

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, October 10, 2006**

I. CALL TO ORDER

The October 10, 2006, Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:00 p.m. by Commissioner Hyer at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners Present

Ron Hudson
Kelly Hyer
Dot LaLone
Annette Zemon-Parker
Jean Vallad

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Jan Pung, Oakland County Parks
Joe Figa, Oakland County Parks

Commissioners Absent

Diane Baker (absent with notification)
Rich Parke (absent with notification)

IV. AGENDA REVISIONS AND APPROVAL

Commissioner Vallad moved to accept the agenda as presented. Commissioner Vallad was supported by Commissioner Zemon-Parker. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker, Vallad; No: None; Absent: Baker, Parke. The motion carried by a 5-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

- A. Approval of Regular Meeting Minutes-September, 2006 with Additional Disbursements of \$ 5,131.47 for Parks & Recreation Fund; \$ 363.24 for Shiawassee Basin Preserve Fund and \$ 300.00 Trust & Agency.
- B. Receipt of Parks & Recreation Activities Report for September
- C. Receipt of Financial Summaries
- D. Receipt of August Budget Printouts

- E. Receipt of Township Board Meeting Minutes for August 10, 2006
- F. Receipt of Tentative October Calendar of Events
- G. Receipt of Michigan Township Association Memo re: Minimum Wage
- H. Receipt of Letter from Department of Natural Resources re: Arbor Day Mini Grant
- I. Receipt of August 17, 2006 Community Voice Article
- J. Receipt of Township Board Agenda for October 12, 2006

Commissioner Vallad moved to accept the consent agenda as revised. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker, Vallad; No: None; Absent: Baker, Parke. The motion carried by a 5-0 vote.

VII. NEW BUSINESS

A. Presentation of Services offered by Oakland County Parks & Recreation- Presented by Jan Pung, Communications & Marketing Officer, and Joe Figa, Chief of Design & Development

The Oakland County Parks and Recreation representatives presented first a video and then a slide show with all the amenities that the Oakland County Parks system has to offer.

Ms. Pung and Mr. Figa explained that Oakland County Parks and Recreation Department is doing a county wide survey to solicit feedback on what improvements people would like to see or what additional services would be desired. This information would be used in a long range plan that the county is currently compiling.

Commissioner LaLone asked if it would be possible to get a copy of the survey results?

Ms. Pung stated that she thought that would be possible. However, it will take them several months before they have the results compiled.

VIII. OLD BUSINESS

A. 2007 Parks & Recreation and Shiawassee Basin Preserve Fund Budgets

Director Tucker discussed her memo concerning the need to make budget adjustments to both the 2007 Park Fund and Shiawassee Basin Preserve Fund Budgets.

The totals for the budgets were revised after re-evaluating the appropriation of prior year funds for both budgets.

Commissioner Hyer moved to appropriate an additional \$ 14,000.00 from the Park Fund "App. Prior Year Fund Balance" for a new line item total of \$ 101,814.00. Secondly decrease the "Transfer Out-SBP Fund" line item by \$ 6,000.00 for a new total of \$ 7,200.00. This makes the 2007 Park Fund total for Revenue and Expenditure \$ 557,624.00. Commissioner Hyer was supported by Commissioner

Vallad. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker, Vallad; No: None; Absent: Baker, Parke. The motion carried by a 5-0 vote.

Commissioner Vallad indicated that while she supports the motion she would like it noted that she is very nervous about depleting our prior year funds to such a low level, however the Park Commission is following the request of the Township.

Commissioner Vallad moved to increase the 2007 Shiawassee Basin Preserve Fund “App. Prior Year Fund Balance” by \$ 6,000.00 for a new line item total of \$ 23,500.00. Secondly decrease the “Transfer from P&R Fund” line item by \$ 6,000.00 for a new line item total of \$ 7,200.00. This makes the Shiawassee Basin Preserve Fund total for Revenue and Expenditure \$ 69,625.00. Commissioner Vallad was supported by Commissioner LaLone. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker, Vallad; No: None; Absent: Baker, Parke. The motion carried by a 5-0 vote.

IX. TREASURER’S REPORT

A. Bills List

Commissioner Vallad moved to approve payment of the bills as follows: Parks and Recreation at \$ 19,941.66, Shiawassee Basin Preserve at \$ 1,350.00 and Trust and Agency at \$ 300.00. Commissioner Vallad was supported by Commissioner Hudson. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker, Vallad; No: None; Absent: Baker, Parke. The motion carried by a 5-0 vote.

X. COMMITTEE REPORTS

A. Millage Investigation Committee

Commissioner Hyer would like to begin investigating which elections are being held next year and talking to other communities that have asked for a millage for their parks and recreation departments.

B. Policies and Procedure Committee

There was no report.

C. Shiawassee Basin Preserve Rental Properties Committee

There was no report.

XI. PUBLIC COMMENT

None.

XII. COMMISSIONER COMMENT

Commissioner Zemon-Parker would like to see us sell coffee or beverages at the Perennial Swap to increase revenue for this program. Director Tucker suggested charging a small fee for this program.

Commissioner Hudson feels that the department should investigate a way to cut the garbage collection fees, either by reducing the number of collections or researching other options.

Commissioner LaLone informed the group that the Headwaters Trails Inc. had received the REI grant that they had been working on for the Waterworks Park in Holly. She also discussed the Oakland County Trail Summit that was held on October 5, 2006 at Indian Springs. The conference discussed different funding options.

Commissioner Hyer commented on what a nice presentation Oakland County Parks and Recreation had given.

XIII. ADJOURNMENT

Commissioner LaLone moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 8:38 p.m. Commissioner LaLone was supported by Commissioner Vallad. Vote on the motion: Yes: Hudson, Hyer, LaLone, Zemon-Parker, Vallad; No: None; Absent: Baker, Parke. The motion carried by a 5-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Rich Parke, Chairperson of Park Commission