

Springfield Township
Planning Commission Meeting
Minutes March 23, 2021

Call to Order: Chairperson Baker called the March 23, 2021 Business Meeting of the Springfield Township Planning Commission to order at 7:00 p.m. via Video/phone conference at 12000 Davisburg Road, Davisburg, 48350.

Attendance:

Commissioners Present:

Dean Baker (remote, Springfield Township, MI)
Ruth Ann Hines (remote, Springfield Township, MI)
Dave Hopper (remote, Springfield Township, MI)
George Mansour (remote, Springfield Township, MI)
Jamie Costigan (remote, Springfield Township, MI)
Kevin Sclesky (remote, Springfield Township, MI)

Commissioners Absent:

Terry Rusnell

Consultants Present

Sally Elmiger, Carlisle Wortman, Associates
Mike Smith, AEW

Staff Present

Sean Miller, Clerk
Erin Mattice, Planning Administrator

Approval of Agenda:

Commissioner Sclesky moved to approve the agenda as presented. Supported by Commissioner Hopper. Roll Call Vote: Voted yes: Baker, Costigan, Hines, Hopper, Mansour, Sclesky. Voted no: None. Absent: Rusnell. Motion Carried.

Public Comment:

None

Consent Agenda:

- 1. Minutes of the February 23, 2021 Regular Planning Commission meeting**

Commissioner Sclesky moved to approve the minutes of the February 23, 2021 Regular Planning Commission meeting as presented. Supported by Commissioner Hines. Roll Call Vote: Voted yes: Baker, Costigan, Hines, Hopper, Mansour, Sclesky. Voted no: None. Absent: Rusnell. Motion Carried.

Public Hearing:

None

Old Business:

1. Master Plan Update – Public Input Options Discussion

Ms. Sally Elmiger summarized the Master Plan work plan and budget that was recently approved by the Township Board. She explained that there were several options to receive public input for the Master Plan process including web surveys, in-person meeting when available and mailed surveys.

Commissioners discussed the various methods to obtain public input. They agreed that they would want to utilize a mixture of all three methods to get the highest level of input from the public.

New Business:

1. Design and Construction Standards – Updated Standards for Review

Mr. Mike Smith, AEW, provided a summary and explanation for all changes to the Design and Construction Standards document. Commissioners were provided a copy of the amended document and a list of the Summary of Changes.

2. Dixie Highway Design Guidelines – Proposed Amendments

Sally Elmiger reviewed her memo dated March 11, 2021 which explained recommended changes to the Dixie Highway Design Guidelines.

Commissioners discussed the changes proposed and concurred with those changes.

Ms. Elmiger stated that she would prepare a draft amended document for the Commission's review at the next meeting.

Other Business:

None

Adjournment:

Commissioner Hines moved to adjourn the meeting at 8:24 p.m. Supported by Commissioner Hopper. Roll Call Vote: Voted yes: Baker, Costigan, Hines, Hopper, Mansour, Sclesky. Voted no: None. Absent: Rusnell. Motion Carried.

Erin A. Mattice, Recording Secretary