

**Springfield Township
Parks & Recreation Commission Regular Meeting
Tuesday, September 12, 2006**

I. CALL TO ORDER

The September 12, 2006 Regular Meeting of the Springfield Township Parks and Recreation Commission was called to order at 7:05 p.m. by Chairperson Parke at the Springfield Township Civic Center, 12000 Davisburg Road, Davisburg, Michigan, 48350.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Commissioners present

Diane Baker
Ron Hudson
Kelly Hyer
Dot LaLone
Rich Parke
Annette Zemon - Parker
Jean Vallad

Staff Present

Sarah Richmond
Jennifer Tucker

Others Present

Darryl Wendt

IV. AGENDA REVISIONS AND APPROVAL

Commissioner LaLone moved to accept the revised agenda. Commissioner LaLone was supported by Commissioner Zemon - Parker. The motion carried by a 7-0 vote.

V. PUBLIC COMMENT

None

VI. CONSENT AGENDA

Commission Vallad asked to have the Receipt of Director's Report moved to New Business for discussion.

- A. Approval of Regular Meeting Minutes –August 8, 2006 with Additional Disbursements of \$14,969.64 for Parks and Recreation Fund; \$ 1,583.83 for Shiawassee Basin Preserve Fund and \$ 550.00 for Trust & Agency.
- B. Receipt of Director's Report for August – Moved to New Business
- C. Receipt of Financial Summaries
- D. Receipt of July Budget Printouts
- E. Receipt of Township Board Meeting Minutes for July 13, 2006 and July 31, 2006
- F. Receipt of Tentative September Calendar of Events
- G. Receipt of Young At Heart Newsletter for September and October
- H. Receipt of Township Board's Agenda for September 14, 2006

- I. Approval of Rental for February 18, 2007
- J. Receipt of literature on John Deere Gator provided by Commissioner
 - Receipt of Communications
 - 1.

Commissioner Vallad moved to accept the consent agenda as revised. Commissioner Vallad was supported by Commissioner Baker. The motion carried by a 7-0 vote.

VII. OLD BUSINESS

A. 2007 Parks Fund Budget and Shiawassee Basin Preserve Fund Budget

The Park Commission originally requested a contribution from the general fund for the 2007 Park Fund Budget of \$ 435,783. The request for the 2007 Shiawassee Basin Preserve Fund Budget was \$40,000. The Township Board indicated a general fund contribution of \$345,000 for the Park Fund Budget with, \$60,000 of it being dedicated to the paving of the Mill Pond Park parking lot. A general fund contribution of \$20,000 was indicated for the Shiawassee Basin Preserve.

Chairperson Parke moved that the Park Commission deplete the Appropriation of Prior Year Fund Balance for the 2007 Shiawassee Basin Preserve Fund Budget by approximately \$9,000, which would increase this line item to \$17,500. In addition, increase the Transfer from Parks and Recreation Fund line item by \$ 11,000.00 for a total of \$ 13,200.00. Finally, decrease the Transfer from General Fund from \$40,000 to \$20,000. Chairperson Parke was supported by Commissioner Vallad. The motion carried by a 7-0 vote.

Chairperson Parke moved to increase the amount of the Transfer to the Shiawassee Basin Preserve line item budget from \$2,200.00 to \$13,200.00, adopt the budget figures as indicated for the baseball/softball program (increasing revenue by \$7,200.00 and decreasing expenditures by \$10,550.00); eliminate the second ranger position (\$5,389.00) and part-time maintenance assistant (\$13,752.00), along with their fringe benefits, and balance the 2007 Parks Fund Budget by further depleting the Appropriation of Prior Year Fund Balance by approximately \$ 60,000 in addition to the 25,000 already in the budget. Chairperson Parke indicated that depletion of the Fund Balance is consistent with the wishes of the Township Board. Finally, decreasing the Transfer from General Fund from \$435,783 to \$345,000. The motion was made conditional upon each Commissioner receiving and approving a copy of the revision. Chairperson Parke was supported by Commissioner Vallad. The motion carried by a 7-0 vote.

VIII. NEW BUSINESS

A. 2006 Project Priorities

The Commission discussed putting several projects on hold due to budget constraints for both this year and next. Among the projects put on hold was the purchase of the fencing for the Shiawassee Basin Preserve in the amount of \$ 3,500.00 and an emergency phone in the amount of \$ 5,000.00, which was to be placed near the multipurpose building at the Shiawassee Basin Preserve.

The Commission decided to proceed with the garage roof, the Mill Pond gate, the Shultz

Park sign and the water fountain for the multipurpose building

B. Receipt of Director's Report for August

The suggestion was made to consider changing the title of the Director's Report to Parks and Recreation Activities Report, which will more clearly indicate the purpose of the summary.

IX. TREASURER'S REPORT

A. Commissioner LaLone moved to approve payment of the bills as follows: Parks and Recreation at \$22, 804.79, Shiawassee Basin Preserve at \$1, 474.17 and Trust & Agency at \$250.00. Commissioner LaLone was supported by Commissioner Hudson. The motion carried by a 7-0 vote.

X. COMMITTEE REPORTS

A. Millage Investigation Committee

None

B. Policies and Procedure Committee

None

C. Shiawassee Basin Preserve Rental Properties Committee

None

XI. PUBLIC COMMENT

Darryl Wendt addressed the Commission about the baseball season. He had concerns about the inconsistency in rules from umpires and between coaches. He feels there was a 50/50 level of satisfaction among the families that he helped coach in the program. It was suggested that a questionnaire be sent out to all the families to evaluate improvements in the program for next year.

XII. COMMISSIONER COMMENT

Chairperson Parke advised the Commission of his comments at the Township Board meeting regarding the decision of who to appoint to the vacant Commissioner position.

Commissioner Baker thanked Mr. Wendt for coming and welcomed Commissioner Zemon - Parker.

Commissioner Vallad inquired about Ms. Casey Arndt, the new Recreation Coordinator and how she's doing. She also requested a new key for Mill Park gate. Commissioners Baker, Hudson, Parke, LaLone and Hyer all agreed it was okay for her to have a key. She also suggested that we request email addresses on all registration form and that we implement a Parents and Coaches Code of Conduct that must be signed by the coaches and parents if one is not currently in place.

Commissioner LaLone welcomed Commissioner Zemon - Parker and thanked Mr. Wendt for his input. She also advised that the Trail Summit will be held on October 5, 2006 from 10:00 am to 2:00 pm at Indian Springs. The title of the conference

is: Chasing the Money. It is open to Parks and Recreation, Township Board, Supervisors and anyone involved with those Departments. She is working on getting a REI grant for the Waterworks Park in Holly.

Commissioner Zemon - Parker thanked everyone for their support and patience.

Commissioner Hyer welcomed Casey Arndt and Commissioner Zemon - Parker.

ADJOURNMENT

Commissioner Zemon - Parker moved to adjourn the Regular Meeting of the Springfield Township Parks and Recreation at 9:25 p.m. Commissioner Zemon - Parker was supported by Commissioner Hudson. The motion carried by a 7-0 vote.

Jennifer Tucker, Director of Parks & Recreation

Rich Parke, Chairperson of Park Commission