

Springfield Township  
Planning Commission Meeting  
Minutes April 27, 2021

Call to Order: Chairperson Baker called the April 27, 2021 Business Meeting of the Springfield Township Planning Commission to order at 7:00 p.m. the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, MI 48350.

Attendance:

Commissioners Present:

Dean Baker  
Ruth Ann Hines  
Dave Hopper  
George Mansour  
Jamie Costigan  
Terry Rusnell  
Kevin Sclesky

Commissioners Absent:

None

Consultants Present via video conference:

Sally Elmiger, Carlisle Wortman, Associates

Staff Present

Laura Moreau, Supervisor  
Erin Mattice, Planning Administrator

Approval of Agenda:

**Commissioner Sclesky moved to approve the agenda as presented. Supported by Commissioner Mansour. Vote: Voted yes: Baker, Costigan, Hines, Hopper, Mansour, Rusnell, Sclesky. Voted no: None. Absent: None. Motion Carried.**

Public Comment:

Supervisor Moreau thanked Erin Mattice, Planning Administrator, for her years of service and informed the Commission that she was leaving her position and accepting the position of Deputy Treasurer effective May 1, 2021.

Commissioners thanked Erin Mattice for her work and support.

Consent Agenda:

**1. Minutes of the March 23, 2021 Regular Planning Commission meeting**

**Commissioner Sclesky moved to approve the minutes of the March 23, 2021 Regular Planning Commission meeting as presented. Supported by Commissioner Hopper.**

**Vote: Voted yes: Baker, Costigan, Hines, Hopper, Mansour, Rusnell, Sclesky. Voted no: None. Absent: None. Motion Carried.**

Public Hearing:

None

Old Business:

**1. Dixie Highway Design Guidelines – Proposed Amendments**

Ms. Sally Elmiger summarized her memo dated April 15, 2021 and the redlined copy of the Dixie Highway Design Guidelines that was in the Commissioners' packets.

Commissioners discussed the proposed amendments to the Dixie Highway Design Guidelines, outlined suggested changes, and suggested that the document come back to them at the next meeting for final approval.

Supervisor Moreau suggested that the language regarding 50% sign coverage for changeable copy signs be removed since this language is not in the ordinance.

Commissioners agreed.

Ms. Elmiger stated that she would make the suggested changes and would bring the document back to the Commission at the next meeting.

New Business:

**1. Ordinance Amendment – Sec. 40-646. - Outdoor cafe service.**

Supervisor Moreau summarized her memo dated April 19, 2021 that was in the Commissioners' packets. There are several questions presented in the memo for the Commission to discuss.

Commissioners discussed Outdoor Café Service including definitions, meaning of enclosure, effects on lighting and parking, location in the ordinance, and possible site plan approval processes for this use.

Ms. Elmiger stated that she will develop language based on the Commissioners' comments this evening and bring proposed language back to the Commission at the next meeting.

Other Business:

Commissioner Hines asked Supervisor Moreau about the improvements to the Mill Pond Dam.

Supervisor Moreau updated the Commission on the Mill Pond Dam project and public input received from the meeting materials display and outreach presentation.

Adjournment:

**Commissioner Hines moved to adjourn the meeting at 8:34 p.m. Supported by Commissioner Sclesky. Vote: Voted yes: Baker, Costigan, Hines, Hopper, Mansour, Rusnell, Sclesky. Voted no: None. Absent: None. Motion Carried.**

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Erin A. Mattice, Recording Secretary