	36,750.00	65,000.00	0.00	67,000.00	69,000.00
101-853-703.000	SEASONAL & PART-TIME	23,750.63	7,466.50	29,400.00	1,160.25	24,000.00	0.00	28,000.00	28,000.00
	ASSUMES 1 CREW MEMBER @ 24 WKS & 1 @ 12 WKS					24,000.00	0.00	0.00	0.00
101-853-712.000	MEDICAL-TESTING & SERVICES	0.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	1,500.00
101-853-715.000	EMPLOYER'S SOCIAL SECURITY	5,863.78	5,115.28	7,000.00	2,873.36	7,500.00	0.00	7,500.00	7,500.00
101-853-718.000	RETIREMENT	1,605.12	2,200.00	2,500.00	1,837.50	2,500.00	0.00	2,500.00	2,500.00
101-853-719.000	LIFE INSURANCE	258.00	258.00	300.00	150.50	300.00	0.00	300.00	300.00
101-853-721.000	DISABILITY INSURANCE	401.28	455.95	500.00	275.66	500.00	0.00	500.00	500.00
101-853-726.000	OFFICE SUPPLIES & EQUIPMENT	38.91	342.01	500.00	214.74	500.00	0.00	500.00	500.00

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		2021	2022	2023	2023	2024	2024	2025	2026
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 07/31/23	PROPOSED BUDGET	BOARD APPRO BUDGET	PROPOSED BUDGET	PROPOSED BUDGET
APPROPRIATIONS									
Dept 853 - STEWARDSHIP CENTER									
101-853-727.000	EDUCATIONAL SUPPLIES	0.00	150.00	500.00	0.00	500.00	0.00	500.00	500.00
101-853-730.000	FIELD SUPPLIES	5,262.99	2,664.01	4,000.00	828.37	4,000.00	0.00	5,000.00	5,000.00
101-853-730.001	FIELD EQUIPMENT	2,117.99	210.01	6,000.00	4,124.82	1,500.00	0.00	2,000.00	2,000.00
101-853-801.000	CONTRACTUAL SERVICES	25,797.62	127,518.88	75,000.00	27,817.50	115,000.00	0.00	35,000.00	35,000.00
INVASIVE SPECIES TREATMENTS, PRESCRIBED BURNS, FORESTRY MOWING						30,000.00	0.00	0.00	0.00
MIDWEST GLACIAL LAKES PARTNERSHIP GRANT						85,000.00	0.00	0.00	0.00
GL # FOOTNOTE TOTAL:						115,000.00			
101-853-830.000	CONFERENCES-DUES-LICENSES	851.50	355.71	2,000.00	609.39	2,500.00	0.00	2,000.00	2,000.00
101-853-860.000	MILEAGE ALLOWANCE	20.40	0.00	525.00	304.03	600.00	0.00	600.00	600.00
101-853-924.000	MOBILE COMMUNICATIONS	2,271.55	1,920.10	2,000.00	856.32	2,100.00	0.00	2,100.00	2,100.00
101-853-960.000	COMPUTER & SOFTWARE	0.00	0.00	500.00	0.00	500.00	0.00	500.00	500.00
TOTAL UNK_EXP - UNK_EXP		121,739.85	208,656.45	195,225.00	77,802.44	228,500.00	0.00	155,500.00	157,500.00
Totals for dept 853 - STEWARDSHIP CENTER		121,739.85	208,656.45	195,225.00	77,802.44	228,500.00	0.00	155,500.00	157,500.00
Dept 899 - TAX TRIBUNAL REFUNDS ORDERED									
UNK_EXP - UNK_EXP									
101-899-964.000	REFUND	0.00	93.96	2,500.00	12.11	2,500.00	0.00	2,500.00	2,500.00
TOTAL UNK_EXP - UNK_EXP		0.00	93.96	2,500.00	12.11	2,500.00	0.00	2,500.00	2,500.00
Totals for dept 899 - TAX TRIBUNAL REFUNDS ORD		0.00	93.96	2,500.00	12.11	2,500.00	0.00	2,500.00	2,500.00
Dept 900 - CAPITAL OUTLAY									
UNK_EXP - UNK_EXP									
101-900-970.005	BUILDING & GROUNDS-CAPITAL	72,276.25	338,273.36	166,500.00	29,543.96	258,000.00	0.00	250,000.00	0.00
GENERAL FUND SHARE OF STANDBY GENERATOR						240,000.00	0.00	0.00	0.00
MAINTENANCE BLDG LOWER LEVEL PARKING LOT PAVING						0.00	0.00	250,000.00	0.00
GENERAL FUND SHARE OF CARPORT						18,000.00	0.00	0.00	0.00
GL # FOOTNOTE TOTAL:						258,000.00		250,000.00	
TOTAL UNK_EXP - UNK_EXP		72,276.25	338,273.36	166,500.00	29,543.96	258,000.00	0.00	250,000.00	0.00
Totals for dept 900 - CAPITAL OUTLAY		72,276.25	338,273.36	166,500.00	29,543.96	258,000.00	0.00	250,000.00	0.00
Dept 901 - CAPITOL OUTLAY-LAND & BUILDING									
UNK_EXP - UNK_EXP									
101-901-998.000	CONTRIBUTION TO OTHER FUND	0.00	90,018.84	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	90,018.84	0.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 901 - CAPITOL OUTLAY-LAND & BUIL		0.00	90,018.84	0.00	0.00	0.00	0.00	0.00	0.00

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APPROPRIATIONS									
Dept 968 - TRANSFER OUT									
UNK_EXP - UNK_EXP									
101-968-999.211	TRANSFER OUT - PARKS & REC F	0.00	110,863.00	0.00	0.00	0.00	0.00	0.00	0.00
101-968-999.390	TRANS OUT-CAP IMP. DEBT 390	50,200.00	51,000.00	51,100.00	51,000.00	52,000.00	0.00	52,500.00	0.00
	FINAL PAYMENT ON DEBT FUND					0.00	0.00	52,500.00	0.00
	TOTAL UNK_EXP - UNK_EXP	50,200.00	161,863.00	51,100.00	51,000.00	52,000.00	0.00	52,500.00	0.00
	Totals for dept 968 - TRANSFER OUT	50,200.00	161,863.00	51,100.00	51,000.00	52,000.00	0.00	52,500.00	0.00
Dept 985 - TRANSFER OUT									
UNK_EXP - UNK_EXP									
101-985-999.206	TRANSFER OUT-FIRE FUND	600,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL UNK_EXP - UNK_EXP	600,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Totals for dept 985 - TRANSFER OUT	600,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 986 - TRANSFER OUT									
UNK_EXP - UNK_EXP									
101-986-999.212	TRANSFER OUT-FUND #212	0.00	109,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL UNK_EXP - UNK_EXP	0.00	109,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	Totals for dept 986 - TRANSFER OUT	0.00	109,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		3,069,066.92	3,094,123.25	3,505,125.00	1,391,183.95	3,319,850.00	0.00	3,212,700.00	2,780,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		(525,012.15)	151,985.20	(1,016,325.00)	31,258.24	(522,900.00)	0.00	(429,650.00)	66,550.00

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 001 - TAXES							
401 - TAXES							
206-001-410.000	CURRENT TAX COLLECTION	1,390,163.62	1,426,674.86	2,058,000.00	2,067,099.19	2,210,000.00	0.00
206-001-420.000	DELINQUENT PERS PROPERTY T	2,478.02	67.01	0.00	212.80	0.00	0.00
TOTAL 401 - TAXES		1,392,641.64	1,426,741.87	2,058,000.00	2,067,311.99	2,210,000.00	0.00
Totals for dept 001 - TAXES		1,392,641.64	1,426,741.87	2,058,000.00	2,067,311.99	2,210,000.00	0.00
Dept 003 - STATE GRANTS							
UNK_REV - UNK_REV							
206-003-573.000	LCSA-PPT REIMB	6,546.25	5,535.46	0.00	5,535.58	0.00	0.00
TOTAL UNK_REV - UNK_REV		6,546.25	5,535.46	0.00	5,535.58	0.00	0.00
539 - STATE GRANTS							
206-003-574.001	STATE REVENUE SHARE	148,271.74	174,721.64	140,700.00	50,899.94	167,000.00	0.00
TOTAL 539 - STATE GRANTS		148,271.74	174,721.64	140,700.00	50,899.94	167,000.00	0.00
Totals for dept 003 - STATE GRANTS		154,817.99	180,257.10	140,700.00	56,435.52	167,000.00	0.00
Dept 007 - MISCELLANEOUS							
UNK_REV - UNK_REV							
206-007-501.000	GRANTS - OTHER	0.00	0.00	20,000.00	0.00	20,000.00	0.00
206-007-530.001	FEMA GRANT-OTHER MUNICIPAL	0.00	0.00	0.00	0.00	215,000.00	0.00
206-007-631.000	INSURANCE REIMB - PRIOR YEA	5,216.50	0.00	0.00	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		5,216.50	0.00	20,000.00	0.00	235,000.00	0.00
450 - LICENSES AND PERMITS							
206-007-480.000	CABLE FRANCHISE FEES	44,116.08	43,617.20	38,200.00	11,787.63	38,200.00	0.00
TOTAL 450 - LICENSES AND PERMI		44,116.08	43,617.20	38,200.00	11,787.63	38,200.00	0.00
501 - FEDERAL GRANTS							
206-007-530.000	FEMA GRANT	102,873.09	54,304.81	50,000.00	0.00	261,000.00	0.00
TOTAL 501 - FEDERAL GRANTS		102,873.09	54,304.81	50,000.00	0.00	261,000.00	0.00
600 - CHARGES FOR SERVICES							
206-007-607.001	CHARGE FOR SERVICES(BLDG. D	12,500.00	15,000.00	25,000.00	0.00	25,000.00	0.00
206-007-607.002	CHARGE FOR SERVICE 4 H FAIR	0.00	4,600.00	6,000.00	0.00	4,400.00	0.00
206-007-607.003	OPIOID SETTLEMENT	0.00	0.00	0.00	1,543.55	0.00	0.00
206-007-627.000	TRANSPORT	0.00	321,422.53	250,000.00	249,983.88	400,000.00	0.00
206-007-651.000	FIRE RUNS COST RECOVERY	47,938.21	17,983.18	20,000.00	8,108.20	18,000.00	0.00

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ESTIMATED REVENUES							
Dept 007 - MISCELLANEOUS							
TOTAL 600 - CHARGES FOR SERVI		60,438.21	359,005.71	301,000.00	259,635.63	447,400.00	0.00
664 - INTEREST AND RENTS							
206-007-664.000	INTEREST & DIVIDENDS	3,997.23	4,971.50	8,500.00	20,747.87	8,500.00	0.00
TOTAL 664 - INTEREST AND RENT		3,997.23	4,971.50	8,500.00	20,747.87	8,500.00	0.00
671 - OTHER REVENUE							
206-007-673.000	SALE OF FIXED ASSETS	0.00	0.00	100,000.00	0.00	0.00	0.00
206-007-685.000	SUNDRY RECEIPTS/MISC.	1,706.96	16,563.71	1,000.00	1,757.00	1,000.00	0.00
206-007-685.001	INSURANCE CLAIMS RECEIPTS	2,907.13	0.00	0.00	0.00	0.00	0.00
206-007-699.101	TRANS IN - GENERAL FUND	600,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		604,614.09	16,563.71	101,000.00	1,757.00	1,000.00	0.00
Totals for dept 007 - MISCELLANEOUS		821,255.20	478,462.93	518,700.00	293,928.13	991,100.00	0.00
Dept 010 - OTHER REVENUES							
671 - OTHER REVENUE							
206-010-690.000	UNREALIZED-GAIN / LOSS	(2,301.07)	(12,306.12)	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		(2,301.07)	(12,306.12)	0.00	0.00	0.00	0.00
Totals for dept 010 - OTHER REVENUES		(2,301.07)	(12,306.12)	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		2,366,413.76	2,073,155.78	2,717,400.00	2,417,675.64	3,368,100.00	0.00
APPROPRIATIONS							
Dept 266 - STATION 1							
UNK_EXP - UNK_EXP							
206-266-740.000	OPERATING SUPPLIES #1	176.59	329.01	1,500.00	3,082.28	2,000.00	0.00
206-266-802.000	CONTRACTUAL SERVICES -CUST	0.00	278.00	1,000.00	108.00	1,000.00	0.00
206-266-921.000	ELECTRIC #1	2,321.16	2,918.92	4,000.00	2,180.14	4,500.00	0.00
206-266-923.000	HEAT #1	2,816.54	3,926.11	4,000.00	3,393.96	6,000.00	0.00
206-266-930.000	REPAIRS & MAINTENANCE #1	5,904.86	11,402.97	6,500.00	7,502.69	5,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		11,219.15	18,855.01	17,000.00	16,267.07	18,500.00	0.00
Totals for dept 266 - STATION 1		11,219.15	18,855.01	17,000.00	16,267.07	18,500.00	0.00
Dept 267 - STATION 2							
UNK_EXP - UNK_EXP							
206-267-740.000	OPERATING SUPPLIES #2	3,370.57	2,474.23	2,500.00	1,038.27	2,500.00	0.00
206-267-802.000	CONTRACTUAL SERVICES-CUST	198.00	298.00	1,000.00	108.00	1,000.00	0.00

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APPROPRIATIONS							
Dept 267 - STATION 2							
206-267-921.000	ELECTRIC #2	7,807.98	7,562.28	9,000.00	4,791.89	9,500.00	0.00
206-267-923.000	HEAT #2	3,050.71	4,940.12	6,000.00	3,696.42	7,000.00	0.00
206-267-930.000	REPAIRS & MAINTENANCE #2	73,445.17	21,912.95	15,000.00	14,116.68	8,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		87,872.43	37,187.58	33,500.00	23,751.26	28,000.00	0.00
Totals for dept 267 - STATION 2		87,872.43	37,187.58	33,500.00	23,751.26	28,000.00	0.00
Dept 268 - STATION #3							
UNK_EXP - UNK_EXP							
206-268-740.000	OPERATING SUPPLIES #3	111.61	206.02	1,000.00	89.02	1,000.00	0.00
206-268-802.000	CONTRACTUAL SERVICES-CUST	0.00	0.00	1,000.00	0.00	500.00	0.00
206-268-921.000	ELECTRIC #3	1,253.08	2,089.34	2,000.00	751.78	2,000.00	0.00
206-268-923.000	HEAT#3	2,380.41	3,287.63	4,500.00	2,980.49	5,000.00	0.00
206-268-930.000	REPAIRS & MAINTENANCE # 3	10,785.80	9,823.76	10,000.00	3,902.78	9,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		14,530.90	15,406.75	18,500.00	7,724.07	17,500.00	0.00
Totals for dept 268 - STATION #3		14,530.90	15,406.75	18,500.00	7,724.07	17,500.00	0.00
Dept 338 - PERSONNEL							
UNK_EXP - UNK_EXP							
206-338-702.000	SALARIES - PAID CALL	103,278.69	195,497.94	200,000.00	58,331.04	170,000.00	0.00
206-338-702.001	CHIEF	83,200.08	93,500.16	96,300.00	57,283.38	99,200.00	0.00
206-338-702.003	SALARY-CLERICAL	44,500.08	50,400.00	53,000.00	30,916.62	60,000.00	0.00
206-338-702.005	FULL TIME (ALL PR WAGES)	172,809.04	129,983.48	515,000.00	301,167.82	642,500.00	0.00
206-338-702.006	SHIFT	150,760.86	246,483.60	350,000.00	142,380.50	350,000.00	0.00
206-338-702.007	RECRUIT/RETENTION - P.T.	30,522.75	30,888.00	30,000.00	17,344.50	0.00	0.00
206-338-702.008	OVERTIME	0.00	0.00	50,000.00	8,841.23	40,000.00	0.00
206-338-702.009	FIRE MARSHAL/INSPECTIONS	0.00	0.00	0.00	0.00	25,000.00	0.00
206-338-703.000	TRAINING & OFFICERS MTG	35,647.74	42,361.92	41,000.00	24,031.50	45,000.00	0.00
206-338-707.000	FILL IN FOR FULL TIME	43,610.26	3,151.50	20,000.00	10,112.00	28,000.00	0.00
206-338-707.001	NON-INCIDENT	5,992.96	15,339.00	11,000.00	7,189.00	13,000.00	0.00
206-338-712.000	MEDICAL-TESTING & SERVICES	1,580.16	2,209.32	5,000.00	1,260.42	5,000.00	0.00
206-338-715.000	EMPLOYERS SOCIAL SECURITY	49,978.98	60,587.70	100,000.00	48,998.88	85,000.00	0.00
206-338-718.000	RETIREMENT	11,865.09	17,053.12	82,000.00	45,672.43	80,000.00	0.00
206-338-719.000	LIFE INS/PROVIDENT INS	1,201.42	7,770.94	20,000.00	7,875.00	15,000.00	0.00
206-338-720.000	HOSPITALIZATION	27,248.07	33,433.18	64,000.00	44,684.56	64,000.00	0.00
206-338-721.000	DISABILITY INSURANCE	2,221.84	2,519.96	5,000.00	2,642.52	5,000.00	0.00
206-338-731.000	UNIFORMS	5,836.12	7,579.58	18,000.00	4,655.83	18,000.00	0.00
206-338-802.000	CONTRACTUAL SERVICES	0.00	54.00	0.00	0.00	0.00	0.00
206-338-820.000	TUITION AND TRAINING	6,245.42	6,413.77	11,000.00	2,234.00	10,000.00	0.00

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APPROPRIATIONS							
Dept 338 - PERSONNEL							
206-338-830.000	CONFERENCES-DUES-ETC	1,415.89	1,561.23	2,000.00	305.00	2,000.00	0.00
206-338-860.000	MILEAGE ALLOWANCE	606.03	183.14	1,000.00	0.00	1,000.00	0.00
206-338-930.000	CERTIFICATION & LICENSE	1,538.00	1,369.00	2,500.00	499.00	2,500.00	0.00
206-338-955.000	NEW HIRE/PERSONNEL PROCES	719.00	3,848.00	4,500.00	2,854.91	4,500.00	0.00
TOTAL UNK_EXP - UNK_EXP		780,778.48	952,188.54	1,681,300.00	819,280.14	1,764,700.00	0.00
Totals for dept 338 - PERSONNEL		780,778.48	952,188.54	1,681,300.00	819,280.14	1,764,700.00	0.00
Dept 339 - GENERAL EXPENSES							
UNK_EXP - UNK_EXP							
206-339-726.000	OFFICE SUPPLIES	2,285.95	1,900.16	4,000.00	1,808.24	4,000.00	0.00
206-339-740.000	OPERATING SUPPLIES	2,332.12	2,793.50	6,000.00	4,872.46	6,000.00	0.00
206-339-740.001	EDUCATIONAL SUPPLIES	666.86	5,458.20	5,000.00	4,130.93	6,000.00	0.00
206-339-740.002	FIRE PREVENTION	1,190.60	3,482.42	4,000.00	400.50	5,000.00	0.00
206-339-801.000	AUDIT	3,500.00	3,500.00	3,700.00	3,500.00	3,700.00	0.00
206-339-802.000	MABAS-MUTUAL AIDE	3,300.00	3,300.00	3,300.00	3,300.00	3,400.00	0.00
206-339-807.000	INSPECTIONS-CONTRACTUAL	0.00	0.00	14,000.00	0.00	0.00	0.00
206-339-825.000	COURT/COLLECTION FEES	3,135.89	22,978.45	23,000.00	19,702.50	23,000.00	0.00
206-339-830.000	DUES & SUBSCRIPTIONS	3,915.08	4,004.24	4,000.00	2,693.94	5,000.00	0.00
206-339-850.000	TELEPHONE & INTERNET	17,180.61	16,934.58	17,500.00	9,205.93	19,000.00	0.00
206-339-863.003	DISPATCH	36,371.22	38,794.14	40,000.00	19,830.96	45,000.00	0.00
206-339-900.000	PRINTING & PUBLISHING	600.00	1,091.58	1,200.00	834.00	1,200.00	0.00
206-339-910.000	INSURANCE & BOND	96,859.42	93,968.44	97,000.00	98,616.68	97,000.00	0.00
206-339-924.000	MOBILE COMMUNICATIONS	718.74	2,364.22	3,400.00	2,134.35	3,400.00	0.00
206-339-930.000	OFFICE REPAIR AND MAINTENAN	0.00	0.00	2,500.00	0.00	0.00	0.00
206-339-931.000	REPORT MANAGEMENT	5,595.00	6,162.85	6,200.00	5,935.74	6,500.00	0.00
206-339-955.000	MISCELLANEOUS	974.60	4,303.66	2,500.00	1,081.74	2,500.00	0.00
206-339-957.000	COVID	991.64	0.00	0.00	0.00	0.00	0.00
206-339-958.000	COMPUTER EQUIPMENT & LICEN	3,608.06	4,195.54	9,000.00	4,308.87	9,000.00	0.00
206-339-964.000	REFUND	908.05	0.00	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		184,133.84	215,231.98	246,300.00	182,356.84	239,700.00	0.00
Totals for dept 339 - GENERAL EXPENSES		184,133.84	215,231.98	246,300.00	182,356.84	239,700.00	0.00
Dept 340 - EQUIPMENT							
UNK_EXP - UNK_EXP							
206-340-730.000	OTHER EQUIP PURCH-UNDER \$1	15,827.90	4,784.51	20,000.00	10,248.74	20,000.00	0.00
206-340-734.000	TURN OUT GEAR	20,883.89	11,552.45	20,000.00	180.34	25,000.00	0.00
206-340-745.000	MEDICAL SUPPLIES	19,603.18	19,735.21	15,000.00	8,261.91	18,000.00	0.00
206-340-851.000	RADIO MAINTENANCE	1,222.50	216.00	6,000.00	0.00	5,000.00	0.00

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APPROPRIATIONS							
Dept 340 - EQUIPMENT							
206-340-860.000	GAS & OIL	19,156.70	35,866.33	32,000.00	19,054.28	38,000.00	0.00
206-340-930.000	TRUCK REPAIR AND MAINTENAN	46,968.60	56,183.09	40,000.00	22,630.16	40,000.00	0.00
206-340-950.000	EQUIPMENT MAINTENANCE	14,314.89	8,622.57	16,000.00	7,407.94	16,000.00	0.00
206-340-955.000	MISCELLANEOUS	992.90	900.07	1,000.00	191.54	1,500.00	0.00
TOTAL UNK_EXP - UNK_EXP		138,970.56	137,860.23	150,000.00	67,974.91	163,500.00	0.00
Totals for dept 340 - EQUIPMENT		138,970.56	137,860.23	150,000.00	67,974.91	163,500.00	0.00
Dept 344 - PURCHASE OF LAND/EQUIPMENT							
UNK_EXP - UNK_EXP							
206-344-970.000	CAPITAL OUTLAY	1,469,020.00	0.00	68,000.00	0.00	690,000.00	0.00
206-344-971.000	TANKER LOAN	0.00	34,582.00	37,100.00	37,057.45	0.00	0.00
206-344-991.000	DEBT SERVICE - PRINCIPAL	33,407.00	0.00	0.00	0.00	0.00	0.00
206-344-995.000	DEBT SERVICE - INTEREST	3,650.45	2,475.45	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		1,506,077.45	37,057.45	105,100.00	37,057.45	690,000.00	0.00
Totals for dept 344 - PURCHASE OF LAND/EQUIPME		1,506,077.45	37,057.45	105,100.00	37,057.45	690,000.00	0.00
Dept 851 - FUND RESERVES							
UNK_EXP - UNK_EXP							
206-851-999.000	CONTINGENCY	0.00	0.00	35,000.00	0.00	35,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	0.00	35,000.00	0.00	35,000.00	0.00
Totals for dept 851 - FUND RESERVES		0.00	0.00	35,000.00	0.00	35,000.00	0.00
Dept 899 - TAX TRIBUNAL REFUNDS ORDERED							
UNK_EXP - UNK_EXP							
206-899-964.000	REFUND	0.00	190.28	1,500.00	24.54	1,500.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	190.28	1,500.00	24.54	1,500.00	0.00
Totals for dept 899 - TAX TRIBUNAL REFUNDS ORD		0.00	190.28	1,500.00	24.54	1,500.00	0.00
Dept 967 - TRANSFER OUT							
UNK_EXP - UNK_EXP							
206-967-999.380	TRANS OUT-FIRE C.I. DEBT 380	320,200.00	325,000.00	324,000.00	324,000.00	331,000.00	0.00
206-967-999.390	TRANS OUT-CAP IMP. DEBT 390	66,600.00	66,300.00	67,800.00	67,800.00	68,700.00	0.00
TOTAL UNK_EXP - UNK_EXP		386,800.00	391,300.00	391,800.00	391,800.00	399,700.00	0.00
Totals for dept 967 - TRANSFER OUT		386,800.00	391,300.00	391,800.00	391,800.00	399,700.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 206 FIRE FUND

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2024 BUDGET HEARING - BOARD MEMBERS
NOVEMBER 9, 2023

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
APPROPRIATIONS							
TOTAL APPROPRIATIONS		<u>3,110,382.81</u>	<u>1,805,277.82</u>	<u>2,680,000.00</u>	<u>1,546,236.28</u>	<u>3,358,100.00</u>	<u>0.00</u>
NET OF REVENUES/APPROPRIATIONS - FUND 206		<u>(743,969.05)</u>	<u>267,877.96</u>	<u>37,400.00</u>	<u>871,439.36</u>	<u>10,000.00</u>	<u>0.00</u>

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 207 POLICE FUND

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2024 BUDGET HEARING - BOARD MEMBERS
NOVEMBER 9, 2023

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPRO BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
ESTIMATED REVENUES									
Dept 001 - TAXES									
401 - TAXES									
207-001-410.000	CURRENT TAX COLLECTION	2,059,987.79	2,114,071.85	2,198,000.00	2,205,303.96	2,355,000.00	0.00	2,450,000.00	2,550,000.00
207-001-420.000	DELINQUENT PERS PROPERTY T	3,671.74	99.27	0.00	227.01	0.00	0.00	0.00	0.00
TOTAL 401 - TAXES		2,063,659.53	2,114,171.12	2,198,000.00	2,205,530.97	2,355,000.00	0.00	2,450,000.00	2,550,000.00
Totals for dept 001 - TAXES		2,063,659.53	2,114,171.12	2,198,000.00	2,205,530.97	2,355,000.00	0.00	2,450,000.00	2,550,000.00
Dept 003 - STATE GRANTS									
UNK_REV - UNK_REV									
207-003-573.000	LCSA-PPT REIMB	9,700.61	8,202.52	0.00	8,202.60	0.00	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		9,700.61	8,202.52	0.00	8,202.60	0.00	0.00	0.00	0.00
450 - LICENSES AND PERMITS									
207-003-451.000	LIQUOR LICENSE FEES	8,114.70	7,855.10	6,000.00	13.75	7,000.00	0.00	7,000.00	7,000.00
TOTAL 450 - LICENSES AND PERMI		8,114.70	7,855.10	6,000.00	13.75	7,000.00	0.00	7,000.00	7,000.00
539 - STATE GRANTS									
207-003-539.000	COVID	13,879.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 539 - STATE GRANTS		13,879.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 003 - STATE GRANTS		31,695.30	16,057.62	6,000.00	8,216.35	7,000.00	0.00	7,000.00	7,000.00
Dept 008 - OTHER GOVT. REIMB.									
655 - FINES AND FORFEITS									
207-008-655.000	FINES & FORFEITS	13,134.77	10,062.94	10,000.00	7,592.56	10,000.00	0.00	10,000.00	10,000.00
TOTAL 655 - FINES AND FORFEITS		13,134.77	10,062.94	10,000.00	7,592.56	10,000.00	0.00	10,000.00	10,000.00
664 - INTEREST AND RENTS									
207-008-664.000	INTEREST & DIVIDENDS	7,692.76	15,998.99	7,500.00	27,368.12	10,000.00	0.00	10,000.00	10,000.00
TOTAL 664 - INTEREST AND RENT		7,692.76	15,998.99	7,500.00	27,368.12	10,000.00	0.00	10,000.00	10,000.00
671 - OTHER REVENUE									
207-008-675.000	MINI-CONTRACTS	1,938.16	615.58	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		1,938.16	615.58	0.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 008 - OTHER GOVT. REIMB.		22,765.69	26,677.51	17,500.00	34,960.68	20,000.00	0.00	20,000.00	20,000.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 207 POLICE FUND
2024 BUDGET HEARING - BOARD MEMBERS
NOVEMBER 9, 2023

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPRO BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
ESTIMATED REVENUES									
Dept 010 - OTHER REVENUES									
671 - OTHER REVENUE									
207-010-690.000	UNREALIZED-GAIN / LOSS	(8,096.70)	(40,950.56)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		(8,096.70)	(40,950.56)	0.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 010 - OTHER REVENUES		(8,096.70)	(40,950.56)	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		2,110,023.82	2,115,955.69	2,221,500.00	2,248,708.00	2,382,000.00	0.00	2,477,000.00	2,577,000.00
APPROPRIATIONS									
Dept 301 - GENERAL EXPENSES									
UNK_EXP - UNK_EXP									
207-301-801.000	AUDIT	1,100.00	1,100.00	1,200.00	1,100.00	1,300.00	0.00	1,300.00	1,300.00
207-301-802.000	CONTRACTUAL SERVICES	1,763,869.54	1,801,745.46	1,880,000.00	935,834.65	1,930,000.00	0.00	2,125,000.00	2,125,000.00
NEW CONTRACT YEAR - ASSUMES 10% INCREASE						0.00	0.00	2,125,000.00	0.00
207-301-804.000	LEGAL FEES	12,330.50	11,024.00	20,000.00	8,316.00	20,000.00	0.00	20,000.00	20,000.00
207-301-850.000	PHONE	0.00	0.00	6,500.00	0.00	0.00	0.00	0.00	0.00
207-301-910.000	INSURANCE & BOND	1,463.09	1,669.36	2,200.00	1,939.28	2,200.00	0.00	2,500.00	2,500.00
207-301-930.000	REPAIRS & MAINTENANCE	5,316.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00
207-301-940.000	RENT	0.00	0.00	0.00	3,000.00	36,000.00	0.00	36,000.00	36,000.00
CIVIC CENTER FACILITY SHARE - \$3,000/MO						36,000.00	0.00	0.00	0.00
207-301-955.000	SUPPORT	0.00	0.00	54,000.00	3,000.00	36,000.00	0.00	36,000.00	36,000.00
SUPPORT SERVICES \$3,000/MO						36,000.00	0.00	0.00	0.00
207-301-999.000	OVERTIME	5,591.07	1,455.43	8,000.00	1,180.66	10,000.00	0.00	12,000.00	12,000.00
TOTAL UNK_EXP - UNK_EXP		1,789,670.20	1,816,994.25	1,971,900.00	954,370.59	2,037,500.00	0.00	2,234,800.00	2,234,800.00
Totals for dept 301 - GENERAL EXPENSES		1,789,670.20	1,816,994.25	1,971,900.00	954,370.59	2,037,500.00	0.00	2,234,800.00	2,234,800.00
Dept 899 - TAX TRIBUNAL REFUNDS ORDERED									
UNK_EXP - UNK_EXP									
207-899-964.000	REFUND	0.00	281.96	0.00	36.34	1,000.00	0.00	1,000.00	1,000.00
TOTAL UNK_EXP - UNK_EXP		0.00	281.96	0.00	36.34	1,000.00	0.00	1,000.00	1,000.00
Totals for dept 899 - TAX TRIBUNAL REFUNDS ORD		0.00	281.96	0.00	36.34	1,000.00	0.00	1,000.00	1,000.00
Dept 900 - CAPITAL OUTLAY									
UNK_EXP - UNK_EXP									
207-900-970.000	CAPITOL OUTLAY	0.00	126,146.79	640,000.00	305,107.11	258,000.00	0.00	0.00	0.00
SHARE OF STANDY GENERATOR EXPENSE						240,000.00	0.00	0.00	0.00
SHARE OF CARPORT EXPENSE						18,000.00	0.00	0.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 207 POLICE FUND
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPRO BUDGET	2025 PROPOSED BUDGET	2026 PROPOSED BUDGET
APPROPRIATIONS									
Dept 900 - CAPITAL OUTLAY									
GL # FOOTNOTE TOTAL:						258,000.00			
TOTAL UNK_EXP - UNK_EXP		0.00	126,146.79	640,000.00	305,107.11	258,000.00	0.00	0.00	0.00
Totals for dept 900 - CAPITAL OUTLAY		0.00	126,146.79	640,000.00	305,107.11	258,000.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		1,789,670.20	1,943,423.00	2,611,900.00	1,259,514.04	2,296,500.00	0.00	2,235,800.00	2,235,800.00
NET OF REVENUES/APPROPRIATIONS - FUND 207		320,353.62	172,532.69	(390,400.00)	989,193.96	85,500.00	0.00	241,200.00	341,200.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP

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Fund: 211 PARKS & RECREATION FUND

2024 BUDGET HEARING - BOARD MEMBERS

NOVEMBER 9, 2023

GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET	2024 BOARD APPROVED BUDGET
ESTIMATED REVENUES						
Dept 001 - TAXES						
401 - TAXES						
211-001-410.000	CURRENT TAX COLLECTION	517,369.13	530,957.38	551,000.00	592,000.00	0.00
211-001-420.000	DELINQUENT PERS PROPERTY T	922.36	27.82	200.00	200.00	0.00
TOTAL 401 - TAXES		518,291.49	530,985.20	551,200.00	592,200.00	0.00
Totals for dept 001 - TAXES		518,291.49	530,985.20	551,200.00	592,200.00	0.00
Dept 003 - STATE GRANTS						
UNK_REV - UNK_REV						
211-003-573.000	LCSA-PPT REIMB	3,334.94	2,477.93	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		3,334.94	2,477.93	0.00	0.00	0.00
Totals for dept 003 - STATE GRANTS		3,334.94	2,477.93	0.00	0.00	0.00
Dept 009 - FEES FOR SERVICES						
UNK_REV - UNK_REV						
211-009-609.001	GOLF PROGRAM - REFUNDS	0.00	(655.00)	0.00	0.00	0.00
211-009-611.001	SPECIAL EVENTS - REFUNDS	(30.00)	(61.00)	0.00	0.00	0.00
211-009-615.001	COMMUNITY PROG - REFUNDS	(2,049.00)	(1,845.00)	0.00	0.00	0.00
211-009-620.000	PICKLEBALL PROGRAM	0.00	10,552.00	10,000.00	14,000.00	0.00
211-009-620.001	PICKBALL - REFUNDS	0.00	(120.00)	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		(2,079.00)	7,871.00	10,000.00	14,000.00	0.00
600 - CHARGES FOR SERVICES						
211-009-607.000	KARATE	1,325.00	9,990.00	7,000.00	12,000.00	0.00
211-009-609.000	GOLF PROGRAM	6,270.00	17,965.00	15,000.00	15,000.00	0.00
211-009-610.000	TENNIS PROGRAM	2,942.50	4,305.00	2,500.00	2,500.00	0.00
211-009-611.000	SPECIAL EVENTS	4,880.00	6,865.00	5,750.00	5,600.00	0.00
211-009-613.000	HORSE RIDING	4,600.00	0.00	0.00	0.00	0.00
211-009-615.000	COMMUNITY PROGRAMS	26,362.28	27,991.00	11,500.00	19,500.00	0.00
211-009-616.000	SENIOR CITIZEN PROGRAM	5,825.00	7,230.00	5,000.00	6,500.00	0.00
TOTAL 600 - CHARGES FOR SERVI		52,204.78	74,346.00	46,750.00	61,100.00	0.00
Totals for dept 009 - FEES FOR SERVICES		50,125.78	82,217.00	56,750.00	75,100.00	0.00
Dept 010 - OTHER REVENUES						
UNK_REV - UNK_REV						
211-010-631.000	INSURANCE REIMB - PRIOR YEA	505.88	0.00	0.00	0.00	0.00
211-010-675.003	CIVIC CTR ALLOCATION CONTRIB	0.00	0.00	6,200.00	0.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 211 PARKS & RECREATION FUND
2024 BUDGET HEARING - BOARD MEMBERS
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET	2024 BOARD APPROVED BUDGET
ESTIMATED REVENUES						
Dept 010 - OTHER REVENUES						
TOTAL UNK_REV - UNK_REV		505.88	0.00	6,200.00	0.00	0.00
600 - CHARGES FOR SERVICES						
211-010-642.000	CONCESSION STAND	0.00	219.55	300.00	0.00	0.00
211-010-644.000	ADVERTISING	8,781.50	11,465.50	7,500.00	8,000.00	0.00
TOTAL 600 - CHARGES FOR SERVI		8,781.50	11,685.05	7,800.00	8,000.00	0.00
664 - INTEREST AND RENTS						
211-010-664.000	INTEREST & DIVIDENDS	1,643.77	6,545.92	2,500.00	10,000.00	0.00
TOTAL 664 - INTEREST AND RENT		1,643.77	6,545.92	2,500.00	10,000.00	0.00
671 - OTHER REVENUE						
211-010-675.000	CONTRIBUTIONS	3,849.78	2,771.00	2,000.00	2,000.00	0.00
211-010-675.002	DONATED RANGER SERV.	0.00	0.00	8,700.00	8,700.00	0.00
211-010-685.000	MISC.	0.00	2,636.14	500.00	500.00	0.00
211-010-690.000	UNREALIZED-GAIN / LOSS	(1,501.92)	(7,596.23)	0.00	0.00	0.00
211-010-699.101	TRANS IN - GENERAL FUND	0.00	110,863.00	0.00	6,200.00	0.00
TOTAL 671 - OTHER REVENUE		2,347.86	108,673.91	11,200.00	17,400.00	0.00
Totals for dept 010 - OTHER REVENUES		13,279.01	126,904.88	27,700.00	35,400.00	0.00
Dept 012 - GRANTS						
501 - FEDERAL GRANTS						
211-012-502.000	PRIVATE GRANTS	0.00	0.00	0.00	45,000.00	0.00
TOTAL 501 - FEDERAL GRANTS		0.00	0.00	0.00	45,000.00	0.00
Totals for dept 012 - GRANTS		0.00	0.00	0.00	45,000.00	0.00
Dept 017 - BASEBALL PROGRAM						
UNK_REV - UNK_REV						
211-017-608.001	BASEBALL/SOFTBALL - REFUND	(1,405.00)	(1,050.00)	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		(1,405.00)	(1,050.00)	0.00	0.00	0.00
600 - CHARGES FOR SERVICES						
211-017-607.000	T-BALL	2,930.00	4,620.00	4,100.00	4,200.00	0.00
211-017-607.001	T-BALL - REFUNDS	(65.00)	(20.00)	0.00	0.00	0.00
211-017-608.000	BASEBALL / SOFTBALL	7,010.00	11,775.00	8,500.00	7,500.00	0.00
211-017-610.000	TEAM SPONSORSHIP	4,094.25	4,400.00	4,000.00	4,200.00	0.00
TOTAL 600 - CHARGES FOR SERVI		13,969.25	20,775.00	16,600.00	15,900.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 211 PARKS & RECREATION FUND
2024 BUDGET HEARING - BOARD MEMBERS
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET	2024 BOARD APPROVED BUDGET
ESTIMATED REVENUES						
Dept 017 - BASEBALL PROGRAM						
Totals for dept 017 - BASEBALL PROGRAM		12,564.25	19,725.00	16,600.00	15,900.00	0.00
Dept 018 - RENTALS						
UNK_REV - UNK_REV						
211-018-669.001	PAVILION RENT - REFUNDS	(152.00)	0.00	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		(152.00)	0.00	0.00	0.00	0.00
664 - INTEREST AND RENTS						
211-018-667.000	HCC RENT	5,675.00	11,487.50	8,000.00	8,000.00	0.00
211-018-667.001	HCC RENT - REFUNDS	(247.50)	0.00	0.00	0.00	0.00
211-018-668.000	HCC RENT-NON PROFIT	3,255.00	3,780.00	2,500.00	3,000.00	0.00
211-018-669.000	PAVILION RENT	2,176.50	2,134.50	1,500.00	2,000.00	0.00
211-018-670.000	HCC LEASE	5,646.00	5,646.00	5,650.00	5,950.00	0.00
211-018-670.001	FIELD USAGE	6,150.00	7,485.00	5,000.00	7,000.00	0.00
TOTAL 664 - INTEREST AND RENT		22,655.00	30,533.00	22,650.00	25,950.00	0.00
Totals for dept 018 - RENTALS		22,503.00	30,533.00	22,650.00	25,950.00	0.00
Dept 019 - REIMBURSING REVENUES						
671 - OTHER REVENUE						
211-019-677.000	ELECTION REIMB.	0.00	1,006.56	0.00	700.00	0.00
211-019-678.000	CEMETERY REIMB.	949.37	1,597.44	1,200.00	1,200.00	0.00
TOTAL 671 - OTHER REVENUE		949.37	2,604.00	1,200.00	1,900.00	0.00
Totals for dept 019 - REIMBURSING REVENUES		949.37	2,604.00	1,200.00	1,900.00	0.00
Dept 020 - BASKETBALL PROGRAM						
600 - CHARGES FOR SERVICES						
211-020-607.000	HOLLY HOOPS	0.00	2,265.00	2,400.00	2,400.00	0.00
211-020-608.000	BRONCHO BASKETBALL	0.00	6,510.00	6,500.00	6,500.00	0.00
211-020-609.000	TEAM SPONSORSHIP-HOLLY HO	0.00	0.00	300.00	300.00	0.00
211-020-610.000	TEAM SPONSORSHIP-BRONCHO	0.00	2,340.00	2,000.00	2,100.00	0.00
TOTAL 600 - CHARGES FOR SERVI		0.00	11,115.00	11,200.00	11,300.00	0.00
671 - OTHER REVENUE						
211-020-675.000	CONTRIBUTIONS	0.00	(300.00)	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		0.00	(300.00)	0.00	0.00	0.00
Totals for dept 020 - BASKETBALL PROGRAM		0.00	10,815.00	11,200.00	11,300.00	0.00

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Fund: 211 PARKS & RECREATION FUND

2024 BUDGET HEARING - BOARD MEMBERS

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET	2024 BOARD APPROVED BUDGET
APPROPRIATIONS						
Dept 755 - STEWARDSHIP						
211-755-726.000	NATURAL RESOURC. MGT. SUPP	89.98	254.98	700.00	500.00	0.00
TOTAL UNK_EXP - UNK_EXP		89.98	254.98	700.00	500.00	0.00
Totals for dept 755 - STEWARDSHIP		89.98	254.98	700.00	500.00	0.00
Dept 758 - SUPPLIES & EQUIP.-UNDER \$10,000						
UNK_EXP - UNK_EXP						
211-758-730.000	EQUIPMENT UNDER \$10,000	7,634.43	9,172.25	2,200.00	7,950.00	0.00
211-758-736.000	PROJECTS UNDER \$10,000	8,139.03	21,972.25	11,150.00	17,450.00	0.00
211-758-957.000	COVID	3,219.49	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		18,992.95	31,144.50	13,350.00	25,400.00	0.00
Totals for dept 758 - SUPPLIES & EQUIP.-UNDER \$10		18,992.95	31,144.50	13,350.00	25,400.00	0.00
Dept 759 - ADMINISTRATION PERSONNEL						
UNK_EXP - UNK_EXP						
211-759-702.000	DIRECTOR SALARY	64,285.72	71,150.16	71,150.00	74,700.00	0.00
211-759-703.000	REC. COORD. ACTIVITIES AND EV	36,056.20	41,000.16	41,000.00	43,050.00	0.00
211-759-704.000	REC. COORD. SRS. AND SPORTS	42,148.92	48,850.08	45,700.00	54,600.00	0.00
211-759-712.000	MEDICAL-TESTING & SERVICES	0.00	118.06	0.00	0.00	0.00
211-759-715.000	EMPLOYERS SOCIAL SECURITY	10,295.86	11,665.95	12,900.00	13,850.00	0.00
211-759-718.000	RETIREMENT	6,846.10	8,234.13	9,100.00	9,750.00	0.00
211-759-719.000	LIFE INSURANCE	650.16	711.65	700.00	700.00	0.00
211-759-720.000	HOSPITALIZATION	39,886.38	45,650.20	48,300.00	53,600.00	0.00
211-759-721.000	DISABILITY INSURANCE	1,050.36	1,195.05	1,300.00	1,400.00	0.00
211-759-830.000	CONFERENCES-DUES-ETC	270.00	270.00	800.00	2,800.00	0.00
211-759-860.000	MILEAGE-OFFICE STAFF	0.00	487.29	800.00	800.00	0.00
211-759-980.000	CONTINGENCY	0.00	0.00	10,700.00	7,700.00	0.00
TOTAL UNK_EXP - UNK_EXP		201,489.70	229,332.73	242,450.00	262,950.00	0.00
Totals for dept 759 - ADMINISTRATION PERSONNEL		201,489.70	229,332.73	242,450.00	262,950.00	0.00
Dept 760 - MAINTENANCE PERSONNEL						
UNK_EXP - UNK_EXP						
211-760-702.000	P.M. SUPERINTENDENT	42,048.36	47,700.00	47,700.00	50,100.00	0.00
211-760-703.000	PARK MAINTENANCE II	0.00	0.00	5,500.00	38,500.00	0.00
211-760-704.000	SEASONAL PARK MAINT.	13,777.38	23,483.76	33,550.00	10,000.00	0.00
211-760-705.000	BUILDING CUSTODIAN	5,683.88	10,931.69	14,040.00	0.00	0.00
211-760-706.000	DONATED PARK RANGER SERV.	0.00	0.00	8,700.00	8,700.00	0.00
211-760-707.000	GATE ATTENDANT	3,458.17	4,400.00	7,500.00	7,500.00	0.00

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APPROPRIATIONS						
Dept 760 - MAINTENANCE PERSONNEL						
211-760-708.000	PARKS & FACILITY MAINTENANC	30,644.98	31,884.36	38,950.00	40,900.00	0.00
211-760-712.000	MEDICAL-TESTING & SERVICES	0.00	203.06	0.00	0.00	0.00
211-760-715.000	EMPLOYERS SOCIAL SECURITY	7,105.94	8,874.00	11,250.00	11,750.00	0.00
211-760-718.000	RETIREMENT	2,782.63	3,341.69	3,750.00	5,150.00	0.00
211-760-719.000	LIFE INSURANCE	332.82	453.22	450.00	650.00	0.00
211-760-720.000	HOSPITALIZATION	19,039.27	19,514.70	25,250.00	36,300.00	0.00
211-760-721.000	DISABILITY INSURANCE	487.86	655.74	700.00	1,050.00	0.00
211-760-830.000	CONFERENCES-DUES-ETC	645.00	50.00	600.00	800.00	0.00
211-760-860.000	MILEAGE-MAINTENANCE	106.05	148.76	200.00	200.00	0.00
211-760-960.000	OTHER	382.34	149.50	0.00	0.00	0.00
211-760-980.000	CONTINGENCY	0.00	0.00	5,100.00	6,500.00	0.00
TOTAL UNK_EXP - UNK_EXP		126,494.68	151,790.48	203,240.00	218,100.00	0.00
Totals for dept 760 - MAINTENANCE PERSONNEL		126,494.68	151,790.48	203,240.00	218,100.00	0.00
Dept 762 - PROGRAMS / EVENTS INSTRUCTORS						
UNK_EXP - UNK_EXP						
211-762-801.000	TENNIS PROGRAM INSTRUCTOR	2,098.24	3,456.00	2,000.00	2,000.00	0.00
211-762-803.000	GOLF PROGRAM INSTRUCTOR	4,960.00	13,408.00	12,000.00	12,000.00	0.00
211-762-804.000	HORSE RIDING INSTRUCTOR	3,150.00	0.00	0.00	0.00	0.00
211-762-805.000	COMMUNITY INSTRUCTOR	9,233.30	17,988.00	6,650.00	12,750.00	0.00
211-762-806.000	KARATE INSTRUCTOR	1,015.00	7,035.00	4,900.00	8,400.00	0.00
211-762-808.000	CONTRACTUAL-MISC.	0.00	0.00	100.00	0.00	0.00
211-762-955.000	BACKGROUND CHECK-INSTRUCT	0.00	125.00	400.00	1,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		20,456.54	42,012.00	26,050.00	36,150.00	0.00
Totals for dept 762 - PROGRAMS / EVENTS INSTRUC		20,456.54	42,012.00	26,050.00	36,150.00	0.00
Dept 763 - PROGRAM / EVENTS SUPPLIES						
UNK_EXP - UNK_EXP						
211-763-726.000	NATURE PROGRAM SUPPLIES	0.00	248.27	0.00	0.00	0.00
211-763-727.000	SPECIAL EVENT SUPPLIES	4,961.48	3,595.60	5,750.00	5,000.00	0.00
211-763-728.000	CAMP SUPPLIES	298.42	56.81	400.00	0.00	0.00
211-763-729.000	TENNIS SUPPLIES	0.00	80.52	0.00	0.00	0.00
211-763-729.001	PICKLEBALL SUPPLIES	0.00	4,869.74	6,000.00	10,000.00	0.00
211-763-730.000	FLYERS & PROMOTION	652.82	1,270.50	2,050.00	1,700.00	0.00
211-763-760.000	CONCESSION STAND SUPPLIES	0.00	(68.00)	0.00	0.00	0.00
211-763-900.000	BROCHURE PRINTING & MAILING	15,471.02	22,719.42	23,000.00	25,000.00	0.00
211-763-955.000	MISCELLANEOUS	3,369.99	274.00	0.00	0.00	0.00

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APPROPRIATIONS						
Dept 763 - PROGRAM / EVENTS SUPPLIES						
	TOTAL UNK_EXP - UNK_EXP	24,753.73	33,046.86	37,200.00	41,700.00	0.00
Totals for dept 763 - PROGRAM / EVENTS SUPPLIES		24,753.73	33,046.86	37,200.00	41,700.00	0.00
Dept 764 - SENIOR CITIZEN PROGRAM						
UNK_EXP - UNK_EXP						
211-764-726.000	SENIOR CITIZEN SUPPLIES	510.77	638.46	1,000.00	1,000.00	0.00
211-764-727.000	FOOD SUPPLIES	2,179.65	3,824.54	3,800.00	3,900.00	0.00
211-764-801.000	ENTERTAINMENT	0.00	200.00	300.00	300.00	0.00
211-764-814.000	MISC. CONTRACTUAL	1,530.00	1,440.00	4,100.00	0.00	0.00
	TOTAL UNK_EXP - UNK_EXP	4,220.42	6,103.00	9,200.00	5,200.00	0.00
Totals for dept 764 - SENIOR CITIZEN PROGRAM		4,220.42	6,103.00	9,200.00	5,200.00	0.00
Dept 765 - BASEBALL PROGRAM						
UNK_EXP - UNK_EXP						
211-765-702.000	B-BALL/S-BALL COORDINATOR	1,338.33	700.00	2,500.00	2,000.00	0.00
211-765-703.000	SITE SUPERVISOR	1,397.00	1,846.50	2,500.00	2,500.00	0.00
211-765-704.000	UMPIRES-EMPLOYEES	364.13	798.18	1,100.00	1,100.00	0.00
211-765-715.000	EMPLOYERS SOCIAL SECURITY	237.11	255.85	550.00	450.00	0.00
211-765-729.000	T-BALL EQUIPMENT	290.87	188.62	300.00	400.00	0.00
211-765-731.000	T-BALL UNIFORMS	1,474.00	1,169.00	2,000.00	2,000.00	0.00
211-765-732.000	BASEBALL/SOFTBALL UNIFORMS	2,136.91	4,731.75	3,000.00	3,400.00	0.00
211-765-733.000	BASEBALL/SOFTBALL EQUIPMEN	466.23	602.73	500.00	550.00	0.00
211-765-735.000	SPONSORSHIP EXPENSES	8.55	18.70	50.00	100.00	0.00
211-765-801.000	UMPIRES-CONTRACTUAL	310.00	1,110.00	1,100.00	1,000.00	0.00
211-765-802.000	TRAINING	140.00	701.99	500.00	550.00	0.00
211-765-930.000	REPAIR & MAINT - FIELDS	1,687.40	623.74	800.00	800.00	0.00
211-765-955.000	BACKGROUND CHECK-EMPLOYE	0.00	77.00	0.00	50.00	0.00
211-765-957.000	BACKGROUND CHECK-VOLUNTE	0.00	0.00	200.00	200.00	0.00
211-765-959.000	LEAGUE FEES & REGISTRATION	0.00	0.00	500.00	500.00	0.00
	TOTAL UNK_EXP - UNK_EXP	9,850.53	12,824.06	15,600.00	15,600.00	0.00
Totals for dept 765 - BASEBALL PROGRAM		9,850.53	12,824.06	15,600.00	15,600.00	0.00
Dept 766 - FACILITIES OPERATIONAL SUPPLIES						
UNK_EXP - UNK_EXP						
211-766-726.000	OFFICE SUPPLIES	1,688.73	3,039.18	2,500.00	2,500.00	0.00
211-766-740.000	OPERATING SUPPLIES	2,643.88	762.59	4,000.00	4,000.00	0.00
211-766-741.000	OPERATING SBP MULTI PURP BL	755.91	664.14	1,000.00	1,000.00	0.00
211-766-742.000	HCC	3,417.30	2,460.31	3,500.00	3,500.00	0.00

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APPROPRIATIONS						
Dept 766 - FACILITIES OPERATIONAL SUPPLIES						
211-766-830.000	OPERATIONAL MEMBERSHIP FEE	174.45	220.00	400.00	400.00	0.00
211-766-860.000	EQUIP. GAS & OIL	1,041.41	1,493.36	2,900.00	2,900.00	0.00
211-766-910.000	WORKERS COMP. INSURANCE	5,195.70	4,581.08	7,000.00	7,000.00	0.00
211-766-910.001	INSURANCE-FIRE & CASUALTY	5,275.28	6,021.01	7,000.00	7,500.00	0.00
211-766-921.000	CIVIC CTR ALLOCATION	0.00	0.00	6,200.00	6,200.00	0.00
211-766-955.000	MISCELLANEOUS	0.00	400.00	250.00	250.00	0.00
TOTAL UNK_EXP - UNK_EXP		20,192.66	19,641.67	34,750.00	35,250.00	0.00
Totals for dept 766 - FACILITIES OPERATIONAL SUP		20,192.66	19,641.67	34,750.00	35,250.00	0.00
Dept 767 - BASKETBALL PROGRAM						
UNK_EXP - UNK_EXP						
211-767-703.000	OFFICIALS	0.00	0.00	500.00	500.00	0.00
211-767-715.000	EMPLOYERS SOCIAL SECURITY	0.00	0.00	50.00	50.00	0.00
211-767-726.000	HOLLY HOOPS SUPPLIES	0.00	356.68	400.00	450.00	0.00
211-767-727.000	BRONCHO BASKETBALL SUPPLIE	74.94	1,350.58	1,000.00	1,500.00	0.00
211-767-731.000	BRONCHO BASKETBALL UNIFOR	0.00	1,315.00	1,700.00	1,500.00	0.00
211-767-732.000	HOLLY HOOPS UNIFORMS	0.00	390.00	450.00	450.00	0.00
211-767-801.000	BASKETBALL COMMISS-CONTRA	0.00	1,500.00	1,800.00	1,800.00	0.00
211-767-804.000	COACH TRAINING (OFFICIAL)	480.00	565.00	500.00	500.00	0.00
211-767-940.000	HOLLY HOOPS SCHOOL USAGE F	0.00	500.00	500.00	500.00	0.00
211-767-941.000	BRONCHO B-BALL SCHOOL USA	40.00	2,020.00	2,100.00	2,100.00	0.00
211-767-955.000	BACKGROUND CHECKS-EMPLOY	0.00	0.00	25.00	0.00	0.00
211-767-957.000	BACKGROUND CHECKS-VOLUNT	0.00	0.00	250.00	250.00	0.00
211-767-964.000	REIMBURSEMENT	0.00	1,385.47	1,500.00	1,500.00	0.00
TOTAL UNK_EXP - UNK_EXP		594.94	9,382.73	10,775.00	11,100.00	0.00
Totals for dept 767 - BASKETBALL PROGRAM		594.94	9,382.73	10,775.00	11,100.00	0.00
Dept 768 - CONSULTANT / CONTRACTOR						
UNK_EXP - UNK_EXP						
211-768-801.000	ACCOUNTING & AUDITING	2,500.00	2,500.00	2,800.00	2,800.00	0.00
211-768-803.000	PLANNER	0.00	0.00	13,600.00	0.00	0.00
211-768-804.000	ATTORNEY FEES	1,410.50	981.50	2,200.00	2,200.00	0.00
211-768-806.000	AQUATIC WEED CONTROL	1,736.25	1,617.00	2,200.00	0.00	0.00
211-768-808.000	DUMPSTER	2,360.11	2,240.49	2,800.00	2,800.00	0.00
211-768-809.000	HCC FACILITY CONTRACTORS	3,264.63	5,147.64	4,550.00	6,000.00	0.00
211-768-810.000	OFFICE EQUIP & SERVICES	9,171.38	9,590.57	10,200.00	17,650.00	0.00
211-768-811.000	SBP FACILITY OPERATING	509.80	656.13	1,000.00	1,000.00	0.00
211-768-812.000	TREE WORK	0.00	0.00	2,000.00	2,000.00	0.00

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APPROPRIATIONS						
Dept 768 - CONSULTANT / CONTRACTOR						
211-768-815.000	SEPTIC CONTRACTORS	1,700.00	2,090.00	2,100.00	2,100.00	0.00
211-768-816.000	HR CONSULTANT	723.50	1,201.00	1,000.00	1,000.00	0.00
211-768-826.000	SNOW REMOVAL	450.00	4,790.00	6,000.00	6,000.00	0.00
211-768-827.000	MOWING	28,540.00	29,980.00	42,000.00	42,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		52,366.17	60,794.33	92,450.00	85,550.00	0.00
Totals for dept 768 - CONSULTANT / CONTRACTOR		52,366.17	60,794.33	92,450.00	85,550.00	0.00
Dept 769 - CREDIT CARD SERVICES						
UNK_EXP - UNK_EXP						
211-769-806.000	SERVICE FEES	1,623.51	2,443.02	2,200.00	2,200.00	0.00
TOTAL UNK_EXP - UNK_EXP		1,623.51	2,443.02	2,200.00	2,200.00	0.00
Totals for dept 769 - CREDIT CARD SERVICES		1,623.51	2,443.02	2,200.00	2,200.00	0.00
Dept 795 - CAPITOL OUTLAY						
UNK_EXP - UNK_EXP						
211-795-970.000	EQUIPMENT	0.00	0.00	30,000.00	0.00	0.00
211-795-971.000	SHULTZ PARK	1,265.00	0.00	61,000.00	0.00	0.00
211-795-973.000	MILL POND PARK	0.00	17,810.00	15,000.00	65,000.00	0.00
211-795-974.000	HCC	0.00	15,005.00	124,550.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		1,265.00	32,815.00	230,550.00	65,000.00	0.00
Totals for dept 795 - CAPITOL OUTLAY		1,265.00	32,815.00	230,550.00	65,000.00	0.00
Dept 796 - CONTINGENCY						
UNK_EXP - UNK_EXP						
211-796-980.000	GENERAL CONTINGENCY	0.00	0.00	5,000.00	5,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	0.00	5,000.00	5,000.00	0.00
Totals for dept 796 - CONTINGENCY		0.00	0.00	5,000.00	5,000.00	0.00
Dept 899 - TAX TRIBUNAL REFUNDS ORDERED						
UNK_EXP - UNK_EXP						
211-899-964.000	REFUND	0.00	70.81	500.00	500.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	70.81	500.00	500.00	0.00
Totals for dept 899 - TAX TRIBUNAL REFUNDS ORD		0.00	70.81	500.00	500.00	0.00

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APPROPRIATIONS						
TOTAL APPROPRIATIONS		553,139.52	696,880.84	974,365.00	860,900.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 211		67,908.32	109,381.17	(287,065.00)	(58,150.00)	0.00

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ESTIMATED REVENUES							
Dept 010 - OTHER REVENUES							
671 - OTHER REVENUE							
212-010-699.101	TRANS IN - GENERAL FUND	0.00	109,000.00	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		0.00	109,000.00	0.00	0.00	0.00	0.00
UNK_REV - UNK_REV							
212-010-699.213	TRANS IN-NAT.AREAS PRES. END	0.00	109,000.00	0.00	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		0.00	109,000.00	0.00	0.00	0.00	0.00
Totals for dept 010 - OTHER REVENUES		0.00	218,000.00	0.00	0.00	0.00	0.00
Dept 012 - GRANTS							
501 - FEDERAL GRANTS							
212-012-502.000	GRANTS	20,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL 501 - FEDERAL GRANTS		20,000.00	0.00	0.00	0.00	0.00	0.00
Totals for dept 012 - GRANTS		20,000.00	0.00	0.00	0.00	0.00	0.00
Dept 015 - LOCAL REVENUE							
664 - INTEREST AND RENTS							
212-015-664.000	INTEREST & DIVIDEND	350.40	1,041.13	0.00	1,552.76	0.00	0.00
TOTAL 664 - INTEREST AND RENT		350.40	1,041.13	0.00	1,552.76	0.00	0.00
Totals for dept 015 - LOCAL REVENUE		350.40	1,041.13	0.00	1,552.76	0.00	0.00
TOTAL ESTIMATED REVENUES		20,350.40	219,041.13	0.00	1,552.76	0.00	0.00
APPROPRIATIONS							
Dept 754 - REPAIR & MAINTENANCE							
UNK_EXP - UNK_EXP							
212-754-930.000	REPAIR & MAINT - HARTMAN	19,387.25	22,779.61	0.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		19,387.25	22,779.61	0.00	0.00	0.00	0.00
Totals for dept 754 - REPAIR & MAINTENANCE		19,387.25	22,779.61	0.00	0.00	0.00	0.00
Dept 900 - CAPITAL OUTLAY							
UNK_EXP - UNK_EXP							
212-900-955.001	HARTMAN PROPERTY	0.00	0.00	220,000.00	124,771.86	2,500.00	0.00

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APPROPRIATIONS							
Dept 900 - CAPITAL OUTLAY							
	TOTAL UNK_EXP - UNK_EXP	0.00	0.00	220,000.00	124,771.86	2,500.00	0.00
	Totals for dept 900 - CAPITAL OUTLAY	0.00	0.00	220,000.00	124,771.86	2,500.00	0.00
	TOTAL APPROPRIATIONS	19,387.25	22,779.61	220,000.00	124,771.86	2,500.00	0.00
	NET OF REVENUES/APPROPRIATIONS - FUND 212	963.15	196,261.52	(220,000.00)	(123,219.10)	(2,500.00)	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 213 NATURAL AREAS PRESERV. ENDOWMENT FUND
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 015 - LOCAL REVENUE							
664 - INTEREST AND RENTS							
213-015-664.000	INTEREST & DIVIDENDS	421.84	568.80	0.00	555.91	0.00	0.00
	TOTAL 664 - INTEREST AND RENT	421.84	568.80	0.00	555.91	0.00	0.00
	Totals for dept 015 - LOCAL REVENUE	421.84	568.80	0.00	555.91	0.00	0.00
	TOTAL ESTIMATED REVENUES	421.84	568.80	0.00	555.91	0.00	0.00
APPROPRIATIONS							
Dept 966 - TRANSFER OUT							
UNK_EXP - UNK_EXP							
213-966-999.212	TRN.OUT- STEWARD./ENDOW PR	0.00	109,000.00	0.00	0.00	0.00	0.00
	TOTAL UNK_EXP - UNK_EXP	0.00	109,000.00	0.00	0.00	0.00	0.00
	Totals for dept 966 - TRANSFER OUT	0.00	109,000.00	0.00	0.00	0.00	0.00
	TOTAL APPROPRIATIONS	0.00	109,000.00	0.00	0.00	0.00	0.00
	NET OF REVENUES/APPROPRIATIONS - FUND 213	421.84	(108,431.20)	0.00	555.91	0.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP

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Fund: 464 ARPA

2024 BUDGET HEARING - BOARD MEMBERS
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 005 - OTHER LOCAL REVENUES							
664 - INTEREST AND RENTS							
464-005-664.000	INTEREST & DIVIDENDS	0.00	0.00	0.00	6,018.48	0.00	0.00
TOTAL 664 - INTEREST AND RENT		0.00	0.00	0.00	6,018.48	0.00	0.00
Totals for dept 005 - OTHER LOCAL REVENUES		0.00	0.00	0.00	6,018.48	0.00	0.00
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00	6,018.48	0.00	0.00
APPROPRIATIONS							
Dept 451 - ARPA EXPENSES							
UNK_EXP - UNK_EXP							
464-451-965.001	ARPA EXPENSE #1 CIVIC CENTER STANDBY GENERATOR	0.00	0.00	200,000.00	0.00	120,000.00	0.00
464-451-965.002	ARPA EXPENSE #2 DAVISBURG HIGH CAPACITY FIRE SUP WELL	0.00	0.00	120,000.00	3,912.50	35,000.00	0.00
464-451-965.003	ARPA EXPENSE #3	0.00	0.00	675,000.00	0.00	35,000.00	0.00
464-451-965.004	ARPA COST CENTER BALANCE	0.00	0.00	35,000.00	0.00	0.00	0.00
464-451-965.006	ARPA EXPENSE ALS & EQUIP	0.00	0.00	18,000.00	13,006.94	0.00	0.00
464-451-965.007	FIRE STATIONS DESIGN & ENGIN	0.00	0.00	70,000.00	78,934.05	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	0.00	1,118,000.00	95,853.49	155,000.00	0.00
Totals for dept 451 - ARPA EXPENSES		0.00	0.00	1,118,000.00	95,853.49	155,000.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	1,118,000.00	95,853.49	155,000.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 464		0.00	0.00	(1,118,000.00)	(89,835.01)	(155,000.00)	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 249 BUILDING DEPARTMENT FUND
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 000 - ASSETS							
671 - OTHER REVENUE							
249-000-690.000	UNREALIZED-GAIN / LOSS	(1,400.60)	0.00	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		(1,400.60)	0.00	0.00	0.00	0.00	0.00
Totals for dept 000 - ASSETS		(1,400.60)	0.00	0.00	0.00	0.00	0.00
Dept 010 - OTHER REVENUES							
671 - OTHER REVENUE							
249-010-690.000	UNREALIZED-GAIN / LOSS	0.00	(3,722.15)	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		0.00	(3,722.15)	0.00	0.00	0.00	0.00
UNK_REV - UNK_REV							
249-010-631.000	INSURANCE REIMB - PRIOR YEA	118.26	0.00	0.00	0.00	0.00	0.00
TOTAL UNK_REV - UNK_REV		118.26	0.00	0.00	0.00	0.00	0.00
Totals for dept 010 - OTHER REVENUES		118.26	(3,722.15)	0.00	0.00	0.00	0.00
Dept 015 - LOCAL REVENUE							
671 - OTHER REVENUE							
249-015-685.000	SUNDRY RECEIPTS	0.00	166.71	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		0.00	166.71	0.00	0.00	0.00	0.00
664 - INTEREST AND RENTS							
249-015-664.000	INTEREST & DIVIDENDS	964.67	908.47	1,000.00	661.23	1,000.00	0.00
TOTAL 664 - INTEREST AND RENT		964.67	908.47	1,000.00	661.23	1,000.00	0.00
Totals for dept 015 - LOCAL REVENUE		964.67	1,075.18	1,000.00	661.23	1,000.00	0.00
Dept 372 - CHARGE FOR SERVICES							
671 - OTHER REVENUE							
249-372-679.000	REFUNDS OF PERMIT FEES	(55.00)	(240.00)	0.00	(1,240.00)	0.00	0.00
TOTAL 671 - OTHER REVENUE		(55.00)	(240.00)	0.00	(1,240.00)	0.00	0.00
450 - LICENSES AND PERMITS							
249-372-451.000	CONTRACTOR FILING FEES	6,075.00	6,650.00	8,000.00	2,885.00	4,000.00	0.00
TOTAL 450 - LICENSES AND PERMI		6,075.00	6,650.00	8,000.00	2,885.00	4,000.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 249 BUILDING DEPARTMENT FUND
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 372 - CHARGE FOR SERVICES							
600 - CHARGES FOR SERVICES							
249-372-607.000	BUILDING PERMITS	78,645.00	86,000.40	92,000.00	58,248.00	80,000.00	0.00
249-372-608.000	ELECTRIAL PERMITS	38,329.00	35,014.00	44,000.00	20,239.00	40,000.00	0.00
249-372-609.000	PLUMBING PERMITS	13,020.00	15,796.00	17,000.00	8,601.00	17,000.00	0.00
249-372-610.000	MECHANICAL PERMITS	29,292.00	36,347.00	42,000.00	17,660.00	40,000.00	0.00
249-372-611.000	PLAN REVIEW FEES	12,341.00	11,338.00	16,000.00	12,208.00	16,000.00	0.00
TOTAL 600 - CHARGES FOR SERVI		171,627.00	184,495.40	211,000.00	116,956.00	193,000.00	0.00
Totals for dept 372 - CHARGE FOR SERVICES		177,647.00	190,905.40	219,000.00	118,601.00	197,000.00	0.00
TOTAL ESTIMATED REVENUES		177,329.33	188,258.43	220,000.00	119,262.23	198,000.00	0.00
APPROPRIATIONS							
Dept 373 - PERSONNEL							
UNK_EXP - UNK_EXP							
249-373-702.000	BUILDING OFFICIAL - P.T.	0.00	45,920.00	57,800.00	32,052.00	60,000.00	0.00
249-373-703.000	BUILDING DEPT CLERK - F.T.	0.00	27,385.92	23,100.00	13,475.00	24,000.00	0.00
249-373-715.000	EMPLOYERS SOCIAL SECURITY	0.00	5,577.18	6,200.00	3,458.13	6,500.00	0.00
249-373-718.000	RETIREMENT	0.00	612.34	1,500.00	404.18	800.00	0.00
249-373-719.000	LIFE INSURANCE	0.00	91.59	200.00	69.23	150.00	0.00
249-373-720.000	HOSPITALIZATION	0.00	2,360.22	2,700.00	1,709.26	2,700.00	0.00
249-373-721.000	DISABILITY INSURANCE	0.00	133.12	200.00	100.59	200.00	0.00
249-373-830.000	CONFERENCES-DUES-ETC	0.00	0.00	0.00	85.00	100.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	82,080.37	91,700.00	51,353.39	94,450.00	0.00
Totals for dept 373 - PERSONNEL		0.00	82,080.37	91,700.00	51,353.39	94,450.00	0.00
Dept 375 - CONTRACT SERVICE							
UNK_EXP - UNK_EXP							
249-375-802.000	ADMINISTRATION & INSPECTION	30,000.00	3,661.00	7,000.00	0.00	0.00	0.00
249-375-803.000	BUILDING INSPECTOR (CONTRA	20,835.00	2,510.00	4,000.00	0.00	500.00	0.00
249-375-804.000	PERMIT CONTRACTUAL FEES	22,046.85	3,152.40	5,000.00	0.00	0.00	0.00
249-375-805.000	PLAN REVIEW	7,229.30	0.00	0.00	0.00	0.00	0.00
249-375-807.000	ELECTRICAL INSPECTOR(CONTR	26,113.15	23,378.72	28,000.00	11,209.12	20,000.00	0.00
249-375-808.000	PLUMBING INSPECTOR (CONTRA	7,965.13	9,620.83	8,000.00	5,687.24	8,000.00	0.00
249-375-809.000	MECHANICAL INSPECTOR (CONT	16,411.08	22,837.62	20,000.00	8,374.47	15,000.00	0.00
TOTAL UNK_EXP - UNK_EXP		130,600.51	65,160.57	72,000.00	25,270.83	43,500.00	0.00

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
APPROPRIATIONS							
Dept 375 - CONTRACT SERVICE							
	Totals for dept 375 - CONTRACT SERVICE	130,600.51	65,160.57	72,000.00	25,270.83	43,500.00	0.00
Dept 378 - OPERATING							
UNK_EXP - UNK_EXP							
249-378-726.000	OFFICE SUPPLIES & POSTAGE	0.00	1,869.81	500.00	314.89	500.00	0.00
249-378-740.000	OPERATING SUPPLIES	0.00	470.07	0.00	0.00	0.00	0.00
249-378-830.000	MEMBERSHIPS AND DUES	0.00	825.00	300.00	970.00	1,000.00	0.00
249-378-850.000	TELEPHONE	1,976.50	2,057.93	3,000.00	1,401.52	2,500.00	0.00
249-378-870.000	COMPUTER & EQUIPMENT	0.00	4,875.84	0.00	0.00	0.00	0.00
249-378-875.000	SOFTWARE, SUPPORT & I.T.	1,772.00	2,580.39	4,000.00	1,975.00	2,500.00	0.00
249-378-910.000	INSURANCE & BOND	1,214.97	1,070.88	2,000.00	700.53	1,000.00	0.00
249-378-940.000	FACILITY RENT & UTILITIES	18,000.00	18,000.00	18,000.00	10,500.00	18,000.00	0.00
249-378-955.000	MISCELLANEOUS	0.00	322.92	0.00	0.00	0.00	0.00
	TOTAL UNK_EXP - UNK_EXP	22,963.47	32,072.84	27,800.00	15,861.94	25,500.00	0.00
	Totals for dept 378 - OPERATING	22,963.47	32,072.84	27,800.00	15,861.94	25,500.00	0.00
Dept 385 - SUPPORT SERVICE							
UNK_EXP - UNK_EXP							
249-385-801.000	RECEIPTING, ACCOUNTING & PA	25,550.00	27,950.00	26,400.00	16,950.00	26,400.00	0.00
249-385-806.000	FIRE INSPECTIONS	12,500.00	15,000.00	25,000.00	0.00	25,000.00	0.00
	TOTAL UNK_EXP - UNK_EXP	38,050.00	42,950.00	51,400.00	16,950.00	51,400.00	0.00
	Totals for dept 385 - SUPPORT SERVICE	38,050.00	42,950.00	51,400.00	16,950.00	51,400.00	0.00
	TOTAL APPROPRIATIONS	191,613.98	222,263.78	242,900.00	109,436.16	214,850.00	0.00
	NET OF REVENUES/APPROPRIATIONS - FUND 249	(14,284.65)	(34,005.35)	(22,900.00)	9,826.07	(16,850.00)	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP

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Fund: 246 CABLE TV

2024 BUDGET HEARING - BOARD MEMBERS

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 010 - OTHER REVENUES							
671 - OTHER REVENUE							
246-010-690.000	UNREALIZED-GAIN / LOSS	(2,350.32)	(11,887.19)	0.00	0.00	0.00	0.00
TOTAL 671 - OTHER REVENUE		(2,350.32)	(11,887.19)	0.00	0.00	0.00	0.00
Totals for dept 010 - OTHER REVENUES		(2,350.32)	(11,887.19)	0.00	0.00	0.00	0.00
Dept 015 - LOCAL REVENUE							
450 - LICENSES AND PERMITS							
246-015-470.000	P.E.G. REVENUE	88,232.28	87,234.57	80,000.00	23,575.24	80,000.00	0.00
TOTAL 450 - LICENSES AND PERMI		88,232.28	87,234.57	80,000.00	23,575.24	80,000.00	0.00
664 - INTEREST AND RENTS							
246-015-664.000	INTEREST & DIVIDENDS	2,063.37	5,176.94	2,000.00	7,293.33	0.00	0.00
TOTAL 664 - INTEREST AND RENT		2,063.37	5,176.94	2,000.00	7,293.33	0.00	0.00
Totals for dept 015 - LOCAL REVENUE		90,295.65	92,411.51	82,000.00	30,868.57	80,000.00	0.00
TOTAL ESTIMATED REVENUES		87,945.33	80,524.32	82,000.00	30,868.57	80,000.00	0.00
APPROPRIATIONS							
Dept 289 - GENERAL SERVICES							
UNK_EXP - UNK_EXP							
246-289-740.000	OPER. SUPPLIES & EQUIP UNDE	5,502.50	3,170.50	9,000.00	0.00	10,000.00	0.00
246-289-802.000	CONSULTANTS/CONTRACTING	19,733.19	16,500.00	30,000.00	10,500.00	30,000.00	0.00
246-289-803.000	CONTRACT PROGRAM SERVICES	2,423.82	2,388.00	6,000.00	2,388.00	0.00	0.00
246-289-850.000	TELEPHONE	1,466.75	0.00	2,500.00	296.58	0.00	0.00
246-289-940.000	OFFICE RENT	10,800.00	10,800.00	10,800.00	6,300.00	10,800.00	0.00
246-289-941.000	SUPPORT SERVICES	33,600.00	36,000.00	36,000.00	21,000.00	36,000.00	0.00
246-289-955.000	MISCELLANEOUS	2,063.45	3,560.20	2,000.00	1,496.75	2,500.00	0.00
TOTAL UNK_EXP - UNK_EXP		75,589.71	72,418.70	96,300.00	41,981.33	89,300.00	0.00
Totals for dept 289 - GENERAL SERVICES		75,589.71	72,418.70	96,300.00	41,981.33	89,300.00	0.00
Dept 900 - CAPITAL OUTLAY							
UNK_EXP - UNK_EXP							
246-900-970.000	EQUIPMENT	0.00	0.00	5,000.00	0.00	0.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	0.00	5,000.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
APPROPRIATIONS							
Dept 900 - CAPITAL OUTLAY							
Totals for dept 900 - CAPITAL OUTLAY							
		0.00	0.00	5,000.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS		<u>75,589.71</u>	<u>72,418.70</u>	<u>101,300.00</u>	<u>41,981.33</u>	<u>89,300.00</u>	<u>0.00</u>
NET OF REVENUES/APPROPRIATIONS - FUND 246		<u>12,355.62</u>	<u>8,105.62</u>	<u>(19,300.00)</u>	<u>(11,112.76)</u>	<u>(9,300.00)</u>	<u>0.00</u>

**BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 209 CEMETERY FUND**

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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 000 - ASSETS							
600 - CHARGES FOR SERVICES							
209-000-643.000	CEMETERY LOT SALES	3,000.00	5,200.00	0.00	800.00	1,000.00	0.00
	TOTAL 600 - CHARGES FOR SERVI	3,000.00	5,200.00	0.00	800.00	1,000.00	0.00
664 - INTEREST AND RENTS							
209-000-664.000	INTEREST & DIVIDENDS	301.50	409.71	0.00	491.54	200.00	0.00
	TOTAL 664 - INTEREST AND RENT	301.50	409.71	0.00	491.54	200.00	0.00
671 - OTHER REVENUE							
209-000-690.000	UNREALIZED-GAIN / LOSS	(59.91)	(302.99)	0.00	0.00	0.00	0.00
	TOTAL 671 - OTHER REVENUE	(59.91)	(302.99)	0.00	0.00	0.00	0.00
	Totals for dept 000 - ASSETS	3,241.59	5,306.72	0.00	1,291.54	1,200.00	0.00
TOTAL ESTIMATED REVENUES		3,241.59	5,306.72	0.00	1,291.54	1,200.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 209		3,241.59	5,306.72	0.00	1,291.54	1,200.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 220 LAKE IMPROVEMENT FUND
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 015 - LOCAL REVENUE							
UNK_REV - UNK_REV							
220-015-618.002	DIXIE LK-MISCELLANEOUS REV	0.00	0.00	0.00	664.75	0.00	0.00
220-015-672.009	REVENUE-ELIZA LAKE	25,099.69	19,199.67	19,200.00	19,199.67	19,200.00	0.00
TOTAL UNK_REV - UNK_REV		25,099.69	19,199.67	19,200.00	19,864.42	19,200.00	0.00
671 - OTHER REVENUE							
220-015-672.001	REVENUE-BIG LAKE	74,997.30	74,997.30	75,000.00	74,999.22	75,000.00	0.00
220-015-672.002	REVENUE-DIXIE LAKE BOARD	68,997.14	68,997.14	97,000.00	96,999.72	97,000.00	0.00
220-015-672.003	REVENUE-SUSIN LAKE BOARD	32,674.27	32,674.27	32,700.00	32,674.51	32,700.00	0.00
220-015-672.004	REVENUE-WAUMEGAH LK. BOAR	79,999.40	49,999.30	50,000.00	48,875.72	49,000.00	0.00
TOTAL 671 - OTHER REVENUE		256,668.11	226,668.01	254,700.00	253,549.17	253,700.00	0.00
Totals for dept 015 - LOCAL REVENUE		281,767.80	245,867.68	273,900.00	273,413.59	272,900.00	0.00
TOTAL ESTIMATED REVENUES		281,767.80	245,867.68	273,900.00	273,413.59	272,900.00	0.00
APPROPRIATIONS							
Dept 282 - EXPENSE-LAKE IMPROVEMENT FUND							
UNK_EXP - UNK_EXP							
220-282-802.001	CONTR. SERVICES-BIG LAKE	49,511.06	51,583.17	75,000.00	38,110.00	75,000.00	0.00
220-282-802.002	CONTR. SERVICES-DIXIE LAKE	142,699.04	74,101.86	97,000.00	29,947.00	97,000.00	0.00
220-282-802.003	CONTR. SERVICES-SUSIN LAKE	23,702.00	19,431.64	32,700.00	9,530.50	32,700.00	0.00
220-282-802.004	CONTR. SERVICES-WAUMEGAH-	71,849.23	37,463.28	50,000.00	32,259.62	49,000.00	0.00
220-282-802.008	CONTR. SERVICES-ELIZA LAKE	21,400.00	17,750.00	19,200.00	9,500.00	19,200.00	0.00
TOTAL UNK_EXP - UNK_EXP		309,161.33	200,329.95	273,900.00	119,347.12	272,900.00	0.00
Totals for dept 282 - EXPENSE-LAKE IMPROVEMENT		309,161.33	200,329.95	273,900.00	119,347.12	272,900.00	0.00
TOTAL APPROPRIATIONS		309,161.33	200,329.95	273,900.00	119,347.12	272,900.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 220		(27,393.53)	45,537.73	0.00	154,066.47	0.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 221 SOFTWATER LAKE IMPROVEMENT FUND
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 015 - LOCAL REVENUE							
664 - INTEREST AND RENTS							
221-015-664.000	INTEREST & DIVIDENDS	1.01	0.48	0.00	37.86	0.00	0.00
	TOTAL 664 - INTEREST AND RENT	1.01	0.48	0.00	37.86	0.00	0.00
671 - OTHER REVENUE							
221-015-672.006	REVENUE-SOFTWATER LAKE IMP	14,618.65	14,618.65	14,600.00	0.00	0.00	0.00
	TOTAL 671 - OTHER REVENUE	14,618.65	14,618.65	14,600.00	0.00	0.00	0.00
	Totals for dept 015 - LOCAL REVENUE	14,619.66	14,619.13	14,600.00	37.86	0.00	0.00
	TOTAL ESTIMATED REVENUES	14,619.66	14,619.13	14,600.00	37.86	0.00	0.00
APPROPRIATIONS							
Dept 285 - OTHER EXPENSES							
UNK_EXP - UNK_EXP							
221-285-802.006	CONTR. SERV. -SOFTWATER LK. I	10,655.00	8,699.87	13,000.00	5,942.42	18,000.00	0.00
221-285-806.000	ADMIN FEES	0.00	0.00	1,000.00	0.00	1,000.00	0.00
	TOTAL UNK_EXP - UNK_EXP	10,655.00	8,699.87	14,000.00	5,942.42	19,000.00	0.00
	Totals for dept 285 - OTHER EXPENSES	10,655.00	8,699.87	14,000.00	5,942.42	19,000.00	0.00
	TOTAL APPROPRIATIONS	10,655.00	8,699.87	14,000.00	5,942.42	19,000.00	0.00
	NET OF REVENUES/APPROPRIATIONS - FUND 221	3,964.66	5,919.26	600.00	(5,904.56)	(19,000.00)	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 805 SOFTWATER SEWER S.A.D. DEBT SERVICE
2024 BUDGET HEARING - BOARD MEMBERS
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 015 - LOCAL REVENUE							
664 - INTEREST AND RENTS							
805-015-664.000	INTEREST & DIVIDENDS	56.08	54.86	0.00	824.63	500.00	0.00
805-015-665.000	SAD INTEREST REV	8,818.43	7,379.92	0.00	0.00	0.00	0.00
TOTAL 664 - INTEREST AND RENT		8,874.51	7,434.78	0.00	824.63	500.00	0.00
671 - OTHER REVENUE							
805-015-671.000	S.A.D. CURRENT REV.	76,833.90	87,100.30	100,000.00	0.00	90,000.00	0.00
805-015-671.001	S.A.D. ADVANCE PAYTS	15,444.00	0.00	0.00	4,675.03	0.00	0.00
TOTAL 671 - OTHER REVENUE		92,277.90	87,100.30	100,000.00	4,675.03	90,000.00	0.00
Totals for dept 015 - LOCAL REVENUE		101,152.41	94,535.08	100,000.00	5,499.66	90,500.00	0.00
TOTAL ESTIMATED REVENUES		101,152.41	94,535.08	100,000.00	5,499.66	90,500.00	0.00
APPROPRIATIONS							
Dept 285 - OTHER EXPENSES							
UNK_EXP - UNK_EXP							
805-285-991.000	LONG TERM DEBT - PRINCIPAL	100,000.00	100,000.00	100,000.00	0.00	100,000.00	0.00
805-285-995.000	LONG TERM DEBT - INTEREST	11,386.82	9,761.82	9,800.00	4,068.41	6,600.00	0.00
TOTAL UNK_EXP - UNK_EXP		111,386.82	109,761.82	109,800.00	4,068.41	106,600.00	0.00
Totals for dept 285 - OTHER EXPENSES		111,386.82	109,761.82	109,800.00	4,068.41	106,600.00	0.00
TOTAL APPROPRIATIONS		111,386.82	109,761.82	109,800.00	4,068.41	106,600.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 805		(10,234.41)	(15,226.74)	(9,800.00)	1,431.25	(16,100.00)	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 806 IMPROVEMENT REVOLVING FUND
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 015 - LOCAL REVENUE							
671 - OTHER REVENUE							
806-015-672.001	REVENUE-SHERWOOD PATRICK	13,699.84	13,699.84	0.00	0.00	16,250.00	0.00
TOTAL 671 - OTHER REVENUE		13,699.84	13,699.84	0.00	0.00	16,250.00	0.00
664 - INTEREST AND RENTS							
806-015-664.000	INTEREST & DIVIDENDS	261.97	1,299.86	0.00	1,938.40	0.00	0.00
TOTAL 664 - INTEREST AND RENT		261.97	1,299.86	0.00	1,938.40	0.00	0.00
Totals for dept 015 - LOCAL REVENUE		13,961.81	14,999.70	0.00	1,938.40	16,250.00	0.00
TOTAL ESTIMATED REVENUES		13,961.81	14,999.70	0.00	1,938.40	16,250.00	0.00
APPROPRIATIONS							
Dept 285 - OTHER EXPENSES							
UNK_EXP - UNK_EXP							
806-285-806.000	ADMIN FEES-SHERWOOD PATRIC	0.00	0.00	0.00	2,500.00	500.00	0.00
TOTAL UNK_EXP - UNK_EXP		0.00	0.00	0.00	2,500.00	500.00	0.00
Totals for dept 285 - OTHER EXPENSES		0.00	0.00	0.00	2,500.00	500.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00	2,500.00	500.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 806		13,961.81	14,999.70	0.00	(561.60)	15,750.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 380 FIRE CAPITAL IMPROVEMENT DEBT FUND
2024 BUDGET HEARING - BOARD MEMBERS
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 014 - TRANSFER IN REVENUE							
664 - INTEREST AND RENTS							
380-014-664.000	INTEREST & DIVIDENDS	53.01	127.14	0.00	141.57	100.00	0.00
	TOTAL 664 - INTEREST AND RENT	53.01	127.14	0.00	141.57	100.00	0.00
UNK_REV - UNK_REV							
380-014-699.206	TRANS IN - FIRE	320,200.00	325,000.00	324,100.00	324,000.00	331,000.00	0.00
	TOTAL UNK_REV - UNK_REV	320,200.00	325,000.00	324,100.00	324,000.00	331,000.00	0.00
	Totals for dept 014 - TRANSFER IN REVENUE	320,253.01	325,127.14	324,100.00	324,141.57	331,100.00	0.00
	TOTAL ESTIMATED REVENUES	320,253.01	325,127.14	324,100.00	324,141.57	331,100.00	0.00
APPROPRIATIONS							
Dept 905 - EXPENSE-DEBT SERVICE CONTROL							
UNK_EXP - UNK_EXP							
380-905-955.000	MISCELLANEOUS	500.00	500.00	500.00	500.00	500.00	0.00
380-905-991.000	DEBT SERVICE- PRINCIPAL	280,000.00	290,000.00	295,000.00	295,000.00	305,000.00	0.00
380-905-995.000	DEBT SERVICE- INTEREST	39,650.00	33,950.00	28,200.00	15,525.00	25,100.00	0.00
	TOTAL UNK_EXP - UNK_EXP	320,150.00	324,450.00	323,700.00	311,025.00	330,600.00	0.00
	Totals for dept 905 - EXPENSE-DEBT SERVICE CON	320,150.00	324,450.00	323,700.00	311,025.00	330,600.00	0.00
	TOTAL APPROPRIATIONS	320,150.00	324,450.00	323,700.00	311,025.00	330,600.00	0.00
	NET OF REVENUES/APPROPRIATIONS - FUND 380	103.01	677.14	400.00	13,116.57	500.00	0.00

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 390 CAPITAL IMPRV PROG DEBT FUND
2024 BUDGET HEARING - BOARD MEMBERS
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GL NUMBER	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2023 ACTIVITY THRU 07/31/23	2024 PROPOSED BUDGET	2024 BOARD APPROV BUDGET
ESTIMATED REVENUES							
Dept 014 - TRANSFER IN REVENUE							
664 - INTEREST AND RENTS							
390-014-664.000	INTEREST & DIVIDENDS	24.10	76.02	0.00	90.94	0.00	0.00
	TOTAL 664 - INTEREST AND RENT	24.10	76.02	0.00	90.94	0.00	0.00
671 - OTHER REVENUE							
390-014-699.101	TRANS IN - GENERAL FUND	50,200.00	51,000.00	51,100.00	51,000.00	52,000.00	0.00
	TOTAL 671 - OTHER REVENUE	50,200.00	51,000.00	51,100.00	51,000.00	52,000.00	0.00
UNK_REV - UNK_REV							
390-014-699.206	TRANS IN - FIRE	66,600.00	66,300.00	67,800.00	67,800.00	68,700.00	0.00
	TOTAL UNK_REV - UNK_REV	66,600.00	66,300.00	67,800.00	67,800.00	68,700.00	0.00
	Totals for dept 014 - TRANSFER IN REVENUE	116,824.10	117,376.02	118,900.00	118,890.94	120,700.00	0.00
	TOTAL ESTIMATED REVENUES	116,824.10	117,376.02	118,900.00	118,890.94	120,700.00	0.00
APPROPRIATIONS							
Dept 905 - EXPENSE-DEBT SERVICE CONTROL							
UNK_EXP - UNK_EXP							
390-905-955.000	MISCELLANEOUS	500.00	500.00	500.00	0.00	500.00	0.00
390-905-991.000	DEBT SERVICE- PRINCIPAL	100,000.00	105,000.00	110,000.00	110,000.00	115,000.00	0.00
390-905-995.000	DEBT SERVICE - INTEREST	13,917.50	11,353.75	8,500.00	5,007.50	5,300.00	0.00
	TOTAL UNK_EXP - UNK_EXP	114,417.50	116,853.75	119,000.00	115,007.50	120,800.00	0.00
	Totals for dept 905 - EXPENSE-DEBT SERVICE CON	114,417.50	116,853.75	119,000.00	115,007.50	120,800.00	0.00
	TOTAL APPROPRIATIONS	114,417.50	116,853.75	119,000.00	115,007.50	120,800.00	0.00
	NET OF REVENUES/APPROPRIATIONS - FUND 390	2,406.60	522.27	(100.00)	3,883.44	(100.00)	0.00

Fund: 101 GENERAL FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
001	TAXES	729,074.10	751,779.56	773,000.00	828,400.00
002	BUSINESS LICENSE PER	577.00	2,242.00	2,050.00	2,100.00
003	STATE GRANTS	1,340,960.68	1,575,669.97	1,269,000.00	1,430,000.00
004	OTHER UNITS OF GOVT.	122,282.57	548,198.89	40,000.00	40,000.00
005	OTHER LOCAL REVENU	324,353.54	374,069.32	360,250.00	427,150.00
006	DISTRICT COURTS	4,378.26	3,354.31	3,500.00	3,500.00
010	OTHER REVENUES	(7,262.57)	(39,425.41)	0.00	0.00
016	CIVIC CENTER	29,691.19	30,219.81	41,000.00	65,800.00
TOTAL ESTIMATED REVENUES		2,544,054.77	3,246,108.45	2,488,800.00	2,796,950.00
APPROPRIATIONS					
101	TRUSTEES	20,627.16	23,889.68	35,200.00	36,200.00
171	SUPERVISOR	146,229.09	159,989.07	173,850.00	186,950.00
191	ELECTIONS	642.11	73,809.92	21,650.00	99,300.00
209	ASSESSOR	142,420.23	159,540.03	154,600.00	171,450.00
215	CLERK	215,012.38	273,463.59	275,500.00	285,600.00
247	BOARD OF REVIEW	1,481.81	2,154.99	3,900.00	4,000.00
253	TREASURER	252,008.51	261,467.76	274,700.00	287,800.00
265	BUILDING AND GROUND	116,501.31	93,767.59	124,500.00	137,100.00
276	CEMETERY	23,882.91	19,500.00	23,900.00	19,900.00
283	WEB SITE	1,175.00	1,175.00	3,000.00	3,000.00
284	I.T. SERVICES	73,899.19	96,819.84	113,400.00	134,400.00
288	PAYROLL / HR SERVICES	11,304.38	10,452.26	13,100.00	12,700.00
289	GENERAL SERVICES	329,959.39	317,074.17	426,100.00	414,000.00
294	CIVIC CENTER OPERATI	112,087.57	127,164.45	201,750.00	214,600.00
400	PLANNING COMMISSION	8,094.92	13,400.27	21,000.00	18,000.00
401	ORDINANCE DEPARTME	35,292.06	39,822.58	64,550.00	64,950.00
402	CODE OF ORDINANCES	2,941.07	1,150.00	4,500.00	5,600.00
410	ZONING BOARD OF APP	3,320.48	7,127.23	12,600.00	12,300.00
415	CONSULTANTS	95,323.20	94,600.15	166,000.00	96,000.00
450	PUBLIC WORKS	632,648.05	307,105.83	926,000.00	550,000.00
451	ARPA EXPENSES	0.00	102,743.23	0.00	0.00
851	FUND RESERVES	0.00	0.00	50,000.00	25,000.00
853	STEWARDSHIP CENTER	121,739.85	208,656.45	195,225.00	228,500.00
899	TAX TRIBUNAL REFUND	0.00	93.96	2,500.00	2,500.00
900	CAPITAL OUTLAY	72,276.25	338,273.36	166,500.00	258,000.00
901	CAPITOL OUTLAY-LAND	0.00	90,018.84	0.00	0.00
968	TRANSFER OUT	50,200.00	161,863.00	51,100.00	52,000.00
985	TRANSFER OUT	600,000.00	0.00	0.00	0.00
986	TRANSFER OUT	0.00	109,000.00	0.00	0.00
TOTAL APPROPRIATIONS		3,069,066.92	3,094,123.25	3,505,125.00	3,319,850.00
NET OF REVENUES/APPROPRIATIONS - FUN		(525,012.15)	151,985.20	(1,016,325.00)	(522,900.00)

Fund: 206 FIRE FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
001	TAXES	1,392,641.64	1,426,741.87	2,058,000.00	2,210,000.00
003	STATE GRANTS	154,817.99	180,257.10	140,700.00	167,000.00
007	MISCELLANEOUS	821,255.20	478,462.93	518,700.00	991,100.00
010	OTHER REVENUES	(2,301.07)	(12,306.12)	0.00	0.00
TOTAL ESTIMATED REVENUES		2,366,413.76	2,073,155.78	2,717,400.00	3,368,100.00
APPROPRIATIONS					
266	STATION 1	11,219.15	18,855.01	17,000.00	18,500.00
267	STATION 2	87,872.43	37,187.58	33,500.00	28,000.00
268	STATION #3	14,530.90	15,406.75	18,500.00	17,500.00
338	PERSONNEL	780,778.48	952,188.54	1,681,300.00	1,764,700.00
339	GENERAL EXPENSES	184,133.84	215,231.98	246,300.00	239,700.00
340	EQUIPMENT	138,970.56	137,860.23	150,000.00	163,500.00
344	PURCHASE OF LAND/EQUIPMEN	1,506,077.45	37,057.45	105,100.00	690,000.00
851	FUND RESERVES	0.00	0.00	35,000.00	35,000.00
899	TAX TRIBUNAL REFUNDS ORDER	0.00	190.28	1,500.00	1,500.00
967	TRANSFER OUT	386,800.00	391,300.00	391,800.00	399,700.00
TOTAL APPROPRIATIONS		3,110,382.81	1,805,277.82	2,680,000.00	3,358,100.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(743,969.05)	267,877.96	37,400.00	10,000.00

Fund: 207 POLICE FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
001	TAXES	2,063,659.53	2,114,171.12	2,198,000.00	2,355,000.00
003	STATE GRANTS	31,695.30	16,057.62	6,000.00	7,000.00
008	OTHER GOVT. REIMB.	22,765.69	26,677.51	17,500.00	20,000.00
010	OTHER REVENUES	(8,096.70)	(40,950.56)	0.00	0.00
TOTAL ESTIMATED REVENUES		2,110,023.82	2,115,955.69	2,221,500.00	2,382,000.00
APPROPRIATIONS					
301	GENERAL EXPENSES	1,789,670.20	1,816,994.25	1,971,900.00	2,037,500.00
899	TAX TRIBUNAL REFUNDS ORDER	0.00	281.96	0.00	1,000.00
900	CAPITAL OUTLAY	0.00	126,146.79	640,000.00	258,000.00
TOTAL APPROPRIATIONS		1,789,670.20	1,943,423.00	2,611,900.00	2,296,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 207		320,353.62	172,532.69	(390,400.00)	85,500.00

Fund: 211 PARKS & RECREATION FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
001	TAXES	518,291.49	530,985.20	551,200.00	592,200.00
003	STATE GRANTS	3,334.94	2,477.93	0.00	0.00
009	FEES FOR SERVICES	50,125.78	82,217.00	56,750.00	75,100.00
010	OTHER REVENUES	13,279.01	126,904.88	27,700.00	35,400.00
012	GRANTS	0.00	0.00	0.00	45,000.00
017	BASEBALL PROGRAM	12,564.25	19,725.00	16,600.00	15,900.00
018	RENTALS	22,503.00	30,533.00	22,650.00	25,950.00
019	REIMBURSING REVENUES	949.37	2,604.00	1,200.00	1,900.00
020	BASKETBALL PROGRAM	0.00	10,815.00	11,200.00	11,300.00
TOTAL ESTIMATED REVENUES		621,047.84	806,262.01	687,300.00	802,750.00
APPROPRIATIONS					
750	COMMISSION PERSONNEL	5,137.46	4,774.82	6,650.00	6,550.00
752	UTILITIES	10,140.75	10,462.95	12,300.00	13,400.00
754	REPAIR & MAINTENANCE	55,470.50	49,986.90	31,400.00	30,750.00
755	STEWARDSHIP	89.98	254.98	700.00	500.00
758	SUPPLIES & EQUIP.-UNDER \$10,0	18,992.95	31,144.50	13,350.00	25,400.00
759	ADMINISTRATION PERSONNEL	201,489.70	229,332.73	242,450.00	262,950.00
760	MAINTENANCE PERSONNEL	126,494.68	151,790.48	203,240.00	218,100.00
762	PROGRAMS / EVENTS INSTRUCT	20,456.54	42,012.00	26,050.00	36,150.00
763	PROGRAM / EVENTS SUPPLIES	24,753.73	33,046.86	37,200.00	41,700.00
764	SENIOR CITIZEN PROGRAM	4,220.42	6,103.00	9,200.00	5,200.00
765	BASEBALL PROGRAM	9,850.53	12,824.06	15,600.00	15,600.00
766	FACILITIES OPERATIONAL SUPP	20,192.66	19,641.67	34,750.00	35,250.00
767	BASKETBALL PROGRAM	594.94	9,382.73	10,775.00	11,100.00
768	CONSULTANT / CONTRACTOR	52,366.17	60,794.33	92,450.00	85,550.00
769	CREDIT CARD SERVICES	1,623.51	2,443.02	2,200.00	2,200.00
795	CAPITOL OUTLAY	1,265.00	32,815.00	230,550.00	65,000.00
796	CONTINGENCY	0.00	0.00	5,000.00	5,000.00
899	TAX TRIBUNAL REFUNDS ORDER	0.00	70.81	500.00	500.00
TOTAL APPROPRIATIONS		553,139.52	696,880.84	974,365.00	860,900.00
NET OF REVENUES/APPROPRIATIONS - FUND 211		67,908.32	109,381.17	(287,065.00)	(58,150.00)

Fund: 212 STEWARDSHIP--ENDOWMENT PROPERTIES

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
010	OTHER REVENUES	0.00	218,000.00	0.00	0.00
012	GRANTS	20,000.00	0.00	0.00	0.00
015	LOCAL REVENUE	350.40	1,041.13	0.00	0.00
TOTAL ESTIMATED REVENUES		20,350.40	219,041.13	0.00	0.00
APPROPRIATIONS					
754	REPAIR & MAINTENANCE	19,387.25	22,779.61	0.00	0.00
900	CAPITAL OUTLAY	0.00	0.00	220,000.00	2,500.00
TOTAL APPROPRIATIONS		19,387.25	22,779.61	220,000.00	2,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 212		963.15	196,261.52	(220,000.00)	(2,500.00)

BUDGET REPORT FOR SPRINGFIELD CHARTER TOWNSHIP
Fund: 213 NATURAL AREAS PRESERV. ENDOWMENT FUND

Page: 1/1

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
015	LOCAL REVENUE	421.84	568.80	0.00	0.00
TOTAL ESTIMATED REVENUES		421.84	568.80	0.00	0.00
APPROPRIATIONS					
966	TRANSFER OUT	0.00	109,000.00	0.00	0.00
TOTAL APPROPRIATIONS		0.00	109,000.00	0.00	0.00
NET OF REVENUES/APPROPRIATIONS - FUND 213		421.84	(108,431.20)	0.00	0.00

Fund: 464 ARPA

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
APPROPRIATIONS					
451	ARPA EXPENSES	0.00	0.00	1,118,000.00	155,000.00
TOTAL APPROPRIATIONS		0.00	0.00	1,118,000.00	155,000.00
NET OF REVENUES/APPROPRIATIONS - FUN		0.00	0.00	(1,118,000.00)	(155,000.00)

Fund: 249 BUILDING DEPARTMENT FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
000	ASSETS	(1,400.60)	0.00	0.00	0.00
010	OTHER REVENUES	118.26	(3,722.15)	0.00	0.00
015	LOCAL REVENUE	964.67	1,075.18	1,000.00	1,000.00
372	CHARGE FOR SERVICES	177,647.00	190,905.40	219,000.00	197,000.00
TOTAL ESTIMATED REVENUES		177,329.33	188,258.43	220,000.00	198,000.00
APPROPRIATIONS					
373	PERSONNEL	0.00	82,080.37	91,700.00	94,450.00
375	CONTRACT SERVICE	130,600.51	65,160.57	72,000.00	43,500.00
378	OPERATING	22,963.47	32,072.84	27,800.00	25,500.00
385	SUPPORT SERVICE	38,050.00	42,950.00	51,400.00	51,400.00
TOTAL APPROPRIATIONS		191,613.98	222,263.78	242,900.00	214,850.00
NET OF REVENUES/APPROPRIATIONS - FUND 249		(14,284.65)	(34,005.35)	(22,900.00)	(16,850.00)

Fund: 246 CABLE TV

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
010	OTHER REVENUES	(2,350.32)	(11,887.19)	0.00	0.00
015	LOCAL REVENUE	90,295.65	92,411.51	82,000.00	80,000.00
TOTAL ESTIMATED REVENUES		87,945.33	80,524.32	82,000.00	80,000.00
APPROPRIATIONS					
289	GENERAL SERVICES	75,589.71	72,418.70	96,300.00	89,300.00
900	CAPITAL OUTLAY	0.00	0.00	5,000.00	0.00
TOTAL APPROPRIATIONS		75,589.71	72,418.70	101,300.00	89,300.00
NET OF REVENUES/APPROPRIATIONS - FUND 246		12,355.62	8,105.62	(19,300.00)	(9,300.00)

Fund: 209 CEMETERY FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
<hr/>					
ESTIMATED REVENUES					
000	ASSETS	3,241.59	5,306.72	0.00	1,200.00
TOTAL ESTIMATED REVENUES		3,241.59	5,306.72	0.00	1,200.00
NET OF REVENUES/APPROPRIATIONS - FUND 209		3,241.59	5,306.72	0.00	1,200.00

Fund: 220 LAKE IMPROVEMENT FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
015	LOCAL REVENUE	281,767.80	245,867.68	273,900.00	272,900.00
TOTAL ESTIMATED REVENUES		281,767.80	245,867.68	273,900.00	272,900.00
APPROPRIATIONS					
282	EXPENSE-LAKE IMPROVEMENT	309,161.33	200,329.95	273,900.00	272,900.00
TOTAL APPROPRIATIONS		309,161.33	200,329.95	273,900.00	272,900.00
NET OF REVENUES/APPROPRIATIONS - FUND 220		(27,393.53)	45,537.73	0.00	0.00

Fund: 221 SOFTWATER LAKE IMPROVEMENT FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
015	LOCAL REVENUE	14,619.66	14,619.13	14,600.00	0.00
TOTAL ESTIMATED REVENUES		14,619.66	14,619.13	14,600.00	0.00
APPROPRIATIONS					
285	OTHER EXPENSES	10,655.00	8,699.87	14,000.00	19,000.00
TOTAL APPROPRIATIONS		10,655.00	8,699.87	14,000.00	19,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 221		3,964.66	5,919.26	600.00	(19,000.00)

Fund: 805 SOFTWATER SEWER S.A.D. DEBT SERVICE

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
015	LOCAL REVENUE	101,152.41	94,535.08	100,000.00	90,500.00
TOTAL ESTIMATED REVENUES		101,152.41	94,535.08	100,000.00	90,500.00
APPROPRIATIONS					
285	OTHER EXPENSES	111,386.82	109,761.82	109,800.00	106,600.00
TOTAL APPROPRIATIONS		111,386.82	109,761.82	109,800.00	106,600.00
NET OF REVENUES/APPROPRIATIONS - FUND 805		(10,234.41)	(15,226.74)	(9,800.00)	(16,100.00)

Fund: 806 IMPROVEMENT REVOLVING FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
015	LOCAL REVENUE	13,961.81	14,999.70	0.00	16,250.00
TOTAL ESTIMATED REVENUES		13,961.81	14,999.70	0.00	16,250.00
APPROPRIATIONS					
285	OTHER EXPENSES	0.00	0.00	0.00	500.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00	500.00
NET OF REVENUES/APPROPRIATIONS - FUND 806		13,961.81	14,999.70	0.00	15,750.00

Fund: 380 FIRE CAPITAL IMPROVEMENT DEBT FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
014	TRANSFER IN REVENUE	320,253.01	325,127.14	324,100.00	331,100.00
TOTAL ESTIMATED REVENUES		320,253.01	325,127.14	324,100.00	331,100.00
APPROPRIATIONS					
905	EXPENSE-DEBT SERVICE CONTR	320,150.00	324,450.00	323,700.00	330,600.00
TOTAL APPROPRIATIONS		320,150.00	324,450.00	323,700.00	330,600.00
NET OF REVENUES/APPROPRIATIONS - FUND 380		103.01	677.14	400.00	500.00

Fund: 390 CAPITAL IMPRV PROG DEBT FUND

2024 BUDGET HEARING - 11/09/2023

DEPARTMENT	DESCRIPTION	2021 ACTIVITY	2022 ACTIVITY	2023 AMENDED BUDGET	2024 PROPOSED BUDGET
ESTIMATED REVENUES					
014	TRANSFER IN REVENUE	116,824.10	117,376.02	118,900.00	120,700.00
TOTAL ESTIMATED REVENUES		116,824.10	117,376.02	118,900.00	120,700.00
APPROPRIATIONS					
905	EXPENSE-DEBT SERVICE CONTR	114,417.50	116,853.75	119,000.00	120,800.00
TOTAL APPROPRIATIONS		114,417.50	116,853.75	119,000.00	120,800.00
NET OF REVENUES/APPROPRIATIONS - FUND 390		2,406.60	522.27	(100.00)	(100.00)

SPRINGFIELD CHARTER TOWNSHIP



MEMO

TO: Township Board

FROM: Joan Rusch, Supervisor's Assistant

DATE: October 31, 2023

RE: **Master Plan**

At the October 24, 2023, Planning Commission meeting, the Commission reviewed the latest draft of the Master Plan. The Commissioners made a recommendation for the Township Board to authorize distribution of the plan to surrounding communities and utility companies for a 63-day period, in accordance with the adoption process outlined in the Michigan Planning Enabling Act. The plan remains in draft form during this time and any revisions may still be incorporated into the plan.

Following an administrative review and discussion of comments received during the review period, a final draft will be distributed to the Planning Commission. A public hearing on the final draft will be convened at the January 23, 2024, Planning Commission meeting. Following the public hearing, the Planning Commission will consider the plan for adoption. Final adoption must be approved by a two-thirds vote of the Commission.

Although the Planning Commission is the body responsible for adopting the Master Plan, the Township Board may wish to adopt the plan as well, which could be considered at the February Township Board meeting.

Recommended Action: Authorize opening the Springfield Township Master Plan to distribution to neighboring agencies and utility partners for a period of 63 days consistent with the MPEA.

RESOLUTION

2023-19

RESOLUTION TO ADOPT THE 2024-2029 SPRINGFIELD TOWNSHIP PARKS AND RECREATION MASTER PLAN

WHEREAS, the Parks and Recreation Department of Springfield Township has undertaken a Five-Year Parks and Recreation Plan, which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between and 2024 and 2029, and

WHEREAS, Springfield Township began the process of developing a recreation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of Springfield Township were provided with a well-advertised opportunity during the development draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on September 12, 2023 at the Springfield Township Civic Center to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

WHEREAS, the Parks and Recreation Department of Springfield Township has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, after the public hearing, the Springfield Township Park Commission voted to adopt said Recreation Plan.

NOW, THEREFORE, BE IT RESOLVED the Springfield Township Board hereby adopts the 2024-2029 Springfield Township Parks and Recreation Master Plan as a guideline for improving recreation for the residents of the Township of Springfield.

Yes:

No:

Absent:

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, Sean R. Miller, the duly qualified and elected Clerk of Springfield Charter Township, Oakland County, Michigan, do hereby certify that the foregoing Resolution was adopted at a Regular Meeting of the Springfield Township Board held on November 9, 2023.


CHARTER TOWNSHIP OF SPRINGFIELD

SEAN R. MILLER, Clerk



MEMO

TO: Springfield Township Board Members

FROM: Sarah Richmond, Director of Parks & Recreation 

DATE: October 11, 2023

RE: Springfield Township Parks & Recreation Master Plan 2024-2029

At the September 12, 2023 Park Commission meeting, the Park Commission held the Public Hearing for the 2024-2029 Springfield Township Parks and Recreation Master Plan. At the October 10, 2023 Park Commission, the Commission approved a Resolution of Adoption for our Master Plan. Attached to this memo is the Resolution of Adoption for the Master Plan that the Park Commission approved, and draft minutes from the meeting.

It is our hope to have the Township Board approve a resolution for the adoption of the Springfield Township Parks and Recreation Master Plan at their November 9, 2023 meeting.

If you should have any questions, please contact me either by email at srichmond@springfield-twp.us or at (248) 846-6558.

SUBJECT TO COMMISSION APPROVAL
Springfield Township
Park & Recreation Commission Regular Meeting
Tuesday, October 10, 2023

I. CALL TO ORDER

The October 10, 2023, Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 6:30 p.m. by Chairperson Bower at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present:

Diane Baker
Roger Bower
Anne Loncar
Dennis Omell
Jean Vallad

Staff Present:

Sarah Richmond

Commissioners Absent:

Rich Parke with notification
Angela Spicer with notification

IV. AGENDA REVISIONS AND APPROVAL

Commissioner Vallad moved to accept the agenda as revised, adding "F. September Budget Reports" to Consent Agenda. Supported by Commissioner Baker. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Vallad; No: None; Absent: Parke, Spicer. The motion carried by a 5-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Meeting Minutes – September 12, 2023, with Additional Disbursements of \$17,802.90 for the Parks & Recreation Fund
- B. Receipt of Activities Report for September
- C. Receipt of Financial Summaries
- D. Receipt of Progress Report for September
- E. Receipt of Natural Resource Manager September Monthly Report
- F. September Budget Reports
Receipt of Communications

Commissioner Vallad moved to accept the consent agenda as presented. Supported by Commissioner Loncar. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Vallad; No: None; Absent: Parke, Spicer. The motion carried by a 5-0 vote.

VII. DIRECTOR'S UPDATE

Director Richmond stated that the repaired GMC truck has been picked up. The invoice for the repairs is on the bills list, and the Department has already received the insurance check. The GMC truck is the truck with the lift gate which is very much needed to transport items for the upcoming Halloween event on October 21, 2023.

The Hart Community Center renovations began on Monday, October 9, 2023. Staff had the building completely emptied by the time the contractors arrived to start and the kitchen demo was completed by today. She provided details on the planned renovations that will take about seven weeks to complete, and she explained the timing of the renovations planned.

Director Richmond stated that she received an email on Monday, October 9, 2023 informing her that the Department did not receive the Michigan Department of Natural Resources SPARKS grant.

Commissioner Omell asked about the work being done at the 700 garage.

Director Richmond summarized the improvements being made at the 700 garage.

Commissioners discussed the RCOC work being done at the 700 garage.

VIII. OLD BUSINESS

A. Discussion of 2024-2029 Parks & Recreation Master Plan & Resolution for Master Plan

Director Richmond stated that she is asking for approval of the Resolution approving the 2024-2029 Parks and Recreation Master Plan. Once this is approved, she will be asking that the Township Board place it on their November 9, 2023 agenda so that they will adopt the plan.

Commissioner Vallad moved to approve the Resolution to adopt the 2024-2029 Parks & Recreation Master Plan as referenced in Director Richmond's memo dated October 10, 2023. Supported by Commissioner Baker. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Vallad; No: None; Absent: Parke, Spicer. The motion carried by a 5-0 vote.

IX. NEW BUSINESS

A. Discussion of Ranger Lease

Director Richmond summarized her memo regarding this item leaving the hours at 750 for 2024 which is the same as they were for 2023. She stated that the Ranger works for the Township full time, and he has no issues with the lease.

Director Richmond reminded the Commission that there is one repair to the house that needs to be completed which is replacing the bathroom exhaust fan, repairing the venting of the fan so it is exhausting to the outside and replacing the damaged ceiling drywall. She has a contractor for this project which will complete it as soon as he can get into the house.

Commissioner Omell moved to approve the Ranger Lease at 8625 Eaton Road as per Director Richmond's memo dated October 4, 2023. Supported by Commissioner Loncar. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Vallad; No: None; Absent: Parke, Spicer. The motion carried by a 5-0 vote.

B. Discussion of Trail Repairs for Northern Shiawassee Bassin Preserve Trail System

Director Richmond explained the need for trail repairs and summarized her memo regarding this item. She is asking the Commission to approve the installation of limestone on Davis Lake Overlook and Hartman Meadows. The installation will not be the entire pathway, only the areas that need the material, and she described the areas that need the most work for both trails. She also explained the materials used and the procedure for placing the material.

Commissioner Loncar commented on the procedure for laying down the material.

Chairperson Bower commented on the steep grades on these trail areas and the topography of Davis Lake.

Commissioner Vallad moved to approve Director Richmond to contract with All-in-One Lawncare for the purchase and installation of limestone along the areas outlined in Director Richmond's memo dated October 5, 2023. Supported by Chairman Bower.

Commissioner Baker asked when the trails were mediated last.

Director Richmond replied that Hartman never has been, and it has been 6 years or so since Davis Lake Overlook was done.

Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Vallad; No: None; Absent: Parke, Spicer. The motion carried by a 5-0 vote.

Commissioner Vallad suggested that if the work is done well, Director Richmond should use this company instead of doing trail repair in-house.

X. TREASURER'S REPORT

A. Bills List

Commissioner Vallad moved to approve the October bills list totaling \$25,322.54 and Trust in Agency totaling \$400.00. Supported by Commissioner Baker. Vote on the motion: Yes: Baker, Bower, Loncar, Omell, Vallad; No: None; Absent: Parke, Spicer. The motion carried by a 5-0 vote.

XI. PUBLIC COMMENT

None

XII. COMMISSIONER COMMENT

Commissioner Baker thanked Director Richmond on a great job on the Hart Center and the Hartman Property Walk. She thanked the planners for an excellent job on the Master Plan.

Commissioners concurred.

Commissioner Omell thanked Director Richmond for a great job.

Chairman Bower commented that it is a good time to visit the parks.

Director Richmond commented on tree work that needed to be done in the parks.

Commissioner Loncar stated that she would not be at the November meeting.

Commissioners discussed the upcoming Halloween event and the condition of the Mill Pond.

XIII. ADJOURNMENT

Having no further business, Chairman Bower moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation Commission at 7:05 pm.



MEMO

TO: Township Board
FROM: Joan Rusch, Planning Administrator
DATE: November 1, 2023
SUBJECT: Ordinance Amendments – First Reading

Agenda Type	New Business
Background	The Planning Commission has been reviewing an ordinance for short-term rentals, as the Supervisor's Office has been getting many inquiries regarding this use. The draft language was discussed and revised at the August and September meetings and set for Public Hearing at the October 24 Planning Commission meeting. The regulation of short-term rentals touches several articles and sections in the code. The Planning Commission recommends adoption of these ordinance amendments.
Support Materials Attached	<ul style="list-style-type: none">• Public Hearing Notice• Draft minutes of October Planning Commission Meeting• Planner's Memo

Recommended Action: Authorize Clerk to publish for Second Reading.

**SPRINGFIELD CHARTER TOWNSHIP
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN, that the Planning Commission of Springfield Charter Township will hold a Public Hearing at its Regular Meeting on Tuesday, October 24, 2023, beginning at 7:00 p.m. at the Springfield Township Civic Center, 12000 Davisburg Rd., Davisburg, MI 48350 to receive comments on the following proposed amendments to the Springfield Township Code of Ordinances, Chapter 40—Zoning.

THE CHARTER TOWNSHIP OF SPRINGFIELD, OAKLAND COUNTY, MICHIGAN, ORDAINS:

CHARTER TOWNSHIP OF SPRINGFIELD

AN ORDINANCE TO AMEND SPRINGFIELD TOWNSHIP CODE OF ORDINANCES CHAPTER 40 ZONING BY AMENDING SECTION 40-2 DEFINITIONS; AMENDING SECTION 40-367 PRINCIPAL USES – PERMITTED SUBJECT TO SPECIAL CONDITIONS; AMENDING SECTION 40-384 PRINCIPAL USES – PERMITTED SUBJECT TO SPECIAL CONDITIONS; AMENDING SECTION 40-387 REQUIRED CONDITIONS; AMENDING SECTION 40-401 PRINCIPAL USES – PERMITTED SUBJECT TO SPECIAL CONDITIONS; AMENDING SECTION 40-424 PRINCIPAL USES – PERMITTED SUBJECT TO SPECIAL CONDITIONS; ADDING SECTION 40-655 HOTELS AND MOTELS; ADDING SECTION 40-656 SHORT-TERM RENTALS AND BED AND BREAKFAST ESTABLISHMENTS; AND ADDING SECTION 40-657 ONE FAMILY DETACHED DWELLINGS

Springfield Township Code of Ordinances, Chapter 40—Zoning is hereby amended as follows:

SECTION ONE-Amendments

The following sections within Chapter 40 are hereby amended as follows:

1. Section 40-2 – Definitions is amended as follows:

Bed and Breakfast Establishment means a type of short-term rental where a manager or owner lives in a dwelling unit on site and at least one meal is provided to overnight guests daily.

Boardinghouses is deleted.

Hotel (including motel) means a group of rooming units rented for compensation on a per night or weekly basis that is made available to guests for overnight occupancy, with more than five overnight rooms for guests.

Lodginghouse is deleted.

Lodging Unit means one or more rooms with private bathroom and kitchen facilities designed as a self-contained unit for occupancy by temporary overnight guests.

Roominghouse is deleted.

Rooming Unit means a room or group of rooms, forming a single habitable unit used for living and sleeping, that does not include kitchen facilities for cooking and baking.

Short-Term Rental (including Bed and Breakfast Establishments) means an individual lodging unit, rooming unit, or group of lodging or rooming units rented for compensation for up to thirty days with five or fewer guest rooms, excluding hotels.

2. Article III. - District Regulations – Division 8 – C-1 Local Business District - Section 40-367 Principal Uses – Permitted subject to Special Conditions is amended as follows:

Add new subsection: (6) Short-Term Rentals and Bed and Breakfast Establishments

3. Article III. - District Regulations – Division 8.5 – VC - Village Center District - Section 40-384 Principal Uses – Permitted Subject to Special Conditions is amended as follows:

(3) Short-Term Rentals and Bed and Breakfast Establishments

4. Article III. - District Regulations – Division 8.5 – VC - Village Center District - Section 40-387 Required Conditions is amended as follows:

(2) Off-street parking and loading requirements are exempt for all uses in the VC district except for short-term rentals. Where parking is provided, it should be located in the rear where alleys and other access points are available.

5. Article III. - District Regulations – Division 9 – C-2 General Business District - Section 40-401 Principal Uses – Permitted subject to Special Conditions is amended as follows:

Add new subsection: (14) Short-Term Rentals and Bed and Breakfast Establishments

6. Article III. - District Regulations – Division 10 – O-S Office Service District - Section 40-424 Principal Uses – Permitted subject to Special Conditions is amended as follows:

Add new subsection: (8) Short-Term Rentals and Bed and Breakfast Establishments

Add new subsection: (9) One-family detached dwellings, subject to the provisions of 40-657

7. Article V. - Supplemental Regulations – Division 1 – Generally - Section 40-655 Hotels and Motels is added to read as follows:

Hotels and Motels are subject to the following:

(1) Hotels and Motels may include a combination of rooming units and dwelling units, but the number of dwelling units may not be greater than ten percent of the total number of rooming units.

(2) Dwelling units may only be occupied by staff or management of the hotel/motel.

8. Article V. - Supplemental Regulations – Division 1 – Generally - Section 40-656 Short-Term Rentals and Bed and Breakfast Establishments is added to read as follows:

Short-term rentals and bed and breakfast establishments are subject to the following:

(1) Short-term rentals and bed and breakfast establishments shall be permitted a maximum of five guest bedrooms and comply with the limitations set forth by the Michigan Building Code and the International Property Maintenance Code.

(2) All required off-street parking for short-term rentals must be provided on-site in a dedicated location identified on the plans.

9. Article V. - Supplemental Regulations – Division 1 – Generally - Section 40-657 One-Family Detached Dwellings is added to read as follows:

One-family detached dwellings may be permitted in the OS District, subject to the following:

(1) Occupancy shall be restricted solely to existing structures originally built for single-family dwelling unit purposes that are habitable and intended to be fully occupied as a housekeeping unit.

(2) All required off-street parking for one-family detached dwellings must be provided on-site in a dedicated location identified on the plans.

10. Article V. - Supplemental Regulations – Division 2 – Parking, Circulation - Section 40-681 Off-street parking, loading, and drive through facilities – Section G – Schedule of off-street parking requirements is amended as follows:

<u>Uses</u>	<u>Required Number of Parking Spaces per Each Unit of Measure</u>
Hotels and Motels	1.5 spaces per each rooming or dwelling unit, plus the amount required for accessory uses such as a restaurant or cocktail lounge
Short-Term Rentals	1 space per each guest bedroom
Bed and Breakfast Establishments	1 space per each guest bedroom

SECTION TWO—Balance of Ordinance Remains in Effect

The balance of the Springfield Township Code of Ordinances shall remain in full force and effect, except as specifically modified herein.

SECTION THREE—Repealer

All ordinances and portions of ordinances inconsistent with this Ordinance are hereby repealed.

SECTION FOUR—Savings Clause

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court or any rights acquired, or any liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section Three of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

SECTION FIVE—Severability

Should any provision or part of this Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance, which shall remain in full force and effect.

SECTION SIX—Effective Date

This Ordinance shall take effect following publication in the manner prescribed by law. This Ordinance shall be published in the manner provided by law.

NOTICE IS FURTHER GIVEN, that the complete text of the Springfield Township Code of Ordinances and documents related to the proposed amendments may be examined at the Springfield Township Clerk's Office, 12000 Davisburg Rd., Davisburg, MI 48350 during regular office hours. Written comments may be submitted to the Springfield Township Clerk up until the time of the Public Hearing. Those persons needing a special accommodation should contact the Clerk's Office at least two (2) business days in advance. 248-846-6510.

SEAN R. MILLER, Clerk
Springfield Charter Township
Published: October 5, 2023

Minutes of
PLANNING COMMISSION
REGULAR MEETING
October 24, 2023

SPRINGFIELD
CHARTER TOWNSHIP

Sean R. Miller, Clerk



Call to Order: Chairperson Baker called the October 24, 2023, Regular Meeting of the Springfield Township Planning Commission to order at 7:00 p.m. at the Springfield Township Civic Center, 12000 Davisburg Rd., Davisburg, MI 48350.

Commissioners

in Attendance: Dean Baker, Chair
Jamie Costigan
Ruth Ann Hines
Dave Hopper
George Mansour
Chris Moore
Kevin Sclesky

Consultants Present:

Julia Upfal, Giffels Webster
Stephanie Osborn, Giffels Webster

Staff Present:

Laura Moreau, Supervisor
Joan Rusch, Planning Administrator

Approval of Agenda:

Commissioner Hines moved to proceed with the agenda as presented. Supported by Commissioner Sclesky. Vote: Yes: Baker, Costigan, Hines, Hopper, Mansour, Moore, Sclesky. No: None. Motion approved.

Public Comment:

None

Approval of Consent Agenda:

Commissioner Sclesky moved to approve the consent agenda as presented. Supported by Commissioner Mansour. Vote: Yes: Baker, Costigan, Hines, Hopper, Mansour, Moore, Sclesky. No: None. Motion approved.

1) Approve minutes of September 26, 2023, Regular Meeting

Public Hearing:

1. Amendments to Code of Ordinances regarding short-term rentals to amend Chapter 40, sections 40-2, 40-367, 40-384, 40-387, 40-401, 40-424; adding sections 40-655 Hotels and motels, 40-656 Short-term rentals and bed and breakfast establishments, and 40-657 One family detached dwellings.



Chairperson Baker explained the background behind the ordinance language being proposed regarding short-term rentals. He invited Ms. Upfal to provide a summary of the proposed ordinance language before he opened the public hearing.

Ms. Upfal presented a review of the goals for the short-term rental ordinance. The goals are to regulate short-term rentals as a commercial use, establish an ordinance for STRs that doesn't require individual permitting through the general code, to prevent legal challenges from existing, nonconforming STRs, to distinguish between STRs and hotels and motels, to distinguish between STRs and longer-term rentals, and to consider items such as parking, capacity limitations, and other relevant standards for STRs. Ms. Upfal emphasized that this change in the ordinance does not apply to any existing STRs. She explained the revised language in each section of the code and how the changes pertain to short-term rentals.

Chairperson Baker stated that it is the responsibility of the Planning Commission to conduct public hearings on proposed ordinance changes. This provides time to collect information, and then make a recommendation to the Township Board to adopt the ordinance if the Commission feels it is ready.

Hearing Opened at 7:10 p.m.

Comments:

Robert Rankin, 9580 Dolores Dr., commented that the occupancy of a short-term rental is limited by the number of bedrooms. He would like to see a limit on the number of people instead. He explained that a house could have a lot of people staying in it regardless of the number of bedrooms. He lives two doors down from a short-term rental and the activity there is often loud, and the guests are rowdy. He feels that regulation of STRs should be based on the number of guests.

Ms. Upfal explained that the enforcement abilities of the Township are limited, and regulating short-term rentals on the number of people exceeds what the Township can legally enforce. There are noise ordinances and other ordinances in place to protect residential areas from such nuisances.

Mr. Rankin did not think neighbors should have to call in the sheriff to enforce issues. He suggested that the Township regulate short-term rentals by limiting the number of people that can stay.

Hearing Closed at 7:14 p.m.

New Business:

1. Short-term Rentals – Proposed Amendments to Adopt

Commissioner Hines noted from the minutes of last month's meeting that language regarding abandonment of existing short-term rentals was set aside for discussion at another time. She was



wondering what could be done in the interim about determining abandonment of a short-term rental until that provision was addressed.

Chairperson Baker stated that last month the attorney provided example verbiage from another community's ordinance for how they had defined the various elements that would mean that someone had surrendered their right if they were currently a short-term rental. A new ordinance does not have the ability to stop this use, but it becomes a pre-existing nonconforming use. The discussion at last month's meeting was recognizing that defining what constitutes abandonment was an item yet to be decided.

Supervisor Moreau clarified that the language that the attorney provided was not an example for a STR ordinance or how to identify the intent to abandon a STR. It was language in a general sense for a pre-existing nonconforming use. He was trying to point out the element of being intentional for giving up a use, and it was not specifically for STRs. It was determined that this section of code needs to be looked at separately from short-term rentals.

Ms. Upfal commented that the language provided exceeds what legally could be applied to STRs. However, if there was an experience of abandonment, the Planning Commission could review standards that were consistent with case law. She wouldn't want to use the provided language unless abandonment could be clearly proved. The provided language could clearly support an abandonment.

Commissioner Hopper commented that a letter was received from a resident regarding STRs.

Chairperson Baker stated that Cameron and Jennifer Maynard, 9624 Dolores Dr., submitted a letter to the Planning Commission. They own property used as a short-term rental and their desire is to continue this activity. Chairperson Baker stated that the proposed ordinance language is not retroactive. The Township cannot stop existing STRs but can only regulate the use of new ones.

Commissioner Sclesky commented that the number of rooms or the number of guests doesn't matter for existing STRs because there was no prior language in the ordinance addressing STRs.

Chairperson Baker clarified that if a STR is pre-existing with a demonstrated history, then it doesn't matter what the other elements are. However, they would still have to abide by other ordinances regarding noise and so forth.

Commissioner Hines moved, that based on the text provided by the Township Planner and given that a public hearing was held, to recommend to the Township Board the adoption of amendments to the Springfield Township Code of Ordinances sections 40-2, 40-367, 40-384, 40-387, 40-401, 40-424; adding sections 40-655 Hotels and motels, 40-656 Short-term rentals and bed and breakfast establishments, and 40-657 One family detached dwellings. Supported by Commissioner Hopper.



Discussion: Mr. Rankin commented that lake properties have special safety concerns. He feels some safety provisions should be implemented.

Vote: Yes: Baker, Costigan, Hines, Hopper, Mansour, Moore, Sclesky. No: None. Motion Approved.

DRAFT

Memorandum

Date: October 12, 2023

To: Springfield Township Planning Commission

From: Jill Bahm, AICP, Partner; Julia Upfal, AICP, Senior Planner; Stephanie Osborn, AICP, Associate Planner

Subject: Short Term Rentals – Draft Language for Public Hearing

Memorandum

What prompted this discussion?

The proliferation of websites, such as AirBnB and VRBO, has led to the rapid rise of short-term rentals, often in single family neighborhoods. In light of this growing popularity, the Springfield Township Planning Commission recognized the need to adopt regulations that would ensure such operations are compatible with surrounding properties and the overall character of the Township.

August Meeting- Planning Commission re-introduced the topic of short-term rentals. Commissioners discussed a list of considerations and reviewed potential language proposed by Giffels Webster.

September Meeting- Planning Commission reviewed the draft ordinance and scheduled a public hearing for October.

October Meeting- A public hearing will be convened. Following the public hearing, the Planning Commission will consider whether to make a recommendation to the Township Board to adopt the proposed amendment.

Attached to this brief memorandum is a copy of the draft ordinance.

Amendment to Article I. IN GENERAL, Sec. 40-2- Definitions

Bed and Breakfast Establishment means a type of short-term rental where a manager or owner lives in a dwelling unit on site and at least one meal is provided to overnight guests daily.

~~Boardinghouses means (the terms boardinghouse, roominghouse and lodginghouse are used synonymously in this chapter), a building, other than a hotel, where, for compensation and/or prearrangement for periods exceeding ten days, lodging and meals are provided for three or more persons, or together with one dwelling unit or occupancy by management.~~

~~Hotel (including motel) means a group of rooming units rented for compensation on a per night or weekly basis that is made available to guests for overnight occupancy, with more than five overnight rooms for guests. containing primarily rooming units with the number of dwelling units being not greater than ten percent of the total number of rooming units, and, with the exception of the units occupied by the management staff, used only for the accommodation of transients.~~

~~Lodginghouse. See Boardinghouse.~~

Lodging Unit means one or more rooms with private bathroom and kitchen facilities designed as a self-contained unit for occupancy by temporary overnight guests.

~~Roominghouse. See Boardinghouse.~~

Rooming Unit means a room or group of rooms, forming a single habitable unit used for living and sleeping, that does not include kitchen facilities for cooking and baking. ~~but not containing kitchen or eating facilities.~~

Short-Term Rental (including Bed and Breakfast Establishments) means an individual lodging unit, rooming unit or group of lodging or rooming units rented for compensation for up to thirty days with five or fewer guest rooms, excluding hotels.

Amendment to Article III. District Regulations- Division 8- C-1 Local Business District- Section 40-367 Principal Uses- Permitted Subject to Special Conditions

(6) Short-Term Rentals and Bed and Breakfast Establishments

Amendment to Article III. District Regulations- Division 8.5- VC- Village Center District- Section 40-384 Principal Uses- Permitted Subject to Special Conditions

(3) Short-Term Rentals ~~Inns~~ and Bed and Breakfast Establishments

Amendment to Article III. District Regulations- Division 8.5- VC- Village Center District- Section 40-387 Required Conditions

(2) Off-street parking and loading requirements are exempt for all uses in the VC district **except for short-term rentals**. Where parking is provided, it should be located in the rear where alleys and other access points are available.

Amendment to Article III. District Regulations- Division 9- C-2 General Business District- Section 40-401 Principal Uses- Permitted Subject to Special Conditions

(14) Short-Term Rentals and Bed and Breakfast Establishments

**Amendment to Article III. District Regulations- Division 10- O-S Office Service
District- Section 40-424 Principal Uses- Permitted Subject to Special Conditions**

(8) Short-Term Rentals and Bed and Breakfast Establishments

(9) One-family detached dwellings, subject to the provisions of 40-655

**Amendment to Article V. Supplemental Regulations- Division 1- Generally-
Section 40-653 Hotels and Motels**

Hotels and motels are subject to the following:

- (1) Hotels and Motels may include a combination of rooming units and dwelling units, but the number of dwelling units may not be greater than ten percent of the total number of rooming units.
- (2) Dwelling units may only be occupied by staff or management of the hotel/ motel.

**Amendment to Article V. Supplemental Regulations- Division 1- Generally-
Section 40-654 – Short-Term Rentals and Bed and Breakfast Establishments**

Short-term rentals and bed and breakfast establishments are subject to the following:

- (1) Short term rentals and bed and breakfast establishments shall be permitted a maximum of five guest bedrooms and comply with the limitations set forth by the Michigan Building Code and the International Property Maintenance code.
- (2) All required off-street parking for short-term rentals must be provided on-site in a dedicated location identified on the plans.

**Amendment to Article V. Supplemental Regulations- Division 1- Generally-
Section 40-655 One Family Detached Dwellings**

One-family detached dwellings may be permitted in the OS District, subject to the following:

- (1) Occupancy shall be restricted solely to existing structures originally built for single-family dwelling unit purposes that are habitable and intended to be fully occupied as a housekeeping unit
- (2) All required off-street parking for one-family detached dwellings must be provided on-site in a dedicated location identified on the plans.

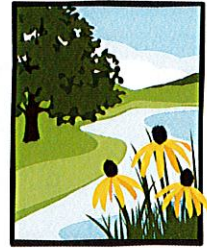
**Amendment to Article V. Supplemental Regulations- Division 2- Parking,
Circulation- Section 40-681- Off street parking, loading, and drive through
facilities- Section G- Schedule of Off Street Parking Requirements**

<u>Uses</u>	<u>Required Number of Parking Spaces per Each Unit of Measure</u>
Hotels and Motels	1.5 spaces per each guest-bedroom rooming or dwelling unit , plus the amount required for accessory uses such as a restaurant or cocktail lounge
Short-Term Rentals	1 space per each guest bedroom
Bed and Breakfast Establishments	1 space per each guest bedroom

SPRINGFIELD CHARTER TOWNSHIP

LAURA MOREAU, SUPERVISOR

248-846-6502 | 248-846-6548 FAX



MEMO

TO: Township Board
FROM: Laura Moreau, Supervisor
DATE: November 6, 2023
RE: Amendments to Temporary & Nonconforming Signs Ordinance

In 2019, Springfield adopted a general ordinance (non-zoning) for TEMPORARY AND NONCONFORMING SIGNS which became Code of Ordinances Article VI of Chapter 12—ENVIRONMENT. The article provides for the expiration of nonconforming signs and revised provisions for temporary signs based on content-neutral standards of the 2015 Reed vs. Town of Gilbert decision. As Greg Need explains in his attached memo, there has been no real clarity in the application of Reed, but some rulings provide further guidance.

Based on some feedback and recent legal analysis, it's wise to review the ordinance prior to the 2024 election cycle. From a permitting and code enforcement standpoint, we also believe the entire article would benefit from reorganization and simplification. Attached is a redline version of Article VI with proposed amendments followed by a clean copy. Below is a general overview of what is proposed but please feel free to contact me in advance of the meeting if you have any questions.

- 12-130 Nonconforming and abandoned or obsolete signs. – Per a request for clarity from the ZBA, the subsection on *Expiration of nonconforming signs* is reorganized to make it perfectly clear that either a change in ownership or a change in use will trigger the expiration of a nonconforming sign. Note that two nonconforming ground signs have been removed per this provision (Four Seasons and New York Minute).
- 12-131(a) General Conditions – Grouped like items and reorganized for clarity.
- 12-131(b) Temporary signs allowed without permit
 - (1) Temporary Signs on private property -- new provision allows for limited temporary signage on a private parcel in any zoning district. Max area of all signage can be up to 12 square feet, with maximum height of up to 5 feet. This allows for one typical real estate

sign, yard sign, or sandwich board sign on a zoning lot without permit. (Note provisions for Window Signs and Flags are existing.)

- (4) Temporary signs during a designated election period – Not a new provisions but it is changed to clarify the intent is to increase the allowable height and area of all ground signs during this period. Proposed changes further extend the timeframe from 45-days prior to 60-days prior. (Note that a property owner could display a 12 sq ft yard sign before or after this period. The Designated Election Period provides for increased number, size, and height of signs during the 74 days around an election.)
- 12-131(c) Temporary signs allowed in connection with permitted temporary sales and special events – This revised section greatly simplifies the *permit required* section. The height/area chart is removed, and the subsection refers only to signs allowed in connection with a temporary sales or special event. For signs with permit, the maximum height and area of a temporary ground sign shall not exceed what is allowed in the district for permanent signs in the zoning ordinance. Building signs shall not exceed 100 square feet (or 1 sq ft for each lineal foot of frontage for multitenant buildings).

MEMORANDUM

TO: Springfield Township Board
FROM: Gregory K. Need
RE: Update on Sign Regulations
DATE: November 6, 2023

As you know, in 2015 the US Supreme Court dealt a significant blow to municipal sign regulations in *Reed v Town of Gilbert*. The Court invalidated a local sign ordinance because it was deemed to be content-based. Part of the rationale for the decision was that the *Gilbert* ordinance provided exemptions for certain types of signs based on their content (i.e., political signs, ideological signs, etc.). Because the Supreme Court held that the exemptions were content-based, the ordinance was subject to “strict scrutiny” which is the most exacting kind of review. The Court held that the community’s rationale for regulating the signs (aesthetics, etc.) were insufficient to justify the ordinance using a strict scrutiny analysis. One problem is that the decision was a split opinion with no opinion signed by a majority of the Justices. Many municipal attorneys, like me, relied on language in a concurring opinion by Justice Alito that outlined several areas where some form of sign regulation is still allowed. Based upon this, the Township adopted significant amendments to our sign regulations in 2018.

Since *Reed*, many courts have analyzed sign regulations by first analyzing whether or not you have to read the sign to determine what regulation applies, but there has been no real clarity in the application of *Reed* since 2015. Here are some issues:

1. On-Premises/Off Premises distinction.

Last year, the Supreme Court issued a significant ruling in the case of *City of Austin v Reagan National Advertising* dealing with billboards. Like most municipalities, Austin enforced a sign code that distinguished between on premises and off premises signs, defining an “off premises sign” as one that advertises a business, person, goods, services, etc. not located on the sign or the site where the sign is installed. The advertising company argued that one must read the sign to determine whether it was on or off premises and, thus, the distinction violated the *Reed*. However, in *Austin*, the Supreme Court disagreed, holding that the regulations did not treat on and off premise signs differently based on their subject matter. The sign’s message mattered only to determine the sign’s relative location, and the Court had always upheld locational restrictions on signage. This opinion, although mostly applicable to billboards, is nonetheless significant in that the Supreme Court held that the fact that one has to read the content of the sign to determine whether a regulation applies is not necessarily fatal, so long as the ordinance does not include different regulations solely because of the content of the message.

While this case does not deal with temporary signs, it is nonetheless significant and, in my opinion, it makes our current regulatory scheme more defensible.

2. Durational limits for elections

The durational limits found in our ordinance in my opinion are fully enforceable. In an effort to provide the most defensible language possible, the limit on the number of temporary signs during a period 60 days prior to until 14 days after an election day is suspended, and the height and area of signs are increased. Specific duration limits before an election that apply to election signs only have been deemed unconstitutional by many courts as an abridgement of First Amendment free speech rights. However, those cases invalidated the durational requirement because it was not also applicable to other kinds of temporary signs, and thus were more restrictive on political signs. In our case, we are not imposing any additional limit on election signs. In fact, we relax the requirements during the 74 day period around the election. During that period, an unlimited number of temporary signs are allowed, without regard to the message they display. Thus, this section is not a content-based regulation and is constitutional.

3. Profanity

Attempts to eliminate profanity or obscene language on signs is unconstitutional. I am aware of signs posted in the Township previously stating "F... Joe Biden". The message on these signs, while distasteful and objectionable to many, cannot be the subject of an ordinance violation. The U.S. Supreme Court has held in no uncertain terms that government cannot regulate speech simply because it contains obscene language. Over 50 years ago, it considered the case of an individual convicted of violating California law, which criminalized disturbing the peace and quiet of any neighborhood or person by "offensive conduct". The individual was arrested and initially convicted for violating this law by wearing a jacket with the phrase "F... the draft". He indicated that the language was there to communicate the seriousness and depth of his feelings regarding the draft and the Vietnam war. The Supreme Court held that even though women and children were present in the area, that wearing the jacket was, in fact, protected speech under the First Amendment, and that potentially offended parties had the choice of looking away. The conviction was reversed.

The Township's temporary sign ordinance, with the proposed amendments, contains minimal regulations that require an examination of the content of the sign, and thus in my opinion is constitutional.

I look forward to discussing this with you.

ARTICLE VI. TEMPORARY AND NONCONFORMING SIGNS¹

Sec. 12-125. Intent and purpose—Compelling/important municipal police power objectives and relationship of regulations to the objectives.

Signs can obstruct views, distract motorists, displace alternative uses for land, interfere with uses of adjacent properties and pose other problems that legitimately call for regulation. The purpose of this chapter is to establish reasonable standards for the time, place, and manner of the erection and use of signs, symbols, markings, and advertising devices within the township. The standards are designed to promote the health, public safety, and welfare of persons within the community, including the promotion of traffic safety and aesthetics, and to aid in development and promotion of business and industry by providing sign regulations that encourage creativity, effectiveness, and flexibility in design and use of such devices without creating detriment to the general public. The intent is to allow communication through signage while encouraging aesthetic quality in design, locality, and size of signs. This chapter is to be read in a manner consistent with the First Amendment guarantee of free speech.

The following municipal interests are considered by the township to be "compelling" and "important" government interests. Each interest is intended to be achieved in a manner that represents the least restrictive means of accomplishing the stated interest, and in all events intended to promote an important government interest that would be achieved less effectively absent the regulation. These important government interests are in no respect intended to target the content of messages to be displayed on signs but seek to achieve non-speech objectives. Accordingly, it is the intent of this chapter to:

- (1) Ensure that the constitutionally-guaranteed right of free speech is protected and to allow signs as a means of communication, subject to appropriate and legally-permissible time, place, and manner restrictions.
- (2) Protect the safety of drivers, pedestrians, and others by precluding and limiting signs in a manner intended to lessen the diversion or distractions of a driver's attention from the roadway, particularly with regard to larger signs on heavily-trafficked roadways.
- (3) Provide for signage that is adequate but not excessive and that displays a message through use of pictures, symbols and logos for rapid comprehension by the public.
- (4) Prohibit the erection of signs in such numbers, sizes, designs and locations as may create a hazard or distraction to pedestrians and motorists and thus promote safety upon the streets and highways in the township.
- (5) Avoid excessive competition for large or multiple signs, so that permitted signs provide adequate identification and direction while minimizing clutter, unsightliness, and confusion.
- (6) Prevent sign overload and excessively large signs which creates a visually chaotic and competitive situation within the business community.

¹Ord. No. 2019(9) , § 1, adopted Aug. 8, 2019, added provisions designated as §§ 12-105—12-113; however, said sections were already existed in the Code. Provisions of Ord. No. 2019(9) have been redesignated as §§ 12-125—12-133, at the discretion of the editor.

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- (7) Encourage good design in the context of the overall image and visual environment of the township, and prescribe sound practices with respect to size, spacing, illumination, type and placement of signs for the purpose of safeguarding and enhancing properties in each of the various types of zoning districts.
 - (8) Enhance the appearance of the business community, taking into account the nature of the use, and thus stimulate as well as protect the economic vitality of the township and the orderly growth and development of business and industry in the township.
 - (9) Protect public investment in public structures, open spaces and thoroughfares.
 - (10) Minimize the adverse effects of signs on nearby public and private property.
 - (11) Enhance the effectiveness of necessary directional and warning signs.
 - (12) Preserve property values.
 - (13) Recognize that advertising signs are a legitimate advertising medium in the locations which neither lessen the visual attributes of the township through the placement of such signs, nor cause confusion, safety problems or lessen the ability to identify local businesses through visual clutter.
 - (14) Regulate the number and size of advertising signs within the township in the interests of economic prosperity, civic pride, quality of life and general welfare of the people who reside in, are visiting, are employed in or conduct business in the township.
 - (15) Avoid or minimize the creation or maintenance of blight or nuisance conditions in the township.
 - (16) Preserve landmark signs of historical or community significance.

(Ord. No. 2019(9) , § 1(12-105), 8-8-2019)

Sec. 12-126. Definitions.

Words, terms, and phrases that are defined in section 40-2 shall have the same meaning as used in this article. Additionally, the following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned or obsolete sign means an on-premises sign which has not identified or advertised a current business, service, owner, product, or activity for a period of at least 90 days.

Feather flag means a vertically oriented banner attached to a single pole allowing the fabric to hang loose.

Nonconforming sign means any sign that does not conform to the current requirements of chapter 40—Zoning.

Off-premises sign means a sign whose message and design relate to an individual business, profession, product, service, event, point of view, or other commercial or noncommercial activity sold, offered, or conducted on property other than where the sign is located.

On-premises sign means a sign whose message and design relate to an individual business, profession, product, service, event, point of view, or other commercial or noncommercial activity sold, offered, or conducted on the same property where the sign is located.

Temporary sign means a sign intended to display either commercial or noncommercial messages of a transitory or temporary nature. Portable signs or signs not permanently embedded in the ground, or not permanently affixed to a building or structure that is permanently embedded in the ground, are considered temporary signs.

(Ord. No. 2019(9) , § 1(12-106), 8-8-2019)

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(Supp. No. 8)

Sec. 12-127. Noncommercial message permitted.

Anything in this article to the contrary notwithstanding, a temporary sign permitted in this article or in chapter 40 as a permanent on-premises sign or off-premises sign may contain a lawful noncommercial message, except for traffic signs, railroad crossing signs, danger or other emergency signs, and directional signs.

(Ord. No. 2019(9), § 1(12-107), 8-8-2019)

Sec. 12-128. Prohibited signs.

All signs not expressly permitted under this chapter, or chapter 40, are prohibited in the township. Such prohibited signs include, but are not limited to, the following:

- (1) Beacons;
- (2) Pennants, feather flags, and/or streamers;
- (3) Any strobe, flashing, or oscillating lights either from the interior or exterior of a building.
- (4) Roof signs;
- (5) Flags, except those allowed by section 12-131(b)(19);
- (6) Inflatable signs and tethered balloons.
- (7) Animated signs, including signs containing flashing, intermittent or moving lights or with moving or revolving parts.
- (8) Signs affixed to utility poles or to trees, rocks, shrubs or natural features, provided signs on a rock denoting a site of historical significance or a person being honored may also be allowed.
- (9) Signs which imitate traffic signals, traffic direction signs, or similar traffic control devices or signs which make use of words such as "Stop," "Look," "Danger," or any other words, phrases, symbols or characters, in such a manner as to interfere with, mislead or confuse traffic.
- (10) Any sign which is not an on-premises sign, unless expressly allowed by this chapter or chapter 40.

(Ord. No. 2019(9), § 1(12-108), 8-8-2019)

Sec. 12-129. Permanent signs.

Any sign which is not considered a temporary sign shall be subject to the requirements of chapter 40 of this Code and section 12-130 below.

(Ord. No. 2019(9), § 1(12-109), 8-8-2019)

Sec. 12-130. Nonconforming and abandoned or obsolete signs.

- (a) *Nonconforming signs.* The lawful use of a sign exactly as the sign existed on the date of the amendment that added this article may be continued, except as otherwise provided in this article, although that sign does not conform to this article. It is the intent of this chapter, however, to recognize the eventual elimination, as expeditiously as is reasonable, of such lawful nonconforming signs.
 - (1) Alterations prohibited. A nonconforming sign, temporary or permanent, shall not be expanded, relocated, or structurally altered so as to prolong the life of the sign or to change the shape, size, type,

or design of the sign, or in any way that would increase the degree or extent of nonconformity of such sign.

(2) Expiration of nonconforming signs.

- a. *Permanent signs.* A nonconforming permanent sign may be continued, provided that all of the following conditions are met.

1. The ownership and/or use of the property on which the sign is located has not changed since the date of the amendment that added this article,

2. the use of the property on which the sign is located has not changed since the date of the amendment that added this article, and

3. the requirements of subsection (a)(1) have been met.

- b. *Window signs.* Signs affixed to windows in all buildings in nonresidential districts shall be subject to the provisions of section 12-131(b)(16)b beginning 90 days from adoption of this article.

- c. *Temporary signs.* Any illegal nonconforming temporary signs that exist on the effective date of this article shall be removed within 90 days of the effective date of this article and may only be replaced by signs that conform to this article.

(3) Exceptions for landmark signs.

- a. *Landmark Signs.* The purpose of designating a sign as a landmark sign is to allow the retention of nonconforming signs that are historically or culturally significant. A landmark sign shall be considered to be in compliance with this article and chapter 40 and will be exempt from subsection (a)(2) except as stated herein.

- b. *Designation criteria.* The sign committee, may designate an existing nonconforming sign as a landmark sign if it complies with subsections 1 or 2:

1. Such sign has been in continuous existence at the present location for at least 30 years, was expressly designed for the business, institution, or other establishment at that location and meets one the following criteria:

- (i) A national or local emblem, logo, or other graphic that is or was unique to the property or the establishment is an integral part of the sign structure;
- (ii) Is significant as evidence of the history of the product, business or service advertised; or
- (iii) Is characteristic of a specific historical period.

2. Such sign exhibits unique or rare characteristics that represent the identity of the township.

- c. *Standards.* All landmark signs must:

- 1. Comply with all applicable provisions of state and township building and electrical codes; and
- 2. Be structurally safe or be capable of being made so without substantially altering its historical significance.

- (b) *Abandoned or obsolete signs.* Abandonment or obsolescence of a nonconforming sign shall terminate immediately the right to maintain such a sign. An abandoned or obsolete sign and its supporting structure shall be removed by the property owner or lessee of the premises upon which the sign is located within 30 days after written notice from the township supervisor or his or her designee.

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Sec. 12-131. Temporary signs.

Temporary signs may be erected in accordance with the use, area, height, and placement regulations of this section.

(a) *General conditions.*

(1) Sign area and sign height. Computation of sign area and height shall be in accordance with section 40-751(e).

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(2) Property owner permission required. No temporary sign may be placed on private property without the permission of the property owner. Temporary signs placed upon property in the township in violation of this section may be removed by the township, the owner of the sign, or the owner of the property where a sign has been placed, or their designees. A temporary sign that has been removed by the township will be kept for five days, at which time the sign may be destroyed or disposed by the township.

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(3) Placement.

a. Restricted in right-of-way. No temporary sign shall be located on a utility pole or within, project into, or overhang any public right-of-way, except as otherwise permitted herein. Any sign placed in violation of this section shall be considered a violation of this chapter and may be removed by the township at the expense of the owner. Signs allowed are those erected by or on behalf of a governmental or other public agency to post legal notices, identify public property, convey public information, direct or regulate pedestrian or vehicular traffic.

b. Interference with traffic safety. All temporary signs shall be so placed as to not interfere with the visibility or effectiveness of any official traffic sign or signal; driver vision at any access point or intersection; or pedestrian movement on any public sidewalk or safety path.

c. Interference with fire safety. No temporary sign shall be erected, relocated, or maintained so as to obstruct firefighting or prevent free access to any door, window or fire escape.

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(4)(2) Construction and maintenance.

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a. All temporary signs shall be erected and maintained in compliance with all applicable building codes, and other applicable ordinances governing construction within the township. In the event of conflict between this section and other laws, the most restrictive shall govern.

b. Temporary signs shall be constructed of durable, all-weather materials and designed to remain in place and in good repair so long as they remain on display.

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(3) All temporary signs shall be so placed as to not interfere with the visibility or effectiveness of any official traffic sign or signal; driver vision at any access point or intersection; or pedestrian movement on any public sidewalk or safety path.

(4) No temporary sign shall be erected, relocated or maintained so as to obstruct firefighting or prevent free access to any door, window or fire escape.

(5) Temporary signs shall be constructed of durable, all-weather materials and designed to remain in place and in good repair so long as they remain on display.

(6) Temporary signs shall be subject to the maintenance standards of this Code.

- (7) A residential subdivision, site condominium, or condominium that required and obtained site plan approval under chapter 40 of this Code shall be considered a nonresidential use until 80 percent of the lots or units are issued certificates of occupancy.
- (8) No temporary sign may be placed on private property without the permission of the property owner. Temporary signs placed upon property in the township in violation of this section may be removed by the township, the owner of the sign, or the owner of the property where a sign has been placed, or their designees. A temporary sign that has been removed by the township will be kept for five days, at which time the sign may be destroyed or disposed by the township.
- (9) In addition to any other temporary signs allowed in this section, the supervisor or his/her designee may allow temporary signs in connection with a permitted event or promotion, pursuant to section 40-645, and subject to the following:
- a. For temporary and seasonal sales:
1. Up to five signs may be allowed on premises for each permit and shall be spaced no less than 50 feet apart. When determining the total number of signs permitted for each permit the township shall consider parcel frontage, visibility, and overall compatibility to the location(s) proposed.
 2. Permitted signs may be placed no more than seven days prior to the start of the sales activity or event and may remain for the duration of the approved permit period.
- b. For community and civic events:
1. Up to ten signs may be allowed on or off premises site for each permit and shall be spaced no less than 50 feet apart. When determining the total number of signs permitted for each permit the township shall consider parcel frontage, visibility, and overall compatibility to the location(s) proposed.
 2. Permitted signs may be placed no more than 21 days prior to the start of the event and may remain for the duration of the approved permit period.
- c. For both, additional signs may be approved to direct traffic and/or to advertise the sale or event but may only remain in place for up to three consecutive days. The locations must be approved by the township in advance.
- (10) Computation of sign area and sign height shall be in accordance with section 40-751(e).
- (b) Temporary Signs Allowed in all districts without permit. The following types of temporary signs shall be allowed in all districts without permit where the principal use to which they are related is permitted by the zoning ordinance.
- (1) Temporary signs on private property.
- a. Ground signs that meet the following conditions shall be allowed in any zoning district, subject to the following conditions.
1. Maximum height of any sign shall not exceed 5 feet.
 2. Maximum area of all signs on a single zoning lot shall not exceed 12 square feet.
- b. Window signs shall be limited to no more than 25 percent of the total window area of the side of the building facing the front lot line, or in the case of a corner lot, one of the sides. In a building occupied by more than one individual unit, establishment, or space is limited to 25 percent of the total window area for that unit, establishment or space facing the front lot line or, in the case of a corner unit, one of the sides.

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c. Flags shall be allowed in residential and non-residential districts subject to the following conditions.

1. Residential districts—Flags displayed within residential districts shall be maintained in good repair so as to prevent tearing, fraying or other deterioration. The failure to replace or repair a deteriorated flag within 30 days' notice of such condition shall constitute a violation of this Code.

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2. Nonresidential districts—Except as otherwise provided in chapter 40—Zoning, flags in nonresidential zoning districts may be displayed as follows:

i. Flags which bear the official designation of the United States of America, the official design of a nation, state, educational institution, religious institution, or municipality, or an on-premises flag which displays an official business or corporate emblem or seal.

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ii. Each parcel of land may display not more than six flags each not exceeding 24 square feet, and

iii. All flags shall be maintained in good repair so as to prevent tearing, fraying or other deterioration. The failure to replace or repair a deteriorated flag within 30 days' notice of such condition shall constitute a violation of this Code.

(2) Temporary municipal signs. The following signs shall be allowed as regulated and approved by local, state, or federal government agencies.

(1) a. Municipal signs on public property. Signs which are regulated and approved by local, state, or federal government agencies.

(2) Municipal traffic and safety signs. b. Traffic or other municipal signs such as legal notices, railroad crossing, danger, and other emergency signs as may be approved by the township board or the township supervisor.

(3) Pedestrian and traffic flow signs on private property. c. Incidental signs which are intended to direct, eliminate, or restrict the flow of pedestrian and vehicular traffic on private property. The sign shall not exceed two square feet in area and four feet in height, shall contain no advertising, and may be illuminated.

(4) Municipal signs on private property. d. Federal, state, county, or local required signs on private property, not to exceed six square feet.

(35) Temporary signs permitted as part of final site plan approval. A permit under this chapter shall not be required for temporary signs in any development subject to site plan review under the provisions of section 40-136, where such sign(s) were approved as part of final site plan approval. A residential subdivision, site condominium, or condominium that required and obtained site plan approval under chapter 40 of this Code shall be considered a nonresidential use until 80 percent of the lots or units are issued certificates of occupancy.

(6) Window signs. Window signs shall be limited to no more than 25 percent of the total window area of the side of the building facing the front lot line, or in the case of a corner lot, one of the sides. In a building occupied by more than one individual unit, establishment, or space is limited to 25 percent of the total window area for that unit, establishment or space facing the front lot line or, in the case of a corner unit, one of the sides.

(74) Temporary signs during a designated election period. Elections. In recognition that there is a need for additional expression of speech prior to a scheduled election, the following applies for a period of 45 60 days prior to until 14 days after a township-designated election day on which there is at least one ballot item; the maximum allowable height and area of temporary ground signs shall increase in all

zoning districts subject to the following conditions, area of all temporary signs shall be 64 square feet each and the maximum height shall be eight feet in all districts.

a. Maximum height of any temporary sign shall not exceed 8 feet.

b. Maximum area of each individual temporary sign shall not exceed 64 square feet.

c. There shall be no limit to the maximum number of temporary signs on a single zoning lot.

~~(8) Real estate sales.~~ When all or a portion of a building or land area on a lot is listed for sale or lease, the maximum display time of freestanding temporary signs and temporary signs mounted on building walls shall be for the duration of the time the building or land area is listed for sale. The sign area limits in the table in subsection (c)(4) shall apply.

~~(9) Flags.~~

~~a. Residential districts—Flags displayed within residential districts shall be maintained in good repair so as to prevent tearing, fraying or other deterioration. The failure to replace or repair a deteriorated flag within 30 days' notice of such condition shall constitute a violation of this Code.~~

~~b. Nonresidential districts—Except as otherwise provided in chapter 40—Zoning, flags in nonresidential zoning districts may be displayed as follows:~~

~~1. Flags which bear the official designation of the United States of America, the official design of a nation, state, educational institution, religious institution, or municipality, or an on-premises flag which displays an official business or corporate emblem or seal.~~

~~2. Each parcel of land may display not more than six flags each not exceeding 24 square feet, and~~

~~3. All flags shall be maintained in good repair so as to prevent tearing, fraying or other deterioration. The failure to replace or repair a deteriorated flag within 30 days' notice of such condition shall constitute a violation of this Code.~~

~~(c) Temporary signs allowed in connection with permitted temporary sales and special events.~~ In addition to any other temporary signs allowed in this section, the supervisor or his/her designee may allow temporary signs in connection with a permitted temporary sales or special event, pursuant to section 40-645, and subject to the following:

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a. Ground Signs. Maximum height and area of all temporary ground signs on the zoning lot shall not exceed the maximum allowed for the zoning district per section 40-751(c)(2).

b. Building Signs. Maximum building sign area shall not exceed 100 square feet, or one square foot of sign area per one lineal foot of building frontage, whichever is less. For a building with more than one tenant or user, the calculation shall be made utilizing only that specific tenant or user's building frontage.

c. Duration. Permitted temporary signs may be placed up to 21 days prior to the start of the sales activity or special event and may remain in place for the duration of the approved permit period.

d. Additional Safety/Directional Signs. Additional signs to direct traffic may be permitted but may only remain in place during the active sales or special event activity.

Permit required. Except as expressly provided in subsections (a)(9) and (b) above, it shall be unlawful for any person to erect, alter, relocate, or maintain any temporary sign without first obtaining a permit therefor from the township and payment of a fee (if required) provided for in this section:

- (1) Except where otherwise allowed in this chapter, it shall be unlawful to display, erect, relocate, or make structural or dimensional alterations to any temporary sign without obtaining a sign permit.
- A permit shall be issued by the township only if the proposed temporary sign meets all the requirements of this chapter.
 - If a proposed alteration is limited to the information to be communicated on the temporary sign, and structural modification shall not be required, no permit shall be required.
- (2) The application for a temporary sign permit shall be made by the owner or tenant of the property on which the sign is to be located, or his authorized agent, or a sign contractor.
- Such applications shall be made in writing on forms furnished by the township and shall be signed by the applicant and owner.
 - Each application for a temporary sign permit shall be accompanied by any fees established by the township board.
- (3) For signs requiring a permit, the maximum display time of wall or freestanding temporary signs is 30 days, except for signs allowed pursuant to subsection (a)(9) or as otherwise specifically permitted in this article.
- After the allowed display time expires, the sign shall be removed.
 - Once the temporary sign is removed, there shall be a gap of at least 30 days between display of the same temporary sign on the same lot.
- (4) Permitted signs shall be subject to the maximum size, maximum height, and permitted type as provided in the following schedule:

	Maximum Number of All Temporary Signs	Permitted Types	Maximum Area of Any Individual Temporary Sign—Per Side (in sq. ft.)	Maximum Area of Any Individual Temporary Sign—Total (in Sq. ft.)	Maximum Area of All Temporary Signs on a Lot (in Sq. ft.)	Maximum Height of Freestanding Signs (in feet)
RESIDENTIAL USES						
Single-family	2 per lot	Freestanding	4	8	8	4
Multiple-family	2 per lot	Freestanding	8	16	32	4
NON-RESIDENTIAL USES						
Village Center	1 per lot 1 per lot	Freestanding Wall	6 16	12 16	12 16	4
Business Center	1 per business unit 1 per business unit	Freestanding Wall	6 16	12 16	48 64	6

All-Other Nonresidential	2-per-lot 1-per-lot	Freestanding Wall	6 16	12 16	24 64	6
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(Ord. No. 2019(9) , § 1(12-111), 8-8-2019; Ord. No. 2020(7) , §§ 1—3(12-111), 11-12-2020)

Sec. 12-132. Appeals.

- (a) Appeal from the ruling of any officer, department, board or bureau of the township concerning the enforcement of the provisions of this article may be made by any aggrieved party within 30 days of the ruling to the township sign committee, which shall be composed of a three-person committee consisting of the township supervisor, the chairperson of the planning commission, and the chairperson of the zoning board of appeals. Should one of the officials listed above not be available one or more of the following alternates may serve on the committee: township clerk, vice chair of the planning commission, or vice chair of the zoning board of appeals. The committee must be made up of at least one board member and one member of the zoning board of appeals.
- (b) The sign committee shall have the same authority to hear and decide appeals and grant variances from the application of this chapter as granted to the zoning board of appeals for zoning matters as set forth in chapter 40 of this Code. In exercising these duties, the sign committee shall follow the same procedures and apply the same standards as set forth in chapter 40 for dimensional variances.

(Ord. No. 2019(9) , § 1(12-112), 8-8-2019; Ord. No. 2020(7) , § 4(12-112), 11-12-2020)

Sec. 12-133. Violations; signs in violation declared public nuisance.

- (a) It shall be unlawful for any person to erect, construct, maintain, enlarge, alter, move, or convert any sign in the township, or cause or permit the same to be done on such person's property contrary to or in violation of any of the provisions of this chapter.
- (b) Any sign which is erected, constructed, maintained, enlarged, altered, moved, or converted in violation of any of the provisions of this chapter is hereby declared to be a public nuisance per se, and may be abated by order of any court of competent jurisdiction.

(Ord. No. 2019(9) , § 1(12-113), 8-8-2019)

Secs. 12-134—12-142. Reserved.

ARTICLE VI. TEMPORARY AND NONCONFORMING SIGNS¹

Sec. 12-125. Intent and purpose—Compelling/important municipal police power objectives and relationship of regulations to the objectives.

Signs can obstruct views, distract motorists, displace alternative uses for land, interfere with uses of adjacent properties and pose other problems that legitimately call for regulation. The purpose of this chapter is to establish reasonable standards for the time, place, and manner of the erection and use of signs, symbols, markings, and advertising devices within the township. The standards are designed to promote the health, public safety, and welfare of persons within the community, including the promotion of traffic safety and aesthetics, and to aid in development and promotion of business and industry by providing sign regulations that encourage creativity, effectiveness, and flexibility in design and use of such devices without creating detriment to the general public. The intent is to allow communication through signage while encouraging aesthetic quality in design, locality, and size of signs. This chapter is to be read in a manner consistent with the First Amendment guarantee of free speech.

The following municipal interests are considered by the township to be "compelling" and "important" government interests. Each interest is intended to be achieved in a manner that represents the least restrictive means of accomplishing the stated interest, and in all events intended to promote an important government interest that would be achieved less effectively absent the regulation. These important government interests are in no respect intended to target the content of messages to be displayed on signs but seek to achieve non-speech objectives. Accordingly, it is the intent of this chapter to:

- (1) Ensure that the constitutionally-guaranteed right of free speech is protected and to allow signs as a means of communication, subject to appropriate and legally-permissible time, place, and manner restrictions.
- (2) Protect the safety of drivers, pedestrians, and others by precluding and limiting signs in a manner intended to lessen the diversion or distractions of a driver's attention from the roadway, particularly with regard to larger signs on heavily-trafficked roadways.
- (3) Provide for signage that is adequate but not excessive and that displays a message through use of pictures, symbols and logos for rapid comprehension by the public.
- (4) Prohibit the erection of signs in such numbers, sizes, designs and locations as may create a hazard or distraction to pedestrians and motorists and thus promote safety upon the streets and highways in the township.
- (5) Avoid excessive competition for large or multiple signs, so that permitted signs provide adequate identification and direction while minimizing clutter, unsightliness, and confusion.
- (6) Prevent sign overload and excessively large signs which creates a visually chaotic and competitive situation within the business community.
- (7) Encourage good design in the context of the overall image and visual environment of the township, and prescribe sound practices with respect to size, spacing, illumination, type and placement of signs

¹Ord. No. 2019(9) , § 1, adopted Aug. 8, 2019, added provisions designated as §§ 12-105—12-113; however, said sections were already existed in the Code. Provisions of Ord. No. 2019(9) have been redesignated as §§ 12-125—12-133, at the discretion of the editor.

for the purpose of safeguarding and enhancing properties in each of the various types of zoning districts.

- (8) Enhance the appearance of the business community, taking into account the nature of the use, and thus stimulate as well as protect the economic vitality of the township and the orderly growth and development of business and industry in the township.
- (9) Protect public investment in public structures, open spaces and thoroughfares.
- (10) Minimize the adverse effects of signs on nearby public and private property.
- (11) Enhance the effectiveness of necessary directional and warning signs.
- (12) Preserve property values.
- (13) Recognize that advertising signs are a legitimate advertising medium in the locations which neither lessen the visual attributes of the township through the placement of such signs, nor cause confusion, safety problems or lessen the ability to identify local businesses through visual clutter.
- (14) Regulate the number and size of advertising signs within the township in the interests of economic prosperity, civic pride, quality of life and general welfare of the people who reside in, are visiting, are employed in or conduct business in the township.
- (15) Avoid or minimize the creation or maintenance of blight or nuisance conditions in the township.
- (16) Preserve landmark signs of historical or community significance.

(Ord. No. 2019(9) , § 1(12-105), 8-8-2019)

Sec. 12-126. Definitions.

Words, terms, and phrases that are defined in section 40-2 shall have the same meaning as used in this article. Additionally, the following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned or obsolete sign means an on-premises sign which has not identified or advertised a current business, service, owner, product, or activity for a period of at least 90 days.

Feather flag means a vertically oriented banner attached to a single pole allowing the fabric to hang loose.

Nonconforming sign means any sign that does not conform to the current requirements of chapter 40—Zoning.

Off-premises sign means a sign whose message and design relate to an individual business, profession, product, service, event, point of view, or other commercial or noncommercial activity sold, offered, or conducted on property other than where the sign is located.

On-premises sign means a sign whose message and design relate to an individual business, profession, product, service, event, point of view, or other commercial or noncommercial activity sold, offered, or conducted on the same property where the sign is located.

Temporary sign means a sign intended to display either commercial or noncommercial messages of a transitory or temporary nature. Portable signs or signs not permanently embedded in the ground, or not permanently affixed to a building or structure that is permanently embedded in the ground, are considered temporary signs.

(Ord. No. 2019(9) , § 1(12-106), 8-8-2019)

Sec. 12-127. Noncommercial message permitted.

Anything in this article to the contrary notwithstanding, a temporary sign permitted in this article or in chapter 40 as a permanent on-premises sign or off- premises sign may contain a lawful noncommercial message, except for traffic signs, railroad crossing signs, danger or other emergency signs, and directional signs.

(Ord. No. 2019(9) , § 1(12-107), 8-8-2019)

Sec. 12-128. Prohibited signs.

All signs not expressly permitted under this chapter, or chapter 40, are prohibited in the township. Such prohibited signs include, but are not limited to, the following:

- (1) Beacons;
- (2) Pennants, feather flags, and/or streamers;
- (3) Any strobe, flashing, or oscillating lights either from the interior or exterior of a building.
- (4) Roof signs;
- (5) Flags, except those allowed by section 12-131(b)(1)c;
- (6) Inflatable signs and tethered balloons.
- (7) Animated signs, including signs containing flashing, intermittent or moving lights or with moving or revolving parts.
- (8) Signs affixed to utility poles or to trees, rocks, shrubs or natural features, provided signs on a rock denoting a site of historical significance or a person being honored may also be allowed.
- (9) Signs which imitate traffic signals, traffic direction signs, or similar traffic control devices or signs which make use of words such as "Stop," "Look," "Danger," or any other words, phrases, symbols or characters, in such a manner as to interfere with, mislead or confuse traffic.
- (10) Any sign which is not an on-premises sign, unless expressly allowed by this chapter or chapter 40.

(Ord. No. 2019(9) , § 1(12-108), 8-8-2019)

Sec. 12-129. Permanent signs.

Any sign which is not considered a temporary sign shall be subject to the requirements of chapter 40 of this Code and section 12-130 below.

(Ord. No. 2019(9) , § 1(12-109), 8-8-2019)

Sec. 12-130. Nonconforming and abandoned or obsolete signs.

- (a) *Nonconforming signs.* The lawful use of a sign exactly as the sign existed on the date of the amendment that added this article may be continued, except as otherwise provided in this article, although that sign does not conform to this article. It is the intent of this chapter, however, to recognize the eventual elimination, as expeditiously as is reasonable, of such lawful nonconforming signs.
 - (1) Alterations prohibited. A nonconforming sign, temporary or permanent, shall not be expanded, relocated, or structurally altered so as to prolong the life of the sign or to change the shape, size, type, or design of the sign, or in any way that would increase the degree or extent of nonconformity of such sign.

(2) Expiration of nonconforming signs.

- a. *Permanent signs.* A nonconforming permanent sign may be continued, provided that all of the following conditions are met.
 - 1. The ownership of the property on which the sign is located has not changed since the date of the amendment that added this article,
 - 2. the use of the property on which the sign is located has not changed since the date of the amendment that added this article, and
 - 3. the requirements of subsection (a)(1) have been met.
- b. *Window signs.* Signs affixed to windows in all buildings in nonresidential districts shall be subject to the provisions of section 12-131(b)(1)b beginning 90 days from adoption of this article.
- c. *Temporary signs.* Any illegal nonconforming temporary signs that exist on the effective date of this article shall be removed within 90 days of the effective date of this article and may only be replaced by signs that conform to this article.

(3) Exceptions for landmark signs.

- a. *Landmark Signs.* The purpose of designating a sign as a landmark sign is to allow the retention of nonconforming signs that are historically or culturally significant. A landmark sign shall be considered to be in compliance with this article and chapter 40 and will be exempt from subsection (a)(2) except as stated herein.
 - b. *Designation criteria.* The sign committee, may designate an existing nonconforming sign as a landmark sign if it complies with subsections 1 or 2:
 - 1. Such sign has been in continuous existence at the present location for at least 30 years, was expressly designed for the business, institution, or other establishment at that location and meets one the following criteria:
 - (i) A national or local emblem, logo, or other graphic that is or was unique to the property or the establishment is an integral part of the sign structure;
 - (ii) Is significant as evidence of the history of the product, business or service advertised; or
 - (iii) Is characteristic of a specific historical period.
 - 2. Such sign exhibits unique or rare characteristics that represent the identity of the township.
 - c. *Standards.* All landmark signs must:
 - 1. Comply with all applicable provisions of state and township building and electrical codes; and
 - 2. Be structurally safe or be capable of being made so without substantially altering its historical significance.
- (b) *Abandoned or obsolete signs.* Abandonment or obsolescence of a nonconforming sign shall terminate immediately the right to maintain such a sign. An abandoned or obsolete sign and its supporting structure shall be removed by the property owner or lessee of the premises upon which the sign is located within 30 days after written notice from the township supervisor or his or her designee.
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Sec. 12-131. Temporary signs.

Temporary signs may be erected in accordance with the use, area, height, and placement regulations of this section.

(a) *General conditions.*

(1) *Sign area and sign height.* Computation of sign area and height shall be in accordance with section 40-751(e).

(2) *Property owner permission required.* No temporary sign may be placed on private property without the permission of the property owner. Temporary signs placed upon property in the township in violation of this section may be removed by the township, the owner of the sign, or the owner of the property where a sign has been placed, or their designees. A temporary sign that has been removed by the township will be kept for five days, at which time the sign may be destroyed or disposed by the township.

(3) *Placement.*

a. *Restricted in right-of-way.* No temporary sign shall be located on a utility pole or within, project into, or overhang any public right-of-way, except as otherwise permitted herein. Any sign placed in violation of this section shall be considered a violation of this chapter and may be removed by the township at the expense of the owner. Signs allowed are those erected by or on behalf of a governmental or other public agency to post legal notices, identify public property, convey public information, direct or regulate pedestrian or vehicular traffic.

b. *Interference with traffic safety.* All temporary signs shall be so placed as to not interfere with the visibility or effectiveness of any official traffic sign or signal; driver vision at any access point or intersection; or pedestrian movement on any public sidewalk or safety path.

c. *Interference with fire safety.* No temporary sign shall be erected, relocated, or maintained so as to obstruct firefighting or prevent free access to any door, window or fire escape.

(4) *Construction and maintenance.*

a. All temporary signs shall be erected and maintained in compliance with all applicable building codes, and other applicable ordinances governing construction within the township. In the event of conflict between this section and other laws, the most restrictive shall govern.

b. Temporary signs shall be constructed of durable, all-weather materials and designed to remain in place and in good repair so long as they remain on display.

(b) *Temporary Signs allowed without permit.* The following types of temporary signs shall be allowed in all districts without permit.

(1) *Temporary signs on private property.*

a. Ground signs that meet the following conditions shall be allowed in any zoning district, subject to the following conditions.

1. Maximum height of any sign shall not exceed 5 feet.

2. Maximum area of all signs on a single zoning lot shall not exceed 12 square feet.

b. Window signs shall be limited to no more than 25 percent of the total window area of the side of the building facing the front lot line, or in the case of a corner lot, one of the sides. In a building occupied by more than one individual unit, establishment, or space is limited to 25 percent of the total window

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- area for that unit, establishment or space facing the front lot line or, in the case of a corner unit, one of the sides.
- c. Flags shall be allowed in residential and non-residential districts subject to the following conditions.
1. Residential districts—Flags displayed within residential districts shall be maintained in good repair so as to prevent tearing, fraying or other deterioration. The failure to replace or repair a deteriorated flag within 30 days' notice of such condition shall constitute a violation of this Code.
 2. Nonresidential districts—Except as otherwise provided in chapter 40—Zoning, flags in nonresidential zoning districts may be displayed as follows:
 - i. Flags which bear the official designation of the United States of America, the official design of a nation, state, educational institution, religious institution, or municipality, or an on-premises flag which displays an official business or corporate emblem or seal.
 - ii. Each parcel of land may display not more than six flags each not exceeding 24 square feet, and
 - iii. All flags shall be maintained in good repair so as to prevent tearing, fraying or other deterioration. The failure to replace or repair a deteriorated flag within 30 days' notice of such condition shall constitute a violation of this Code.
- (2) Temporary municipal signs. The following signs shall be allowed as regulated and approved by local, state, or federal government agencies.
- a. Municipal signs on public property.
 - b. Traffic or other municipal signs such as legal notices, railroad crossing, danger, and other emergency signs as may be approved by the township board or the township supervisor.
 - c. Incidental signs which are intended to direct, eliminate, or restrict the flow of pedestrian and vehicular traffic on private property. The sign shall not exceed two square feet in area and four feet in height, shall contain no advertising, and may be illuminated.
 - d. Federal, state, county, or local required signs on private property, not to exceed six square feet.
- (3) Temporary signs permitted as part of final site plan approval. A permit under this chapter shall not be required for temporary signs in any development subject to site plan review under the provisions of section 40-136, where such sign(s) were approved as part of final site plan approval. A residential subdivision, site condominium, or condominium that required and obtained site plan approval under chapter 40 of this Code shall be considered a nonresidential use until 80 percent of the lots or units are issued certificates of occupancy.
- (4) Temporary signs during a designated election period. In recognition that there is a need for additional expression of speech prior to a scheduled election, for a period of 60 days prior to until 14 days after a township-designated election day on which there is at least one ballot item, the maximum allowable height and area of temporary ground signs shall increase in all zoning districts subject to the following conditions.
- a. Maximum height of any temporary sign shall not exceed 8 feet.
 - b. Maximum area of each individual temporary sign shall not exceed 64 square feet.
 - c. There shall be no limit to the maximum number of temporary signs on a single zoning lot.
- (c) *Temporary signs allowed in connection with permitted temporary sales and special events.* In addition to any other temporary signs allowed in this section, the supervisor or his/her designee may allow temporary signs in connection with a permitted temporary sales or special event, pursuant to section 40-645, and subject to the following:
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- (1) Ground Signs. Maximum height and area of all temporary ground signs on the zoning lot shall not exceed the maximum allowed for the zoning district per section 40-751(c)(2).
 - (2) Building Signs. Maximum building sign area shall not exceed 100 square feet, or one square foot of sign area per one lineal foot of building frontage, whichever is less. For a building with more than one tenant or user, the calculation shall be made utilizing only that specific tenant or user's building frontage.
 - (3) Duration. Permitted temporary signs may be placed up to 21 days prior to the start of the sales activity or special event and may remain in place for the duration of the approved permit period.
 - (4) Additional Safety/Directional Signs. Additional signs to direct traffic may be permitted but may only remain in place during the active sales or special event activity.

(Ord. No. 2019(9) , § 1(12-111), 8-8-2019; Ord. No. 2020(7) , §§ 1—3(12-111), 11-12-2020)

Sec. 12-132. Appeals.

- (a) Appeal from the ruling of any officer, department, board or bureau of the township concerning the enforcement of the provisions of this article may be made by any aggrieved party within 30 days of the ruling to the township sign committee, which shall be composed of a three-person committee consisting of the township supervisor, the chairperson of the planning commission, and the chairperson of the zoning board of appeals. Should one of the officials listed above not be available one or more of the following alternates may serve on the committee: township clerk, vice chair of the planning commission, or vice chair of the zoning board of appeals. The committee must be made up of at least one board member and one member of the zoning board of appeals.
- (b) The sign committee shall have the same authority to hear and decide appeals and grant variances from the application of this chapter as granted to the zoning board of appeals for zoning matters as set forth in chapter 40 of this Code. In exercising these duties, the sign committee shall follow the same procedures and apply the same standards as set forth in chapter 40 for dimensional variances.

(Ord. No. 2019(9) , § 1(12-112), 8-8-2019; Ord. No. 2020(7) , § 4(12-112), 11-12-2020)

Sec. 12-133. Violations; signs in violation declared public nuisance.

- (a) It shall be unlawful for any person to erect, construct, maintain, enlarge, alter, move, or convert any sign in the township, or cause or permit the same to be done on such person's property contrary to or in violation of any of the provisions of this chapter.
- (b) Any sign which is erected, constructed, maintained, enlarged, altered, moved, or converted in violation of any of the provisions of this chapter is hereby declared to be a public nuisance per se, and may be abated by order of any court of competent jurisdiction.

(Ord. No. 2019(9) , § 1(12-113), 8-8-2019)



ANDERSON, ECKSTEIN & WESTRICK, INC.

CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia
586.726.1234 | www.aewinc.com

November 1, 2023

Laura Moreau, Supervisor
Springfield Township
12000 Davisburg Road
Davisburg, Michigan 48350

Reference: Recommendation of Award
Civic Center Standby Generator Project
AEW Project No. 0172-0048

Dear Ms. Moreau:

On Friday, October 27, 2023, three (3) bids were received for the project referenced above. Our office has checked the tabulation of bids and attached a copy for your use.

Following review of the bids, the bid for the as-read low bidder, Innovated Energy Controls, LLC., was rejected due to not using the correct bid form. Therefore, the responsible low bidder was Rauhorn Electric, Inc., with a low bid of \$367,000.00. We have reviewed Rauhorn's bid, checked their references and conducted a post-bid interview to ask follow-up questions regarding the scope of work.

Based on the analysis indicated above, AEW believes Rauhorn Electric, Inc. is lowest qualified bidder and recommend that they are awarded the contract in the amount of \$367,000.00.

If you have any questions, please let me know.

Sincerely,

Michael D. Smith, PE
Project Manager

Enclosure: Tabulation of Bids

M:\0172\0172-0048\Project Mgmt\Correspondence\0172-0048_RecOfAward_231101.docx



TABULATION OF BIDS

Springfield Township
Springfield Township Civic Center
Standby Generator
AEW PROJECT NO. 0172-0048

DATE: 10/27/2023
TIME: 1:30 PM

Prepared by Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

BIDDER RANKING

RANK	BIDDER'S NAME	TOTAL BID
1	Rauhorn Electric, Inc.	\$ 367,000.00
2	L & R Construction Services, Inc.	\$ 597,900.00
3	Innovated Energy Controls, LLC	**REJECTED**

*** CORRECTED BY ENGINEER**

**** REJECTED - ADDENDUM BID FORM NOT USED**



TABULATION OF BIDS

Springfield Township
Springfield Township Civic Center
Standby Generator
AEW PROJECT NO. 0172-0048

Rauhorn Electric, Inc.
14140 - 33 Mile Road
Bruce Township, MI 48065

L & R Construction Services, Inc.
P.O. Box 7
Davisburg, MI 48350

Innovated Energy Controls, LLC
1900 Twin Hills Dr
Howell, MI 48843

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	_Utility Fee Allowance	25,000	Dlr	1.00	25,000.00	1.00	25,000.00 *		0.00
2.	Mobilization, \$36,000 Max.	1	LS	36,000.00	36,000.00	23,000.00	23,000.00		0.00
3.	Sidewalk, Rem	4	Syd	468.75	1,875.00	500.00	2,000.00 *		0.00
4.	Erosion Control, Silt Fence	60	Ft	43.75	2,625.00	1,000.00	60,000.00 *		0.00
5.	_Concrete Generator Pad	1	LS	13,800.00	13,800.00	17,000.00	17,000.00		0.00
6.	Sidewalk, Conc, 4 inch	36	Sft	26.39	950.04 *	500.00	18,000.00 *		0.00
7.	_Site Restoration and Cleanup	1	LS	7,850.00	7,850.00	17,000.00	17,000.00		0.00
8.	_Natural Gas Standby Generator, Complete	1	LS	277,650.00	277,650.00	433,000.00	433,000.00		0.00
9.	_Audio Visual Record of Construction Area	1	LS	1,249.96	1,249.96	2,900.00	2,900.00		0.00
TOTAL AMOUNT BID				\$	367,000.00	\$	597,900.00 *	**REJECTED**	

* CORRECTED BY ENGINEER

** REJECTED - ADDENDUM BID FORM NOT USED

SPRINGFIELD CHARTER TOWNSHIP

LAURA MOREAU, SUPERVISOR

248-846-6502 | 248-846-6548 FAX



MEMO

TO: Township Board
FROM: Laura Moreau, Supervisor *LM*
DATE: November 6, 2023
RE: **Contract with Oakland County Equalization Division**

The Township's contract with Oakland County Equalization Division (OCED) expired on June 30 and a renewal contract was delivered to our office in late August. When I inquired about any changes, I was advised the update contained our new rates and some "clarifications" to the existing language. However, before I even had our contract scanned and sent to Greg Need for legal review, I heard from other supervisors that significant changes were included. Because Hans Rentrop had already completed the legal review and was communicating with OCED on behalf of Commerce and Oxford Townships, Hans has shared his opinion with Springfield and included me in updates.

After two months and a few proposed revisions from the county, we were making little progress. I intended to bring this matter to our board in November regardless of the status, but I thought it would be best to first communicate Springfield's position directly to Equalization Director Michael Lohmeier. See my attached email of October 25 followed by the November 3 communication from Hans Rentrop with a new redline drafted by the county's corporate counsel. As Hans notes, the contract is not ideal but it addresses the primary concerns. Hans is currently working with corporate counsel on some additional edits, and I will have an update for our meeting on Thursday.

Laura Moreau

From: Laura Moreau
Sent: Wednesday, October 25, 2023 2:40 PM
To: lohmeierm@oakgov.com
Cc: Jamie Dubre; Sean Miller; Greg Need; Hans Rentrop
Subject: Assessment Contract 2023-2025
Attachments: 2023-2025 OCE Assistance Services Agt (HR redline 10-25-23).docx

Importance: High

Good afternoon, Mike,

I joined the Teams meeting yesterday and I appreciate the additional information; however, I anticipated that the presentation would also address the contract concerns relative to MTT matters. As you declined to address the contract yesterday, I want to follow up before the OCED contract is discussed at Springfield's November 9 Township Board meeting.

Springfield will not approve entering the last draft of the contract proposed by OCED. The opinion of our counsel at Adkison Need Allen & Rentrop is that OCED's request to be the final decision maker in all Entire Tribunal Appeals is contrary to the General Property Tax Act (MCL 211.19), the Charter Township Act (MCL 42.11a), and past practice. The opinion below by Hans Rentrop summarizes Springfield's position.

"By virtue of a contract with OCE for assessing services, the Township is contracting with a certified assessor. But this neither releases the township supervisor from his/her responsibilities as chief assessing officer, nor makes the contractor responsible as the chief assessing officer. The responsibility for the assessment remains with the township, which is further evident from the fact that the township, not the county, is named in all MTT pleadings. Hence, it is legally required that the township retain authority over final settlement, the selection of an appraiser, and the overall authority over MTT assessment appeals."

We entered the relationship with OCED in 2019 understanding Springfield would benefit from the experience and expertise of the County, but the decision was never with the intention we would give up our authority over tax appeals. I hope that we can continue our contractual relationship with Oakland County Equalization Division. To do so, I request that you forward a revised contract with the changes noted in the attached. I would appreciate your response no later than next Wednesday, November 1 so your communication and revised contract can be included in our November Board Meeting packet.

Thank you,



SPRINGFIELD
CHARTER TOWNSHIP

Laura Moreau, Supervisor
Springfield Township
12000 Davisburg Road
Davisburg, MI 48350
248-846-6502

Laura Moreau

From: Hans Rentrop <HRentrop@anafirm.com>
Sent: Friday, November 3, 2023 12:20 PM
To: lgray@commercetwp.com; jcurtis@oxfordtownship.org; Laura Moreau
Cc: Greg Need
Subject: [EXTERNAL] RE: Oakland County Assessing Status
Attachments: 2023 Oakland County Equalization Assessment Contract CSA 11.1.23.docx

Caution: This email originated from outside of Springfield Township's email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Supervisors,

I reviewed the most recent changes proposed by Corporate Counsel to the Assessing Contract, a redline copy of which is attached. My biggest objections have been addressed and, while it remains a typically heavy-handed County contract, it is palatable with some minor changes. The issue as to who makes the final decision regarding MTT settlements and selection of the appraiser has been removed and is not addressed at all. Instead, regarding settlement it now states that the "Parties agree to work together in the appeal process for a fair resolution." §4.1. Regarding selection of an appraiser, it now states: "The Parties will work together on the selection of appraisers and may prepare a list of pre-selected appraisers that can be used in real property appeals." §4.1.3. Further, several references have been made that the parties shall comply with statutory authority. I would prefer the contract specifically state that the municipality has final authority, but this language is a compromise and avoids the issue of final control all together.

There are some other changes I requested which have not been made which I still believe are important. Mr. Ammerman indicated in his email to me that other issues could be addressed if we resolve Section 4 which deals with final decision-making authority. The biggest of those issues is the requirement that all municipal communications with the MTT and STC go through OCE. §7.1. I will reach out to Mr. Ammerman to discuss this issue.

This is a more typical County contract with the most recent revisions. It shifts every cost and liability possible to the municipality. While I don't love it, it is a compromise. Again, I would prefer the contract be specific as to who has final decision-making authority, but I believe that the townships have that authority by law. I also note the Contract now provides that County will "upon request" assist with MTT matters (§4 intro). Presumably, that "request" can be terminated at any time. Further, the prior OCE contract, which is now expired, also did not specifically address who is the final decision maker.

Finally, should a municipality choose to enter into this contract and find that the County does not work with the municipality, it may terminate the contract on 90 days written notice "for any reason, including convenience." §11. This limits the span of time which the municipality is required to be engaged with the County.

In conclusion, the latest version of the contract is far from perfect, but it is significantly less objectionable than prior versions and may be considered.

Please let me know if you have any questions, comments, or requests.

Thank you,

G. Hans Rentrop

Adkison, Need, Allen, & Rentrop, PLLC
39572 Woodward Avenue, Suite 222
Bloomfield Hills, Michigan 48304
(248) 540-7400
hrentrop@anafirm.com

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*"If, and to the extent, this message contains advice concerning one or more Federal tax issues, it is not a formal legal opinion and may **not** be relied upon or used by any person for the avoidance of Federal tax penalties."*

From: Hans Rentrop

Sent: Thursday, November 2, 2023 4:01 PM

To: lgray@commercetwp.com; jcurtis@oxfordtownship.org; Laura Moreau <lmoreau@springfield-twp.us>

Cc: Greg Need <GNeed@anafirm.com>

Subject: RE: Oakland County Assessing Status

Good afternoon,

I just received an email from Corporate Counsel proposing changes. I will review it and get back to you.

Thank you,

G. Hans Rentrop

Adkison, Need, Allen, & Rentrop, PLLC
39572 Woodward Avenue, Suite 222
Bloomfield Hills, Michigan 48304
(248) 540-7400
hrentrop@anafirm.com

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From: Hans Rentrop

Sent: Thursday, November 2, 2023 10:46 AM

To: lgray@commercetwp.com; jcurtis@oxfordtownship.org; Laura Moreau <lmoreau@springfield-twp.us>

Cc: Greg Need <GNeed@anafirm.com>

Subject: Oakland County Assessing Status

Good morning Supervisors,

As you know, Oakland County Corporate Counsel emailed me last Friday (10/27) stating that he would provide alternative language to the proposed Oakland County Equalization Contract that would allegedly address our concerns by early this week. On Monday (10/30) he sent another email stating he would have something to me

by the end of yesterday. As of yet, I have not received any further correspondence regarding this issue and no alternative language.

Additionally, I spoke with the attorney for the City of Madison Heights yesterday regarding this issue. Madison Heights executed the OCE contract without review thinking the only change was to the rates. It was surprised and disappointed to learn of the other issues about which we have concern. I agreed to keep the City's attorney informed regarding our discussions with OCE unless any of you have objections.

I will let you know as soon as I have any further updates from Oakland County. Please feel free to contact me if you have any questions in the meantime.

Thank you,

G. Hans Rentrop

Adkison, Need, Allen, & Rentrop, PLLC

39572 Woodward Avenue, Suite 222

Bloomfield Hills, Michigan 48304

(248) 540-7400

hrentrop@anafirm.com

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*"If, and to the extent, this message contains advice concerning one or more Federal tax issues, it is not a formal legal opinion and may **not** be relied upon or used by any person for the avoidance of Federal tax penalties."*

**CONTRACT FOR OAKLAND COUNTY
EQUALIZATION DIVISION ASSISTANCE
FOR REAL AND PERSONAL PROPERTY ASSESSMENT ADMINISTRATION
SERVICES WITH THE CHARTER TOWNSHIP OF ORION**

This CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE FOR REAL AND PERSONAL PROPERTY ASSESSMENT ADMINISTRATION SERVICES (hereafter, this "Contract") is made and entered into between the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereafter, the "County"), and WITH the Charter Township of Orion, a Michigan Constitutional and Municipal Corporation whose address is 2323 Joslyn Road, Lake Orion, Michigan 48360 (hereafter, the "Municipality"). In this Contract, either the County and/or the Municipality may also be referred to individually as a "Party" or jointly as "Parties."

INTRODUCTORY STATEMENTS

1. The Municipality, pursuant to the laws of the State of Michigan (hereafter, the "State"), including, but not limited to, the Michigan General Property Tax Act ("GPTA") (MCL 211.1, et seq.) is required to perform real and personal property tax appraisals and assessments for all nonexempt real and personal property located within the geographic boundaries of the Municipality for the purpose of levying State and local property taxes.
2. The Parties acknowledge that absent an agreement such as this, and in accordance with MCL 211.10(f)(1), if the Municipality does not have an assessment roll that has been certified by a qualified certified assessing officer, or if a certified assessor is not in substantial compliance with the provisions this of Act, the State Tax Commission (Commission) shall assume jurisdiction over the assessment roll and provide for the preparation of a certified roll. The Commission may order the County to prepare the roll; may provide for the use of state employees to prepare the roll; or may order the Municipality to contract with a commercial appraisal firm to conduct an appraisal of the property in the Municipality under the supervision of the County and Commission.
3. The Michigan General Property Tax Act (MCL 211.34(3)) provides that the County Board of Commissioners, through the Equalization Division, may furnish assistance to local assessing officers in the performance of certain responsibilities, including the discovery, listing, and valuation of properties for tax purposes, as well as the development and use of uniform valuation standards and techniques for the assessment of property.
4. The Municipality has requested the County's Equalization Division's Assistance in performing the "Real and Personal Property Assessment Administration Services" (as described and defined in this Contract) and has agreed in return to reimburse the County as provided for in this Contract.
5. The County has determined that it has sufficient "Assessment Division Personnel", possessing the requisite knowledge and expertise and is agreeable to assisting the

**CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES
WITH THE CHARTER TOWNSHIP OF ORION**

Municipality by providing the requested "Real and Personal Property Assessment Administration Services" under the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the County and the Municipality mutually agree as follows:

§1. DEFINED TERMS. In addition to the above defined terms (i.e., "Contract", "County", "Municipality", "Party" and "Parties", and "State"), the Parties agree that the following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall, be defined and interpreted as follows:

- 1.1 "County Agent" or "County Agents" shall be defined as any and all Oakland County elected officials, appointed officials, directors, board members, council members, commissioners, authorities, other boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them, excluding the Municipality and/or any Municipality Agents, as defined herein. "County Agent" and/or "County Agents" shall also include any person who was a County Agent anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as a County Agent.
- 1.2 "Equalization Division Personnel" as used in this Contract shall be defined as a subset of, and included as part of the larger group of, County Agents as defined above, and shall be further defined as any and all County Agents specifically employed and assigned by the County to work in the Equalization Division of the County's Department of Management and Budget as shown in the current County budget and/or personnel records of the County, for the express purposes of provided equalization services, and its related activities, in adherence with MCL 211.34.
 - 1.2.1 Any reference in this Contract to Equalization Division Personnel shall not include any County Agent employed by the County in any other function, capacity or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.
- 1.3 "Assessment Division Personnel" as used in this Contract shall be defined as a subset of, and are included as part of the larger group of County Agents as defined above. They are defined as County Agents specifically employed

and assigned by the County Equalization Division, for the express purposes of providing Assessment Services, in adherence with MCL 211.10d. These activities include preparing the Municipalities annual assessment roll.

1.3.1 Any reference in this Contract to Assessment Division Personnel shall not include any County Agent employed by the County in any other function, capacity, or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.

1.4 "Real and Personal Property Assessment Administration Services" identified in this Contract as "Assessment Services," and by MCL 211.10d, are defined as those services provided by the County's Assessment Division Personnel. These services do not pertain to those provided by Equalization Division Personnel, or activities as provided by, or related as, County Equalization Services, MCL 211.34.

1.5 "Municipality Agent" or "Municipality Agents" shall be defined to include, but not limited to, any and all Municipality officers, elected officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors, whether such persons act or acted in their personal, representative, or official capacities, and/or any and all persons acting by, through, under, or in concert with any of them. No County Agent shall be deemed a Municipality Agent, and conversely, no Municipality Agent shall be deemed a County Agent. "Municipality Agent" shall also include any person who was a Municipality Agent at any time during this Contract but for any reason is no longer employed, appointed, or elected in that capacity.

1.6 "Claim(s)" shall be defined to include any and all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts, liabilities or Claim(s) of any kind whatsoever which are imposed on, incurred by, or asserted against either the County and/or any County Agent, as defined herein, or any Claim(s) for which the County and/or any County Agent may become legally and/or contractually obligated to pay or defend against, or any other liabilities of any kind whatsoever, whether direct, indirect or consequential, whether based upon any alleged violation of the constitution (Federal or State), any statute, rule, regulation or the common law, whether in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened and arising out of any alleged breach of any duty by the County and/or any County Agent to any third-person, the Municipality, including any Municipality Agent or any Municipality Taxpayer under or in connection with this Contract or are based on or result in any way from the County's and/or any County Agent's participation in this Contract.

1.7 "Municipality Taxpayer" shall be defined as any and all residents, property owners, persons, or entities within the Municipality, or their representatives or agents, who may be liable or responsible for any property taxes assessed by the Municipality pursuant to any applicable State Property Tax Laws.

1.8 "State" shall be defined as the "State of Michigan," a sovereign governmental entity of the United States, and shall also include within its definition any, and all, departments or agencies of State government including specifically, but not limited to, the State Tax Commission, the State Tax Tribunal, and/or the State Department of Treasury, unless used in this Contract to provide specific context otherwise, and will do so as:

1.8.1 "Treasury" shall be defined as the "Department of Treasury," of the State of Michigan.

1.8.2 "Commission" shall be defined as the "State Tax Commission," of the Department of Treasury, of the State of Michigan.

1.8.3 "Tribunal" shall be defined as the "Michigan Tax Tribunal," of the Department of Licensing and Labor Affairs, of the State of Michigan.

§2. PURPOSE OF COUNTY ASSESSMENT SERVICES. The Parties agree that the purpose of any and all "Equalization Division Assistance Services" is to provide Assessment Services to be performed under this Contract and shall be to assist (e.g., to help, aid, lend support, and/or participate in as an auxiliary, to contribute effort toward completion of a goal, etc.) the Municipality in the performance of that Municipality's official functions, obligations, and Municipality's legal responsibilities for property tax appraisal and assessment pursuant to the applicable State Property Tax Laws.

§3. ASSESSMENT SERVICES. The Parties agree the full and complete scope of any, and all, Assessment Services shall be as described and limited in the following subsections.

3.1 Assessment Division Personnel will inspect, measure, list, and evaluate depreciation of real property as necessary; including new construction, newly modified existing real property improvements, demolition permits, reported fire damaged properties, and will adhere to State requirements. Assessment Division Personnel will conduct personal property canvass, process personal property statements, conduct audits; using appropriate assessment methods, personal property multipliers, and adhering to state requirements. Assessment Division Personnel will examine errors, omissions, or other applicable sources.

3.2 Municipality agrees to provide the County with all fire reports and building

permits relating to construction activity, and any site plans, architectural plans, blueprints, as requested and needed for new construction, additions, demolitions, and other activities related to assessment administration practices.

- 3.3 Assessment Division Personnel will enter data into acceptable Computer Assisted Mass Appraisal (CAMA) software program, tested for data and quality integrity incorporating the State Tax Commission *Assessors Manual*. (i.e., BS&A software). Assessment Division Personnel will assess taxable property, including new construction, ensuring taxable value uncapping of any property following transfer of ownership. All updating of transfers of ownership will be made into an industry accepted CAMA software program.
- 3.4 Assessment Division Personnel are responsible for performing annual assessment of real or personal property in the Municipality on which real or personal property taxes are levied by any taxing unit of the State, consistent with the General Property Tax Act, MCL 211.1 et seq., and other applicable law. will annually determine assessed, capped, and taxable value for each property.
- 3.5 Assessment Division Personnel will process and review all new exemption applications to determine compliance with statutory requirements, prior to approving, and/or making recommendations to local authority.
 - 3.5.1 Assessment Division Personnel will annually audit and determine existing exemptions to determine continuing eligibility.
 - 3.5.2 The Municipality agrees to cooperate with County and provide any and all applications, affidavits, and other documents which are provide to Municipality in a timely and organized manner in order for County to process.
- 3.6 Assessment Division Personnel will analyze sales data to uniformly and equitably generate accurate assessments and create land and ECF studies.
- 3.7 Assessment Division Personnel will evaluate mass appraisal acceptable statistical measurements for annual assessment-to-sale ratio studies.
- 3.8 Assessment Division Personnel are responsible for will preparing and maintaining the ad valorem assessment roll, including property classifications, property descriptions, any special act-related roll(s) (e.g., IFT, CRA), and Municipality agrees to cooperate with Assessment Division Personnel and in providing assistance when and where needed.
- 3.9 Assessment Division Personnel shall certify the assessment for the Municipality consistent with the General Property Tax Act, MCL 211.1 et seq., and other applicable law. will sign all necessary pre-Board of Review assessment roll certifications, and Assessment Division Personnel will attend Board of Review meetings, as required by state requirements and charter of Municipality.

Assessment Division Personnel will present the certified assessment roll before the Board of Review, and mail Notice of Assessments, as required per state requirements. Municipality agrees to have its Board of Review membership filled and provide necessary support for all Board of Review functions in compliance with State requirements.

- 3.10 Upon request, Assessment Division Personnel agree to attend meetings with Municipality officials and meetings with the public, when reasonable notice of the meeting is given in advance to County.
- 3.11 Assessment Division Personnel will have the required certifications for Municipality and will maintain certifications, and all support staff will be trained to adequately assist Municipality leadership, staff, community residents and property owners.
- 3.12 Parties agree that during the process of developing assessments, it is in each Party's legitimate interest to promote full cooperation with each other, and for Assessment Division Personnel to provide the best possible Public Relations efforts with residents and business owners.
- 3.13 Assessment Division Personnel agree to respond to the general public's inquiries regarding its assessment records, and the inquiries for assessment and tax records under the Freedom of Information Act. Assessment records identified in MCL 211.10a will be made accessible and available for inspection and copying by the public regardless of its location. Access to and inspection of public records is available on the County's website, and in-person as indicated on signage located at the reception area of Equalization's main office, as required by MCL 211.10a.
- 3.14 Assessment Division Personnel will assist the Municipality in its own internal practices with providing calculations of estimations of cost only for commercial and/or industrial real property for special act project cost benefit analysis; provided that the necessary construction cost detail, and any other application related information, is made available. Assessment Division Personnel will not prepare estimates for speculative commercial and/or industrial developments that are requested by private individuals, developers, other private parties, or for individual residential properties.
- 3.15 Assessment Division Personnel shall make the assessments within the Municipality pursuant to MCL 211.10d and MCL 211.10e, and as of December 31, the State's statutory "Tax Day", unless court or statute requires otherwise (e.g., exemptions, bankruptcy orders, etc.). The Parties agree and based on the Contract Term as set forth in Section 10 of this Contract, the Assessment Division Personnel will develop each assessment roll as of December 31, 2023, for the 2024 tax year, and December 31, 2024, for the 2025 tax year.

- 3.16 Assessment Division Personnel will not provide any services which would preclude them from maintaining their duties in accordance with MCL 211.10d and MCL 211.10e, which includes serving in any capacity within the Municipality which could be considered a conflict of interest.
- 3.17 The County agrees to review Municipality approved splits and combinations prior to providing it with parcel identification numbers (PIN) and will update tax descriptions as they change over time to ensure accuracy of available parcel information.

§4. MICHIGAN TAX TRIBUNAL. Assessment Division Personnel agree, upon request, to assist the Municipality in its defense relating to its appealed assessments involving the "Michigan Tax Tribunal" and "Tribunal".

- 4.1 ~~Michigan Tax Tribunal, "Entire Tribunal Division" and "Entire Tribunal". The Both~~ Parties agree Entire Tribunal cases require due diligence to reach a result that enables Assessment Division Personnel to continue to develop fair, objective, impartial, uniform, and credible assessments of properties for assessment purposes. Accordingly, the Parties agree to work together throughout in the appeal process for a fair resolution. In making a final decision as to an Entire Tribunal Matter, Assessment Division Personnel shall communicate with, consider the input of, and work cooperatively with the Municipality and its attorney.

4.1.1 Municipality agrees its attorney will file its answer to each petition filed within the Entire Tribunal. Assessment Division Personnel agree to assist Municipality's attorney with any and all assessment records for its timely filing. The Parties agree Municipality attorney is responsible for all legal filings, including discovery, with the Tribunal.

4.1.2 The Parties agree Assessment Division Personnel and Municipality attorney will work together throughout appeal duration, with Assessment Division Personnel sharing assessment and market related information.

4.1.3 Municipality agrees, if an outside appraisal report is required for use as evidence within the Entire Tribunal, the Municipality attorney will hire the any private independent fee appraiser(s), who will be properly licensed or certified through the State of Michigan, for any real property-related property appeals, and will be a qualified appraiser in non-real property appeals or otherwise qualified appraiser, for any non-real property appeal. The Parties will work together on the selection of appraisers and may prepare a list of pre-selected appraisers that can be used in real property appeals. The selection of the appraiser will be made by Assessment Division Personnel, and Assessment Division Personnel shall communicate with, consider the input of, and work cooperatively with the Municipality and its attorney in the selection of the private

~~independent fee appraiser(s).~~

- 4.1.4 Municipality agrees it will be financially responsible for all costs incurred for any Tribunal appeals (e.g., appraisals, inspections, surveys, legal costs, etc.).
- 4.2 Michigan Tax Tribunal "Residential and Small Claims Division" and "Small Claims". Parties agree Small Claims cases require due diligence to reach a result that enables Assessment Division Personnel to continue to develop fair, objective, impartial, uniform, and credible assessments of properties for assessment purposes. ~~The Parties agree to ensure public trust, Assessment Division Personnel shall be the final decision-maker of all Small Claims appeals.~~
- 4.2.1 Small Claims cases involving Assessment Division Personnel. The Parties agree many Small Claim cases are non-complex residential properties, other non-complex non-residential properties, and those involving Assessment Division Personnel filing Answers to Petitions, with remainder of communications directly with Petitioners (i.e., owners). These cases will be handled with Assessment Division Personnel preparing petition answers, valuation disclosures as evidence for the Tribunal, testimony provided by Assessment Division Personnel, and decisions provided by the Tribunal. In these cases, Municipality agrees its attorney would be involved, as necessary, and in instances when motion practice is required for inspection of the property, or if the case were appealed to the Court of Appeals.
- 4.2.2 Small Claims cases involving Municipality attorney and/or appraisers. The Parties agree on complex residential properties, complex non-residential properties, cases involving special assessments, and other cases where the issue is of a legal nature, there is often a need for the Municipality attorney to file its answer from the start of the appeal, or for the Municipality to hire an independent fee appraiser. The Parties will work together on the selection of appraisers and may prepare a list of pre-selected appraisers that can be used in real property appeals.~~Municipality agrees to the selection of the appraiser by the Assessment Division Personnel, with participation and input from the Municipality attorney. Assessment Division Personnel will assist the Municipality attorney with and will provide final resolution of these appeals. for any potential settlement solution, with input from the Municipality attorney.~~ The Parties agree Assessment Division Personnel, in consultation with the Municipality, will determine complexity of the case and/or of the property on a case-by-case basis.
- 4.2.3 Municipality agrees it will be financially responsible for all costs incurred for any Tribunal appeals (including but not limited to, appraisals, inspections, surveys, legal costs, photocopies etc.).
- 4.3 The Parties agree that they will cooperate and assist in appeals to the Court of Appeals and State Supreme Court, and in cases filed in the Oakland County Circuit Court, in the same manner as set forth above. Municipality agrees that it

is responsible for legal representation in all courts and for all costs incurred for any tax related appeals to Michigan courts (including but not limited to appraisals, inspections, surveys, legal fees and costs, etc.).

- §5. STATE TAX COMMISSION.** Assessment Division Personnel agree to assist the Municipality involving any related activities, including petitioning and defense activities, relating to issues of classifications and incorrectly reported and omitted property ("MCL 211.154") involving the "State Tax Commission" and "Commission". Assessment Division Personnel will also provide those services necessary to initiate within, or to respond to inquiries from, the Commission including, but not limited to, assessment, incorrectly reported and/or omitted property, tax exemption, and/or classification matters pertaining to property located within the Municipality, and will prepare and file documents required with the Commission, and will appear before the Commission, when necessary.
- §6. MANNER IN WHICH COUNTY WILL PROVIDE ASSESSMENT SERVICES.** The Parties agree that any and all Assessment Services to be provided by the County for the Municipality under this Contract shall be performed solely and exclusively as defined herein.
- 6.1 Assessment Division Personnel shall be employed and assigned by the County based on such appropriate qualifications and other factors as decided solely by the County.
 - 6.2 The Parties agree that the County shall be solely and exclusively responsible for furnishing all Assessment Division Personnel with all job instructions, job descriptions and job specifications and shall in all circumstances control, supervise, train and direct them under this Contract.
 - 6.3 The Parties agree the Assessment Division Personnel and Oakland County Equalization Division main office is located at 250 Elizabeth Lake Road, Suite #1000 W, Pontiac, Michigan, 48341.
 - 6.3.1 The Parties agree that County Agents will not maintain any specific, regular, or otherwise routine office hours located within the Municipality's offices.
 - 6.4 Municipality agrees to maintain its own staff who will support Assessment Division Personnel in delivery of any records, permits, fire reports, millage rates, or documents, as may be required.
 - 6.5 The Parties agree Municipality is not acting in a certified or uncertified support staff capacity. This does not prevent the Municipality from providing its own public services in other professional capacities (e.g., Treasurer, Clerk, Building Department, etc.).

- 6.6 The Parties agree MCL 211.10d and MCL 211.10e will be adhered to when preparing the Municipality's assessment roll.
- 6.7 Except as otherwise expressly provided for herein, the Parties agree and warrant that, at all times and for all purposes relevant to this Contract, the County shall remain the sole and exclusive employer of all County Agents and that the County shall remain solely and completely liable for any and all County Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any County Agent's employment status.
- 6.8 This Contract is neither intended, nor shall it be interpreted, to create, change, grant, modify, supplement, supersede, alter, or otherwise affect or control, in any manner, form, or at any time, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, in, upon, or for any County Agents with the County, any applicable County employment and/or union contract, and/or any County rule(s), regulation(s), hours of work, shift assignment, order(s), policy(ies), procedure(s), directive(s), ethical guideline(s), etc., which shall, solely and exclusively, govern and control the employment relationship between the County and any County Agent and/or the conduct and actions of any County Agent. To illustrate, but not otherwise limit, this Contract does not and shall not be interpreted to limit, modify, control, or otherwise affect, in any manner:
- 6.8.1 The County's sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote, layoff, furlough, discharge any County Agents and/or pay any and all County Agent's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide any and all such terms and conditions of employment and make any and all employment decisions that affect, in any way, the employment of any County Agents with the County, subject only to its applicable collective bargaining Contracts.
- 6.8.2 The County's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement any and all operational policies, procedures, orders, rules, regulations, ethical guidelines, and/or any other judgment, policy or directive which, in any way, governs or controls any activity of any County Agent, any necessary County Agent's training standards or proficiency(ies), any level or amount of required supervision, any and all standards of performance, any sequence or manner of performance, and any level(s) of experience, training, or education required for any County Agents performing any County duty or obligation under the terms of this Contract.

- 6.9 Municipality agrees that except as expressly provided for under the terms of this Contract and/or laws of this State, no Assessment Division or Equalization Division Personnel, while such person is currently and/or actively employed or otherwise remains on the payroll of the County as a County Agent shall be employed, utilized, or perform any other services, of any kind, directly or indirectly, in any manner or capacity, or otherwise be available to perform any other work or assignments by or for the Municipality during the term of this Contract. This section shall not prohibit the Municipality from employing any person who was a former County Agent but is no longer employed in that capacity by the County.
- 6.10 Except as otherwise expressly provided by the Contract and/or applicable State law, the Parties agree and warrant that neither the County, nor any County Agent, by virtue of this Contract or otherwise, shall be deemed, considered, or claimed to be an employee of the Municipality and/or a Municipality Agent.
- 6.11 The Municipality shall not otherwise provide, furnish, or assign any County Agents with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Personnel in the performance of any Assessment Service responsibilities under the terms of this Contract.

§7. LIMITS AND EXCLUSIONS ON COUNTY SERVICE. Except as otherwise expressly provided for within this Contract, neither the County nor any County Agents shall be responsible for assisting or providing any other "Services" or assistance to the Municipality or assume any additional responsibility for assisting the Municipality in any other way or manner with any Municipality obligations under any and all State Property Tax Laws, including, but not limited to, providing any attorney or legal representation to the Municipality or any Municipality Agent at any proceeding before the Michigan Tax Tribunal or any other adjudicative body or court, except as expressly provided for in this Contract.

- 7.1 Municipality agrees it shall, always and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation under any applicable State Property Tax Laws. The Municipality shall employ and retain its own Municipality legal representation, as necessary, to defend any such claim or challenge before the State Tax Tribunal or any other court or review body. The Municipality is financially responsible for all valuation costs associated with any related Appraisals resulting from the assessment roll(s) pertaining to this Contract. All communications pertaining to appeals, and potential appeals, involving the State Tax Commission and Michigan Tax Tribunal shall be directly made to the Equalization Officer and its Chiefs of

the Equalization Division by the Municipality legal counsel to ensure timeliness in its notifications.

- 7.2 Except for those express statutory and any regulatory obligations incumbent upon the Assessment Division Personnel to defend assessments they performed before the Michigan Tax Tribunal, State Tax Commission and courts, the Parties agree that no other County Agents, including any County attorneys shall be authorized, required and/or otherwise obligated under this Contract or pursuant to any other agreement between the Parties to provide any legal representation to or for the Municipality and/or otherwise defend, challenge, contest, appeal, or argue on behalf of the Municipality before the Michigan Tax Tribunal, State Tax Commission or any other review body or court.

§8. MUNICIPALITY AGENTS AND THE COUNTY. The Municipality agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Municipality Agents fully cooperate with all County Agents in the performance of all County Services under this Contract. Likewise, the County agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Assessment Division Personnel fully cooperate with Municipality Agents in the performance of all County Services under this Contract.

- 8.1 Municipality Agents shall be employed and assigned based on appropriate qualifications and other factors as decided by the Municipality. The Municipality agrees that it shall be solely responsible for furnishing all Municipality Agents with all job instructions, job descriptions and job specifications and shall solely control, direct, and supervise all Municipality Agents and shall be solely responsible for the means and manner in which Municipality's duties or obligations under any applicable State Property Tax Laws are satisfied.
- 8.2 The Municipality agrees that it shall be solely and completely liable for any and all Municipality Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any Municipality Agent's employment status or any alleged violation of any Municipality Agent's statutory, contractual (e.g., union, employment, or labor contract), constitutional, common law employment right, and/or civil rights by the Municipality. The Municipality agrees to indemnify and hold harmless the County from and against any and all Claim(s) which are imposed upon, incurred by, or asserted against the County or any County Agent by any Municipality Agent

and/or which are based upon, result from, or arise from, or are in any way related to any Municipality Agent's wages, compensation, benefits, or other employment- related or based rights, including, but not limited to, those described in this section.

- 8.3 The Municipality agrees that no Municipality Agent shall, by virtue of this Contract or otherwise, be considered or claimed to be an employee of the County and/or a County Agent. This Contract does not grant or confer, and shall not be interpreted to grant or confer, upon any Municipality Agents or any other individual any status, privilege, right, or benefit of County employment or that of a County Agent. Furthermore, the County or any County Agent will not be liable for any dissemination of assessment related information by the Municipality or any Municipality Agent.

§9. MUNICIPALITY RESPONSIBILITIES WITH THE COUNTY AND ITS AGENTS. The Municipality agrees it shall provide, in a manner agreed upon with the County, and preserving all necessary confidentiality requirements, information pertaining to its activities affecting the tax status of any parcel including but not limited to the following:

- 9.1 The establishment of Tax Increment Finance (TIF) Authorities (i.e., Brownfield Authority, Corridor Improvement Authority, Downtown Development Authority, etc.); the approval or amendment of related development TIF plans.
- 9.2 The establishment of Economic Development Redevelopment Districts (i.e., Planned Unit Development, Neighborhood Enterprise Zones, Renaissance Zones, etc.); the approval or amendment of related applications/plans.
- 9.3 The establishment of an abatement type district (i.e., Commercial Redevelopment, Commercial Rehabilitation, Industrial Development, Plant Rehabilitation, Obsolete Property Rehabilitation etc.); or amendment of related Property Tax Exemption Applications.
- 9.4 The approval of an ordinance or agreement for a Payment In Lieu of Taxes (P.I.L.O.T.) housing project.
- 9.5 The Municipality agrees to inform the County Agents regarding any increase in taxation which is governed by the Truth in Taxation Act. Further, the Municipality agrees to inform the County Agents regarding any millage increase (new) or renewal.
- 9.6 The Municipality will be responsible for maintaining a paper trail of any Special Assessment District (SAD) and Special Assessment Roll (SAR) development, any changes thereto, and their related billings, maintaining the rolls in balance, any required reports such as delinquency reports, and providing the County with the information necessary to prepare warrants.