



Call to Order: Supervisor Moreau called the July 18, 2023, Joint Meeting of the Springfield Township Board and Library Board to order at 6:01 pm at the Springfield Township Civic Center.

Pledge of Allegiance

Roll Call:

Board Members Present

Laura Moreau	Township Supervisor
Sean Miller	Township Clerk
Jamie Dubre	Township Treasurer
David Hopper	Township Trustee
Denny Vallad	Township Trustee

Library Board Members Present

Kristine Bower	Chairperson
Kathleen Rollins	Secretary
Ruth Gruber	Board member
Sandra Marohn	Board member
Joan Rusch	Board member

Others Present

Cathy Forst, Library Director

Agenda:

1. Library Activities and New Services

Director Forst led this discussion by saying that they work closely with Friends of the Library and the Parks and Recreation Department. The library is also working alongside both school districts, Clarkston and Holly. The library has lots of visitors including The Jubilee's, Headwaters Conservatory, and the Garden club, who have made many book and library program donations. They also work closely with Independence Township Library. They are hoping that Holly Township Library will consider joining their library cooperative network.



Supervisor Moreau asked if Holly Township Library joins the cooperative will they become a library that anyone can use.

Director Forst said that if they join the cooperative network, then anyone that has a library card within that network can utilize their services. Right now, Holly is in the Genesee County cooperative.

Director Forst continued by saying the library acquired many new digital resources in 2022. A few of them include Hoopla, which is a platform that has audio books, e-books, comics and TV shows, Libby, Consumers Reports, which is used in-library, and Ancestry.com, which is a genealogical resource and is also in-library use only. Physical items include STEAM Kids, which is a learning resource for kids, and Launch Pads, which are audio books for kids. Additional programs last year included readings from the Michigan Noble Books Tour, who came and talked about various types of books. Some different programs include Walking Home Trail Stories, Holocaust survivor stories, a de-cluttering program, the Headwaters Conservatory group, adult summer reading bingo, a puzzle competition, and photo contests. Upcoming programs this fall will include The Spangler Quartets, writer's workshops, story time, and different reading programs, like reading to therapy dogs. Santa Story Times are in December and July and are very popular. They also have different incentive programs for teens and kids including story book trail, battle of the books, volunteer opportunities for teens, pizza and board game night for teens, and take-home craft kit activities.

2. Civic Center Operations

a. Oakland County Sheriff's Office Substation

Supervisor Moreau led this discussion by saying that this project has been a long time running. They are still in the process of settling in, but they are officially moved into the location. They are waiting for a new sign for the Substation, which will include a 24-hour emergency call box. She also said the Township has plans to install carports in the parking lot for Sheriff and Township vehicles.

Board member Gruber asked how many Sheriffs occupy the Substation.

Supervisor Moreau answered that there are 11 total deputies assigned to the substation.

Board member Marohn asked how the Substation came to the Civic Center.



Supervisor Moreau answered that the Township Board made the decision to house them here at the Civic Center. She continued by saying that no Municipality is required to provide a substation in their community but since the Oakland County Sheriffs Deputies start and end their shift in Pontiac, there is potential loss of time that could be used for patrolling the community. She also said that since the Township's Assessing Department is outsourced to Oakland County, there is enough room for them at the Civic Center.

Board member Marohn asked where the costs come from to have Oakland County at the substation.

Supervisor Moreau and Treasurer Dubre answered that the Township paid for the Substation buildout and pays for the services of the Deputies. Those costs come from the Police Fund, which has a millage of about 3 mills.

b. Hartman Property Access Update

Supervisor Moreau led by saying that the Hartman Property is the newest addition to the Shiawassee Basin Preserve and is now called Hartman Meadows. Cattle gates and fencing were installed that line the railroad tracks for safe pedestrian crossing. There is also a new pedestrian bridge that crosses the Shiawassee River. She continued by saying that there will be a grand opening ceremony on July 28th at 3:30 in honor of Mary and Larry Hartman who stewarded the property and then sold it to the Township. The Springfield Site Action Committee then used endowment funds to purchase it with additional contributions to help with the development and access.

c. Maintenance

Supervisor Moreau stated that her and Director Forst met about the current Cleaning Company since they have not had the best of luck with them, they are going to investigate hiring a new company. They are planning on going through a group interview process rather than relying solely on the Property Manager to get quotes from different companies, as the cleaning needs of the library differ from those of the Township offices. Supervisor Moreau also mentioned the keyless lock system that was installed throughout the Civic Center for added security. More overflow and parking spaces were added to the parking lot in 2023 for Substation needs. Supervisor Moreau also added that AEW, the Township's engineer consultants are working on finalizing construction plans for a whole building standby generator for the Civic Center.

3. Master Plan Development

Supervisor Moreau stated that the Master Plan is continuing to move along. The next step on the agenda is with the Planning Commission implementation plan. The last workshop meeting took place on April 25th and the next meeting is on July 25th.



Director Forst asked if there is a company to help with the Master Plan development.

Supervisor Moreau answered that the Township has been using Giffels Webster as their planning consultant.

Trustee Hopper added that they are also helping with the Parks Master Plan.

4. Review Civic Center Sharing Agreement and General Communications

Supervisor Moreau said that last year there were significant changes to the cost sharing agreement. Maintenance and facilities personnel is at a 85/15% cost split and the grounds maintenance is at a 65/35 cost split. She asked whether this agreement still works for everyone or if changes need to be made. Everyone agreed that this agreement is still good.

Director Forst added that she would like a new form of internal newsletter for all departments to keep in communication with each other.

Supervisor Moreau agreed that would be a good idea to keep all departments up to date with current and future projects.

5. Other Township Projects and Priorities

Supervisor Moreau mentioned the memorial walk in honor of Springfield Resident Margaret Tippen, who was struck and killed while walking on Kier Road last year and also to bring awareness to speed limits on gravel roads. The memorial walk is to take place on September 30th at 10:00 am. Final flyers will be distributed with more information. Supervisor Moreau also noted the Fire Station renovations and transition to ALS that is currently taking place.

6. Public Comment: None.

Adjournment:

Hearing no other business, Supervisor Moreau adjourned the Joint Board meeting at 7:15pm.

Laura Moreau, Supervisor

Sean R. Miller, Clerk